



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
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MEETING NOTICE

The next meeting of the Board of Directors is a regular business meeting scheduled as follows:

DATE: April 4, 2018

TIME: 5:00p.m. – 7:00 p.m.

PLACE: **North Bay Regional Center**
2351 Mendocino Avenue
Santa Rosa, CA 95403

Agenda Enclosed

Board Related Meetings: The next meeting of the Vendor Advisory Committee will be April 10, 2018, at the North Bay Regional Center Napa office "Board Room" from 10:00 to noon.

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to disabled persons and all members of the public are welcome to attend. Please contact Isabella Rosania at (707) 256 1224 for further information or to request any disability-related modifications or accommodations in order to participate in the public meeting.

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
Wednesday, April 4, 2018, 5:00 p.m.
North Bay Regional Center
2351 Mendocino Avenue, Santa Rosa, CA 95403**

AGENDA

- I. CALL TO ORDER – President Harry Matthews
- II. ROLL CALL AND INTRODUCTIONS – Rita Edmonds-Norris, Secretary (2 minutes for call to order, roll call, and introductions)
- III. CONSIDERATION OF MINUTES
Minutes of Regular Business Meeting of March 7, 2018 be approved as submitted (3 min) (Pgs. 1-9) ACTION
- IV. TREASURER'S REPORT
Treasurer's Report for the period of February 1–28, 2018 be approved as submitted (3 min) (Pg. 10) ACTION
- V. ANNOUNCEMENTS
- VI. NEW BUSINESS
 - A. Contract Addendum over \$250,000 for approval – Courtney Singleton ACTION
 - Brilliant Corners- Housing Development
- VII. COMMITTEE REPORTS
 - A. Executive Committee - Board Officers – Harry Matthews, President; Angel Giroux-Greber, Vice President; Secretary, Rita Edmonds-Norris; Franklin Phillips, Treasurer (3 minutes) INFO
The Board of Directors met in closed session February 7th & 15th as well as March 30th to discuss personnel issues.
 - B. Vendor Advisory Committee – Linda Plourde – (10 minutes) (Pgs. 17-21) INFO
- VIII. DIRECTOR'S REPORTS (30 minutes)
 - A. Gabriel Rogin, Executive Director (10 minutes)
 - B. Courtney Singleton, SDC Closure Report (10 minutes) (Pgs. 23-25)
 - C. Associate Directors Report (10 minutes) (Pgs. 13-16)
 - D. Dave Johnson - Chief Financial Officer (10 minutes) (Pgs. 11-12)
- IX. LIAISON REPORTS
 - A. Association of Regional Center Agencies – Gabriel Rogin (10 min) INFO
 - B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks (10 min) INFO
- X. GENERAL PUBLIC COMMENT - Sign-up sheet (3 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- XI. GOOD OF THE ORDER - any other Board business may be brought up at this time. (5 minutes)
- XII. ADJOURNMENT

CLOSED SESSION – The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation – V&I Code 4663(a).

<p>NEXT MEETING ANNOUNCEMENT - The next Board of Directors meeting is the monthly business meeting scheduled for Wednesday, May 2, 2018, North Bay Regional Center, 610 Airpark Road, Napa, CA at 5:00 p.m.</p>
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**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
March 7, 2018, 5:00
Solano County Office of Education
5100 Business Center Dr, Fairfield, CA**

MINUTES

NBRC BOARD MEMBERS PRESENT:	Linda Plourde, Bayberry, Inc.
Franklin Phillips, Treasurer	Rita Edmonds-Norris, Secretary
Len Carlson, Facilitator	Jose Ayala
Harry Matthews, President	Angel Giroux-Greber, Vice President (via Telephone)

NBRC BOARD MEMBERS ABSENT:	
Rhonda Foster	Joanne Tsai

STAFF PRESENT:	Gabriel Rogin, Exec. Dir.
Thomas Maseda, Director, Administration	Isabella Rosania, Temp. Executive Assistant
Dave Johnson, Chief Financial Officer	Deanna Heibel, Associate Dir. Client Services
Courtney Singleton, Assoc. Dir. Client Services	Rick Burkett, Associate Director, IT
Maura McDonough, QA Supervisor	Joanne Giardello, CM Supervisor
Nagina Azizi-McCants, CM Supervisor	Maureen Halderson, RN
Ashley McClain, SC	Charles Clariza, SC
Jason Lane, CM Supervisor	Dena Carino, SC
Stephanie Porter-Reid, SC	Shawan Casborn, R&D Supervisor
Maureen Halderson, RN	

GUESTS PRESENT:	
David Mauger, Christopher's House	Maria Peña, DDS
Elizabeth Clary, Alchemia	Mary Eble, NBHC
Rosemarie Pérez, Family Member	Lisa Hooks, SCDD
Marty Enriquez, Person Centered Consultant	Margaret Farman, UCPNB

CALL TO ORDER – Linda Plourde, VAC Representative, called the meeting to order at 5:15 p.m. A quorum was present and the Board and audience introduced themselves.

CONSIDERATION OF MINUTES

M/S/C (Giroux-Greber / Edmonds-Norris) Move that the minutes of February 1, 2018 regular business meeting be approved as submitted. UNANIMOUS

TREASURER'S REPORT

M/S/C (Matthews / Giroux-Greber) Move that the Treasurer's Report for the period of January 1 - 31, 2018 be approved as submitted. UNANIMOUS

Board Fund Check Limit Increase Approval (Matthews / Giroux-Greber) UNANIMOUS

Gabriel Rogin added as authorized signer (Edmonds-Norris / Giroux-Greber) UNANIMOUS

ANNOUNCEMENTS: None

NEW BUSINESS: R&D Transportation Contract Approval – Courtney Singleton

- We won't need approval on this contract today, as we are submitting a 3 month extension on the contract and it will be under \$250,000 limit and will not require approval.

COMMITTEE REPORTS:

A. Executive Committee – Harry Matthews, President; Angel Giroux-Greber, Vice President; Rita Edmonds-Norris, Secretary; Franklin Phillips, Treasurer – No Report.

