



*Promoting Opportunities
Supporting Choices*

*Sponsors of the
North Bay Regional Center
and other programs
for persons with developmental disabilities
10 Executive Court
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

MEETING NOTICE

The next meeting of the Board of Directors is the regular business meeting scheduled as follows:

DATE: May 6, 2014
TIME: 5:00 – 7:00 p.m.
PLACE: North Bay Regional Center
10 Executive Court
Napa, CA 94559

Map & Agenda Enclosed

Board Related Meetings: The next meeting of the Vendor Advisory Committee will be May 12, 2015, at North Bay Regional Center Jameson Canyon office conference room (4A&B) from 10:00 to noon.

REMINDER: Please contact Kathy Newman at (707) 256 1224 if you are unable to attend the Board meeting.

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
Wednesday, May 6, 2015, 5:00 p.m.
North Bay Regional Center
10 Executive Court, Napa, CA 94558**

AGENDA

- I. **CALL TO ORDER** – President Harry Matthews
- II. **ROLL CALL AND INTRODUCTIONS** – Margi Stern, Secretary (2 minutes for call to order, roll call, and introductions)
- III. **CONSIDERATION OF MINUTES**
Minutes of the Regular Business Meeting of April 1, 2015 be approved as submitted. (3 min) (Pgs. 1-6)
ACTION
- IV. **TREASURER'S REPORT**
Treasurer's Report for the period of March 1 - 31, 2015 be approved as submitted. (3 min) (Pgs. 7-8)
ACTION
- V. **ANNOUNCEMENTS** (10 minutes)
- VI. **FEATURE PRESENTATION** – Risk and Mitigation Mortality Review – January Crane, Federal Revenue Manager
- VII. **NEW BUSINESS**
A. **Approval of Updated Holiday Schedule** (Pg. 21) ACTION
- VIII. **COMMITTEE REPORTS**
A. **Executive Committee - Board Officers – Harry Matthews, President; Walt Spicer, Vice President; Margi Stern, Secretary; Franklin Phillips, Treasurer** (3 minutes) ACTION
B. **Vendor Advisory Committee – Mike Huckins** – (10 minutes) (Pgs. 15-20) ACTION
C. **Nominating Committee – Walt Spicer (Chair), Joanne Tsai** (10 minutes) ACTION
- IX. **EXECUTIVE DIRECTOR'S REPORT** (30 minutes)
A. **Bob Hamilton, Executive Director** (10 minutes)
B. **Michi Gates, Director Client Services' Report** (10 minutes) (Pgs. 10-14)
C. **Dave Johnson - Chief Financial Officer** (10 minutes) (Pg. 9)
- X. **LIAISON REPORTS**
A. **Association of Regional Center Agencies – Harry Matthews** (10 min) INFO
B. **North Bay Regional Office/Council on Developmental Disabilities – Bob Phillips** (10 min) INFO
- XI. **GENERAL PUBLIC COMMENT** - Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- XII. **GOOD OF THE ORDER** - any other Board business may be brought up at this time. (5 minutes)
- XIII. **ADJOURNMENT**

CLOSED SESSION – The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation – W&I Code 4663(a).

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| NEXT MEETING ANNOUNCEMENT - The next Board of Directors meeting is the Annual Board meeting scheduled for Wednesday, June 3, 2015, North Bay Regional Center, Napa Office, at 5:00 p.m. |
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**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
Wednesday, April 1, 2015, 5:00 p.m.
North Bay Regional Center
10 Executive Court, Napa, CA 94558**

MINUTES

NBRC BOARD MEMBERS PRESENT:

Walt Spicer, Vice President
Franklin Phillips, Treasurer
Barbara Power
Rita Edmonds-Norris
Joanne Tsai

Harry Matthews, President/ARCA Rep
Mike Huckins, VAC Rep.
Margi Stern, Secretary
Angel Giroux-Greber
Rhonda Foster

STAFF PRESENT:

Dave Johnson, Chief Financial Officer
Thomas Maseda, Director of Administration
Rick Burkett, IT Director
Rafael Hernandez-Perez, SC
Deanna Heibel, Assoc. Dir., Client Services
Jordan Hall, Internal Quality Monitor
Michi Gates, Director, Client Services

Kathy Newman, Exec. Assistant
Bob Hamilton, Executive Director
Courtney Singleton, Assoc. Dir., Client Services
January Crane, Fed Revenue Manager
Pamela Madden Krall, Training Manager
Maura McDonough, QA Sup.
Tammy Larsen, Internal Quality Monitor

GUESTS PRESENT:

Lauren Meikeljohn, BI
Linda Plourde, Bayberry, Inc.
Kelley Hanson, Pace Solano
Allan Rohrer

Cindy Ruder, State Council of Dev. Disabilities
Bob Phillips, State Council of Dev. Disabilities
Pat Walter, Parent
Tim Murrill, National Autism Resources
Jim Hasik, Options 3 Inc.

CALL TO ORDER – Harry Matthews, President, called the meeting to order at 5:06 p.m. Roll was called and a quorum was present. Board and audience introduced themselves.

CONSIDERATION OF MINUTES

M/S/C (Spicer/Huckins) Move that the minutes of March 4, 2015 regular business meeting be approved as submitted. **UNANIMOUS**

TREASURER'S REPORT

M/S/C (Huckins/Spicer) Move that the Treasurer's Report for the period of February 1 - 28, 2015 be approved as submitted. **UNANIMOUS**

ANNOUNCEMENTS:

Pamela Madden Krall noted the following:

- ✓ NBRC has completed six community feedback sessions in Sonoma, Napa, and Solano counties regarding expenditures and ethnicity reporting process. The feedback/results are posted on NBRC's website under "Accountability and Transparency".
- ✓ Service Coordination: NBRC continues to provide ongoing internal staff professional development training including:
 - a. Cultural diversity and competency
 - b. Cultural diversity awareness
 - c. Community resource fairs and presentations by service providers
 - d. Conflict resolution training
 - e. New independent living services procedure which allows clients to receive assistance while living in their family home.

- f. Assure that all NBRC materials are available in English and Spanish.
- ✓ NBRC utilizes procedures for addressing service utilization discrepancies.
- ✓ There is a need for more Spanish speaking service providers. NBRC had 20 Spanish speaking families come into the system last month alone.
- ✓ Continued outreach. Critical for families to understand how to access the Regional Center system and advocate on behalf of their child(ren). Discussion followed

FEATURE PRESENTATION: Maura McDonough, Quality Assurance Supervisor, North Bay Regional Center, provided the following presentation on Employment First Policy.

