



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

520 Mendocino Ave, Santa Rosa, CA 95401
Phone: (707) 569-2000 • TTY (707) 525-1239

www.nbrc.net

Our Mission:

(what we do and for whom)

Our mission is to empower, respect and serve each child and adult with or with the potential for a developmental disability, while promoting the health and well-being of each individual, their families, and our community.

MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Meeting scheduled as follows:

DATE: December 4, 2024

TIME: 6:00 pm

PLACE: Hybrid – Solano County Office of Education or Zoom
5100 Business Center Drive, Fairfield, CA 94534

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

American Sign Language Interpretation Available

Agenda Enclosed

The NBRC Board of Directors is actively recruiting for board members. Please email your completed application or send any questions to Janelle Santana at janelles@nbrc.net.

- [NBRC Board Application - English](#)
- [NBRC Solicitud de Junta - Español](#)
- [Ang Aplikasyon para Maging Miyembro ng Lupon ng mga Direktor ng - Tagalog](#)

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting – Hybrid
December 4, 2024, 6:00 p.m.
Solano County Office of Education
5100 Business Center Drive, Fairfield, CA 94534

AND

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Martha Valdez, President
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Board Meeting Minutes from November 6, 2024 be approved as submitted. (2 min) (pgs. 1-22) ACTION
- IV. CONSIDERATION OF AGENDA – Additions or modifications to this agenda by Board Members. ACTION
- V. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- VI. PRESENTATION: CALIFORNIA TRIBAL FAMILIES COALITION (CTFC) INFO
Michelle Castagne, Co-Executive Director and Lindsey Allred-Cummings, Legal Administration and Programs Coordinator (20 mins) (attachment)
- VII. TREASURER'S REPORT – Andrea Bednarova, Board Treasurer ACTION
 - A. Treasurer's Report be approved as submitted (5 min) (pgs. 23-24)
- VIII. COMMITTEE REPORTS – *A list of committees and upcoming meetings can be found on page _*
 - A. Executive Committee Update – Martha Valdez, Board President (5 min) INFO
 - B. Vendor Advisory Committee Update – Breeanne Kolster, VAC Co-Chair (5 mins) (pgs. 25-28) INFO
 - C. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, CLCC Chair (5 mins) INFO
 - D. Public Policy Advisory Committee Update – Breeanne Kolster, VAC Representative (5 mins) INFO
 - E. Client Advisory Committee Update – Sara Speck, CAC Co-Chair (5 mins) INFO
 - F. Risk Reduction Advisory Committee Update – Joanne Giardello, RRAC Chair (5 mins) INFO
 - G. Nominating Committee Update – Joanne Giardello, Nominating Committee Chair (5 mins) INFO
- IX. UPDATE ON MASTER PLAN FOR DEVELOPMENTAL SERVICES MEETING – Sara Speck, Board Vice President (5 min) INFO
- X. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (10 mins) ACTION
 - A. Approval of Board Training Plan (pg. 29-30)
 - B. Sara Speck's Employer
- XI. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XII. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)

XIII. CLOSED SESSION (30 mins)

A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee

XIV. RETURN FROM CLOSED SESSION

B. Report on any action taken during the closed session (1 min)

INFO

XV. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting is on January 8, 2025 at 6:00 pm at NBRC's Napa Office – 610 Airpark Road, Napa, CA 94558.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
November 6, 2024, 6:00 p.m.
Via In Person & Zoom Webinar
610 Airpark Road, Napa, CA 94558

NBRC BOARD MEMBERS PRESENT:

Martha Valdez, President, Sonoma County
Rosemarie Pérez, Sonoma County
Breeanne Kolster, VAC Representative
Ronald Gers, Secretary, Sonoma County
Carl Vinson, Solano County

Sara Speck, Vice President, Solano County
Sahira Arroyos, Solano County
Andrea Bednarova, Treasurer
Joanne Giardello, Solano County

NBRC BOARD MEMBERS ABSENT:

