

Board of Directors Executive Committee Meeting

Monday, December 16, 2019, 5:30 pm

Call in: 1-844-621-3956, Meeting Number: 803 617 224, Attendee ID: #
North Bay Developmental Disabilities Services, Inc.

North Bay Regional Center
610 Airpark Road, Napa, CA 94558

AGENDA

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Rita Edmonds-Norris, Secretary
- III. PUBLIC COMMENT
- IV. CONSIDERATION OF MINUTES – Angel Hixson, President
 - A. Minutes of the Executive Committee Meeting of November 18, 2019 be approved as submitted. ACTION
- V. REVIEW OF DECEMBER 4TH BOARD MEETING INFO
- VI. CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services
 - A. Supported Living Services (SLS) ACTION
 - B. Community Crisis Home (CCH) ACTION
- VII. DOUG CLEVELAND BOARD OPPORTUNITY FUND REQUEST OVER \$750 ACTION
- VIII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin INFO
 - A. January 8th Board Training Prep
 - B. Medi-Cal Provider Enrollment
 - C. Vendor Donations
 - D. Board Member Term Update
 - E. Next Executive Committee Meeting Date
- IX. OTHER BUSINESS
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

Board of Directors' Executive Committee Meeting

Monday, November 18, 2019, 5:30 pm

North Bay Regional Center

610 Airpark Road, Napa, CA 94558

NBRC BOARD MEMBERS PRESENT: Angel Hixson, President
Rita Edmonds-Norris, Secretary
Rosemarie Pérez, Treasurer
Jeremy Johnson, Vice President

NBRC BOARD MEMBERS ABSENT: N/A

STAFF PRESENT: Gabriel Rogin, NBRC Executive Director
Isabel Calder, Chief Financial Officer

MINUTES

CALL TO ORDER – *Angel Hixson, Board President* called the meeting to order at 05:35 pm.

ROLL CALL AND INTRODUCTIONS – *Rita Edmonds-Norris, Board Secretary* conducted roll call and a quorum was present.

PUBLIC COMMENT – N/A

CONSIDERATION OF MINUTES – *Angel Hixson, Board President*
M/S/C (Pérez/Edmonds-Norris) Move that the minutes of the September 23, 2019 meeting be approved as submitted. **UNANIMOUS**

REVIEW OF NOVEMBER 6TH BOARD MEETING –
Gabriel Rogin, NBRC Executive Director recapped the November 6, 2019 Board Meeting with the Board Executive Committee. (Minutes from the November 6, 2019 Board Meeting can be found in the December 4, 2019 Board Meeting Packet.)

DECEMBER 4TH BOARD MEETING PREP –
Gabriel Rogin, NBRC Executive Director reviewed a draft agenda for the December 4, 2019 Board Meeting with the Executive Committee.

A-2 CONTRACT –
Isabel Calder, Chief Financial Officer presented the A-2 contract for approval. (See attached)
M/S/C (Johnson/Edmonds-Norris) Move to approve the A-2 contract as submitted. **UNANIMOUS**

PERFORMANCE CONTRACT DISPARITY ACTION ITEMS –
Gabriel Rogin, NBRC Executive Director noted these action items were presented to the Board back in July but they were added to the Performance Contract after the Board approved it. Gabriel requested that the Board formally approve the disparity action items within the Performance Contract.
M/S/C (Johnson/Pérez) Move to approve the Performance Contract Disparity Action items. **UNANIMOUS**

FUTURE BOARD EXECUTIVE COMMITTEE MEETINGS –
It was decided that future Executive Committee meetings will be the 3rd Monday of every month.

EXECUTIVE DIRECTOR'S REPORT –
Gabriel Rogin, NBRC Executive Director noted that there is a Public Safety Power Shut-off (PSPS) scheduled for later in the week.

OTHER BUSINESS – N/A

PUBLIC COMMENT – N/A

ADJOURNMENT – *Angel Hixson, Board President* adjourned the meeting at 6:06 pm.



Date submitted to NBRC Board for review 11/18/19
 Date approved by NBRC Board Executive Committee (if applicable) 11/18/19
 Date approved by NBRC Board N/A

Operations <input checked="" type="checkbox"/>
Purchase of Service <input checked="" type="checkbox"/>

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Term of Contract	Total Contract Amount	Approved M/S/C	Notes
Contract Amendment FY 19/20		Department of Developmental Services A-2 Amendment	7/1/2019 Thru 6/30/2026	\$266,751,729	Yes (Johnson/ Edmonds- Norris)	FY 19/20 OPS \$2,938,315 – \$1,499,870 Ops Allocation \$1,438,445 Ops CPP POS \$1,104,300 – \$990,000 Start-Up \$114,300 Regular Placement