B. Vendor Advisory Committee – Linda Plourde

- The VAC meets every second Tuesday of the month at the NBRC Napa Board Room.
- The last meeting was Tuesday, February 13, 2018.
- The meeting group was rather large and people came for various reasons. One reason in particular was people anticipated Gabriel Rogin would be present. We had a very full group and even had people sitting outside of the Board Room of the Regional Center. This made me really happy. My mantra the entire time I have facilitated these meetings or served as board representative is to encourage people attending these meetings to bring with them a colleague, a friend, or someone who works with them because we need to have a powerful voice. A powerful voice not only to advocate in Sacramento and D.C., but also to have a strong voice as a community of service providers to collaborate more efficiently with the Regional Center. It is the only way we are going to work efficiently as a community. I was very excited about the large group.
- Supported Living Rates have become hourly beginning March 1st.
- Stan Higgins, Executive Director of Oaks of Hebron read a letter asking rate change be postponed until July 1st, rather than March 1st.
- VAC Members commented that the associated costs of providing this service are not covered by the hourly rate. Some providers reported the hourly rate benefits them because they base their costs on quarterly billing face to face hours.
- The State Conducted Rate Study is still currently underway and may cause rates to change again. Outcomes for some states did suggest for reduction.
- Training is being offered to Vendors by the National Association of Direct Support Professionals.
- David Mauger reported on the Residential Services Subcommittee. The committee will be meeting in March. The goal is to continue to grow the committee as well and have them partner with the general VAC. Thank you David Mauger for your work on that committee as it has been a long time coming and very much appreciated. Thank you Maura McDonough for your collaboration with David, it is also very much appreciated.
- I was at the State Capitol today receiving information addressing housing. The community requests that funding follow the person as they move from Developmental Centers. Every time a Developmental Center closes, the money vanishes and doesn't follow the people into the community. The logical thing to do is have the money follow the person.
- The Holden Bill is the current legislation which is being proposed. Allocating a 25 million dollar temporary increase while we await the State Mandated Rate Study.
- There was a rate increase which occurred July 2016. This was an unexpected and advocated for.
- Linda Plourde also sits as a member on the Rate Study Task Force Committee
- Health and Safety Waivers were addressed as they were created a few years ago because of the medium rate and that RC's could no longer negotiate with providers of service to get the appropriate rate for clients. The health and safety waiver was created as a way to side-step the median rate. There is discussion that the median rate is not sufficient. The fact that the health and safety waiver is also being used for individuals who live in locals where minimum wage is higher than the state minimum wage makes it a cumbersome process to use the health and safety waiver to get that minimum wage increase. I understand it is backlogged at DDS, so not much progress is made on that front. They want to streamline the Health and Safety waiver process and come up with a method to address differences in wages in different locals. Providers of service will have to deal with covering the difference with the minimum wage cost which is not feasible.
- Please refer to the minutes for further detail.
- The next VAC meeting is Tuesday, March 13, 2018.

EXECUTIVE DIRECTOR'S REPORT

Gabriel Rogin, Executive Director

- Thank you for the warm welcome, I am extremely happy to be here. It is a privileged and an honor to be sitting here with you today. I take very seriously the needs of the North Bay community, and I am going to spend every minute of my time figuring out the best way to meet those needs. If you don't know me well-yet- you hopefully you will get to know me. One of my mantras is partnership- I really intend to work in partnership with as many of you as I can going forward- not just me, but I would like our regional center to work in partnership with as many of you as we can going forward.
- I believe strongly that a lot of this work is based strongly on relationships. I am going to work very hard to get to know all of you, to find out what your priorities are and to figure find out how we can collaborate and move forward together in a joint fashion. I look forward to working with all of you and again, I want to thank the board for giving me this opportunity and just want to underscore what a privilege it is to be sitting here.
- I want echo what Linda Plourde said about Michi Gates and publicly thank her for her many years of service for North Bay Regional Center. Her loss is great and there is no way around that. I also share Linda's sentiment that she will be very successful as the Director of Kern Regional Center, I have no doubt about that. I am grateful that Dr. Gates will still be working in the Regional Center Community and wanted to publicly thank her for everything she did for the North Bay community.
- The Director of Client Services position has been posted. Our goal is to fill the position in 30 days. There have been a number of strong applications received and North Bay is confident there will be a strong director of client services in the near future as this is a key position for our regional center.
- I want to emphasize what a priority it is for NBRC to manage the closure of Sonoma Developmental Center successfully. Our staff and our service providers are working tirelessly to make that happen by ensuring positive outcomes for the people moving out by prioritizing their health and safety. NBRC Staff have also been prioritizing the goal of the end of August to have everyone moved out. It's an ambitious goal but it's a goal that we are extremely confident that we can accomplish. We are developing 29 different homes. These homes include those that have already been developed, are already opened, or are in the process of development. We have 58 people remaining at Sonoma right now and that number is decreasing rapidly as we move people out. Thank you to our staff Courtney Singleton, Shawan Casborn, Jonathan Padilla and Maura McDonough. Thank you to our service providers who are involved in the process and are also working tirelessly. I cannot thank them enough for all their work to move forward. I would like to extend gratitude to our housing development organizations who are working on getting the homes running in a very timely manner.
- I would like to thank DDS who is in the room tonight for their technical assistance, support and guidance through this process. It has been a collaborative effort so far and will continue to be.
- The Board has indicated they would like to be very actively engaged in the Sonoma Developmental Center closure process from now on. I have asked Courtney Singleton, Associate Director of Client Services to provide the Board with details every meeting going forward until the closure is complete.

Courtney Singleton, Associate Director of Client Services, SDC Closure Update

- I have provided the Board with an overview of the housing and where we are at in the development process. The homes have been organized by county.
- As Gabriel mentioned there are 29 homes. 26 of those homes are housing organization purchased and rehabbed. 3 of those homes are provider purchased and rehabbed on their own. 9 of those homes are (ARFPSHN) for individuals who are medically fragile. 6 of those homes are enhanced behavioral support homes, a new model for us intended for individuals with our more intense behaviors. The remaining 14 homes are specialized residential facilities, which are just a little bit lower of a level but above a 4i care home in the community. Of the 93 people who were living at SDC, many of those individuals are moving to Sonoma County.

- There will be 7 adult residential facilities for persons with special healthcare needs (ARFPSHN) in Sonoma County. NBRC has provided funding for the Federally Qualified Health Clinic in Sonoma County, as many of North Bay's client families live in Sonoma County because their loved ones lived at Sonoma. 4 of those ARFPSHN homes in Sonoma are done. The homes each have 5 beds with clients moved in, so we are very excited about that. 2 homes are done with construction and the providers are working on hiring staff, getting licensed and DDS certified.
- The last ARFPSHN home in Sonoma has a walk with the provider, general contractor and housing agency this Friday and final building will begin after that.
- As far as enhanced behavioral homes, we have one home done in Santa Rosa right now with 4 individuals moved in. It was the second of its kind in the State of California as this is a brand new model for everyone. Those individuals are doing great in their loving, living community. One home is done with construction and the provider is working on hiring, furnishing and licensing the home. Two of the homes are in active construction and one is pending a permit from the County.
- Five specialized residential facilities/ARFPSHN homes are in Sonoma County:
 - One home is done and clients have moved in.
 - One home completed construction and the provider is working on licensing, furnishing and staffing the home.
 - One home had some septic issues and is currently pending permits.
 - One home has a walk this Friday with the contractor for final touches.
 - One home has a walk on Friday and is pending the providers signing of a release as the provider had changed.
 - In the next two months a lot of these home will be done and people will be moving in.
- In Solano County we have two adult residential facilities for persons with special healthcare needs (ARFPSHN). The homes are both located in Fairfield and are both currently under construction.
- Solano County has one enhanced behavioral support home currently in active construction as well.
- As far as the specialized residential facilities we have nine total in Solano County
 - Three are done and people have moved out of SDC into the homes.
 - Four are done with construction and the provider is licensing and hiring staff.
 - Two have active construction, which the construction is the piece which takes the most time-with regards to rehabbing the entire home for clients, so we are really happy these homes are getting close to finished.

If you have any questions regarding SDC Closure Housing, please ask Courtney Singleton.

