

Sponsors of the

North Bay Regional Center
and other programs
for persons with developmental disabilities
10 Executive Court
Napa, CA 94558
707-256-1224
Fax: 707-256-1230

Promoting Opportunities Supporting Choices

MEETING NOTICE

The next meeting of the Board of Directors is a regular business meeting scheduled as follows:

DATE:

July 1, 2015

TIME:

5:00 - 7:00 p.m.

PLACE:

North Bay Regional Center 2351 Mendocino Avenue Santa Rosa, CA 95403

Map & Agenda Enclosed

Board Related Meetings: The next meeting of the Vendor Advisory Committee will be July 14, 2015, at North Bay Regional Center Jameson Canyon office conference room (4A&B) from 10:00 to noon.

REMINDER: Please contact Kathy Newman at (707) 256 1224 if you are unable to attend the Board meeting.

North Bay Developmental Disabilities Services, Inc. Board of Directors' Regular Business Meeting Wednesday, July 1, 2015, 5:00 p.m. North Bay Regional Center 2351 Mendocino Avenue, Santa Rosa, CA 95403

AGENDA

- I. <u>CALL TO ORDER</u> President Harry Matthews
- II. ROLL CALL AND INTRODUCTIONS Margi Stern, Secretary (2 minutes for call to order, roll call, and introductions)
- III. CONSIDERATION OF MINUTES

Minutes of the Regular Business Meeting of May 6, 2015 be approved as submitted. (3 min) (Pgs. 1-5) ACTION

IV. TREASURER'S REPORT

Treasurer's Report for the period of May 1 – 31, 2015 be approved as submitted. (3 min) (Pgs. 6-8)

ACTION

- V. <u>ANNOUNCEMENTS</u> (10 minutes)
- VI. <u>FEATURE PRESENTATION</u> Budget Update Special Session of Legislature Advocacy Bob Hamilton, Executive Director, North Bay Regional Center
- VII. COMMITTEE REPORTS
 - A. <u>Executive Committee Board Officers Harry Matthews, President: Walt Spicer, Vice President:</u>
 Margi Stern, Secretary; Franklin Phillips, Treasurer (3 minutes)

 ACTION
 - B. <u>Vendor Advisory Committee Mike Huckins</u> (10 minutes) (Pgs. 16-21)

ACTION

C. Nominating Committee - Walt Spicer (Chair), Joanne Tsai (10 minutes)

ACTION

- VIII. EXECUTIVE DIRECTOR'S REPORT (30 minutes)
 - A. Bob Hamilton, Executive Director (10 minutes)
 - B. Michi Gates, Director Client Services' Report (10 minutes) (Pgs. 10-15)
 - C. Dave Johnson Chief Financial Officer (10 minutes) (Pg. 9)
- IX. LIAISON REPORTS
 - A. Association of Regional Center Agencies Bob Hamilton (10 min)

INFO

- B. State Council on Dev. Disabilities North Bay Reg. Ofc. Bob Phillips (10 min) (Pgs. 22-24) INFO
- X. <u>GENERAL PUBLIC COMMENT</u> Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- XI. GOOD OF THE ORDER any other Board business may be brought up at this time. (5 minutes)
- XII. ADJOURNMENT

<u>CLOSED SESSION</u> – The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation — W&I Code 4663(a).

North Bay Developmental Disabilities Services, Inc. Board of Directors' Regular Business Meeting Wednesday, May 6, 2015, 5:00 p.m. North Bay Regional Center 10 Executive Court, Napa, CA 94558

MINUTES

NBRC BOARD MEMBERS PRESENT: Harry Matthews. President/ARCA Rep

Mike Huckins, VAC Rep. Franklin Phillips, Treasurer Marqi Stern, Secretary Angel Giroux-Greber

Rita Edmonds-Norris

NBRC BOARD MEMBERS ABSENT: Rhonda Foster (Excused)
Walt Spicer (Excused) Barbara Power (Excused)

Joanne Tsai (Excused)

STAFF PRESENT: Kathy Newman, Exec. Assistant

Dave Johnson, Chief Financial Officer

Thomas Maseda, Director of Administration

January Crane, Fed Revenue Dept. Manager

Deanna Heibel, Assoc. Dir., Client Services

Dave Johnson, Chief Financial Officer

Bob Hamilton, Executive Director

Courtney Singleton, Assoc. Dir., Client Services

Pamela Madden Krall, Training Manager

Jordan Hall, Internal Quality Monitor

Tammy Larsen, Internal Quality Monitor Michi Gates, Director, Client Services

GUESTS PRESENT: Lauren Meikeljohn, Bl

Bob Phillips, State Council of Dev. Disabilities

Pat Walter, Parent

Eric Vanderville

Linda Plourde, Bayberry, Inc.

Kelley Hanson, Pace Solano

Kerri Korte-Glendahl, Parent

Bonnie Thurman, DDS

CALL TO ORDER – Harry Matthews, President, called the meeting to order at 5:03 p.m. Roll was called and a quorum was present. Board and audience introduced themselves.

CONSIDERATION OF MINUTES

M/S/C (Huckins/Phillips) Move that the minutes of April 1, 2015 regular business meeting be approved as submitted.

TREASURER'S REPORT

M/S/C (Huckins/Norris) Move that the Treasurer's Report for the period of March 1-31, 2015, 2015 be approved as submitted. UNANIMOUS

ANNOUNCEMENTS:

- Pamela Madden Krall noted that the Lanterman 10 Coalition will host a rally at the San Francisco Civic Center Plaza on June 19th from 1:00 to 2:30 p.m. Golden Gate Regional Center and the ARC are coordinating the rally.
- Harry Matthews noted the "very good" annual audit by NBRC's independent auditors Lautse & Lautse CPA.
 Any item that needed correcting has been. Harry commended Dave Johnson and his staff for a job well done.

FEATURE PRESENTATION: Risk and Mitigation Mortality Review – January Crane, Federal Revenue Department Manager.

January noted the following:

Mission Statement is as follows: "The North Bay Regional Center (NBRC) Risk Management and Mitigation
 Plan seeks to assure that all people served are healthy and safe through the review of Special Incident

Reports (SIRS), Mortality Reviews, staff and vendor training, the use of risk assessment tools, and the development of strategies for quality improvement."