NBRC Employment First Policy

1. California now has an Employment First Policy, which makes community integrated employment the preferred outcome for working-age people with developmental disabilities who receive funded services.
2. Changing regulatory landscape:
 - Centers for Medicare and Medicaid Services rules and California Transition Plan
 - Workforce Innovation and Opportunity Act and California Memorandum of Understanding between the Department of Developmental Services, Department of Rehab, and California Department of Education.
 - Department of Labor moving away from sub-minimum wage
3. In order to be aligned with the expectations of the Feds and DDS, and make available the highest quality services, we must focus our efforts on supporting people to live meaningful lives integrated into their communities, based on their own informed choices.
4. NBRC must engage in transforming the services delivered by current vendors, and develop new resources that meet these changing expectations.
5. In terms of day services, this means giving people increased opportunities to explore the world of work in the community, as opposed to what are often segregated programs.

NEW BUSINESS:

- A. North Bay Regional Center Employment First Policy – Maura McDonough noted that NBRC's current employment policy does not reflect the above principles and proposed that the Board adopt a new policy.
M/S/C (Phillips/Spicer) Move approval of Service Policy Community Integrated Employment.

UNANIMOUS

COMMITTEE REPORTS

- A. Executive Committee – Harry Matthews – No meeting
B. Vendor Advisory Committee (VAC) – Mike Huckins

The VAC met on Tuesday, March 17, 2015. Please refer to the minutes for the complete report of all agenda items.

Community Concerns/Clarifications:

- Special Incident Report online submittal challenges were discussed. Michi will investigate and follow up with VAC.
- Bob announced that DDS had been sent the NBRC letter to conclude the four additional Uniform Holidays and the half day billing. A follow up strategy for the March 31st closure date was discussed.

Group reports were given:

- The Sonoma Vendor Group discussed their Legislative breakfast on March 27th from 8 to 9:30 at the State Building in Santa Rosa. Their next meeting is on 3/24.
- SCDD North Bay: Bob Phillips reported out on State Council's recruitment of advisors, bills, and the eventual roll out of self-determination.
- NBHC: Mary reported that Vallejo is accepting online applications for Section 8 this week only.
- Trade Associations: Liz reported that the Public Policy Conference was very successful with at least 34 State Senators and Assembly members signed onto the Beall letter. CSLN conference is April 15th – 17th. The Respite Association met and endorsed a calculation method to determining rate adjustments

for unfunded government mandates, especially local City minimum wage increases which currently require a Health and Safety exception from DDS.

- Board Report: The Board approved Franklin Phillips as Treasurer and Rita Edmonds-Norris and Angel Giroux-Greber as the two new Solano County parents for NBRC Board membership.
- ARCA/NBRC: Bob stated that ARCA is meeting on 3/19 and 3/20 in Sacramento; April 11th is the date when CMS will decide if seven more Sonoma Developmental Center ICF units will be decertified. Housing remains a constant need for our Consumers.
- Disaster Preparedness: Regional Meetings continue.

Policy and Procedure Changes: Bob passed out a letter stating that the restructuring of the Resource Development and Quality Assurance positions is complete. Michi introduced Tara Knutson as the new Resource Development lead staff person, Maura McDonough as the lead Quality Assurance Staff person and Courtney Singleton as their Supervisor. More specific policies and procedures will be coming. Michi clarified that Non referral status typically occurs when there is non-compliance with a vendor contract, program design, audit requirement or a health and safety concern that needs correction. She stated that the vendor should be the first to know when they are placed on this non-referral status. Tara discussed capacity and clarified tour procedures with the Vendors in attendance.

New Business: Since the June 9th SDC Opportunity Fair is at the same time as the VAC meeting, the June date was switched to June 16th.

Next VAC Meeting: The next VAC Meeting will be on April 14th.

- C. Nominating Committee – Walt Spicer, Chair; Joanne Tsai – Harry and the Board thanked the Nominating Committee for the recruitment of Solano County Board members Angel and Rita.

EXECUTIVE DIRECTOR'S REPORT

Bob Hamilton Executive Directors, Report:

- Kaiser recently announced a study of causes of autism in Northern California. The study will involve approximately 5,000 Northern California families and include a combination of genetics, and environmental factors. Kaiser is looking forward to understanding it, what causes it, and how to treat it.
- The National Core Indicators is under contract with the Department of Developmental Services to annually provide a survey of our families in order to obtain feedback on how well NBRC is doing their job. NBRC continually learn what can be done better.
- Some NBRC staff, Board members, providers, and clients are meeting with local legislators to advocate for the 10 campaign and review relevant bills etc. It is a time to work collaboratively together. Kelley Hansen, Executive Director, Pace Solano, attended the meeting with Senator Wolk.
- Bob noted the recent annual SDC Legislative Forum with all the local legislators in attendance. Santi Rogers, Director, DDS, approved NBRC and the Parent Hospital Association (PHA) work together regarding future resource development.
- NBRC is looking forward to working together with SDC on a regional plan. April 1 has come and gone and no SDC closure plan announcement has been made.

Michi Gates, Director, Client Services, Report:

- Michi attended the Statewide Director of Client Services meeting last month where the Center for Medicare and Medicaid Services (CMS) rules were discussed. The Regional Center system will be required to comply with those rule in four years. The Department of Developmental Services attended the meeting and provided a presentation on the rules and stated they are very vague and don't know what will happen until DDS's transitional plan is approved by CMS. Any new programs that are in the process of being developed must be in compliance with the new rules.
- Michi noted that she met with the Vendor Advisory Committee (VAC) on March 31 to receive valuable feedback regarding vendor relations. A plan is in place for moving forward and will be meeting frequently to establish positive collaborate relationships with NBRC's vendors. A communication is forthcoming to the VAC to confirm that NBRC is participating in this effort.