Ravinder Rangji, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Mariam Guirguis, Executive Assistant – Compliance
Beth DeWitt, Director of Client Services
Courtney Singleton, Director of Community Services
Isabel Calder, Chief Financial Officer

Deanna Mobley, Director of Intake and Clinical Services
Janelle Santana, Executive Assistant
Carrie Brown, Quality Assurance Liaison
Katy Vanzant, Quality Assurance Supervisor

GUESTS (names listed as seen on Zoom):

Christopher Aguire, DDS
Stacey Martinez, The ARC Solano
Messina Dovichi, Turning Point Community Programs
Amber, Spanish Interpreter
ASL Interpreter, DeBlois
ASL Interpreter, Nicole
Danny T.
Jana Cooper, START
Jennica Abbie
Jeremy Hogan, UCP North Bay
Koffi Kafando
Red Jade Home

1510****265
Assistant Director Faith Cross, CBEM
Brianna Carbajal
Derek Hearthtower
Glenn Vargas
Holly Pagel
Linda Plourde
Maureen Fitzgerald
Paula Finley, BI
Virginia Punzalan
CDSS, iPhone
Ed Punzalan

MINUTES

CALL TO ORDER – Martha Valdez, President, called the regular business meeting to order at approximately 6:01 pm.

ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from October 2, 2024, be approved as submitted.

M/S/C (Gers/Pérez) Moved to approve the October 2, 2024, minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA – No modifications.

M/S/C (Kolster/Bednarova) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

GENERAL PUBLIC COMMENT – None

APPROVAL OF DELEGATED CONSERVATORSHIP POLICY

Beth DeWitt, Director of Client Services, presented the Delegated Conservatorship Policy that can be found on pages 5-6 of the November board meeting packet on NBRC’s website.

M/S/C (Gers/Speck) Moved to approve the delegated conservatorship policy as submitted.

**APPROVED
UNANIMOUS**

CONTRACTS FOR APPROVAL OVER \$250,000 –

Presentation and Approval of Contract for Turning Point Community Programs (TCP)

Messina Dovichi, TCP, shared a presentation on TCP’s California START North Bay (CSNB) program. The presentation can be found as an attachment to the November board meeting packet.

- Joanne Giardello, Board Member, sought clarification on staff trainings and the process for crisis situations.
- Courtney Singleton, Director of Community Services, requested approval for the contract that can be found on page 7 of the November board meeting packet.

M/S/C (Speck/Gers) Moved to approve the contract for Turning Point Community Programs (TCP) as submitted.

**APPROVED
UNANIMOUS**

Kolster ABSTAINED

Approval of Contracts for Specialized Residential Facilities (SRF)

Rosemarie Pérez, Board Member, recused herself from this portion of the meeting.

Glenn Vargas shared about the SRF operated in Sonoma County.

Joanne Giardello, Board Member, sought clarification on day-to-day operations.

- Future Board Meeting Item: Presentation from SRF vendor
- Courtney Singleton, Director of Community Services, to organize a tour for board members to visit an SRF.
- Courtney Singleton, Director of Community Services, requested approval for the contracts that can be found on pages 8-10 of the November board meeting packet.

M/S/C (Gers/Arroyos) Moved to approve the contracts for 22 Specialized Residential Facilities as submitted.

Gers, Vinson, Valdez, Arroyos, Bednarova	APPROVED
Giardello	OPPOSED
Kolster	ABSTAINED
Pérez	RECUSED

Enhanced Behavioral Support Homes (EBSH)

- Courtney Singleton, Director of Community Services, requested approval for the contracts that can be found on page 11 of the November board meeting packet.

M/S/C (Gers/Speck) Moved to approve the 3 contracts for EBSH as submitted.

**APPROVED
UNANIMOUS**

Kolster ABSTAINED

Adult Residential Facilities for Person with Special Healthcare Needs (ARFPSHN)

- Courtney Singleton, Director of Community Services, requested approval for the contracts that can be found on pages 12-13 of the November board meeting packet.

M/S/C (Gers/Bednarova) Moved to approve the 8 contracts for ARFPSHN as submitted.

