



*Sponsors of  
North Bay Regional Center  
and other programs  
for persons with developmental disabilities  
610 Airpark Road  
Napa, CA 94558  
707-256-1224  
Fax: 707-256-1230*

*Promoting Opportunities  
Supporting Choices*

## **MEETING NOTICE**

The next meeting of the Board of Directors is a Short Business Board Meeting scheduled as follows:

**DATE:** December 1, 2021

**TIME:** 6:00 pm

**PLACE:** Via Zoom

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

**Join by Phone:**

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

**Agenda Enclosed**

**REMINDER:** Notices are posted at [www.nbrc.net](http://www.nbrc.net). All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

**North Bay Developmental Disabilities Services, Inc.**

**Board of Directors' Board Meeting**

**December 1, 2021, 6:00 p.m.**

**Join by Zoom Webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

**Join by Phone:**

**Phone Number:** 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from November 3, 2021 Regular Business Board Meeting be approved as submitted. (2 min) (pgs.1-6) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services (20 min)(pgs.7-9) ACTION
  - A. Specialized Residential Facilities
  - B. Adult Residential Facilities for Persons with Special Healthcare Needs (ARFPSHN)
  - C. Enhanced Behavioral Support Homes (EBSH)
- VI. TREASURER'S REPORT – Rosemarie Pérez, Treasurer
  - A. Treasurer's Report be approved as submitted. (5 min) (pgs.10-11) ACTION
- VII. COMMITTEE REPORTS –
  - A. Executive Committee- Angel Hixson, President (2 min)
    - i. Board Opportunity Fund Approval (pg.12) INFO
    - ii. Gift Cards from Board Opportunity Fund Approval (pg.13) INFO
  - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, Treasurer (5 min) INFO
  - C. Vendor Advisory Committee Update – Ali Tabatabai, Board Member (5 min) (pgs.14-18) INFO
  - D. Public Policy Advisory Committee Update – Ali Tabatabai, Board Member (5 min) INFO
  - E. Nominating Committee Update – Rita Edmonds-Norris ACTION
    - i. Nominations for Board President
    - ii. Recommendations on Board Composition and Elections (pgs.19-25)
- VIII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (10 min)
  - i. Board Meeting Locations 2022 (pg.27) ACTION
  - ii. Board Training Plan 2022 (pg.26) ACTION
- IX. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- X. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XI. CLOSED SESSION
  - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
  - B. Any matter specifically dealing with a particular regional center client
  - C. Labor Contract Negotiations
- XII. RETURN FROM CLOSED SESSION

A. Report on any action taken during the closed session (1 min)

INFO

XIII. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

**NEXT MEETING ANNOUNCEMENT** – The next Board Meeting will be a regular business Board Meeting on January 5, 2021 at 6:00 pm.

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors Regular Business Meeting**  
**November 3, 2021, 6:00 p.m.**  
**Via Zoom**

**NBRC BOARD MEMBERS PRESENT:**

Rosemarie Pérez, Treasurer, Sonoma County  
Alexis Jarreau, Solano County  
Ali Tabatabai, VAC Representative, Napa County

Rita Edmonds-Norris, Solano County  
Sara Speck, Secretary, Solano County  
Angel Hixson, President, Solano County  
Andrea Bednarova, Attorney

**NBRC BOARD MEMBERS ABSENT:**

Lynette Stagner, Napa County  
Jeremy Johnson, Vice President, Solano County

Hue Truong, Sonoma County  
Jose Ayala, Napa County

**NBRC STAFF PRESENT**

Isabel Calder, Chief Financial Officer  
Beth DeWitt, Director of Client Services  
Gabriel Rogin, Executive Director  
Janelle Santana, Executive Assistant

Courtney Singleton, Director of Community Services  
Deanna Mobley, Director of Intake and Clinical Services  
Jennifer Crick, Director of Administrative Services  
Ashley McConnell, Federal Revenue Unit Supervisor

**GUESTS:** (*\*Based on participants names in the Zoom meeting.*)

1707\*\*\*\*036  
1707\*\*\*\*264  
24 Hour Home Care  
Debbi Davis  
Duke Philippe-Auguste  
Krista McBride  
Linda Plourde  
Lyonel  
Mardochee Anglade  
Cindy Cahill

Gilberto Cuevas  
Franklin Phillips, CAC Chairperson, Community  
Trinidad Lopez, ICS Interpreting Services  
Holly Pagel  
Mary Agnes Nolan, SCDD  
James Cox, Becoming Independent  
Jethro Nicolas  
Karen Wilmot Causet  
Maxine Paula Milam, DDS  
Eric Martin, Oaks of Hebron

**MINUTES**

**CALL TO ORDER** – *Angel Hixson, President*, called the regular business meeting to order at approximately 6:02 pm.

**ROLL CALL AND INTRODUCTIONS** – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

**CONSIDERATION OF MINUTES** – Regular Business Meeting Minutes from the October 6, 2021, meeting be approved as submitted.

**M/S/C (Speck/Edmonds-Norris) Move to approve the minutes.**

**UNANIMOUS**

**GENERAL PUBLIC COMMENT** – None

**CONTRACTS OVER \$250,000**

**A. Supported Living Contracts**

*Courtney Singleton, Director of Community Services, presented the 27 Supported Living Contracts up for renewal. She invited Eric Martin, Oaks of Hebron, and James Cox, Becoming Independent, to discuss how the quality of service is monitored.*

➤ *James Cox, Becoming Independent, noted the following on how the agency monitors quality;*

