



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
10 Executive Court
Napa, CA 94558
707-256-1224
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MEETING NOTICE

The next meeting of the Board of Directors is a regular business meeting scheduled as follows:

DATE: November 2, 2016

TIME: 5:00 – 7:00 p.m.

PLACE: Solano County Office of Education
5100 Business Center Drive
Fairfield, CA 94534

Map & Agenda Enclosed

Board Related Meetings: The next meeting of the Vendor Advisory Committee will be November 8, 2016, at North Bay Regional Center office “Board Room” from 10:00 to noon.

REMINDER: Please contact Kathy Newman at (707) 256 1224 if you are unable to attend the Board meeting.

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
Wednesday, November 2, 2016, 5:00 p.m.
Solano County Office of Education
5100 Business Center Drive, Fairfield, CA 94534**

AGENDA

- I. CALL TO ORDER – President Margi Stern
- II. ROLL CALL AND INTRODUCTIONS – Rita Edmonds-Norris, Secretary (2 minutes for call to order, roll call, and introductions)
- III. CONSIDERATION OF MINUTES
Minutes of Regular Business Meeting of Oct. 5, 2016 be approved as submitted (3 min) (Pgs. 1-8)
ACTION
- IV. TREASURER'S REPORT
Treasurer's Report for the period of Sept. 1 - 30, 2016 be approved as submitted. (3 min) (Pg. 9)
ACTION
- V. ANNOUNCEMENTS
- VI. FEATURE PRESENTATION – California Autism Professional Training and Information Network – Dr. Katie Pedrift (20 minutes)
- VII. COMMITTEE REPORTS
 - A. Executive Committee - Board Officers – Margi Stern, President; Walt Spicer, Vice President; Secretary, Rita Edmonds-Norris; Franklin Phillips, Treasurer (3 minutes) INFO
 - B. Vendor Advisory Committee – Linda Plourde – (10 minutes) (Pgs. 27-31) ACTION
Seating of Michele Ramirez, Potential VAC Member
Seating of Michael Lisenko, Potential VAC Member
 - C. Nominating Committee – Walt Spicer ACTION
- VIII. EXECUTIVE DIRECTOR'S REPORT (30 minutes)
 - A. Bob Hamilton, Executive Director (10 minutes)
 - B. Michi Gates, Director Client Services' Report (10 minutes) (Pgs. 11-26)
 - C. Dave Johnson - Chief Financial Officer (10 minutes) (Available at Meeting)
- IX. LIAISON REPORTS
 - A. Association of Regional Center Agencies – Bob Hamilton (10 min) INFO
 - B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks (10 min) INFO
- X. GENERAL PUBLIC COMMENT - Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- XI. GOOD OF THE ORDER - any other Board business may be brought up at this time. (5 minutes)
- XII. ADJOURNMENT

CLOSED SESSION – The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation – W&I Code 4663(a).

<p>NEXT MEETING ANNOUNCEMENT - The next Board of Directors meeting is the monthly business meeting scheduled for Wednesday, December 7, 2016, North Bay Regional Center, Napa, CA at 5:00 p.m.</p>

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
October 5, 2016, 5:00
Sonoma Developmental Center
15000 Arnold Drive, Eldridge, CA 95433

MINUTES

NBRC BOARD MEMBERS PRESENT:

Linda Plourde, Bayberry, Inc.
Rita Edmonds-Norris, Secretary
Jose Ayala

Margi Stern, President
Franklin Phillips, Treasurer
Len Carlson, Facilitator
Walt Spicer

NBRC BOARD MEMBERS ABSENT:

Rhonda Foster (Excused)
Angel Giroux-Greber (Excused)

Barbara Power (Excused)
Joanne Tsai (Excused)

STAFF PRESENT:

Kathy Newman, Executive Assistant
Deanna Heibel, Associate Dir. Client Services
Courtney Singleton, Assoc. Dir. Client Services
Lynda Wheeler, CMS
January Crane, Federal Revenue Manager
Maria Aguado-Zuniga, SC
Jeannette Processer, QMRP
Tami Jo McMahan, Intake
Micheline Justman, SC

Bob Hamilton, Executive Director
Dave Johnson, Chief Financial Officer
Michi Gates, Director, Client Services
Thomas Maseda, Director, Administration
Deanna Kirkpatrick, Assoc. Dir. Client Services
Amber Begley, EISC
Christin Niederberger, SC
Lauren Campbell, SC
Shawan Casborn, CMS

GUESTS PRESENT:

Aleana Carreon, ED, SDC
Joe Silva, Concerned Citizen
Roger & Deborah Phillips, Parents
Anh Nguyen, Consultant

Sean & Cindy Cahill, Parents
JJ Fernandez, SDC
Rosemary Silva, Concerned Citizen
Harry Matthews, Parent
Lisa Hooks, SCDD

CALL TO ORDER – Margi Stern, President, called the meeting to order at 5:04 p.m. A quorum was present and the Board and audience introduced themselves.

Aleana Carreon, Executive Director, Sonoma Developmental Center (SDC) welcomed all in attendance. She noted that NBRC's and SDC's relationship is positive and continue to work very closely. Aleana noted the "Opportunity Faire" with many providers in attendance. It was a great event and educational for staff and residents.

CONSIDERATION OF MINUTES

M/S/C (Spicer/Edmonds-Norris) Move that the minutes of September 7, 2016 regular business meeting be approved as amended. Sean Cahill, parent, requested the minutes reflect that Bob Hamilton said parents "were grandstanding for their children" (the comment was directed to the leadership of Options 3, not the parents). Bob apologized. **UNANIMOUS**

TREASURER'S REPORT

M/S/C (Spicer/Plourde) Move that the Treasurer's Report for the period of August 1 – 31, 2016 be approved as submitted. **UNANIMOUS**

ANNOUNCEMENTS:

- January noted the upcoming Town Hall meetings scheduled for Friday, October 7th from 9:30 – 10:30 a.m. and Monday October 10th from 6:00 – 7:00 p.m. at ParentsCAN in Napa. If there are questions contact January. Part of the ADF funding allows Regional Centers to request \$11M in order to address disparity issues specifically. January has a draft proposal that she will be presenting for public comment to the Spanish population at the meetings identified above. Once that input is received she will submit the proposal to DDS.
- Michelene Justman extended a warm thank you to Bob and the Board for the recent raise. She also noted the following:
 - ✓ Northern California Tech Expo & More on Friday October 7, 2016 from 10:00 a.m. to 3:00 p.m. at Sonoma County Fairgrounds in Finley Hall. The latest assistive technology devices, vehicles and assistive educational materials for adults, children, veterans, seniors with disabilities will be on display.
 - ✓ Alchemia Supporter & Volunteer Party will be held on Saturday, October 15, 2016 from 3:00 – 5:00 p.m. acknowledging supporters who have nurtured the success of artists with disabilities.
 - ✓ North Bay Industries (NBI) will host their annual BBQ & Open House on Friday, October 21, from 11:30 a.m. to 1:30 p.m.
 - ✓ Oaks of Hebron will host their first Annual Golf Tournament on Friday, October 21, 2016 at Bennett Valley Golf Course in Santa Rosa. All proceeds benefit Oaks services for adults with developmental disabilities. Registration begins at 12:00 Noon.
 - ✓ The Annual Friends Halloween pumpkin carving fest and feast will be held on October 22, 2016 at Dillon Beach. It is a spectacular event with activities for everyone.
- Tom Maseda noted that North Bay Regional Center will host an Open House on October 25th 2016 showcasing the new Napa office. The event will feature client art throughout the both buildings. The event is opened to the public from 4:30 – 7:00 p.m.

