



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

MEETING NOTICE

The next meeting of the Board of Directors is a regular business meeting scheduled as follows:

DATE: December 6, 2017
TIME: 5:00 – 7:00 p.m.
PLACE: North Bay Regional Center
610 Airpark Road
Napa, CA 94558

Map & Agenda Enclosed

Board Related Meetings: The next meeting of the Vendor Advisory Committee is scheduled for December 12, 2017, at North Bay Regional Center office “Board Room” from 10:00 to noon.

REMINDER: Please contact Kathy Newman at (707) 256 1224 if you are unable to attend the Board meeting.

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
Wednesday, December 6, 2017, 5:00 p.m.
North Bay Regional Center
610 Airpark Road, Napa, CA 94558**

AGENDA

- I. CALL TO ORDER – President Harry Matthews
- II. ROLL CALL AND INTRODUCTIONS – Rita Edmonds-Norris, Secretary (2 minutes for call to order, roll call, and introductions)
- III. CONSIDERATION OF MINUTES
Minutes of Regular Business Meeting of Oct. 4, 2017 be approved as submitted (3 min) (Pgs. 1-6)
ACTION
- IV. TREASURER'S REPORT
Treasurer's Report for the period of Aug. 1 – Oct. 31, 2017 be approved as submitted. (3 min) (Pg. 7)
ACTION
- V. ANNOUNCEMENTS
- VI. NEW BUSINESS
 - A. Center for Behavioral Education & Management (CBEM) Contract Approval ACTION
 - B. Update on Community Placement Plan Contract Awards – Courtney Singleton ACTION
 - C. Approval of 2018 Board Location Schedule (Pg. 9) ACTION
- VII. COMMITTEE REPORTS
 - A. Executive Committee - Board Officers – Harry Matthews, President; Angel Giroux-Greber, Vice President; Secretary, Rita Edmonds-Norris; Franklin Phillips, Treasurer (3 minutes) ACTION
 - B. Vendor Advisory Committee – Linda Plourde – (10 minutes) (Pgs. 14-19) INFO
- VIII. EXECUTIVE DIRECTOR'S REPORT (30 minutes)
 - A. Bob Hamilton, Executive Director (10 minutes)
 - B. Michi Gates, Associate Executive Directors' Report (10 minutes) (Pgs. 10-13)
 - C. Dave Johnson - Chief Financial Officer (10 minutes) (Pg. 8)
- IX. LIAISON REPORTS
 - A. Association of Regional Center Agencies – Bob Hamilton (10 min) INFO
 - B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks (10 min) INFO
- X. GENERAL PUBLIC COMMENT - Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- XI. GOOD OF THE ORDER - any other Board business may be brought up at this time. (5 minutes)
- XII. ADJOURNMENT

CLOSED SESSION – The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation -- W&I Code 4663(a).

<p>NEXT MEETING ANNOUNCEMENT - The next Board of Directors meeting is a regular business meeting scheduled for Wednesday, February 7, 2018, North Bay Regional Center Napa Office at 5:00 p.m.</p>
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North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
October 4, 2017, 5:00 p.m.
Sonoma Developmental Center
15000 Arnold Drive, Eldridge, CA 95476

MINUTES

NBRC BOARD MEMBERS PRESENT: Franklin Phillips, Treasurer
Rita Edmonds-Norris, Secretary (Via Telephone) Len Carlson, Facilitator
Harry Matthews, President Linda Plourde, VAC Rep.
Angel Giroux-Greber, Vice President Barbara Power (Via Telephone)

NBRC BOARD MEMBERS ABSENT: Rhonda Foster
Joanne Tsai Jose Ayala, Excused

STAFF PRESENT: Bob Hamilton, Executive Director
Kathy Newman, Executive Assistant Thomas Maseda, Director, Administration
Jonathan Padilla, CMS Carrie Brown, SC
Chad Graham, CMS Jayme Wise, SSC
Jessica Biederman, SC Christin Niederberger, SC
Michi Gates, Associate ED Deanna Mobley, Assoc. Dir. Client Services
Micheline Justman, SC

GUESTS PRESENT: Anh Nguyen, NBRC Consultant
Elizabeth Clary, Alchemia Mike Lisenko, UCPNB
Dawn Baker, Blackwell Homes Aleana Carreon, ED, SDC
JJ Fernandez, EA, SDC Lauren Meiklejohn, BI
Elizabeth Clary, Alchemia Pat Walter, SDC/PHA
Kathleen Miller, SDC/PHA Cindy Cahill, SDC/PHA
Dennis Blong, UCPNB Lisa Hooks, SCDD

CALL TO ORDER – Harry Matthews, President, called the meeting to order at 5:04 p.m. A quorum was present and the Board and audience introduced themselves.

CONSIDERATION OF MINUTES

M/S/C (Giroux-Greber/Phillips) Move that the minutes of September 6, 2017 regular business meeting be approved as submitted. UNANIMOUS

TREASURER'S REPORT

M/S/C (Giroux-Greber/Plourde) Move that the Treasurer's Report for the period August 1 – 31, 2017 be approved as submitted. UNANIMOUS

ANNOUNCEMENTS:

- Bob noted that the announcement for the position of NBRC Executive Director has been posted. Anh Nguyen appraised the Board regarding circulation throughout the state. A few applications have been received and Kinetic Flow is in the process of reviewing them.
- Kathleen Miller announced a Town Hall meeting relative to SDC closure which is scheduled for October 21, from 9:00 a.m. to Noon at Altamura Middle School on Arnold Drive. Nancy Bargeman, Director, DDS, will speak.
- Micheline announced the Friends of NBRC Annual Halloween fundraiser scheduled for October 21st at Dillon Beach. Money is used to fund services and supports for clients that are not covered under Purchase of Service.