- *The reliability checks are our greatest tool. We conduct spot visits and make sure the right staff person is there along with the activities as scheduled. The staff monitors medication, condition of the household, and conducts random bank account ledger checks.*
- *We assemble the team that is supporting that individual to identify solutions to resolve the issue.*
- *Eric Martin, Oaks of Hebron, noted the following on how the agency monitors quality;*
  - *We provide high level training, leadership and other skills for our hiring team*
  - *The training provided for our hiring team helps us hire quality staff at a slower pace*
  - *We provide a lot of training and ease staff into their new positions*
  - *We hold ongoing trainings- all staff meetings, leadership courses*
  - *There's open communication with clients and their families*
  - *Supervisor Visits*
  - *Annual Surveys*
- *Rosemarie Pérez, Treasurer, asked how the clients notify the provider when things aren't working for them.*
- *James Cox, Becoming Independent, noted the client connects with the staff person that they have a good rapport with when they have a complaint. The staff person reaches out to management to resolve the issue. The individual's behavior is monitored for change as well.*
- *Eric Martin, Oaks of Hebron, noted that his staff will address subtle complaints when the client expresses them. If an issue is suspected that quality is not happening, then different staff is rotated in and out. A conversation with the client happens as issues arise.*
- *Ali Tabatabai, VAC Representative, asked how the process looks to measure the extent of an individual's progress towards the goals and outcomes that are identified in their Individual Performance Plan (IPP).*
- *Eric Martin, Oaks of Hebron, noted it starts with documentation. All staff know what's written in the IPP and it's incorporated into the Individual Service Plans. Each visit is tracked with notes. At the end of the reporting period, the notes are reviewed for progress.*
- *James Cox, Becoming Independent, added to Eric Martin's comment. The goals are assessed to see if they were met. He notes that time limited, specific goals, are easier to track.*
- *Ali Tabatabai, VAC Representative, asked what the vendor requirements are for quality assurance*
- *Courtney Singleton, Director of Community Services, noted there's a 4-page outline of all the requirements a Supported Living Agency must meet to be a vendor with North Bay Regional Center. Additionally, Courtney confirmed that none of the contracts up for approval are under a Corrective Action Plan.*

**M/S/C (Pérez/Edmonds-Norris) Move to approve the twenty-seven SLS contracts.      UNANIMOUS**  
**Jarreau      ABSTAINED**  
**Tabatabai      ABSTAINED**

**REQUEST FOR PROPOSAL (RFP) OVERVIEW –**

*Courtney Singleton, Director of Community Services, explained the Request for Proposal process. The presentation of this process can be found in the November Board Meeting Packet as an attachment.*

- *Courtney Singleton, Director of Community Services, confirmed that licensing needs to happen before they can work with North Bay Regional Center.*
- *Gabriel Rogin, Executive Director, noted that all of this is part of our effort to help the Board better understand how we promote quality in our services*
- *Rosemarie Pérez, Treasurer, asked if there are special situations that require our vendors to have additional qualifications to support our diverse population of clients in the counties we serve.*
- *Courtney Singleton, Director of Community Services, confirmed we do have a need for bilingual bicultural service providers. Courtney noted the following;*
  - *Bilingual bicultural service providers should be added into the request for proposal itself.*

- We as an agency are starting to slowly take a look at every process that we have and how they affect the disparities that exist.
- One of our main goals is to have the individual living in the home and the provider speak their same language.

**TREASURER’S REPORT –**

**A. Treasurer’s Report be approved as submitted.**

*Rosemarie Pérez, Treasurer*, reviewed the Treasurer’s Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the November 2021 board packet.

- *Rosemarie Pérez, Treasurer*, would like to propose that the Board discuss how we can use some of the money for gift cards to support our clients.
- *Angel Hixson, President*, agrees with putting this discussion on the Board of Directors’ Executive Committee agenda. The Executive Committee meetings are always open to other board members and the public.

**M/S/C (Speck/Edmonds-Norris) Move to approve the Treasurer’s Report as submitted. UNANIMOUS**

**B. FY 2021-2022 C-1 Contract**

**M/S/C (Edmonds-Norris/Jarreau) Move to approve the contract as submitted. UNANIMOUS**

**BOARD EMPLOYMENT COMMITTEE –**

*Alexis Jarreau, Solano County*, is looking to talk to anyone that’s interested in being on this employment committee.

- *Ali Tabatabai, VAC Representative*, would like to participate on this committee.
- *Gabriel Rogin, Executive Director*, noted that two board members need to participate in the employment committee, according to bylaws.

**M/S/C (Speck/Perez) Move to approve the creation of the board employment committee contingent on having two active board members being in support as discussed. UNANIMOUS**

**COMMITTEE REPORTS –**

**A. Executive Committee- Sara Speck, Secretary**

- i. S.T.A.R.T. Model Contract was approved by the Executive Committee. It can be found on page 19 of the November Board Meeting Packet.
  - *Gabriel Rogin, Executive Director*, noted the following;
    - The board agreed to waive the Request for Proposal (RFP) process last month.
    - Then, we followed up with the executive committee to bring the S.T.A.R.T. Model Contract for approval because it was time sensitive.
    - This contract is a crisis prevention and response program for people with developmental disabilities and mental health diagnoses.
  - *Courtney Singleton, Director of Community Services*, noted;
    - This serves clients at age six and all the way up. It covers all three of our counties.

**B. Cultural/Linguistic Competency Committee Update –**

*Rosemarie Pérez, Treasurer*, noted that the committee did not meet last month. There was a scheduling conflict. The next meeting is this month.

**C. Vendor Advisory Committee Update-**

*Ali Tabatabai, VAC President*, noted the following;

- The process to include the minutes in the board packet is backwards. Normally, the Vendor Advisory Committee (VAC) approves the minutes after the fact.
- Ali is proposing we wait to include the minutes in the board packet until after the VAC approves the minutes.

- *Angel Hixson, VAC President*, agrees with this new process.
- *Gabriel Rogin, Executive Director*, noted that this doesn't need to be an action item. It's sufficient to implement this change in process immediately.
- Michelle Condit, VAC Member, announced her resignation from VAC this month. She is moving on to a new chapter in her life.
- The Vendor Advisory Committee (VAC) has a seat to fill. We want to have someone from Napa County and will coordinate with the Nominating Committee.
- *Ali Tabatabai, VAC President*, is resigning from the Board and VAC at the end of this year. He has scheduling conflicts with his school. Ali expressed his gratitude for the relationships he's developed with those on the Board and VAC.
- We are approaching the Nov 30<sup>th</sup> deadline of the vaccine mandate for vendors. The ultimate goal is that we keep everybody safe. Thank you James Cox, Becoming Independent, for sharing his resources.
- The Columbus Staffing Project was presented to VAC as a measure to set up emergency staffing during regional crisis. This could potentially be used as a source of recruitment. Some vendors had apprehension on how this would play out. But, ultimately we know it's coming.

