



*Sponsors of  
North Bay Regional Center  
and other programs  
for persons with developmental disabilities  
10 Executive Court  
Napa, CA 94558  
707-256-1224  
Fax: 707-256-1230*

*Promoting Opportunities  
Supporting Choices*

## **MEETING NOTICE**

The next meeting of the Board of Directors is a regular business meeting scheduled as follows:

**DATE:** September 2, 2015  
**TIME:** 5:00 – 7:00 p.m.  
**PLACE:** North Bay Regional Center  
10 Executive Court  
Napa, CA 94558

### **Map & Agenda Enclosed**

**Board Related Meetings:** The next meeting of the Vendor Advisory Committee will be September 8, 2015, at North Bay Regional Center Jameson Canyon office conference room (4A&B) from 10:00 to noon.

**REMINDER:** Please contact Kathy Newman at (707) 256 1224 if you are unable to attend the Board meeting.

**North Bay Developmental Disabilities Services, Inc.  
Board of Directors' Regular Business Meeting  
Wednesday, September 2, 2015, 5:00 p.m.  
North Bay Regional Center  
10 Executive Court, Napa, CA 94558**

**AGENDA**

- I. CALL TO ORDER – President Harry Matthews
- II. ROLL CALL AND INTRODUCTIONS – Margi Stern, Secretary (2 minutes for call to order, roll call, and introductions)
- III. CONSIDERATION OF MINUTES  
Minutes of the Regular Business Meeting of July 1, 2015 be approved as submitted. (3 min) (Pgs.1-5)  
ACTION
- IV. TREASURER'S REPORT  
Treasurer's Report for the period of June 1 – July 31, 2015 be approved as submitted. (3 min) (Pg. 6)  
ACTION
- V. ANNOUNCEMENTS (10 minutes)
- VI. FEATURE PRESENTATION – Jose Alaya, Napa Bronze Medal winner of the Special Olympics.  
Performance Contract: Public Input – Pamela Madden Krall (30 min)
- VII. COMMITTEE REPORTS
  - A. Executive Committee - Board Officers – Harry Matthews, President; Walt Spicer, Vice President; Margi Stern, Secretary; Franklin Phillips, Treasurer (3 minutes) ACTION
  - B. Vendor Advisory Committee – Mike Huckins – (10 minutes) (Pgs. 18-27) ACTION  
Seating of potential VAC members
  - C. Nominating Committee – Walt Spicer (Chair), Joanne Tsai (10 minutes) ACTION
- VIII. EXECUTIVE DIRECTOR'S REPORT (30 minutes)
  - A. Bob Hamilton, Executive Director (10 minutes)
  - B. Michi Gates, Director Client Services' Report (10 minutes) (Pgs. 8-17)
  - C. Dave Johnson - Chief Financial Officer (10 minutes) (Pg. 7)
- IX. LIAISON REPORTS
  - A. Association of Regional Center Agencies – Bob Hamilton (10 min) INFO
  - B. State Council on Developmental Disabilities - North Bay Regional Office – Bob Phillips (10 min) INFO
- X. GENERAL PUBLIC COMMENT - Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- XI. GOOD OF THE ORDER - any other Board business may be brought up at this time. (5 minutes)
- XII. ADJOURNMENT

CLOSED SESSION – The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation -- W&I Code 4663(a).

<p><b>NEXT MEETING ANNOUNCEMENT</b> - The next Board of Directors meeting is a Regular Business Meeting scheduled Wednesday, October 7, 2015, North Bay Regional Center, Napa Office, at 5:00 p.m.</p>
--

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors' Regular Business Meeting**  
**Wednesday, July 1, 2015, 5:00 p.m.**  
**North Bay Regional Center**  
**2351 Mendocino Avenue, Santa Rosa, CA 95403**

**MINUTES**

**NBRC BOARD MEMBERS PRESENT:**  
Mike Huckins, VAC Rep.  
Margi Stern, Secretary  
Rita Edmonds-Norris

Harry Matthews, President/ARCA Rep  
Franklin Phillips, Treasurer  
Joanne Tsai

**NBRC BOARD MEMBERS ABSENT:**  
Walt Spicer (Excused)

Angel Giroux-Greber (Excused)  
Barbara Power (Excused)

**STAFF PRESENT:**  
Kathy Newman, Exec. Assistant  
Courtney Singleton, Assoc. Dir., Client Services  
Micheline Justman, SC  
Nona Koroluk, CMS

Michi Gates, Director, Client Services  
Dave Johnson, Chief Financial Officer  
Deanna Heibel, Assoc. Dir., Client Services  
Chad Graham, SC

**GUESTS PRESENT:**  
Stan Higgins, Oaks of Hebron

Lauren Meikeljohn, BI

**CALL TO ORDER** – Harry Matthews, President, called the meeting to order at 5:17 p.m. Roll was called and a quorum was present. Board and audience introduced themselves.

**CONSIDERATION OF MINUTES**

**M/S/C (Huckins/Franklin) Move that the minutes of May 6, 2015 regular business meeting be approved as submitted. UNANIMOUS**

**TREASURER'S REPORT**

**M/S/C (Huckins/Stern) Move that the Treasurer's Report for the period of May 1 – 31, 2015, be approved as submitted. UNANIMOUS**

**ANNOUNCEMENTS:**

- August 14<sup>th</sup> the Board will participate in an all-day training retreat. There will be no Board meeting for the month of August
- Micheline Justman noted that NBRC is hosting an all staff picnic on July 24<sup>th</sup>.

**COMMITTEE REPORTS**

- A. Executive Committee – Harry Matthews – No meeting  
B. Vendor Advisory Committee (VAC) – Mike Huckins

The VAC met on Tuesday, May 12, 2015. Please refer to the minutes for the complete report.

Group reports were given:

- The Sonoma Vendor Group met and had wrap up discussion from the Legislative breakfast as well as the vendor survey.
- Public Relations and Outreach: We will coordinate our vendor fair with the All NBRC Staff training day this Fall.
- Trade Associations: Linda reported on the CSLN conference is April 15<sup>th</sup> – 17<sup>th</sup> and the wonderful wedding of 2 consumers officiated by Holly Mitchell. CSLN is in support of AB 286, the SLS 15 hours of Behavioral Training if it is funded. Everyone needs to contact the Governor related to the 10 Campaign. Mike reported that the California Respite Association has a draft of trailer bill /

language to help fund the unfunded mandates such as the City specific minimum wage increases which currently require a DDS health and safety exception. SB 490 would allow vendors with a good audit to skip the following 2 years, but as Bob Hamilton pointed out would probably pay more because of the back year auditing required. Vendor Relations Committee: VAC Members continue to meet with Michi to help NBRC better understand what is happening in the vendor community as well as helping Vendors better understand NBRC processes and policies. A Vendor survey related to Regional Center is being sent out soon for a June 16<sup>th</sup> VAC summary report.

- Board Report: January Crane did an excellent presentation on the risk and statistics related to mortality with our NBRC Consumer population. Mike noted that the NBRC Consumer overall number of deaths per year is statistically the same as the general population. The Board approved the Uniform Holiday Schedule for Fiscal Year 2015/16 with corrections on the December 24<sup>th</sup> and 25, 2015 and the May 30, 2016 dates. The work of the Vendor Relations Committee was noted and appreciated.
- ARCA/NBRC: Bob stated that the next ARCA meeting will be on June 3<sup>rd</sup> at the Regional Center of the East Bay at 500 Davis Street, San Leandro. Management staff met on 5/11 to discuss ways for SLS and IHSS to avoid being considered co-employers. One way is to not to match the IHSS wage with a different SLS wage. NBRC is working hard on increasing staffing at NBRC. Bob recommended viewing specific hearing video on Cal Channel. He is also hopeful that McGuire will support the rate increase in the budget conference process. Michi reported that NBRC will be hiring a Board Certified Behavioral Analyst. She described the process that will take place in recruiting representatives for the self-directed services committee by July 1<sup>st</sup>. An updated organizational chart was provided. An update was also provided on the Medicaid Waiver Audit in progress.  
Policy and Procedure Changes: Other than the uniform holiday schedule, Courtney stated that NBRC will continue its practice of mailing out a full summary CDER. The ILS policy is awaiting DDS approval.  
New Business: The VAC is considering a number of candidates for 4 vacant VAC member slots.  
Next VAC Meeting: The next VAC Meeting will be on June 16<sup>th</sup>.

The VAC met on Tuesday, June 16, 2015. Please refer to the minutes for the complete report.

Community Concerns/Clarifications: Survey: Elizabeth Clary, UCP North Bay, presented the initial response from the vendor survey to assist in sharing thoughts, ideas, and impressions on how it is going with our work with NBRC. There were 31 responses to date and more time will be given for additional responses. Michi stated that the information is very helpful.

Vendor Concern: Allan Maroun with Wheelcare Express stated his concern that they have been denied \$3,500 over several months in funding due to concerns with overbilling. Isabel Calder strongly encouraged Wheelcare Express to set up a meeting as she believes this is a contractual issue.

Group reports were given:

- The Napa Solano Vendor Group met and discussed sick leave pay, advocacy updates, and policy updates such as the non-referral list. Concerns related to the latter, should be communicated to Maura McDonough.
- NBHC: Mary Eble stated there are 4 bills in play that would help with housing. LA Times featured an article about the California Supreme Court requiring developers to have a certain amount of affordable housing with new developments. NBHC is a member of a variety of organizations including development, Housing Alliance, Lanterman Housing Alliance and Napa's Housing Opportunities and Landlord Engagement Committee. Mary will forward a survey to Linda for vendor completion.
- Public Relations and Outreach: September 28<sup>th</sup> is the All NBRC Staff training day this Fall when we will have our vendor fair.
- Trade Associations: Linda reported on the budget conference committees' proposed budget for potential rate increases for our community services. She also stated that a representative of the Obama administration has indicated that the Wage Order 15 overtime exemption is not likely to remain in place much longer.

