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[www.nbrc.net](http://www.nbrc.net)

### **Our Mission:**

(what we do and for whom)

Our mission is to empower, respect and serve each child and adult with or with the potential for a developmental disability, while promoting the health and well-being of each individual, their families, and our community.

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## **MEETING NOTICE**

The next meeting of the Board of Directors is a Regular Business Meeting scheduled as follows:

**DATE:** December 3, 2025

**TIME:** 6:00 pm

**PLACE:** Hybrid – NBRC Vacaville Office or Zoom  
445 Merchant Street, Vacaville, CA

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

### **Join by Phone:**

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

*Se Habla Español*

*American Sign Language Interpretation Available*

### **Agenda Enclosed**

The NBRC Board of Directors is actively recruiting for board members. Please email your completed application or send any questions to Janelle Santana at [janelles@nbrc.net](mailto:janelles@nbrc.net).

- [NBRC Board Application - English](#)
- [NBRC Solicitud de Junta - Español](#)
- [Ang Aplikasyon para Maging Miyembro ng Lupon ng mga Direktor ng - Tagalog](#)

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REMINDER: Notices are posted at [www.nbrc.net](http://www.nbrc.net). All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors' Board Meeting – Hybrid**  
**December 3, 2025 6:00 p.m.**  
**445 Merchant Street**  
**Vacaville, CA 95688**

**AND**

**Join by Zoom Webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLWVjOFItUT09>

**Join by Phone:**

**Phone Number:** 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Martha Valdez, President
- II. ACKNOWLEDGEMENT OF BREEANNE KOLSTER, BOARD VENDOR REPRESENTATIVE (3 min) INFO
  - A. Thank you, Breeanne Kolster, for your dedicated service as a board member!
- III. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary (3 min)
- IV. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from November 5, 2025, be approved as submitted. (2 min) (pgs. 1-8) ACTION
- V. CONSIDERATION OF AGENDA – Additions or modifications to this agenda by Board Members (2 min) ACTION
- VI. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 256-1224 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- VII. TREASURER'S REPORT – Andrea Bednarova, Treasurer
  - A. Treasurer's Report be approved as submitted (5 min) (pgs. 9-10) ACTION
- VIII. COMMITTEE ACTION ITEMS – *A list of committee reports and upcoming meetings can be found on pages 11-16.*
  - A. Nominating Committee – Andrea Bednarova, Nominating Committee Member & Joanne Giardello, Nominating Committee Chair (5 mins) ACTION
    - i. Vote for Board Member Term (pg. 17)
      - 1. Joanne Giardello's Third Term 2/26 - 1/29 (pg. 18)
    - ii. Vote for Board Vendor Representative
      - 1. Jessica Sadowsky (pg. 19)
    - iii. Nominations for Board Officer Terms
      - 1. Board Secretary (pg. 20)
      - 2. Board Treasurer (pg. 21)
  - B. Client Advisory Committee (CAC) – Christopher Bennett, CAC Chair
    - i. Presentation: Advocacy One-Pager (pgs. 22-30)
- IX. REPORT FROM ARCA ACADEMY PARTICIPANTS – (pg. ) (5 mins) INFO
  - A. Martha Valdez, Board President; Christopher Bennett, Board Member; Joanne Giardello, Board Member
- X. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (10 mins)
  - A. Approval of 2026 Board Training Plan (pg. 31-32) ACTION
- XI. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XII. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 256-1224 to sign up.

(2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)

XIII. CLOSED SESSION (20 mins)

- a. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
- b. Labor contract negotiations

XIV. RETURN FROM CLOSED SESSION

- c. Report on any action taken during the closed session (1 min)

INFO

XV. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting is on January 7, 2026 at NBRC's Napa Office – 610 Airpark Road, Napa, CA 94558.
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**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors Regular Business Meeting**  
**November 5, 2025, 6:00 p.m.**  
**Via In Person & Zoom Webinar**  
**610 Airpark Road, Napa, CA 94558**

**NBRC BOARD MEMBERS' PRESENT:**

Martha Valdez, President, Sonoma County  
Ronald Gers, Secretary, Sonoma County  
Cheryl Snavelly, Sonoma County  
Christopher Bennett, Napa County  
Breeanne Kolster, VAC Representative

Sahira Arroyos, Vice President, Solano County  
Andrea Bednarova, Treasurer  
Alan Kerzin, Sonoma County  
Joanne Giardello, Solano County

**NBRC BOARD MEMBERS ABSENT:**

None

**NBRC STAFF PRESENT:**

Gabriel Rogin, Executive Director  
Beth DeWitt, Director of Client Services  
Deanna Mobley, Director of Intake and Clinical Services  
Claudia Ritchie, Director of Equity and Engagement  
Meghan Dill, Service Coordinator  
Laura Allen, Service Coordinator

Janelle Santana, Executive Assistant  
Isabel Calder, Chief Financial Officer  
Mariam Guirguis, Executive Assistant – Compliance  
Katy Vanzant, Quality Assurance Supervisor  
Carrie Brown, PCT Coordinator

**GUESTS (names listed as seen on Zoom):**

Amber Lopez, Spanish Interpreter  
Stacey Martinez, The Arc – Solano  
Derek Hearhtower  
Jessica Sadowsky, Bayberry Inc.  
Gideon Allen  
Justin Hamilton Hole

Chris Aguire, DDS  
ASL Interpreter, DeBlois  
ASL Interpreter, Nicole  
Valerie  
Cindy Cahill  
Swati

**MINUTES**

**CALL TO ORDER** – Martha Valdez, President, called the regular business meeting to order at approximately 6:01 pm.

**ROLL CALL AND INTRODUCTIONS** – Ronald Gers, Secretary, conducted roll call and a quorum was present.

**CONSIDERATION OF MINUTES** – Regular Business Meeting Minutes from October 1, 2025, approved as submitted.

**M/S/C (Gers/Arroyos) Moved to approve October 1, 2025, minutes as submitted.**

**APPROVED  
UNANIMOUS**

**CONSIDERATION OF AGENDA** – No modifications.

**M/S/C (Gers/Arroyos) Moved to approve the agenda as submitted.**

**APPROVED  
UNANIMOUS**

**GENERAL PUBLIC COMMENT –**

- Martha Valdez, Board President, acknowledged that public comment was missed last board meeting.
- Justin Hamilton Hole, Community Member, requested email notice of future board meetings.
- Derek Hearhtower, Community Member, highlighted differences between Social and Medical Models of disability and expressed concerns about their treatment and the trauma they're

experiencing.

## **PRESENTATION: NBRC PERSON-CENTERED THINKING OVERVIEW**

Carrie Brown, PCT Trainer and Coordinator & Meghan Dill, PCT Trainer and Service Coordinator, shared a presentation on Person-Centered thinking. The presentation can be found on NBRC's website as an attachment to the November Board Meeting packet.

## **TREASURER'S REPORT –**

### **Treasurer's Report be approved as submitted.**

Andrea Bednarova, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the November 2025 board packet.

**M/S/C (Giardello/Kolster) Motioned to approve the Treasurer's Report as submitted. APPROVED  
UNANIMOUS**

## **COMMITTEE ACTION ITEMS –**

### **A. Executive Committee Update –**

#### **a. Report on Action Taken**

- i. Martha Valdez, Board President, reported the Executive Committee approved the B-2 contract. The approved contract summary page can be found on page 12 of the November board meeting packet.