**D. Public Policy Advisory Committee Update-**

*Ali Tabatabai* noted the following;

- We formed a Workforce Crisis Group to look for solutions. There's a shortage of employees available to provide services we need to provide to our community. This is a great opportunity for our system to attract new people to our field.
- The Building Back Better Act Infrastructure Bill was discussed. Within it is a provision that would increase funding for home and community based services, HCBS, which is the foundation of services that are co-funded by the federal government for regional center services. The political atmosphere surrounding these movements is unclear, but a lot of advocacy organizations are monitoring this closely to see the impact it will have on bringing in additional funding sources.
- There's a Social Security cost of living adjustment increased by 5.9%. This is the biggest increase in 20 years.

**EXECUTIVE DIRECTOR'S REPORT –**

*Gabriel Rogin, Executive Director*, noted the following;

- The Board Training Plan can be found on page 25 of the November Board Packet. Gabriel will bring this back in December for one more review. Then, we need to submit it to DDS.
- The Nominating Committee meeting is on Friday. Please send board candidates our way. Angel Hixson's term is ending at the end of February as President. Rita Edmonds-Norris's term is ending at the end of February.
- We plan to have a short business meeting in December from 6:00pm to 6:30pm. Then, the retreat from 6:30pm to 8:30pm.
- Retreat Agenda Item Ideas as follows;
  - o New initiatives and how they will impact our system
  - o Employment committee
  - o Strategic Planning Committee and how we can operationalize that- Ami Sullivan to come back
  - o New contract language clarification, Closed session.
- *Gabriel Rogin, Executive Director*, will bring these items to the Executive Committee to finalize the agenda items.
- *Gabriel Rogin, Executive Director*, presented the Major Fiscal Year 2021-22 Policy Items on pages 27-28 in the November Board Packet.
- COVID
  - o Since the last Board Meeting, six North Bay Regional Center participants tested positive for COVID.

- Since the last Board Meeting, four COVID outbreaks occurred at provider locations.
- *Gabriel Rogin, Executive Director*, remains incredibly proud of the work that's been done by our staff, by our service providers, and by our community in general. He's optimistic about the future of our system.

**GOOD OF THE ORDER** – None

**GENERAL PUBLIC COMMENT –**

Cindy Cahill, Community Member, to email Janelle Santana, Executive Assistant [janelles@nbc.net](mailto:janelles@nbc.net) or call 707-256-1224 for any recommended candidates for the Board.

**CLOSED SESSION –**

The board moved into closed session at 7:54pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee and any matter specifically dealing with a particular regional center client.

**RETURN FROM CLOSED SESSION-**

**A. Report on any action taken during closed session.**

The board returned from the closed session at 8:56pm and there was no action taken to report on.

**ADJOURNMENT** – *Angel Hixson, President*, adjourned the regular business board meeting at 8:56 pm.



Date submitted to NBRC Board for review

11/03/2021

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

11/03/2021

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer, and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	Approved	M/S/C	Notes
C-1 Contract for Fiscal Year 21/22	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$396,217,442	Yes	Edmonds-Norris/Jarreau	<p>The C-1 contract for FY 21/22 includes policy funds and the remaining balance of the contract, with exception to CPP allocation.</p> <ul style="list-style-type: none"> <li>• <b>Ops: \$6,057,046</b></li> <li>• (total Ops \$26,375,839)</li> <li>• <b>POS: \$72,358,752</b></li> <li>• (total POS \$369,841,603)</li> </ul>
<p>Ops Allocation:</p> <ul style="list-style-type: none"> <li>• Core staffing/Operations Expenses/Facility Rent and Maintenance</li> <li>• Policy items which include: Self Determination, Specialized Home Monitoring, HCBS Compliance, Enhanced Caseloads, Emergency Coordinator, Provisional Eligibility, Rate Reform Implementation, and 1:40 Caseloads</li> </ul> <p>POS Allocation:</p> <ul style="list-style-type: none"> <li>• Ongoing Purchase of Service projected expenditures</li> <li>• Policy items which includes: Competitive Integrated Employment Incentives, Paid Internship Program and Minimum Wage</li> </ul>						



Specialized Residential Facility- SDC	4	Lola Manor	HN0473	01/01/22 to 12/31/24	\$971,605
Specialized Residential Facility – SDC	3	Partners for Inclusion	HN0475	01/01/22 to 12/31/24	\$805,968
Specialized Residential Facility	4	PEOPLE'S CARE Rolling Hills	PN1034	01/01/22 to 12/31/24	\$979,380
Specialized Residential Facility	4	PEOPLE'S CARE MORNING SUN	PN1042	01/01/22 to 12/31/24	\$979,380

Summary:

These specialized residential facilities are licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. Many were developed to serve individuals moving from Sonoma Developmental Center. The homes provide between 2 -3 staff to 4 client ratio during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.

Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	Belen Haven II	HN0462	01/01/22 to 12/31/24	\$2,393,533
Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	Belen Haven I	HN0463	01/01/22 to 12/31/24	\$1,469,501
Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	ELWYN CALIFORNIA -Alderbrook	HN0455	01/01/22 to 12/31/24	\$1,963,636
Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	ELWYN CALIFORNIA - El Ritero	HN0450	01/01/22 to 12/31/24	\$1,557,846
Adult Residential Facility for Persons with Special Health Care Needs – SDC	4	Serena Home LLC (Romana Home)	HN0464	01/01/22 to 12/31/24	\$1,158,722
Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	AEN HOMES, LLC Grosse	HN0420	01/01/22 to 12/31/24	\$1,374,007
Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	ABM HOMES DBA PETERSON	HN0425	01/01/22 to 12/31/24	\$1,373,994
Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	WNJT HOMES DBA MONTE	HN0426	01/01/22 to 12/31/24	\$1,373,994
Adult Residential Facility for Persons with Special Health Care Needs – SDC	5	ERAH, LLC	HN0440	01/01/22 to 12/31/24	\$1,469,465

Summary:

An Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN) is a four or five bedroom home licensed by Department of Social Services-Community Care Licensing, certified by The Department of Developmental Services and vendored by a regional center. An ARFPSHN provides care to individuals that require 24 hour licensed nursing care in a home setting. Staffing requirements are two staff to five individuals, with 24 hours a day of licensed nursing of which 40

hours a week must be a Registered Nurse. Individuals also receive 60 day visits by their physician. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. Individuals in these homes are some of NBRC's most medically fragile and the majority of individuals in these homes have moved from Sonoma Developmental Center. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing.

Enhanced Behavioral Supports Home – SDC	4	Kwanza Care, LLC	HN0474	01/01/22 to 12/31/24	\$767,221
Enhanced Behavioral Supports Home – SDC	4	Serena Homes, LLC-Anamor	HN0484	01/01/22 to 12/31/24	\$673,005

Summary:  
 These Enhanced Behavioral Homes (EBSH) were developed to serve individuals with challenging behavioral needs that have moved from Sonoma Developmental Center into the community. These individuals cannot be served in any other setting, due to their behavioral needs. All staff in the homes must be Licensed Psychiatric Technicians or Registered Behavior Technicians. The staffing levels are determined by each individual client's needs. The EBSH contract is governed by California Code of Regulations Title 17 sections §59057 through §59059. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the home. When the first individual moves into the home, the facility cost is paid to the EBSH vendor. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing.

The below items are covered in the facility cost per month:

Rent for the property	Insurance
168 hours a week of Lead Staff (salary, benefits & taxes)	Phone
40 hours a week of the home Administrator	Repairs
Board Certified Behavior Analyst supervision	Internet/Cable
Property Taxes	Utilities
	Transportation

SDC= Developed for individuals that moved from Sonoma Developmental Center



**North Bay Regional Center  
Doug Cleveland  
Board Opportunity Fund  
December 1, 2021 Board Meeting**

The Doug Cleveland Board Opportunity Fund ending balance as of October 31, 2021 was **\$73,785.33**. There were no awards granted and no donations received.

The holiday gift cards have been purchased and will be reflected in the January 2022 board report.

Ops Expenditures 4 months 30%	<b>ra</b> <b>CFO Board Report</b> As of October 31, 2021 33% of the fiscal year has elapsed	POS Expenditures 4 months 28%
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**OPERATIONS** **Total Ops Allocation: \$ 26,375,839**

Total General Ops Contract: \$	26,008,084	Total CPP Contract: \$	-
General Ops Amount Available: \$	18,222,343	CPP Contract Amount Available: \$	-

Total YTD				
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast
Personnel	\$ 5,431,143	69.76%	\$ 12,871,822	\$ 18,302,965
Benefits	\$ 1,357,720	17.44%	\$ 3,625,970	\$ 4,983,690
Facilities	\$ 725,293	9.32%	\$ 1,131,419	\$ 1,856,712
Equipment	\$ 112,201	1.44%	\$ 192,799	\$ 305,000
Communications	\$ 119,403	1.53%	\$ 30,597	\$ 150,000
Mileage	\$ 21,837	0.28%	\$ 98,163	\$ 120,000
Legal	\$ 3,522	0.05%	\$ 46,478	\$ 50,000
General Office	\$ 10,959	0.14%	\$ 24,041	\$ 35,000
Consultants	\$ 38,600	0.50%	\$ 236,400	\$ 275,000
Bank Fee and LOC	\$ 6,669	0.09%	\$ 13,331	\$ 20,000
Other Expenses	\$ 24,177	0.31%	\$ 51,323	\$ 75,500
Revenue	\$ (65,783)	-0.84%	\$ (100,000)	\$ (165,783)
Community Placement Plan (CPP)	\$ -	0.00%	\$ -	\$ -
<b>Total Operations Expenses</b>	<b>7,785,741</b>		<b>\$ -</b>	<b>\$ 26,008,084</b>

Senior Companion Program - Grant	YTD Actual	% by category	Forecast*	Actual + Forecast
Grant	\$ 64,923	18%	\$ 302,832	\$ 367,755

**PURCHASE OF SERVICES** **Total POS Allocation: \$ 369,841,603**

Total POS Contract: \$	369,741,603	Total CPP Contract: \$	100,000
POS Contract Amount Available: \$	266,116,820	CPP Contract Amount Available: \$	100,000

Total YTD				
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*
Community Care Facilities	\$ 35,371,567	34.1%	\$ -	\$ 35,371,567
Supported Living Services	\$ 25,481,668	24.6%	\$ -	\$ 25,481,668
Day Programs	\$ 19,823,162	19.1%	\$ -	\$ 19,823,162
Behavioral Services	\$ 7,705,464	7.4%	\$ -	\$ 7,705,464
Other	\$ 7,027,260	6.8%	\$ -	\$ 7,027,260
Transportation	\$ 3,417,924	3.3%	\$ -	\$ 3,417,924
Respite	\$ 2,815,823	2.7%	\$ -	\$ 2,815,823
Medical Services	\$ 1,981,915	1.9%	\$ -	\$ 1,981,915
COVID and Rate Increases			\$ -	\$ -
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -
<b>TOTAL POS EXPENSES</b>	<b>\$ 103,624,783</b>	<b>100.0%</b>	<b>\$ -</b>	<b>\$ 103,624,783</b>

*\*This budget reflects through the C-1 amendment.*

**Total Regional Center Budget: \$ 396,217,442**





# North Bay Regional Center

## *BOARD FUND REQUEST*

CLIENT NAME	Gift Cards for Families in Need
PAY TO THE ORDER OF	NBRC
AMOUNT REQUESTED	\$ 10,164.95

REQUESTING BY: NBRC Board of Directors PRINT NAME: NBRC Board of Directors DATE: 11/17/2021

JUSTIFICATION FOR REQUEST	100 gift cards for \$100/each. The total cost is as follows: \$10,000 for funds added to the cards, \$150 for the cards, \$14.95 shipping and handling
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This Board Fund Request was approved on November 15, 2021 during the Board of Director's Executive Committee Meeting.