FEATURE PRESENTATION: Update on Community Placement Plan (CPP) Resource Development Overview 2016 – Contract Award Review - Shawan Casborn and Courtney Singleton

Shawan Casborn and Courtney Singleton presented all Community Placement Plan Projects awarded startup funds for fiscal year 2015-16. NBRC's Community Placement Plan is approved by the Department of Developmental Services on an annual basis to develop community resources to move individuals out of institutions to less restrictive settings. The majority of the resources approved in NBRC's 2015-16 Community Placement Plan and awarded through the request for proposal process are for individuals exiting Sonoma Developmental Center.

Overview of CPP Awards:

What is the Community Placement Plan (CPP)? The CPP ensures that individuals with developmental disabilities live in the least restrictive setting, and to meet their needs.

- ✓ CPP is designed to assist Regional Centers to provide the necessary services and supports for individuals to transition from locked facilities to community settings.
- ✓ The goal for CPP is to enhance the capacity of the community service delivery system and to reduce reliance on locked facilities. Yearly each of the 21 Regional Centers submits a plan to DDS detailing how they will assist clients to live in the least restrictive setting possible in the community.

Shawan noted that the CPP project provides an opportunity to have "hands-on" in developing specialized projects such as residential homes, day programs, and specialized services for people who are transitioning out of the Developmental Center. The Resource Development Unit works hard on trying to develop solid projects so that individuals in the community that have the qualifications will be able to qualify.

Day Programs & Specialized Services Being Developed FY 15-16: Day Programs have a capacity of up to 30 persons. The difference in funding amount reflects different levels of service.

- ✓ Nine Day Programs (\$150K) in Sonoma County – Provider STEP – focus on behavior issues as well as vocational opportunities.
- ✓ Residential Supported Living Services (\$50K) in Sonoma County – Provider STEP
- ✓ Day Programs (\$250K) in Sonoma County – Provider Amani Day Services
- ✓ Day Programs (\$250K) in Sonoma County – Provider Kreative Community Services
- ✓ Day Programs (\$350K) in Solano County – Provider Equiventure (employee of SDC)
- ✓ Dentistry – Mobile Dentistry (\$400K) – Napa, Solano, & Sonoma Counties – Provider University of Pacific and Dr. Paul Glassman
- ✓ Day Programs (\$200K) in Solano County – Provider Kreative Community Services – Solano County.
- ✓ Medical Consultation (\$100K) in Napa, Solano, & Sonoma Counties – Provider UCSF.

Adult Residential Facility for Persons with Special Health Care Needs (SRFPSHN)

- ✓ Residential (ARFPSHN – 5 bed; \$125K) in Sonoma County – Provider ERAH Homes, LLC.
- ✓ Residential (ARFPSHN – 5 bed; \$125K) in Solano County – Provider Espie Sorogon.
- ✓ Residential (ARFPSHN – 5 bed; \$125K) in Solano County – Provider Espie Sorogon.
- ✓ Residential (ARFPSHN – 5 bed; \$125K) in Sonoma Town – Provider Elwyn California.
- ✓ Residential (ARFPSHN – 5 bed; \$125K) in Sonoma Town – Provider Elwyn California.

Enhanced Behavioral Support Home (EBSH)

- ✓ Residential (EBSH-Mental Health – 4 bed; \$125) in Solano County – Provider CASA Luna.

Specialized Residential Facility (SRF)

- ✓ Residential (SRF – 4 bed; \$100K) in Solano County – Provider R&L Residential Services.
- ✓ Residential (SRF – 4 bed; \$80K) in Solano County – Provider Edrine Home, LLC.
- ✓ Residential (SRF – 4 bed; \$80K) in Solano County – Provider North Casa Luna, LLC.
- ✓ Residential (SRF – 4 bed; \$80K) in Solano County – Provider Omelagah, LLC.
- ✓ Residential (SRF – 4 bed; \$100K) in Solano County – Wayne Home, LLC.
- ✓ Residential (SRF – 4 bed; \$75K) in Solano County – Provider Adelaide Home, LLC.
- ✓ Residential (SRF – 4 bed; \$75K) in Sonoma County – Partners for Inclusion.
- ✓ Residential (SRF – 4 bed; \$75K) in Solano County – Provider NARSAN Homes, LLC.
- ✓ Residential (SRF – 4 bed; \$75K) in Solano County – Provider NARSAN Homes, LLC.
- ✓ Residential (SRF – 4 bed; \$100K) in Sonoma County – Provider BATS Residential, Inc.

NBRC's 2015-16 Department of Developmental Services Approved Housing Plan. Housing projects awarded to Brilliant Corners will be developed in Solano and Sonoma Counties for individuals moving out of Sonoma Developmental Center. These homes are held in perpetuity for people with developmental disabilities. These can be there forever homes as they are owned by Brilliant Corners and leased to the service providers. This is called the buy it once model.

- ✓ 15/16 – 2 Brilliant Corners – ARFPSHN – Acquisition \$225K Renovation \$300K.
- ✓ 15/16 – 19 Brilliant Corners – ARFPSHN – Acquisition \$250K Renovation \$450K.
- ✓ 15/16 – 20 Brilliant Corners – ARFPSHN – Acquisition \$250K Renovation \$450K.
- ✓ 15/16 – 21 Brilliant Corners – ARFPSHN – Acquisition \$250K Renovation \$450K.
- ✓ 15/16 – 22 Brilliant Corners – ARFPSHN – Acquisition \$250K Renovation \$450K.
- ✓ 15/16 – 13 Brilliant Corners – SRF – Behavioral & Nursing – Acquisition \$200K Renovation \$250K.
- ✓ 15/16 – 14 Brilliant Corners – SRF – Behavioral - Acquisition \$200K Renovation \$250K.
- ✓ 15/16 – 15 Brilliant Corners – SRF – Mild Behaviors – Acquisition \$200K Renovation \$250K.
- ✓ 15/16 – 17 Brilliant Corners – SRF – Moderate Behaviors & Medical – Acquisition \$200K Renovation \$250K.
- ✓ 15/16 – 18 Brilliant Corners – SRF – Moderate Behaviors & Medical - Acquisition \$200K Renovation \$250K.
- ✓ 15/16 – 24 Brilliant Corners – SRF - Behavioral – Acquisition \$250K Renovation \$350K.

Discussion followed

NEW BUSINESS:

- A. Board approval of NBRC's Performance Plan – The Performance Plan was presented to the Board at the September 7th meeting. It was also presented to NBRC Management, staff, and vendors. All input has been incorporated into the Plan.

M/S/C (Phillips/Edmonds-Norris) Move approval of the Performance Plan. UNANIMOUS

The Department of Developmental Services will be publishing parts of Performance Plans from each Regional Center on their website which will provide a comparative analysis.

COMMITTEE REPORTS:

- A. Executive Committee – Margi Stern, President; Walt Spicer, Vice President; Rita Edmonds-Norris, Secretary; Franklin Phillips, Treasurer – No meeting.

- B. Vendor Advisory Committee – Linda Plourde

The VAC met on Tuesday, September 13, 2016. Please refer to the minutes for the complete report.

The following community concerns were discussed:

- NBRC updated organizational chart
- Sub minimum wage
- Procedures regarding transferring a client from one program to another
- Rate increase for homes vendored for four beds
- Social media confidentiality
- Purchase of older vehicles for transportation
- Does billing for transportation include billing for live transport only?
- When a vendor has not yet received a POS to continue to provide service, should the vendor continue with the service anyway given that it will be continued, or should the vendor suspend service while awaiting receipt of the POS?
- Courtney Singleton further clarified questions from the June VAC meeting regarding the wage pass through that was effective July 1, 2016.