 Sub-Committee Make-up: The Risk and Mitigation Committee has a Mortality Review Sub-Committee, designed to conform to the specifications of Title 17 California Code of Regulations (54327.5). The Sub-Committee is comprised of the Director of Client Services, SIR Unit Department Manager, a member of the Clinical Team, and an SIR Coordinator. A Quality Assurance representative is also included if the individual concerned experienced an incident while under vendored care. Service Coordinators of the client are also invited to participate.

Sub-Committee Functions:

- > Review all deaths to assess compliance by the agency and providers with the applicable policies, regulations and related standards to the care of person receiving services. The goal of mortality review is to learn from a person's death, to discover if the same or similar situations may affect others in the future, and to improve overall quality of care.
- > Develop recommendations for consideration by the Risk Management Committee, when appropriate.
- > All deaths are reported according to the Mortality Review Procedure.
- Mortality Review Process: Using Special Incident Reports, coroner's reports, and other documentation, the
 Mortality Review Sub-committee reviews the circumstances surrounding each death to ensure the
 appropriateness of medical care. There are typically four stages in the mortality review process, i.e., case
 management, case preparation, the mortality review, and trend analysis by the Risk and Mitigation
 Committee. If questions remain, a member of the Quality Assurance Unit or Clinical Team will look further
 into the background of the case or refer it to the proper authority. These authorities include Adult Protective
 Services, Child Protective Services, law enforcement, Community Care Licensing, Ombudsmen office, or
 Department of Public Health.
- Four Stages of Review:
 - Case Management: Service Coordinators are required to open a SANDIS death report within 24 hours of learning of a consumer's death. The death report contains a series of questions relating to the circumstances of the consumer's death, along with basic health and demographic data that accompany other types of SIRs.
 - > Case Preparation: There is a checklist to refer to.
 - Mortality Review Report: A template is provided.
 - Trend Analysis: DDS contracts with Mission Analytics to provide quarterly reports that address total SIRs reports and types of SIRs, compared to prior quarters, as well as compared to statewide averages for all Regional Centers.

NEW BUSINESS:

<u>Approval of Updated Holiday Schedule</u> – Mike Huckins noted that one way to conserve money is through developing a uniform holiday schedule for day programs and transportation. The Vendor community agreed on ten standard holidays so money isn't expended unnecessarily. DDS will honor if approved by the VAC and the Board.

M/S/C (Phillips/Huckins) Move approval of the updated Holiday Schedule.

UNANIMOUS

COMMITTEE REPORTS

- A. Executive Committee Harry Matthews No meeting
- B. Vendor Advisory Committee (VAC) Mike Huckins

The VAC met on Tuesday, April 14, 2015. Please refer to the minutes for the complete report of all agenda items. Karen Farnsworth, VAC member and expectant mom was honored with a cake, card and gift certificates.

<u>Community Concerns/Clarifications</u>: Supported Living Administrative Cost funding for IHSS hours was discussed. There is no funding for the administration costs of the IHSS portion of SLS services.

Group reports were given.

The Napa Solano Vendor Group met and discussed transportation and reviewed the previous VAC meeting.

- The Sonoma Vendor Group met and discussed their Legislative breakfast on March 27thfrom 8 to 9:30 at the State Building in Santa Rosa which was a great success.
- Public Relations and Outreach: We may need to recruit a current VAC member to report.
- Trade Associations: Linda reported that CSLN conference is April 15th 17th and she will have much more info to share next month.
- Board Report: Maura did an excellent presentation on the new federal funding priorities of community integration and competitive integrated work opportunities. The Board approved their community integrated employment policy.
- SCDD North Bay is recruiting advisory committee members including providers.
- ARCA/NBRC: Bob stated that there has been no announcement of Developmental Center closures yet although additional federal funding will be lost.
- Michi reported on the process for NBRCs development of self-directed services for approximately 80
 Consumers. Bob envisions the Governor giving an extra discretionary surplus budget for the elected officials
 to haggle over during the Budget Conference Committee in June.
- CASACC Vendor Chair Conference Call: No Report, but there are more than 40 State Elected Officials signed onto the Beall letter for the 10 Campaign.

<u>Policy and Procedure Changes</u>: The Uniform Holiday Schedule was drafted and approved by VAC for the NBRC Board's review.

New Business:

- The Vendors Relation Committee of VAC members and Michi met last month and will meet again on the 4/20 at 10am. The VAC greatly appreciates this opportunity!
- Training with Peter Leidy was discussed as an example of a training that will be vetted through VAC and coordinated with NBRC.
- VAC currently has membership slots for 1) Sonoma County living arrangement s, 2) Sonoma County Support Services; 3) Napa County Support Services and 4) Solano County Skill Development. New members should have attended at least 3 VAC meetings in the recent past and former members who would like to rejoin need to be off of VAC for a year. Darelyn will promote membership with the application form and accept applicants as well.

Next VAC Meeting: The next VAC Meeting will be on May 9th.

C. <u>Nominating Committee – Walt Spicer, Chair; Joanne Tsai</u> – Harry commended the Nominating Committee, i.e., Walt Spicer, Joanne Tsai, and Margi Stern for their hard work in attaining stellar Board members for the Solano County vacancies. Harry welcomed Angel Giroux Greber and Rita Edmond Norris as "attractive and competent young women".

EXECUTIVE DIRECTOR'S REPORT

Bob Hamilton Executive Directors, Report:

- Senate Sub Budget Committee hearing is scheduled for Thursday, May 7th. The Committee will focus on Developmental Centers and the loss in federal funding for Intermediate Care Facilities (ICFs). This presents a "hole" in the budget which the senate needs to rectify. The Assembly will meet on May 14th.
- May Revise Budget will be presented by the Governor's office. From that point on until June 15th, there will be legislative and administrative leadership committee meetings regarding whether or not the budget will be accepted. It is imperative that community input is provided to local legislators.
- Michi Gates and Bob Hamilton attended a Saturday meeting hosted by the Center for Collaborative Policy hired by the SDC Coalition. The meeting consisted of four break out meetings i.e., Patient Care Models; SDC Built Environment Exploring Temporary Uses; Opened Spaces and Natural Resources; SDC Historical Resources and Perspective. Approximately 200 people attended. Sonoma County Supervisor Gorin opened the meeting. Some of those in attendance included but not limited to Kathleen Miller, President, Parent Hospital Association, Pat Walter, Parent, John McGault from the Land Trust, Richard Dale from the Ecology Center, Lisa Perninski, from Perninski/Chaffin, Calin McGree, facilitator, Rita Sardacky, Director of Health

Services for the County, John Doyle, Chief Deputy, DDS, and Nancy Lungren, DDS. It was a successful gathering specifically to educate the community as to what is going on at Sonoma Developmental Center.