**(Speck/Johnson)** Moved to approve the gift cards from the board opportunity fund for families in need as discussed.

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## VAC MEETING MINUTES



Vendor Advisory Committee

North Bay Regional Center

October 12th, 2021 at 10:00 am - 11:30 am  
Via Zoom



- A. CALL TO ORDER- Ali Tabatabai called the meeting to order at 10:04 am.
- a. Roll Call of Voting Members: Kelley Hanson, Stacey Martinez, Ali Tabatabai, Andrea Mendoza, Michelle Ramirez, Mike Lisenko, Michelle Condit, Eric Martin, Mary Eble, and Jamie F Thompson, Michele Rogers (absent), Jeremy Hogan (absent), and James Cox (absent).
  - b. Establish Quorum: established
- B. CONSIDERATION OF AGENDA:
- a. Additions or modifications to this agenda by voting members- no additions
- C. APPROVAL OF MINUTES: **Action Item for voting VAC members**
- a. September 14, 2021, Meeting Minutes- approved by Stacey Martinez. Seconded by Kelley Hanson. All in favor, none opposed.
- D. SPECIAL PRESENTATIONS
- a. Columbus Staffing Project- *Aaron Christian, DDS presented the Columbus Staffing Project. He introduced Mark Klaus, CEO Home of Guiding Hands and Harry Bruell, CEO PathPoint. Mark and Harry helped bring a provider's point of view and formulate this project.*  
Aaron Christian, DDS, noted the following;
    - The idea is to develop a northern and southern hub
    - Columbus would pay the staff directly
    - The wages would be about \$30/hour. It's more of an incentive to sign up for the registry.
    - Mark Klaus, CEO Home of Guiding Hands, confirmed this service is for a short term crisis situation
    - Dwayne Law raised questions during the discussion about potential liabilities.
    - Vaccination status would be verified during the Columbus onboarding process.
    - Gabriel Rogin, NBRC Executive Director, noted there's value to this model. It's possible NBRC will take a formal piece to this going forward.
- E. GROUP REPORTS
- a. Napa-Solano Vendor Group- *Kelley H.*  
Did not meet.
  - b. Sonoma Vendor Group- *Jamie T.*



Did not meet.

c. Residential/Housing- *Mary E.*

Did not meet.

Mary Eble noted the following as informational items;

- Santa Rosa and Sonoma County Housing Authority waitlist is open
- Santa Rosa Section 8: <https://srcity.org/599/Housing-Choice-Voucher-Section-8>
- Sonoma County Section 8:  
[https://sonomacounty.ca.gov/CDC/Housing- Authority/Applicants/](https://sonomacounty.ca.gov/CDC/Housing-Authority/Applicants/)
- City of Fairfield: 2050 visioning <https://www.fairfieldforward.com/alts-survey>

d. Trade Associations

➤ CDSA- *Michelle R.*

We had five separate virtual sessions. The items discussed were as follows- strategic leadership, rebuilding our workforce, political landscape and budget issues.

Great organization, wonderful event. Looking forward to next year.

➤ CCLN- None

➤ ANCOR- *Linda P.*

Linda is absent today due to being at an ANCOR virtual event.

➤ ARC/UCP – *Stacey M./Mike L.*

None

e. NBRC Board Report- *Ali T.*

*Ali Tabatabai* was not able to attend the board meeting on October 6, 2021. The board packet can be found on the NBRC website. These were some of the items discussed:

- Strategic Planning Process Update Presentation by Ami Sullivan, Kinetic Flow
- S.T.A.R.T Program Model
- Waive RFP Policy

Ali to provide a link to a survey for Professional Resources for Vendors

Kelley Hanson's last month as a VAC Voting Member will be November. Breanne Burris will take on that role.

There will be an evaluation of the Service Access and Equity Grant to improve the disparity issue in our system. If you're interested in being involved with this group, email Ali.

f. ARCA- *Gabriel R.*

Gabriel Rogin added to Ali's Board Report;

- NBRC's Board of Directors has decided to engage in the strategic planning process. They're looking at starting the process in early 2022. The Board wants it to be a broad based process, including a strategic planning committee that represents our community.
- DDS gave approval for the S.T.A.R.T. Model. This is a crisis response prevention model that focuses on people with developmental disabilities and mental health diagnoses.
- Board Employment Committee Discussion

- There was a discussion with the board about NBRC's efforts to comply with the latest vaccine mandate, or have a religious or medical exemption. North Bay Regional Center is about 90% in terms of our employees being vaccinated.

g. Committees/Subcommittees

i. Public Policy Advisory Committee- *Ali T.*

- o There was a discussion around Biden's administrative and executive order on vaccine mandates for all government contractors. We're now more focused on the state requirements, but also closely following the infrastructure legislation and its impact to funding for our services.
- o We also had a discussion on how we can utilize online tools to track legislation from a disability perspective.
- o Mary Eble gave a talk about housing. There's some cross collaboration and coordination that needs to happen between the housing and public policy subcommittees. The next step would be to host a forum or a panel with discussions and Q & A. This would include members of the vendor community as well as other interested parties. Ali Tabatabai to coordinate with Gabriel Rogin.

ii. DSP Subcommittee- *Holly P.*

We are always looking for vendors to submit DSP nominations. We're looking for Direct Service Provider's that have done exemplary work.

DSP nominations: [Kelley@pacesolano.org](mailto:Kelley@pacesolano.org) and [holly.pagel@lynnanddarla.com](mailto:holly.pagel@lynnanddarla.com)

iii. Cultural Diversity (Cultural Linguistic Competency)- *Breanne B.*

We had a conversation around EVV and the implementation of it in January.