- Harry noted that NBRC has contracted with Kenetic Flow to head the recruitment of securing an Executive Director replacement. Harry provided a brief overview of the process for the final selection.

FEATURE PRESENTATION: None

NEW BUSINESS: None

COMMITTEE REPORTS:

A. Executive Committee – Harry Matthews, President; Angel Giroux-Greber, Vice President; Rita Edmonds-Norris, Secretary; Franklin Phillips, Treasurer – No meeting.

B. Vendor Advisory Committee – Linda Plourde

- The VAC met on Tuesday, September 12, 2017.
- The vendor community is collaborating to bring nationally acclaimed speakers to our area for direct support professional training. The first of the trainings is scheduled for September 27, 2017. Diana Pastora Carson will present on her brother's journey from a state developmental center to community living. Fifteen agencies committed to paying \$200 to cover the costs of the training and to send employees. The training will be held at the Napa Elk's Lodge: two sessions 9 a.m. to noon and 1 p.m. to 4 p.m. Discussion followed.
- The Repeal and Replace of the ACA is on the table once again, this time in the form of the Graham/Cassidy bill. The bipartisan effort that I mentioned in the September report did not gain traction and is no longer an option. Some Republican Senators are stating that they will not vote for the bill in its current form. Some states are offered more money as a way to get the Senators to vote in the affirmative, i.e. Murkowski for Alaska, Collins for Maine, Arizona for McCain. The push is to attempt the Repeal and Replace before the end of September as they only need 50 votes to pass it. After September 30, the GOP will need 60 votes to pass the healthcare bill.
- The VAC is accepting applications for its vacant seat. The VAC intends to select a new member by the October meeting.
- The feature presentation: Laurie Cameron presented on Person Centered Thinking.
- Please refer to the minutes for further detail. The next VAC meeting is Tuesday, October 10, 2017.

It was proposed to the full Board that Elizabeth Clary, Executive Director, Alchemia, be seated as a Sonoma County representative on the Vendor Advisory Committee.

M/S/C (Giroux-Greber/Phillips) Move approval of the seating of Elizabeth Clary, Sonoma County Vendor Advisory Committee member. UNANIMOUS

EXECUTIVE DIRECTOR'S REPORT

Bob Hamilton, Executive Director

- Jonathan Padilla, Case Management Supervisor of SDC placement activities, shared the following:
 - ✓ Resource Development: DDS has committed a large amount of money to fund safe transition from SDC into the community.
 - ✓ October 2017, four homes will open; November two; December two; January eight; February five; March two; April one.
 - ✓ There have been unanticipated challenges with City Planning Commission, working with various neighbors, trying to maintain working partnerships etc.
 - ✓ Several families have relocated into NBRC's catchment area in order to be close to loved ones while maintaining their original regional center.
 - ✓ Ninety six (96) individuals will be transitioning out of SDC. There are two pending interregional center transfers; one from Central Valley Regional Center and one from Golden Gate Regional Center.
 - ✓ Transition Activities: There is a well-defined process that identifies four major milestones, i.e.,
 - First meet and greet with provider, client, and family.

- If there is a mutual agreement amongst the provider, client, and family then that is the second major milestone.
- Coordinate with the SDC Regional Project and the larger Developmental Center team who will then assist in coordinating a transition meeting where the clients basic support needs will be determined to transition successfully into the community. Set a provisional placement date for the individual so there will be a timeline in place.
- Conduct a Transition Review Meeting at a minimum of two weeks before the proposed move-in date to assure everything outlined in the transition planning meeting is in place and everyone on the team is in agreement that all is being implemented.
- ✓ Approximately 96% of individuals transitioning into the community have completed a meet and greet with the provider, nearly 91% of those have stated the meeting was successful, 82% of individuals have completed a transition planning meeting, 34% completed a transition review meeting, and 25% of the individuals have made a successful transition into the community.
- ✓ Jonathan noted that DDS has been heavily involved in the details of the closure. He praised his staff for the hard-to-identify creative solutions for some very complex issues. SDC has gone out of their way to provide creative solutions as well. They have been proactive in identifying scenarios that may cause clients challenges and how the regional center will support that individual. DDS has partnered with stakeholders in the community to develop and provide additional oversight over and above annual IPPs etc. The entire process would not be successful without the partnership of SDC and community stakeholders.
- ✓ Harry commended Jonathan and his team for the amazing job they have done to provide successful transfers for over 100 residents to move safely into the community. Discussion followed.
- Bob Hamilton, Executive Director
 - ✓ An ARCA meeting is scheduled for October 19-20. Some of the statewide issues that will be discussed are as follows:
 - Equity is difficult to evenly apply relative to ethnicity or income level. Equity with children's services have improved however the adult population shows disparity. Some may be cultural and familial but to a great extent has to do with not knowing what services are available and not knowing how to advocate. A Children's Hospital in Los Angeles has been given a grant by DDS and ARCA to conduct a statewide study to determine data so there is a clearer picture for solutions. The Legislature is very interested that the Regional Center system make some progress in this area. NBRC will provide the Board with a report outlining areas needing improvement and what activities we are engaged in to make those improvements.
 - Self-determination will become a reality through the Center for Medicaid & Medicare Services (CMS). When that happens, there will be a three-year trial period where only 2,500 people through-out the system will be chosen to participate. Approximately 200 people will be chosen from NBRC's catchment area. Some of the issues for NBRC include how to determine the annual budget, assessment of the client's needs, use of professional tools, etc. Historical funding of what services a client has required over the years will also be taken into account. NBRC will allow a family, client, to choose a fiscal intermediary to assure services remain within a determined budget. They can also choose to have their Service Coordinator provide that service.
 - The Regional Center system is in the process of obtaining a new fiscal system. The company who received the grant to conduct a study is back at the drawing board trying to determine whether one can be purchased or one has to be customized. It is undetermined who will fund the new system. System failures are anything but easy to rectify. If we are unable to pay our vendors it does not bode well.
 - The deadline for provider surveys has passed. All but three providers have completed the survey. Providers who did not complete the survey will have the increase in rates redacted. More rate reform is desperately needed to enable the Regional Center system to provide