- Michi is a member of the ARCA ad hoc Supported Living Services (SLS) committee. SLS is growing across the state but NBRC is serving the largest number of clients in this area. This is an area of service that Regional Centers have been concerned about for some time in terms of assuring that SLS agencies maintain a high level of quality. For this reason, ARCA developed an ad hoc meeting which recently convened and invited all SLS providers across the state to attend where input was received. The Committee will meet again in April to continue developing a plan. SLS is heavily impacted by the rate structure. As a result of the committee, NBRC will become a member of California SLS Network.
- Regional Centers receive Community Placement Plan (CPP) funds from DDS to develop resources for people at Developmental Centers. Part of the CPP budget is to place people into a community setting along with developing resources for those people. NBRC interviewed 15 excellent candidates for six projects. There was only one project that no one applied for. NBRC is on track for developing specialized resources through CPP.
- Michi recently joined the National Core Indicators taskforce chaired by Larry Landaeur and is also a member of the National Core Indicators Quality Assurance committee.
- Sarah Murphy presented to the Board last year on employment and was subsequently awarded a State Council on Developmental Disabilities grant to pilot projects with two of NBRC's vendors, PSI and REI. Part of that grant includes a training on how to develop customized employment opportunities in the community and how to recruit employers and establish real jobs for people with developmental disabilities.
- NBRC has developed a clinical services committee with all clinical staff and associate directors with the goal of increasing access to clinical resources in the community. Michi has also been invited to be a member of Golden Gate Regional Center's (GGRC) health care taskforce with the same goal.
- Scheduled a meeting with Disability Rights regarding the formation of an advisory committee to facilitate self-directed program services.
- Uniform Holiday Schedule for vendors. The schedule is forthcoming now that the furlough days have been disbanded.
- A meeting with Disability Rights has been scheduled with Bob Phillips, Cindy Ruder, and Michi Gates to discuss formation of an advisory committee to facilitate forming a committee for self-directed programs and services.
- Michi noted the Federal Revenue Department quarterly Board report in the packet. It is so important to access federal funding to maintain services for people with developmental disabilities. NBRC has almost reached our goal for the year because of the efforts of the Federal Revenue team, i.e., January Crane, Jordan Hall, Tammy Larson, and Jeannette Prosser in conjunction with individual service coordinators.
- Service coordinators are experiencing caseloads rising again. Michi noted understanding regarding the stress and negative impact this has on clients. Looking forward to some funding relief.
- Bob Hamilton noted that NBRC's Operations budget represents 11% of the total budget. If clinicians and service coordinators are eliminated from that statistic, it is approximately 5%. The average range should be 15% in order to adequately support the agency.

Dave Johnson, Chief Financial Officer, Report:

- The Departments of Developmental Services' budget last year was \$5.6 Billion.
- In order to lower caseload ratios to 1:62, it would cost the State approximately \$600M. The 10% across the board increase will also cost \$600M equaling \$1.2B.
- North Bay Regional Center's most recent audit identifies the total budget as \$157M of which only \$54M was received from the State. Currently NBRC is receiving 66% funding from the Federal government.
- Cash flow is satisfactory at this point. DDS has indicated that NBRC will receive a POS/OPS allocation but probably not until June. Fortunately the allocation arrived on March 5th.
- NBRC recently received the A3 OPS allocation which will fund new positions for CPP projects.
- OPS budget is in line for the year.

- NBRC's current forecast is \$10M below allocation which means we won't run out of money because DDS will allocate funding based on the \$10M more than forecasted to spend.

LIAISON REPORTS

A. Association of Regional Center Agencies (ARCA) – Bob Hamilton (10 minutes):

- Robert Riddick, Executive Director, Central Valley Regional Center, retired. ARCA honored Mr. Riddick with a wine tasting event.
- All subgroups of ARCA and DDS provided reports. All relevant legislative bills were reviewed. For an overview, ARCA's website (arcanet.org) provides a legislative bill file.
- AB1335 (Atkins) – This bill is a "re-issue" of the \$75 fee for real estate transactions that will go into housing fund that would assist in developing low income housing for people with developmental disabilities.
- DDS reported NBRC received \$7.8M which partially came from \$14M prior year CPP funding which was approved to move forward to current year.
- Victory for the ARC/UCP lawsuit establishes the right of Regional Center agencies to develop rules versus outside input which may inhibit delivery of the Individual Program Plan.
- Center for Medicare & Medicaid Services developed rules last year that will eventually revolutionize the Regional Center system. To receive federal funding one has to be in compliance with the CMS rules. The rules are dramatic so a five year timeframe has been provided to come into compliance. Every State has to submit a plan. DDS submitted their plan but CMS rejected it due to the lack of posting. Self Determination will be a part of this process as well. The Regional Center system must inform all 280,000 people served that they have a right to be included in the process. The System has until March 2019 to comply.
- ARCA Analyst (Amy) developed the "On the Brink" report regarding the Lanterman Coalition. Senator Beall has been putting "the arm" on his fellow legislators to sign up. So far 35 legislators have signed on. Pamela Madden Krall put together "post cards" outlining what the fiscal impact is for NBRC.
- NBRC has been requested to put together a tour of some of the 962 homes for local legislators and their staff. NBRC 962 homes are not opened yet here but the project has been awarded and are in the process of developing those homes. NBRC and legislature/staff will tour the homes on the Peninsula that have already been established.
- DDS taskforce will meet on rates and POS on April 20th.
- Special Olympics are having world games in Los Angeles in August. People from all over the world will participate. There will be a torch run through Northern California.

B. Area IV Board – Bob Phillips, Chair (10 minutes):

- Bob Phillips praised the Board on the recruitment and seating of two new Solano County Board members.
- As an independent state agency led by 21 members appointed by the Governor, the Council should reflect the geographic and ethnic diversity of California. The Council promotes independent and productive lives by influencing public policy in areas such as education, employment, housing, inclusion and self-determination. There are two opportunities to be involved – on the Council itself, or on one of the newly created regional advisory committees. The purpose of the advisory committees is to communicate to the community and legislature what the needs of the people served are. Advisory committees must reflect the diversity of the community. Committees must have 35% of people with developmental disabilities and 35% family members and the remainder are members of the general public and service providers.
- The State Council is in the process of developing a State Plan to provide the Federal government in order to receive funding. The Plan is built on what the needs of the community are. There is a survey that the Council will provide to answer these questions.
- Upcoming first meeting of the Self-Determination taskforce will include planning for the local advisory committee. Each region must have a local advisory committee for self-determination that is made up of members that are appointed by the Regional Center and State Council on Developmental Disabilities who will oversee that process. There will be an opportunity for family members and others to serve on the local advisory committee for Self-Determination. This is a new way of providing services. Contact Cindy Ruder for

more information.

- Sarah Murphy will provide an all-day training on Customized Employment Training on April 22 at NBRC. It is free.
- Distributed Self-Advocacy Newsletter. Cindy highlighted an article provided by one of our very own Michael Statti entitled "I'm Never Going to Stop Reaching My Goals".

GENERAL PUBLIC COMMENT: Grass Roots Day is scheduled for April 15th at the Capitol. ARCA has requested that clients attend.