There was a discussion around recruiting diverse staff.

The next meeting is Thursday, October 21<sup>st</sup> at 9am.

iv. Early Intervention/ Early Start Subcommittee- *Michele R.*

No Updates. Michele R. is absent.

F. NBRC UPDATES:

a. Fiscal- *Isabel C.*

No fiscal update. There will be new rates implemented on April 1<sup>st</sup>. A meeting with DDS will take place on Friday. Isabel would like to incorporate any questions providers have regarding rates in her meeting with DDS. Isabel will keep us posted.

b. Vendor Relations- *Courtney S.*

Courtney will be sending a survey to all vendors, clients, families, and service coordinators regarding the S.T.A.R.T. Program. NBRC and DDS will keep providers updated.

*Kelley Hanson* asked what the ratio expectation is of vendors with the current staffing crisis. *Gabriel Rogin* is continuing that conversation with DDS on October 20th. He asked the group to provide a more specific recommendation of what situation increased flexibility would warrant. *Beth Kahiga* suggested continuing to have alternative service delivery.

*Michael Lisenko* noted in the past his organization was not allowed to use administrative staff during a DDS audit. He would like Gabriel to clarify with DDS if that's still the case.

c. Quality Assurance- *Jason L.*

Upcoming Vendor Trainings

October 21<sup>st</sup> - Medical Red Flags

October 27<sup>th</sup> Fall Risk Assessment + Prevention

November 5<sup>th</sup>- Person Centered Planning

Jason is building the schedule for 2022 Vendor Trainings. He asked for recommendations for ideas of trainings. Jason's email: [jasonl@nbrc.net](mailto:jasonl@nbrc.net)

Link to Training Registration: <https://www.eventbrite.com/d/online/nbrc/>

Contact Jasmine Martin [jasmineM@nbrc.net](mailto:jasmineM@nbrc.net) with any problems.

Registration is limited to 50 and available on a first-come, first-served basis. All trainings are free of charge. Trainings will be held via Zoom from 10:00am-12:00pm, unless otherwise noted. If you would like CEUs or an attendance certificate, be sure that the trainer is able to see you for the entire training.

d. Self-Determination Program- *Valerie B.*

We will be having Valerie at our next meeting to give us an update.

## G. NEW BUSINESS

a. Electronic Visit Verification- *Breanne B.*

The date is set for January 2022. This will apply to providers within SLS, Respite, Homemaker, and Personal Assistance. *Breanne Burris* noted we are making sure that service coordinators are helping to make families aware, along with providers.

*Gabriel Rogin*, noted the Regional Center is available if you have questions.

*Courtney Singleton* directed providers to the DDS Website for more information on EVV.

## H. OLD BUSINESS

a. Vaccination Consideration

*Stacey Martinez* and *Ali Tabatabai* had a discussion around vaccination requirements for remote workers.

*Courtney Singleton* shared the guidance from Community Care licensing that we can't deny in person services to someone that's not vaccinated.

b. Staffing Shortage - *Ali Tabatabai*

We plan to form a different group to discuss this.

## I. GENERAL ANNOUNCEMENTS

a. Training/Events- *Edie T.*

CCLN is holding their Monthly Member Meet-Up this Friday from 12pm-2pm.

b. Community concerns- None

c. Reminders- *Leticia L.*

Transportation update

Everything remains status quo. She thanked all the service providers that continue to provide transportation services in an alternate capacity.

Provider Resource Survey (professional services) <https://forms.gle/6abLWr3sNKuFzGjc9>  
<https://www.dds.ca.gov/services/evv/newsletters/>

J. AGENDA ITEMS FOR FUTURE MEETINGS - None

K. ADJOURNMENT- *Ali Tabatabai* made motion to adjourn, *Mike Lisenko* motioned and *Kelley Hanson* seconded.

11:30AM



Minutes Taken by Janelle Santana

## ARTICLE V

### Board of Directors

#### Section 5.1 Composition

(a) The number of Directors of the Corporation shall be at least ten (10) but not more than thirteen (13) Directors until changed by amendment to these Bylaws. The exact number of Directors shall be fixed, from time to time, within these limits, by resolution adopted by the Board of Directors. Any reduction in the authorized number of Directors shall not result in any Director being removed before his or her term of office expires. The goal of the Board of Directors shall be to have nine or twelve of the Directors include at least two (2) representatives each from Napa, Solano and Sonoma Counties. (A “representative” is defined for this section as a resident of such county, or an immediate family member of a consumer, who residing in such county.) One Director shall be a member of the Service Provider Advisory Committee, who shall conform to the provisions of Welfare and Institutions Code section 4622, as outlined below.

(b) The Board of Directors shall make every effort to conform to criteria set forth in Welfare and Institutions Code section 4622, including the following criteria:

(1) The Board of Directors shall be composed of individuals who have demonstrated interest in, or knowledge of, developmental disabilities.

(2) The Board of Directors shall include persons with legal, management, public relations and developmental disability program skills.

(3) The Board of Directors shall include representatives of the various categories of disability to be served by the Corporation.

(4) The Board of Directors shall reflect the geographic and ethnic characteristics of the area to be served by the Corporation.

(5) A minimum of fifty percent (50%) of the members of the Board of Directors shall be persons with developmental disabilities or their parents or legal guardians.

(6) No less than 25 percent (25%) of the members of the governing board shall be persons with developmental disabilities.

(7) The Regional Center shall provide necessary training and support to all members of the Board of Directors to facilitate their understanding and participation, including issues relating to linguistic and cultural competency.

(8) Board members should be willing to devote an average of five (5) hours per month to the Corporation.

(9) The Board of Directors shall conform to such other membership criteria as are required by law.