consumers with needed services. We are awaiting the rate reform study from Secretary Dooley's office sometime in 2019. Discussion followed.

Michi Gates, Associate Executive Director, Client Services'

- The three remaining vendors who did not complete the online survey may have after all. Due to a glitch in the system, the results won't be known until a final report is received from DDS.
- October 2017 is the next to the last time NBRC will conduct a Board meeting at SDC. SDC is slated to close December 2018.
 - ✓ Michi noted that in 2005 she became the supervisor of the NBRC COAST unit and has been involved in SDC activities ever since. It has provided a full picture of our system, educated her, touched her heart, and deepened her commitment to what we do as a system. She has met and been mentored by many wonderful people. Aleana Carreon (SDC ED) and JJ Fernandez (SDC EA) exemplify the strong commitment and passion that goes into caring for the residents at SDC. It is wonderful to collaborate and work together as a strong team because we all have the same goals, i.e., to assure the safe and successful transition for SDC resident into the community. Michi acknowledged Elizabeth Clary as the SDC Liaison after Michi.
 - ✓ Michi thanked Jonathan Padilla for spontaneously offering to provide a Board presentation on the status of the SDC closure.
 - ✓ There have been delays but for the most part NBRC is on target to meet the goal for NBRC clients prior to or by Decembers 2018.
 - ✓ NBRC has successfully opened the second Enhanced Behavioral Support Home (EBSH) in the State of California. The home is currently excepting clients. The first crisis home in the State is slated to open in November.
 - ✓ The Santa Rosa Health Care Clinic is expected to serve clients and all residents from SDC by February 2018. Jonathan and Courtney meet with the board/clinic every month to assure we are on track for the transition.
 - ✓ SDC family meeting was conducted October 3rd regarding SDC closure. There was discussion around various housing and day programs that are being developed in the community for the residents leaving SDC. NBRC is still in the process of resolving chaplain services for residents moving into the community since attending a regular church service is not feasible. There were possible solutions offered by a parent.
- The Safety Net the Legislature approved from DDS will not meet all the needs of the SDC residents but it is a start. Hopefully we will be able to create resources out of that "start".
- Part of the reason NBRC did not get approval for additional EBSH and ARFPSHN homes is because Fairview and Porterville Developmental Center are also in the process of closing and are receiving the bulk of the funding to develop resources for those closures.
- NBRC staff will meet with Dr. Brad Baxtrom to provide feedback on what our needs are. Dr. Baxtrom formally ran the Northern Star Acute Crisis Clinic at SDC and is now at DDS to develop the Statewide Northern Star system with mobile crisis unit services. Three Northern Star homes have been developed in NBRC catchment area but will be a resource for everyone. Part of the Safety Net will be "step down" facilities for people with dual diagnosis who are in institutions for mental health disease and people who reside at Porterville Developmental Center for secure treatment. The Safety Net also includes intensive wrap around services for people with dual diagnoses and for residents leaving Porterville Developmental Center who are receiving secure treatment. These services will assist in maintaining people to safely remain in their placements. Michi expressed gratitude to Kathleen Miller for working with her and Sonoma County Mental Health to assist in developing a collaborative resource for those who need inpatient acute services. Kathleen offered to provide the Board with a presentation regarding developing a religious community for those who do not feel comfortable in a traditional church setting.
- Michi and Kathleen both serve on an Advisory Committee for the Department of General Services Site Analysis which is to determine what will be done with the SDC land once the facility closes. The

Department of General Services has provided their findings on the analysis of the land and have asked the Advisory Committee to provide input on what they would like to see done with the land. There will be another meeting in November and a public meeting in December.

