

Board of Directors Executive Committee Meeting
Monday, August 17, 2020, 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82419292031?pwd=aEVac2VqRFZYOEh6TnAyWnVoU3NuUT09>

Join by Phone:

Call-in: 1-669-900-6833 **Meeting ID:** 824 1929 2031 **Password:** 878085

AGENDA

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Angel Hixson, President ACTION
 - A. Minutes of the Executive Committee Meeting of July 20, 2020 be approved as submitted.
- V. REVIEW OF AUGUST 5TH BOARD RETREAT INFO
- VI. SEPTEMBER 2ND BOARD MEETING PREP INFO
- VII. EXECUTIVE DIRECTOR’S REPORT – Gabriel Rogin, NBRC Executive Director INFO
- VIII. OTHER BUSINESS - Any other Board business may be brought up at this time.
- IX. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- X. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is September 21, 2020 at 6:30 pm.

Board of Directors' Executive Committee Meeting

Monday, July 20, 2020 at 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT: Rosemarie Pérez, Treasurer
Sara Speck, Secretary
Angel Hixson, President

NBRC BOARD MEMBERS ABSENT: Jeremy Johnson, Vice President (excused)

STAFF PRESENT: Gabriel Rogin, NBRC Executive Director
Danielle Bernardo, NBRC Executive Assistant
January Crane, NBRC Federal Revenue Department Manager

MINUTES

CALL TO ORDER – *Angel Hixson, President* called the meeting to order at 6:30 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call. A quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES –

M/S/C (Speck/Pérez) Move that the June 15, 2020 minutes be approved as submitted. UNANIMOUS

REVIEW OF JULY 15TH BOARD MEETING –

Gabriel Rogin, NBRC Executive Director recapped the July 15th board meeting. (Minutes can be found in the September 2, 2020 board meeting packet.)

- The committee discussed the Zoom Webinar format and it was agreed that they prefer this method over regular Zoom. It was less distracting and the Board of Directors can be clearly seen.
- Angel Hixson will do a better job of reminding presenters of their allotted time frame throughout their presentation.
- Public comment will remain a comment section and not a Q&A forum.

BOARD OF DIRECTORS RETREAT PREP –

The August 5th retreat will be 4 hours with an hour break in between the morning and afternoon. Topics to be covered are:

- COVID-19 cases specific to NBRC
- Committee Membership
- Cultural Competency
 - o Ana Lugo, Founder of Equity First Consulting
 - o Cultural and Linguistic Competency Committee discussion
- Updated DDS contract language.

CONTRACTS OVER \$250,000 – *(see attached spreadsheet)*

January Crane, Federal Revenue Department Manager noted each year the Department of Developmental Services has \$15 million dollars to assist providers to come into compliance with the Center for Medicaid Services (CMS) Final Rule. All vendors must comply with the CMS Final Rule by 03/2022. Becoming Independent will use these funds up to the approved amount for staff positions to continue development and implementation of person-centered planning for participants and support greater individualized services through person-centered practices.

(Speck/Pérez) Move to approve the 7/21/20-8/28/22 contract in the amount of \$297,440 for Becoming Independent. UNANIMOUS

January Crane, Federal Revenue Department Manager noted UCP of the North Bay will use these funds up to the approved amount for staff positions to increase competitive and integrated employment opportunities in the community for participants.

(Pérez/Speck) Move to approve the 7/21/20-8/28/22 contract in the amount of \$302,400 for UCP of the North Bay, Inc. UNANIMOUS

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, NBRC Executive Director, noted the following;

- DDS released a directive clarifying how non-residential services will be funded.
 - o It provides an additional month of retainer payments so non-residential providers can continue to bill for absences through August. Starting in September they will have flexibility with what they can bill for.
- Although NBRC is very hopeful for Thomas' return, the regional center is going to get some temporary HR help until he returns.

OTHER BUSINESS – N/A

- *Angel Hixson, President* noted she will be looking at the attendance policy for the Board of Directors and reviewing all members attendance. She noted if a member of the board is going to be absent at a meeting for any reason that should be communicated. She noted the regional center has a great board and it isn't fair that there are a few people not fulfilling their commitment.

PUBLIC COMMENT – None

ADJOURNMENT – *Angel Hixson, President*, adjourned the meeting at 7:18 pm.



Date submitted to NBRC Board for review

N/A

Date approved by NBRC Board Executive Committee (if applicable)

07/20/2020

Date approved by NBRC Board

N/A

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer, Courtney Singleton, Director of Community Services and Gabriel Rogin, Executive Director. All of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Approved	M/S/C	Notes
CMS Compliance (300+ consumers served)	Becoming Independent H83740 H83899 H83741 HN0498 PN1102 PN1111 PN1050	07/21/20-02/28/2022	Yes	(Speck/Pérez)	Total Contract Amount: \$297,440
<p>Summary: Each year the Department of Developmental Services has \$15 million dollars to award to providers. These funds were awarded by the Department of Developmental Services to assist the vendor to come into compliance with the Center for Medicaid Services (CMS) Final Rule. All vendors must make changes and comply with the CMS Final Rule by 03/2022. Becoming Independent will use these funds up to the approved amount for staff positions to continue development and implementation of person-centered planning for participants and support greater individualized services through person-centered practices.</p>					
CMS Compliance (300+ consumers served)	UCP of the North Bay, Inc. HN0284 HN0344 HN0388	07/21/20-02/28/2022	Yes	(Pérez/Speck)	Total Contract Amount: \$302,400
<p>Summary: Each year the Department of Developmental Services has \$15 million dollars to award to providers. Funds were awarded by the Department of Developmental Services to assist the vendor to come into compliance with the Center for Medicaid Services (CMS) Final Rule. All vendors must make changes and comply with the CMS Final Rule by 03/2022. UCP of the North Bay will use these funds up to the approved amount for staff positions to increase competitive and integrated employment opportunities in the community for participants.</p>					