

Board of Directors Executive Committee Meeting
Monday, July 21, 2025 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeiNWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 Meeting ID: 843 7480 1550 Password: 470780

AGENDA

- I. CALL TO ORDER – Martha Valdez, President
- II. REQUEST TO RECORD MEETING – Martha Valdez, President INFO
- III. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
- IV. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- V. CONSIDERATION OF MINUTES – Martha Valdez, President ACTION
Minutes of the Executive Committee Meeting of June 16, 2025 be approved as submitted (pgs. 1-2)
- VI. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
- VII. REVIEW OF JULY 2ND BOARD MEETING INFO
- VIII. AUGUST 6TH BOARD RETREAT PREP INFO
- IX. ACTING EXECUTIVE DIRECTOR'S REPORT – Beth DeWitt, Director of Client Services
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XII. CLOSED SESSION (10 mins) INFO
 - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
- XIII. RETURN FROM CLOSED SESSION
 - A. Report on any action taken during the closed session (1 min) INFO
- XIV. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session.
-- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on August 18, 2025 at 6:30pm.
--

**Board of Directors' Executive Committee Meeting
Monday, June 16, 2025, 6:30 pm
North Bay Regional Center - Via Zoom**

NBRC BOARD MEMBERS PRESENT:

Martha Valdez, President, Sonoma County
Andrea Bednarova, Treasurer
Breeanne Kolster, VAC Representative
Sahira Arroyos, Solano County
Christopher Bennett, Napa County

Sara Speck, Vice President, Solano County
Joanne Giardello, Solano County
Alan Kerzin, Sonoma County
Ronald Gers, Secretary, Sonoma County

NBRC BOARD MEMBERS ABSENT:

Cheryl Snavelly, Sonoma County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Mariam Guirguis, Executive Assistant – Compliance

GUESTS:

Amber Lopez, Interpreter

MINUTES

CALL TO ORDER – Martha Valdez, President, called the meeting to order at 6:30pm.

REQUEST TO RECORD MEETING – No objections.

ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary, conducted roll call and confirmed quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of April 21, 2025 & May 19, 2025 be approved as submitted.

**M/S/C (Gers/Speck) Moved to approve the April & May minutes as submitted. APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA –

**M/S/C (Gers/Speck) Moved to approve the agenda as submitted. APPROVED
UNANIMOUS**

REVIEW OF JUNE 4TH BOARD MEETING

Gabriel Rogin, Executive Director, recapped the June 4th Board Meeting.

- Board training prior to board meeting
- Acknowledgements of Sara Speck's 7-year commitment as a board member.
- Public comment from a community member regarding inclusiveness in the Client Advisory Committee
- Gabriel presented a revised Conflict-of-Interest Policy for approval
- Courtney presented contracts over \$250,000 for approval
- Isabel presented the B-1 contract for approval
- Treasurer's report
- NBRC's Performance Contract Plan for fiscal years 2025-2026 was approved
- Sahira Arroyos was appointed as Board Vice President starting July 1st

- Committee Reports
- Overview of Governor's May Revise

JULY 2ND BOARD MEETING PREP

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the July 2nd Board Meeting in Napa.

- IPP Template Overview by Beth DeWitt, Director of Client Services
- Committee Reports
- Board Training for Whistleblower Policy and Conflict-of-Interest Statements

EXECUTIVE DIRECTOR'S REPORT

Gabriel Rogin, Executive Director, gave an overview of the following topics.

- Board Retreat Topics
 - o Board Meeting Efficiency
 - o ARCA board onboarding presentation by Martha Valdez
 - o Gabriel to connect with Sara Speck regarding presentation
 - o Self-Determination Overview
 - o Andrea won't be able to attend due to a work conflict.
- Janelle to send options to the board for the residential tour
- Cheryl Snively will monitor the board email account.

OTHER BUSINESS – Sara Speck, Board Vice President, shared appreciation to board members and announced this is her last executive committee meeting.

PUBLIC COMMENT – None

ADJOURNMENT – Sara Speck, Vice President, adjourned the meeting at 7:25pm.