- The Department is focusing on Regional Center clients who are conserved by DDS (NBRC has 19 clients; statewide a little over 500). They have assigned a person at the Department to review conserved clients to see if they actually need to be conserved. Michi asked Randy Kitch to provide a report in that regard.
- Michi provided an update on respite services at NBRC. There are concerns in the community regarding the way NBRC assesses and determines whether or not to provide a respite. NBRC received a letter from Disability Rights California stating their concerns and requested to meet regarding the procedure for respite and how we determine respite hours with respect to IHSS as a generic resource. NBRC Board member Angel Giroux-Greber is involved with this issue and uses respite. She is connected to her community where she has heard the same concerns. She has provided input, not only as a family member but as a Board member representing the community relative to this concern. Deanna Mobley, Associate Director of Children's Services met with Angel who provided input. NBRC has since updated the respite procedure based on community feedback. IHSS Protective Supervision has been used as a possible generic resource for respite. In some cases for minor children, IHSS requires the parent to provide the hours. As soon as NBRC became aware of that, NBRC incorporated that into the respite procedure. If a family member is required to provide the IHSS Protective Supervision hours then the family member isn't receiving a break. IHSS regulations are different for minors versus adults. It is NBRC's job to review each individual situation to determine an informed decision is being made on behalf of the client as well as follow the regulations. The 90-hour per quarter respite cap is being eliminated January 1, 2018. Discussion followed.
- Competitive Integrative Employment is a partnership between DDS, Department of Education, and the Department of Rehab, to improve opportunities for employment for people with developmental disabilities. The implementation is an important part of the "blueprint". The implementation is conducted through local planning agreements (LPA). NBRC is begun the process by meeting with the Department of Rehab followed by engaging partners in Education in order to create an agreement. The goal is to assure that everyone who is interested understands the employment options so an informed decision can be made. NBRC will have a system in place to assist interested clients in achieving their goals.
- DDS has begun Self Determination trainings for the Regional Center system. Michi will be attending in Sacramento on Thursday, October 5th to learn more. There are several trainings scheduled for the community for those who might be interested.

Dave Johnson - Chief Financial Officer

- Dave was unable to attend. Bob noted his report is in the Board packet.
- NBRC received the D1 allocation which is the predominant source of NBRC's Operating budget. NBRC had a growth rate the prior year so we received a 3-4% increase in funding.
- NBRC is expending more money in Purchase of Service.
- "NBRC is doing okay. All is well".

LIAISON REPORTS:

A. Association of Regional Center Agencies – Bob Hamilton – Above

B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks

- Competitive Integrated Employment (CIE) means working in an integrated setting with minimum wage or above with employee benefits and equal promotional opportunities. Regional Centers assist individuals with CIE by securing services and supports to maximize opportunities and choices for living, working, and recreating in the community. It means working together with self-advocates to see if any changes need to be implemented

- Napa County Mayors 4th Annual networking breakfast is scheduled for October 12th from 8:30 – 10:00 a.m., Chardonnay Golf Club in Napa. The goals of this committee are to advocate to meet the needs and challenges that people with disabilities face in the county of Napa, elevate public awareness of the issues and to educate and encourage employers of the benefits of hiring people with disabilities in our county.
- Active Shooter Training is typically provided by local law enforcement. An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms.
- To stave off a lifetime of dental problems and make sure parents learn how to prevent children's tooth decay, babies should have their first exam when they get their first tooth, or no later than their first birthday according to guidelines from the American Academy of Pediatric Dentistry. Hoping to narrow the gap in care, the public health agencies of San Francisco and Alameda counties are launching pilot programs to train dentists to treat babies.
- California SCDD supports the following:
 - ✓ AB 1696 (Mendoza) Insurance for persons with developmental disabilities.
 - ✓ AB 1607 (Frazier) Integrated competitive employment.
 - ✓ SB 218 (Dodd) Qualified ABLE Program: tax-advantaged savings accounts.
 - ✓ AB 279 (Holden) Developmental disabilities; cost model would require the cost model to include changes in local minimum wage.
 - ✓ SB 283 (Wilk) Modify the definition of "developmental disability" to occur prior to the age of 22 rather than the age of 18.
 - ✓ State Council July "Access to Trainings and Outreach" reached 169,912 people.

GENERAL PUBLIC COMMENT: None

GOOD OF THE ORDER: None

ADJOURNMENT - M/S/C (Phillips/Giroux-Greber) Move to adjourn the meeting at 7:12 p.m.

UNANIMOUS

NEXT MEETING ANNOUNCEMENT: The next Board meeting will be a regular business meeting scheduled for November 1, 2017 at Solano County Office of Education 5:00 p.m.

**North Bay Regional Center
Franklin Philips Horne NBRC Treasurers' Report
For the Month of December 2017**

In October 2017 NBRC's board money market account increased by \$362 to end the month with a balance of \$48,095.

The board checking account ended the month with a balance of \$2466. No change from last month.