#### **ii. Approval of Board Opportunity Fund Request**

1. Holiday Gift Cards for Families in Need

**M/S/C (Gers/Snavely) Motioned to approve \$12,300 from the Board Opportunity Fund for the purchase of holiday gift cards to support families in need. APPROVED  
UNANIMOUS**

#### **iii. Approval of Document for Doug Cleveland Board Opportunity Fund**

**M/S/C (Gers/Arroyos) Motioned to approve revisions to the document related to the Doug Cleveland Board Opportunity Fund as submitted. APPROVED  
UNANIMOUS**

### **B. Nominating Committee Update –**

#### **a. Introduction of Jessica Sadowsky, Candidate for Board Vendor Representative**

- i. Jessica introduced herself to the board members and shared an eagerness to join the board of directors.
- ii. A vote will happen at the December Board Meeting.

### **C. Proposal of Board Development Committee Update –**

- a. Cheryl Snavely, Board Development Committee Chair, shared a document outlining the vision/mission of the committee and requested approval from the Board of Directors.

**M/S/C (Arroyos/Bednarova) Motioned to approve the formation of a Board Development Committee as submitted. APPROVED  
UNANIMOUS**

## **EXECUTIVE DIRECTOR'S REPORT –**

Gabriel Rogin, Executive Director, discussed the following items.

- NBRC hosted a Trunk or Treat event in October to celebrate Halloween with the community.
- NBRC will host a decorating event for staff to decorate ornaments for a tree at the State Capitol.
- ALift Leadership Academy celebrated graduating self-advocate students on November 4<sup>th</sup>.
  - o The next step is hosting a similar training series in Spanish. Janelle to send the flyer for the Spanish leadership academy to board members.
- NBRC recently hosted the Client Advisory Committee meeting.

- Christopher Bennett, CAC Chair, shared a few words on how the meeting went.
  - Brainstorming ways to involve more people in the Client Advisory Committee
  - Joint meetings with PPAC and RRAC
  - Social gatherings & newsletters
- NBRC's new website is almost ready.
- Making progress with renovations for NBRC Napa office.
- Preparing for the Public Records Act (PRA)
  - NBRC recently hired a Compliance Supervisor who will oversee the rollout of PRA.
- Service Access and Equity Grant opportunities & process.
- Rate Reform is underway.
- NBRC is preparing for the standardized vendorization process.

**Approval of 2026 Board Meeting Dates & Locations**

**M/S/C (Bednarova/Gers) Motioned to approve the 2026 Board Meeting dates and locations as submitted.**

**APPROVED  
UNANIMOUS**

- Draft 2026 Board Training Plan
  - Board Members reviewed the draft 2026 training plan and suggested the addition of listening sessions.
  - The board agreed to review the training plan during the next Executive Committee meeting.

**GOOD OF THE ORDER –**

Breeanne Kolster, Board Vendor Representative, shared about the vendor fairs held in October at NBRC's Napa and Santa Rosa office.

**GENERAL PUBLIC COMMENT –**

- Justin Hamilton Hole recommended holding the vendor fair at Napa Valley College next year and expressed interest in assisting with the event.

**CLOSED SESSION –**

The board moved into closed session at 8:15pm to discuss the following.

- a. Labor negotiations
- b. The appointment, employment, evaluation of performance, or dismissal of a regional center employee.

**RETURN FROM CLOSED SESSION-**

**A. Report on any action taken during closed session.**

The board returned from the closed session at 9:01pm and there was no action taken.

**ADJOURNMENT –** Martha Valdez, President, adjourned the regular business board meeting at 9:01pm.



## BOARD FUND REQUEST

Approved by Board of Directors on November 5, 2025

M/S/C (Gers/Snavely)

CLIENT NAME	Gift Cards for Families in Need
PAY TO THE ORDER OF	NBRC
AMOUNT REQUESTED	\$ 12,300.00

REQUESTING BY: NBRC Board of Directors PRINT NAME: NBRC Board of Directors DATE: 11/5/2025

JUSTIFICATION FOR REQUEST	123 gift cards for \$100/each. The total cost is as follows: \$12,300 for funds added to the cards. The remainder of gift cards would be purchased through credit card points by NBRC.
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## **Doug Cleveland Board Opportunity Fund**

North Bay Regional Center (NBRC) is a non-profit 501(c)3 agency under contract with the State Department of Developmental Services. NBRC is funded annually in accordance with State law (Lanterman Developmental Disabilities Services Act). NBRC's State allocation is restricted to funding only those services mandated under the Lanterman Act.

NBRC serves about 12,000 people with developmental disabilities including intellectual disabilities, Autism, Epilepsy, and Cerebral Palsy in the North Bay counties of Napa, Solano and Sonoma. Our mission is to enable and support individuals with developmental disabilities and their families to achieve their full potential and a rightful place in our community.

The NBRC Board Fund is a donation fund used entirely for services and/or supports that cannot be purchased with State funds. These funds are used as one time gifts to assist individuals and their families with unforeseen emergencies or disability related requests.

Board funds are accumulated from mostly private donations. However, absolutely no monies from the State of California funds are deposited into this account. This fund provides NBRC individuals an alternative financial option that can aid situations that cannot be supported by Purchase of Service dollars (POS). The Board Fund provides gifts to NBRC individuals who have emergency or other needs that cannot be addressed through the IPP or other generic resources. In all instances, the funds must directly benefit the NBRC participant. These needs are identified through the NBRC Service Coordinator and could include rental deposit assistance to secure housing, car repairs if the NBRC participant is the primary driver for the family, certain home related bills (i.e. loss of income and need for temporary aid for food or utilities). Funds disbursed for rental assistance will be limited to 2 months. Final approval of all requests less than \$750 are at the discretion of the Executive Director. All requests over \$750 must be approved by the Board of Directors for North Bay Regional Center. Most NBRC participants are on limited incomes (SSI/SSA) and they do not have the means to cover expenses that arise in an emergency. The Board Fund can respond quickly to these situations and ideally avoid further consequences to the individual and/or family.

## **SELECTION PROCESS**

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Individuals eligible to access the Board Fund must be a NBRC participant and reside in Napa, Solano or Sonoma County. All requests for gifts are initiated by Service Coordinators who will complete the required forms, including receipts if requested, and obtain Supervisor approval. NBRC participants should contact their Service Coordinator directly for more information if they would like to pursue a Board Fund request. Once complete, the form is submitted to the Director of Client Services who will review the request with the Executive Director. This review ensures that all generic resources are exhausted before Board Funds are disbursed.

## ACCOUNTABILITY

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The Board Fund is maintained separate from all other Regional Center funds and operations, and the Fund's integrity is validated by NBRC's outside auditors on an annual basis. All approved Board Funds go directly to individuals served by NBRC. There are no administrative costs associated with this fund. Funds are maintained in an interest bearing account.

\*\*Upon request, Donors can receive a summary of supports and goods provided by their donation to the Board Fund. All donors to the Board Fund receive a letter acknowledging their donation to a 501(c)3 organization. All donations to the Board Fund are tax deductible within the provisions of the law.