(c) The person designated by the Service Provider Advisory Committee in accordance with the provisions of Welfare & Institutions Code section 4622, subd. (i) to serve as a member of the Board of Directors shall be one of the members of the Board of Directors. However, such person shall not do any of the following:

(1) Serve as an Officer of the Board of Directors;

(2) Vote on any fiscal matter affecting the purchase of services from any regional center provider (as used herein, the term "fiscal matter" includes, but is not limited to, setting purchase of service priorities, transferring funds to the purchase of service budget, and establishing policies and procedures with respect to services); or

(3) Vote on any issue other than those described in paragraph (2) hereinabove in which the member has a "financial interest" as defined in Section 87103 of the California Government Code.

Furthermore, such person shall provide the Board of Directors with a list of any and all of his or her "financial interests" as such interests are described in Section 87103 of the California Government Code.

(d) By August 15 of each year, the Board of Directors shall provide DDS with documentation demonstrating that the composition of the Board is in accordance with the requirements of this Section 5.1. [W&I § 4622.5.]

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#### **Section 5.4 Terms of Office**

(a) A Director may serve a maximum of two two-year terms and one three-year term of office, except that: (1) a Director who has already served six years in any seven-year period shall only be appointed for one additional year; and (2) the term of office of the Director designated by the Service Provider Advisory Committee as described in Section 8.4(d) hereof may be sooner terminated pursuant to the provisions of Section 8.4(d)(4) hereof. Elections shall be held at the July meeting of Directors and as otherwise needed to fill vacancies, at the discretion of the Board, as deemed necessary to maintain continuity and orderly transition.

(b) The term of office of a Director elected to fill a vacancy on the Board of Directors caused by death, resignation or removal shall coincide with that of the Director whose office the new Director has been elected to fill.

(c) The term of office of any Director elected by the Board of Directors shall begin immediately upon such Director's election.

(d) Upon completion of seven years of service, a Director may serve for one year as a "Board Mentor" to new Directors, but only upon approval of the full Board. Such Board Mentor shall have no voting privileges, but may serve on Board committees in an advisory capacity, with full Board approval. The role of Mentor is to provide instruction and insight to new members.





## Master Board Calendar 2022

Month	Awareness Days	Item	Due Date
<b>JANUARY</b>		Executive Director Performance Review	January 1 <sup>st</sup>
<b>FEBRUARY</b>		Executive Director Contract Renewal (based on term) Purchase of Service Expenditure Projections Overview CPA Audit Status Update	February 1 <sup>st</sup> February Board Meeting Audit Committee Meeting
<b>MARCH</b>		Annual CPA Audits due to DDS (reports should be submitted in January or February every year) <i>GASB Report Review</i>	March 31 <sup>st</sup>
<b>APRIL</b>		<b>Nominating Committee requests a nomination list of Board Officers</b> Review of NBRC prior year performance contract outcomes and objectives – How did we do?	
<b>MAY</b>		<b>Board votes/elects Board Members and Officers</b> Community Resource Development Plan NCI (National Core Indicators) Data	May Board Meeting  Depending on the release of information from DDS
<b>JUNE</b>		Annual Board Meeting Employee Recognition/ Napa	June Board Meeting



<b>Month</b>	<b>Awareness Days</b>	<b>Item</b>	<b>Due Date</b>
<b>JULY</b>		Employee Recognition/ Santa Rosa Public Input Session for Caseload Ratio Corrective Action Plan	July Board Meeting
<b>AUGUST</b> No Board Meeting Board Retreat		Board of Directors Retreat Board of Directors to sign Conflict of Interest Statements	Must be dated by August 1 <sup>st</sup> , due to DDS by August 10 <sup>th</sup>
<b>SEPTEMBER</b>		Performance Contract Draft presented for feedback Disparity Report	September Board Meeting
<b>OCTOBER</b>		Performance Contract presented for approval Executive Director Performance Surveys sent out	October Board Meeting
<b>NOVEMBER</b>		Contracts over \$250,000 for approval	November Board Meeting
<b>DECEMBER</b> Board Meeting & Retreat		Contracts every 3 years (2022) (SLS Annually, every three years) Board Retreat	

**NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.**

**BOARD OF DIRECTORS**

<b><u>Term</u></b>	<b><u>Name</u></b>	<b><u>County</u></b>
3/15 – 2/18 3/18 – 2/21 3/21 – 2/22 (2/22) <b>PRESIDENT:</b> 7/18 – 6/20, 7/20 – 6/22	<b>Angel Hixson</b>	Solano
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) <b>VICE PRESIDENT:</b> 4/19 – 3/21, 4/21 – 3/23	<b>Jeremy Johnson</b>	Solano
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) <b>SECRETARY:</b> 3/20 – 2/22, 3/22 – 2/24	<b>Sara Speck</b>	Solano
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) <b>TREASURER:</b> 9/18 – 8/20, 9/20 – 8/22	<b>Rosemarie Pérez</b>	Sonoma
6/16 – 5/19 6/19 – 5/22 6/22 – 5/23 (5/23)	<b>Jose Ayala</b>	Napa
3/15 – 2/18 3/18 – 2/21 3/21 – 2/22 (2/22) <b>SECRETARY:</b> 4/16 – 3/18, 4/18 – 3/20 <b>VICE PRESIDENT:</b> 7/18 – 3/19	<b>Rita Edmonds-Norris</b>	Solano
09/19 – 08/21 09/21 – 08/23 (08/23) VAC REP	<b>Ali Tabatabai</b>	Napa / VAC
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	<b>Lynette Stagner</b>	Napa
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	<b>Alexis Jarreau</b>	Solano
10/19 – 09/22 10/22 – 09/24 10/24 – 09/26 (09/26)	<b>Hue Truong</b>	Sonoma
11/19 – 10/22 11/22 – 10/24 11/24 – 10/26 (10/26)	<b>Andrea Bednarova</b>	
00/00 – 00/00 00/00 – 00/00	<b>Vacant</b>	

**NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.**

00/00 – 00/00  
(00/00)

00/00 – 00/00  
00/00 – 00/00  
00/00 – 00/00  
(00/00)

**Vacant**

(Dates in brackets are the 7<sup>th</sup> consecutive year)

