

**North Bay Regional Center Board of Directors’
Cultural and Linguistic Competency Committee (CLCC)
August 31, 2023 at 12:00 pm**

Agenda

- I. Call to Order**
- II. Introduction**
- III. Review of Minutes of July 20, 2023**
- IV. Land Acknowledgement**
- V. Covenant for Brave Space**
- VI. CLC Updates**
 - a. NBRC Staff**
 - b. All Staff Meeting prep**
- VII. Board Policy Follow-Up**
 - a. Discussion on Education and Wellbeing Policy**
 - b. Discussion on Service Equity, Diversity and Inclusion Policy**
- VIII. Board Policy Review**
 - a. Discussion on Lanterman Act – Review Jessica’s document**
- IX. Public Comment**
- X. Meeting Adjourned**

The next CLCC meeting is on August 31, 2023 at 12:00 PM

**North Bay Regional Center Board of Directors’
Cultural and Linguistic Competency Committee (CLCC)
Thursday, July 20, 2023 at 12:00 PM**

Board Members Present: Rosemarie Pérez, Board President and CLCC Chair
Sara Speck, Board Secretary
Breeanne Kolster, VAC Representative
Joanne Giardello, Board Member and Risk Reduction Advisory Committee Chair

NBRC Staff Present: Gabriel Rogin, Executive Director
Courtney Singleton, Director of Community Services
Mariam Guirguis, Executive Assistant–Compliance
Abigail Andrade, Community Outreach and Engagement Specialist
Jessica Hetherington, Specialized Service Coordinator
Anaid Carreno, Diversity and Equity Resource Developer

Minutes

I. Call to Order

Rosemarie Pérez, Board President and CLCC Chair, called the meeting to order at 12:00 PM and welcomed Joanne Giardello, Board Member and Risk Reduction Advisory Committee Chair for joining the meeting.

II. Introductions

The committee and attendees introduced themselves.

III. Review of Minutes

The committee agreed that the minutes of June 22, 2023 meeting looked accurate.

IV. Land Acknowledgement

Rosemarie Pérez, Board President and Chair, recognized the Land Acknowledgement.

V. Covenant for Brave Space

The committee reviewed the Covenant for Brave Space before moving onto the next agenda item.

VI. CLC Updates

a. NBRC Staff

- *Gabriel Rogin, Executive Director, shared that we are getting better feedback from the community regarding barriers to service access.*

- *Gabriel Rogin, Executive Director*, mentioned that the staff training on Diversity, Equity, Cultural and Humility will start on August 7, 2023. The training sessions are designed to be interactive, and we will get a better picture of how we can better support our staff.
- *Abigail Andrade, Community Outreach and Engagement Specialist*, shared that 2 Focus Group sessions for individuals and families that we serve, facilitated by CircleUp Education will take place on July 24.
- NBRC is going to distribute some backpacks to the individuals that we serve. We extend our appreciation to 24-hour Home Care who donated 150 backpacks to us.
 - The Solano County event will be held on July 31 from 2:30-4pm at Crystal Middle School.
 - The Sonoma County event will take place on August 7 from 1:30-3pm at John Reed Elementary School in Rohnert Park.
 - NBRC will be hosting a back-to-school event on August 4 from 1:30-3pm in our NBRC office.
- NBRC is partnering with “ParentsCAN” to host a “Parent Reunion”, which will be held on August 26, 2023 at Napa Valley College.
- *Jessica Hetherington, Specialized Service Coordinator*, will communicate with Beth to share some broader reaching ways on how we can structure the work that service coordinators do.
- *Gabriel Rogin, Executive Director*, emphasized that we must keep brainstorming about how we educate our broader community on the value of service coordination.

b. All Staff Meeting Prep

- *Gabriel Rogin, Executive Director*, asked for volunteers to assist him in planning for the All Staff Meeting in October to underscore the importance of equity and help our staff to understand the importance of the barriers that our families struggle with. That’s in addition to presenting and highlighting the importance of the ongoing efforts, outreach and duties of the CLCC.

VII. Board Policy Follow-Up

a. Discussion on Education and Wellbeing Policy

- *Courtney Singleton, Director of Community Services*, presented an update on the revised Education and Wellbeing Policy.
- The Committee agreed to replace “prevention” in the last bullet point with “early intervention support” and to replace “ensure” with “support” individuals we serve and their families to reach their most optimum mental, physical and social health.
- The policy will be shared with the Client Advisory Committee and Vendor Advisory Committee to get their feedback before it’s finalized. The draft policies will be shared with staff before the All Staff meeting to get their feedback and we will bring them up during the meeting.

b. Discussion on Service Equity, Diversity and Inclusion Policy

- The IDEA Committee will include this policy in their next agenda.

VIII. Board Policy Review

a. Lanterman Act

- The Committee will revisit Jessica’s document that she shared earlier related to the Lanterman Act and come back with some suggestions in the next meeting.

IX. Public Comment

No discussion.

X. Meeting Adjourned

Rosemarie Pérez, Board President and CLCC Chair, expressed her appreciation for the discussion and collaboration.

Rosemarie Pérez, Board President and CLCC Chair, adjourned the meeting at 1:00 PM.

The next CLCC meeting will be *rescheduled to be on August 31st, 2023 at 12:00 PM.

*Rosemarie will be in Southern California on August 17 and the Employee Appreciation event is scheduled for August 24.