**North Bay Regional Center
Finance Dashboard FY 2017/18**

33% of the year elapsed

As of October 31, 2017

			%			Total YTD	Total
	<u>Allocation/D-1</u>	<u>YTD Actual</u>	<u>Total</u>	<u>Var/ Alloc</u>	<u>Forecast</u>	<u>Actual + Fcst</u>	<u>Surplus (Deficit)</u>
							<u>From Allocation</u>
Purchase of Services (POS)							
Supported Living Services	\$ 16,500,000	\$ 15,781,822	26%	\$ 718,178	\$ 33,500,000	\$ 49,281,822	\$ 218,178
Community Care Facilities	14,500,000	14,162,335	23%	337,665	29,000,000	43,162,335	337,665
Day Programs	13,666,667	13,048,006	21%	618,661	29,500,000	42,548,006	951,994
Behavioral Services	8,666,667	8,469,556	14%	197,111	17,400,000	25,869,556	130,444
Other	9,993,458	9,518,483	16%	474,975	17,500,000	27,018,483	461,891
Total POS services	\$ 63,326,791	\$ 60,980,202	100%	2,346,589	\$ 126,900,000	\$ 187,880,202	\$ 2,100,172
Receipts from ICFs for SPA services	\$ (1,800,000)	(1,767,133)	-3%	(32,867)	(3,400,000)	(5,167,133)	(32,867)
Community Placement Plan (CPP)	\$ 944,627	199,135	0%	745,492	2,634,000	2,833,135	745
Total POS & CPP Services	\$ 62,471,418	\$ 61,179,337	100%	\$ 1,292,081	\$ 126,134,000	\$ 185,546,204	\$ 2,068,050
Operations Expense (OPS)							
Personnel	\$ 4,333,333	\$ 4,127,065	53%	206,268	\$ 8,350,000	\$ 12,477,065	\$ (2,065)
Benefits	1,338,843	1,760,084	23%	(421,241)	2,300,000	4,060,084	189,916
Facilities/Insurance	566,667	630,563	8%	(63,896)	895,000	1,525,563	(563)
Equipment / General office	176,667	138,536	2%	38,131	410,000	548,536	1,464
Consultants	175,000	195,398	3%	(20,398)	255,000	450,398	(398)
Mileage	90,000	68,424	1%	21,576	190,000	258,424	1,576
Legal	100,000	6,807	0%	93,193	270,000	276,807	(1,807)
Communications	56,667	29,363	0%	27,304	110,000	139,363	10,637
Other Expenses	8,792	23,921	0%	(15,129)	35,000	58,921	(197,360)
Total Operations Expense	\$ 6,845,968	\$ 6,980,161	90%	(134,193)	\$ 12,815,000	\$ 19,795,161	\$ 1,400
Community Placement Plan (CPP)	\$ 779,333	780,000	10%	(667)	1,278,000	2,058,000	390
Total OPS & CPP Expenses	\$ 7,625,302	\$ 7,760,161	100%	(134,859)	\$ 14,093,000	\$ 21,853,161	\$ 1,790
Total	\$ 70,096,720	\$ 68,939,498		\$ 1,157,222	\$ 140,227,000	\$ 207,399,365	\$ 2,069,840
DDS Contract Allocations 2017/18	<u>Date Received</u>	<u>POS</u>		<u>Operations</u>	<u>CPP Ops only</u>	<u>Total</u>	
Preliminary Allocation	6/1/2017	\$ 137,091,752		\$ 15,720,882		\$ 152,812,634	71%
1st Amendment D-1	8/25/2017	52,888,622		4,817,023	1,890,362	59,596,007	28%
1st Amendment D-1 CPP		2,833,880		-	-	2,833,880	1%
Total Allocation		\$ 192,814,254		\$ 20,537,905	\$ 1,890,362	\$ 215,242,521	100%

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Board Meeting Locations 2018

January 3	Regular Business Meeting	No Meeting
February 7	Regular Business Meeting	NBRC Napa Office
March 7	Regular Business Meeting	Solano County Office of Ed
April 4	Regular Business Meeting	NBRC Santa Rosa Office
May 2	Regular Business Meeting	NBRC Napa Office
June 6	Annual Board Meeting	NBRC Napa Office
July 11	Regular Business Meeting	Santa Rosa Office
August 2	Meeting Cancelled	Board all day Retreat
September 5	Regular Business Meeting	NBRC Napa Office
October 3	Regular Business Meeting	Sonoma Developmental Center
November 7	Regular Business Meeting	Solano Unified School District
December 5	Regular Business Meeting	NBRC Napa Office



610 Airpark Road. Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

2351 Mendocino Avenue, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

**FAIR HEARING & MEDIATION UPDATE
OCTOBER 1 – NOVEMBER 30, 2017**

- | | |
|----------------------------|--|
| SLS
(17-10) | <u>Reason for Appeal:</u> Claimant appeals denial of SLS.
<u>Ruling:</u> Fair Hearing request pending. |
| Stroller
(17-24) | <u>Reason for Appeal:</u> Claimant appeals denial of stroller.
<u>Ruling:</u> Fair Hearing request pending. |
| Eligibility
(17-25) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Fair Hearing request pending. |
| SLS
(17-26) | <u>Reason for Appeal:</u> Claimant appeals denial of SLS.
<u>Ruling:</u> Fair Hearing request pending. |
| Eligibility
(17-27) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Fair Hearing request pending. |
| Construction
(17-28) | <u>Reason for Appeal:</u> Claimant appeals home construction results.
<u>Ruling:</u> Fair Hearing request pending. |
| Day Program ASL
(17-29) | <u>Reason for Appeal:</u> Claimant appeals denial of day program with ASL.
<u>Ruling:</u> Fair Hearing request pending. |
| Eligibility
(17-30) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Fair Hearing request pending. |

Consumer Advocate Report

November 1, 2017 – November 30, 2017

I was not able to meet with groups due to various factors. Thus, I'll be meeting and starting more self-advocacy/support groups using the educational materials on self-advocacy. This will begin January 2018. The Consumers/Clients seem to be getting more interested in having groups now.

I submitted a report to DDS to see what conserved clients should remain conserved and who shouldn't. Recommendations are still being considered.

I continue to assist service coordinators with their cases and I am still the DDS Conservator designee. This is confidential so am unable to report.