Michi Gates, Director, Client Services, Report:

- At the meeting hosted by the Center for Collaborative Policy, Dr. Markley Sutton facilitated the Patient Care breakout group. The group provided an opportunity to discuss the needs of the people who reside at the Developmental Center. Three more meetings forthcoming.
- Michi thanked the VAC for participating in collaborative meetings with NBRC. A joint goal for the Regional
 Center and the VAC is to encourage all vendors to become more active in attending the Vendor Advisory
 Committee meeting as well as attend local meetings. It is hopeful that information will be obtained through
 the survey which will in turn assist in activating more vendors to attend meetings.
- Courtney Singleton and Michi held a meeting with a family regarding nursing needs for their child. This is
 one area NBRC is working on as a resource development. There is a huge nursing shortage statewide
 including nursing care for people with developmental disabilities. NBRC is expanding the options to vendor
 individual nurses rather than going through large agencies. All families have indicated they see a need across
 the board and want a solution for all families affected by the nursing shortage.
- Customized Employment Training through the SDD grant that Sarah Murphy was successful in obtaining.
 Sarah provided expertise on how to explore what types of skills people have and what the best jobs are for them in the community.
- Community Placement Plan meeting with DDS. NBRC was pleased that DDS was able to schedule a face to face meeting.
- NBRC will meet with the Parent Hospital Association (PHA) on May 26th to receive input from parents of residents at SDC on resources they would like to see developed through the Community Placement Plan (CPP).
- Medicaid Waiver Audit is progressing. Michi thanked January Crane and all staff involved in the Medicaid waiver audit. Several Vendors will be visited by DDS auditors.
- Isabel Calder, Fiscal Department Manager, provided a provider training on billing. Very well attended with good information.
- More opportunities to provide trainings for vendors and NBRC.
- Bob Hamilton thanked Pamela Madden Krall, Harry Matthews, and vendors who assisted/attended in scheduling contact with local legislators. NBRC provided each Legislator with an "economic footprint" for their districts. Senator McGuire and Senator Frasier are very supportive of NBRC's mission. Discussion followed.
- June 3 is North Bay Regional Center's Annual Board meeting where we will all enjoy client success stories.

Dave Johnson, Chief Financial Officer, Report:

- NBRC has plenty of POS money and will "hit" our OPS budget.
- Audit financials are on NBRC's website located under "about us" "board" and "transparency".
- Sixty six percent (66%) of NBRC's funding comes from the federal government. There are strict qualifications
 required to receive federal funding and NBRC has been successful in meeting those guidelines, thus earning
 a higher percentage of federal funding than most regional centers.

LIAISON REPORTS

- A. Association of Regional Center Agencies (ARCA) Harry Matthews (10 minutes): No meeting
 - ARCA Annual Board meeting June 19th.
- B. State Council on Developmental Disabilities/North Bay Regional Office Bob Phillips y(10 minutes):
 - State Self Determination Program (SDP) Voluntary program that allows individuals who are clients of regional centers to determine and control a personal budget to purchase services and supports to meet their needs and goals. Late December DDS applied for Centers for Medicare & Medicaid Services Waiver. There is currently no timeline when the program will commence.
 - Bob Phillips and Michi Gates are meeting with ParentsCan and Matrix to obtain ideas on "how do we get the

word out".

- Bob spoke of an article entitled "Supporting Adults with ID/DD in their Communities" written by Karen Flipo.
 She is a proponent of Competitive Integrated Employment. The article provides an overview of the types of services available for adults with developmental disabilities with a particular focus on Competitive Integrated Employment.
- The State Council on Developmental Disabilities/North Bay Regional Office is in the process of recruiting people for a local advisory committee. At least 35 percent must be individuals with developmental disabilities, another 35 percent must be family members, and the remainder can be anybody including service providers.
 If anyone is interested in serving on the advisory board, please contact Bob Phillips.

GENERAL PUBLIC COMMENT:

- Kerri Korte-Glendahl, a parent of a young woman who attends Wine Bev community based program, inquired
 as to when her daughter and others will be able to return to the building and begin working. Michi noted that
 NBRC and UCP are actively meeting to focus on vendorizing the program as a site based program rather
 than a community based program as well as finalizing UCPs program design.
- The ARC-Solano will host the Autism Awareness game day with the Vallejo Admirals, Vallejo's professional baseball team on June 7th.
- College to Career graduation at Santa Rosa Junior College is May 16th.
- San Francisco Giants and Oakland Athletics both host an Autism Awareness day.

GOOD OF THE ORDER: August 14th is scheduled for the Board of Directors all day retreat.

ADJOURNMENT – M/S/C (Phillips/Huckins) Move to adjourn the meeting at 6:45 p.m. UNANIMOUS

NEXT MEETING ANNOUNCEMENT – The Annual Board meeting is scheduled for June 3, 2015 at North Bay Regional Center, Napa office at 5:00 p.m.

North Bay Regional Center Franklin Phillips NBRC Treasurers' Report For the Month of June 2015

During the month of June 2015 NBRC's Board money market account increased by \$436 to end the month with a balance of \$50,233. The increase was due to donations from Local Independent Charities.

The Board checking account ended the month with a balance of \$3,564, a decrease of \$63 from May.

In total there was a net balance of \$53,797 in both NBRC Board accounts, an increase of \$152 since January 1, 2015 balance of \$53,645.