### **Criteria for Board Fund Request**

The North Bay Regional Center Board Fund was established to provide emergency aid (example: food, clothing or shelter) to individuals and families served by our agency. The fund consists entirely of private donations, and its monies can be expended in cases where the following circumstances exist:

- The individual or family that is to receive Board Fund aid lacks the financial resources necessary to purchase the identified need.
- No other public or private funding is available to meet the identified need of the individual or family.
- All requests will be prioritized by need and will be subject to availability of funds.



## **Board Development Committee (BDC)**

Supporting the Doug Cleveland Board Opportunity Fund (DCBOF)  
North Bay Regional Center (NBRC)

### **Mission Statement**

The Board Development Committee (BDC) supports the mission of the North Bay Regional Center by developing community awareness and coordinating outreach and fundraising activities for the Doug Cleveland Board Opportunity Fund. The committee's work ensures that NBRC individuals and families have access to emergency assistance when no other funding source is available.

### **About the Doug Cleveland Board Opportunity Fund (DCBOF)**

The Doug Cleveland Board Opportunity Fund is a donation fund used entirely for services and supports that cannot be purchased with State funds. These funds are provided as one-time gifts to assist individuals and their families with unforeseen emergencies or disability-related needs.

Funds are accumulated from donations, and no monies from the State of California are deposited into this account. The Fund provides an alternative financial option for NBRC participants when Purchase of Service (POS) dollars or other resources cannot be used.

Requests are identified by Service Coordinators, reviewed by supervisors, and approved by the Executive Director (for requests under \$750) or the NBRC Board of Directors (for requests over \$750).

### **BDC Role and Goals**

The Board Development Committee enhances the DCBOF by:

- Leading outreach and fundraising efforts to encourage community donations.
- Developing partnerships with local organizations, businesses, and individuals.
- Sharing information about the Fund's purpose and impact through NBRC events, materials, and media.
- Promoting transparency and accountability to donors and the community.

All outreach activities are designed to support the Doug Cleveland Board Opportunity Fund's purpose—to provide direct aid to NBRC clients and families who face urgent or unforeseen needs that cannot be addressed through other means.

### **Guiding Values**

Integrity • Compassion • Accountability • Collaboration • Inclusion



## Board Meeting Locations 2026

6:00 pm – 8:00 pm

January 7, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
February 4, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Santa Rosa Office</i>
March 4, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>
April 1, 2026	<i>Annual Board Meeting</i>	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
May 6, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Santa Rosa Office</i>
June 3, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>
July 1, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
August 6, 2026 <i>*Board members only</i>	<i>No Board Meeting – Board Retreat</i>	<i>10am-3pm NBRC Napa Office</i>
September 2, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>
October 7, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Santa Rosa Office</i>
November 4, 2026	Regular Business Meeting	<i>Hybrid – Zoom &amp; NBRC Napa Office</i>
December 2, 2026	Short Business Meeting	<i>Hybrid – Zoom &amp; NBRC Vacaville Office</i>

Approved by the Board of Director's on November 5, 2025.

M/S/C (Bednarova/Gers)



**North Bay Regional Center  
Doug Cleveland  
Board Opportunity Fund  
December 3, 2025  
Board Meeting**

The Doug Cleveland Board Opportunity Fund ending balance as of October 31, 2025, was **\$53,179.30**

There were no transactions during the month of October 2025.

Donations and Deposits:

- No Donation
- No Deposit

Awards:

- No award

Other Transactions:

- None

Ops Expenditures 4 months 30%	CFO Board Report October 2025				POS Expenditures 4 months 33%
33% of the fiscal year has elapsed					
OPERATIONS			Total Ops Allocation: \$		43,671,371
Total General Ops Contract: \$		41,201,623	Total CPP Contract: \$		1,345,793
General Ops Amount Available: \$		28,830,183	CPP Contract Amount Available: \$		-
Total YTD					
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 9,076,984	73.37%	\$ 20,595,001	\$ 29,671,985	
Benefits	\$ 2,077,356	16.79%	\$ 5,352,559	\$ 7,429,915	
Facilities	\$ 983,603	7.95%	\$ 1,934,397	\$ 2,918,000	
Equipment	\$ 163,708	1.32%	\$ 336,292	\$ 500,000	
Communications	\$ 220,057	1.78%	\$ 279,943	\$ 500,000	
Mileage	\$ 130,007	1.05%	\$ 319,993	\$ 450,000	
Legal	\$ 49,366	0.40%	\$ 150,634	\$ 200,000	
General Office	\$ 10,273	0.08%	\$ 91,450	\$ 101,723	
Consultants	\$ 81,018	0.65%	\$ 218,982	\$ 300,000	
Bank Fee and LOC	\$ 10,129	0.08%	\$ 19,871	\$ 30,000	
Other Expenses	\$ 37,962	0.31%	\$ 62,038	\$ 100,000	
Revenue (Interest earned)	\$ (469,023)	-3.79%	\$ (530,977)	\$ (1,000,000)	
Total Operations Expenses	\$ 12,371,440	100%	\$ 28,830,183	\$ 41,201,623	
Community Placement Plan (CPP)					\$ 1,345,793
Senior Companion Program (SCP) - Grant					\$ 345,385
Mental Health Services Act (MHSA) - Grant					\$ 285,825
Language, Access, Cultural Competency Funding (LACC)					\$ 492,745
Total Paid for Operations: \$ 13,978,178					
PURCHASE OF SERVICES			Total POS Allocation: \$		579,029,767
Total POS Contract: \$		577,257,243	Total CPP Contract: \$		-
POS Contract Amount Available: \$		387,626,675	CPP Contract Amount Available: \$		-
Total YTD					
PURCHASE OF SERVICES (POS)	YTD Actual	YTD Total	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 56,530,104	29.8%	\$ 114,707,197	\$ 171,237,301	
Supported Living Services	\$ 45,018,856	23.7%	\$ 90,225,654	\$ 135,244,510	
Day Programs	\$ 39,247,735	20.7%	\$ 81,338,627	\$ 120,586,362	
Behavioral Services	\$ 16,660,158	8.8%	\$ 33,864,362	\$ 50,524,520	
Other	\$ 15,609,818	8.2%	\$ 19,763,528	\$ 35,373,346	
Transportation	\$ 6,893,097	3.6%	\$ 13,945,652	\$ 20,838,749	
Respite	\$ 6,276,132	3.3%	\$ 16,385,638	\$ 22,661,770	
Medical Services	\$ 3,394,668	1.8%	\$ 7,263,824	\$ 10,658,492	
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -	
TOTAL POS EXPENSES	\$ 189,630,568	100.0%	\$ 377,494,482	\$ 567,125,050	
Estimated balance for Rate Reform Adjustments					\$ 11,904,717
*This budget reflects through the B-2 for FY26					
Total Regional Center Budget:					\$ 622,701,138



## Board Committee Information

For board committee agendas and location information, please visit

<https://nbrc.net/about-us/board-of-directors/board-meetings/board-committee-meetings/>