- **Board Report:** The Annual meeting featured proud moments about a number of consumers we serve. It was great to hear about how adaptive equipment was helping some as well as how well one Consumer was doing at her community care facility after living in SDC for seventy years! Mike called out the NBRC staff who were celebrating their 10<sup>th</sup>, 20<sup>th</sup> and 30<sup>th</sup> work anniversaries.
- **ARCA/NBRC:** Bob stated that the next ARCA meeting will be on June 19<sup>th</sup>. He stated that he is most concerned about what happens with trailer bill language related to the potential community service rate increase and other unfunded mandates. He mentioned the large number of rallies that are occurring on 6/17 statewide. He reiterated that the rate freeze needs to be lifted and mentioned that could occur through capitation of services.
- **Director of Client Services Report:** Michi Gates stated that Ari Neman will be the featured presenter at the All Day Staff training on September 28<sup>th</sup> at Sonoma Veterans Hall. SLS Task Force met and expressed concerns about how this would work with Self Determination. Fortunately San Diego representation, who was part of the Self Determination pilot, was there to help diminish these fears. The self-determination committee will have its first meeting on June 30<sup>th</sup>. Family Home Agencies will be audited under the direction of Maura. Until cancelled POSs are not in compliance with contracts so there will be some adjustments to POS end dates as POSs are renewed. Kelley Hanson with PACE stated that nursing related services have become a challenge at PACE; Michi wants to know when clinical staff related services like this are causing POS related problems. NBRC continues to hire new staff to keep the caseload ratio below 90. The Organizational Chart is updated every 2 weeks on the NBRC website. Maura provided a detailed update on upcoming trainings including: HIPAA, DOL, New Provider Training, Bed Bugs, Pneumonia, SIR and Quality Assurance and Restraints.

**New Business:** The VAC has had an overwhelming response for 4 vacant VAC member slots. VAC representatives will be meeting with Candidates this summer.

Mike will chair the July meeting and after some discussion the August VAC meeting was cancelled to coincide with NBRC Board not having a meeting that month.

**Next VAC Meeting:** The next VAC Meeting will be on Tuesday, July 14, 2015.

## **EXECUTIVE DIRECTOR'S REPORT**

### *Michi Gates, Director, Client Services, Report:*

- Michi noted the Satisfaction Survey that was developed by the Vendor Advisory Committee. Michi commended the VAC for great survey questions. The Committee hasn't had a chance to meet to review the survey results. Will report back when that task is completed.
- Michi attended the Dooley Developmental Center Taskforce on June 5<sup>th</sup>. Secretary Dooley noted there is no available money for operations, rate increases, or the Developmental Center system. Discussion regarding recommendations of the rate group followed. Secretary Dooley noted that the focus has to be on changing the way services are delivered within the system. Even though there are no funds, a prioritized list needs to be developed so when there are available funds that list will be readily available.
- The State budget looks good in terms of POS dollars but without rate reform it really doesn't help much. If vendors continue to receive minimum wage to provide services and we are unable to go above the cap because of the frozen rates, it doesn't do much good. The legislature doesn't seem to understand that.
- In need of a State operated facility that cannot say "no" for clients who have intense needs.
- **Special session:** The 10% rate increase for minimum wage was refused by the Governor. The recommendation by the Senate and Assembly for different kinds of adjustments was also refused by the Governor. A Special Sessions will be held regarding the Developmental Center system looking for ways to increase funding without coming out of the General Fund. They are looking at possibly adding an additional tax on MediCal to provide funds for our system. The 10% campaign was not wasted as it brought the Regional Center System to the forefront.

- The rates workgroup was not to ask for more money but provide a different design for the rate structure.
- Michi attended the Statewide Forensic forum hosted by ARCA through the Mental Health Care Service Act along with other regional centers. The meeting was specifically to discuss ways to provide services and supports to clients with forensic needs. Judges were also able to express their concerns which was enlightening. Next meeting will be held in September.
- Self Determination Advisory Committee: The first advisory committee meeting was held on June 30<sup>th</sup>. State Council on Developmental Disabilities and the Regional Center will each appoint five people, as well as a representative from Disability Rights. The makeup of committee is to reflect demographics, ethnicity, as well as have family members or clients on the committee. Even though the first advisory committee meeting was held, NBRC still has three vacancies available, with a specific need in Sonoma County. The meeting will be rotated according to where committee members reside. NBRC is waiting for the Centers for Medicaid Services to approve the DDS plan for the Self Determination program.
- Behavioral Health Treatment Services was supposed to transition to MediCal in September so NBRC clients under 21 who receive Behavioral Health Treatment Services can potentially transition to services funded through MediCal. The Department of Health Care Services and DDS have postponed until November to allow more time for the transition.
- Proposed changes to the Department of Health Care Services guidelines for approving funding for sedation dentistry. If the changes go forward it will have a huge impact on NBRC clients. Our Dental Coordinator, Alisha Guitierrez, has been working feverishly. She wrote a letter on behalf of NBRC making recommendations and expressing concern regarding the proposed guidelines. ARCA also composed a letter on behalf of all Regional Centers to the Department of Health Care Services with their recommendations. The proposed guidelines identify more steps and assessments to qualify for services. Rate reform is needed for DentiCal and MediCal. Discussion followed.
- NBRC exceeded the number of individuals needed to add to Medicaid waiver. This means NBRC will not lose any Operations funding. Michi commended January and her team for all the hard work involved in making this happen. Michi also commended the Service Coordinators because without them the Federal Revenue team could not complete their job.
- Michi attended the Sonoma Coalition SDC Transformation meeting organized by DDS, i.e., Sonoma Land Trust, Sonoma County Supervisor Susan Gorin, legislators, parents and family members etc. An all-day meeting on Saturday was held to receive input from families affected by the closure of SDC. Fear and concern was prevalent in comments/input received by those in attendance. Parents don't want SDC to close. The Parents Hospital Association (PHA) sent a representative to inform those in attendance they were boycotting the meeting because it wasn't being presented as a collaborative process. They are proposing that some housing be provided on SDC grounds and a clinic for clinical services. A family member has proposed a housing development on a small portion of SDC grounds. Santi Rogers, Director, DDS, noted that SDC won't close until there are suitable services for all residents. DDS will conduct a public meeting regarding the closure tentatively scheduled for Saturday, July 18, 2015 from 10:00 a.m. to 5:00 p.m.

*Dave Johnson, Chief Financial Officer, Report:*

- Happy Fiscal New Year. NBRC did not need to borrow money, nor did we overspend our POS budget. NBRC also lived with our Operations budget. "Life is good".
- The Regional Center System was unsuccessful in obtaining a 10% wage increase for vendors.
- DDS's budget for Regional Centers increased by almost \$600M due to growth.
- No COLAs or rate reform.
- DDS's budget grows by 10% per year.

- Governor Brown distributed the State Budget on May 15<sup>th</sup> which was passed with an additional \$60M for the Regional Center system. IHSS hours that were cut have been restored along with the 7% monetary cut effective July 1, 2015.
- The Legislature is considering a "Sin Tax", i.e., tax on alcohol, tobacco etc., to directly fund Developmental Disabilities. The Legislature is also trying to increase gas tax to repair California roads for example. By statute, all monies in the General Fund, are distributed to multiple recipients, i.e., half goes to the school system.

**LIAISON REPORTS**

- A. Association of Regional Center Agencies (ARCA) – Harry Matthews (10 minutes): Tabled until the September Board meeting.
- B. State Council on Developmental Disabilities/North Bay Regional Office – Bob Phillips - (10 minutes):  
No report

**GENERAL PUBLIC COMMENT:** None

**GOOD OF THE ORDER:** None

**ADJOURNMENT – M/S/C (Franklin/Huckins) Move to adjourn the meeting at 6:20 p.m. UNANIMOUS**

**NEXT MEETING ANNOUNCEMENT** – The next regular business meeting of the Board is for scheduled for September 2, 2015 at North Bay Regional Center, Napa office at 5:00 p.m.

**North Bay Regional Center  
Franklin Philips NBRC Treasurers' Report  
For the Month of July 2015**

During the month of July 2015 NBRC's board money market account increased by \$2.15 to end the month with a balance of \$50,546. The increase was due to interest income.

The board checking account ended the month with a balance of \$3,129, a decrease of \$77 from June.

In total there was a net balance of \$53,676 in both NBRC board accounts, an increase of \$31 since January 1, 2015 balance of \$53,645.