Michi Gates reported significant progress in the hiring of case managers. Caseloads have reduced to about 80 consumers. Additionally, she reported that NBRC has a full complement of clinicians providing services now and NBRC has a legal team that meets weekly. Michi also reported that she has not received any responses for the RFP for non-CPP. There are no startup funds and the rates are lower.

Lisa Hooks reported on the following:

- Transitioning SDC staffs to the community to assist in the transition to community living.
- CMS presentation – Urges all programs to go in and complete the Provider Self-Survey. State Plan Surveys are due by 3rd quarter of 2017.
- Heightened scrutiny –The settings rule will address settings that isolate clients in the community. California will need to address how to manage such situation. For example, if a client's job is to stock items in a back room and is doing so alone, this may be considered a "setting that isolates".
- Another topic of discussion is "Allowing individuals the freedom to have visitors at any time."
- State transition plan.

Roger Phillips, Options 3, presented on the current situation of closure for his agency. Roger advised vendors to take the steps required to ensure that all documentation is in order in preparation for audits and reviews.

Next VAC meeting is Tuesday, October 11, 2013.

- C. Nominating Committee – Walt Spicer – No business

EXECUTIVE DIRECTOR'S REPORT

Bob Hamilton, Executive Director

- NBRC and SEIU reached an agreement to provide all staff except for the Executive Team, with a 10% raise effective September 1, 2016. The funding to cover the salary increase is a result of the SB2X1 budget which also provided rate increases for most vendors, staff, and the hiring of service

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coordinators. The SB2X1 budget was negotiated through a managed care organization tax and is supposed to be renewed every three years. The Department will adding the funding to NBRC's base.

- ARCA – DDS has established a research unit which includes approximately eight employees. DDS receives multiple calls for data, i.e., so felt it was necessary to create a research unit. Have a research department and hired a manager Vicki Level with a strong background in data analysis.
- DDS is in agreement with Center for Medicare/Medicaid Services (CMS) for funding of the general treatment center at Fairview and Porter Developmental Centers. It is hopeful that the funding will continue until they close in 2019 and 2021 respectively. As you may recall, Sonoma Developmental Center lost federal funding prompted by an incident that transpired a few months ago. The state has to make up that federal funding with money from the general fund.
- DDS will distribute \$15M to service providers who have submitted plans in conjunction with Regional Center approval to prepare for the CMS rules. A client has the right to be integrated into the community and have free will regarding life choices. The Department will allow people to apply for transition events with this money.
- There is \$11M available for service to diverse communities that will be a multi-year project and has to be encumbered by the end of next year. Part of the draft proposal is providing support for outreach efforts, professional translator to attend meetings, or provide a stipend for child care. The second piece of the proposal is funding for cultural competency training for current staff, as well as a person centered training structure for new hires. Up to 20 vendors may participate in person centered training, etc.
- There are no final regulations for some of the homes in development. Community crisis homes will have emergency regulations issued by the end of 2016. There are 13 homes across the state that are under development in that area.

Michi Gates, Director Client Services' Report

- Client services includes case management as well as resource development and federal programs. NBRC is trying to catch up after the rate freeze and restrictions put into place on using any sort of locked facilities, i.e., State Developmental Centers, mental health institutions. These were places NBRC was able to place at risk clients. Pressure is on service coordinators due to the lack of these resources. NBRC has struggled with budget tribulations which have resulted in high caseloads. One of the things NBRC is focusing on is lowering caseload ratios by hiring more service coordinators. The lower the caseloads the better services are for clients and families. NBRC attributes the ability to become almost fully staff to Dave Johnson's guidance to spend Operations dollars wisely. ABX2 funds has allowed NBRC to increase salaries to attract people to apply and maintain employment. NBRC now has caseloads in the low 80s and 70s as opposed to the high 90s not so long ago. The required ratios are 1:62 and 1:66.
- NBRC continues to work on the Self Determination pilot. DDS is preparing to provide training to Regional Centers some time in November. The Self Determination pilot will allow a family/client to receive a budget based on the amount of funds being provided for services in the past. They then decide on how they wish to expend those funds (some restrictions apply).
- Regional Centers are becoming more and more dependent on federal funding which comes with many requirements. As NBRC receives more funding, Service Coordinators are being asked to complete more documentation work.
- In order to further support Service Coordinators, NBRC has hired additional clinical staff. NBRC has a new physician, several psychologist, nurses, etc. All the clinical staff work to support service coordinators to meet the needs of the clients served.
- Options 3 update – Michi noted that the last day of service provided by Options 3 to 21 clients was midnight on September 7th. Three Supported Living Services vendors have stepped into the provide services to these clients. One agency was able to provide services to nine of the clients that night. Ten of the clients will receive services beginning October 17th, two will receive services beginning

November 1st. For the clients who did not receive services as of September 8th, NBRC has provided funding through Premier which allows families to pay Options 3 staff until other SLS agencies step in. It has been a very difficult process with a large team of staff working to rectify the need. Updates and consultations are provided daily. Retaining staff from Options 3 is difficult because new SLS provides pay a lower rate. Because Options 3 was managing their business inappropriately, it has been difficult to transition staff due to the difference in wages paid to direct care staff.

- State Council noted they speak with local law enforcement and implement training so first responders are aware of people with developmental disabilities. Governor Brown signed SB1330 into law which now includes cognitively impaired and developmental disabilities for the At Risk Registry. Communities with smaller children with noise sensitivity should consider field trips to the local Fire Department and Police Department.
- Creating Behavioral & Educational Momentum (CBEM) work with all local law enforcement agencies including Napa, Solano, and Sonoma Police Departments. It is part of their contract to provide that kind of outreach. There is an interdisciplinary group in all three counties that include Child Protective Services, Adult Protective Services, and Police Departments who meet on a monthly basis.
- Specific homes may reach out to law enforcement. NBRC welcomes any suggestions from families on how outreach can be improved.

Dave Johnson - Chief Financial Officer

- The Managed Care Tax increased salaries by 10% which have been matched by the Feds.
- DDS auditors are currently at NBRC conducting NBRC's bi-annual audit.
- NBRC's independent auditors Lautze and Lautze will begin October 31.

LIAISON REPORTS:

- A. Association of Regional Center Agencies – Bob Hamilton – covered in Executive Director's report.
B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks

Lisa addressed the State Council on Developmental Disabilities Legislative and Public Policy Platform Plan for 2017. This document conveys the Council's position on major policy issues that affect individuals with intellectual and developmental disabilities (I/DD) and their families. The following was addressed:

- Self-Determination: Individuals with I/DD and their families must be given the option to control their service dollars and their services through Self-Determination.
- Education: Competitive integrated employment gives people an opportunity to contribute and be valued. It provides a chance to build relationships with co-workers, be a part of their communities, and contribute to their local economics.
- Equity: Disparities in services can result in severe health, economic, and quality of life consequences. Accordingly, services and supports must be distributed equitably so that individual needs are met in a culturally appropriate and linguistically competent manner.
- Transportation: Access to transportation is essential to the education, employment, and inclusion of individuals with disabilities.
- Health Care: California has an obligation to assure that individuals with I/DD have continuity of quality care, a full continuum of health care and wellness services, and access to plain language information and supports to make informed decisions about their health care options.
- Education: Schools must implement the Individuals with Disabilities Education act as well as state laws and regulations, to provide students with I/DD with free appropriate public education and prepare them for post-secondary education, employment, and living in their communities.
- Housing: People with I/DD must be involved in policy and decision making related to housing.
- Self-Advocacy: Individuals with I/DD must be supported to exert maximum control over their lives.
- Community Participation: Individuals with I/DD must have access to and be supported to participate in their communities, with their non-disabled peers, through opportunities such as

education, employment, recreation, organizational affiliations, spiritual development, and civic responsibilities.