GOOD OF THE ORDER: None

ADJOURNMENT – M/S/C (Phillips/Stern) Move to adjourn the meeting at 7:05 p.m. UNANIMOUS

NEXT MEETING ANNOUNCEMENT – The next Board meeting is scheduled for May 6, 2015 at North Bay Regional Center, Napa office at 5:00 p.m.

Checking Account - Mar 2015

3/1/2015 through 3/31/2015

4/20/2015

Page 1

| Date | Account | Num | Description | Amount |
|-----------------------------|----------|------|-----------------------------|-----------------|
| BALANCE 2/28/2015 | | | | 1,981.11 |
| 3/5/2015 | Checking | 2208 | Consumer Art Faire | -268.11 |
| 3/11/2015 | Checking | | Transfer Funds From Savings | 2,000.00 |
| 3/17/2015 | Checking | 2211 | Board Supplies | -14.97 |
| 3/1/2015 - 3/31/2015 | | | | 1,716.92 |
| BALANCE 3/31/2015 | | | | 3,698.03 |
| | | | TOTAL INFLOWS | 2,000.00 |
| | | | TOTAL OUTFLOWS | -283.08 |
| | | | NET TOTAL | 1,716.92 |

7

Savings Account - Mar 2015

3/1/2015 through 3/31/2015

4/20/2015

| Date | Account | Description | Amount |
|-----------------------------|---------|-----------------------------|------------------|
| BALANCE 2/28/2015 | | | 51,717.75 |
| 3/11/2015 | Savings | Transfer Funds From Savings | -2,000.00 |
| 3/13/2015 | Savings | Local Independent Charities | 66.66 |
| 3/31/2015 | Savings | Interest | 1.64 |
| 3/1/2015 - 3/31/2015 | | | -1,931.70 |
| BALANCE 3/31/2015 | | | 49,786.05 |
| TOTAL INFLOWS | | | 68.30 |
| TOTAL OUTFLOWS | | | -2,000.00 |
| NET TOTAL | | | -1,931.70 |

8

**North Bay Regional Center
Finance Dashboard FY 2014/15**

75% of the year elapsed

As of March 31, 2015

| | | | % Total | | Forecasted | | Forecasted | |
|-------------------------------------|-----------------------|-----------------------|-------------|---------------------|----------------------|-----------------------|--------------------------|------------------------|
| | <u>Allocation/A-3</u> | <u>YTD Actual</u> | <u>POS</u> | <u>Var/ Alloc</u> | <u>Spending</u> | <u>YTD Act + Fcst</u> | <u>Surplus (Deficit)</u> | <u>From Allocation</u> |
| Purchase of Services (POS) | | | | | | | | |
| Supported Living Services | \$ 27,000,000 | \$ 26,909,325 | 26% | \$ 90,675 | \$ 9,000,000 | \$ 35,909,325 | \$ 90,675 | |
| Day Programs | 26,250,000 | 26,211,804 | 26% | 38,196 | 8,800,000 | 35,011,804 | (11,804) | |
| Community Care Facilities | 22,500,000 | 21,878,819 | 21% | 621,181 | 7,600,000 | 29,478,819 | 521,181 | |
| Behavioral Services | 13,500,000 | 13,268,534 | 13% | 231,466 | 4,500,000 | 17,768,534 | 231,466 | |
| Other | 18,158,819 | 17,100,258 | 17% | 1,058,561 | 6,100,000 | 23,200,258 | 9,011,500 | |
| Total POS services | \$ 107,408,819 | \$ 105,368,740 | 103% | 2,040,079 | \$ 36,000,000 | \$ 141,368,740 | \$ 9,843,018 | |
| Receipts from ICFs for SPA services | (3,750,000) | (3,734,368) | -4% | (15,632) | (1,265,000) | (4,999,368) | (632) | |
| Community Placement Plan (CPP) | 5,871,078 | 468,838 | 0% | 5,402,240 | 500,000 | 968,838 | 6,859,266 | |
| Total POS & CPP Services | \$ 109,529,897 | \$ 102,103,210 | 100% | \$ 7,426,687 | \$ 35,235,000 | \$ 137,338,210 | \$ 16,701,652 | |
| Operations Expense (OPS) | | | | | | | | |
| Personnel | \$ 7,500,000 | \$ 7,471,098 | 59% | 28,902 | \$ 2,530,000 | \$ 10,001,098 | \$ (1,098) | |
| Benefits | 2,737,500 | 2,719,258 | 22% | 18,242 | 930,000 | 3,649,258 | 742 | |
| Facilities/Insurance | 1,312,500 | 1,266,071 | 10% | 46,429 | 450,000 | 1,716,071 | 33,929 | |
| Equipment / General office | 468,750 | 473,582 | 4% | (4,832) | 200,000 | 673,582 | (48,582) | |
| Communications | 131,250 | 108,393 | 1% | 22,857 | 60,000 | 168,393 | 6,607 | |
| Mileage | 165,000 | 163,230 | 1% | 1,770 | 60,000 | 223,230 | (3,230) | |
| Legal | 150,000 | 105,028 | 1% | 44,972 | 95,000 | 200,028 | (28) | |
| Consultants | 243,750 | 251,010 | 2% | (7,260) | 75,000 | 326,010 | (1,010) | |
| Other Expenses | 62,112 | 14,350 | 0% | 47,762 | 55,000 | 69,350 | 13,466 | |
| Total Operations Expense | \$ 12,770,862 | \$ 12,572,020 | 100% | 198,842 | \$ 4,455,000 | \$ 17,027,020 | \$ 796 | |
| Community Placement Plan (CPP) | 674,501 | 629,794 | | 44,707 | 269,500 | 899,294 | 41 | |
| Total OPS & CPP Expenses | \$ 13,445,363 | \$ 13,201,814 | | 243,549 | \$ 4,724,500 | \$ 17,926,314 | \$ 837 | |
| Total | \$ 122,975,260 | \$ 115,305,024 | | \$ 7,670,236 | \$ 39,959,500 | \$ 155,264,524 | \$ 837 | |