**North Bay Regional Center  
Finance Dashboard FY 2014/15**

100% of the year elapsed

As of June 30, 2015

			YTD Actual	% Total		Forecasted		Forecasted
	<u>Allocation/A-3</u>			<u>POS</u>	<u>Var/ Alloc</u>	<u>Spending</u>	<u>YTD Act + Fcst</u>	<u>Surplus (Deficit)</u>
								<u>From Allocation</u>
<b>Purchase of Services (POS)</b>								
Supported Living Services	\$ 36,000,000	\$ 35,862,669	26%	\$ 137,331		\$ 35,862,669	\$ 137,331	
Day Programs	35,500,000	35,752,090	26%	(252,090)		35,752,090	(252,090)	
Community Care Facilities	29,500,000	29,745,593	21%	(245,593)		29,745,593	(245,593)	
Behavioral Services	18,000,000	18,279,285	13%	(279,285)		18,279,285	(279,285)	
Other	32,211,758	23,419,873	17%	8,791,885	350,000	23,769,873	8,441,885	
<b>Total POS services</b>	<b>\$ 151,211,758</b>	<b>\$ 143,059,510</b>	<b>103%</b>	<b>8,152,248</b>	<b>\$ 350,000</b>	<b>\$ 143,409,510</b>	<b>\$ 7,802,248</b>	
Receipts from ICFs for SPA services	(5,000,000)	(4,952,557)	-4%	(47,443)		(4,952,557)	(47,443)	
Community Placement Plan (CPP)	7,828,104	802,365	1%	7,025,739	7,000,000	7,802,365	25,739	
<b>Total POS &amp; CPP Services</b>	<b>\$ 154,039,862</b>	<b>\$ 138,909,318</b>	<b>100%</b>	<b>\$ 15,130,544</b>	<b>\$ 7,350,000</b>	<b>\$ 146,259,318</b>	<b>\$ 7,780,544</b>	
<b>Operations Expense (OPS)</b>								
Personnel	\$ 9,925,000	\$ 9,965,464	59%	(40,464)		\$ 9,965,464	\$ (40,464)	
Benefits	3,700,000	3,633,405	21%	66,595		3,633,405	66,595	
Facilities/Insurance	1,700,000	1,688,303	10%	11,697		1,688,303	11,697	
Equipment / General office	725,000	860,804	5%	(135,804)		860,804	(135,804)	
Communications	160,000	140,952	1%	19,048		140,952	19,048	
Mileage	220,000	223,213	1%	(3,213)		223,213	(3,213)	
Legal	200,000	147,772	1%	52,228		147,772	52,228	
Consultants	325,000	294,897	2%	30,103		294,897	30,103	
Other Expenses	72,816	73,006	0%	(190)	-	73,006	(190)	
<b>Total Operations Expense</b>	<b>\$ 17,027,816</b>	<b>\$ 17,027,816</b>	<b>100%</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 17,027,816</b>	<b>\$ -</b>	
Community Placement Plan (CPP)	899,335	899,335		-	-	899,335	-	
<b>Total OPS &amp; CPP Expenses</b>	<b>\$ 17,927,151</b>	<b>\$ 17,716,602</b>		<b>210,549</b>	<b>\$ -</b>	<b>\$ 17,927,151</b>	<b>\$ -</b>	
<b>Total</b>	<b>\$ 171,967,013</b>	<b>\$ 156,625,920</b>		<b>\$ 15,341,093</b>	<b>\$ 7,350,000</b>	<b>\$ 164,186,469</b>	<b>\$ -</b>	

<b>DDS Contract Allocations 2014/15</b>	<b>Date Received</b>	<b>POS</b>	<b>Operations</b>	<b>CPP</b>	<b>Total</b>	
Preliminary Allocation	6/19/2014	\$ 107,389,393	\$ 13,531,046		\$ 120,920,439	70%
1st Amendment A-1	8/29/2014	35,883,825	3,325,827		39,209,652	23%
1st Amendment A-1 CPP	8/29/2014		510,700	\$ 4,959,195	5,469,895	3%
2nd Amendment A-2 CPP	12/3/2014		255,885	\$ 354,844	610,729	0%
3rd Amendment A-3	3/5/2015		170,943		170,943	0%
3rd Amendment A-3 CPP	3/5/2015	2,938,540	132,750	2,514,065	5,585,355	3%
<b>Total Allocation</b>		<b>\$ 146,211,758</b>	<b>\$ 17,927,151</b>	<b>\$ 7,828,104</b>	<b>\$ 171,967,013</b>	<b>100%</b>



# Training & Information Report

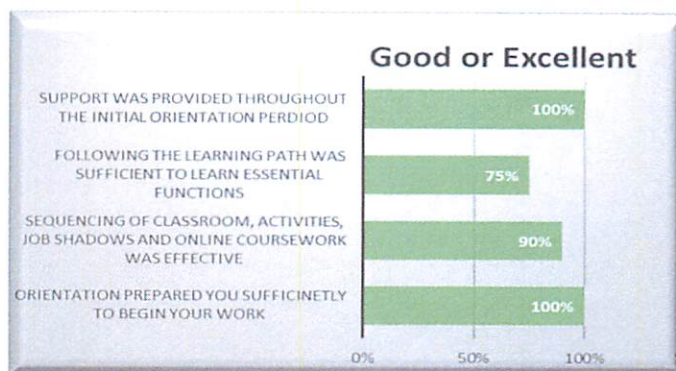
Fiscal Year 2015

Submitted by Pamela Madden-Krall

Throughout this fiscal year NBRC has seen great movement in both our education and outreach efforts as well as continued new employee orientation. NBRC re-structuring, department growth, promotions and matriculation created continuous hiring opportunities. The Outreach Committee expanded its efforts to reach clinicians, education, county health and other stakeholders to improve their understanding of NBRC. Additionally, NBRC launched its electronic newsletter as well as its Vendor Connection communication tool to service providers. See below for some of this year's milestones:

**New Employee Orientation (NEO)**- new employees complete classroom trainings, workshops, online courses and peer support activities over a 6 month period

- 52 employees participate in the NEO program
- 37 employees pass probation
- NEO Evaluations resulted in the following data:



**Community Outreach & Education**- The Outreach Committee created an NBRC presence at over 25 events and/or community meetings throughout the year

- Collaborative training with Sonoma County Office of Education to provide Social-Sexual Education with Dr. Pedgrift for over 42 participants
- Outreach to pediatric groups at Sutter and Kaiser Hospitals
- 8 Parent/Client Orientation Presentations in Napa, Solano and Santa Rosa
- Presentations to: Vallejo Transition (TPP) program; Children's Nurturing Project; Vallejo Community Advisory Committee, Petaluma People's Services, Solano County FosterLUV Conference, regional centers' clinicians and physicians groups,
- Participation in resource fairs, health fairs, and transition fairs reaching over 1000 people

**Information and Communications**- NBRC launched its electronic newsletter and Vendor Connection tool

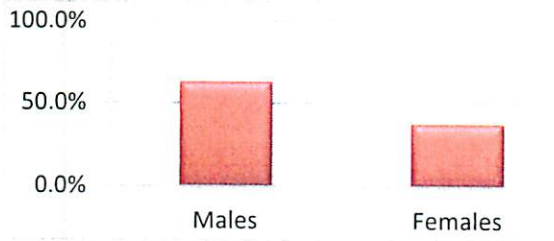
- 200 subscribers to NBRC's weekly website news postings with a 40% 'Open Rate' (22% is Industry standard)
- 118 subscribers to the Vendor Connection for service provider updates and information
- NBRC publishes its first recruitment video, Join Our Team, with 141 views in 2 months
- NBRC's YouTube channel most popular videos include:
  - ⬇ A Week with Loren Moale: 279 views
  - ⬇ Our Community, Our Choice: 243 views
  - ⬇ The Governor's Christmas Tree Lighting: 159 views

**Legislative Updates**

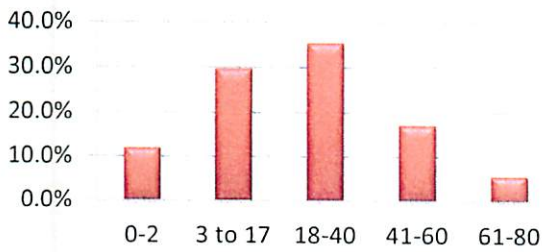
- Meetings with Senator McGuire, Senator Wolk, Assembly Members Levine and Dodd
- NBRC delegation participates in Assembly Hearing
- NBRC representation on ARCA Local Advocacy Committee
- On-going legislative communications and outreach materials development



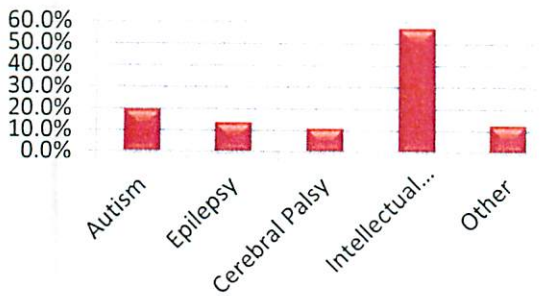
**NBRC Case Management Report**  
**NBRC Total Clients: 8,398**



Males	5,241
Females	3,157

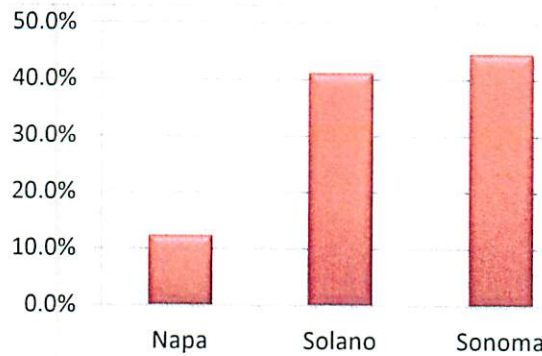


Age Range	
0-2	1,041
3 to 17	2,375
18-40	3,056
41-60	1,365
61-80	534

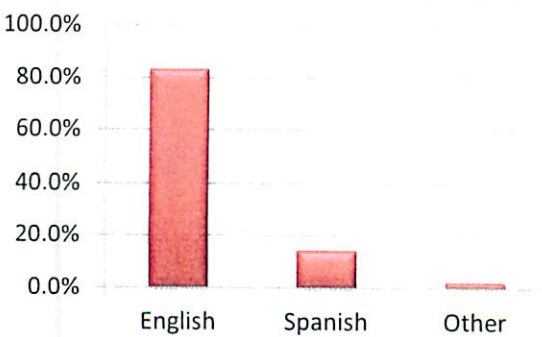


Disability Type*	
Autism	1,737
Epilepsy	1,109
Cerebral Palsy	907
Intellectual Disability	4,786
Other	1,036