- **Transition to Adult Life:** All services, including education, rehabilitation, and regional center services, must support students to transition to competitive integrated employment or post-secondary educational opportunities that will lead to meaningful employment.
- **Rates for Services:** The state must restore rates to adequately support the availability of quality services for people with developmental disabilities in all the systems that serve them.
- **Health and Safety:** All people have a right to be safe.
- **Quality of Services and Supports:** The State of California must ensure that funding is used to achieve positive outcomes for individuals with I/DD and their families. Adequate safety net must be in place when services and supports fail or are interrupted.
- **SB1330 (Galgiani)** was signed by the Governor on September 23, 2016. Among other things, the bill requires bus drivers to walk to the back of the bus checking for at risk children/adults.

GENERAL PUBLIC COMMENT - Sign-up sheet (two minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.

Margi Stern reiterated the need to keep public comments to two minutes. She also stressed the importance of remembering that there are Board members sensitive to aggressive comments and criticism so keep comments respectful and calm.

- Sean Cahill, father to Justin Cahill, noted the following:
- Mr. Cahill noted the following:
 - ✓ His son Justin is one of the Options 3 kids that has fallen through the cracks. He noted that his experience thus far has been poor.
 - ✓ Premiere Services does not fund supervision of medication, food, or scheduling, etc. Mr. Cahill was told in a four hour meeting that any extra oversight of his son was his job.
 - ✓ Mr. Cahill noted that he and Cindy spoke to a supervisor once and Inclusion SLS twice which resulted in the label of "challenging parents" in a document received via mail. Justin's basic information was incorrect. He was referred to as Justine (and "her"), and wrongly identified as a Kaiser patient, along with medications listed incorrectly.
 - ✓ The Cahills received an IPP and referral for two different clients.
 - ✓ The Cahills feel they are receiving poor service.
 - ✓ Justin has been without a day program for almost 10 months. The longer Justin goes without a day program the more difficult it is to get him re-adjusted.
 - ✓ Mr. Cahill was told there wouldn't be a break in service, but there has been. Discussion followed.
- Margi reminded NBRC that some parents feel they are not being listened to. It is important that parents feel heard.
- Michi recognized the poor experience that the Cahills have had. A Senior Service Coordinator has been assigned to the family. She is following up with the previous Service Coordinator who is the one who sent the Cahills inaccurate documents. Michi recognized all the Service Coordinators who are doing a good job. No one is experiencing more trauma in this situation than the families and clients. There is a huge effort on the part of NBRC staff, i.e., Management, Resource Development, Quality Assurance Department, and Service Coordinators who are working to address the needs of the clients serviced by Options 3. Michi acknowledged the parents need for detailed information as to what was going on and the need to look at other alternatives besides Options 3. Some of the details were not NBRC's to provide but involved the Department of Developmental Services which has been a part of the problem in terms of being able to communicate effectively with families. Michi noted that NBRC has provided Service Coordinators with tools, but there is no way to avoid the fact that this is a very emotional situation. Service Coordinators don't have all the answers so

NBRC is working with them to better communicate with families in a crisis. When the Options 3 situation is settled and all client's needs are being met, the group involved will gather together to assess what went wrong, what went well, and what can be improved upon, ALWAYS treating families with compassion and understanding. It is helpful to have input from the families.

- Deborah Phillips commended Heather Driver, Service Coordinator, who is very sensitive, supportive, and empathetic.

ADJOURNMENT - M/S/C (Phillips/Plourde) Move to adjourn the meeting at 7:33 p.m. UNANIMOUS

NEXT MEETING ANNOUNCEMENT: The next Board meeting will be a regular business meeting scheduled for November 2, 2016 at Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534 at 5:00 p.m.

**North Bay Regional Center
Franklin Philips Horne NBRC Treasurers' Report
For the Month of November 2016**

September 2016 NBRC's board money market account increased by \$30 to end the month with a balance of \$48,916.

The board checking account ended the month with a balance of \$2,722, no change from last month.

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,152	13.0 %	MALES	5,602	63.2 %	OWN HOME	6,141	69.3 %
3 - 17	2,548	28.7 %	FEMALES	3,252	36.7 %	ILS	571	6.4 %
18 - 40	3,200	36.1 %			SLS	738	8.3 %	
41 - 60	1,348	15.2 %			DC	105	1.1 %	
61 - 80	582	6.5 %			SNF	55	.6 %	
					ICF	246	2.7 %	
80 & OLDER	24	.2 %			CCF	753	8.5 %	
					FOSTER CARE	177	1.9 %	
					OTHER	68	.7 %	
TOTAL:	8,854	100.0 %	TOTAL:	8,854	100.0 %	TOTAL:	8,854	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL	COUNTY	NUMBER	% TO TOTAL
MIXED	693	7.8 %	AUTISM	1,923	21.7 %	28. NAPA	1,128	12.7 %
ASIAN	204	2.3 %	EPILEPSY	1,117	12.6 %	48. SOLANO	3,685	41.6 %
BLACK	839	9.4 %	CEREBRAL PALSY	912	10.3 %	49. SONOMA	3,885	43.8 %
FILIPINO	317	3.5 %	MENTAL RETARDATION	4,825	54.4 %			.0 %
NATIVE AMERICAN	33	.3 %	OTHER	1,022	11.5 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,050	23.1 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,297	48.5 %						.0 %
OTHER	133	1.5 %						.0 %
UNKNOWN	288	3.2 %						.0 %
TOTAL:	8,854	100.0 %				OTHER	156	1.7 %
						TOTAL:	8,854	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	23	.2 %	0	449	5.0 %
ENGLISH	7,242	81.7 %	P		
SPANISH	1,455	16.4 %	1	981	
OTHER LATIN LANG.		.0 %	2	7,319	
CANTONESE CHINESE	8	.0 %	3		
MADARIN CHINESE	3	.0 %	8	105	
JAPANESE	2	.0 %			
VIETNAMESE	11	.1 %			
KOREAN	3	.0 %			
LAOTIAN	4	.0 %			
CAMBODIAN	4	.0 %			
OTHER ASIAN LANG.	2	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	95	1.0 %			
TOTAL	8,854	100.0 %	TOTAL	8,854	100.0 %

//

CONSUMER ADVOCATE REPORT

October 21, 2016

Some of the self-advocacy/support groups started back up in June using the educational materials on self-advocacy. Consumers seem to be uninterested as they were already holding groups. I couldn't follow-up in October due to situations beyond my control. I will try again in November.

The Napa County IHSS Advisory Committee is sponsoring an Educational Appreciation Luncheon at the Elk Lodge in Napa for IHSS providers and consumers in February or March 2017. More information will be given as things develop. We are working with Channel 28 to produce training tapes on the purpose of the IHSS Advisory Committee and IHSS Services.

There is a Supported Life Conference entitled "Inclusion is the New Standard" on October 6th – 7th in Sacramento. Keynote Speakers and breakout sessions will address transportation, housing, jobs, civil and human rights, and being a self-advocate. It will be held at Crown Plaza Hotel

Again, we need to assist getting registered voters to the polls on November 8th.

I continue to assist service coordinators with their cases and I'm still the DDS Conservator designee.

Thank you.

Submitted by:
Randy Kitch



**FAIR HEARING & MEDIATION UPDATE
OCTOBER 1 – 31, 2016**

Eligibility (16-15)	<u>Reason for Appeal:</u> Claimant appeals denial of respite services. <u>Ruling:</u> Fair Hearing pending.
Eligibility (16-17)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (16-18)	<u>Reason for Appeal:</u> Claimant appeals DDS low provider rate. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (16-19)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Withdrawn
Eligibility (16-20)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (16-21)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Withdrawn
Eligibility (16-22)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (16-23)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (16-24)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.

