

**North Bay Regional Center Board of Directors’  
Cultural and Linguistic Competency Committee (CLCC)  
October 5, 2023 at 12:00 pm**

**Agenda**

- I. Call to Order**
- II. Introduction**
- III. Review of Minutes of August 31, 2023**
- IV. Land Acknowledgement**
- V. Covenant for Brave Space**
- VI. CLC Updates**
  - a. NBRC Staff**
  - b. All Staff Meeting prep**
- VII. Board Policy Follow-Up**
  - a. Discussion on Revised Education and Wellbeing Policy**
  - b. Discussion on Revised Service Equity, Diversity and Inclusion Policy**
- VIII. Board Policy Review**
  - a. Discussion on Revised Lanterman Act**
- IX. Public Comment**
- X. Meeting Adjourned**

**The next CLCC meeting is on November 16, 2023 at 12:00 PM**  
(The CLCC meeting scheduled on October 19 has been cancelled)

**North Bay Regional Center Board of Directors’  
Cultural and Linguistic Competency Committee (CLCC)  
Thursday, August 31, 2023 at 12:00 PM**

**Board Members Present:** Rosemarie Pérez, Board President and CLCC Chair  
Sara Speck, Board Secretary  
Taylor Berry, VAC Representative  
Joanne Giardello, Board Member and RRC Chair  
Rachel Ford, Board Member

**NBRC Staff Present:** Gabriel Rogin, Executive Director  
Courtney Singleton, Director of Community Services  
Mariam Guirguis, Executive Assistant–Compliance  
Abigail Andrade, Community Outreach and Engagement Specialist  
Anaid Carreno, Diversity and Equity Resource Developer

**Minutes**

**I. Call to Order**

*Rosemarie Pérez, Board President and CLCC Chair*, called the meeting to order at 12:00 PM and welcomed *Rachel Ford, new Board Member* and *Joanne Giardello, Board Member and Risk Reduction Advisory Committee Chair* for joining the meeting.

**II. Introductions**

The Committee and attendees introduced themselves.

**III. Review of Minutes**

The Committee agreed that the minutes of July 20, 2023 meeting looked accurate.

**IV. Land Acknowledgement**

*Rosemarie Pérez, Board President and Chair*, recognized the Land Acknowledgement.

**V. Covenant for Brave Space**

The Committee reviewed the Covenant for Brave Space before moving onto the next agenda item.

**VI. CLC Updates**

**a. NBRC Staff**

- *Gabriel Rogin, Executive Director*, shared that we will be submitting the Language Access and Cultural Competency Budget to DDS to apply for a grant funding for the coming year.
- *Abigail Andrade, Community Outreach and Engagement Specialist*, and *Anaid Carreno, Diversity and Equity Resource Developer*, presented an overview of Year-2 budget categories including new activities, new components, services and tools for a total amount of \$378,429.

- NBRC will be hosting a Parents Support Workshop series to give parents the opportunity to speak to other parents and share their experiences. A Licensed Marriage and Family Therapist will be providing individuals and parents with some therapy services as well.
- A suggestion came up to consider, at a later stage, holding sibling support groups discussions and including family/care providers.
- As part of Year-2 activities, NBRC will be hosting Focus Groups, educational workshops, inviting special guest speakers and holding public meetings/community conversations.

**b. “All Staff” Meeting**

- *Gabriel Rogin, Executive Director*, mentioned that he will be presenting and highlighting the importance of the ongoing efforts, outreach and duties of the CLCC in the next “All Staff” Meeting.

**VII. Board Policy Follow-Up**

**a. Discussion on Education and Wellbeing Policy**

- The policy will be shared with the Client Advisory Committee on September 22 and Vendor Advisory Committee on September 12 to get their feedback before it’s finalized. The draft policy will be shared with staff to get their feedback.

**b. Discussion on Service Equity, Diversity and Inclusion Policy**

- The IDEA Committee provided feedback to move all definitions to appear in the beginning of the policy before the description as a good flow. The changes will be incorporated and be shared with staff.

**VIII. Board Policy Review**

**a. Lanterman Act**

- The Committee read Jessica’s document related to the Lanterman Act and recommended keeping the two paragraphs following the first link, add policy statement, add the links with captions and include contact information either phone number or mailing address.
- The Committee recommended using the term “to access” instead of “to get” the services.
- The changes will be made and be presented at the next meeting.

**IX. Public Comment**

No discussion.

**X. Meeting Adjourned**

*Rosemarie Pérez, Board President and CLCC Chair*, expressed her appreciation for the discussion and collaboration.

*Rosemarie Pérez, Board President and CLCC Chair*, adjourned the meeting at 1:00 PM.

**The next CLCC meeting will be held on October 5, 2023 at 12:00 PM.**  
(The CLCC meeting has been rescheduled from September 21<sup>st</sup> to October 5<sup>th</sup>)