- Angel Giroux-Greber, Vice-President, inquired about the different types of homes being built. Courtney added that a specialized residential facility involves a higher staffing level and the staff are paid more. In these homes, NBRC along with service coordination help determine the consultants that work in the home as well as the level of staff that are in that home. Some providers hire state staff to work in their homes. Angel inquired if there is a school component involved in these homes. Courtney responded that there is not, as everyone whom is to be moving into these homes is over 22 years of age.
- Kelley Hanson, PACE Solano/VAC inquired if the licensing process for the homes is going quicker for NBRC, since the homes must be certified by DDS. Kelley added that sometimes the licensing process can take an inordinate amount of time. Courtney responded that due to three Developmental Center closures occurring across the state, DDS has put a process in place so when applications for licensure are submitted, a letter at the top of the document indicates its attention. DDS staff have also assisted in expediting the licensing process.

Gabriel Rogin, Executive Directors Report cont., Hourly Rates for Supported Living

- I would like to compliment everyone involved, as this was happening right as I started. Just in case you don't know the background: NBRC funding Supported Living with a tier system prior to March

1st. This tier system meant if you served people in a certain range of hours, you would get a certain rate. This tier system was problematic because it was not always clear exactly how many hours the providers were providing. We switched to an hourly rate 3/1/18, where every hour of work served to a client we be paid for accordingly. This hourly rate will make it easier to hold providers accountable and easier to audit. The Regional Center felt strongly it was the right thing to do and worked collaboration with DDS to make that change. Feedback from some providers was positive. Thank you, this makes our lives easier as well by making billing easier and tracking hours easier. There were several supported living providers who said this change is going to negatively impact their bottom line and will cause problems financially or otherwise. I just wanted to acknowledge that it wasn't easy for everyone, and we will continue working through those issues. Our goal is to do everything we can to support providers through this process, especially those who are struggling with this change. We are committed to engaging in dialogue with each of them and in whatever flexibility we may have, we will try to be flexible to support them. We don't always have the answers or flexibility that people want to hear but we are committed to working with all the providers to make it as successful as possible. I just want to thank everyone involved including staff, providers, individuals, and families for their patience and collaborative spirit as through that process.

- We received notice from one of our providers Mentor Networks that they plan to close a home called Baird House. Baird House offers ICFDDCN or continuous nursing. Mentor networks originally gave 60 day notice of the closure. They have now changed the closure date to the end of the calendar year, allowing us some time. I am bringing this to the Boards attention now as any home closure is not desired and could be potentially problematic. This closure will be disrupting the lives of the people in the home and NBRC wants to minimize that as much as possible. In this situation, we are moving people who are medically fragile and in a continuous nursing facility.
- NBRC Staff attended a community meeting held by Mentor Network regarding Baird House closure. North Bay pledged to work with stakeholders to find a resolution and we are confident that we will find a resolution that works for the residents.
- North Bay Staff is having an initial Baird House planning meeting this Friday. NBRC intends to reach out to stakeholders and families with steps regarding moving forward.
 - Board Secretary Rita Edmonds-Norris inquired how many clients live in Baird House. Gabriel Rogin responded that there are currently six clients living at Baird House.
- The Board indicated they wanted more information regarding efforts around Purchase of Service disparities and what our Regional Center is doing to reach out to underserved communities. We have data showing which populations are receiving which levels of services. Within the data there are some disparities. Typically, people who do not speak English as a first language receive fewer services than people who speak English as a first language. I want to emphasis that North Bay is committed to reducing those disparities and currently has an active outreach effort going.
- I will be meeting to further discuss specific outreach plans with NBRC Diversity and Equity Specialist Kimberly Soeiro and January Crane, Federal Revenues Department Manager.
- I had the opportunity to attend a small parent group meeting this morning. What I heard is that they do not always feel welcomed in our community, they don't always feel respected, and they don't always feel like staff goes the extra step to ensure we are being culturally aware. I take that feedback very seriously. I want to make sure NBRC is taking that extra step to ensure people are welcomed and we are sensitive to others cultures and language. I will be working with staff soon on what current our outreach efforts are and how we are going to become more culturally sensitive and reduce those disparities.
- DDS hosted calls recently with the Executive Directors of Regional Centers and some NBRC staff members on their plan to expand the definition of CPP (The Community Placement Plan) moving people out of developmental centers to the CRDP (The Community Resource Development Plan). DDS is still developing the guidelines and it is unclear exactly how that would look, but it would give NBRC more flexibility in the types of resources that we develop going forward. DDS emphasizes there will be a real focus on serving the underserved populations. As we talk about POS Disparities,

this newly defined "pot of money" might help us reduce some of those disparities. I will keep you posted as that CRDP becomes more of a reality and we know more about it.

- I know the board is interested in looking at our composition and making sure that the board itself is reflective of the demographics of our community. DDS will be expecting a letter from NBRC soon with updates on the Board's plans to change its composition. The Board may consider having an executive committee meeting in the near future to develop an outreach strategy to the community as well as a board composition strategy. I plan providing the board with more training as we move forward. I will be sending an email to you shortly with what some of those training focus areas are and scheduling logistics.

Client Services Report

Deanna Heibel- Associate Director of Adult Services.

- Deanna Mobley, Courtney Singleton and I have been sharing the duties of acting director. Please direct anything you would have contacted Michi Gates about to one of us.
- The SLS transition has been huge especially in adult services. Case managers have been working nonstop collaborating with vendors and fiscal to ensure there will be no gaps in services for clients.
- Good news for community clients is that the first of four crises homes were opened. The home has a four bed capacity run by Anka Behavioral Health. There is a committee created to field priority to clients who really need it. The committee has set up a queue for when the homes come online to ensure people are fitting in the appropriate home, as client service is our priority.
- The DDS mobile crisis service is up and running-Referrals have been made.
 - Courtney Singleton commented that East Bay Regional Center is piloting the program, and is allowing North Bay the opportunity to provide referrals each month. The DDS psychologist, nurse, psychologist technician, and PCBA are all available to go into a home and help train the family or staff on how to stabilize the situation.
- All four crisis homes are in Solano County and are shared for all of Northern California.
- NBRC Psychologist Katie Pedgrift was awarded a substantial grant from DDS to the tune of \$690,000 for a proposal regarding developing a tool to assist professionals with supporting people with developmental disabilities to increase positive social and sexual behaviors and decrease risk factors for sexual abuse.
- Audit Updates :
 - Recently completed the Medicaid Waiver Audit
 - Currently in the middle of Independent Audit
 - DDS Fiscal Audit begins July 2018

Thank you Service Coordinators and Adult Unit Supervisors for doing a fantastic job and working hard.

Thank you SLS Committee for reviewing table after table of data.

- ✓ Linda Plourde thanked Deanna Heibel for her hard work on the SLS rate change.

Dave Johnson - Chief Financial Officer

- Distributed a handout to illustrate NBRC's spending data from July 2017- January 2018.
- Purchase of Services (POS)
 - Supported Living Services is still a huge part of our POS Budget at 26%
 - Community Care Facilities: One of the impacts of Courtney and her team's hard work is the opening of a lot of these new homes in the community. These homes have negotiated rates and are much more expensive than our traditional group homes, since the individuals served are of higher needs.
 - As people move out of the Developmental Centers their POS money follows them (because these homes are much more expensive). What doesn't follow the person as they leave a Developmental Center is any operation (OPS) money to help staff people supporting them.
 - This year you will see a big the jump in POS with a percentage coming out of Community Care Facilities, where historically it has been out of Supported Living and Day Programs.
 - Behavior Services are still growing pretty heavily, about 12% year to year.