Date submitted to NBRC Board Executive Committee for approval 12/16/19
 Date approved by NBRC Board Executive Committee (if applicable) 00/00/00
 Date approved by NBRC Board N/A

Operations <input type="checkbox"/>
Purchase of Service <input checked="" type="checkbox"/>

The following contracts have been reviewed by Courtney Singleton, Director Community Services, Isabel Calder, Interim Chief Financial Officer and Gabriel Rogin, Executive Director, all recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served FY 1819	Total hours purchased FY 1819	Contractor Name and Vendor#	Term of Contract	Rate of Reimbursement
Supported Living Service	54	199,086	A BRIGHT FUTURE SLS PN0911	01/01/19-12/31/20	\$ 5,651,203 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	19	18,329	ATLAS COMMUNITY SVCS PN1043	01/01/19-12/31/20	\$ 521,833 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	30	110,120	BAYBERRY INC. P20287	01/01/19-12/31/20	\$ 2,705,318 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	72	109,487	BECOMING IND SUPP LVG P20294	01/01/19-12/31/20	\$ 2,925,023 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	60	157,861	COMMUNITY CONNECTIONS P21003	01/01/19-12/31/20	\$ 4,285,594 Actual FY 2018-19 Estimated projected payment to exceed \$250,000



Supported Living Service	59	127,180	CONNECTIONS FOR LIFE PN0227	01/01/19-12/31/20	\$ 3,320,536 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	21	82,550	HELPING HAND PN0914	01/01/19-12/31/20	\$ 2,060,327 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (CPP)	22	81,922	INCLUSION SERVICES, LLC PN1014	01/01/19-12/31/20	\$ 2,342,101 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	4	18,002	JAQUT' FOUNDATION INC PN0660	01/01/19-12/31/20	\$ 518,512 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	9	7,974	LIBERTY ILS INC PN0713	01/01/19-12/31/20	\$ 247,123 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	51	189,471	LIFEHOUSE, INC PN1008	01/01/19-12/31/20	\$ 4,264,910 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	32	41,758	LIGHTHOUSE LIVING SVCS PN0795	01/01/19-12/31/20	\$ 1,198,754 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	36	175,666	LYNN AND DARLA SLS PN0641	01/01/19-12/31/20	\$ 5,203,034 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	53	106,277	NEW BEGINNINGS PN0471	01/01/19-12/31/20	\$ 3,162,823 Actual FY 2018-19 Estimated projected payment to exceed \$250,000



Supported Living Service	6	27,387	NEW HORIZONS SLS, LLC PN1021	01/01/19-12/31/20	\$ 737,145 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	34	38,317	OAKS OF HEBRON SLS P20286	01/01/19-12/31/20	\$ 914,443 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (DC, CPP)	9	48,286	OMELAGAH, INC PN1023	01/01/19-12/31/20	\$ 1,343,678 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	28	75,283	ON MY OWN INDEPENDENT PN0929	01/01/19-12/31/20	\$ 2,060,396 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	17	34,040	SEASONS SUPPORTED LVG PN0979	01/01/19-12/31/20	\$ 850,328 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	4	11,450	SIDE BY SIDE SUPPORTED LIVING PN1100	01/01/19-12/31/20	\$ 296,428 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (Medical)	6	67,248	SPECIAL CARE SUPPORTED PN1065	01/01/19-12/31/20	\$ 2,044,299 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SDC, CPP)	17	77,528	STRATEGIES TO EMPOWER PN1067	01/01/19-12/31/20	\$ 1,685,549 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SDC, CPP)	30	157,903	TAILORED LIVING CHOICES PN0473	01/01/19-12/31/20	\$ 3,735,963 Actual FY 2018-19 Estimated projected payment to exceed \$250,000



Supported Living Service	17	16,907	WELLNESS SUPPORTED LVG PN0519	01/01/19-12/31/20	\$ 515,235 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service	21	38,595	WOOD SUPPORTED LIVING PN0981	01/01/19-12/31/20	\$ 1,105,778 Actual FY 2018-19 Estimated projected payment to exceed \$250,000

Acronyms

SDC-Sonoma Developmental Center

DC- Developmental Center

CPP-Community Placement Plan



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

2351 Mendocino Ave, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

Doug Cleveland Board Opportunity Fund Request Over \$750 December 2019

A 40 year old male is in need of housing assistance to pay for his deposit of \$795.00. His former apartment was lost in a fire back in 2018. He has been living with his mother since. His mother would like him to move out and he is in jeopardy of becoming homeless, should she ask him to leave before another housing option is identified. His mother assisted him in finding a new apartment. The request for \$795.00 is for move in costs. Upon moving into his new apartment, he will qualify for SSI restoration (a regional center supplement for people living independently) which will then be used to pay back the Board Opportunity Fund request of \$795.00.

