

Attachment A
ADMINISTRATIVE EXPENDITURES REPORT
2024-2025

Regional Center: North Bay Regional Center
Date Completed: 11/25/25
Contact Person: Barrie Gordon, Controller
Telephone: (707) 256-1118

[Welfare & Institutions Code \(WIC\) Section 4639.5 requires regional centers to report expenditures from the regional center operations budget for all administrative](#)

INSTRUCTIONS:

Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2024-2025, including:

- only those expenditures made from the regional center Operations Budget;
- all administrative services purchased including, but not limited to managerial, consultant, accounting, personnel, labor relations, and legal services; and
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended FY 24-25
1ST CONTACT DATABASES	IT	Consulting	\$3,355.00
4IMPRINT, INC.	Printing	Service	\$815.88
ABBOTT CUSTOM ELECTRIC	Building	electrical repairs	13,852.90
ACCESS (INFORSTOR, INC)	CHART SCANNING EXPENSE	HIPAA	\$18,249.81
ACCESS ANSWERING SERVICE	Communication	Answering service	9,000.00
Airslate	Contractor	Contractor	\$44,444.00
ALLIANCE MEMBER SERVICES	INSURANCE	Premiums	\$123,321.00
ALLIED INFORMATION	CHART SCANNING EXPENSE	HIPAA	\$5,287.00
ALLIED MEDICAL WASTE	Admin	shredding	\$518.97
AMERITAS LIFE INSURANCE	INSURANCE	Premiums	\$259,615.48
ARTHUR J. GALLAGHER	INSURANCE	Premiums	48,023.00
ASSOCIATION OF REGIONAL	Membership	Dues	\$107,485.00
AT&T	Communication	Internet inter office communication	\$83,110.00

BAY ALARM COMPANY	Facility Security	Monthly service	\$34,797.00
BEST BEST & KRIEGER LLP	Legal	legal	\$2,567.00
BOTANICAL BUS	Workshops	LACC	\$15,000.00
CA DEPT OF JUSTICE	Background Checking	fingerprinting	\$1,000.00
CA PUB EMP RETIREMENT SYS	Health benefits	Premiums	\$4,613,806.00
CALIF PUBLIC EMPLOY RETIR	CalPERS RETIREMENT	Employee Retirement	\$617,194.00
CALPERS	CalPERS RETIREMENT	Employee Retirement	\$42,003,339.00
CINTAS CORP	Facilities	Cleaning	\$4,996.00
CIRCLEUP EDUCATION	training	Management training	\$68,547.00
CITY OF SANTA ROSA	Parking	parking	\$15,125.00
CLIMATEPRO	Air solutions	Airfiltation	\$1,199.00
CLOUDSAFE GROUP, LLC	IT	Consulting	\$32,425.00
COIT SERVICES, NB, INC.	Cleaning services	Cleaning services	\$22,864.00
CONCERN: EMPLOYEE	Health benefits	Premiums	\$1,267.35
CONSENSUS CLOUD SOLUTIONS	IT	Consulting	\$11,858.03
EATIVE VISION PRINTING	Printing	Service	\$57,162.98
DEPT OF DEV SERV.	Contract-nurse	Personnel	\$173,932.00
DEPT OF MOTOR VEHICLES	Staffing	Records	\$730.00
DOCUSHARE, LLC	Electronic file storage	HIPAA	\$89,250.00
EVOLUTION CONSULTING	Management	Consulting	\$10,500.00
FASTSIGNS - 65001	Printing	Service	\$9,754.00
GUTIERREZ DENTAL	Dental Broker	Consulting	\$4,327.00
INDEED, INC.	Staffing	Staff Recruitment	\$51,500.00
INDEPENDENT FACILITATOR	SDP	Consulting	\$22,498.00
INTERPRETING & CONSULTING	Translation	Communication	\$58,835.00
JAKE STEBNER	Legal	Consulting	\$110,000.00
JOHN JOYNER	IT	Website	\$300.00
JUSTIFACTS EDENTIAL	Staffing	Background screenings	\$8,388.00
KINETIC FLOW	Management	Consulting	\$11,676.00
LANE CHANGE CONSULTING	Management	Consulting	\$2,864.00
LANGUAGE LINE SVCS INC.	Communication	Translation services	\$9,287.00
LAW OFFICES OF RICHARD	Legal	Consulting	\$7,000.00
LITTLER MENDELSON, PC	Legal	Consulting	\$42,740.00
M&O AGENCIES, INC	DENTAL BENEFITS	Premiums	\$2,000.00

MAPTICIAN, INC.	IT	Appointments	\$13,623.00
MARATHON RUNNER	Postage / Freight	Postage Delivery Service	\$24,100.00
MRC - SMART TECHNOLOGY	IT	Consulting	\$825.00
MUSICK PEELER & GARRETT	Legal	legal	\$3,556.00
NEW YORK LIFE GROUP	LIFE BENEFITS	Premiums	\$146,586.00
ON DEMAND DIRECT MAIL LLC	Postage / Freight	Postage	\$17,272.00
P&A ADMINISTRATIVE	FSA	Premiums	\$97,122.00
PITNEY BOWES BANK INC	Postage / Freight	Postage	\$58,937.00
PITNEY BOWES GLOBAL	Postage / Freight	Postage	\$28,350.00
PLANETERIA MEDIA, LLC	IT	Website	\$7,150.00
PRE-SORT CENTER	Postage / Freight	Postage	\$9,716.00
PROPIO LANGUAGE SERVICES,	Communication	Translation services	\$7,722.00
RECOLOGY - VACAVILLE	Service	Reclamation	\$3,142.00
REDWOOD FIRE AND CASUALTY	INSURANCE	Workman's Comp	\$7,106.00
RINGCENTRAL, INC.	Communication	Web phones	\$109,222.00
ROTH STAFFING COMPANIES,	Staffing	Staff Recruitment	\$5,002.00
SATCOM GLOBAL, INC.	Communication	Satellite Phone Emergency	\$3,540.00
SMARTSHEET, INC.	IT	Consulting	\$4,992.00
SVT GRUPPE, INC.	Facility Security	Monthly service	\$1,200.00
TANDYM GROUP, LLC	Staffing	Staff Recruitment and temp services	\$683,386.85
TENISI TECH	IT	Consulting	\$385,747.97
THE MAHONEY GROUP	INSURANCE	Premiums	\$2,200.00
TONY B'S SEWER & DRAIN	repairs	Maintenance	\$330.00
TPX COMMUNICATIONS	Communication	web phones	\$3,465.00
UC DAVIS SPONSORED	training	staff training	\$122,421.00
VERIZON WIRELESS	Communication	Wireless services	\$11,978.00
WINDES	Auditors	Audit	\$65,985.00