

**Board of Directors Executive Committee Meeting**  
**Monday, April 21, 2025 6:30 pm**  
**North Bay Developmental Disabilities Services, Inc.**

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

**Join by Phone:**

**Call-in: 1-669-900-6833 Meeting ID: 843 7480 1550 Password: 470780**

**AGENDA**

- I. CALL TO ORDER – Martha Valdez, President
- II. REQUEST TO RECORD MEETING – Martha Valdez, President INFO
- III. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
- IV. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- V. CONSIDERATION OF MINUTES – Martha Valdez, President ACTION  
Minutes of the Executive Committee Meeting of March 17, 2025 be approved as submitted (pgs. 1-2)
- VI. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
- VII. REVIEW OF APRIL 2<sup>ND</sup> ANNUAL BOARD MEETING INFO
- VIII. MAY 7<sup>TH</sup> BOARD MEETING PREP INFO
- IX. ACTING EXECUTIVE DIRECTOR'S REPORT – Isabel Calder, Chief Financial Officer
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XII. CLOSED SESSION (10 mins) INFO
  - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
- XIII. RETURN FROM CLOSED SESSION
  - A. Report on any action taken during the closed session (1 min) INFO
- XIV. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session.  
-- W&I Code 4663(a) & (b).

<b>NEXT MEETING ANNOUNCEMENT</b> – The next Board of Directors Executive Committee call is on May 19, 2025 at 6:30pm.
---

**Board of Directors' Executive Committee Meeting**  
**Monday, March 17, 2025, 6:30 pm**  
**North Bay Regional Center - Via Zoom**

**NBRC BOARD MEMBERS PRESENT:**

Martha Valdez, President, Sonoma County  
Breeanne Kolster, VAC Representative  
Sahira Arroyos, Solano County  
Christopher Bennett, Napa County

Sara Speck, Vice President, Solano County  
Andrea Bednarova, Treasurer  
Ronald Gers, Secretary, Sonoma County

**NBRC BOARD MEMBERS ABSENT:**

Rosemarie Pérez, Sonoma County  
Joanne Giardello, Solano County

Cheryl Snavelly, Sonoma County

**NBRC STAFF PRESENT:**

Gabriel Rogin, Executive Director

Janelle Santana, Executive Assistant

**GUESTS:**

Amber Lopez, Spanish Interpreter

**MINUTES**

**CALL TO ORDER** – Sara Speck, Vice President, called the meeting to order at 6:35 pm.

**ROLL CALL AND INTRODUCTIONS** – Ronald Gers, Secretary, conducted roll call and confirmed quorum was present.

**PUBLIC COMMENT** – None

**CONSIDERATION OF MINUTES** – Minutes of the Executive Committee Meeting of February 18, 2025, be approved as submitted.

**M/S/C (Gers/Bednarova) Moved to approve the minutes as submitted.**

**APPROVED  
UNANIMOUS**

**CONSIDERATION OF AGENDA** – No additions or modifications by board members.

**M/S/C (Gers/Speck) Moved to approve the agenda as submitted.**

**APPROVED  
UNANIMOUS**

**REVIEW OF MARCH 5<sup>TH</sup> BOARD MEETING**

Gabriel Rogin, Executive Director, recapped the March 5<sup>th</sup> Board Meeting.

- NBRC hosted an open house at the Vacaville satellite office prior to the board meeting
- Public comments at the board meeting
  - o A mom who needed help with Social Security Income (SSI) benefits
  - o A father seeking support from NBRC regarding New Leaf Solutions.
  - o NBRC staff are following up with the two people.
- DDS presented their audit findings. The board approved that the audit was received.
- Windes reviewed their independent audit of NBRC with the board of directors.
- The treasurer's report was approved
- Nominating committee report – Christopher Bennett and Cheryl Snavelly were voted onto the Board of Directors

- Overview of Master Plan with Sara Speck and Gabriel Rogin
- Executive Director's report – April 4<sup>th</sup> 11:00am-12:30pm Legislative Lunch
- A Board Training on the Public Records Act occurred after the board meeting

## **APRIL 2<sup>ND</sup> ANNUAL BOARD MEETING PREP**

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the April 2<sup>nd</sup> Annual Board Meeting in Napa.

- Sara Speck suggested a potluck before the board meeting. Board members agreed.
  - o Janelle Santana to send an email to the board.
- Acknowledge Rosemarie Pérez for her board membership
- Success Stories
- Mary Ida Cook Lifetime Achievement Award Winner
- Short Board Business Meeting
  - o Nominating Committee Report – Election for Alan Kerzin
  - o Public Policy/ Legislative Updates from Christopher Bennett and Breeanne Kolster
  - o Approval of A2 Contract if it's ready
  - o Skip treasurer's report
  - o Master Plan Update from Sara Speck
  - o Short Closed Session to discuss evaluation or performance of a regional center employee

## **EXECUTIVE DIRECTOR'S REPORT**

Gabriel Rogin, Executive Director, gave an overview of the following topics.

- All Staff Meeting Recap
  - o Gathered feedback from all staff on how NBRC can improve as an agency
- Legislative Update
  - o We are paying close attention to conversations regarding Medicaid at the federal level and we'll keep the board posted on any new developments.

## **OTHER BUSINESS –**

Sara Speck, Vice President, shared the following update on the Master Plan for Developmental Services.

- The next Master Plan meeting is on Wednesday, March 19<sup>th</sup>.
- On March 12<sup>th</sup> & 13<sup>th</sup>, we met with Victor Duran and discussed the following.
  - o The first draft of the Master Plan was released.
  - o The second draft will be released on March 28<sup>th</sup>.
  - o The final draft is scheduled to be completed by March 31<sup>st</sup>.
- Gabriel Rogin, Executive Director, to follow up with Sara Speck on summarizing the recommendations from Master Plan for a future board meeting presentation.

## **PUBLIC COMMENT – None**

**ADJOURNMENT** – Martha Valdez, President, adjourned the meeting at 7:07pm.