

**North Bay Regional Center Board of Directors’  
Cultural and Linguistic Competency Committee (CLCC)  
April 20<sup>th</sup>, 2023 at 12:00 pm**

**Agenda**

- I. Call to Order**
- II. Introduction**
- III. Review of Minutes of March 23, 2023**
- IV. Land Acknowledgement**
- V. Covenant for Brave Space**
- VI. Discussion on Land Acknowledgement**
- VII. CLC Updates**
  - a. NBRC Staff**
- VIII. Board Policy Follow-Up**
  - a. Discussion on Education and Prevention Policy**
  - b. Discussion on Service Equity Policy**
- IX. Board Policy Review**
  - a. Lanterman Act**
- X. Public Comment**
- XI. Meeting Adjourned**

**The next CLCC meeting is on May 18, 2023 at 12:00 PM**

**North Bay Regional Center Board of Directors’  
Cultural and Linguistic Competency Committee (CLCC)  
Thursday, March 23<sup>rd</sup>, 2023 at 12:00 PM**

**Board Members Present:** Rosemarie Pérez, Board President and CLCC Chair  
Sara Speck, Board Secretary  
Breeanne Kolster, VAC Representative

**NBRC Staff Present:** Gabriel Rogin, Executive Director  
Courtney Singleton, Director of Community Services  
Beth DeWitt, Director of Client Services  
Mariam Guirguis, Executive Assistant–Compliance  
Jessica Hetherington, Specialized Service Coordinator  
Viridiana Brazier, Specialized Service Coordinator  
Abigail Andrade, Community Outreach and Engagement Specialist  
Anaid Carreno, Diversity and Equity Resource Developer

**Community Member Present:** Derek Hearhtower

**Minutes**

**I. Call to Order**

*Rosemarie Pérez, Board President and CLCC Chair, called the meeting to order at 12:00 PM.*

**II. Introductions**

The committee and attendees introduced themselves.

**III. Review of Minutes**

The committee agreed that the minutes from the February 28<sup>th</sup>, 2023 meeting looked accurate.

**IV. Land Acknowledgement**

*Rosemarie Pérez, Board President and Chair, recognized the Land Acknowledgement.*

**V. Covenant for Brave Space**

The committee reviewed the Covenant for Brave Space before moving onto the next agenda item.

**VI. CLC Updates**

**a. NBRC Staff**

- *Abigail Andrade, Community Outreach and Engagement Specialist, gave an update on the 3 Focus Groups and community discussions that took place in Napa during*

the month of February which were held in English, Spanish and Tagalog. Abigail also shared this year's outreach calendar through July 2023, which will be included in the upcoming Board packet.

- The materials that are shared in the community discussions are NBRC pamphlets, Early Start brochures, Self Determination Program pamphlets, new Board of Directors flyers, social recreational pamphlets and some coloring books for children.
- Some reference links by Ana Horta, Anaid Carreno and Jessica Hetherington on Land Acknowledgment were shared with the Committee.

**b. VAC CLC Committee**

- *Breeanne Kolster, VAC Representative*, reported that the VAC CLC decided that they're no longer going to meet due to limited engagement by the service providers. However, they are open to meeting again if there is interest in the future.

**VII. Board Policy Follow-Up**

**a. Discussion on Education and Prevention Policy**

- *Courtney Singleton, Director of Community Services*, shared the updated newly named Education and Wellbeing Policy with the goal of increasing education, fostering acceptance and promoting the overall well being of individuals with developmental disabilities.
- *Gabriel Rogin, Executive Director*, would like to bring this policy draft to the Risk Reduction Advisory Committee to add their perspective.

**b. Discussion on Service Equity Policy**

- The Committee reviewed the comments submitted on the policy and agreed to incorporate Jennifer's changes and discuss the policy content of the second paragraph in detail in the coming meetings.
- The Committee agreed that we should develop a real plan to implement it in our day-to-day business. Implementing the policy should not be considered as extra work.
- An annual training course for the staff will be provided to cover some of these topics. Ongoing talks with some organizations and other professionals are taking place to decide on a good partner to deliver the training.

**VIII. Board Policy Review**

**a. Lanterman Act**

The Committee deferred this discussion to the next meeting.

**IX. Public Comment**

No discussion.

**X. Meeting Adjourned**

*Rosemarie Pérez, Board President and CLCC Chair*, expressed her appreciation for the discussion and collaboration.

*Rosemarie Pérez, Board President and CLCC Chair*, adjourned the meeting at 1:00 PM.

**The next meeting CLCC meeting will be held on April 20, at 12:00 PM**