*\*Clients may have multiple*



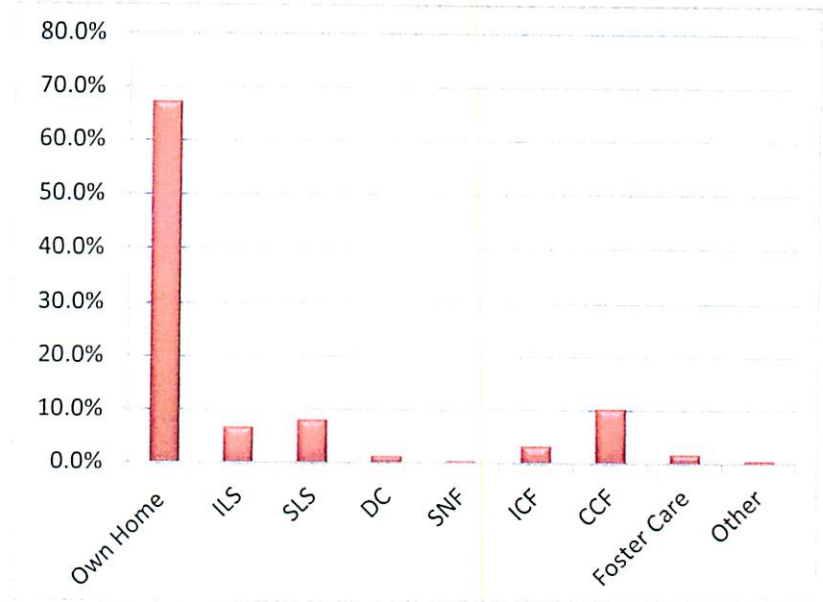
County	
Napa	1,064
Solano	3,512
Sonoma	3,822



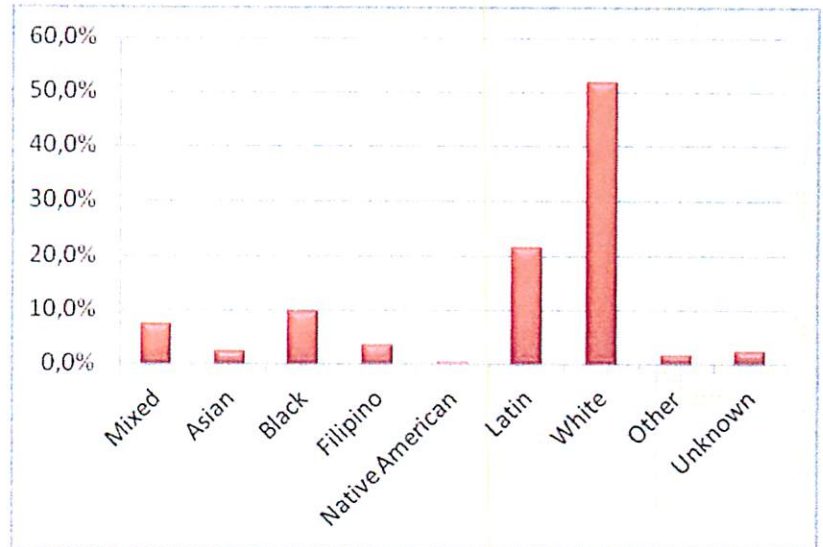
Language	
English	6,928
Spanish	1,307
All Other	163



Residence Type	
Own Home (Includes parent)	5,722
ILS	534
SLS	730
DC	98
SNF	45
ICF	257
CCF	817
Foster	136



Ethnicity	
Mixed	653
Asian	186
Black	800
Filipino	295
Native American	30
Latin	1,876
White	4,193
Other	123
Unknown	242



NEW Intakes MONTH	Accepted for Assessment		Closed or Inactivated				# of Reactivations				Graduate Out of R System
	Under 3 Yrs & Older		During Assessment		Eligible Cases		Transferred- Other		Con		
	Under 3 Yrs	3 Yrs & Older	Under 3 Yrs	3 Yrs & Older	Under 3 Yrs	3 Yrs & Older	Under 3 Yrs	3 Yrs & Older	Under 3 Yrs		
01/15	105	29	- 23	24	+ 9	19	+ 1	0	= 92	30	
02/15	95	11	- 14	23	+ 7	13	+ 3	0	= 91	38	
03/15	104	19	- 26	14	+ 7	12	+ 1	0	= 47	36	
04/15	85	34	- 22	14	+ 7	11	+ 1	0	= 72	34	
05/15	84	32	- 14	9	+ 7	5	+ 0	0	= 77	30	



**FAIR HEARING & MEDIATION UPDATE**  
**JULY 1, 2015 – AUGUST 31, 2015**

Eligibility (14-31)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Informal Meeting denied Claimant's appeal. Fair Hearing pending.
Eligibility (15-16)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn
Eligibility (15-18)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn
Eligibility (15-20)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn
Eligibility (15-21)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Informal Meeting decision and Fair Hearing decision denied.
Eligibility (15-22)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn
Eligibility (15-23)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Informal Meeting and Fair Hearing pending.
Eligibility (15-24)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn
Eligibility (15-25)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> No Show. Dismissed by Administrative Law Judge.
Eligibility (15-26)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Claimant made eligible for Regional Center services.
Parent Vendor/ Respite (15-27)	<u>Reason for Appeal:</u> Claimant appeals denial of Parent Vendor Respite <u>Ruling:</u> Informal Meeting decision and Fair Hearing decision pending.
Respite/Daycare (15-28)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility for Regional Center services <u>Ruling:</u> Withdrawn

Out of Home  
Respite  
(15-29)

Reason for Appeal: Claimant appeals denial of out of home respite  
Ruling: Resolved and Withdrawn

Transportation  
(15-30)

Reason for Appeal: Claimant appeals denial of transportation vendor  
Ruling: Fair Hearing pending

## **CONSUMER ADVOCATE REPORT**

**August 20, 2015**

The self-advocacy/support groups have been put on hold until we obtain more educational materials on self-advocacy. They should start up again in July or August.

The Napa County IHSS Advisory Committee is looking for new members. If you know of anyone please contact me.

Voter registration continues to improve in both offices and people are anxious to register to vote as the national election gets closer.

Michi Gates, Bob Phillips, Cindy Ruder, Annie Bauer, and I are working on the Self-Determination Project for clients who want to handle their own budget with financial guidance through NBRC. It will be limited to 2,500 clients statewide.

I continue to assist service coordinators with their cases and am still the DDS Conservator designee. Being designee has doubled my time with conservatees due to the amount of emergencies.

Thank you,

Submitted by Randy Kitch

## Federal Revenue Department Board Report for Quarter 2, April-May-June (2015)

- **Status:** NBRC has 3,642 individuals enrolled in the Medicaid Waiver program as of June 30<sup>th</sup>, 2015. NBRC has met and exceeded its total goal for the fiscal year 2014-2015. This represents all NBRC clients eligible under the Lanterman Act.

California's Department of Developmental Services (DDS) completed a Medicaid Waiver audit May 11<sup>th</sup> - 22<sup>nd</sup> at NBRC. Preliminary findings from the DDS Medicaid Waiver audit were minimal and considered positive. NBRC will be presented the official audit findings from DDS later this year.

- **Goals:** A total 3,531 individuals were enrolled in the Medicaid Waiver program at the end of 13/14 fiscal year. Our semi-annual target for the 14/15 fiscal year was to enroll an additional 93 individuals and have 3,624 individuals enrolled into the Medicaid Waiver program by 6/30/15. NBRC has surpassed the target for the 14/15 fiscal year with a total of 3,642 individuals currently enrolled in the waiver. These targets have been established by DDS along with the requirement to add clients to the waiver monthly. Missing our target or not adding monthly can result in the withholding of federal funds in our operations budget and less POS (purchase of service) reimbursement.
- **Training:** NBRC Federal Revenue Department staff provided training to individual case management units to prepare for the DDS Medicaid Waiver Audit that took place on May 11<sup>th</sup> – 22<sup>nd</sup>, 2015. The trainings included:
  - An overview of General Audit Checklist requirements.
  - The Federal Definition of Case Management.
  - Title 19 notes/Targeted Case Management (TCM) notes.
  - Completion of the Annual IPP Review form, as required per regulation.

NBRC Federal Revenue Department staff also provided training on Targeted Case Management (TCM) notes to individual service coordinators based off of the 2015 DDS Medicaid Waiver audit preliminary findings. The TCM drop-in workshop allowed for service coordinators to attend with TCM questions, comments, concerns. The goals of the TCM workshop were to:

- Develop new template language based on the 2015 Medicaid Waiver preliminary audit findings.
  - Help service coordinators with TCM language that meets the criteria outlined in the Federal Definition of Case Management.
  - To answer any Title 19 documentation questions service coordinators might have.
- **DDS update:** The 1915(i) SPA (State Plan Amendment) that DDS submitted continues being reviewed for approval by Centers for Medicaid Services (CMS). Parts one and two have been approved, and the state has been enrolling eligible clients into the 1915(i) SPA. Once approval is completed, Regional Centers will begin implementing and managing



the program. The 1915(i) SPA will allow California to receive federal funding for POS services for individuals who may not qualify for Medicaid Waiver, but will not provide funds for operational expenditures.