Thank you

Submitted by:

Randy Kitch

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,293	14.0 %	MALES	5,836	63.6 %	OWN HOME	6,484	70.6 %
3 - 17	2,623	28.5 %	FEMALES	3,336	36.3 %	ILS	592	6.4 %
18 - 40	3,296	35.9 %			SLS	704	7.6 %	
41 - 60	1,311	14.2 %			DC	78	.8 %	
61 - 80	619	6.7 %			SNF	58	.6 %	
					ICF	240	2.6 %	
80 & OLDER	30	.3 %			CCF	741	8.0 %	
					FOSTER CARE	198	2.1 %	
					OTHER	77	.8 %	
TOTAL:	9,172	100.0 %	TOTAL:	9,172	100.0 %	TOTAL:	9,172	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL CONSUMERS	COUNTY	NUMBER	% TO TOTAL
MIXED	704	7.6 %	AUTISM	2,136	23.2 %	28. NAPA	1,147	12.5 %
ASIAN	227	2.4 %	EPILEPSY	1,082	11.7 %	48. SOLANO	3,793	41.3 %
BLACK	848	9.2 %	CEREBRAL PALSY	912	9.9 %	49. SONOMA	4,086	44.5 %
FILIPINO	333	3.6 %	MENTAL RETARDATION	4,817	52.5 %			.0 %
NATIVE AMERICAN	34	.3 %	OTHER	1,022	11.1 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,182	23.7 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,366	47.6 %						.0 %
OTHER	144	1.5 %						.0 %
UNKNOWN	334	3.6 %						.0 %
						OTHER	146	1.5 %
TOTAL:	9,172	100.0 %				TOTAL:	9,172	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	24	.2 %	1	1,089	11.8
ENGLISH	7,506	81.8 %	2	7,540	82.2
SPANISH	1,495	16.2 %	3		
OTHER LATIN LANG.		.0 %	8	78	
CANTONESE CHINESE	7	.0 %	0	465	
MADARIN CHINESE	4	.0 %	P		
JAPANESE	2	.0 %			
VIETNAMESE	14	.1 %			
KOREAN	3	.0 %			
LAOTIAN	5	.0 %			
CAMBODIAN	4	.0 %			
OTHER ASIAN LANG.	3	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	103	1.1 %			
TOTAL	9,172	100.0 %	TOTAL	9,172	100.0

12

NBRC Resource Development and Quality Assurance

Become an NBRC Vendor! Visit the NBRC website:
<http://nbrc.net/service-providers/becomeavendor/>

Resource Development

The Resource Development Department received 14 requests for vendorization over the months of September and October vendored 8 new service providers. Please join NBRC in welcoming the new vendors below to the North Bay Regional Center vendor community.

Congratulations

New Vendors

- Tylene Taylor-Speech Therapy-Solano County
- Kathleen Conover-Speech Therapy-Sonoma County
- BAT Residential Inc.-Adaptive Skills Training-Sonoma County
- Wayne Home, LLC-Specialized Residential Facility-Solano County
- Hammond Physical Therapy Services-Solano County
- Adelaide Home, LLC-Specialized Residential Facility-Solano County
- Edrine Home, LLC-Specialized Residential Facility-Solano County
- Care Udell-Developmental Assessments-Solano County

2018 NBRC SIR Trainings

Napa Office: 610 Airpark Way, Board Room
1/31/18-class 10-12:00, registration at 9:30
5/30/18-class 2-4:00, registration at 1:30
9/26/18-class 4-6:00, registration at 3:30

Santa Rosa Office: 2351 Mendocino Ave, Thai/Oaks Room
3/28/18 class 4-6:00, registration at 3:30
7/26/18- class 10-12:00, registration at 9:30
11/29/18- class 2-4, registration at 1:30

Training Fee of \$10.00/per person payable by check/money order ONLY for 2 CEUs

Pre-registration/Pre-pay PREFERRED
Presented by: NBRC SIR Coordinators
RSVP to SIR@nbrc.net

SIR Special Incident Report Team Activities

- SIR Training scheduled for 2018 and posted on NBRC's website.
- NBRC is recruiting an SIR staff to replace the vacant position.
- DDS has assigned NBRC a new liaison and timeliness reports will be forthcoming on SIR deadlines.
- Risk and Mitigation (RAM) Committee met on 11/7/17; reviewed RAM plan for next year.
- SIR staff and members of the clinical team will be providing joint outreach to the medical community, specifically SNFs & ICFs.

Quality Assurance

QA TEAM

The NBRC Quality Assurance Unit has been hard at work during September and October providing QA assistance to NBRC Vendors and Service Coordinators.

27 Community Care Facility Annual Reviews
64 Vendors received QA technical assistance
1 Vendor Trainings
86 QA assistance to NBRC employees

99 Individuals @ Day Program Arrangement Committee
54 Individuals @ Living Arrangement (October data only)
42 SIRs Follow Up by QA Unit

Visit <http://nbrc.net/service-providers/calendars/> for more information on upcoming vendor trainings.

Vendor Advisory Committee
Report to the NBDDS Board of Directors
December 6, 2017
submitted by
Linda Plourde

The VAC met on Tuesday, November 14, 2017.

January Crane, NBRC, presented the NBRC Performance Plan. The plan was previously presented to the NBRC Board of Directors and awaits approval.

David Mauger, VAC Member, discussed his work with the Residential Services Committee. This is a new committee of The VAC, chaired by David. Residential Services is a unique service category. Thank you David for assuming this responsibility and facilitating conversations with other Residential Service Providers!

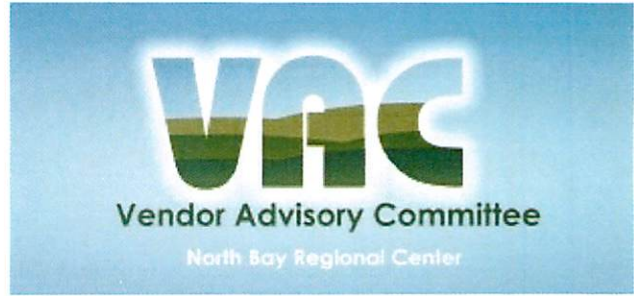
Thomas Maseda, NBRC, updated the group on the search for a new Executive Director given Bob Hamilton's retirement. NBRC has contracted with Kinetic Flow to manage the search. A committee of the board has already met to select applicants for interview. Interviews are scheduled for Saturday, Dec. 2 and Sunday, Dec. 3, 2017.