Savings Account - May 2015 5/1/2015 through 5/31/2015

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Date	Accoun	t Description	Amount
BALANCE 4/30/	2015		49,787.28
5/17/2015	Savings	Donation	434.16
5/31/2015	Savings	Interest	1.96
5/1/2015 - 5/3	1/2015		436.12
BALANCE 5/31/	2015		50,223.40
		TOTAL INFLOWS	436.12
		TOTAL OUTFLOWS	0.00
		NET TOTAL	436.12

Checking Account - May 2015 5/1/2015 through 5/31/2015

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6/17/2015

Date	Account	Num	Description	Amount
BALANCE 4/30/	2015			3,626.49
5/11/2015	Checking	2213	Eagle Eye Engraving	-44.00
5/15/2015	Checking	2214	Board Supplies	-18.65
5/1/2015 - 5/3 BALANCE 5/31/				-62.65 3,563.84
			TOTAL INFLOWS	0.00
			TOTAL OUTFLOWS	-62.65
			NET TOTAL	-62.65



Forecasted

North Bay Regional Center Finance Dashboard FY 2014/15

As of May 31, 2015

					% Total				Forecasted			S	urplus (Deficit)
Purchase of Services (POS)	<u>A</u>	llocation/A-3		YTD Actual	<u>POS</u>		Var/ Alloc		Spending	<u> </u>	TD Act + Fcst	<u> </u>	rom Allocation
Supported Living Services	\$	33,000,000	\$	32,834,282	26%	\$	165,718	\$	3,100,000	\$	35,934,282	\$	65,718
Day Programs		32,541,667		32,337,360	26%		204,307		3,100,000		35,437,360		62,640
Community Care Facilities		27,041,667		27,253,125	22%		(211,458)		2,250,000		29,503,125		(3,125)
Behavioral Services		16,500,000		16,429,556	13%		70,444		1,570,000		17,999,556		444
Other		29,527,445	_	21,118,550	<u>17%</u>	_	8,408,895		1,980,000	_	23,098,550	_	9,113,208
Total POS services	\$	138,610,778	\$	129,972,873	103%		8,637,905	\$	12,000,000	\$	141,972,873	\$	9,238,885
Receipts from ICFs for SPA services		(4,583,333)		(4,587,812)	-4%		4,479		(410,000)		(4,997,812)	i	(2,188)
Community Placement Plan (CPP)	_	7,175,762	_	653,920	<u>1%</u>		6,521,842	_	750,000	_	1,403,920	_	6,424,184
Total POS & CPP Services	\$	141,203,207	\$	126,038,981	100%	\$	15,164,226	\$	12,340,000	\$	138,378,981	\$	15,660,881
Operations Expense (OPS)													
Personnel	\$	9,120,833	\$	9,114,349	60%		6,484	\$	827,000	\$	9,941,349	\$	8,651
Benefits		3,391,667		3,308,903	22%		82,764		490,750		3,799,653		(99,653)
Facilities/Insurance		1,558,333		1,527,384	10%		30,949		140,475		1,667,859		32,141
Equipment / General office		664,583		600,194	4%		64,389		176,227		776,421		(51,421)
Communications		146,667		130,221	1%		16,446		14,141		144,362		15,638
Mileage		201,667		199,818	1%		1,849		25,000		224,818		(4,818)
Legal		183,333		133,848	1%		49,485		22,650		156,498		43,502
Consultants		297,917		281,260	2%		16,657		11,900		293,160		31,840
Other Expenses		43,831		458	<u>0%</u>	_	43,373	_	22,250	_	22,708		25,108
Total Operations Expense	\$	15,608,831	\$	15,296,435	100%		312,396	\$	1,730,393	\$	17,026,828	\$	988
Community Placement Plan (CPP)		824,390		824,335		_	55		75,000	_	899,335		_
Total OPS & CPP Expenses	\$	16,433,222	\$	16,120,770		_	312,452	\$	1,805,393	\$	17,926,163	\$	988
Total	\$	157,636,429	\$	142,159,751		\$	15,476,678	\$	14,145,393	\$	156,305,144	\$	988
DDS Contract Allocations 2014/15	D	ate Received		<u>POS</u>			Operations		<u>CPP</u>		<u>Total</u>		
Preliminary Allocation		6/19/2014	\$	107,389,393		\$	13,531,046			\$	120,920,439	709	6
Ist Amendment A-1		8/29/2014		35,883,825			3,325,827				39,209,652	239	6
Ist Amendment A-1 CPP		8/29/2014					510,700	\$	4,959,195		5,469,895	3%	
2nd Amendment A-2 CPP		12/3/2014					255,885	\$	354,844		610,729	0%	
3rd Amendment A-3		3/5/2015					170,943				170,943	0%	
3rd Amendment A-3 CPP		3/5/2015		2,938,540		_	132,750	_	2,514,065		5,585,355	3%	
Total Allocation			\$	146,211,758		\$	17,927,151	\$	7,828,104	\$	171,967,013	100	%



10 Executive Ct. Napa, CA 94558 Phone: (707) 256-1100 • TTY (707) 252-0213 2351 Mendocino Avenue, Santa Rosa, CA 95403 Phone: (707) 569-2000 • TTY (707) 525-1239

FAIR HEARING & MEDIATION UPDATE MAY 1 – JUNE 30, 2015

Eligibility (14-31)	<u>Reason for Appeal</u> : Claimant appeals denial of eligibility for Regional Center services <u>Ruling</u> : Informal Meeting denied Claimant's appeal. Fair Hearing pending.
Eligibility (14-35)	Reason for Appeal: Claimant appeals denial of eligibility for Regional Center services Ruling: Resolved and Withdrawn.
Health & Safety (15-05)	Reason for Appeal: Claimant appeals DDS's denial of health and safety with enhanced SLS services Ruling: Resolved and Withdrawn.
Health & Safety (15-06)	Reason for Appeal: Claimant appeals DDS's denial of health and safety with enhanced SLS services Ruling: Resolved and Withdrawn.
Eligibility (15-07)	<u>Reason for Appeal</u> : Claimant appeals denial of eligibility for Regional Center services <u>Ruling</u> : Withdrawn
Health & Safety (15-08)	Reason for Appeal: Claimant appeals DDS's denial of health and safety with enhanced SLS services. Ruling: Resolved and Withdrawn.
Health & Safety (15-13)	Reason for Appeal: Claimant appeals DDS's denial of health and safety with enhanced SLS services. Ruling: Resolved and Withdrawn.
Health & Safety (15-14)	Reason for Appeal: Claimant appeals DDS's denial of health and safety with enhanced SLS services. Ruling: Resolved and Withdrawn.
Day Care (15-15)	Reason for Appeal: Claimant appeals denial of day care services. Ruling: Claimant denied appeal.
Eligibility (15-16)	Reason for Appeal: Claimant appeals denial of eligibility for Regional Center services Ruling: Informal Meeting and Fair Hearing pending
Eligibility (15-17)	Reason for Appeal: Claimant appeals denial of eligibility for Regional Center services Ruling: Informal Meeting and Fair Hearing pending