**Revised 11/2021**

**North Bay Regional Center Board of Directors Training Plan  
2022**

Month	Training	Frequency	Length	Trainer	Affiliation
January	ARCA Academy	Every few months	2 hours	ARCA	ARCA
February	Overview of Adult Services	One time	30 min	TBD	Case Management Supervisor(s)
	Purchase of Service Expenditure Projections Overview	Annually	30 min	Isabel Calder	Chief Financial Officer
	Strategic Planning	One time	1 hour	Ami Sullivan	Kinetic Flow
March	New DDS Contract Language	One time	1 hour	Gabriel Rogin	NBRC Executive Director
	ARCA Academy	Every few months	2 hours	ARCA	ARCA
April	Housing Capacity and Development	One time	30 min	TBD	NBRC Housing Committee
May	Community Resource Development Plan	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
	National Core Indicators Data	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
	ARCA Academy	Every few months	2 hours	ARCA	ARCA
June	<i>Annual Board Meeting - Community Success Stories</i>	Annually	4 hours	TBD	TBD
July	Public Input Session for Caseload Ratio Corrective Action Plan	Annually	1 hour	Beth DeWitt and Jennifer Crick	NBRC Director of Client Services and Admin. Services
July	Crisis Prevention and Response	One time	30 min	TBD	CBEM, Program Director
August	Diversity, Equity and Belonging	One time	1.5 hours	Ana Lugo	Equity First Consulting, Founder
	Board Retreat - Board Governance and DDS Contract	Annually	4 hours	TBD	TBD
September	Performance Contract/ Disparity Report	Annually	30 min	Courtney Singleton	NBRC, Director of Community Services
October	Strategic Planning	One time	1 hour	Ami Sullivan	Kinetic Flow
	MHSA Grant	One time	30 min	Dr. Katie Pedgrift	NBRC Psychologist
November	Overview of DDS Fiscal and Compliance Audit	Every 2 years	30 min	Isabel Calder	NBRC Chief Financial Officer
December	Vendor Monitoring	One time	30 min	Courtney Singleton	NBRC Director of Community Services
	ARCA Academy	Every few months	2 hours	ARCA	ARCA

\*Additionally the board receives regular updates from the following committees: Client Advisory, Cultural and Linguistic Competency Advisory, Public Policy Advisory and the Vendor Advisory Committee.



**Board Meeting Locations 2022**  
6:00 pm – 8:00 pm

***All Board Meetings will be held via Zoom videoconferencing until further notice.***

January 5, 2022	Regular Business Meeting
February 2, 2022	Regular Business Meeting
March 2, 2022	Regular Business Meeting
April 6, 2022	Regular Business Meeting
May 4, 2022	Regular Business Meeting
June 1, 2022	<i>Annual Board Meeting</i>
July 6, 2022	Regular Business Meeting
August 3, 2022	<i>No Board Meeting – Board Retreat</i>
September 7, 2022	Regular Business Meeting
October 5, 2022	Regular Business Meeting
November 2, 2022	Regular Business Meeting
December 7, 2022	Short Business Meeting

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,515	15.1 %	MALES	6,450	64.6 %	OWN HOME	7,457	74.7 %
3 - 17	3,001	30.0 %	FEMALES	3,532	35.3 %	ILS	617	6.1 %
18 - 40	3,490	34.9 %			SLS	648	6.4 %	
41 - 60	1,237	12.3 %			DC	10	.1 %	
61 - 80	710	7.1 %			SNF	32	.3 %	
					ICF	187	1.8 %	
80 & OLDER	29	.2 %			CCF	748	7.4 %	
					FOSTER CARE	205	2.0 %	
					OTHER	78	.7 %	
TOTAL:	9,982	100.0 %	TOTAL:	9,982	100.0 %	TOTAL:	9,982	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL CONSUMERS	COUNTY	NUMBER	% TO TOTAL
MIXED	620	6.2 %	AUTISM	3,086	30.9 %	28. NAPA	1,243	12.4 %
ASIAN	244	2.4 %	EPILEPSY	1,044	10.4 %	48. SOLANO	4,273	42.8 %
BLACK	849	8.5 %	CEREBRAL PALSY	899	9.0 %	49. SONOMA	4,349	43.5 %
FILIPINO	363	3.6 %	MENTAL RETARDATION	4,679	46.8 %			.0 %
NATIVE AMERICAN	50	.5 %	OTHER	939	9.4 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,602	26.0 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,353	43.6 %						.0 %
OTHER	345	3.4 %						.0 %
UNKNOWN	556	5.5 %						.0 %
						OTHER	117	1.1 %
TOTAL:	9,982	100.0 %				TOTAL:	9,982	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	28	.2 %	0	508	5.0
ENGLISH	8,234	82.4 %	1	1,235	12.3
SPANISH	1,588	15.9 %	2	8,207	82.2
OTHER LATIN LANG.	2	.0 %	3		
CANTONESE CHINESE	6	.0 %	8	11	
MADARIN CHINESE	3	.0 %	U	21	
JAPANESE	2	.0 %			
VIETNAMESE	14	.1 %			
KOREAN	5	.0 %			
LAOTIAN	2	.0 %			
CAMBODIAN	2	.0 %			
OTHER ASIAN LANG.	5	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	89	.8 %			
TOTAL	9,982	100.0 %	TOTAL	9,982	100.0



**FAIR HEARING & MEDIATION UPDATE**  
**NOVEMBER 1, 2021 – NOVEMBER 30, 2021**

ABA Funding (21-07)	<u>Reason for Appeal:</u> Claimant appeals denial of ABA services. <u>Ruling:</u> Fair Hearing request pending.
Housing Assistance (21-10)	<u>Reason for Appeal:</u> Claimant appeals denial of housing assistance. <u>Ruling:</u> Fair Hearing request scheduled.
Personal Support Service Reimbursement (21-12)	<u>Reason for Appeal:</u> Claimant appeals denial of personal support service reimbursement. <u>Ruling:</u> Fair Hearing request scheduled.