On the legislative front, the current forms of the tax bills include a repeal of the ACA mandate that everyone must obtain insurance or pay a \$2,000 fine. The bills also include drastic cuts to Medicaid. The current administration hopes to have a tax bill approved by the end of 2017.

The next VAC meeting is December 12, 2017. It will be a potluck event with an abbreviated agenda. We welcome all vendors and regional center employees to celebrate the holidays with us!

Please refer to the minutes for further detail. The next VAC meeting is Tuesday, December 12, 2017.

VAC Meeting Minutes



Vendor Advisory Committee Meeting Minutes
 North Bay Regional Center, Napa
 November 14, 2017

I. Introductions and Acceptance of Minutes	
	VAC Meeting held November 14, 2017 was called to order at 10:10 AM (PST). Chaired by Lauren Meikeljohn
b. Roll call Quorum met? <input checked="" type="checkbox"/> quorum was met September minutes approved: Linda, Ali - MSC Agenda Approval: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No With additions below	<p><u>VAC Membership</u></p> <input type="checkbox"/> Karen Farnsworth (CPA) <input checked="" type="checkbox"/> Lauren Meikeljohn (Becoming Independent) <input type="checkbox"/> Karen Lustig (Aldea Supported Living Services) <input checked="" type="checkbox"/> Linda Plourde (Bayberry, Inc.) <input checked="" type="checkbox"/> Holly Pagel (Connections for Life) <input checked="" type="checkbox"/> Kelley Hanson (PACE Solano) <input checked="" type="checkbox"/> Ali Tabatabai (New Leaf) <input type="checkbox"/> Andrea Mendoza (REI/CHDC) <input checked="" type="checkbox"/> David Mauger (C. House) <input type="checkbox"/> Michelle Ramirez (On My Own) <input checked="" type="checkbox"/> Mike Lisenko (UCP of the North Bay)
	<p><u>NBRC Staff</u></p> <input checked="" type="checkbox"/> January Crane <input checked="" type="checkbox"/> Isabel Calder <input checked="" type="checkbox"/> Courtney Singleton <input checked="" type="checkbox"/> Seneca St. James <input checked="" type="checkbox"/> Julie Parish <input checked="" type="checkbox"/> Thomas Meseda
	<p><u>General Members</u></p> <input checked="" type="checkbox"/> Adria Carson (On My Own) <input checked="" type="checkbox"/> Darelyn Pazdel (PRIDE Industries) <input checked="" type="checkbox"/> Dawn Baker <input checked="" type="checkbox"/> Debbie Davis (Special Care) <input checked="" type="checkbox"/> Elizabeth Sutton (North Bay Industries) <input checked="" type="checkbox"/> Ellen Mubin (Greenfield's ICF) <input checked="" type="checkbox"/> Jamie Freymuth (NBI) <input checked="" type="checkbox"/> Jasmine B (Greenfields) <input checked="" type="checkbox"/> Jesse Hansen (Dungarvin) <input checked="" type="checkbox"/> Joetta Griffin (GFCH/Impact) <input checked="" type="checkbox"/> Kristina Holden (R & D Transportation) <input checked="" type="checkbox"/> Lea Ronald (Napa Valley PSI) <input checked="" type="checkbox"/> Louis Chiofalo (Solano Diversified Services) <input checked="" type="checkbox"/> Marie Marchere (R&D Transportation) <input checked="" type="checkbox"/> Max Konan (A Bright Future) <input checked="" type="checkbox"/> Morgan Hobbs (Lynn & Darla SLS) <input checked="" type="checkbox"/> Paola Flores (Sonia Corina) <input checked="" type="checkbox"/> Renee Fannin (Lynn & Darla SLS) <input checked="" type="checkbox"/> Saanen Kerson (Vine Village)

	<input checked="" type="checkbox"/> Stan Higgins (Oaks of Hebron)	
II. Agenda changes/Additions		
	Lauren added January Crane presentation on Performance Plan Announcements – January, JoAnne, Renee	
III. Group Reports and/or Clarifications	Summary	Action/Follow-Up
	<ul style="list-style-type: none"> • Napa Solano Vendor – Meeting was held on September 28th with only two attendees. Group will re-evaluate the need to meet. • Sonoma Vendor Group – Lauren – Mainly discussed the fires and aftermath / support services. • State Council – Lisa Hooks – No presentation this month. • Housing – Mary Eble – No presentation this month. Mary sent an email for presentation to the group. This email was sent to everyone as well. Read a request from an agency offering to help individuals with disabilities that were affected by the fires. • Trade Associations: <ul style="list-style-type: none"> ✓ CDSA / ARC - Linda Plourde – attended the National ARC Conference. Deepak Chopra was a speaker and held a book signing session. Legislators were recognized for their work in their states in support of people with disabilities. ✓ ANCOR – Linda Plourde – See legislative updates. The tax bill currently includes language that will repeal and replace the ACA. If approved, our field of service will be adversely impacted. ANCOR is advocating to protect Medicaid. Tom Price stepped down from Health and Human Services Secretary and he may be replaced by Alex Azar who has mainly a pharmaceutical background. ✓ CSLN – Linda Plourde - Conference in April this year at Paradise Point in San Diego. Theme of conference is “Remember our Past and Looking Toward the Future”. Art Bolton and John Shea are requested speakers for this event. Additionally, CSLN plans to hold a legislative breakfast, inviting legislators to attend to hear constituent’s concerns/feedback on proposed legislation. • UCP - Mike Lesenko – Direct Support Staff Appreciation Week. The group exchanged ideas for appreciation. • NBRC Board Report – No update this month. The November Board meeting was canceled due to the fires. Three board members lost their homes. • ARCA/ NBRC Update – Thomas Maseda thanked the vendor group for keeping clients safe during the fires! Vendors were prepared which made all the difference in the client’s safety. 25 to 30 clients lost their homes. Two employees of NBRC lost their homes. • Everbridge has been effective in communicating with vendors. Please be sure that your contact information is updated in the Everbridge system. • NBRC Executive Director search has begun and the Board is working with Kinetic Flow Agency who is assisting in the search. There are strong candidates to interview. Bob and Michi are in Sacramento today and send their regrets. Linda added that she welcomes any feedback from the group as she represents vendors in the Executive Director search process. Linda gave a summary of what the committee feels is important in a candidate for Executive Director. • Isabel stated that emails will be going out in preparation for a DDS audit. Megan D has sent vendors emails that must be reviewed, signed and returned to NBRC. • SLS Vendor Advisory Committee Meeting – Thomas - Nothing specific to report on the group today. 	