- **Agency Support:** The Federal Revenue Department will continue to provide trainings and support to service coordinators and supervisors in order to assist with coming into compliance with Federal regulations. The Federal Revenue Department will do so by:
  - Providing support with ongoing MW enrollment and duties.
  - Help transition into the 1915(i) SPA.
  - Track the Client Development Evaluation Report (CDER).
  - Record and analyze forensic data integrity.
  - Provide ongoing support to staff during all audits.

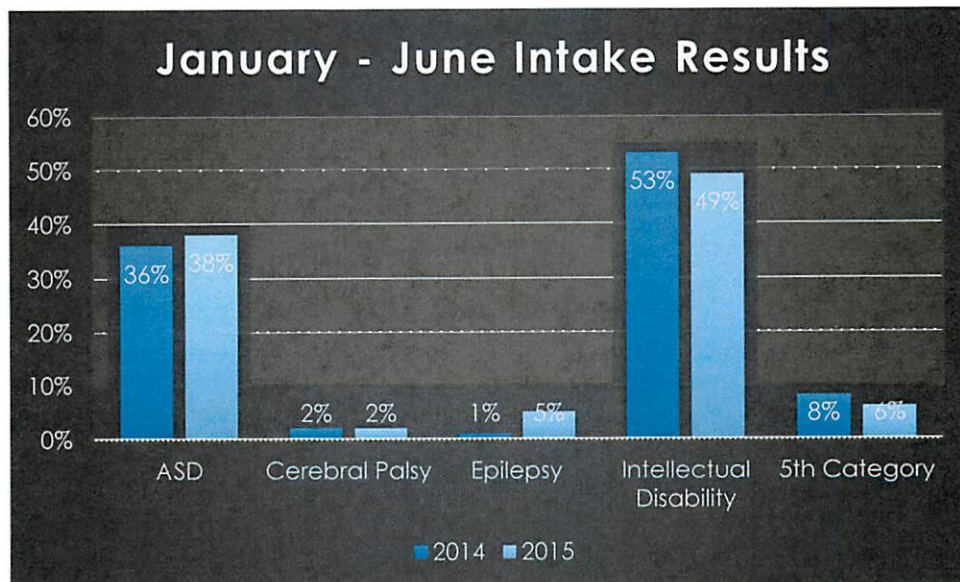
# NBRC INTAKE DEPARTMENT

## MEETING TIMELINES

The Intake Department is required to determine eligibility within 120 days. While this may seem like a long time, many factors including meeting with the applicant and families for observations, consultations, collecting records and testing may take some time and is imperative to our process in determining eligibility. Since January of 2014 the Intake Department has been 100% successful in meeting the 120 day timeline goal. In 2014 the Intake Department determined eligibility in an average of 105 days. From January 2015 through June 2015 the Intake Department has reduced the time to determine eligibility to an average of 97 days. In order to assist with reducing wait time for testing, an additional clinician was vendored in Napa and began ASD testing in February. In June a new vendored clinician began ASD testing in the Santa Rosa office, which will not only assist in getting applicants tested quicker, but will also reduce the amount of Sonoma County applicants having to travel to Napa for testing. In addition, several days were added to the Collaborative Autism Diagnostic Clinic in Sonoma County. The Intake Department also continues to access vendors to assist with intakes as needed, which also allows applicants to meet with an NBRC representative as soon as possible once it has been determined they are an appropriate referral.

## ELIGIBILITY DIAGNOSES

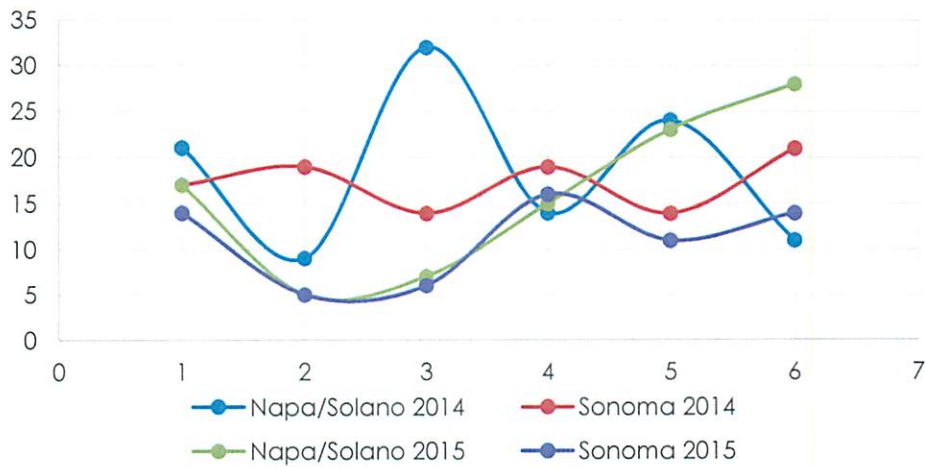
Below represents a comparison of the % of diagnoses that applicants were made eligible under in Napa, Solano and Sonoma County in 2014 vs 2015 from January through June. Intakes include individuals over 3 as well as children from Early Intervention turning 3.



## INTAKE REFERRALS FOR INDIVIDUALS OVER 3

From January through June the intake department received 161 intake referrals compared to 215 from January through June in 2014, which is a 25% reduction. This included applicants over 3 sent to NBRC by doctors, schools, the court system and friends and families in the community. The chart below represents how many intakes were assigned to Assessment Counselors each month.

### January - June Intake Referrals



# **Vendor Advisory Committee Report to the NBDDS Board of Directors**

**July 14, 2015 Submitted by Mike Huckins**

The VAC met on Tuesday, July 14, 2015. Please refer to the minutes for the complete report.

Pamela Madden-Krall announced a number of vendor trainings coming up and stated that there will be a news link specifically for the Service Provider section on the NBRC website.

**Community Concerns/Clarifications: None**

**Group reports** were given.

- **The Napa Solano Vendor Group** did not meet.
- **The Sonoma Vendor Group** discussed the budget and challenges with recruiting and retaining staff.
- **SCDD North Bay:** No report.
- **NBHC:** Mary Eble emailed the list of housing bills the CA legislature is considering and will send along alerts as advocacy is needed. NBHC has an offer in on a property to assist homeless clients.
- **Public Relations and Outreach:** The Vendor Fair will be in the Fall.
- **Trade Associations:** Mike shared two handouts of the SBX2-1 Special Session Bill by Senator Jim Beall as well as the most recent Action Alerts from the Lanterman Coalition. The Legislature goes on recess next week so this would be an excellent time to visit them in their district.
- **Board Report:** The Board meeting was held in Santa Rosa to a low turnout. The dire need for dental sedation was discussed with Rita Edmond Norris providing a horrific example of what her son went through when he experienced a dental emergency. Karen Farnsworth stated that DHHS is proposing an initial dental visit annually before dental sedation can occur. She and Alyssa are advocating that this not occur.
- **ARCA:** Bob stated that the next ARCA meeting will be on August 20<sup>th</sup> and 21<sup>st</sup> at Harbor Regional Center.
- **Dr. Michi Gates:** POS for Community Care Facilities will remain until cancelled and Day and Work programs will remain until cancelled for at least another year. SLS POS will be done on a triannual basis now. NBRC Staff will create a 2015/16 and 2016/17 plan for closure at SDC by Friday, July 17<sup>th</sup>. Michi and Bob will continue to meet with SDC staff and parents related to the closure and will only support placements where community resources exist. A new forensic home in Vacaville is up and running. A new Nurse Consultant was hired and New Adult Service Coordination Unit has been created and will be supervised by Rafael. Self determination advisory committee could use more Sonoma County Consumer/Family representation.
- **Disaster Preparedness:** No report.
- **CASACC Vendor Chair Conference Call:** Mike was unable to attend this call.

**Policy and Procedure Changes:** No updates at present

**New Business:** The August VAC meeting was cancelled.

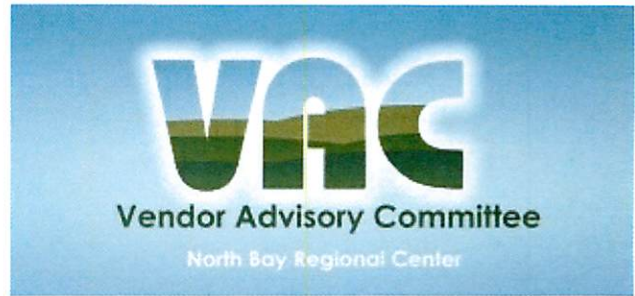
**Other Announcements:** Saanen announced the Napa locations for the Special Olympics Torch Event. Patrick S. the new local Quality Assurance Representative for NBRC was introduced. Mike thanked Isabel and NBRC for extending the e-billing deadline to July 6<sup>th</sup>.