NBRC Resource Development and Quality Assurance

Become an NBRC Vendor! Visit the NBRC website:
<http://nbrc.net/service-providers/becomeavendor/>

Quality Assurance

The Quality Assurance team has been working quickly to review all proposals submitted by service providers applying for the \$21 million dollars available to assist in complying with Center for Medicaid Services Final Rule. NBRC must review all proposals, prioritize them and send them on to the Department of Developmental Services by November 1, 2016. Below is the link to information about funds that were available. <http://www.dds.ca.gov/hcbs/>

First Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN)

On October 21, 2016 NBRC attended the open house for Narasol Home in Sonoma County. Narasol home is NBRC's first ARFPSHN home, developed to serve individuals exiting Sonoma Developmental Center. These homes will serve medically fragile individuals in home like environment. NBRC looks forward to the next two ARFPSHNs opening within the next three months. Congratulations to Narasol Home!

Special Incident Report Team Activities

- An SIR vendor training was provided at NBRC's Napa office on September 15th
- SIR team has provided individual trainings for two Supported Living Services agencies and two Community Care Facilities in the last quarter.
- SIR team is assisting QA in vendor audits
- NBRC will be participating in the statewide Risk Mitigation Committee with the Department of Developmental Services (DDS) and Mission Analytics to be held November 17th at Orange County Regional Center.
- DDS/Regional Center health campaign for remainder of 2016 is information on vaccinating for the Flu and Pneumonia
- The NBRC SIR team will provide custom trainings to your agency. Contact January Crane 707-256-1256

Start Up Money for 2016-17 Community Placement Plan Request for Proposals

NBRC has re-opened the 2016-17 requests for proposals. NBRC is accepting RFP proposals through November 7, 2016. Awards will be announced in the month of December. Requests for proposals all center on serving individuals exiting Sonoma Developmental Center or other locked setting to live in the least restrictive environments. For a detailed description of projects, please visit. <http://nbrc.net/service-providers/resource-needs-requests-for-proposals/>

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**Federal Revenue Department Board Report for Quarter 1,
July-Aug-Sept, 2016**

- **HCBS Medicaid Waiver program:**

Goals: Our annual target for the 2016/17 fiscal year has not yet been established. At this time, NBRC is assuring that more clients are added to the Waiver, than terminated to demonstrate continual adds to the Waiver. Missing our target or not adding monthly can result in the withholding of federal funds in our operations budget and less POS (purchase of service) reimbursement.

Status: As of 8/31/16, NBRC has 3786 individuals enrolled in the Medicaid Waiver program. This represents 51.9% of all active clients eligible for Federal Financial Participation (FFP).

- **1915 (i) SPA program:**

NBRC had volunteered to be one of the first Centers to pilot the implementation of managing the 1915(i) SPA (State Plan Amendment) beginning March 1st. The 1915(i) SPA will allow California to receive federal funding for POS services for individuals who may not qualify for Medicaid Waiver, but will not provide funds for operational expenditures for Centers at this time. DDS has now approved the enrollment of clients into this program for all Regional Centers

Status: NBRC has received the SANDIS system upgrade and have enrolled approx. 200 of the suggested 560 potential additions DDS had identified. The additional workload of verifying eligibility has been absorbed by the current Federal Revenue staff (2.5 FTEs) as well as the Client Services Assistant. Service Coordinators will be required to conduct annual IPP reviews and update CDERs, as they do for the Medicaid Waiver program. NBRC is evaluating the additional work load and making adjustments as needed.

- **Audits:**

HCBS Audit

California's Department of Developmental Services (DDS) and Department of Health Care Services (DHCS) completed a HCBS Medicaid Waiver audit May 11th - 22nd at NBRC. NBRC has been presented with the draft audit findings from DDS and a response has been completed and submitted to DDS for their consideration. DDS has still not provided NBRC with a final audit report.

DDS Fiscal Audit

DDS staff have been on site to complete the annual Fiscal Audit since mid-September. The Federal Revenue team has assisted with coordinating collection of all client charts and requested information for the DDS audit team. In addition, Time Study documentation was requested and provided.

Independent Audit

The Independent Audit, conducted by an outside CPA firm, is scheduled to begin October 31st. NBRC has not yet received the list of client charts or requested information. Once this is received, the Federal Revenue team will assist with gathering this information.

- **Training:** Department Manager and Federal Revenue staff provided New Employee and unit trainings for Service Coordinators in the 1st quarter of the 16/17 fiscal year, to include:
 - An overview of General Audit Checklist requirements
 - The Federal Definition of Case Management
 - Title 19/Targeted Case Management (TCM) notes
 - Completion of the Annual IPP Review form, as required per regulation
 - Client Development and Evaluation Reports (CDER) requirements and instructions
 - Generic Benefits
 - Self Determination Program options

- **DDS/NBRC updates:**

Self Determination Program

The NBRC Self Determination Advisory Committee met on August 15th, at NBRC in both the Napa and Santa Rosa offices. For this meeting, Committee members proposed the following Agenda Items:

- Update on the Self Determination Program Waiver
- Sub Committee reports (Outreach and Financial)
- Update of DDS created trainings for Regional Center staff

DDS has completed training modules of the components of the SDP for identified RC staff. RC staff will be notified about trainings offered in the month of November and have the option of tailoring these trainings for the clients that are chosen by DDS for the first 3 years of this program.

CMS has still not approved this Waiver, however DDS has submitted responses to all questions and anticipate open communication with CMS in order to answer any more questions that could arise.

Focus of most SDP Advisory Committees throughout all Centers is outreach and education to staff and clients. NBRC has provided training to all case management units as well as Quality Assurance and Resource Development teams. In addition, NBRC co-presented the SDP overview to clients and their families on September 13th, with more scheduled.

Nursing Home Reform

DDS is now capturing additional FFP by requesting LTC facilities to request Pre Admission Screening and Resident Reviews (PASRRs) to be conducted by Centers, upon discharges, not just upon admission. The additional workload of processing these Level II PASRRs has not been significant and is absorbed by the Federal Revenue unit.

- **NBRC Agency Support:** The Federal Revenue Department will continue to provide trainings and support to service coordinators and supervisors in order to assist with coming into compliance with Federal regulations. The Federal Revenue Department will do so by:
 - Providing support with ongoing MW enrollment
 - Providing support with ongoing 1915(i) SPA enrollment
 - Track the Client Development Evaluation Report (CDER)
 - Record and analyze forensic data integrity
 - Provide ongoing support to staff during all audits
 - Focus on proper Targeted Case Management notes
 - Outreach and trainings regarding the Self Determination Program option for both NBRC staff and community partners

Myth Busters!

Get the Facts about the Flu!

1. "If people around me aren't sick, I won't get the flu." **False!**

People can carry the flu even if they are not sick.

2. "Getting a flu shot gives you the flu." **False!**

The flu shot has only inactive flu virus in it. A flu shot can't give you the flu.

3. "Flu shots hurt and make you sick." **False!**

You will feel a pinch. You might feel sore, or a little achy and feverish later.

Most people have no reaction at all.