Board Committees & Next Meeting	Summary of Previous Meeting	Description
<b>Executive Committee</b> <b>December 15<sup>th</sup></b> <b>6:30pm – 7:30pm</b> <b>@Zoom</b>  Occurs the 3 <sup>rd</sup> Monday of every month	N/A	The Executive Committee consists of officers elected by the Board of Directors. The Executive Committee oversees the direction of NBRC and provides leadership to the board. The committee meets monthly to discuss matters involving the agency and to plan the agenda for the upcoming board meeting.
<b>Vendor Advisory Committee (VAC)</b>  <b>December 9<sup>th</sup></b> <b>10am – 11:30am</b> <b>@Zoom</b>  Occurs the 2 <sup>nd</sup> Tuesday of every month	See report below.	The Vendor Advisory Committee is comprised of service providers from Napa, Solano, and Sonoma counties. The members provide guidance, advice, and recommendations as they meet about issues and concerns that affect their services.
<b>Public Policy Advisory Committee (PPAC)</b>  <b>December 30<sup>th</sup></b> <b>10am – 11:30am</b> <b>@Zoom</b>  Occurs the 4 <sup>th</sup> Tuesday of every month	See report below.	The Public Policy Advisory Committee is an advisory committee to the board. The committee reviews public policy impacting regional center services including: <ul style="list-style-type: none"> <li>- Congressional bills, California state legislation and budget trailer bills</li> <li>- Federal and state executive orders</li> <li>- Changes in regulation and other law relating to disability programs and services</li> <li>- Department of Developmental Services directives</li> </ul>

		The purpose of the committee is to keep the Board informed of important policy developments and recommend potential actions for the Board to take.
<b>Cultural and Linguistic Competency Committee (CLCC)</b>  <b>December 18<sup>th</sup></b> <b>12pm – 1pm</b> <b>@Zoom</b>  Occurs the 3 <sup>rd</sup> Thursday of every month	N/A	The CLCC promotes diversity, equity and belonging within our agency and community by gathering input, analyzing data, reviewing policies, and making recommendations to the Board.
<b>Client Advisory Committee (CAC)</b>  <b>December 12, 2025</b> <b>10am – 11am</b> <b>@Zoom</b>  Occurs quarterly, 4 <sup>th</sup> Friday of the month	See report below.	The CAC represents the perspectives of people served by NBRC. The members share information, provide feedback on NBRC policies and practices, and make recommendations to the Board.
<b>Risk Reduction Advisory Committee (RRAC)</b>  <b>No meeting in December</b>  Occurs the last Wednesday of every month	N/A	The Committee develops agendas that focus on policies, discussions, practices, and tasks related to prevention and response to neglect, physical and sexual abuse.



**Wednesday, December 3, 2025**

**Vendor Advisory Committee Report**

**By Breeanne Kolster, Vendor Board Representative & VAC Co-Chair**

The Vendor Advisory Committee (VAC) met on 11/18. We have now implemented a treasurer report since we collected funds from the vendor fairs. This will be added to the agenda ongoing to provide transparency to VAC if the funds remain stable or are used. If funds are used, there is a voting policy in place that VAC voting members must adhere to. The VAC continues to encourage anyone who is interested in becoming a voting member to submit an application.

There has been ongoing discussion about the VAC creating a subcommittee to help support bringing self-advocates together. The goal of this committee is to help strengthen and align with NBRC's Client Advisory Committee. Often, vendors have their own version of client engagement groups and topics, and there is a desire to work together and bring more people to the same space to better strengthen advocacy, idea sharing, and even help new friendships develop with common interests. Some questions that came up were: Who is the NBRC staff contact that would be able to be a liaison? How do we ensure those who need support staff will have access to staff to assist them in attending/participating? How will we work together to bring diversity of individuals served to ensure new faces join? These were all great questions that the subcommittee will work on. We are seeking additional community partners to engage with as well, such as SCDD and Family Resource Centers. The NBRC Client Advisory Committee expressed excitement about this collaboration!

We solicited vendor fair feedback. Overall, it was very positive. There was agreement to consider changing it to earlier in the year due to weather concerns in October. The VAC noted this feedback for 2026.

We also held a moment of silence for a few key advocates/difference makers in the ID/DD space: Ross Long, John Shay, and Alice Wong.

There was feedback about the Quality Incentive Payment (QIP) meeting link that did not work. Confusion around a Special Incident Reporting (SIR) training. We discussed that the Public Records Act is coming, as well as the Standard Vendorization Process. We continued discussions around questions related to the Title 17 audits. Gabriel and a group of vendors will work together to set up a meeting to further discuss this. A public policy update was given—mainly focused on the impact the shutdown has had on our community.



Lastly, in years past we celebrated the end of the year with a holiday potluck but took a vote and decided we will hold a potluck in the New Year to kick off 2026. We will look for an easy location since we likely won't be able to use the Napa office due to construction.



**Wednesday, December 3, 2025**

**ARCA Academy, Client Advisory Committee, & Public Policy Report**

**By Christopher Bennett, Board Member and Client Advisory Committee Chair**

The ARCA functions in leadership, advocacy, community inclusion from our communities on the State level legislation and Developmental Services to oversee Client Advisory Committees to represent at legislative Public Meetings, Hearings at the State Capitol, the legislature, others, sharing with Regional Center Staff, leaving behind one pagers for Regional Center Advocacy at the legislative hearings, join in advocacy, grassroots days, events, ARCA Academies, engage elected officials to sign up for newsletter Capitol events, planning for legislative events with our elected officials. I presented one pagers to Amy Westling at the ARCA Academy in Sacramento for other Regional Centers to do the same too to leave behind for subcommittee members at subcommittee hearings. I'm one of the Board Presenters presenting the One Pagers to Board Members, after communicating with DDS, the ARCA Association of Regional Centers for other Clients Advisory Committees with other Regional Centers I included a Chart of other Regional Center Clients Advisory Committees with a Power Point Presentation.

#### **ARCA Association of Regional Center Public Awareness, Policy and Grassroots Advocacy Public Policy Board Member Report**

Visiting Legislators, Policy, law Makers, follow Tips for Effective Visits, Share Your Stories to go with legislation for legislators, with representatives, participant in committees, meetings, hearings with effective testimonies always State your name, title state your positions, work with our elected officials, provide resources, sending in effective short letters, leave behind one pagers for advocacy behind with Policy, Law Makers, Committee Members to follow up back either you, leave your contact with them, understanding the needs of policy, law makers, effective relationships with elected officials the CAC Committee Legislative Planning meeting with Public Policy Committee December 12th from 11-12.



# **NBRC CLIENT ADVISORY & LEGISLATIVE PLANNING COMMITTEE**

**December 12, 2025**

**10:00 AM - 11:00 AM**

**Via Zoom (link below)**

*NBRC's Client Advisory Committee will  
collaborate with the Legislative Planning  
Committee to plan the 2026 Legislative Event.  
Please feel free to join us!*

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**[Zoom Link Click Here](#)**

**Meeting ID: 817 4829 4894**

**Passcode: 062299**

**Please email [janelles@nbrc.net](mailto:janelles@nbrc.net)  
if you have any questions.**

# NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

Page 1 of 1

## BOARD OF DIRECTORS

<u>Term</u>	<u>Name</u>	<u>County</u>
11/23 – 10/24 11/24 – 10/27 11/27 – 10/30 (10/30) <b>PRESIDENT:</b> 10/24 – 09/26	<b>Martha Valdez</b>	Sonoma
11/19 - 10/22 11/22 – 10/25 11/25 – 10/26 (10/26) <b>TREASURER:</b> 3/22 – 2/24, 3/24 – 2/26	<b>Andrea Bednarova</b>	
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29) <b>SECRETARY:</b> 3/24 – 2/26	<b>Ronald Gers</b>	Sonoma
01/24 – 12/24 01/25 – 12/27 01/28 – 12/30 (12/30) <b>VICE PRESIDENT:</b> 7/25 – 6/27	<b>Sahira Arroyos</b>	Solano
1/22 – 12/23 1/24 – 12/25 (12/25) VAC REP	<b>Breeanne Kolster</b>	Napa, Solano, Sonoma / VAC
02/22 – 01/23 02/23 – 01/26 02/26 – 01/29 (01/29)	<b>Joanne Giardello</b>	Solano
03/25 – 02/26 03/26 – 02/29 03/29 – 02/32 (02/32)	<b>Cheryl Snavely</b>	Sonoma
03/25 – 02/26 03/26 – 02/29 03/29 – 02/32 (02/32)	<b>Christopher Bennett</b>	Napa
04/25 – 03/26 04/26 – 03/29 04/29 – 03/32 (03/32)	<b>Alan Kerzin</b>	Sonoma