**Next VAC Meeting:** The next VAC Meeting will be on Tuesday, September 8, 2015.

*MP*



# VAC Meeting Minutes



Vendor Advisory Committee Meeting Minutes  
 North Bay Regional Center, Napa  
 Tuesday, July 14, 2015

<b>1.</b>	
<b>Attendance</b>	
a. Call to order	VAC Meeting held July 14, 2015 was called to order at 10:05 AM (PST). Chaired by Mike Huckins
b. Roll call. Quorum met?  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Approval of Meeting Minutes:  Elizabeth/ Karen/ Saanen  Agenda Approval:  Announcement added  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  With changes listed below.	<p><u>VAC Membership</u> <b>Attendance recorded for committee members.</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Saanen Kerson (Vine Village)</li> <li><input checked="" type="checkbox"/> Darelyn Pazdel (PRIDE Industries)</li> <li><input checked="" type="checkbox"/> Elizabeth Clary (UCP of the North Bay)</li> <li><input type="checkbox"/> Karen Farnsworth (CPA)</li> <li><input checked="" type="checkbox"/> Mike Huckins (The ARC Solano)</li> <li><input type="checkbox"/> Lauren Meikeljohn ( Becoming Independent)</li> <li><input checked="" type="checkbox"/> Karen Lustig (Aldea Supported Living Services)</li> <li><input type="checkbox"/> Linda Plourde (Bayberry, Inc.)</li> </ul> <p><u>NBRC Staff</u> <b>Attendance may not be accurate for this meeting.</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Michi Gates</li> <li><input checked="" type="checkbox"/> Bob Hamilton</li> <li><input checked="" type="checkbox"/> Pamela Madden Krall</li> <li><input checked="" type="checkbox"/> January Crane</li> <li><input checked="" type="checkbox"/> Joanne Giardello</li> <li><input checked="" type="checkbox"/> Isabel Calder</li> <li><input checked="" type="checkbox"/> Maura McDonough</li> <li><input checked="" type="checkbox"/> Courtney Singleton</li> </ul> <p><u>General Members</u> <b>Attendance not recorded for this meeting.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Adam Barngraff (Cal Mentor)</li> <li><input type="checkbox"/> Adria Carson (On My Own)</li> <li><input type="checkbox"/> Allan Maroun (Wheelcare Express)</li> <li><input type="checkbox"/> Allen McQueen (REI)</li> <li><input type="checkbox"/> Ali Tabatabai (New Leaf Solutions)</li> <li><input type="checkbox"/> Andrea Mendoza, (REI / CHDC)</li> <li><input type="checkbox"/> Andrei Manano (Wellness)</li> <li><input type="checkbox"/> Ben Davidson (Premier)</li> <li><input type="checkbox"/> Beth Kahiga (Napa Valley Support Services)</li> <li><input type="checkbox"/> Bob Phillips (Area Board 4)</li> <li><input type="checkbox"/> Brian Kelly (Attendant Care)</li> <li><input type="checkbox"/> Caitlin Young ( Cal Mentor)</li> <li><input type="checkbox"/> Carmen Mendex (Bay Respite Care)</li> <li><input type="checkbox"/> Carmen Ynostroza (Becoming Independent)</li> <li><input type="checkbox"/> Cathy Forsyth (Liberty)</li> <li><input type="checkbox"/> Carlette Phipps (Inclusion Services)</li> <li><input type="checkbox"/> Chari Smith (Cal Mentor)</li> <li><input type="checkbox"/> Daniel Lopez (Inclusion Services)</li> <li><input type="checkbox"/> Danielle Harris ( SDS)</li> <li><input type="checkbox"/> Dori McDonnell (Lifehouse Agency)</li> <li><input type="checkbox"/> Doug Hillyard (ABright Future)</li> <li><input type="checkbox"/> Edie Thomas (Connections For Life)</li> <li><input type="checkbox"/> Elisa Olson (Cal Mentor &amp; Cole &amp; Cornerstone)</li> </ul>

19

	<input type="checkbox"/> Elizabeth Sutton (North Bay Industries) <input type="checkbox"/> Emer Maraid (Wellness SLS) <input type="checkbox"/> Eric Martin (Oaks of Hebron) <input type="checkbox"/> Eric Rivera (New Leaf Solutions) <input type="checkbox"/> George Bleasdah (New Horizons) <input type="checkbox"/> Holly Charcto (Cal Mentor) <input type="checkbox"/> Holly Pagel (Connections for Life) <input type="checkbox"/> Israel Ibama (Inclusion Services) <input type="checkbox"/> Joetta Griffin (GFCH/Impact) <input type="checkbox"/> Joey Hernandez (Lynn & Darla SLS) <input type="checkbox"/> John Munoz (R & D) <input type="checkbox"/> John Shea (Options 3, Inc) <input type="checkbox"/> Julia Lowe (Dungarvin) <input type="checkbox"/> June Ursini (Dungarvin) <input type="checkbox"/> Kandi Cotter (Liberty) <input type="checkbox"/> Kathryn Edwards (IABA) <input type="checkbox"/> Katy Santillan, (Bay Respite Care) <input type="checkbox"/> Kelley Hanson (PACE Solano) <input type="checkbox"/> Kelly Mansfield (California Mentor) <input type="checkbox"/> Ken Willits (Bay Respite Care) <input type="checkbox"/> Kory Stradinger (Becoming Independent) <input type="checkbox"/> Kristin Miller (Moving Forward Towards Independence) <input type="checkbox"/> Lakisha Hunter (ARC Solano) <input type="checkbox"/> Laura Saunders (Options 3) <input type="checkbox"/> Lauren Parrott (R&D Transportation) <input type="checkbox"/> Lisa Timmermans (Connections for Life) <input type="checkbox"/> Louis Chiofalo (Solano Diversified Services) <input type="checkbox"/> Margaret Farman (UCP of the North Bay) <input type="checkbox"/> Mark Bontragier (Aldea) <input type="checkbox"/> Mary Eble (Northbay Housing) <input type="checkbox"/> Melissa Loucks ( Wheelcare Express) <input type="checkbox"/> Michael Clay (CA Mentor) <input type="checkbox"/> Michael Quigley (Wheelcare Express) <input type="checkbox"/> Michelle Ramirez ( On My Own) <input type="checkbox"/> Morgan Hobbs (Lynn & Darla SLS) <input type="checkbox"/> Patti Uplinger (NBHC) <input type="checkbox"/> Penny Snyder (Becoming Independent) <input type="checkbox"/> Rachel Coble (R & D Transportation) <input type="checkbox"/> Renee Fannin (Lynn & Darla SLS) <input type="checkbox"/> Rhonda Fischer (Lynn & Darla) <input type="checkbox"/> Rose Callejas (CBEM) <input type="checkbox"/> Ryan Flanagan (New Leaf Solutions) <input type="checkbox"/> Sara Laines (On My Own) <input type="checkbox"/> Stacy Cardinale (Fresh Start ILS) <input type="checkbox"/> Stan Higgins (Oaks of Hebron) <input type="checkbox"/> Steve Horng ( Wheelcare Express) <input type="checkbox"/> Steve Sweet (On Our Own) <input type="checkbox"/> Terri Rowland (Milestones)	
<b>2. Agenda changes/Additions</b>		
	<ul style="list-style-type: none"> <li>• Saanen Kerson - announcement</li> </ul>	
<b>3. Feature Presentation</b>	<b>Summary</b>	<b>Action/Follow-Up</b>

