

**North Bay Regional Center Board of Directors’
Cultural and Linguistic Competence Committee (CLCC)
January 26th, 2023 at 12:00 pm**

Agenda

- I. Call to Order**
- II. Introduction**
- III. Review of Minutes**
- IV. Land Acknowledgement**
- V. Covenant for Brave Space**
- VI. CLC Updates**
 - a. NBRC Staff**
 - b. VAC CLC Committee**
- VII. Board Policy Follow-Up**
 - a. Discussion on Education and Prevention Policy**
 - b. Discussion on Service Equity Policy**
 - c. Draft NBRC Mission Statement**
- VIII. Board Policy Review**
 - a. Lanterman Act**
- IX. Public Comment**
- X. Meeting Adjourned**

The next CLCC meeting is on February 16, 2023 at 12:00 PM.

**North Bay Regional Center Board of Directors’
Cultural and Linguistic Competency Committee (CLCC)
Thursday, December 15, 2022 at 12:00 PM**

Board Members Present: Rosemarie Pérez, Board President and CLCC Chair
Sara Speck, Board Secretary

NBRC Staff Present: Gabriel Rogin, Executive Director
Jennifer Crick, Director of Administrative Services
Mariam Guirguis, Executive Assistant–Compliance
Jessica Hetherington, Specialized Service Coordinator
Abigail Andrade, Community Outreach and Engagement Specialist
Anaid Carreno, Diversity and Equity Resource Developer

Minutes

I. Call to Order

Rosemarie Pérez, Board President and CLCC Chair, called the meeting to order at 12:02 pm.

II. Introductions

The committee and attendees introduced themselves.

III. Review of Minutes

The committee agreed that the minutes from the November 17, 2022 meeting looked accurate.

IV. Land Acknowledgement

Rosemarie Pérez, Board President and Chair, recognized the Land Acknowledgement.

V. Covenant for Brave Space

The committee reviewed the Covenant for Brave Space before moving onto the next agenda item.

VI. CLC Updates

a. NBRC Staff

Gabriel Rogin, Executive Director, reported in continuation of UC Davis interviews with the individuals and families who are receiving low or no purchase of services to develop a survey, they are looking for people, individuals and families who speak Mandarin and Vietnamese.

He asked the committee to spread the word if anyone happens to have connections with people who speak these languages.

Abigail Andrade, Community Outreach and Engagement Specialist, reported that the first Advisory Committee for the Language Access and Culture Plan meeting will be held on Monday, December 19, 2022 with Spanish interpretation. She also noted that we are working on connecting with other community partners. Moving forward, we will set up a meeting with the Sonoma County Health Project as a new connection since they think that some many of their visitors may be eligible for our services.

Rosemarie Pérez, Board President and CLCC Chair, suggested reaching out to the two health clinics in Santa Rosa where one of them focus on developmentally disabled people. One of them focuses on the people with developmental disabilities.

b. VAC CLC Committee

Gabriel Rogin, Executive Director, reported that VAC is still working on the calendar of holidays/events. VAC is close to figuring out the details for the cultural humility training for service providers. VAC will try to engage the Vendor Advisory Committee in conversations on more engagement by service providers.

Gabriel Rogin, Executive Director, read out NBRC's mission statement that is "to empower, respect and serve each child and adult with or at risk of developmental disabilities, while promoting the health and wellbeing of each individual, their families and our community". He reported that the Strategic Planning Committee would like to get feedback from CLCC on the "at risk" term following some earlier conversations on the same subject. The earlier conversations were about not to focus so much on preventing developmental disabilities as much as educating. So, there is a question about whether to use the "at risk" language or say it in a different way.

Jennifer Crick, Director of Administrative Services, suggested using the term "risk factors" rather than "at risk"

Gabriel Rogin, Executive Director, suggested using the phrase "people have the potential of developing a developmental disability or potential of being diagnosed with a developmental disability".

Rosemarie Pérez, Board President and CLCC Chair, suggested using the language of "provisional" and "could potentially develop" when we accept people with developmental disabilities.

VII. Board Policy Follow-Up

a. Updated –Education and Prevention Policy

The Committee decided to defer the Education and Prevention Policy to our next meeting.

b. Updated – Service Equity Policy

Gabriel Rogin, Executive Director, presented two service equity policies from Alta California Regional Center and North Los Angeles County Regional Center.

The Committee likes the flow of Alta RC to outline their policy. The Committee expressed their interest in taking some parts of both policies to come up with an updated version of our policy. The Committee would lean to the flow that starts with the law, acknowledgement of societal inequity then the mission statement followed by the internal and external purposes of the policy.

Positive Images' feedback was great on our policy. They said we might want to conduct ongoing training for staff and community in addition to developing policies. ARCA's also provided feedback.

Gabriel Rogin, Executive Director, suggested forming a small group to look at our draft and come up with best pieces of these two policies to come up with a new draft that incorporates the changes.

VIII. Board Policy Review

a. Lanterman Act

Rosemarie Pérez, Board President and CLCC Chair, inquired on the best way to determine which what components of the Lanterman Act Policy should be highlighted.

We recognized that not all NBRC staff members are not familiar with the Lanterman Act. So, we need to be familiarized with the Act to be able to assist the families while adhering to its principles.

The Committee discussed about having training internally for staff and externally for families that received services to understand how we function and how the Lanterman Act impacts the services. Also, to include the mission statement in the policy that would reiterate our commitment and efforts to follow and adhere to these principles.

There is a brief training on different components of the Lanterman Act as part of the orientation for the new hires upon joining NBRC, but it doesn't address the history of the Act.

Jessica Hetherington, Specialized Service Coordinator, shared a document that is part of the Specialized Service Coordinators Training Series that includes the Lanterman Act.

Jennifer Crick, Director of Administrative Services, shared YouTube video link on "We are here to speak for justice" that outlines the history of the Lanterman Act in English and Spanish subtitles that would be good resource to share with the families and post on our website as well.

The link is: <https://www.youtube.com/watch?v=ZBVAPDQInXg>

Gabriel Rogin, Executive Director, will start drafting the new format of the policy with what the committee shared.

IX. Public Comment

No discussion.

X. Meeting Adjourned

Rosemarie Pérez, Board President and CLCC Chair, expressed her appreciation for the discussion and wished everyone Happy Holidays.

Rosemarie Pérez, Board President and CLCC Chair, adjourned the meeting at 1:00 PM.

The next meeting CLCC meeting will be held on January 26, 2023 at 12:00 PM