(Dates in brackets are the 7<sup>th</sup> consecutive year)

**Revised 7/2025**



**Proposed Board Member for a 3<sup>rd</sup> Term: Joanne Giardello**

**County: Solano**

Joanne Giardello is currently retired. Joanne's work experiences include several positions at NBRC. She has been a Case Manager Supervisor, Community Resource Consultant, Senior Case Manager and Client Program Coordinator. Prior to her work at NBRC, Joanne had worked at work/day programs and Community Care Facilities.

For the last 25 years at NBRC, Joanne acted as a liaison between NBRC and the Napa / Solano Sexual Assault Response Team providing them support and education for victims with developmental disabilities. Joanne continues volunteering to provide the same support for the local Family Justice Centers during her retirement.

Joanne initiated and currently chairs the Risk Reduction Advisory Committee. The committee reaches out to all stakeholders to provide their input to the Board on ways and means to reduce the risk of abuse that is perpetrated against our community of individuals with developmental disabilities.

Joanne Giardello is seeking her third term on NBRC's Board of Directors from **02/2026 – 01/2029**.



**Proposed Board Vendor Representative: Jessica Sadowsky**

**County: Napa**

Jessica Sadowsky began her career in disability services in Kansas, working as a direct care professional while completing her degree in Political Science. After graduate work in Health Services Administration and Policy, she managed residential programs supporting adults with intellectual and developmental disabilities.

Her career took her to Washington, D.C., where she served as a Congressional health care Legislative Advisor and later as a government relations professional for the American Network of Community Options and Resources (ANCOR). There, she represented disability service providers nationwide, advancing policy in Medicaid Home and Community-Based Services, Direct Support Professional workforce development, housing, and employment access.

Now based in Northern California, Jessica serves as Chief Operations Officer for Bayberry Inc., a nonprofit agency providing Supported Living Services and related programs across multiple counties. She is passionate about strengthening person-centered services, supporting provider collaboration, and advancing the system's sustainability and workforce recognition. Jessica lives in Napa with her family and enjoys exploring the culture and community of wine country.

## **Board Bylaws**

### **Section 6.5 Duties of Secretary**

The Secretary shall cause minutes of all meetings of the Board of Directors to be kept, shall be the custodian of the corporate records (which shall be kept in the Principal Office of the Corporation), shall cause all notices which are required by law or by these Bylaws to be given, and, generally, shall perform all duties incident to the office of Secretary and such other duties as may be required of him or her by law, by the Articles of Incorporation, by these Bylaws or from time to time by the Board of Directors.

## **Board Bylaws**

### **Section 6.6 Duties of Treasurer**

The Treasurer shall make provision for the care and custody of all funds of the Corporation, shall make provision for the deposit of such funds as required and designated by the Board of Directors, shall make provision for the maintenance of adequate accounts of the properties and business transactions of the Corporation, shall render reports and financial statements to the Directors as required by the Board of Directors and these Bylaws, and shall in general perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors. All or part of the above duties may be delegated to the Executive Director or to such other staff as may be designated by the Executive Director.



# CAC Committee One Pagers for Regional Center Advocacy at SubCommittee hearings December 3, 2025

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By

CAC Chairman Christopher Bennett

# TIP SHEET:

## MAKING A ONE PAGER FOR MEETINGS, HEARINGS, SUB COMMITTEES

- **A brief statement on the organization** you represent (if applicable) and what the organization does.
- **A brief summary of the problem** that you are seeking help on. Use data and reference studies (when applicable) to support your position on the issue.
- **A brief summary of the solution** to the problem, such as legislation, and what it will do for you and/or your community.
- **What your legislator can do to help**, also known as the “Ask.” Examples: Cosponsor H.R. 1, vote against H.R. 2, sign onto a letter in support of X, etc.
- **Include a list of supporters** such as a group of other organizations that support your position or piece of legislation, the cosponsors of the legislation, and/or the other signers of the letter.
- **Include your contact information** so that the legislator and staff person can contact you if they have any questions



Dear United States Representatives, Senators of the United States Congress, United States Senate,

my name is Christopher Bennett Former United States Congressional Intern with Down Syndrome of the United States Congress, United States House of Representatives, Democratic Caucus, Democratic leaders, the House of Democrats, United States Congressional Task Force on Down Syndrome and causes that our party supports, and I am also a person with Down Syndrome. I live on my own with support from a non-profit called Moving Forward Towards Independence here in Napa; which helps me with independent living skills I represent non profits, national non profit conference groups under the HR 1 for Americans with Disabilities across our country, our nation

Among other places, I have worked as an intern for the State of California Legislature from 2005 to 2008 of 118th Congress of 2024 of the House of Democrats, serving the City of Napa as the Disability Access Representative for the City Council (non-elected), and applied to be the Governor's Appointee to the State Council on Developmental Disabilities.

I am writing today to ask you to please offer state funding or new programs to help address the impacts of the terrible budget cuts that have been instituted as a result as the country's. HR-1 funding bill. These cuts unfairly impact people like me with disabilities and will hurt our access to health care, programs, non profit programs, agencies, regional centers, national conference groups that could help us thrive and continue to contribute to the state and the nation, protecting our communities from the Trump Administration, MAGA Doge Republicans, to push back on militarizing Los Angeles, Washington DC, other States are next across our country, our nation.

I am also concerned about the proliferation of unjust tactics used on undocumented people, the loss of the Department of Education, Special Education,, the ADA Act, the Rehabilitation Act, our Civil Rights, Human Rights and threats against elected officials who are trying to represent their constituents of the GOP ReDistricting Act, Ice



Friday, October 24, 2025

DDS Sample Leave Behind Biography One Pagers on behalf of the Regional Centers, Clients, families, to leave behind at the Sub Committee State Senate Hearings

Dear.

My Name is.

and I am from Name of Hometown

Introduction of your self and a few sentences about your self, regional center, county you are from You might include

Age

Where you work or go to work or School or Day Program

Hobbies

Interests

Goals

The Ask I am asking for, why

# Tips for Creating a One-Pager

[www.agu.org/sharingscience](http://www.agu.org/sharingscience)

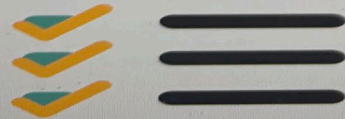
## PURPOSE

- Your goal in creating a one-pager is to have a single page document that includes your contact information, a summary of your expertise, and a few key points.
- The document should be clear enough that someone with no prior knowledge of the topic can understand your main points.