4. "I had a flu shot last year, so I don't need one." **False!**

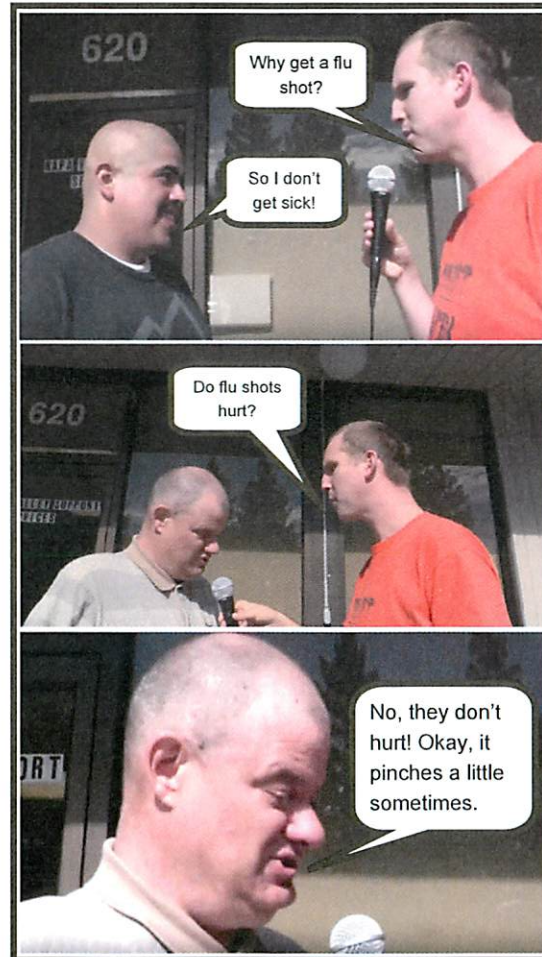
The flu virus changes every year.

5. "I didn't get a shot in October, so it's too late." **False!**

Get a flu shot as early as possible between October and March.

Get Your Flu Shot!

No matter who you are, you can get the flu! **Make sure to get the flu shot every year!**



For the full video and more information, go to <http://ddssafety.net/health/preventive-health/fighting-flu-and-pneumonia>

Be Flu-Free!

Get Your Flu Shot Today!



CALIFORNIA DEPARTMENT OF DEVELOPMENTAL SERVICES



What Is the Flu Shot?

The flu shot is the best way to protect against influenza (flu). The flu is a contagious disease that can lead to serious illness, hospitalization, and even death.

Who Needs the Flu Shot

- Everyone 6 months or older should get a flu shot.
- People with health conditions like asthma, diabetes, or heart disease should get a flu shot.

Who Shouldn't Get It

People with chicken egg allergies or who have had bad reactions to a flu shot in the past.



When to Get It

- Get a flu shot as early as possible, between October and March.
- It is important to get a flu shot every year! The flu virus is always changing.

What to Expect

- The flu shot **does not** give you the flu.
- Flu shots feel like a **slight pinch**.
- After getting a flu shot, you may feel achy or feverish for a day or so. **Most people have no reaction at all!**

For more information on flu shots, go to the DDS SafetyNet: <http://dssafety.net/health/preventive-health/fighting-flu-and-pneumonia>

Where to Get It

To get a flu shot, ask:

- Your doctor
- The county health department
- A pharmacy (like Walgreens or CVS)
- A grocery store (like Safeway, Target, Vons, Costco, or Walmart)

Go to <http://vaccine.healthmap.org/> to find places with shots near you!

How do I schedule a flu shot?

- Call a county health department, local pharmacy, or grocery store to see when they give flu shots.
- Make an appointment at your doctor's office.

Who else can I call for information?

- Call your regional center service coordinator and ask where to get a flu shot.
- Check with your insurance provider to find out if your plan covers the flu shot.



Pneumonia Shots: Get the Facts!

1. "If people around me aren't sick, I won't get pneumonia." **False!**

People can carry pneumonia even if they are not sick. If you are around other people, you can get pneumonia!

2. "Getting a shot gives you the disease." **False!**

The shot has only inactive bacteria in it. A shot can't give you the disease.

3. "Shots hurt and make you sick." **False!**

You will feel a pinch. You might feel sore or a little achy and feverish later. Most people have no reaction at all.



More Resources

For more information about the pneumonia vaccines, visit these resources:

DDS SafetyNet Packet and Brochures:

<http://ddssafety.net/health/preventive-health/fighting-flu-and-pneumonia>

Centers for Disease Control and Prevention:

<http://www.cdc.gov/pneumococcal/vaccination.html>

Protect the people you support and love—make sure they get their pneumonia shots today!

Fight Pneumonia!

**Get Your Shots
TODAY!**



CALIFORNIA DEPARTMENT OF DEVELOPMENTAL SERVICES



DDS SafetyNet

For Health, Safety, and a Better Life

What Are Pneumonia Shots?

- **Pneumonia is a serious illness** caused by a bacterium called "pneumococcus".
- **Many people die every year from pneumonia.**
- **You can prevent pneumonia and protect yourself from pneumococcus by getting a shot.**
- You need 1-2 shots: **PCV13 and PPSV23.**

Who Needs the Shots

Adults ages 65 and older and adults ages 19-64 with chronic conditions need both shots: PCV13 and the PPSV23.

Who Shouldn't Get Them

People with bad reactions to these shots in the past or with allergies to the shots. (Ask your doctor.)



When to Get Them

- Get the **PCV13 vaccine first**, followed by PPSV23 6 to 12 months later.
- **If an adult was already vaccinated with PPSV23**, he or she should receive the PCV13 vaccine a year or more later.
- **Get each dose only once.** Once an individual has received both the PCV13 and the PPSV23, he or she is done for life!

What to Expect

- Pneumonia shots **do not** make you sick.
- The shots feel like **a slight pinch** on the arm.
- Some people experience mild side effects, but **most people don't have a bad reaction at all!**

Where to Go

To get a pneumonia shot, ask:

- **Your doctor**
- **The county health department**
- **A pharmacy** (like Walgreens or CVS)
- **A grocery store** (like Safeway, Target, Vons, Costco, or Walmart)

Go to <http://vaccine.healthmap.org/> to find places with shots near you!

How do I schedule a pneumonia shot?

- **Call a county health department, local drugstore, or grocery store** to see when you **can** go in for a shot.
- **Make an appointment at your doctor's office.**

Who else can I call for information?

- **Call your regional center service coordinator** and ask where you can get the shot.
- **Check with your insurance provider** to find out if your plan covers the pneumonia shot.





DDS Preventive Health Campaign Topic: Get Your Shots!

Dear Caregivers and Family:

As you are well aware, flu and pneumonia are common causes of serious illness and even death, and these diseases are largely *preventable*. The best way to prevent flu and pneumonia is to get vaccinated.

The California Department of Developmental Services (DDS) is launching a campaign to get everyone with a developmental disability vaccinated for flu, and everyone 65 years old or older, as well as those 19 to 64 years old who have a chronic health condition, vaccinated for pneumonia. This is an ambitious goal, but vaccinations are easy to get and save lives.

[REGIONAL CENTER NAME] is asking you to make sure the people you support get vaccinated.

DDS has created materials for this campaign, which are on the DDS SafetyNet website at <http://ddssafety.net/health/preventive-health/fighting-flu-and-pneumonia>. They include two informational brochures, one about flu and another about pneumonia, and a poster. They also include related videos and articles that DDS created for the SafetyNet, as well as information from the United States [Centers for Disease Control and Prevention](#).

Here is what you can do:

- **Review the brochures and other materials** to learn about flu and pneumonia shots. Share the video and materials with the people you care for so they can learn about shots too.
- **Look up places near you where those you support can get vaccinated.** Check out the brochures for more information on scheduling shots.
- **Contact the doctor with questions** about whether the flu or pneumonia shots are right for the people you support.

Sincerely,

[REGIONAL CENTER OFFICER NAME]

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 320, MS 3-8
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1954



TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: INSTRUCTIONS FOR THE 1915(i) STATE PLAN AMENDMENT

The purpose of this correspondence is to provide information regarding the requirements of the 1915(i) State Plan Amendment (SPA).

Section 1915(i) was added to the Social Security Act in 2005 as part of the Deficit Reduction Act of 2005. The 1915(i) SPA expands access to Home and Community-Based Services (HCBS) for the Elderly and Disabled and allows states to provide HCBS under their state Medicaid plans without a waiver. This allows the State of California to receive additional federal funding for services and supports for individuals in California who are eligible for this program.