DDS Contract Allocations 2014/15

| | <u>Date Received</u> | <u>POS</u> | <u>Operations</u> | <u>CPP</u> | <u>Total</u> | |
|-------------------------|----------------------|-----------------------|----------------------|---------------------|-----------------------|-------------|
| Preliminary Allocation | 6/19/2014 | \$ 107,389,393 | \$ 13,531,046 | | \$ 120,920,439 | 70% |
| 1st Amendment A-1 | 8/29/2014 | 35,883,825 | 3,325,827 | | 39,209,652 | 23% |
| 1st Amendment A-1 CPP | 8/29/2014 | | 510,700 | \$ 4,959,195 | 5,469,895 | 3% |
| 2nd Amendment A-2 CPP | 12/3/2014 | | 255,885 | \$ 354,844 | 610,729 | 0% |
| 3rd Amendment A-3 | 3/5/2015 | | 170,943 | | 170,943 | 0% |
| 3rd Amendment A-3 CPP | 3/5/2015 | 2,938,540 | 132,750 | 2,514,065 | 5,585,355 | 3% |
| Total Allocation | | \$ 146,211,758 | \$ 17,927,151 | \$ 7,828,104 | \$ 171,967,013 | 100% |

6

| AGE RANGE | NUMBER | % TO TOTAL | GENDER | NUMBER | % TO TOTAL | RESIDENCE TYPE | NUMBER | % TO TOTAL |
|---------------|--------------|----------------|---------------|--------------|----------------|----------------|--------------|----------------|
| 0 - 2 | 1,048 | 12.5 % | MALES | 5,244 | 62.6 % | OWN HOME | 5,682 | 67.8 % |
| 3 - 17 | 2,363 | 28.2 % | FEMALES | 3,125 | 37.3 % | ILS | 530 | 6.3 % |
| 18 - 40 | 3,013 | 36.0 % | | | SLS | 725 | 8.6 % | |
| 41 - 60 | 1,389 | 16.5 % | | | DC | 101 | 1.2 % | |
| 61 - 80 | 525 | 6.2 % | | | SNF | 50 | .5 % | |
| | | | | | ICF | 260 | 3.1 % | |
| 80 & OLDER | 31 | .3 % | | | CCF | 821 | 9.8 % | |
| | | | | | FOSTER CARE | 144 | 1.7 % | |
| | | | | | OTHER | 56 | .6 % | |
| TOTAL: | 8,369 | 100.0 % | TOTAL: | 8,369 | 100.0 % | TOTAL: | 8,369 | 100.0 % |

| ETHNICITY | NUMBER | % TO TOTAL | DISABILITY | NUMBER | % TO TOTAL | COUNTY | NUMBER | % TO TOTAL |
|-----------------|--------------|----------------|---------------------------------------|--------|------------|---------------|--------------|----------------|
| MIXED | 648 | 7.7 % | AUTISM | 1,717 | 20.5 % | 28. NAPA | 1,076 | 12.8 % |
| ASIAN | 190 | 2.2 % | EPILEPSY | 1,126 | 13.4 % | 48. SOLANO | 3,464 | 41.3 % |
| BLACK | 799 | 9.5 % | CEREBRAL PALSY | 929 | 11.1 % | 49. SONOMA | 3,675 | 43.9 % |
| FILIPINO | 292 | 3.4 % | MENTAL RETARDATION | 4,800 | 57.3 % | | | .0 % |
| NATIVE AMERICAN | 29 | .3 % | OTHER | 1,039 | 12.4 % | | | .0 % |
| POLYNESIAN | | .0 % | | | | | | .0 % |
| SPANISH/LATIN | 1,876 | 22.4 % | CONSUMERS MAY HAVE MULTIPLE DIAGNOSES | | | | | .0 % |
| WHITE | 4,239 | 50.6 % | | | | | | .0 % |
| OTHER | 121 | 1.4 % | | | | | | .0 % |
| UNKNOWN | 175 | 2.0 % | | | | | | .0 % |
| | | | | | | OTHER | 154 | 1.8 % |
| TOTAL: | 8,369 | 100.0 % | | | | TOTAL: | 8,369 | 100.0 % |

| PRIMARY LANGUAGE | NUMBER | % TO TOTAL | Status | Count | % TO TOTAL |
|-------------------|--------------|----------------|--------------|--------------|----------------|
| SIGN LANGUAGE | 27 | .3 % | 0 | 317 | 3.7 % |
| ENGLISH | 6,904 | 82.4 % | P | | |
| SPANISH | 1,298 | 15.5 % | 1 | 873 | |
| OTHER LATIN LANG. | | .0 % | 2 | 7,078 | |
| CANTONESE CHINESE | 6 | .0 % | 3 | | |
| MADARIN CHINESE | 3 | .0 % | 8 | 101 | |
| JAPANESE | 2 | .0 % | | | |
| VIETNAMESE | 12 | .1 % | | | |
| KOREAN | 4 | .0 % | | | |
| LAOTIAN | 3 | .0 % | | | |
| CAMBODIAN | 5 | .0 % | | | |
| OTHER ASIAN LANG. | 3 | .0 % | | | |
| RUSSIAN | 2 | .0 % | | | |
| ALL OTHER LANG. | 100 | 1.1 % | | | |
| TOTAL | 8,369 | 100.0 % | TOTAL | 8,369 | 100.0 % |



10 Executive Ct. Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

2351 Mendocino Avenue, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

**FAIR HEARING & MEDIATION UPDATE
APRIL 1 – 30, 2015**

| | |
|----------------------------|--|
| Eligibility (14-29) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Fair Hearing decision denied claimant eligibility |
| Eligibility (14-31) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Informal Meeting denied Claimant's appeal. Fair Hearing pending. |
| Eligibility (14-35) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Fair Hearing pending |
| Eligibility (15-04) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn |
| Health & Safety (15-05) | <u>Reason for Appeal:</u> Claimant appeals DDS's denial of health and safety with enhanced SLS services <u>Ruling:</u> Informal Meeting and Fair Hearing pending. |
| Health & Safety (15-06) | <u>Reason for Appeal:</u> Claimant appeals DDS's denial of health and safety with enhanced SLS services <u>Ruling:</u> Informal Meeting and Fair Hearing pending. |
| Eligibility (15-07) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Fair Hearing pending. |
| Health & Safety (15-08) | <u>Reason for Appeal:</u> Claimant appeals DDS's denial of health and safety with enhanced SLS services. <u>Ruling:</u> Informal Meeting and Fair Hearing pending. |
| Eligibility (15-09) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn |
| Eligibility (15-12) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Resolved and withdrawn |
| Health & Safety (15-13) | <u>Reason for Appeal:</u> Claimant appeals DDS's denial of health and safety with enhanced SLS services. <u>Ruling:</u> Informal Meeting and Fair Hearing pending. |
| Health & Safety (15-14) | <u>Reason for Appeal:</u> Claimant appeals DDS's denial of health and safety with enhanced SLS services. <u>Ruling:</u> Fair Hearing pending. |
| Day Care (15-15) | <u>Reason for Appeal:</u> Claimant appeals denial of day care services. <u>Ruling:</u> Fair Hearing pending. |
| Eligibility (15-16) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Informal Meeting and Fair Hearing pending |
| Eligibility (15-17) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Informal Meeting and Fair Hearing pending |