## WHAT TO INCLUDE

- Your contact information: name, title, institution, and expertise.
- Your main points (no more than three).
- Your specific ask, or what you want the office to do. It could be supporting or opposing a bill, a specific funding level for an agency or program, or contacting you on an issue.
- Images or simple diagrams that help illustrate your main points.
- Relevant facts or information that pertains particularly to the state or district (such as the location of the institution or research).
- If you would like to include references for certain facts in the document, superscript is recommended, with all references listed on the bottom or back.



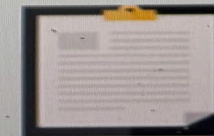
## DESIGN

- Keep the document as clean and simple as possible so it is easy to read and understand.
- Colorful images or simple diagrams can help make the one pager more engaging.
- Avoid complicated diagrams or charts that would need additional explanation or a deep understanding of the subject matter to comprehend.
- Bulleted points can help make the document easy to scan for information.
- Include hyperlinks to relevant sources of information or personal/laboratory web pages.




## DRAFT YOUR ONE-PAGER

- Use the template on the second page of this document to draft your one pager.
- Create a final version in Canva, PowerPoint, Keynote, Photoshop, Illustrator, or another program.
- Want more tips? Check out our recorded webinar on [Creating an Effective Policy One-Pager](#).



# How to Create Your Own One Pagers for Regional Center Advocacy

- <https://youtu.be/N2o5dzkqc5Q?si=gOgdS5xK2dAL0KEm>



## Making a One Pager for Meetings with Legislators

### TIP SHEET


**When you meet with a legislator or staffer, communicating your message clearly and succinctly is critical to a successful meeting. A “one pager” helps effectively deliver your message and facilitates a productive conversation on the issues of importance to you and your organization.**

Meeting with a legislator or staff person in the district office or on Capitol Hill is a great way to share your rare disease story, information about your disease and/or organization, and problems that you and/or your organization face. We recommend creating a one pager to use as a tool during a meeting and to leave behind with the legislator or staffer at the end of the meeting.

A one pager is a brief fact sheet and should be one single page. When creating a one pager, present the information clearly and use concise bullet points.

**A one pager should include:**

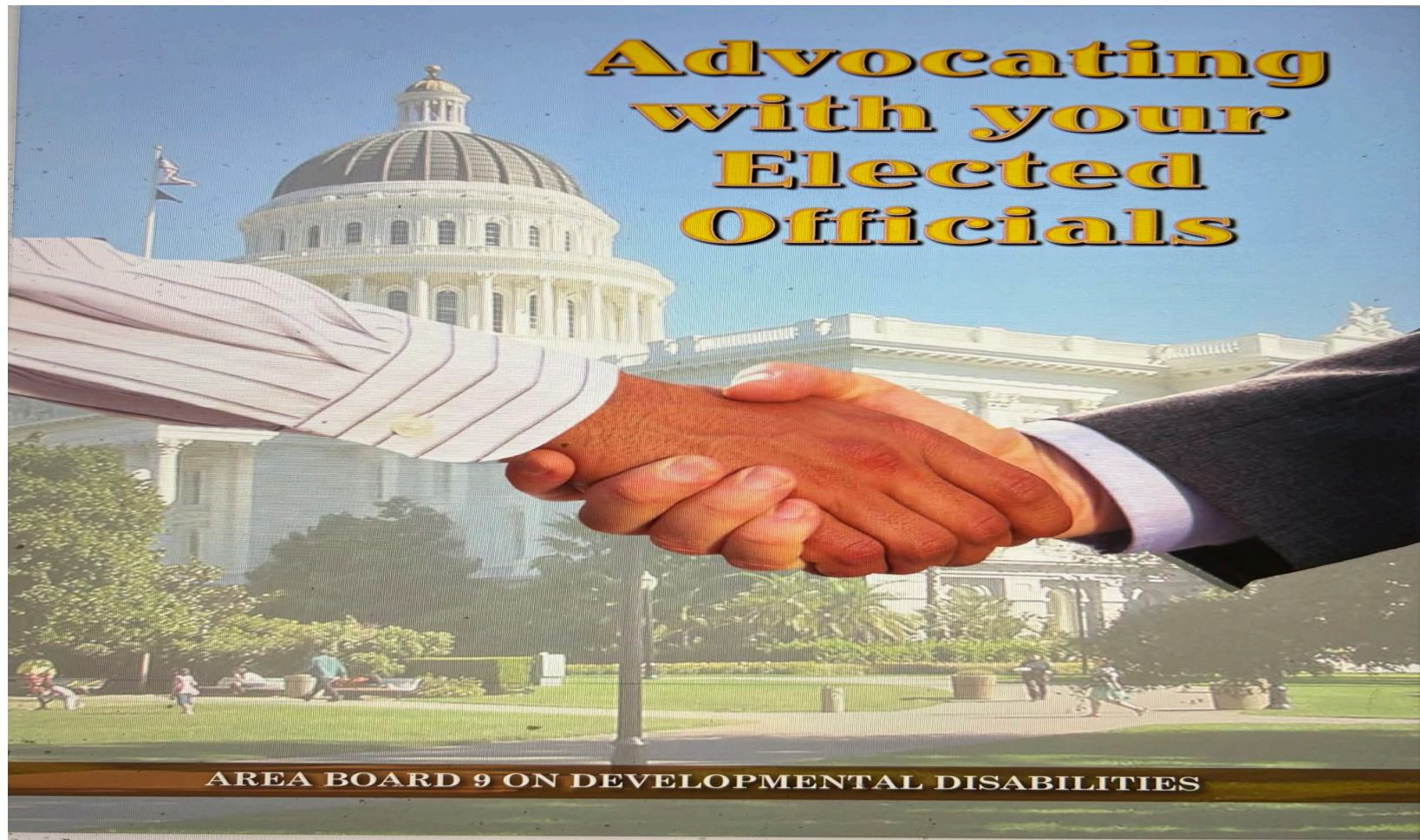
- ★ A brief statement on the organization you represent (if applicable) and what the organization does.
- ★ A brief summary of the problem that you are seeking help on. Use data and reference studies (when applicable) to support your position on the issue.
- ★ A brief summary of the solution to the problem, such as legislation, and what it will do for you and/or your community.
- ★ What your legislator can do to help, also known as the “Ask.” Examples: Cosponsor H.R. 1, vote against H.R. 2, sign onto a letter in support of X, etc.
- ★ Include a list of supporters such as a group of other organizations that support your position or piece of legislation, the cosponsors of the legislation, and/or the other signers of the letter.
- ★ Include your contact information so that the legislator and staff person can contact you if they have any questions.



