

Board of Directors Executive Committee Meeting
Monday August 19, 2024 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 **Meeting ID:** 843 7480 1550 **Password:** 470780

AGENDA

- I. CALL TO ORDER – Rosemarie Pérez, President

- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary

- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.

- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION
Minutes of the Executive Committee Meeting of July 15, 2024 be approved as submitted. (pgs.1-2)

- V. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION

- VI. REVIEW OF AUGUST 7TH BOARD RETREAT INFO

- VII. SEPTEMBER 4TH BOARD MEETING PREP INFO

- VIII. DISCUSSION: EXECUTIVE DIRECTOR SUCCESSION PLANNING INFO

- IX. EXECUTIVE DIRECTOR’S REPORT – Gabriel Rogin, NBRC Executive Director INFO
a. Board Email Accounts

- X. OTHER BUSINESS - Any other Board business may be brought up at this time.

- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.

- XII. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on September 16, 2024 at 6:30pm.

Board of Directors' Executive Committee Meeting
Monday, July 15, 2024, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Andrea Bednarova, Treasurer

Sara Speck, Vice President, Solano County
Breeanne Kolster, VAC Representative

NBRC BOARD MEMBERS ABSENT:

Ravinder Rangji, Solano County
Sahira Arroyos, Solano County
Martha Valdez, Sonoma County

Ronald Gers, Secretary, Sonoma County
Joanne Giardello, Solano County
Carl Vinson, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director

Janelle Santana, Executive Assistant

GUESTS:

Amber Lopez, ICS Spanish Interpreter

MINUTES

CALL TO ORDER – Sara Speck, Board Vice President, called the meeting to order at 6:37 pm.

ROLL CALL AND INTRODUCTIONS – Sara Speck, Board Vice President, conducted roll call and confirmed quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of May 20, 2024 be approved as submitted.

M/S/C (Pérez/Bednarova) Moved to approve the minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA – No additions or modifications by board members.

M/S/C (Pérez/Bednarova) Moved to approve the agenda as submitted.

REVIEW OF THE JULY 10TH BOARD MEETING

Gabriel Rogin, Executive Director, recapped the July 10th Board Meeting.

- The minutes of the July 10th Annual Board Meeting can be found in the September Board Meeting packet on NBRC's website.
- The Executive Committee suggested the following changes for future board meetings.
 - o Keep presentations first on the agenda
 - o Move action items to the top of the agenda, including action committee items.
 - o Ask vendors to give shorter presentations. If the vendors need more time to present, invite them to an Executive Committee meeting.

AUGUST 7TH BOARD RETREAT PREP

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the July 15th Board Retreat.

- Meet and Greet

- Executive Director Succession Planning
- Person Centered Thinking Training

DISCUSSION: EXECUTIVE DIRECTOR SUCCESSION PLANNING

Rosemarie Pérez, Board President, shared the draft version of the Executive Director Succession Plan. The Executive Committee suggested revisions for review during the Board Retreat.

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, gave an overview of the following topics.

- Mission Statement Tagline
 - o To add to Board Meeting agenda for approval
- Annual Transportation Report

OTHER BUSINESS –

Rosemarie Pérez, Board President, asked the Executive Committee to review a letter she emailed that will be sent to Senator McGuire.

PUBLIC COMMENT – None

ADJOURNMENT – Sara Speck, Board Vice President, adjourned the meeting at 7:55pm.