Eligibility
(15-18)

Reason for Appeal: Claimant appeals denial of eligibility for Regional Center services
Ruling: Informal Meeting Fair Hearing pending

Respite
(15-19)

Reason for Appeal: Claimant appeals denial of respite services.
Ruling: Informal Meeting and Fair Hearing pending

NBRC Community Resource Development and Services Report

Transportation

During the month of March 2015 31 Transportation Request Forms were received (TRFs). 34 Transportation Access Plans (TAPs) were completed with 28 individuals receiving routed transportation, 3 individuals will take public transportation, 1 will take paratransit and 2 will receive transportation through mileage reimbursement. 2 travel trainings were completed, 3 travel training assessments were completed, 3 individuals were approved for travel training and 1 more individual is in the process of being travel trained to ride public transportation.

New Vendors

Omelegah-Adaptive Skills Training
National Autism Resources-Wholesale

Interested individuals or agencies who would like to become vendored with NBRC to provide services in Napa, Solano or Sonoma Counties, please visit the NBRC website:

<http://nbrc.net/service-providers/vendorization/vendor-application/>

NBRC Quality Assurance and Training

Business Operations Training for vendors presented by Isabel Calder NBRC Fiscal Manager.

Everything a vendor needs to know about NBRC billing and purchase of service. This training will include: Purchase of Service, Billing and Authorizations, Processing Payments, E-billing and Invoicing and Budgeting.

When: Tuesday April 28th, 10:00-12; Registration begins @ 9:30 a.m.

Where: NBRC 10 Executive Court, Room 4, Napa;

2 CEUs available \$10.00 payment for Administrator Certification

Medicaid Waiver Audit

DDS will be completing a Medicaid Waiver Audit during the month of May at NBRC. The Resource Development unit is working diligently to review vendor files to ensure that we are in compliance. As a vendor you may be contacted by the NBRC Vendor Coordinator to update or provide missing documents. We appreciate your cooperation in advance assisting NBRC to be prepared.

CONSUMER ADVOCATE REPORT

April 24, 2015

The self-advocacy/support groups have been put on hold until we receive more educational materials on self-advocacy. There will be a Statewide Self-Advocacy Conference with the theme "Celebrate Self-Advocacy" sponsored by Supported Life Institute in Sacramento on May 1 – 2, 2015 at the Crown Plaza Hotel, Sacramento. There's another Statewide gathering sponsored by People First of California in Fresno, CA at the Double Tree Hotel. The theme is, "Advocacy Is the Path, You Choose the Direction". It is scheduled for June 12 – 14, 2015.

The Napa County IHSS Advisory Committee is sponsoring an Appreciation Event this spring. Date, time, and location haven't been decided at this point. I will keep you posted. Managed care will not be implemented in Napa County this year and hopefully for years to come. Overtime for IHSS providers will also not be implemented at this time. However, SEIU and other unions and agencies are sponsoring bills for overtime and other issues the disability population face, which can be found at:

<http://ctweb.capitoltrack.com/public/publish.aspx?session=15&id=a128450e-15be-4660-9d3d-dfd848821426CICA> Legislative Tracking - 15/16 Legislative Session Information current as of 3/18/2015

Voter registration continues to improve in both our offices and people are really wanting to register to vote as the national election in 2016 gets closer. The Napa office is catching up with the Santa Rosa office. I want to thank everyone who has assisted consumers to register. Keep up the good work. It's a long time until election day.

I'm assisting Dr. Pedgrift in developing several sexuality seminars for people who are non-verbal. Dr. Pedgrift is also having a vendor training on Client Rights and LGBT on May 28th in the Santa Rosa office from 10 – 12 and I will be on the panel.

Pamela-Madden Krall, Joanne Giardello, Kelley Hanson, and I met with Assembly Member Jim Frazier to discuss major issues that are affecting our system. Some of these issues include the following: 10% increase for across the board needs – OPS, POS to stop the crisis. Over \$1 Billion lost since 2009. Over 50 charges to the Lanterman Act have unfunded mandates. Caseloads across the system are out of compliance with the Federal government threatening revenue sanctions. Assembly member Frazier supports us but he said we really need to meet with Governor Brown because he is a numbers person. Thus, we need to show him how cost effective our services vs. the Developmental Centers are. Hopefully he will support us.

I continue to assist service coordinators with their cases and am still the DDS Conservator designee. Being the designee has doubled my time with conservatees due to the amount of emergencies and cases.

Thank you.

Submitted by: Randy Kitch

14

Vendor Advisory Committee Report to the NBDDS Board of Directors

April 14, 2015 Submitted by Mike Huckins

The VAC met on Tuesday, April 14, 2015. Please refer to the minutes for the complete report of all agenda items. Karen Farnsworth, VAC member and expectant Mom was honored with a cake, card and gift certificates.

Community Concerns/Clarifications: Supported Living Administrative Cost funding for IHSS hours was discussed. There is no funding for the administration costs of the IHSS portion of SLS services.

Group reports were given. The **Napa Solano Vendor Group** met and discussed transportation and reviewed the previous VAC meeting. The **Sonoma Vendor Group** met and discussed their Legislative breakfast on March 27th from 8 to 9:30 at the State Building in Santa Rosa which was a great success. **SCDD North Bay:** No report. **NBHC:** No report. **Public Relations and Outreach:** We may need to recruit a current VAC member to report. **Trade Associations:** Linda reported that CSLN conference is April 15th – 17th and she will have much more info to share next month. **Board Report:** Maura did an excellent presentation on the new federal funding priorities of community integration and competitive integrated work opportunities. The Board approved their community integrated employment policy. The full complement of the Board was present at the meeting. SCDD North Bay is recruiting advisory committee members including providers. **ARCA/NBRC:** Bob stated that there has been no announcement of Developmental Center closures yet although additional federal funding will be lost. Michi reported on the process for NBRCs development of self directed services for approximately 80 Consumers. Bob envisions the Governor giving an extra discretionary surplus budget for the elected officials to haggle over during the Budget Conference Committee in June. **Disaster Preparedness:** No report, but Elizabeth gave kudos to Maura for her presentation as well. **CASACC Vendor Chair Conference Call:** No Report, but there are more than 40 State Elected Officials signed onto the Beall letter for the 10 Campaign.