	<ul style="list-style-type: none"> • Residential subcommittee – David Mauger – Please see attached minutes of the meeting. 	
IV. Community Concerns/Clarifications/Presentations	Summary	Action/Follow-Up
	<ul style="list-style-type: none"> • January Crane, Performance Plan - handouts available - presented on the Performance Plan. She has already presented to the Board. • Summarized the number of clients served, ranks expectations. NBRC exceeded statewide average or improved since last time. If you have anything to add or comment on, please send comments to January by 11/20. • This will be uploaded onto the website once the Board approves. • HCBS Funding update - Compliance with federal regulations. DDS has announced the self-assessment to meet federal regulations. • Q&A call today at 2:00 p.m. as well as one on Friday November 17. What are vendors asking and what is DDS saying across the state? 	
V. Policies and Procedures Update at NBRC	Summary	
	Nothing this month	
VI. New Business	Summary	
	Nothing this month.	
VII. Announcements	Summary	Action/Follow-Up
	<ul style="list-style-type: none"> • Joanne G - annual Consumer Arts & Crafts Fair coming Friday, December 8th. See attachments. Joanne is looking for a tent to utilize on the patio. • January - SIR vendor training 11/28 from 2 to 4. Napa NBRC office. • Sir@nbrc.net if you need CEU credits. • Supported Living mandated reported training. 11/30 3:00 to 4:30 Napa NBRC office. • Everbridge emergency contact system updates, Send your changes for contact information to vendor@nbrc.net. • Friends of the North Bay have received donations specific to individuals who were affected by the fires. See your Service Coordinator for more information. • Renee and Darla are hosting the Giving Tree. 101 S Coombs, Suite B • We will have a potluck at our December 2017 meeting. The agenda will be brief! 	
	Meeting adjourned at 12:00 PM The VAC membership met following the general VAC meeting.	

Minutes submitted by: Darelyn Pazdel

VAC – Residential Committee Meeting Minutes

October 23, 2017

Membership

Alexis Williams-Patton, Ali Tabatabai, Charity Seda, David Mauger, Dawn Baker, Evelyn Samson, Gwendolyn Brooks, Joe Geisner, Joetta Griffin, Lisa Ann Carbone, Mills Manor, Morgan Hobbs, Nena Casuga, Nenita Ledda, Saanen Kerson, Sonia Almonia, Zina Lee

Attendance

David Mauger, Joetta Griffin, Nena Casuga, Nenita Ledda, Saanen Kerson, Sonia Almonia

1. There was an active discussion about NBRC QA requiring things of residential not found in Title 17. An example includes telling homes they must attend training outside of their home for direct support professionals to meet their training requirements per Title 17, Section 56038. There were other examples. The committee would like to understand QA's criteria for going outside of Title 17, and NBRC's position on this practice. A presentation at a residential committee meeting may be helpful.
2. Discussion about the lack of residential resources available when a person has aged out of their home, is violet toward other residents, desires to live in a different home, the administrator wants to retire, or the resident is non-ambulatory and lives in a home licensed for people who are ambulatory. Homes are told there are no resources. The person must stay in the facility, regardless of inappropriateness or impact on others, which can put the home out of compliance with Title 22. This practice can go on for years. In one stated case, three years.

Even from the perspective of HCBS, it seems unlikely people will be allowed to remain where they violate other's rights through their aggression, or are unsafe because of their age or ambulatory status.

3. Through email, there was a discussion of the residential community getting together, such as a picnic or dinner.
4. There was a discussion about fewer opportunities being available to take the DSP challenge test. Also, that people show up for the class only to find their name is not on

the list, even though they signed up online. David Mauger will check into this and report back to the committee.

5. Discussion about what appears to be a quick turnover of service coordinators, and an expressed wish for improved communication between NBRC and the home when this happens.
6. There was talk about R&D is requesting copies of special incident reports. The concern is if this is a confidentiality issue. A second issue was the time that passes when a person moves into a home and gets up and running with transportation to their day program, with one example taking up to three months.

Next Meeting: 12/7/17

Agenda:

- Home and Community Based Services specific to residential services.
- Please submit.

Minutes submitted by: David Mauger