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1897



December 4, 2019

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: MEDI-CAL PROVIDER ENROLLMENT

Given that regional centers coordinate and provide services for consumers (e.g., case management) for which federal funding is received, the Centers for Medicare and Medicaid Services (CMS) is requiring regional centers to enroll as Medicaid (Medi-Cal) providers. Approximately 40 percent of the Department of Developmental Services' (Department) regional center budget is attributed to federal funding, and regional center Medi-Cal provider enrollment is necessary to maintain this funding. The purpose of this correspondence is to provide information on the process for regional centers to meet the Medi-Cal provider enrollment requirements.

The Department, working with the Department of Health Care Services (DHCS) determined that initial Medi-Cal provider enrollment will be done through DHCS by completion of the enclosed provider enrollment forms. Completion and submission of these forms does not change the relationships between the Department, DHCS and regional centers. Rather, this accomplishes compliance with federal provider enrollment requirements only.

Enclosed is the enrollment application package, which consists of the following forms:

- Medi-Cal Provider Application (DHCS 6204)
- Medi-Cal Disclosure Statement (DHCS 6207)
- Medi-Cal Provider Agreement (DHCS 6208)

Please complete and submit the enclosed enrollment application package to the Department by December 31, 2019. Original forms must be mailed/delivered to:

Department of Developmental Services
1600 9th Street, Room 320, MS 3-8
Sacramento, CA 95814
Attn: Erik Anderson
Confidential-to be opened by Erik Anderson only

“Building Partnerships, Supporting Choices”

Regional Center Executive Directors
December 4, 2019
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The Department understands that confidential information is required in these forms, and we will ensure the information is protected and handled securely. The information required includes names, birthdates, and social security numbers of *“an officer or director of a disclosing entity that is organized as a corporation,”* which includes regional center executive directors and board members.

The Department will hand deliver initial enrollment application packages to DHCS. At DHCS, the forms will be scanned to a secured drive and the hard copies will be stored in a locked location. Any subsequent updates (e.g., a change in a regional center office location, board members, etc.) required to maintain enrollment will be processed by the Department.

The Department and DHCS are committed to answering questions timely and are available to provide technical assistance, as needed. To assist with completion of these forms, the Department, in conjunction with DHCS, will host three conference calls on the dates below:

- December 16, 2019, at 1:00 PM;
- December 19, 2019, at 12:30 PM; and,
- December 20, 2019, at 1:00 PM.

The call-in information for these calls is (866) 590-5055, passcode 6542759.

Thank you for your cooperation. If you have any questions regarding this correspondence, please contact Erik Anderson at (916) 654-1775 or erik.anderson@dds.ca.gov.

Sincerely,

Original signed by:

BRIAN WINFIELD
Chief Deputy Director

Enclosures

cc: Regional Center Board Members via Board Presidents
Regional Center Administrators
Regional Center Community Services Directors
Regional Center Directors of Consumer Services
Association of Regional Center Agencies
Nancy Bargmann, Department of Developmental Services
John Doyle, Department of Developmental Services

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

Term	Name	County
3/15 – 2/18 3/18 – 2/21 3/21 – 2/22 (2/22) PRESIDENT: 7/18-6/20	Angel Hixson	Solano
3/15 – 2/18 3/18 – 2/21 3/21 – 2/22 (2/22) SECRETARY: 4/16 – 3/18, 4/18 – 3/20 VICE PRESIDENT: 7/18 – 3/19	Rita Edmonds-Norris	Solano
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) TREASURER: 9/18 – 8/20	Rosemarie Pérez	Sonoma
4/13 – 3/16 4/16 – 3/19 4/19 – 3/20 (3/20)	Franklin Phillips	Sonoma
6/16 – 5/19 6/19 – 5/22 6/22 – 5/23 (5/23)	Jose Ayala	Napa
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25)	Sara Speck	Solano
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) VICE PRESIDENT: 4/19 – 3/21	Jeremy Johnson	Solano
09/19 – 08/21 VAC REP	Ali Tabatabai	Napa / VAC
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	Abel Moya	Sonoma
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	Lynette Stagner	Napa
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	Alexis Jarreau	Solano
10/19 – 09/22 10/22 – 09/24 10/24 – 09/26 (09/26)	Hue Truong	Sonoma
11/19 - 10/22 11/22 – 10/24 11/24 – 10/26 (10/26)	Andrea Bednarova	Alameda

(Dates in brackets are the 7th consecutive year)

Revised 12/09/19