- **Policy and Procedure Changes:** The Uniform Holiday Schedule was drafted and approved by VAC for the NBRC Board's review.
- **New Business:** The Vendors Relation Committee of VAC members and Michi met last month and will meet again on the 4/20 at 10am. The VAC appreciates this opportunity greatly! Training with Peter Leidy was discussed as an example of a training that will be vetted through VAC and coordinated with NBRC. VAC currently has membership slots for 1) Sonoma County living arrangements, 2) Sonoma County Support Services; 3) Napa County Support Services and 4) Solano County Skill Development. New members should have attended at least 3 VAC meetings in the recent past and former members who would like to rejoin need to be off of VAC for a year. Darellyn will promote membership with the application form and accept applicants as well.
- **Next VAC Meeting:** The next VAC Meeting will be on May 9th.

VAC Meeting Minutes

Vendor Advisory Committee Meeting Minutes
 North Bay Regional Center, Napa
 Tuesday, April 14, 2015



| 1. Attendance | | |
|--|---|------------------|
| a. Call to order | VAC Meeting held April 14, 2015 was called to order at 10:00 AM (PST). Chaired by Linda Plourde | |
| b. Roll call. Quorum met? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approval of Meeting Minutes with the following changes: Change meeting date to 2015. Karen/Elizabeth/unan. Agenda Approval <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2 new business items added January added an items Linda, Membership and recruitment Linda, Training coordinating Karen, Webinar Series | VAC Membership <input type="checkbox"/> Saanen Kerson (Vine Village) <input checked="" type="checkbox"/> Darelyn Pazdel (PRIDE Industries) <input checked="" type="checkbox"/> Elizabeth Clary (UCP of the North Bay) <input type="checkbox"/> Karen Farnsworth (CPA) <input checked="" type="checkbox"/> Mike Huckins (The ARC Solano) <input checked="" type="checkbox"/> Lauren Meikeljohn (Becoming Independent) <input checked="" type="checkbox"/> Karen Lustig (Aldea Supported Living Services) <input checked="" type="checkbox"/> Linda Plourde (Bayberry, Inc.) NBRC Staff <input checked="" type="checkbox"/> Michi Gates <input checked="" type="checkbox"/> Bob Hamilton <input checked="" type="checkbox"/> January Crane <input checked="" type="checkbox"/> Seneca St. James General Members <input checked="" type="checkbox"/> Andrea Mendoza, (REI / CHDC) <input checked="" type="checkbox"/> Brian Kelly (Attendant Care) <input checked="" type="checkbox"/> Cameron Woolley (Connections For Life) <input checked="" type="checkbox"/> Carlette Phipps (Inclusion Services) <input checked="" type="checkbox"/> Claudia Silva (Enriching Lives) <input checked="" type="checkbox"/> Daniel Lopez (Inclusion Services) <input checked="" type="checkbox"/> Elizabeth Sutton (North Bay Industries) <input checked="" type="checkbox"/> Joetta Griffin (GFCH/Impact) <input checked="" type="checkbox"/> Joey Hernandez (Lynn & Darla SLS) <input checked="" type="checkbox"/> Kelley Hanson (PACE Solano) <input checked="" type="checkbox"/> Melissa Loucks (Wheelcare Express) <input checked="" type="checkbox"/> Morgan Hobbs (Lynn & Darla SLS) <input checked="" type="checkbox"/> Renee Fannin (Lynn & Darla SLS) <input checked="" type="checkbox"/> Stan Higgins (Oaks of Hebron) <input checked="" type="checkbox"/> Tim Murrill (National Autism) | |
| 2. | | |
| Agenda Changes or Additions | <ul style="list-style-type: none"> • Announcements were added • Linda added an item regarding training and membership • NBRC added two items | |
| 3. | | Action/Follow-Up |
| Feature Presentation | <ul style="list-style-type: none"> • There was no feature presentation scheduled | |

| at SDC4. | Summary | Action/Follow-Up |
|---------------------------|---|-------------------------|
| Community Concerns | <ul style="list-style-type: none"> • Pamela – Send all trainings to Pamela directly so she can coordinate from NBRC. • Pamela – Billing training scheduled for April 28th from 10:00 to 12:00 at NBRC, service provider website and sign up for newsletter at the same time. • Linda – Training with Peter Leidy was great. In the future all trainings will be driven through the VAC. Vendors who commit rely upon the commitments and the payment is important. Thank you to Michi and Pamela for helping with this training. • Linda – SLS billing. SLS agency is to coordinate IHSS hours for clients. When client support is mainly IHSS hours, how does the SLS agency get funded for the ancillary costs? Michi noted that there is no way for NBRC to pay for anything related to IHSS hours. John Shea originally asked the question and more details are needed from him to adequately answer the question. | |
| 5. Report | | Action/Follow-Up |
| Group Reports | <ul style="list-style-type: none"> • Napa Solano provider group – Group met on April 8, few topics discussed surround transportation, reviewed prior VAC meeting topics. • Sonoma Provider group – Elizabeth reported they met on March 24th and completed the planning for the Legislative Breakfast. The Breakfast went well, all but two legislatures attended. • State Council on Developmental Disabilities: Bob Philips not in attendance, no report. • North Bay Housing Coalition: Mary Eble not in attendance, no report. • Public Relations and Outreach: Nothing to report. • Trade Associations: <ul style="list-style-type: none"> ○ CDSA: Elizabeth, nothing to report this month. ○ CSLN: CSLN Annual Conference is April 17 – 18 in San Diego. Senator Holly Mitchell will attend and officiate a wedding for a client and will sign the marriage vows. Will be discussing legislative updates. • Board Report – Mike Huckins reported – Maura presented new federal rules, i.e. community integration and community integrated employment. All new services will focus on integrated employment. Mike read from board packet regarding the community integrated employment. This was approved as a priority and now comes the need for funding. Board is full and everyone was in attendance. State Board is recruiting for their Advisory Council. State Board and NBRC will be involved with self-determination together. Following the pattern of the five regional centers that have already begun this. • NBRC Report: <ul style="list-style-type: none"> ✓ Dave Johnson reported. ARCA meeting scheduled for late June. The main topic for NBRC is growing with new staff and new training. Meeting with all local legislatures which has proven more beneficial than the grass roots day. | |