- I hope this graph visually aids people with understanding the division of funding allocation. Kelley Hanson, PACE Solano/ VAC inquired to Mr. Johnson what "other" represented on the POS chart. Mr. Johnson explained "other" represents funding directed to costs associated with respite, medical, nursing consultants, OT, PT.

➤ Operations Expenses Budget (OPS)

- The majority of our operations budget is in payroll, 85%.
- The budget spends 8% on facilities and insurance and 7% on misc.
- Most of the OPS Budget goes to payroll. This is increasing and not decreasing. Our goal has been and will continue to be getting more service coordinators so that we may provide better services to our clients.

Franklin Phillips, Treasurer, added that the number one rule is clients come first.

- If you exceed the OPS budget, it gets reflected in the current year and will be returned.
- The only area we have to play with in the OPS budget is in regards to equipment, general office, I.T. budget, consultants, legal, mileage, source staff, phone, and other expenses.

The board has a copy of the audit. This information is available on our website.

LIAISON REPORTS:

A. Association of Regional Center Agencies – Gabriel Rogin

- I will be attending my first ARCA Meeting on March 15th and 16th. I participated in a call with other Regional Center Executive Directors and talking points which arose are some of those which Linda has mentioned. ARCA is paying close attention to the rate study and making sure outcomes are favorable to our service providers and our community.
- ARCA is also focusing their attention on the Assembly and Senate Budget Hearings. The Assembly Hearing happened today. The budget hearing is on March 15th, which I will be in attendance for. Thank you Linda Plourde for attending the Assembly Hearing today.
- ARCA has taken positions focusing around long term sustainability for the system as well as the restoration of social recreational and camp services.
- Some ARCA priorities include Assemblyman Holden's Bill for the temporary increase until the rate study is completed; ARCA opposing the reinstatement of the uniform holiday schedule; and ARCA advocating for a statewide minimum wage funding adjustment for service providers.
- ARCA and RC Directors are actively involved in advocating priorities for our system.
- In regards to Self-Determination, DDS is submitting their application to the centers for Medicaid services to hopefully get approval to implement the pilot phase of Self-Determination in the near future. We are hopeful the response from CMS is positive so we can begin, as I know we have been waiting a long time. We are getting closer to making Self-Determination a reality.
- I had the opportunity attended NBRC's Self-Determination Advisory Committee Meeting which was partnered with the State Council. It was a positive meeting with an active committee and I value the input provided by the committee. They are currently seeking to add committee members. If anyone wants to advise the Regional Center on Self-Determination or knows someone who might want to join the committee, please let us know.
- ARCA is partnering with DDS to look at ways to make the Health and Safety Waiver process more efficient. I will follow up after the meeting later this month.

B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks

- The Transition Fair for Sonoma County was last month. I commend the great representation from North Bay Regional Center, as 10-15 service coordinators were in attendance. Thank you so much for that support. This month the Solano County Transition Fair will be held on March 20th. I encourage everyone to attend.
- The SCDD is working on many current events which are in alignment with concerns of the Regional Center. Solano County is seeing an increased need for mandated reporting. The State Council and some Foster Family agencies are collaborating to offer trainings for the community. Regional Centers are encouraged to promote individuals to participate in

mandated training courses. Courses are available online yet individuals are encouraged to attend in person. Please inform individuals of what their reporting responsibilities are.

- The SCDD is CIT training. The hope is to have all SCDD Managers POST certified by the end of this fiscal year to assist in active shooter training, which unfortunately has become relevant now. Plain language training materials are being generated for families and self-advocates. Families are encouraged to discuss emergency preparedness in regards to their IPP and with their schools. Families have brought up the fact that a child who falls on the Autism Spectrum may have difficult time remaining quiet during an active shooter drill or scenario. If the child is exhibiting behaviors that are putting others in danger, a discussion should occur regarding the procedure, plan, preparation, and training individuals may need so they understand this is not a drill and is actually happening. If you receive calls regarding emergency preparedness, support and training- it is probably coming from the SCDD.
- The Mobility Summit for the Solano Transportation Authority is going to be in the Vacaville area on March 23rd. This Summit the Transportation Authority wants to hear from people with disabilities and seniors regarding their transportation needs. Please register to attend. Self-Advocates have the option to register for a free ride to the event.
- There is a study going on right now through Pacific University for parents who have an IEP for a child who has a specific learning disability. Please refer to the flyer for information.
- A training coming up is the Voters Choice Act Workshops. The poll voting system for Napa is changing to a mail in ballot. Everyone will get a ballot they can mail in, drop off, or register anywhere on the designated voting day. There is a whole committee designed for individuals with disabilities to understand what is going on with the whole voter process. Please see handouts for training date and times.
- Solanocares.org is website resource for individuals with disabilities. The website is the same as if you had senior care, yet this website is exclusively for disabilities. Solano County is very proud of this website as a lot of families participated in this process along with myself providing technical support. The site will launch next week. There will be a resource fair to help publicize the site, as what this website will do is break down disability services, resources, based everything we know for Solano. It is pretty extensive but we are always adding any agency or support resource that we didn't have here. There will be a link on the site to North Bay Regional Center, The State Council, and Disability Rights. This site is designed to promote anything we can think of to support individuals with various disabilities. The Resource Fair is March 15th at 601 Texas Street in Fairfield from 10:30am-1:00pm. Please attend as there will be guest speakers, door prizes and resource tables.
- The 5th Annual Solano Children's and Family Forum will be held from 9:00am-1:00pm on Saturday, March 10th. Assemblyman Frasier is set to discuss AB-377 regarding approved Child Care Subsidy Monies. The Governor signed this in October. Solano County has given back over \$500,000 in the past 2-3 years in child care subsidies because of the regulations, Assemblyman Frasier and his team were able to redirect some back into the community.
- Assemblyman Frasier is a member of the State Disabilities Committee and interested in the community that we serve. Please extend a call to him and use his office as a resource.
- UC Davis LEN Program: Accepting Applications from Self-Advocates, Graduates Students and families. The classes are not typical classes but rather group discussion. Self-Advocates please see the application. Volunteer positions are also available.
- FED Governments IDEA (Individuals with Disabilities Education Act) website. The new website will be launched on 4/30. The old website will still exist and redirect to the new website, allowing both sites to be available. IDEA is still around and is not going anywhere.
- The University of Wisconsin conducted a study which showed a need for support in employment and social interactions for adults between the ages of 30-40 with Autism.

GENERAL PUBLIC COMMENT - Sign-up sheet (three minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.

GOOD OF THE ORDER: Courtney Singleton, Associate Director of Client Service/Community Services, noted Two RFP's (Request for Proposal) are published to the NBRC website. One RFP is posted for housing to develop an enhanced behavioral support home and another RFP is in regards to a day program.

ADJOURNMENT - M/S/C (Phillips, Edmonds-Norris) Move to adjourn the meeting at 6:50 p.m. UNANIMOUS

NEXT MEETING ANNOUNCEMENT: The next Board meeting will be a regular business meeting scheduled for April 4, 2018 at North Bay Regional Center, Santa Rosa office, 2351 Mendocino Avenue, Santa Rosa, CA 95403 at 5:00 p.m.

