

**Board of Directors' Executive Committee Meeting**  
**Monday, December 20, 2021, 6:30 pm**  
**North Bay Regional Center - Via Zoom**

**NBRC BOARD MEMBERS PRESENT:**

Sara Speck, Secretary

Rosemarie Pérez, Treasurer

Jeremy Johnson, Vice President

**NBRC BOARD MEMBERS ABSENT:**

Angel Hixson, President

**NBRC STAFF PRESENT:**

Gabriel Rogin, NBRC Executive Director

Janelle Santana, NBRC Executive Assistant

**MINUTES**

**CALL TO ORDER** – *Jeremy Johnson, Vice President*, called the meeting to order at 6:31 pm.

**ROLL CALL AND INTRODUCTIONS** – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

**PUBLIC COMMENT** – None

**CONSIDERATION OF MINUTES** – Minutes of the Executive Committee Meeting of November 15, 2021 be approved as submitted.

**M/S/C (Speck/Pérez) Move to approve the minutes as submitted.**

**APPROVED  
UNANIMOUS**

**REVIEW OF THE DECEMBER 1<sup>ST</sup> BOARD MEETING**

*Gabriel Rogin, NBRC Executive Director*, recapped the December 1<sup>st</sup> Board Meeting (Minutes can be found in the January 2022 board meeting packet).

**JANUARY 5<sup>TH</sup> BOARD MEETING PREP**

*Gabriel Rogin, NBRC Executive Director*, reviewed a draft agenda with the Board Executive Committee.

- Courtney Singleton, Director of Community Services, to present an overview of the available monitoring data.
- Committee Updates:
  - o Nominating Committee Report: Elections for Board President, Make Up Elections, and Nominating Committee recommendations
- Closed Session to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee

**EXECUTIVE DIRECTOR'S REPORT –**

*Gabriel Rogin, NBRC Executive Director*, noted the following;

- The gift cards from the Board Opportunity Fund went out to 100 families served by NBRC.
- We received a donation of \$10,000 for the Board Opportunity Fund.
- NBRC is approaching it's 50-year anniversary. A celebration may be warranted.
  - o *Jeremy Johnson, Vice President*, suggested we recognized the positive milestones in the 50 years. We could point out the amount of individuals served by NBRC since opening. It would be helpful to look at the growth of the budget, amount of employees employed, and individuals served by NBRC.
- NBRC was selected to be a part of a State Audit.

- We are dealing with a challenging situation at one of our residential homes. We can discuss further during the closed session at the January Board Meeting.
- There is an emergency meeting with DDS tomorrow regarding the Omicron variant.
- NBRC phones are down again and it's quite disruptive. We're using all of our channels to let people know about this situation and create alternate ways for them to contact us.

**OTHER BUSINESS –**

- i. Reschedule or cancel next meeting in January- NBRC Holiday
  - o The Executive Committee agreed to change the next meeting to Tuesday, January 18<sup>th</sup> at 6:30pm.
- ii. Exiting Board Member Appreciation
  - o *Sara Speck, Secretary*, suggested giving the exiting board members flowers and a plaque.
  - o *Gabriel Rogin, Executive Director*, to find staff members that live near the exiting board members to give them the plaque and flowers.

**PUBLIC COMMENT – None**

**ADJOURNMENT –** *Jeremy Johnson, Vice President*, adjourned the meeting at 7:05 pm.