| | | |
|---|--|-------------------------|
| | <ul style="list-style-type: none"> ✓ Bob attended the SDC legislative forum and the locals support the DC and local community efforts. The DC begins losing federal funding as of May 7th and this is also the date of the senate hearings. There may be some announcement on this day. The topic is heating up. ✓ Michi reported on self-directed services. Met with Bob Phillips to begin developing the Regional State Council Advisory Committee. First will send a fact sheet and develop questions. State Council and NBRC will each appoint five people. Names will be submitted to DDS. ✓ Bob noted a segment on 60 Minutes regarding two moms and aged-out men with autism. One of the new board members is very active in this area and NBRC is working on the topic. ✓ Mary Able is meeting in the South Bay with housing coalition and legal counsel that will help us with housing in our area. ✓ Bob noted that ARCA's website ARCANet.org has a legislative bill list. AB449 (Erwin) is a bill that identifies how to administer homes program, i.e., the ABLE program. AB1335 (Atkins) authorized, \$75.00 real estate transaction fee for low income housing. • Disaster Preparedness Nothing to present this month. • CASACC: Call was not attended this month. The 10 for 10 campaign and rates were on the agenda. • Policies and Procedure Updates – NBRC <ul style="list-style-type: none"> ✓ January reported that the system was updated and the SIRs in question last month were “non-reportable” SIRs and were asked again to expedite. January also reported on the Medicaid Audit. The Home and Community Services Audit is about 60% of NBRC's funding source. They monitor every year and review client records, then they go into the field and visit vendors. This audit is for transparency and is reported to DDS and results are placed on the NBRC website. They (NBRC) may be contacting vendors to request documents such as IPPs and CDERSs. The audit begins May 11th. ✓ Michi presented the proposed Uniform Holiday Schedule and asked for feedback. The group responded with very few questions. Christmas Day is on a Friday this week. July 3rd in place of July 4th. Committee approval needed. Elizabeth made a Motion to accept proposed schedule, Darelyn seconded, MCS unanimous. • New Business: <ul style="list-style-type: none"> 1) Mike announced a conflict for next month's VAC meeting. We will continue to meet on April 14th and Mike will Chair in Linda's absence. 2) In June, Opportunity Fair Sonoma Developmental Center will fall on the same date as the June 9th VAC meeting. The meeting will be moved to the third Tuesday, June 16th | |
| 6. Report | Summary | Action/Follow-Up |
| Policies Procedures Practices or Trends. | <ul style="list-style-type: none"> • CDER clarification – Elizabeth requested clarification regarding NBRC's process of mailing out a full CDER. Courtney responded that NBRC would continue its practice of mailing out a full CDER. | |

| | | |
|------------------------|---|-------------------------|
| | <ul style="list-style-type: none"> NBRC's ILS procedure has been updated. It was approved by the Board and has been sent to DDS for final approval. | |
| 7. New Business | | |
| | <ul style="list-style-type: none"> Linda Plourde – voting members of the VAC met with Michi and will meet again on April 20th to discuss processes. Michi explained that the meeting was a productive, forthright discussion regarding collaboration to meet individual needs. We will meet frequently until the system is in place and then branch out to address particular issues. Linda Plourde – reviewed current VAC Committee openings: <ul style="list-style-type: none"> See attached. Looking for routine attendance and participation. Can have no more than three absences once on the committee. One year off before reapplying. Shoot for having a full committee by June. Application deadline for this term by May VAC meeting. | |
| 8. Report | Summary | Action/Follow-Up |
| Announcements | <ul style="list-style-type: none"> Karen – National Association Dual Diagnosed Webinar series beginning tomorrow, with mental health focus. See Karen with questions. WWW.thenadd.org. Isabel – System has been corrected and NBRC payments will go out tomorrow, April 15th. Please email Isabel with any questions. Joanne – This is Sexual Assault Awareness month. Elizabeth Clarey – Check out this article from Disability Scoop: http://www.disabilityscoop.com/2015/04/14/feds-aim-sheltered-workshops/20216/ Bob Phillips – Open dialogue regarding adults who age out of school system. | |
| 9. Adjournment | | |
| | Meeting adjourned at 11:55AM | |

Minutes submitted by:
Darelyn Pazdel

North Bay Regional Center Vendor Advisory Committee Terms

| <i>Category</i> | <i>yr appt'd</i> | <i>Name</i> | <i>3-yr term</i> | <i>6-yr term</i> |
|----------------------------|------------------|-------------------|------------------|------------------|
| Living Arrangements | | | | |
| Napa County | 9/14 | Karen Lustig | 9/14-8/17 | 9/17-8/20 |
| Solano County | | | | |
| Sonoma County | 4/13 | Karen Farnsworth | 4/13-3/16 | 4/16-3/19 |
| Skill Development | | | | |
| Napa County | 11/11 | Saenen Kerson | 11/11-10/14 | 11/14-10/17 |
| Solano County | | | | |
| Sonoma County | 2/14 | Lauren Meikeljohn | 2/14-1/17 | 2/17 – 1/20 |
| Support Services | | | | |
| Napa County | | | | |
| Solano County | 7/11 | Darelyn Pazdel | 7/11-6/14 | 7/14-6/17 |
| Sonoma County | | | | |
| Members at Large | | | | |
| Napa County | 2/15 | Linda Plourde | 2/15-1-18 | 2/18-1-21 |
| Solano County | 7/13 | Michael Huckins | 7/13-6/16 | 7/16-6/19 |
| Sonoma County | 12/09 | Elizabeth Clary | 12/09-11/12 | 12/12 -11/15 |

***UPDATED HOLIDAY SCHEDULE**
Day Programs & Transportation
2015 – 2016

| | |
|------------------------------|------------------------|
| Friday – July 3, 2015 | Independence Day |
| Monday – September 7, 2015 | Labor Day |
| Thursday – November 26, 2015 | Thanksgiving |
| Friday – November 27, 2015 | Thanksgiving Holiday |
| Thursday – December 24, 2015 | Christmas Day |
| Friday – December 25, 2015 | Day after Christmas |
| Friday, January 1, 2016 | New Year's Day |
| Monday – January 18, 2016 | Martin Luther King Day |
| Monday – February 15, 2016 | President's Day |
| *Monday – May 30, 2015 | Memorial Day |

Note: As a result of negotiations among NBRC Day Program Service Providers and Residential Service Providers, the above days were identified as holidays. Day Services and Transportation will not be provided although some individuals may be scheduled to work.