

Board of Directors Executive Committee Meeting
Monday, April 17, 2023, 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 Meeting ID: 843 7480 1550 Password: 470780

AGENDA

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION
Minutes of the Executive Committee Meeting of March 20, 2023 be approved as submitted.
(pgs.1-2)
- V. CONTRACT FOR APPROVAL OVER \$250,000 – Courtney Singleton, Director of Community Services
a. Specialized Residential Facility (pg. 3) ACTION
- VI. FOLLOW-UP ON QUALITY MONITORING DATA – Courtney Singleton, Director of Community Services INFO
- VII. REVIEW OF APRIL 5TH BOARD MEETING INFO
- VIII. MAY 3RD BOARD MEETING PREP INFO
- IX. EXECUTIVE DIRECTOR’S REPORT – Gabriel Rogin, NBRC Executive Director
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XII. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on Monday, May 15, 2023 at 6:30pm.

Board of Directors' Executive Committee Meeting
Monday, March 20, 2023, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Board President
Jeremy Johnson, Vice President
Andrea Bednarova, Treasurer

Sara Speck, Secretary
Breeanne Kolster, VAC Representative
Joanne Giardello, Solano County

NBRC BOARD MEMBERS ABSENT:

None

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Isabel Calder, Chief Financial Officer

Janelle Santana, Executive Assistant

MINUTES

CALL TO ORDER – *Jeremy Johnson, Vice President*, called the meeting to order at 6:37 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary* conducted roll call and a quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of February 13, 2023 be approved as submitted.

M/S/C (Speck/Bednarova) Moved to approve the minutes as submitted.

APPROVED

APPROVAL OF C-4 CONTRACT

Isabel Calder, Chief Financial Officer, presented the C-4 Contract that can be found as an attachment to the March 2023 Executive Committee packet.

M/S/C (Pérez/Bednarova) Moved to approve the C-4 Contract as submitted.

APPROVED

REVIEW OF THE MARCH 1ST BOARD MEETING

Gabriel Rogin, Executive Director, recapped the March 1st Board Meeting. The minutes from the meeting can be found on the NBRC website in the April 2023 Board Meeting packet.

- The Executive Committee discussed how the hybrid meeting went and made suggestions for future meetings.

APRIL 5TH BOARD MEETING PREP

Gabriel Rogin, Executive Director, reviewed a draft agenda with the Board Executive Committee.

- Discussion regarding future board meeting locations
- It's possible that the B-6 Contract will be ready for approval.
- Update on Grassroots Day
- We plan to have Katie Gallagher, NBRC Self-Determination Supervisor, present an overview of the Self-Determination Program.
- Committee Updates
 - o Strategic Planning Update
 - Sara Speck, Secretary, will report on the Strengthening Self-Advocates Workgroup
 - o Discussion regarding Board & Committee Membership
- Joanne Giardello, Board Member, requested a future board meeting agenda item
 - o Relationships Decoded Presentation by Dr. Katie Pedgriff

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, noted the following.

- A draft copy of the formal support letter from NBRC Board of Directors for AB 649 can be found on pages 3-5 of the March 2023 Executive Committee meeting packet.

M/S/C (Speck/Pérez) Moved to approve the AB 649 formal support letter as submitted. APPROVED

OTHER BUSINESS –

- On April 29th, there will be an ARCA Academy in Sacramento. Rosemarie Pérez, President, encouraged board members to attend.
- Thank you to Jeremy Johnson for your two terms as Vice President on the Board of Directors!

PUBLIC COMMENT –

Helen-Marie Gordon, Community Member, expressed support of AB 649 and noted a concern of verbiage used in a board meeting packet.

ADJOURNMENT – *Jeremy Johnson, Vice President*, adjourned the meeting at 7:25 pm.

Operations ____
Purchase of Service __X__

Date submitted to NBRC Board for review

04/17/2023

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

The following contracts have been reviewed by Courtney Singleton, Director Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, All of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Vendor #	Term of Contract	Maximum Annual Payment
Specialized Residential Facility	Vendored for 4 consumers	AMANI Home, LLC	HN0510	04/10/2023 to 12/31/2025	\$ 726,510.60

Summary:

Specialized Residential Facility (SRF) is licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. AMANI Home, is licensed as a Residential Care Facility for the Elderly (RCFE), providing care and support to elderly with restricted health conditions who require nursing care and assistance with self-care. The homes provide between 2 staff to 4 client ratio during awake hours, with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Recreational Therapist, and a Nutritionist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.