North Bay Regional Center
NBRC Treasurers' Report
For the Month of April 2018

In February 2018, NBRC's Board Opportunity Fund Money Market Account increased by \$1 to end the month with a balance of \$48,209.

The Board Checking Account ended the month with a balance of \$2,330. The Board Checking Account increased \$61 from last month.

**North Bay Regional Center
Finance Dashboard FY 2017/18**

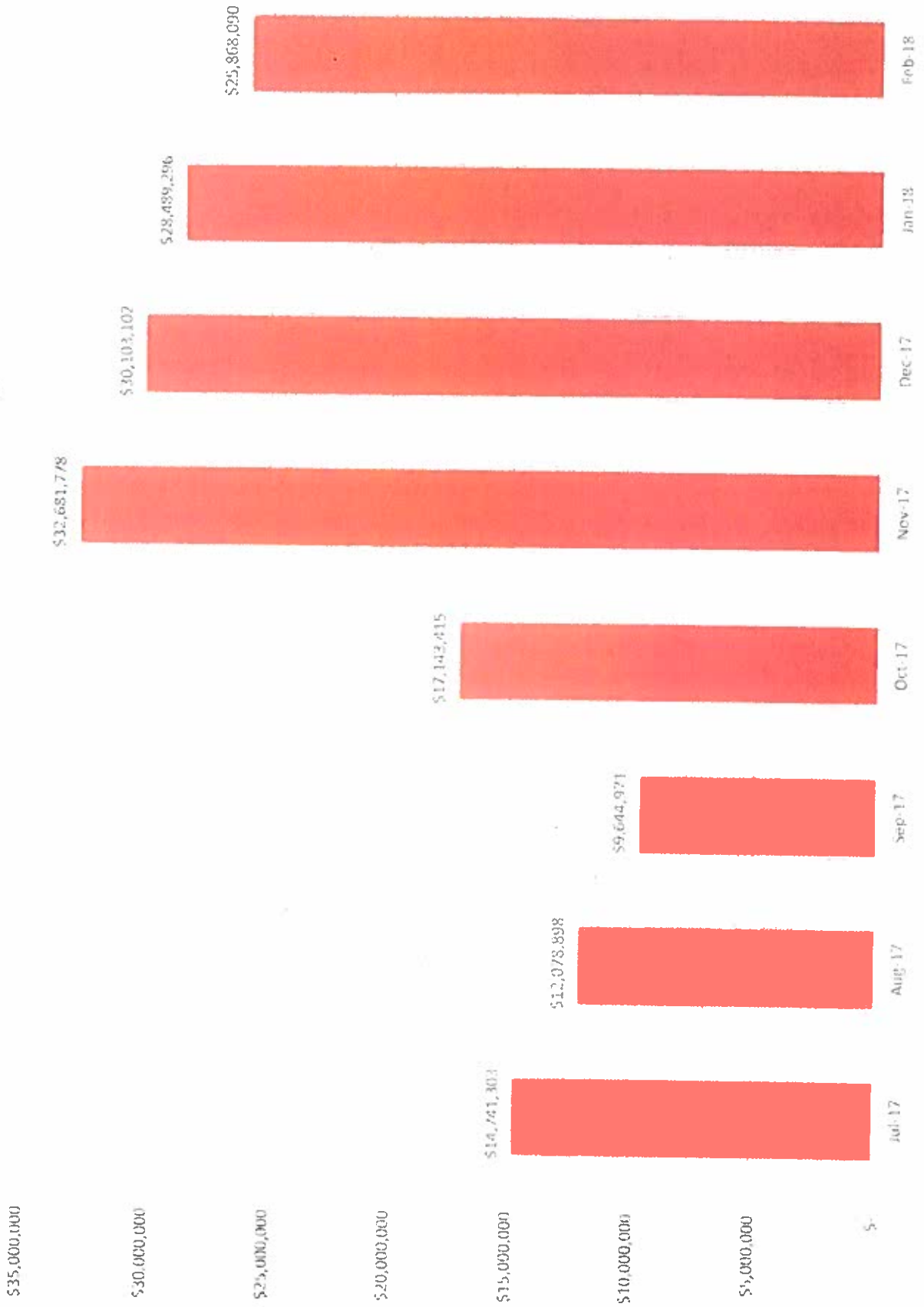
67% of the year elapsed

As of February 28, 2018

Total

Purchase of Services (POS)	Allocation/D-2	YTD Actual	Total %	Var/Alloc	Forecast	Total YTD		Surplus (Deficit) From Allocation
						Actual + Fcst		
Supported Living Services	\$ 32,000,000	\$ 31,667,862	26%	\$ 332,138	\$ 16,000,000	\$ 47,667,862	\$	\$ 332,138
Community Care Facilities	29,000,000	28,449,113	23%	550,887	14,250,000	42,699,113		800,887
Day Programs	26,333,333	25,692,321	21%	641,012	17,000,000	42,692,321		807,679
Behavioral Services	17,500,000	17,378,071	14%	121,929	8,850,000	26,228,071		21,929
Other	21,820,249	19,133,427	15%	2,686,822	8,500,000	27,633,427		(5,163,707)
Total POS services	\$ 126,653,583	\$ 122,320,794	99%	4,332,789	\$ 64,600,000	\$ 186,920,794	\$	(3,201,074)
Receipts from ICFs for SPA services	\$ (3,600,000)	(3,430,117)	-3%	(169,883)	(1,750,000)	(5,180,117)		(19,883)
Community Placement Plan (CPP)	\$ 1,970,819	1,311,312	1%	659,507	1,645,000	2,956,312		83
Total POS & CPP Services	\$ 125,024,402	\$ 123,632,106	100%	\$ 1,392,296	\$ 64,495,000	\$ 184,696,989	\$	(3,220,874)
Operations Expense (OPS)								
Personnel	\$ 8,633,333	\$ 8,734,746	57%	(101,413)	\$ 4,200,000	\$ 12,934,746	\$	15,254
Benefits	2,666,667	2,876,355	19%	(209,688)	1,100,000	3,976,355		23,645
Facilities/Insurance	1,216,667	1,170,706	8%	45,961	655,000	1,825,706		(706)
Equipment / General office	353,333	226,286	1%	127,047	300,000	526,286		3,714
Consultants	330,000	311,278	2%	18,722	180,000	491,278		3,722
Mileage	180,000	153,537	1%	26,463	115,000	268,537		1,463
Legal	200,000	193,248	1%	6,752	100,000	293,248		(6,752)
Communications	83,333	58,720	0%	24,613	70,000	128,720		3,720
Grants	131,933	7,119	0%	124,814	175,000	182,119		15,781
Other Expenses	(80,369)	(96,685)	-1%	16,316	30,000	(66,685)		(53,869)
Total Operations Expense	\$ 13,714,897	\$ 13,635,310	90%	79,587	\$ 6,925,000	\$ 20,560,310	\$	12,036
Community Placement Plan (CPP)	\$ 1,564,956	1,569,601	10%	(4,645)	777,833	2,347,434		-
Total OPS & CPP Expenses	\$ 15,279,853	\$ 15,204,911	100%	\$ 74,942	\$ 7,702,833	\$ 22,907,744	\$	12,036
Total	\$ 140,304,255	\$ 138,837,017		\$ 1,467,238	\$ 72,197,833	\$ 207,604,733	\$	(3,208,838)
DDS Contract Allocations 2017/18								
Preliminary Allocation	6/1/2017	\$ 137,091,752		\$ 15,720,882		\$ 152,812,634	71%	
1st Amendment D-1	8/25/2017	52,888,622		4,817,023	1,890,362	59,596,007	28%	
1st Amendment D-1 CPP		2,833,880		-	-	2,833,880	1%	
2nd Amendment D-2 MHA grant	2/2/2018	-		197,899		197,899	0%	
2nd Amendment D-2 CPP	2/2/2018	122,349		457,072		579,421	0%	
2nd Amendment D-2	2/2/2018	141,494		(163,458)		(21,964)	0%	
Total Allocation		\$ 193,078,097		\$ 20,572,346	\$ 2,347,434	\$ 215,997,877	100%	