(15-18) Ruling: Informal Meeting Fair Hearing pending Respite Reason for Appeal: Claimant appeals denial of respite services. (15-19) Ruling: Resolved and Withdrawn.	S
(15-19) <u>Ruling</u> : Resolved and Withdrawn.	
Eligibility Reason for Appeal: Claimant appeals denial of eligibility for Regional Center service	3
(15-20) <u>Ruling: Informal Meeting and Fair Hearing pending</u>	
Eligibility Reason for Appeal: Claimant appeals denial of eligibility for Regional Center service	3
(15-21) Ruling: Informal Meeting and Fair Hearing pending	
Eligibility Reason for Appeal: Claimant appeals denial of eligibility for Regional Center service	3
(15-22) Ruling: Informal Meeting Fair Hearing pending	

CONSUMER ADVOCATE REPORT

June 19, 2015

The self-advocacy/support groups have been put on hold until we get more educational materials on self-advocacy. They should start up again in July or August.

The Napa County IHSS Advisory Committee was notified that the seven percent restoration was approved and will start July 1st.

Voter registration continues to improve in both offices and people are really wanting to register to vote as the national election in 2016 gets closer. The Napa office is catching up with the Santa Rosa office. I seriously want to thank everyone who has assisted consumers to register and keep up the good work. It's a long time until election day.

I'm assisting Dr. Pedgrift in developing several sexuality seminars for people who are non-verbal. The Client Rights and LGBT on May 28th was postponed to a later date.

The 10% increase for across the board needs for regional centers such as OPS, POS was not approved, which will deeply effect the vendors. Thus, we need to show Governor Brown how cost effective our services are vs. the Developmental Centers. In the May revised budget Governor Brown wants to close all Developmental Centers by 2021 and the Sonoma Developmental Center in 2018.

I continue to assist service coordinators with their cases and am still the DDS Conservator designee. Being the designee has doubled my time with conservatees due to the amount of emergencies and cases.

Thank you.	
Submitted by:	
Randy Kitch	

NBRC Community Resource Development and Services

Transportation

During the month of May 2015 40 Transportation Request Forms were received (TRFs). 29 Transportation Access Plans (TAPs) were completed with 25 individuals receiving routed transportation, 3 individuals will be transported by their residential services provider and/or Supported Living Service Agency, and 1 will receive transportation through mileage reimbursement. 1 travel training was completed, 2 travel training assessments were completed, 2 individuals were approved for travel training and 2 more individuals are in the process of being travel trained to ride public transportation.

New Vendors

Turning Point LLC-Mental Health Wrap Services People's Care-Specialized Residential Facility Forensic

Interested individuals or agencies who would like to become vendored with NBRC to provide services in Napa, Solano or Sonoma Counties, please visit the NBRC website: http://nbrc.net/service-providers/vendorization/vendor-application/

NBRC Quality Assurance and Training

A **Special Incident Report (SIR)** training was held in the Santa Rosa office with 6 vendored agencies attending. The next SIR training will take place on September 17th in the NBRC Napa office from 10:00 a.m. to 12:00 p.m.

New Provider Orientation Tuesday June 23rd, 2015, 9 a.m. to 4:30 p.m.,10 Executive Court, Napa CA (NBRC Napa Office). Registration- Contact Erika Dominguez @ 707-256-1287

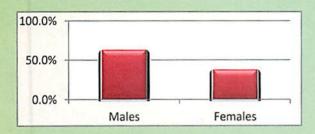
Community Placement Plan Request for Proposal Awards FY 2014/2015

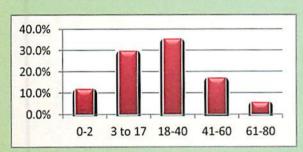
- Project #1: Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN)- \$125,000 Awarded to: Amy Narcisco
- Project #2: Enhanced Behavioral Support Home EBSH- \$50,000 Awarded to: BAT Residential, Inc.
- Project #3: Specialized Residential Facility- \$150,000 Awarded to: C.A.S.A. Luna
- Project #4: Behavioral Services Agency-\$15, 000
 Awarded to: Behavioral Analysis Technologies, Inc.
- Project #4: Behavioral Services Agency-\$15,000 Awarded to: Alegria Community Living, Inc.
- Project #5: Day Program for Behavior Challenges (forensic)-\$50,000 Awarded to: Dungarvin
- Project #5: Day Program for Behavior Challenges \$100,000 Awarded to: Jim Garcia
- Project #6: Day Program for Individuals who are medically fragile (ARFPSHN clients)-\$300,000 Awarded to: Povi Wagner

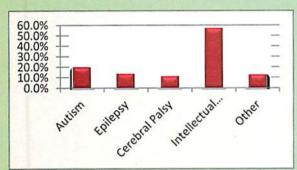


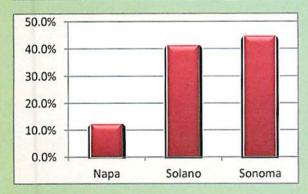
NBRC Case Management Report

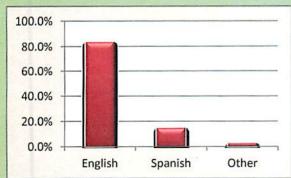
NBRC Total Clients: 8,384











Males	5,239
Females	3,145

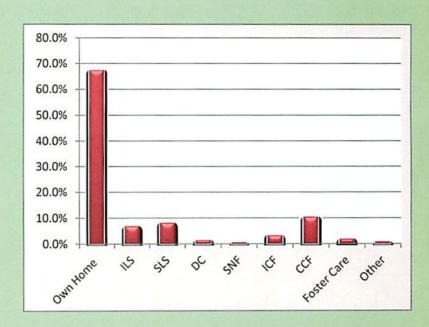
	A PROPERTY AND ADDRESS.
Age Range	
0-2	1,067
3 to 17	2,352
18-40	3,043
41-60	1,371
61-80	525