### Name of Bill or Policy Issue

About Our Organization and What We Do	
The Problem	
The Solution	
The Ask: How You Can Help Us	
Our Supporters and Partners	How to Contact Us

# Advocating with your DDS, Regional Centers Include your Elected Officials with the Public Policy Committee, the Clients Advisory Committee



# guidelines to the One Pagers

- Every year, city leaders look to the state Legislature for support in serving Minnesotans and helping to solve issues at the local level. When it comes to communicating issues to legislators, perhaps no one is in a better position to do so than city officials.
- Legislators and city officials may share the same constituents, but city officials are the first line of communication when residents have a problem. Cities directly deliver vital services to their residents, and are the first to know when those services fall short and when issues arise. As such, it is important for city officials to communicate the needs of their communities to legislators.
- However, lawmakers' time and attention can be scarce, particularly in the midst of a fast-paced legislative session. Minnesota legislators typically only meet for about four months per year and during that time there are hundreds of hearings and meetings, and thousands of pieces of legislation to consider. That is why it is important for city officials to make their messaging as clear, concise, and as useful as possible. Legislators need to be able to easily understand the issue, and subsequently present and explain it to their colleagues to gain support
- **What is the “ask”?** Are you seeking funding for a bonding project or general funding? Is it policy related? Provide a paragraph or two about what you are specifically asking for, and, if you can, reference specific legislation or bills.
- **Provide background.** Legislators like to tell stories. They want to explain how problems came to be, how they impact Minnesotans, and how the Legislature can help. Provide brief background on the problem your community or residents are facing and how the legislation will help. Requesting a new public safety facility, community center, or street funding? Explain why it's needed and how it will serve your community.
- **Quantify the ask.** If you're asking for funding, provide an exact dollar amount or projection of the financial need. Legislators want to know specific figures when attempting to budget among hundreds of other funding requests.
- **Provide visuals.** Adding photos paints a more complete picture of the ask and makes the one-pager easier to skim at a quick glance. Is your city's infrastructure clearly in need of repair? Include a photo. Minnesotans all know what a street in dire need of repair looks like, but they may not be as familiar with wastewater infrastructure. Concept photos of proposed projects or infographics are also a great choice.
- **Highlight and enlarge the main issue and ask.** Break the issue down into three memorable points. With limited time, it is important to emphasize the main points of your ask.
- **Beyond the one-pager.** Make sure your one-pager includes contact information and note that you are available to answer any questions. You can always supplement a one-pager with separate information such as design and cost details, testimony notes, etc. And remember that the one-pager is just one component of your advocacy plan — don't forget to regularly follow up with your legislators with emails, phone calls, or meetings.

Advocacy One Pager Sample  
by Christopher Bennett, NBRC Board Member & CAC Chair

Date

Dear ()

My Name is () and I am from Name of Hometown

Introduction of yourself and a few sentences about yourself, regional center, county you reside in.

If you want to include the following:

- Age
- Where you work or go to work or School or Day Program
- Hobbies
- Interests
- Goals

The ask I am asking for and my reason why

Always Say Thank You

Your name

Contact information, including:

- Address
- Phone
- Email

## Board Training Plan 2026

Training	Frequency	Length	Trainer	Affiliation
Community Listening Sessions	Bi-Annually	1 hour	TBD	TBD
Overview of DDS Fiscal and Compliance Audit	One time	30 min	DDS	DDS
ARCA Academy Presentations	Every few months	2 hours	ARCA	ARCA
Competitive Integrated Employment	One time	30 min	TBD	TBD
Case Management Overview: The Day in the Life of a Service Coordinator	One time	1 hour	TBD	TBD
Overview of Family Reimbursement Process	One time	30 min	TBD	TBD
Overview of NBRC Clinical Department	One time	1 hour	TBD	TBD
Purchase of Service Expenditure Projections Overview	Annually	30 min	Isabel Calder	Chief Financial Officer
Regional Center Budget Overview	One time		Isabel Calder	Chief Financial Officer
Strategic Planning	Ongoing	1 hour	Ami Sullivan	Kinetic Flow
New DDS Contract Language & Directives	One time	1 hour	Gabriel Rogin	NBRC Executive Director
Community Resource Development Plan	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
National Core Indicators Data	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
Annual Board Meeting - Community Success Stories	Annually	4 hours	TBD	TBD
Caseload Ratios & their Impact	Annually	1 hour	Beth DeWitt and Jennifer Crick	NBRC Director of Client Services and Administrative Services
Crisis Prevention and Response	One time	30 min	TBD	TBD
Linguistic and Cultural Competency	One time	1.5 hours	TBD	TBD
Board Retreat – Review of Board Governance, Fiduciary Responsibilities, and DDS Contract	Annually	4 hours	TBD	TBD
Whistleblower Policies* and Conflict of Interest	Annually	1 hour	Jennifer Crick	NBRC, Director of Administrative Services
Performance Contract/ Disparity Report	Annually	30 min	TBD	TBD
Board Efficiency	One time	1 hour	TBD	TBD
Overview of Residential Options	One time	1 hour	TBD	TBD

\*NBRC shall review and provide, at minimum, annual training to all board members regarding the regional center governing board's approved Whistleblower Policy including, but not be limited to the board's role in implementing the policy.

X \_\_\_\_\_

**Martha Valdez**

Board of Director, President

X \_\_\_\_\_

**Gabriel Rogin**

NBRC Executive Director

DRAFT



North Bay  
Regional Center

**DDS**

Department of  
Developmental  
Services



# Elevate your computer skills starting today!

Enroll in NBRC's 7-month course  
beginning in December

## Our Lesson Plan:

## Why participate?



Caregiver  
Cohort



Internet & Digital  
Literacy



Spanish  
Instruction



Safe & Supportive  
Environment

### Email Basics

Enhance your email skills through creation,  
learning, and engagement

### Internet Storage

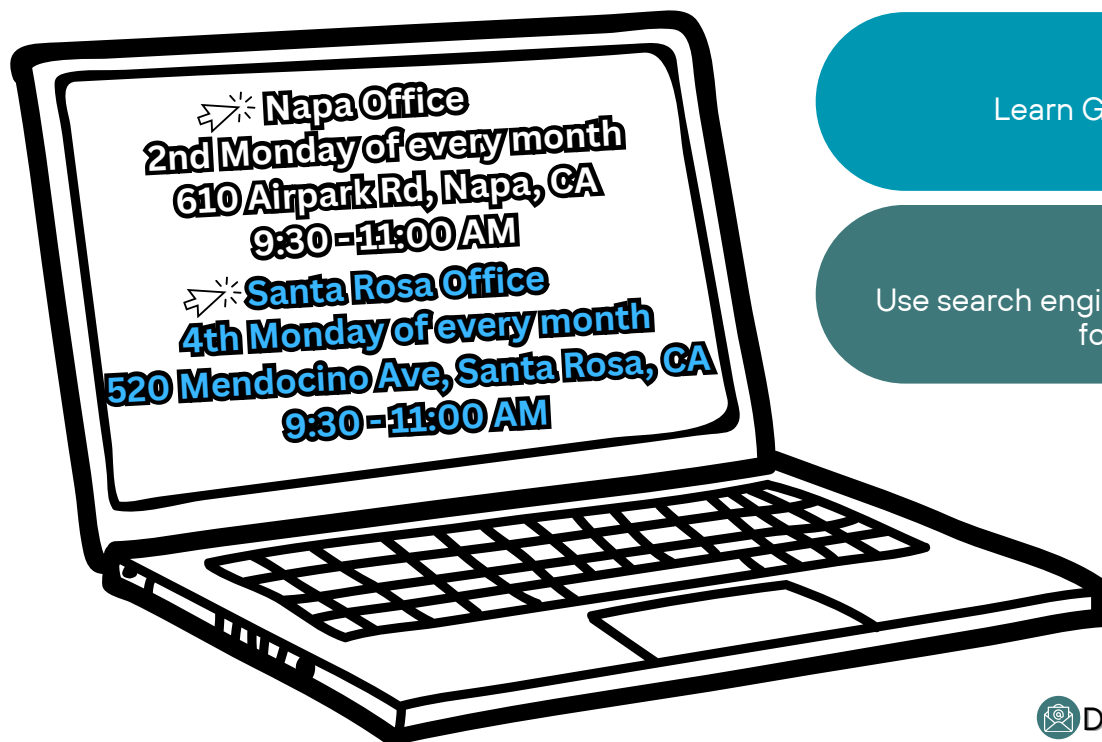
Learn to store and manage files using  
Google Drive