NBRC Month End Cash Balances FY2017/18





610 Airpark Road, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

2351 Mendocino Avenue, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

**FAIR HEARING & MEDIATION UPDATE
MARCH 1- MARCH 31, 2018**

- | | |
|----------------------------|---|
| Day Program ASL
(17-29) | <u>Reason for Appeal:</u> Claimant appeals denial of day program with ASL.
<u>Ruling:</u> Fair Hearing request granted. |
| Eligibility
(17-31) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Fair Hearing request pending. |
| Eligibility
(17-35) | <u>Reason for Appeal:</u> Claimant appeals denial of eligibility.
<u>Ruling:</u> Fair Hearing request pending. |
| SLS
(17-37) | <u>Reason for Appeal:</u> Claimant filed a fair hearing request without a notice of action issued.
<u>Ruling:</u> Fair Hearing request denied in part. |
| SLS
(17-38) | <u>Reason for Appeal:</u> Claimant filed a fair hearing request without a notice of action issued.
<u>Ruling:</u> Fair Hearing request denied in part. |
| SLS
(17-39) | <u>Reason for Appeal:</u> Claimant filed a fair hearing request without a notice of action issued.
<u>Ruling:</u> Fair Hearing request denied in part. |

Consumer Advocate Report

March 1, 2018 – March 31, 2018

I was able to contact four consumer advocate groups but they need to get back to me about when to meet. Thus, I haven't met with any groups yet. One consumer is extremely interested in starting one. I'll follow-up with him this month.

There was an In-Home Support Service Advisory Committee meeting on March 15th and wages for providers signing in electronically, and our booth at the county Fair are the main issues. There is a Disability Day on June 27th to meet with our legislators regarding issues affecting us. More information to follow as they develop.

I continue to assist service coordinators with their cases and I am still the DDS Conservator designee. This is confidential I cannot report on

Thank you

Submitted by:

Randy Kitch

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,372	14.8 %	MALES	5,913	63.8 %	OWN HOME	6,620	71.4 %
3 - 17	2,631	28.4 %	FEMALES	3,350	36.1 %	ILS	619	6.6 %
18 - 40	3,321	35.8 %			SLS	665	7.1 %	
41 - 60	1,289	13.9 %			DC	70	.7 %	
61 - 80	619	6.6 %			SNF	58	.6 %	
					ICF	231	2.4 %	
80 & OLDER	31	.3 %			CCF	739	7.9 %	
					FOSTER CARE	190	2.0 %	
					OTHER	71	.7 %	
TOTAL:	9,263	100.0 %	TOTAL:	9,263	100.0 %	TOTAL:	9,263	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL	COUNTY	NUMBER	% TO TOTAL
MIXED	699	7.5 %	AUTISM	2,199	23.7 %	28. NAPA	1,192	12.8 %
ASIAN	235	2.5 %	EPILEPSY	1,083	11.6 %	48. SOLANO	3,838	41.4 %
BLACK	842	9.0 %	CEREBRAL PALSY	908	9.8 %	49. SONOMA	4,094	44.1 %
FILIPINO	337	3.6 %	MENTAL RETARDATION	4,809	51.9 %			
NATIVE AMERICAN	36	.3 %	OTHER	1,014	10.9 %			
POLYNESIAN		.0 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					
SPANISH/LATIN	2,228	24.0 %						
WHITE	4,390	47.3 %						
OTHER	151	1.6 %						
UNKNOWN	345	3.7 %						
TOTAL:	9,263	100.0 %				OTHER -	139	1.5 %
						TOTAL:	9,263	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	23	.2 %	1	1,082	11.6
ENGLISH	7,573	81.7 %	2	7,577	81.7
SPANISH	1,519	16.3 %	0	534	5.7
OTHER LATIN LANG.		.0 %	3		
CANTONESE CHINESE	7	.0 %	8	70	
MADRIN CHINESE	4	.0 %	P		
JAPANESE	2	.0 %			
VIETNAMESE	15	.1 %			
KOREAN	3	.0 %			
LAOTIAN	5	.0 %			
CAMBODIAN	4	.0 %			
OTHER ASIAN LANG.	3	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	103	1.1 %			
TOTAL	9,263	100.0 %	TOTAL	9,263	100.0



NBRC Community Services

Become an NBRC Vendor! Visit the NBRC website:
<http://nbrc.net/service-providers/becomeavendor/>

Resource Development

The Resource Development Department received 7 requests for vendorization during the month of February and vendored 5 new service providers. Please join NBRC in welcoming the new vendors below to the North Bay Regional Center vendor community.

New Vendors

Welcome to the Team!

- ERAH, LLC-Adult Residential Facility for Persons with Special Healthcare Needs-Sonoma County
- Autism Intervention Professionals-Behavior Intervention-Sonoma County
- Redwood Behavioral Services-Behavioral Intervention Children-Sonoma County
- Redwood Behavioral Services-Behavioral Intervention Adults-Sonoma County
- Greenhouse East-Residential Facility for Elderly-Sonoma County



Quality Assurance

During the months of February 2018 the Quality Assurance Unit was hard at work collaborating with vendors and NBRC staff to support individuals served.

16 Community Care Facility Title 17 Reviews 1 Supported Living Service Review 54 Vendors received QA technical assistance 60 QA assistance to NBRC employees	78 Individuals @ Day Program Arrangement Committee 87 Individuals @ Living Arrangement Committees 17 SIRs Follow Up by QA Unit 1 Vendor Trainings
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Special Incident Report and Risk Mitigation



- The February report reflects that vendors are out of compliance 22% for this reporting period (34% & 38% for the last 2 reporting periods). The statewide average for November is 23.27%.
- Vendors have started to receive notices of late reporting of SIRs and continue to work with NBRC on compliance requirements.
- Statewide Risk Management and Planning Committee met at SARC on 2/22/18. Agenda included reviewing of SIRs, shared resources, and redesign of Risk Management website. Mission Analytics provided an overview of their new website and ACRC presented their best practices for SIR reporting.
- DDS and Mission Analytics continues to encourage the promotion of the DDS SafetyNet website (<http://www.ddssafety.net/>) that provides user-friendly information on topics such as health, safety, and everyday life.

Visit <http://nbrc.net/service-providers/calendars/> for more information on upcoming vendor trainings.