In contrast to the HCBS Waiver, the 1915(i) SPA does **not** require an individual to meet the criteria for institutional level of care. The 1915(i) SPA requires states to establish "needs-based eligibility criteria". This distinction allows states to offer HCBS to individuals who have a need for services, but whose needs are not severe enough to qualify them for institutional care or waiver services. The "needs-based eligibility criteria" for the 1915(i) SPA in California has been determined to mean those individuals eligible for regional center services. It is important to note that an individual may not be on both the HCBS Waiver and the 1915(i) SPA.

Eligibility for the 1915(i)

In order to be eligible for the 1915(i) SPA, an individual must:

1. Be eligible for regional center services based on a diagnosed developmental disability as defined in Welfare and Institutions Code 4512;
2. Be a Medi-Cal beneficiary (but not through institutional deeming);
3. Reside in the community (own home, community care facility, etc.); and,
4. Have their Individual Program Plan reviewed annually.

Regional Center Executive Directors

Page two

Needs-Based Evaluation/Re-evaluation

The 1915(i) SPA requires an initial evaluation and re-evaluation within 12 months of the last evaluation each year thereafter. The enclosed form, DS 6027, will document that the consumer meets the eligibility criteria initially and subsequently. The form requires a signature and date of certification. A consumer may be made eligible for participation prior to the start of an identified needed covered service.

Qualifications for Personnel Completing Initial Evaluation and Re-evaluation

The minimum requirement for regional center personnel conducting evaluation and re-evaluation is a degree in social sciences or a related field. Case management experience in the developmental disabilities field or a related field may be substituted for education on a year-for-year basis. Any regional center staff person who meets the minimum requirements may do the evaluations.

Eligible Services

The same services that are reimbursable with the HCBS Waiver are reimbursable under the 1915(i) SPA.

Data System

Information about how to submit billing for the 1915(i) SPA via the Uniform Fiscal Systems' Medicaid Waiver System may be found at: [link](#)

State Monitoring Activities

The Department of Developmental Services will conduct monitoring at regional centers every two years for the consumers who have been determined eligible for the 1915(i) SPA. This monitoring review will occur at the same time as the HCBS Waiver monitoring reviews.

Regional Center Executive Directors

Page three

Enclosures include a chart detailing the eligibility differences between the HCBS Waiver and 1915(i) SPA, and the DS 6027, which regional center personnel will use to record initial and subsequent eligibility for the 1915(i) SPA.

If you have questions or concerns, please contact Carie Powell, Chief, Federal Programs Operations Section, at (916) 654-1972.

Sincerely,

JIM KNIGHT
Assistant Deputy Director
Community Services Division

Enclosures

cc: Association of Regional Center Agencies
Regional Center Administrators
Regional Center Chief Counselors
Brian Winfield, Department of Developmental Services
Carie Powell, Department of Developmental Services

HCBS Waiver Participation & 1915(i) Requirements	Applies to		
	HCBS Waiver Participants	All Regional Center Consumers	1915(i) Consumers
Eligibility			
Meet the Lanterman Act definition of developmental disability	X	X	X
Be an active regional center consumer	X	X	X
Eligible for full scope Medi-Cal benefits	X		X
Meet the level of care for ICF/DD services as documented on Medicaid Waiver Eligibility Record (DS 3770)	X		
Choose to participate and live in the community as documented on Consumer Choice of Service/Living Arrangement Statement (DS 2200)	X		
Live in the community	X		X
HCBS Waiver initial eligibility determination and annual re-certification is reviewed by a Qualified Intellectual Disabilities Professional (QIDP)	X		
1915(i) eligibility determination is completed by designated regional center staff initially and annually as documented on DS 6027			X

**Vendor Advisory Committee
Report to the NBDDS Board of Directors
November 2, 2016
submitted by
Linda Plourde**

The VAC met on Tuesday, October 11, 2016. The Vendor Relations Committee met following the general meeting.

General information was disseminated during the main meeting. Bob Hamilton and Michi Gates reported:

- NBRC will be posting 2016-17 RFPs and reposting the 2015-16 requests for services to support individuals from the developmental center.
- The DDS audit at NBRC continues. Seven auditors may extend to 7 weeks. Best of luck to NBRC!
- NBRC continues to recruit for a Training Coordinator.
- DDS will provide Self-Determination training to the regional centers in the near future.
- Bob discussed Senator McGuire's SB 982. This bill would authorize funding to support the individuals with mental health needs who are transitioning from SDC to the community. Here is the link to his bill on his website:
<http://sd02.senate.ca.gov/news/2016-09-24-senator-mcguire%E2%80%99s-bill-monitor-transition-developmental-center-residents-signed>

Please refer to the minutes for further detail.

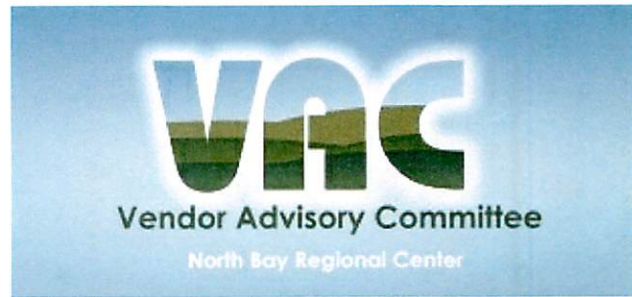
The Vendor Relations Committee was established to ensure efficient collaboration with NBRC. The voting members of the VAC and Dr. Michi Gates typically meet following each VAC meeting, monthly. The areas we have addressed thus far are as follows:

- 1) Training needs
- 2) Supported Living Services: Addressing the need for a uniform method to establish rates for individual service delivery.
- 3) Forums to discuss regulations changes, i.e., Center for Medicaid Services Settings Rule, discussion of state transition plan, FLSA (overtime rule, white collar exemption rule), changes affecting all services.
- 4) Minimum wage increases
- 5) Agency protocols
- 6) Communication between NBRC and Vendors.

The next VAC meeting is Tuesday, November 8, 2016.