**APPROVED
UNANIMOUS**

Kolster ABSTAINED

PRESENTATION ON NATIONAL CORE INDICATORS SURVEY

Courtney Singleton, Director of Community Services, presented an overview of the survey results from the National Core Indicators (NCI) Survey. The presentation can be found as an attachment to the November

board meeting packet on NBRC's website.

BOARD INPUT ON NATIONAL CORE INDICATORS SURVEY –

- Andrea Bednarova, Board Treasurer, clarified how individuals were selected for the survey and shared a comment that the survey questions may need to be rephrased in the future.
- Rosemarie Pérez, Board Member, inquired about the 'Additional Services Needed' slide. Courtney Singleton, Director of Community Services, assured Rosemarie that the people served have access to the information for services offered at NBRC.
- Courtney Singleton, Director of Community Services, to check with State Council on Developmental Disabilities (SCDD) if there's a follow up option at the end of the survey.

PUBLIC INPUT ON NATIONAL CORE INDICATORS SURVEY – None

TREASURER'S REPORT –

Treasurer's Report be approved as submitted.

Andrea Bednarova, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the November 2024 board packet.

- Doug Cleveland Board Opportunity Fund
 - o A summary of this report is included in the board packet. There were no transactions in the month of September 2024.
- Operations
 - o NBRC paid a total amount of \$9,265,088 for all operation expenditures, including Senior Companion Program and Mental Health Services Act, through September 30, 2024. This report reflects 3 months of expenditure for the fiscal year.
 - o The operations expenditure represents 23% of our total operations budget to date. This is just under the 25% in the first quarter that has elapsed for this fiscal year. The operations projections have been prepared based on the allocation received through the A-1 amendment. Salary and Benefits will be adjusted to offset once we have confirmation of the full Community Placement Plan (CPP) budget allocation. For now, the CPP salaries and benefits are included under our general operation expenses.
 - o As reported to the Board, NBRC has been focusing on reducing our caseloads. Over the past year NBRC has made progress with our recruitment and hiring for both growth and vacant positions. As of October 25, 2024, NBRC reported a total of 340 employees. (This is a net increase of 34 employees since October 2023.)
- Purchase of Service
 - o The POS expenditures represent 22% of the total POS budget in the first quarter of the fiscal year.
 - o The Fiscal and Community Resource teams are currently working on the recently approved rate model worksheets that include rate adjustments for sick leave and minimum wage. These adjustments are retrospective to 7/1/2024. In addition, the teams are preparing for the January 1, 2025, rate model implementation. Estimates are being calculated and will be projected in our December projections reported to DDS in our PEP (Purchase of Services Expenditure Projections).
 - o The team is closely monitoring the POS allocation to ensure sufficient spending authority to cover the rate increases.
- As of October 25, 2024, the bank balance is \$79,045,310. We are currently investing in 30-day CDs. Interest earned (Revenue) is reflected in the CFO report.

M/S/C (Gers/Spec) Motioned to approve the Treasurer's Report as submitted.

**APPROVED
UNANIMOUS**

ACTION COMMITTEE REPORTS –

A. Nominating Committee Update –

Joanne Giardello, Nominating Committee Chair, conducted the following.

a. **Board Member Term Election**

- i. **Sahira Arroyos** left the room.
- ii. Board Members took a vote.

M/S/C (Gers/Speck) Motioned to approve Sahira Arroyos's second term as a Board Member from January 2025 to December 2027. All Board Members Present APPROVED

B. Vendor Advisory Committee (VAC) Update –

- a. Breeanne Kolster, VAC Co-Chair, provided an update on the VAC.
- b. VAC did not have a business meeting in October. Instead, VAC & NBRC hosted 2 vendor fairs in October.
- c. Thank you to planning committee who helped organize the fairs.
- d. Breeanne Kolster presented a draft version of the proposed changes to the VAC bylaws. The document can be found on page 20 of the November board meeting packet. This item will be brought back to the board for approval at a future board meeting.

