

Board of Directors Executive Committee Meeting

Monday, August 18, 2025 6:30 pm

North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 Meeting ID: 843 7480 1550 Password: 470780

AGENDA

- I. CALL TO ORDER – Martha Valdez, President
- II. REQUEST TO RECORD MEETING – Martha Valdez, President INFO
- III. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
- IV. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- V. CONSIDERATION OF MINUTES – Martha Valdez, President ACTION
Minutes of the Executive Committee Meeting of July 21, 2025 be approved as submitted (pgs. 1-2)
- VI. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
- VII. REVIEW OF AUGUST 6TH BOARD RETREAT INFO
- VIII. SEPTEMBER 3RD BOARD MEETING PREP INFO
- IX. ACTING EXECUTIVE DIRECTOR'S REPORT –
Deanna Mobley, Director of Intake and Clinical Services INFO
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XII. CLOSED SESSION (10 mins) INFO
 - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
- XIII. RETURN FROM CLOSED SESSION INFO
 - A. Report on any action taken during the closed session (1 min)
- XIV. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. – W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on September 15, 2025 at 6:30pm.

Board of Directors' Executive Committee Meeting

Monday, July 21, 2025, 6:30 pm

North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Martha Valdez, President, Sonoma County
Andrea Bednarova, Treasurer
Christopher Bennett, Napa County

Sahira Arroyos, Vice President, Solano County
Joanne Giardello, Solano County
Ronald Gers, Secretary, Sonoma County

NBRC BOARD MEMBERS ABSENT:

Alan Kerzin, Sonoma County
Breeanne Kolster, VAC Representative

Cheryl Snavely, Sonoma County

NBRC STAFF PRESENT:

Jennifer Crick, Director of Administrative Services

Beth DeWitt, Acting Executive Director
Janelle Santana, Executive Assistant

GUESTS:

Amber Lopez, Interpreter

MINUTES

CALL TO ORDER – Martha Valdez, President, called the meeting to order at 6:30pm.

REQUEST TO RECORD MEETING – No objections.

ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary, conducted roll call and confirmed quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of June 16, 2025 be approved as submitted.

M/S/C (Gers/Arroyos) Moved to approve the June 16, 2025 minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA –

M/S/C (Gers/Arroyos) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

REVIEW OF JULY 2ND BOARD MEETING

Beth DeWitt, Director of Client Services, recapped the July 2nd Board Meeting.

- E4 Contract for Approval
- Treasurer's Report
- Presentation on Standardized IPP Template
- Committee reports

AUGUST 6TH BOARD MEETING PREP

Beth DeWitt, Director of Client Services, reviewed the tentative agenda for the August 6th Board Retreat.

- The Executive Committee decided to defer the Self-Determination presentation to a future board meeting.

ACTING EXECUTIVE DIRECTOR'S REPORT

Beth DeWitt, Director of Client Services, gave an overview of the following topics.

- Update – Napa office renovations
- NBRC will host family and staff drop-in sessions to provide workshops on immigration resources.
- On Friday, July 18th, DDS released guidance on trailer bill language. NBRC Executive Team is reviewing the guidance and will update the board.
- Martha Valdez, Board President, suggested offering informational sessions to the community on the new IPP template.

OTHER BUSINESS – None

PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 6:55pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee.

RETURN FROM CLOSED SESSION-

- A. Report on any action taken during closed session.
 - a. The board returned from the closed session at 7:08pm and there was no action taken.

ADJOURNMENT – Martha Valdez, President, adjourned the meeting at 7:08pm.