VAC Meeting Minutes

Vendor Advisory Committee Meeting Minutes
North Bay Regional Center, Napa



October 11, 2016

1. Attendance	
a. Call to order	VAC Meeting held October 11, 2016 was called to order at 10:04 AM (PST). Chaired by Lauren Meikeljohn
b. Roll call. Quorum met? <input checked="" type="checkbox"/> September minutes Approval MSC, Unanimously Kelley, 2 nd Linda Agenda Approval: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Add HCBS Grant, Kelley under new business and rate increases, Lauren	<p><u>VAC Membership</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Saanen Kerson (Vine Village) <input checked="" type="checkbox"/> Darelyn Pazdel (PRIDE Industries) <input checked="" type="checkbox"/> Karen Farnsworth (CPA) <input checked="" type="checkbox"/> Lauren Meikeljohn (Becoming Independent) <input checked="" type="checkbox"/> Karen Lustig (Aldea Supported Living Services) <input checked="" type="checkbox"/> Linda Plourde (Bayberry, Inc.) <input checked="" type="checkbox"/> Holly Pagel (Connections for Life) <input checked="" type="checkbox"/> Kelley Hanson (PACE Solano) <input checked="" type="checkbox"/> Ali Tabatabai (New Leaf) <input checked="" type="checkbox"/> Andrea Mendoza (REI/CHDC) <input checked="" type="checkbox"/> David Mauger (C. House) <p><u>NBRC Staff</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Michi Gates <input checked="" type="checkbox"/> Bob Hamilton <input checked="" type="checkbox"/> January Crane <input checked="" type="checkbox"/> Maura McDonough <input checked="" type="checkbox"/> Courtney Singleton <input checked="" type="checkbox"/> Seneca St. James <p><u>General Members</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Adria Carson (On My Own) <input checked="" type="checkbox"/> Amanda Jeffries (Connections for Life) <input checked="" type="checkbox"/> Beth Kahiga (Napa Valley Support Services) <input checked="" type="checkbox"/> Cathy Alvillar (Blackwell Homes) <input checked="" type="checkbox"/> Chari Glogovac-Smith (CA Mentor) <input checked="" type="checkbox"/> Deb Phillips (Options 3 Inc.) <input checked="" type="checkbox"/> Elizabeth Sutton (North Bay Industries) <input checked="" type="checkbox"/> Heather Stewart (Turning Point TSS) <input checked="" type="checkbox"/> James Cox (Becoming Independent) <input checked="" type="checkbox"/> Jesse Hansen (Dungarvin) <input checked="" type="checkbox"/> Joetta Griffin (GFCH/Impact) <input checked="" type="checkbox"/> Kandi Cotter (Liberty) <input checked="" type="checkbox"/> Leticia Leon (R & D Transportation) <input checked="" type="checkbox"/> Lisa Blanc (Options 3, Inc) <input checked="" type="checkbox"/> Louis Chiofalo (Solano Diversified Services) <input checked="" type="checkbox"/> Melissa Loucks (Wheelcare Express) <input checked="" type="checkbox"/> Mike Lisenko (UCP of the North Bay) <input checked="" type="checkbox"/> Renee Fannin (Lynn & Darla SLS) <input checked="" type="checkbox"/> Rhonda Fischer (Lynn & Darla) <input checked="" type="checkbox"/> Roger Phillips (Options 3, Inc.) <input checked="" type="checkbox"/> Shannon Steele (Skills for Life) <input checked="" type="checkbox"/> Stan Higgins (Oaks of Hebron)

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2. Agenda changes/Additions		
3. Feature Presentation	Summary	Action/Follow-Up
	Nothing to report this month	
4. Community Concerns	Summary	Action/Follow-Up
	<ul style="list-style-type: none"> • Maura – HCBS Grant – Deadline extended to October 30th. Kelley inquired as to whether NBRC will be reviewing and providing feedback to vendors? Yes, NBRC wants vendors to receive the grants, so will help where needed. NBRC is holding them until the end of the month. Vendors should expect to hear from the regional center if a request has been submitted. • Maura – California CIE Project – Defines full or part time integrated work (see handout). All individualized and part of the IPP process. There will be more training for Service Coordinators. Internships are available to help with the CIE process. There are technicalities with service codes etc. The employer tracks the hours and the relationship is with the employer? The employer may pay the individual and then be reimbursed. It can be done by the financial management service and the FMS will bill and be reimbursed by the regional center. Another option is for the service provider to bill the regional center. Employees must make minimum wage during the internship. If an intern is hired and then are retained there are incentive payments. Vendors should update program designs to include these activities. Maura is the regional center’s contact for this process. Next step is more trainings on this topic internally as well as externally. As minimum wages goes up, social security will reduce. Ali (New Leaf) is volunteering to train on the social security benefits. • Elizabeth Clary – SIR Protocol - What are guidelines regarding over reporting SIRs? January Crane indicated that directions need to be followed. NBRC indicated that APS did not need to be contacted in the example shared. January reminded everyone that we are looking for serious bodily injury. Contact SIR Coordinators for guidance. Remember Title 17 requirements as well. 	
5. Group Reports		Action/Follow-Up
	<ul style="list-style-type: none"> • Napa Solano Vendor Group – No meeting this month • Sonoma Vendor Group – No meeting this month • State Council – Lisa Hooks – No presentation this month. Self Determination Training October 25th. • Housing – Mary Eble – Questions about email sent out regarding wait list etc. Mary requested referrals for the housing wait list. Maura noted there is a need for more advocacy for housing. There are two open houses in Napa and Mary will send out an email with details. • CDSA – Terri Rowland – Conference was great. Trainings were great as well. Urged all to attend. Beth, attended excellent trainings from DDS and DOR regarding Leadership Change Management. Lauren read from handout regarding HCBS and CDSA’s messaging to the state. • CSLN – Linda Plourde – Planning conference for Spring with a focus on honoring people on the “front lines.” • ANCOR – Linda Plourde <ul style="list-style-type: none"> ✓ Conference to push the <i>Disability Community Act of 2016</i>. ANCOR wrote it and it was sponsored by Paul Tonko (New York) and is a 	29

bipartisan effort with at least 10 on board. Addresses the white collar overtime rule. Asking for an FMAP bump as well as more money to cover three years while states put their legislation in place to meet the salary increases. Met Serena Lowe who spoke specifically about the California Plan and what a challenge it has been. She offered to visit and discuss the California Plan with vendors. Direct support professionals were honored. One from each state and a national honoree. Department of Labor Tom Perez spoke on how different states are operating and how the lack of money renders it difficult to serve clients. He had the interest of our workers in mind. A few states have waiting lists up to 14,000. California handles numbers without massive waiting lists.

- UCP – Mike Lisenko – Mayor’s breakfast Napa County was a nice event, Meritage Manager spoke.
- NBRC Board Report – Linda Plourde –
 - ✓ Shawan Casborn provided an update on Community Placement Plan (CPP) Resource. The next board meeting is scheduled for the Solano County Office of Education on the first Wednesday of November.
 - ✓ Community comments, Options 3.
 - ✓ Approval of NBRC Performance Plan.
- Bob Hamilton – ARCA
 - ✓ Did not attend the last ARCA meeting.
 - ✓ NBRC received the DDS contract (what the budget will be.) Development will stay in flux for a while. Under new legislation, specific information regarding funding and the budget. DDS website has information regarding regional center staffing etc. Final rule will be on the DDS website in a few weeks. John Doyle, Deputy Director of DDS, is working with the agency regarding 17-18 budget for a November estimate.
 - ✓ More CPP development - redoing RFPs for the 15-16 project and have posted 16-17 projects.
 - ✓ Next ARCA meeting is next week on Thursday and Friday in the San Gabriel area. ARCA office is busy working to lift the cap of respite services and pursuing the annual family funding.
 - ✓ Senate Bill 982 (McGuire) requires funding to support individuals coming out of the Developmental Center with mental health needs and to ease re-entry into the community. Where is the place of last resort if they are unsuccessful in their community placement? Here is the link to his bill on Senator McGuire’s website
<http://sd02.senate.ca.gov/news/2016-09-24-senator-mcguire%E2%80%99s-bill-monitor-transition-developmental-center-residents-signed>
 - ✓ NBRC’s Open House is scheduled for October 25th 4:30 PM – 7:00 PM.
- Dr. Michi Gates NBRC update:
 - ✓ Reposting 15-16 and posting 16-17 RFPs for housing projects.
 - ✓ DDS Audit, seven auditors on site for five weeks.
 - ✓ Training position still opened. NBRC continues to recruit and interview soon. NBRC is looking for someone who is experienced in training and setting up systems for training.
 - ✓ Self Determination - DDS will provide training to the regional centers sometime soon.
 - ✓ January is in the process of writing a proposal for disparity funds which may be used for person centered training.
 - ✓ Service Coordinators will spend more time in the community as the annual documentation required increases.
- State Council – Lisa Hooks – nothing this month

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6. Report	Summary	Action/Follow-Up
Policies Procedures Practices or Trends.	Nothing to report this month	
7. New Business		
	Nothing to report this month	
8. Report	Summary	Action/Follow-Up
Announcements	Nothing to report this month	
9. Adjournment		
	Meeting adjourned at 11:47 AM	

Minutes submitted by: Darelyn Pazdel

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