### Document Creation

Learn Google Workspace tools to create  
and collaborate

### Safe Internet Browsing

Use search engines to efficiently find information  
for research, hobbies, or questions



**THIS SERVICE IS BEING  
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LANGUAGE ACCESS &  
CULTURAL  
COMPETENCY PROGRAM**

To Enroll: 33



DEIB@nbrc.net



707-256-1216



North Bay  
Regional Center

**DDS**

Department of  
Developmental  
Services



# ¡Mejora tus habilidades informáticas a partir de hoy!

Inscríbete en el curso de 7 meses de NBRC que comienza en diciembre

## Nuestro plan de lección:

### ¿Por qué participar?



Cohorte de cuidadores



Internet y alfabetización digital



Instrucción en español



Entorno seguro y de apoyo

#### Conceptos básicos del correo electrónico

Mejore sus habilidades de correo electrónico a través de la creación, el aprendizaje y la participación.

#### Almacenamiento en Internet

Aprenda a almacenar y administrar archivos usando Google Drive

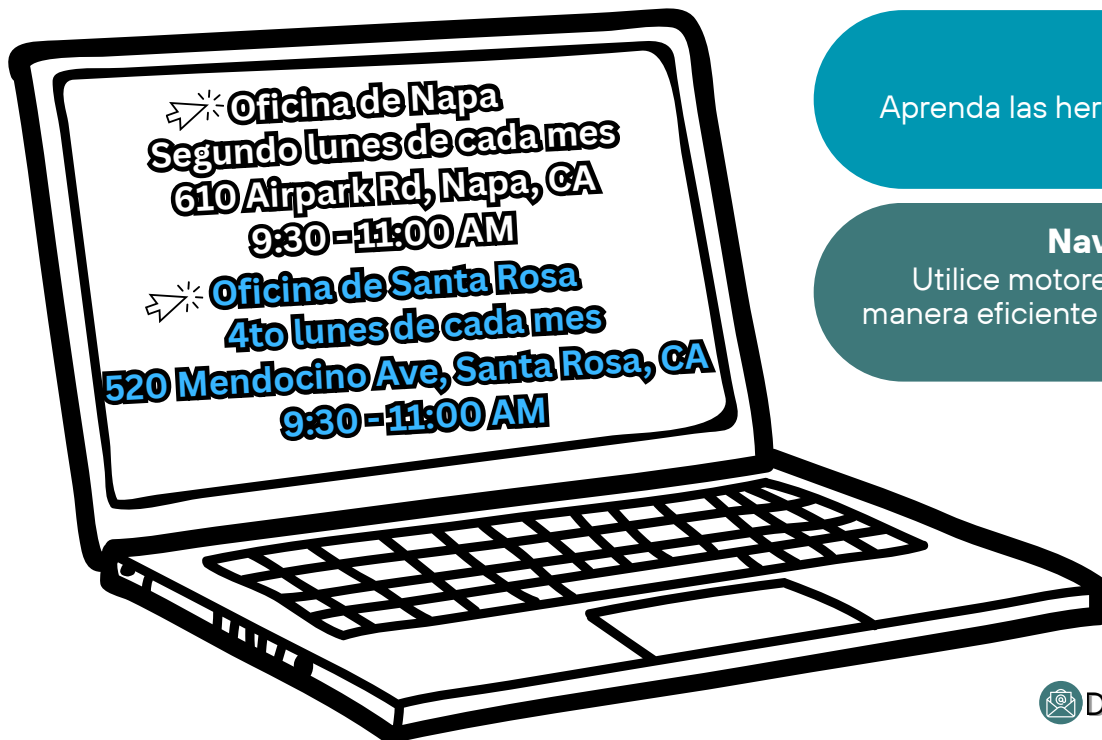
#### Creación de documentos

Aprenda las herramientas de Google Workspace para crear y colaborar

#### Navegación segura en Internet

Utilice motores de búsqueda para encontrar de manera eficiente información para investigaciones, pasatiempos o preguntas.

**ESTE SERVICIO ESTÁ SIENDO  
FINANCIADO POR EL  
PROGRAMA DE ACCESO  
LINGÜÍSTICO Y  
COMPETENCIA CULTURAL.**



✦ **Oficina de Napa**  
Segundo lunes de cada mes  
610 Airpark Rd, Napa, CA  
9:30 - 11:00 AM

✦ **Oficina de Santa Rosa**  
4to lunes de cada mes  
520 Mendocino Ave, Santa Rosa, CA  
9:30 - 11:00 AM

Para inscribirse:



DEIB@nbrc.net



707-256-1216



# **2025 UCPNB & Community Partners Craft Fair**

**TUESDAY, DECEMBER 16TH 2025  
11AM TO 1:30PM**

**FREE ENTRY AND PLENTY OF HOLIDAY CHEER  
TO SHARE**



**Music performances by  
UCPNB carolers at 12pm & 1pm**



**WINEBEV SERVICES**  
500 Technology Way, Napa, CA, 94558



**FAIR HEARING & MEDIATION UPDATE**  
**NOVEMBER 1, 2025 – NOVEMBER 30, 2025**

Eligibility (25-34)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Withdrawn without resolution.
Eligibility (25-40)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Hearing rescheduled.
Eligibility (25-41)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation and Hearing to be scheduled.
Eligibility (25-42)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Withdrawn without resolution.
Eligibility (25-43)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation and Hearing rescheduled.
Eligibility (25-44)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation and Hearing rescheduled.
Eligibility (25-46)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation and Hearing rescheduled.
Eligibility (25-47)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation held. Resolved. Eligible.
Eligibility (25-48)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Hearing held. Not eligible.
Eligibility (25-49)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Hearing held. Not eligible.
Eligibility (25-51)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation scheduled.
Eligibility (25-52)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation and Hearing rescheduled.
Eligibility (25-53)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolved at informal meeting. Eligible.
Service (25-54)	<u>Reason for Appeal:</u> Claimant appeals denial of service. <u>Ruling:</u> Mediation held. Hearing scheduled.

Service (25-55)	<u>Reason for Appeal:</u> Claimant appeals denial of service. <u>Ruling:</u> Mediation & Hearing rescheduled.
Eligibility (25-56)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Hearing rescheduled.
Eligibility (25-57)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolved at informal meeting. Eligible.
Eligibility (25-58)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation held. Decision pending.
Eligibility (25-59)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Informal meeting to be scheduled.
Eligibility (25-60)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Hearing to be scheduled.
Eligibility (25-61)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation & Hearing to be scheduled.
Service (25-62)	<u>Reason for Appeal:</u> Claimant appeals denial of service. <u>Ruling:</u> Mediation & Hearing to be scheduled.
Service (25-63)	<u>Reason for Appeal:</u> Claimant appeals denial of service. <u>Ruling:</u> Mediation & Hearing to be scheduled.
Service (25-64)	<u>Reason for Appeal:</u> Claimant appeals denial of service. <u>Ruling:</u> Mediation & Hearing to be scheduled.