	STATE OF THE OWNER, TH
Disability Type*	
Autism	1,727
Epilepsy	1,115
Cerebral Palsy	911
Intellectual Disability	4,784
Other	1,033
*Clients may have multiple	

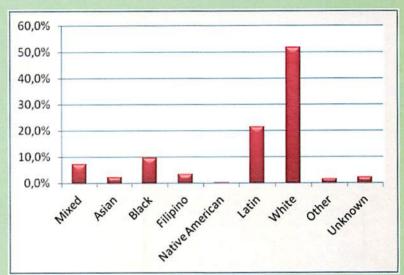
County	
Napa	1,092
Solano	3,472
Sonoma	3,661

Language	
English	6,913
Spanish	1,307
All Other	164

Residence Type	
Own Home	
(Includes parent)	5,713
ILS	529
SLS	723
DC	97
SNF	46
ICF	259
CCF	813
Foster	141
William Control of the Control of th	



Ethnicit	ty
Mixed	642
Asian	188
Black	786
Filipino	296
Native American	30
Latin	1,889
White	4,227
Other	122
Unknown	204



NEW Intakes	Accep	ted for	CI	osed or	Inactivate	ed	# of Read	ctivations	3				Gros	s New	
	Asses	sment	- 1	During A	ssessmen	t	Eligible	Cases	es Transferred-Other Consumers G		Consumers		Graduated		
	Under	3 Yrs &		Under	3 Yrs &		Under	3 Yrs &		Under	3 Yrs &		Under	3 Yrs &	Out of RC
MONTH	3 Yrs	Older		3 Yrs	Older		3 Yrs	Older		3 Yrs	Older		3 Yrs	Older	System
01/15	105	29	-	23	24	+	9	19	+	1	0		92	24	30
02/15	95	11		14	23	+	7	13	+	3	0	=_	91	1	38
03/15	104	19	-	26	14	+	7	12	+	1	0	=	47	17	36
04/15	85	34	-	22	14	+	7	11	+	1	0 :	=	72	31	34
05/15	84	32		14	9	+	7	5	+	0	0	=	77	28	30
06/15		0	-		0	+		0	+		0	=		0	
07/12		0	F		0	+		0	+		0	=		0	Value.
08/15		0			0	+		0	+		0	=		0	
09/15		0	-		0	+	Hanne.	0	+		0	=		0	
10/15		0			0	+		0	+		0	=		0	
11/15		0	-		0	+		0	+		0	=		0	
12/15		0			0	+		0	+		0	=		0	
2015 TOTAL	473	125		99	84	+	37	60	+	6	0		379	101	168
2015 Avg.	AL SHAPE	10			7			5			0			8	

Vendor Advisory Committee Report to the NBDDS Board of Directors

June 16, 2015 Submitted by Mike Huckins

The VAC met on Tuesday, June 16, 2015. Please refer to the minutes for the complete report.

Community Concerns/Clarifications: Survey: Elizabeth Clary, UCP North Bay, presented the initial response from the vendor survey to assist in sharing thoughts, ideas, and impressions on how it is going with our work with NBRC. There were 31 responses to date and more time will be given for additional responses. Michi stated that the information is very helpful.

Vendor Concern: Allan Maroun with Wheelcare Express stated his concern that they have been denied \$3,500 over several months in funding due to concerns with overbilling. Isabel Calder strongly encouraged Wheelcare Express to set up a meeting as she believes this is a contractual issue.

Group reports were given:

- The Napa Solano Vendor Group met and discussed sick leave pay, advocacy updates, and policy updates such as the non-referral list. Concerns related to the latter, should be communicated to Maura McDonough.
- The Sonoma Vendor Group did not met.
- SCDD North Bay: No report.
- NBHC: Mary Eble stated there are 4 bills in play that would help with housing. LA Times featured
 an article about the California Supreme Court requiring developers to have a certain amount of
 affordable housing with new developments. NBHC is a member of a variety of organizations
 including development, Housing Alliance, Lanterman Housing Alliance and Napa's Housing
 Opportunities and Landlord Engagement Committee. Mary will forward a survey to Linda for
 vendor completion.
- Public Relations and Outreach: September 28th is the All NBRC Staff training day this Fall when we will have our vendor fair.
- Trade Associations: Linda reported on the budget conference committees' proposed budget for
 potential rate increases for our community services. She also stated that a representative of the
 Obama administration has indicated that the Wage Order 15 overtime exemption is not likely to
 remain in place much longer.
- Board Report: The Annual meeting featured proud moments about a number of consumers we serve. It was great to hear about how adaptive equipment was helping some as well as how well one Consumer was doing at her community care facility after living in SDC for seventy years! Mike called out the NBRC staff who were celebrating their 10th, 20th and 30th work anniversaries.
- ARCA/NBRC: Bob stated that the next ARCA meeting will be on June 19th. He stated that he is
 most concerned about what happens with trailer bill language related to the potential community
 service rate increase and other unfunded mandates. He mentioned the large number of rallies
 that are occurring on 6/17 statewide. He reiterated that the rate freeze needs to be lifted and
 mentioned that could occur through capitation of services.
- Disaster Preparedness: No report.
- CASACC Vendor Chair Conference Call: No call.
- Director of Client Services Report: Michi Gates stated that Ari Neman will be the featured presenter at the All Day Staff training on September 28th at Sonoma Veterans Hall. SLS Task Force met and expressed concerns about how this would work with Self Determination. Fortunately

San Diego representation, who was part of the Self Determination pilot, was there to help diminish these fears. The self determination committee will have its first meeting on June 30th. Family Home Agencies will be audited under the direction of Maura. Until cancelled POSs are not in compliance with contracts so there will be some adjustments to POS end dates as POSs are renewed. Kelley Hanson with PACE stated that nursing related services have become a challenge at PACE; Michi wants to know when clinical staff related services like this are causing POS related problems. NBRC continues to hire new staff to keep the caseload ratio below 90. The Organizational Chart is updated every 2 weeks on the NBRC website. Maura provided a detailed update on upcoming trainings including: HIPAA, DOL, New Provider Training, Bed Bugs, Pneumonia, SIR and Quality Assurance and Restraints.

