

**North Bay Regional Center Board of Directors’
Cultural and Linguistic Competency Committee (CLCC)
January 25, 2024 at 12:00 pm**

Agenda

- I. Call to Order**
- II. Introduction**
- III. Review of Minutes of November 16, 2023**
- IV. Land Acknowledgement**
- V. Covenant for Brave Space**
- VI. CLC Updates**
 - a. NBRC Staff**
- VII. Board Policy Update**
 - a. Update on Revised Education and Wellbeing Policy**
 - b. Update on Revised Service Equity, Diversity and Inclusion Policy**
 - c. Update on Revised Lanterman Act Policy**
- VIII. Board Policy Review**
 - a. Outstanding Board Policies for review**
- IX. Public Comment**
- X. Meeting Adjourned**

The next CLCC meeting is on February 15, 2024 at 12:00 PM

**North Bay Regional Center Board of Directors’
Cultural and Linguistic Competency Committee (CLCC)
Thursday, November 16, 2023 at 12:00 PM**

Board Members Present: Rosemarie Pérez, Board President and CLCC Chair
Sara Speck, Board Secretary
Carl Vinson, Board Member

NBRC Staff Present: Gabriel Rogin, Executive Director
Mariam Guirguis, Executive Assistant–Compliance
Abigail Andrade, Community Outreach and Engagement Specialist
Anaid Carreno, Diversity and Equity Resource Developer
Jessica Hetherington, Specialized Service Coordinator

VAC Representative: Taylor Berry, VAC Representative

Minutes

I. Call to Order

Rosemarie Pérez, Board President and CLCC Chair, called the meeting to order at 12:00 PM and welcomed the Committee members and attendees for joining the meeting.

II. Introductions

The Committee members and attendees introduced themselves.

III. Review of Minutes

The Committee agreed that the minutes of October 5, 2023 meeting looked accurate.

IV. Land Acknowledgement

Rosemarie Pérez, Board President and Chair, recognized the Land Acknowledgement.

V. Covenant for Brave Space

The Committee reviewed the Covenant for Brave Space before moving onto the next agenda item.

VI. CLC Updates

a. NBRC Staff

- *Gabriel Rogin, Executive Director*, mentioned that DDS rolled out the implicit bias training for regional center staff as a continuation of their efforts to promote equity. DDS has contracted with EquitiFY to conduct the training series. An introductory webinar session is provided for staff to learn more about the training in addition to 6 online courses and one in-person session.

- Abigaile Andrade, Community Outreach and Engagement Specialist shared the below updates:
 - The attendance for “Trunk-or- Treat” event on October 31, 2023 was great with a good presence of families, clients, vendors and NBRC staff.
 - We hosted the English and Spanish Focus Group meetings in the month of October, and we received great feedback.
 - We have completed six NBRC presentations in Spanish to spread the word about our services within the month of October with the Neighborhood Initiative, which is a community-based organization in Napa.
 - We did a presentation to a community-based organization in Napa that focuses on violence and domestic violence.
 - We will be updating our 2024 Focus Groups meetings to include the educational workshops.
 - The next Focus Group meeting will be held on 01/17/2024 in person in Santa Rosa in Spanish, English and Tagalog. We will be holding a virtual session on 01/24/2024 at 10am and 3pm.
 - 2024 Focus Group meetings will be scheduled to take place on a quarterly basis starting February 13, 2024.
 - She will share with Rosemarie the contact details of the community-based organizations to explore potential interest in board membership.
 - She will follow up with Taylor Berry, VAC Representative, on any possibility of arranging Thanksgiving and Christmas events/gifts for clients.
- *Anaid Carreno, Diversity and Equity Resource Developer*, shared that a church will have a mini market and parents can sign up online to get free gifts.
- *Gabriel Rogin, Executive Director*, extended an invitation to *Anaid Carreno, Diversity and Equity Resource Developer*, to attend the Client Advisory Committee in May 2024 to share an overview of the diversity, equity, inclusion and belonging presentation.
- The Board would be invited to attend any open public meetings for discussions/conversations/awareness related to support rendered to our clients .

VII. Board Policy Follow-Up

a. Discussion on Education and Wellbeing Policy

- *Gabriel Rogin, Executive Director*, will share the draft policy with staff to get their feedback.

b. Discussion on Service Equity, Diversity and Inclusion Policy

- *Gabriel Rogin, Executive Director*, will share the draft policy with staff to get their feedback.

VIII. Board Policy Review

a. Lanterman Act Policy

- *Jessica Hetherington, Specialized Service Coordinator*, shared the updated draft version of the Lanterman Act Policy with the Committee.
- The Committee agreed to share the draft policy with the Public Policy Committee, Client Advisory Committee and staff to get their feedback.

- *Gabriel Rogin, Executive Director*, will check the language used in the Lanterman Act about services and support with access so we can adhere to the same.

IX. Public Comment

- The Committee agreed to cancel the next meeting on December 21, 2023 and reconvene on January 18, 2024.
- The Committee agreed to look at the outstanding policies that require review and re-order by CLCC.
- Taylor Berry, VAC Representative, shared that she always gets positive feedback by NBRC Service Coordinators that they are appreciative of the efforts and support extended by NBRC for their commitment and hard work.

X. Meeting Adjourned

Rosemarie Pérez, Board President and CLCC Chair, expressed her appreciation for the discussion and collaboration and wished everyone Happy Holidays.

Rosemarie Pérez, Board President and CLCC Chair, adjourned the meeting at 12:55 PM.

The next CLCC meeting will be held on *January 18, 2024 at 12:00 PM.

*The meeting will be postponed to January 25th due to ARCA meetings.