	<ul style="list-style-type: none"> <li>• Pamela Madden Krall - Vendor Training, behavior training, and handling crisis situations is ongoing.</li> <li>• Ary Ne'emman will offer training on "CMS Rules" and "My Support Plan" on September 28, 2015.</li> <li>• All NBRC trainings are posted on the NBRC Website. Reminder to visit the Service Provider page on the website and sign up for vendor service provider newsfeeds and information. VAC member's emails are already loaded, encourage others in organizations to sign up to receive the newsfeed and information.</li> </ul>	
<b>4. Community Concerns</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
	<ul style="list-style-type: none"> <li>• Nothing this month.</li> </ul>	
<b>5. Group Reports</b>		<b>Action/Follow-Up</b>
	<ul style="list-style-type: none"> <li>• <b>Napa Solano provider group</b> –The group did not meet this month.</li> <li>• <b>Sonoma Provider group</b> – Stan – Budget discussions and recruiting issues facing everyone.</li> <li>• <b>State Council on Developmental Disabilities</b> - Bob Phillips not in attendance, no report.</li> <li>• <b>North Bay Housing Coalition:</b> Mary Eble reported: <ul style="list-style-type: none"> <li>✓ Three bills with funding still pending, no actions to be taken right now.</li> <li>✓ Vallejo Housing Collaborative should be finalized next month and will target homes for homeless families in Vallejo.</li> <li>✓ NBHC has received a \$30K Grant from Union Bank to build on the Legacy Home Program.</li> <li>✓ Workshop survey will most likely go out later in the year rather than this month.</li> </ul> </li> <li>• <b>Public Relations Committee</b> - Nothing to report this month.</li> <li>• <b>Trade Associations:</b> <ul style="list-style-type: none"> <li>✓ Lanterman Coalition – Mike Huckins reported:</li> <li>✓ CA SBX21   2015-2016   Regular Session. Action Alert from Lanterman Coalition regarding this special session.</li> <li>✓ Kelley noted minimum wage increase bill not signed by Governor.</li> <li>✓ CSLN - No report this month.</li> <li>✓ <b>Respite Association:</b> Nothing to report this month.</li> </ul> </li> <li>• <b>Vendor Relations Committee</b> - Nothing to report this month.</li> <li>• <b>Board Report</b> – Mike Huckins reported - Meeting was in Santa Rosa for July. No feature presentation. Discussion regarding dental sedations and the need for this service.</li> <li>• <b>NBRC Report</b> – Bob Hamilton was present, however, referred to Dr. Gates as he was just returning from travel. Bob - ARCA meeting July 21<sup>st</sup> Harbor Regional Center.</li> <li>• <b>Dr. Michi Gates</b> – Changes to timelines for POS. <ul style="list-style-type: none"> <li>✓ Primarily looking at "until cancelled" POSs. NBRC will continue residential POSs as "until cancelled" as well as day program and transportation services. POSs for SLS, tiers A-C, can be written for up to 3 years as well. The Committee will meet in one year to review this process.</li> <li>✓ NBRC busy with SDC closure activities. Staff to address fears of families and provide resources.</li> <li>✓ PHA meeting attendance - Meeting internally this afternoon for closure and plans for 2015-16 and 2016-17 are due this Friday. Plan includes who is moving out of DC and where/what services will be provided by NBRC.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>✓ New forensic home opened in Vacaville, People’s Care is running this home and the open house was a great event.</li> <li>✓ First Self Determination Program meeting took place on June 30<sup>th</sup>. Still looking for members that represent the three counties. Dr. Gates needs more people (client or family member) from Sonoma County.</li> <li>✓ Looking at setting up better referrals for community job match within NBRC, Janelle Ramos is working on this.</li> <li>✓ NBRC has hired a new Nurse Consultant and she begins August 1<sup>st</sup>.</li> <li>✓ Adult Unit is expanding with the addition of a case management unit to the Napa office. New Supervisor, Rafa Hernandez – Perez, promoted from within for new adult unit.</li> <li>✓ NBRC is also working with the Department of Health Care Services (DHCS), and the dental sedation. Alisha has assisted with the contact. The newly established guidelines will create huge hurdles for clients who are already struggling. Provided summary to ARCA who submitted the same concerns to DHCS. DHCS requested input from the group.</li> <li>✓ An internal committee has been established to review all referrals for SLS and care homes. All referrals for these services are to be run through this committee.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Disaster Preparedness</b> Nothing to present this month.</li> <li>• <b>CASACC:</b> No meeting this month.</li> </ul>	
<b>6. Report</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
<b>Policies Procedures Practices or Trends.</b>	<ul style="list-style-type: none"> <li>• Nothing to report this month.</li> </ul>	
<b>7. New Business</b>		
	<b>No August 2015 VAC Meeting.</b>	
<b>8. Report</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Bob Hamilton – The meeting this Saturday is a Development Center closure public hearing from 10 – 5, Sonoma Valley High School in the pavilion.</li> <li>• Bob Hamilton – Nancy Bargmann, Deputy Director of DDS Community Services, has tendered her resignation.</li> <li>• Saanen – Special Olympics game world torch is traveling through Napa today, 2<sup>nd</sup> and California Blvd. at 12:50 and at Veterans Park on Main Street at 1:15.</li> <li>• Saneen – Vine Village will host their annual fundraising celebration August 9<sup>th</sup>. Aall details are on the website, <a href="http://Vinevillage.org">Vinevillage.org</a>.</li> <li>• Sandi Trotter – R&amp;D, Patrick Schloessman is the new Quality Assurance person replacing Emily Davidson. His extension is 229.</li> </ul>	
<b>9. Adjournment</b>		
	Meeting adjourned at 10:50AM	

Minutes submitted by:  
Darelyn Pazdel



# Vendor Advisory Committee Report to the NBDDS Board of Directors

May 12, 2015 Submitted by Mike Huckins

The VAC met on Tuesday, May 12, 2015. Please refer to the minutes for the complete report.

**Community Concerns/Clarifications:** None.

**Group reports were given:**

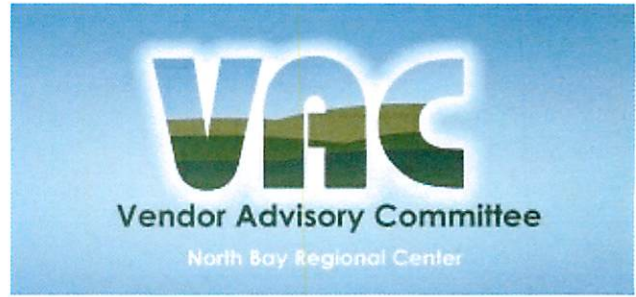
- The **Napa Solano Vendor Group** did not meet.
- The **Sonoma Vendor Group** met and had wrap up discussion from the Legislative breakfast as well as the vendor survey.
- **CDD North Bay:** No report.
- **NBHC:** No report.
- **Public Relations and Outreach:** We will coordinate our vendor fair with the All NBRC Staff training day this Fall.
- **Trade Associations:** Linda reported on the CSLN conference is April 15<sup>th</sup> – 17<sup>th</sup> and the wonderful wedding of 2 consumers officiated by Holly Mitchell. CSLN is in support of AB 286, the SLS 15 hours of Behavioral Training if it is funded. Everyone needs to contact the Governor related to the 10 Campaign. Mike reported that the California Respite Association has a draft of trailer bill language to help fund the unfunded mandates such as the City specific minimum wage increases which currently require a DDS health and safety exception. SB 490 would allow vendors with a good audit to skip the following 2 years, but as Bob Hamilton pointed out would probably pay more because of the back year auditing required. Vendor Relations Committee: VAC Members continue to meet with Michi to help NBRC better understand what is happening in the vendor community as well as helping Vendors better understand NBRC processes and policies. A Vendor survey related to Regional Center is being sent out soon for a June 16<sup>th</sup> VAC summary report.
- **Board Report:** January Crane did an excellent presentation on the risk and statistics related to mortality with our NBRC Consumer population. Mike noted that the NBRC Consumer overall number of deaths per year is statistically the same as the general population. The Board approved the Uniform Holiday Schedule for Fiscal Year 2015/16 with corrections on the December 24<sup>th</sup> and 25, 2015 and the May 30, 2016 dates. The work of the Vendor Relations Committee was noted and appreciated.
- **ARCA/NBRC:** Bob stated that the next ARCA meeting will be on June 3<sup>rd</sup> at the Regional Center of the East Bay at 500 Davis Street, San Leandro. Management staff met on 5/11 to discuss ways for SLS and IHSS to avoid being considered co-employers. One way is to not to match the IHSS wage with a different SLS wage. NBRC is working hard on increasing staffing at NBRC. Bob recommended viewing specific hearing video on Cal Channel. He is also hopeful that McGuire will support the rate increase in the budget conference process. Michi reported that NBRC will be hiring a Board Certified Behavioral Analyst. She described the process that will take place in recruiting representatives for the self directed services committee by July 1<sup>st</sup>. An updated organizational chart was provided. An update was also provided on the Medicaid Waiver Audit in progress.
- **Disaster Preparedness:** No report.
- **ASACC Vendor Chair Conference Call:** The call was cancelled.

**Policy and Procedure Changes:** Other than the uniform holiday schedule, Courtney stated that NBRC will continue its practice of mailing out a full summary CDER. The ILS policy is awaiting DDS approval.

**New Business:** The VAC is considering a number of candidates for 4 vacant VAC member slots.

**Next VAC Meeting:** The next VAC Meeting will be on June 16<sup>th</sup>.

# VAC Meeting Minutes



Vendor Advisory Committee Meeting Minutes  
 North Bay Regional Center, Napa  
 Tuesday, May 12, 2015

<b>1.</b>		
<b>Attendance</b>		
a. Call to order	VAC Meeting held May 12, 2015 was called to order at 10:05 AM (PST). Chaired by Linda Plourde	
b. Roll call. Quorum met?  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Approval of Meeting Minutes with the following changes: Bob Hamilton reported on the NBRC update, not Dave Johnson  Mike/Karen MSC- U  Agenda Approval  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>Announcement Mike Huckins</b>	<p><u>VAC Membership</u></p> <input type="checkbox"/> Saanen Kerson (Vine Village) <input checked="" type="checkbox"/> Darelyn Pazdel (PRIDE Industries) <input checked="" type="checkbox"/> Elizabeth Clary (UCP of the North Bay) <input type="checkbox"/> Karen Farnsworth (CPA) <input checked="" type="checkbox"/> Mike Huckins (The ARC Solano) <input checked="" type="checkbox"/> Lauren Meikeljohn ( Becoming Independent) <input checked="" type="checkbox"/> Karen Lustig (Aldea Supported Living Services) <input checked="" type="checkbox"/> Linda Plourde (Bayberry, Inc.) <p><u>NBRC Staff</u></p> <input checked="" type="checkbox"/> Michi Gates <input checked="" type="checkbox"/> Bob Hamilton <input checked="" type="checkbox"/> January Crane <input checked="" type="checkbox"/> Joanne Giardello <input checked="" type="checkbox"/> Maura McDonough <p><u>General Members</u></p> <input checked="" type="checkbox"/> Ali Tabatabai (New Leaf Solutions) <input checked="" type="checkbox"/> Andrea Mendoza, (REI / CHDC) <input checked="" type="checkbox"/> Beth Kahiga (Napa Valley Support Services) <input checked="" type="checkbox"/> Cameron Woolley (Connections For Life) <input checked="" type="checkbox"/> Carmen Mendez (Bay Respite Care) <input checked="" type="checkbox"/> Emer Maraid (Wellness SLS) <input checked="" type="checkbox"/> Emily Davidson (R & D Transportation) <input checked="" type="checkbox"/> Holly Pagel (Connections for Life) <input checked="" type="checkbox"/> Kandi Cotter (Liberty) <input checked="" type="checkbox"/> Kelley Hanson (PACE Solano) <input checked="" type="checkbox"/> Maryann Hobbs (Lynn & Darla SLS) <input checked="" type="checkbox"/> Melissa Loucks ( Wheelcare Express) <input checked="" type="checkbox"/> Michelle Ramirez ( On My Own) <input checked="" type="checkbox"/> Renee Fannin (Lynn & Darla SLS) <input checked="" type="checkbox"/> Shannon Steele (Skills For Life) <input checked="" type="checkbox"/> Stan Higgins (Oaks of Hebron) <input checked="" type="checkbox"/> Terri Rowland (Milestones)	
<b>2.</b>		
<b>Agenda Changes or Additions</b>	<ul style="list-style-type: none"> <li>• Mike Huckins would like to make Announcements.</li> </ul>	
<b>3.</b>	<b>Summary</b>	<b>Action/Follow-Up</b>