Policy and Procedure Changes: No updates at present

New Business: The VAC has had an overwhelming response for 4 vacant VAC member slots. VAC representatives will be meeting with Candidates this summer.

Mike will chair the July meeting and after some discussion the August VAC meeting was cancelled to coincide with NBRC Board not having a meeting that month.

Next VAC Meeting: The next VAC Meeting will be on Tuesday, July 14, 2015.

VAC Meeting Minutes

Vendor Advisory Committee Meeting Minutes North Bay Regional Center, Napa **Tuesday, June 16, 2015**



1.		
Attendance	THE RESERVE OF THE PROPERTY OF	_
a. Call to order	VAC Meeting held June 16, 2015 was called to order at10:05 AM (PST). Chaired by Linda Plourde	
b. Roll call. Quorum met?	VAC Membership ⊠ Saanen Kerson (Vine Village)	
Approval of Meeting Minutes with the following changes:	Darelyn Pazdel (PRIDE Industries) Elizabeth Clary (UCP of the North Bay) Karen Farnsworth (CPA) Mike Huckins (The ARC Solano) Lauren Meikeljohn (Becoming Independent) Karen Lustig (Aldea Supported Living Services) Linda Plourde (Bayberry, Inc.)	
Remove odd line in title. Elizabeth/ Mike MSC - U	NBRC Staff	
Agenda Approval Yes No With changes listed below.	General Members Adam Barngraff (Cal Mentor) Adria Carson (On My Own) Allan Maroun (Wheelcare Express) Andrea Mendoza, (REI / CHDC) Beth Kahiga (Napa Valley Support Services) Brian Kelly (Attendant Care) Caitlin Young (Cal Mentor) Chari Smith (Cal Mentor) Elisa Olson (Cal Mentor & Cole & Cornerstone) Emily Davidson (R & D Transportation) Eric Martin (Oaks of Hebron) George Bleasdah (New Horizons) Holly Charcto (Cal Mentor) Holly Pagel (Connections for Life) Kelley Hanson (PACE Solano) Rhonda Fischer (Lynn & Darla) Stacy Cardinale (Fresh Start ILS) Terri Rowland (Milestones)	
2. Agenda changes/Additions		
	 Add Dr. Gates as standing agenda item. Community Concerns, NBRC Billing – Allan Maroun 	
VAC Meeting Minutes	1 6/18/15	

	 Feature Presentation, Survey Results - Elizabeth Clarey New Business, Future VAC meeting dates Announcements - Mike Huckins 	
3. Feature Presentation	Summary	Action/Follow-Up
	 Elizabeth Clarey – NBRC / VAC Community Engagement Survey Results – A summary was reviewed and will be sent out to everyone next month. A link will be sent out to allow more responses, group agreed. 	Elizabeth will open for more surveyors and send summary.
4. Community Concerns	Summary	Action/Follow-Up
	Billing Errors - Allan Maroun (Wheelcare Express) – Difficult to understand the information provided regarding overbilling. Isabel Calder of NBRC, Emily Davidson of R&D and other providers gave Allan suggestions of next steps and what information needs to be gathered and to whom the conversation should be directed.	Allan will meet with Isabel and if no resolution will bring it back to the VAC. Discuss during vendor relations meeting with Michi.
5. Group Reports		Action/Follow-Up
	 Napa Solano provider group – Saanen reported – Insurance, sick leave policy, legislative updates, policies with NBRC, CDSA update were all discussed. Group had questions regarding policies from NBRC regarding Non-Referral Status Policy? How can a provider resolve a non-referral status? Maura (NBRC) replied, reason for non-referrals vary. The list basically means, Service Coordinators don't refer to this provider currently. Suggested that providers contact Maura with any questions and for next steps. There can be numerous reasons for non-referral. Sonoma Provider group – No meeting this month. State Council on Developmental Disabilities: Bob Philips not in attendance, no report. North Bay Housing Coalition: Mary Eble reported – currently there are four bills regarding housing. Mary will provide a link; no action right now. All bills around funding have revolved. LA Times article, (June 15th), noted funding will be easier in some areas of housing. Legacy Homes partnered with four other agencies to assure success. Lanterman Housing Alliance is a large part of the process. Roommate list continues to grow. Mary would like to circulate a Survey Monkey regarding housing needs. Trade Associations: CDSA – Nothing to report this month. CSLN: Linda reported - reviewed the annual state budget that was approved on June 15th and will be sent to the Governor for signature, http://www.ebudget.ca.gov/2015-16/pdf/Revised/BudgetSummary/HealthandHumanServices.pdf. Bob adds that he is most concerned about trailer bill language to follow. The Governor has approximately two weeks to review and adopt the budget. Linda also reported that a representative of the Obama Administration has indicated that the Wage Order 15 overtime exemption is not likely to survive.	Mary will send the link for the bills to Linda. Mary will send survey to Linda for distribution.