Meeting Minutes

NBRC Vendor Advisory Committee
North Bay Regional Center, Napa

March 13, 2018

I. Introductions and Acceptance of Minutes	
<p><input checked="" type="checkbox"/> Call to Order Holly Pagel, VAC Co-Chair, called the meeting to order at 10:34 am</p> <p><input checked="" type="checkbox"/> quorum met</p> <p><input checked="" type="checkbox"/> previous meeting minutes M/S/C: Karen/Kelley/unan.</p>	<p><u>VAC Co-Chairs</u></p> <p><input checked="" type="checkbox"/> Holly Pagel, Connections for Life (VAC Facilitator) <input checked="" type="checkbox"/> Linda Plourde, Bayberry, Inc. (VAC Board Representative)</p> <p><u>VAC Membership</u></p> <p><input checked="" type="checkbox"/> Elizabeth Clary, Alchemia <input checked="" type="checkbox"/> Karen Farnsworth, California Programs for the Autistic <input checked="" type="checkbox"/> Kelley Hanson, PACE Solano <input checked="" type="checkbox"/> Mike Lisenko, UCP of the North Bay <input checked="" type="checkbox"/> Karen Lustig, Aldea Supported Living Services <input checked="" type="checkbox"/> David Mauger, C. House <input checked="" type="checkbox"/> Lauren Meikeljohn, Becoming Independent <input checked="" type="checkbox"/> Andrea Mendoza, REI/CHDC <input type="checkbox"/> Michelle Ramirez, On My Own <input checked="" type="checkbox"/> Ali Tabatabai, New Leaf</p> <p><u>NBRC Staff</u></p> <p>Ivan Arce, Quality Assurance Monitor Isabel Calder, Fiscal Services Manager January Crane, Federal Revenues Manager Joanne Giardello, Case Management Supervisor Deanna Mobley, Associate Director Gabriel Rogin, Executive Director Seneca St. James, Quality Assurance Monitor Sarah Stamps, SIR Coordinator</p> <p><u>General Members</u></p> <p>Adria Carson, On My Own Kandi Cotter, Liberty Debbi Davis, Special Care SLS Julie Grindell, Enriching Lives Jesse Hansen, Dungarvin Caitlin Young Hermosillo, North Bay Industries Stan Higgins, Oaks of Hebron Morgan Hobbs, Lynn & Darla SLS Kristina Holden, R&D Transportation Sherri Kimbell, CBEM Marie Marchese, R&D Transportation Eric Martin, Oaks of Hebron Stacey Martinez, Arc - Solano Lori Ojeda, Sonja Corina SLS Darian Pazdel, PRIDE Industries Julie Philpott, Solano Diversified Services Shannon Steele, Skills for Life Dawn Strong, Skills for Life Kelly Weber, CBEM</p>

II. Agenda changes/Additions/Trainings	
	There were no agenda changes.
III. Group Reports	Summary
	<p>Napa-Solano Vendor Group: The Napa-Solano Vendor Group's next meeting is March 29.</p> <p>Sonoma Vendor Group:</p> <ul style="list-style-type: none"> • The Sonoma Vendor Group met earlier in the month. Attendance was limited due to the CDSA conference in Sacramento. • The group discussed the 3/1/18 SLS rate changes and the requirements of the HCBS waiver. • Karen Farnsworth, Executive Director of California Programs for the Autistic, announced that she is leaving June 30, 2018. Karen will send a job posting link to Holly for distribution. <p>North Bay Housing Coalition: Holly directed the group to Mary Eble's housing report sent March 12.</p> <p>Trade Associations:</p> <ul style="list-style-type: none"> • Many persons served and service providers testified at the California Assembly Human Services Subcommittee #1 hearing on March 12. The Senate Human Services Subcommittee #3 hearing takes place March 15. • CDSA - The California Disability Services Association (CDSA) is working toward the following legislative objectives: <ul style="list-style-type: none"> ○ Reallocating developmental center money to community services with the closure of Sonoma Developmental Center ○ Broadening understanding of the impact of regional minimum wage increases and other unfunded mandates ○ Elimination of 4 furlough days/ "holidays" in the Governor's budget ○ 4% across the board rate increases that sunset when the DDS rate study is complete • The Arc/UCP - The Arc-United Cerebral Palsy California Collaboration is working on the same objectives as CDSA. • CSLN - CSLN is addressing issues connected to an In-Home Supportive Services (IHSS) overtime lawsuit. When one direct service employee has dual employers (eg. IHSS and an independent or supported living services agency), there is a question over who is responsible for overtime. <p>NBRC Report: Gabriel Rogin reported on the NBRC Board meeting and other Regional Center topics:</p> <ul style="list-style-type: none"> • Gabriel has had opportunity to visit a number of service provider organizations and becomes increasingly enthusiastic about the work going on in the North Bay. He is inspired by the energy, passion, dedication, innovation he is seeing and looks forward to more information, partnership, and collaboration. • The Director of Client Services position will be filled within 30 days. He noted that NBRC is highly focused on the SDC closure, with staff and service providers working "tirelessly." 58 NBRC service recipients remain at SDC, and NBRC has a goal that they will leave by August, ahead of the December 31, 2018 deadline. • NBRC heard provider concerns regarding the SLS tier-to-hourly

	<p>rate change and will do everything possible to collaborate with and support SLS providers. Because this change is dictated by the State of California, NBRC's power and authority is limited.</p> <ul style="list-style-type: none"> • Cal-Mentor has given notice on an ICF-DD-CN (medically fragile) home. NBRC is working collaboratively with Mentor to identify options for the home's residents • NBRC has completed outreach to communities to discuss POS disparities and has received feedback that some communities are not feeling respected or welcomed by NBRC. NBRC is "doubling down" on efforts to reach out. • DDS is exploring broadening the Community Placement Plan to the Community Resource Development Plan. This may mean more flexibility in some of the gaps that exist in services. • There may be a call soon for NBRC Board members pursuant to NBRC's obligation to represent the demographics of communities served. Gabriel will be in touch regarding specifics. • Gabriel will be attending Association of Regional Center Agencies (ARCA) next week. ARCA's priorities include: the Holden bill, restoring funding social recreation and camp services, opposing reinstatement of uniform holiday schedule, adequate funding for caseloads for self-determination, minimum wage funding adjustment, paying close attention to the DDS rate study, and working with DDS to make health and safety waivers more effective. • ARCA's Grass Roots Day is scheduled for March 20 in Sacramento <p>Services and Vendor Relations:</p> <ul style="list-style-type: none"> • Isabel Calder reported that NBRC is reviewing programs' CPA audit reviews pursuant to negotiated rate services. • Isabel shared that some service providers have asked for health and safety exceptions. NBRC has rolled out a new template to support this process. • Lauren Meiklejohn reported that in response to changes to the SLS rate structure, Becoming Independent made the decision to close its Napa program, affecting 26 service recipients and laying off 16 staff. Kelley Hanson mentioned the community staffing crisis and the hope that BI staff will find new positions. • Renee Fannin mentioned a challenge with not rolling over the health and safety exceptions to the new rate structure. • Isabel mentioned it is important to bill under the correct subcode with proper back-up documentation. She encouraged deferring billing if providers are not prepared to bill. Billing a partial month will not work, as it flags as a duplicate billing at DDS. NBRC's check run is always on the 14th, unless it falls on a weekend. <p>Residential Services Subcommittee: David and Maura worked together on a flyer to publicize the subcommittee. They postponed the March meeting with the hope of reaching more residential service providers. The next meeting is scheduled for April 6.</p>
<p>IV. Community Concerns/Clarifications/ Presentations</p>	
	<p>Presentation: Cole Kinney Cole Kinney of G2 Insurance Services provided an overview of property and casualty insurance, certificates of insurance, ways to avoid claims, steps when contracting with others, and exclusions from workers' compensation. Cole highlighted the importance of cyber-security policies.</p>