24

<b>Feature Presentation</b>	<ul style="list-style-type: none"> <li>No feature presentation this month</li> </ul>	
<b>at SDC4.</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
<b>Community Concerns</b>	<ul style="list-style-type: none"> <li>AB 286 / SB 490 – to be discussed below under Trade Association updates.</li> </ul>	
<b>5. Report</b>		<b>Action/Follow-Up</b>
<b>Group Reports</b>	<ul style="list-style-type: none"> <li><b>Napa Solano provider group</b> – No meeting this month</li> <li><b>Sonoma Provider group</b> – Lauren reported on Legislative breakfast and the vendor survey.</li> <li><b>State Council on Developmental Disabilities:</b> Bob Philips not in attendance, no report.</li> <li><b>North Bay Housing Coalition:</b> Mary Eble not in attendance, no report.</li> <li><b>Public Relations and Outreach:</b> Terry reported: Vendor Fair will be scheduled for the fall following NBRC's all-staff meeting. Bob Hamilton will confirm date.</li> <li><b>Trade Associations:</b> <ul style="list-style-type: none"> <li><b>CDSA:</b> No report this month.</li> <li><b>CSLN:</b> CSLN Annual Conference was held on April 17 – 18 in San Diego. <ul style="list-style-type: none"> <li>✓ Senator Holly Mitchell conducted a wedding and signed (ASL) the marriage vows. The clients are from Sacramento. The wedding took place at lunch and was spectacular.</li> <li>✓ Great speaker, Ari Ne'eman presented information regarding CMS HCBS.</li> <li>✓ There is a list of bills that CSLN is watching. See attached. (AB286) SLS Management Assaultive training must be provided for all direct care staff. CSLN is in support, however, asking for it to be funded.</li> <li>✓ Conversations with Jerry Brown this week will be conducted regarding the 10%.</li> </ul> </li> <li><b>Respite Association:</b> Mike Huckins reported – The group is putting together streamline trailer bill language to work on unfunded mandates such as local minimum wages increases. AB 286 requires 15 hours of assaultive behavioral training. However, this is not being funded. SB 490 – If a program receives a positive audit, requirements for future audits are relaxed. Bob Hamilton added that if you skip an audit, it is not easier on the auditor as they have twice as much information to review and may cost more in the long run.</li> </ul> </li> <li><b>Vendor Relations Committee:</b> Linda Plourde reported - Intent of the Committee is for NBRC to have a better understanding of the Vendor Community and visa-versa. Linda appreciates the open and candid conversations that are taking place during the meetings. Michi is the NBRC contact during the meetings and added that she feels there is a more collaborative environment. Elizabeth reported on a survey that the committee has developed. It should take about 10 minutes to answer 30 questions. The survey is focused on the future and will be sent to all VAC contacts. The results will be shared during the June VAC meeting.</li> <li><b>Board Report</b> – Mike Huckins reported – May 6<sup>th</sup> meeting. <ul style="list-style-type: none"> <li>✓ Feature presentation was geared toward risk and statistics regarding mortality. The statistics are similar to other groups in society.</li> </ul> </li> </ul>	

25



	<ul style="list-style-type: none"> <li>✓ Updated uniform holiday schedule was revised and adopted by the board. There are 10 standardized holidays now. See attached schedule.</li> <li>✓ Franklin Phillips is the new Treasurer for the NBRC Board and he was very thorough in his report. "He is great and it feels good to have him representing our consumers."</li> <li>✓ Mike thanked Michi for mentioning that we want to increase attendance with our vendor groups, specifically VAC. A Parent asked questions regarding when her daughter would return to her building. Michi helped her with the question during the board meeting and helped reassure her of the positive progress.</li> <li>• <b>NBRC Report – Bob Hamilton</b> <ul style="list-style-type: none"> <li>✓ NBRC's Annual Board meeting is scheduled for June 3<sup>rd</sup> at the Napa NBRC office. ARCA's Annual Board meeting is scheduled for June 19<sup>th</sup> at the Regional Center of the East Bay in San Leandro. This meeting is open to the public. Check with ARCA regarding reservations for the annual dinner.</li> <li>✓ NBRC Management meeting is scheduled for May 11<sup>th</sup>, presented the information testimonies during panels discussing SLS and IHSS and overtime / Regional Center of the East Bay discussing how to avoid being classified as a co employer. The second panel discussion was held regarding the DCs and the testimonies regarding their closures.</li> <li>✓ NBRC is working to increase staffing at NBRC and looking for stability in their team.</li> <li>✓ Bob recommended that everyone log onto the Cal Channel to watch the May 7<sup>th</sup> Senate Subcommittee chaired by Holly Mitchel. The Subcommittee is a recorded video 7 hours and 23 minutes long. Here is the link for your convenience: <a href="http://www.calchannel.com/recent-archive/">http://www.calchannel.com/recent-archive/</a> Look for the Senate Budget Subcommittee on Health and Human Services. View the agenda prior to navigating the hearing topics.</li> <li>✓ Met with legislatures and presented district statistic regarding employment numbers at SDC. Senator McGuire (SDC district) was supportive and is riding the fence on whether or not to close SDC. Regarding the 10%, Senator McGuire indicated that Governor Brown may consider something less than 10%. Bob encourages everyone to contact him regarding this issue.</li> </ul> </li> <li>• <b>NBRC Report – Dr. Michi Gates</b> <ul style="list-style-type: none"> <li>✓ Courtney and Maura will hire a Board Certified Behavioral Analyst (BCBA.) Funds for the BCBA stemmed from the requirement to have a BCBA visit homes.</li> <li>✓ Maura is working on developing a survey to help NBRC stay current and moving forward with updates.</li> <li>✓ Bob Phillips and Cindy Ruder met with Dr. Gates. The Team continues to find people to participate on the Self Determination Advisory Committee. Five people will be appointed by The State Council and five people will be appointed by NBRC. The Committees should be clients or family members served by NBRC and should match NBRC's demographics. The goal is to have selection complete and the first meeting by July 1<sup>st</sup>.</li> <li>✓ Looking at bringing Ari Ne'eman to present to the VAC.</li> <li>✓ Watch Jacquie Dillard-Foss's testimony on the senate budget meeting, if you watch nothing else. It is toward end of testimony.</li> <li>✓ Dr. Gates handed out a new NBRC organizational chart. See Attached.</li> <li>✓ Dr. Gates will be added to agenda as standing update item.</li> </ul> </li> <li>• <b>January Crane</b></li> </ul>	
--	--	--

	<ul style="list-style-type: none"> <li>✓ The auditors for Medicaid Waiver audit arrived yesterday. They are working mainly on internal audits this week and visits to programs will be next week. Regional Center representative should be there as well.</li> <li>✓ SIR Vendor training June 18<sup>th</sup> in St. Rosa Office. Send email to <a href="mailto:SIR@NBRC.net">SIR@NBRC.net</a> to RSVP.</li> <li>• <b>Disaster Preparedness</b> - Nothing to present this month.</li> <li>• <b>CASACC:</b> Call was cancelled this month.</li> <li>• <b>Policies and Procedure Updates</b> Nothing to report this month.</li> </ul>	
<b>6. Report</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
<b>Policies Procedures Practices or Trends.</b>	<ul style="list-style-type: none"> <li>• CDER clarification – Elizabeth requested clarification regarding NBRC’s process of mailing out a full CDER. Courtney responded that NBRC would continue its practice of mailing out a full CDER.</li> <li>• NBRC’s ILS procedure has been updated. It was approved by the Board and has been sent to DDS for final approval.</li> </ul>	
<b>7. New Business</b>		
	<ul style="list-style-type: none"> <li>• Linda Ploude - the VAC is reviewing two applications and will meet following this meeting.</li> <li>• Linda Ploude encouraged those attending VAC to bring other vendors as there is a lot of information and opportunities to participate in the changing environment.</li> </ul>	
<b>8. Report</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Mike Huckins – “Take me out to the Ball Game” event on June 7<sup>th</sup> ARC Solano and Vallejo Admirals for Autism Awareness Game Day. See attached baseball fundraiser event.</li> <li>• Mike Huckins – St. Vinnies community Garden Raffle tickets to support local Vallejo gardens.</li> <li>• DS Michelle Ramirez - Task force meeting June 5<sup>th</sup>, 10 – 3. Location TBD.</li> <li>• Linda - ARCA Adhoc SLS Task Force meeting May 29<sup>th</sup> in San Diego.</li> <li>• Elizabeth Clarey – Human Race was successful on May 11<sup>th</sup>.</li> <li>• Elizabeth Clarey – Becoming Independent had a fantastic Annual Dinner “Under the Stars”.</li> <li>• Elizabeth Clarey - Shout out to Stan for offering memorial services.</li> <li>• Ali Tabatabai of New Leaf – Approximately half way through payee update with NBRC. NBRC still working on helping people with the transition.</li> </ul>	
<b>9. Adjournment</b>		
	Meeting adjourned at 11:55AM	

Minutes submitted by:  
Darelyn Pazdel

27