	Vendor Relations Committee - The group is reviewing the survey and	
	will meet once completed.	
	Board Report – Mike Huckins reported – June was the Annual Board	
	Meeting. Feature presentation included success stories of individuals	
	receiving services from NBRC. NBRC staff were acknowledged and	
	awarded for years of service. The acknowledgements ranged from 10 to 30 years.	
	NBRC Report – Bob Hamilton reported	
	ARCA meeting in Oakland, Holiday Inn, on June 19 th at 8:00 AM.	
	o Federal Medicaid Waiver Audits are in process. Bob encouraged	
	vendors to work closely with NBRC.	
	Secretary Dooley task force - Bob participates and feels that	
	Secretary Dooley has a quick link to the Governor.	
	Dr. Michi Gates – Reviewed the legislative meetings with Secretary	
	Dooley.	
	o Dr. Gates and Ari Ne'eman, are working on a joint presentation for	
	vendors, clients, and NBRC staff to include a morning session on	
	CMS and an afternoon session on "My Support Network". They	
	will then work on a self-advocacy presentation. Looking at	
	sending a "save the date", a possible location at the Veteran's	
	Building in Sonoma.	
	SLS Ad Hoch Task Force met this month and they continue to look	
	at statewide issues. The group discussed self-determination. A	
	San Diego provider spoke how this has effected services for clients.	
	o First Advisory Committee Meeting on June 30th.	
	 Maura is heading another audit for Family Home Agency vendors. Dr. Gates encouraged the group to contact Maura if the no referral 	
	o Dr. Gates encouraged the group to contact Maura if the no referral status is in place.	
	B C 1 10BC 1 1 1 1 1 1 1 1	
	the thought process and assisting NBRC explain community	
	services.	
	Changes that may affect vendors; i.e., POS end date changes and	
	what services need shorter or longer timelines. The initial review	
	was to look at the long-term (until canceled) POSs. Until canceled	
	POSs are not in compliance with contracts so there will be some	
	adjustments to POS end dates and renewals. Kelley inserted that	
	nursing related services are a challenge with this POS system and	
	Dr. Gates asked to be informed when this occurs.	
	NBRC is continuing to hire new staff.	
	NBRC will be providing internal trainings on the new SLS vendor	
	contracts.	
	Dr. Gates attended a statewide forensic forum last week.	
	Disaster Preparedness - Nothing to present this month.	
	CASACC: No meeting this month.	
6 Danout	Cummany	Action/Follow-Up
6. Report	Summary	Tedon't onon-ep
Policies	Maura McDonough - Upcoming trainings There are many trainings applying up. HIPPA DOL to talk about amplayer and fiscal issues, new	
Procedures	coming up. HIPPA, DOL to talk about employee and fiscal issues, new provider orientation on June 23 rd , bed bugs, pneumonia, ongoing SIR	
Practices or	trainings, including QA aspects to the SIR training, and behavioral	
Trends.	issues.	
	×	
7. New Business		
	Linda Plourde - the VAC is reviewing applications and will schedule	
	informal interviews. The aim is to have this complete prior to the	
	September NBRC board meeting.	
		l .

	 Mike Huckins will Chair the July VAC meeting. How does the group feel about moving the August VAC meeting to the first week of August? Group discussion. Group consensus, No August 2015 VAC Meeting. 	
8. Report	Summary	Action/Follow-Up
Announcements	 Mike Huckins – ARC hosting opportunity to have very inexpensive wireless phones, June 18th from 9-2. (flyer distributed) Mike Huckins – Solano celebrating 20 years of Art (flyer distributed) Next VAC meeting is scheduled for July 14, Napa NBRC 	
9. Adjournment		
	Meeting adjourned at 11:55AM	

Minutes submitted by: Darelyn Pazdel



STATE COUNCIL ON DEVELOPMENTAL DISABILITIES—NORTH BAY OFFICE 236 Georgia St., Suite 201, Vallejo, CA 94590 (707) 648-4073 northbay@scdd.ca.gov

E-News: June 11, 2015

Research on Guardianship and Supported Decision-making

TASH releases a new study based on a parent survey that shows concerning results about guardianship.

The results show full guardianship as the most common recommendation made to parents of children with disabilities and alternatives, such as supported decision-making, as the least common recommendation made.

The Abstract from the article is copied below:

"Guardianship is a complicated legal concept, which is further complicated by differences from state to state in the framing and implementation of distinctly different forms. Few professionals explain the long-term consequences of obtaining guardianship or provide the range of alternatives available to support an adult with disabilities. This study reports descriptive data from a national survey on guardianship and people with disabilities. The results indicate that regardless of who provides information about guardianship, and regardless of disability classification, full guardianship is consistently discussed most frequently while other options are rarely discussed. We describe implications for practice and provide recommendations. Specifically, supported decision making is described as one potential alternative to legal guardianship that, according to these data, is the least frequently discussed with parents, but which has the potential to avoid many of the legal and social pitfalls that quardianship presents. Limitations and current research needs are described."

The full article is available on the TASH website here

For additional reading on the topic, see "Principles for Addressing Conservatorship of Persons with Developmental Disabilities" on the Disability Rights California website Here.

Medi-Cal Autism Therapy

California Healthline June 11, 2015 article addresses the slow roll out of Medi-Cal autism therapy.

David Gorn writes, "A specific autism therapy -- applied behavior analysis, known as ABA therapy -- became a Medi-Cal benefit in September 2014. But according to figures released last month by the Department of Health Care Services, as of May 5, fewer than 1,123 children have received behavioral health treatment services, which include ABA therapy....

According to state statistics:

24 of California's 58 counties have provided no behavioral health treatment under Medi-Cal managed care plans;

18 counties have fewer than 11 cases per county (an exact number can't be released due to privacy issues); and

The remaining 16 counties provide BHT services to 943 Medi-Cal managed care children, an average of roughly 59 children per county."

Read the article here

New Rules for Home and Community-Based Services

The Riot! Article "Now We Can"

The Riot is produced at Human Services Research Institute (HSRI).

An article titled, <u>Now We Can</u>, outlines the **new rules for Home and Community Based Services** from the Centers for Medicare and Medicaid (also called CMS).

Excerpts from the article are copied below:

- "The new rules make sure that:
- Where people live or get supports, like group homes and day or job centers, really are in the community.
- People get quality supports based on their needs and choices, and that their rights are protected.

States must follow the new CMS rules by 2019. Each state has created a Transition Plan that spells out what they plan to do to meet the rules.

You are probably thinking that rules are SO boring. Well, not in this case. These rules are based on many of the things that self-advocates have been saying for years. Policy makers finally listened and self-advocates are saying NOW WE CAN...

∂ Have some privacy!

∂Be in charge of our lives!

∂ Be included in our community! Now are you hooked?"

Read The Riot article here

Successful Transition for Young Adults

PACER's National Parent Center on Transition and Employment is launching a new "Voices of Experience" video series. The videos feature successful young adults with disabilities and their family members who draw on their own transition experiences to share words of advice and lessons learned.

Read more here

Self Determination Webinar

Webinar: Self-Determination: A Way to Give Regional Center Clients More Choice Over The Services They Receive

The USC University Center for Excellence in Developmental Disabilities recently presented an excellent webinar on Self Determination by Bruce Harrell, Community Program Specialist with the Los Angeles Office of the State Council.

View the webinar here

State Plan Survey

SCDD wants to help and we need information from you. Please take a moment to complete our online survey.

- State Plan Survey
- Plan Estatal de Desarrollo de 5 años: Reunión Abierta y Preguntas de la Encuesta