V. NBRC Policies and Procedures	Summary
	<p>Policies and Procedures:</p> <ul style="list-style-type: none"> • Gabriel noted that Regional Centers are required to send out an annual statement to each person served outlining the services they receive and how much they cost. NBRC is putting processes in place to meet this requirement. • NBRC is in the process of revising its respite policy and accompanying processes. • Ali brought up the need to reach out to communities regarding processes like respite. January Crane will follow up. <p>January Crane reported on the following:</p> <ul style="list-style-type: none"> • Disability Rights California now requires an additional form in reporting specific types of incidents. A Regional Center or DDS Special Incident Report or Department of Social Services SOC341 will not suffice. NBRC will host a training on this process. • NBRC is hosting an SIR training next week • The CPP Request for Proposal process closes 3/15/18. Interested providers should direct questions to Shawan Casborn or Courtney Singleton. • The Solano County Transition Fair takes place this week. • DDS is requiring enrollment in the Medicaid Waiver and 1959 SPA programs. NBRC has experienced a 54 to 78 percent jump in enrollment for these programs. • Julie Parrish is leaving NBRC at the end of next week.
VI. New Business	Summary
	<p>SLS committee: Renee Fannin reported on the SLS committee's first meeting, which took place immediately before the VAC, and read a purpose statement. Gabriel will identify a representative from NBRC to be a liaison to this committee.</p> <p>Linda Plourde shared information on the House Resolution 620 - The ADA Education Reform Act. Linda urged that community members call and email Senator Dianne Feinstein. HR 620 would make it more difficult for a person with a disability to take action against a business s/he cannot access by requiring the person making the complaint to engage in a very specific and intricate process. This weakens the ADA as it makes the person with a disability responsible for enforcing the law.</p>
VII. Announcements	Summary
	<p>Stan Higgins announcement his retirement from Oaks of Hebron. Eric Martin will assume the role of Executive Director 4/1/18.</p> <p>Lauren Meiklejohn announced her retirement as of 4/30/18.</p> <p>Elizabeth Clary acknowledged Stan and Lauren for their careers in service to people with disabilities and mentioned that the Sonoma County vendor group will be putting together a no-host lunch to celebrate their transition.</p> <p>Elizabeth acknowledged the work that went into planning to 10th annual Sonoma County Transition Fair and highlighted the contributions and leadership of NBRC Service Coordinator Regina Rivas.</p>

	<p>Elizabeth mentioned the March 10 shooting at Pathway Home in Yountville. This incident hits very close to home for many in the human services field.</p> <p>Isabel noted that NBRC's fiscal year audit is scheduled for July 2018.</p>
Adjourn	
	The meeting concluded at 11:33 am.

Minutes submitted by: Elizabeth Clary

Contract Approval Request
April 4, 2018
North Bay Regional Center Board of Directors
Contracts over \$250,000

Vendor: Brilliant Corners Fiscal Year: 2016-17

1. Request Approval

Amend Brilliant Corners 2016-17 Housing Contract to include the below funds:

Acquisition Start Up Funding: \$250,000

Renovation Start Up Funding: \$250,000

Purchase and renovate a 4-bed Specialized Residential Facility for persons moving out of Porterville Developmental Center with developmental disabilities and forensic needs. The home will be located in Solano County.

2. Request Approval

Amend Brilliant Corners 2016-17 Housing Contract to include the below funds:

Acquisition Start Up Funding \$12,595

Renovation Start Up Funding \$392,799

To renovate an Enhanced Behavioral Support Home (EBSH) located in Sonoma County to serve individuals transitioning from Sonoma Developmental Center.

3. Request Approval

Amend Brilliant Corners 2016-17 Housing Contract to include the below funds:

Additional Renovation Start Up Funding: \$16,260

To renovate an Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN) located in Sonoma County serving individuals transitioning from Sonoma Developmental Center. Funds will be used to construct a fence per Community Care Licensing regulations and to install a garage door to accommodate storage for specialized supplies needed by individuals served.

North Bay Regional Center Board of Directors Meeting 4/6/18
Sonoma Developmental Center Updates

55	Clients at SDC
38	Clients moved from SDC

9	Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN)
6	Enhanced Behavioral Support Home (EBSH)
14	Specialized Residential Facility (SRF)
29	Total Homes for SDC Clients

Homes By County and Completion

Sonoma County

7	Adult Residential Facility for Persons with Special Health Care Needs (ARFPHSN)
----------	---

5	Done clients moved in
2	Done construction- Provider hiring, furnishing and licensing

5	Enhanced Behavioral Support Homes (EBSH)
----------	--

1	Done clients moved in
1	Done Construction- Provider hiring, furnishing and licensing
3	Active construction

5	Specialized Residential Facility (SRF)
----------	--

1	Done clients moved in
1	Licensed
2	Provider furnishing/licensing
1	Active construction

Solano County

2	Adult Residential Facility for Persons with Special Health Care Needs (ARFPHSN)
----------	---

2	Active construction target completion 5/15/18
---	---

1	Enhanced Behavioral Support Homes (EBSH)
----------	--

1	Active construction target completion 6/11/18
---	---

9	Specialized Residential Facility (SRF)
----------	--

4	Done clients moved in
4	Done Construction- Provider licensing, furnishing and hiring staff
1	Active Construction

North Bay Regional Center Board of Directors Meeting 4/6/18
Sonoma Developmental Center Updates

55	Clients at SDC
38	Clients moved from SDC

9	Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN)
6	Enhanced Behavioral Support Home (EBSH)
14	Specialized Residential Facility (SRF)
29	Total Homes for SDC Clients

Homes By County and Completion

Sonoma County

7	Adult Residential Facility for Persons with Special Health Care Needs (ARFPHSN)
----------	---

5	Done clients moved in
2	Done construction- Provider hiring, furnishing and licensing

5	Enhanced Behavioral Support Homes (EBSH)
----------	--

1	Done clients moved in
1	Done Construction- Provider hiring, furnishing and licensing
3	Active construction

5	Specialized Residential Facility (SRF)
----------	--

1	Done clients moved in
1	Licensed
2	Provider furnishing/licensing
1	Active construction

Solano County

2	Adult Residential Facility for Persons with Special Health Care Needs (ARFPHSN)
----------	---

2	Active construction target completion 5/15/18
---	---

1	Enhanced Behavioral Support Homes (EBSH)
----------	--

1	Active construction target completion 6/11/18
---	---

9	Specialized Residential Facility (SRF)
----------	--

4	Done clients moved in
4	Done Construction- Provider licensing, furnishing and hiring staff
1	Active Construction