NON-ACTION COMMITTEE REPORTS –

A. Executive Committee Update –

- a. Rosemarie Pérez, Board Member, shared the following updates.
 - i. The Executive Committee approved a board opportunity fund request for SW and reported it to the full board. A summary of this request can be found as an attachment to the November board meeting packet.
 - ii. The Master Plan on Developmental Disabilities Presentation is scheduled for November 18th at 6:30pm via Zoom.

B. Cultural/Linguistic Competency Committee (CLCC) Update –

- a. Rosemarie Pérez, CLCC Chair, shared the next CLCC meeting is on November 21st from 12:00pm to 1:00pm.

C. Public Policy Advisory Committee Update –

- a. Breeanne Kolster, VAC Representative, gave an overview of the items discussed at the last PPAC meeting.
 - i. Federal & Legislative Updates
 - ii. Legislative Breakfast Planning
 - iii. Provider Directory
- b. The next PPAC meeting is on November 19th at 10:00am.

D. Client Advisory Committee Update –

- a. Sara Speck, CAC Co-Chair, noted the CAC was rescheduled to November 12th at 1:00pm in Santa Rosa and Zoom.

E. Risk Reduction Advisory Committee Update –

- a. Joanne Giardello, RRAC Chair, shared an overview of topics discussed during the RRAC meeting on October 30th.
 - i. Presentation from a Far Northern Regional Center (FNRC) vendor, We Care A Lot on October 18th.
 - ii. Discussion on the Relationships Decoded curriculum geared towards high school students and their parents
 - iii. Discussion to bring the FNRC vendor, We Care A Lot, to a future Client Advisory Committee to facilitate and coordinate people creating their own peer support groups.
 - iv. Next meeting is on November 27th from 12:30pm – 1:30pm

UPDATE ON MASTER PLAN FOR DEVELOPMENTAL SERVICES MEETING

Sara Speck, Board Vice President, provided an update on the Master Plan for Developmental Services Meeting.

- Workgroup 3 Update

- Need more training and promotion in English and Spanish for people to be interested. Brainstormed ways to encourage people served to look for jobs in the field.
- Updating IT systems would be helpful for regional centers
- We have invited Victor Duron, the facilitator of the Master Plan process, to meet with our Board on November 18th from 6:30 to 8:00 pm on Zoom. Mr. Duron will provide an overview of the Master Plan process and gather input from our board members and community. We encourage people we serve and their families to attend.

EXECUTIVE DIRECTOR’S REPORT –

Gabriel Rogin, Executive Director, reported the following.

Approval of 2025 Board Meeting Dates & Locations

- The Board reviewed the draft version of the 2025 Board Meeting Dates & Locations that can be found on page 24 of the November board meeting packet on NBRC’s website.

M/S/C (Gers/Arroyos) Moved to approve the board meeting dates and locations as submitted.

**APPROVED
UNANIMOUS**

Draft 2025 Board Training Plan

- Feedback: add Board Efficiency and Overview of Residential Options

NBRC Updates

- Trainings for staff on the Public Records Act coming soon
- Implementing final phase of the rate reform by January 2025
- Provider Directory
- We are actively interviewing for a Director of Equity and Engagement
- NBRC is training service coordinators on the new Individual Program Plan (IPP) template that regional centers are required to implement by January 1, 2025.

ARCA Updates

- New Respite tool by June 2025
- Presentation from Pete Cervinka, new DDS Director

Other Items

- Thank you to Rosemarie and Martha for coming to the Trunk or Treat event.
- Tree decorations are happening soon at the State Capitol. Gabriel Rogin will email board members.
- NBRC’s Arts and Crafts Fair is happening on December 11th at the Napa office.
- NBRC received an award at a recent tribal symposium acknowledging the agency’s tribal outreach efforts.

GOOD OF THE ORDER – None

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 8:32pm to discuss the employee salaries and benefits and appointment, employment, evaluation of performance, or dismissal of a regional center employee.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 9:13pm and there was action taken to approve the request for employees’ salaries and benefits.

ADJOURNMENT – Martha Valdez, President, adjourned the regular business board meeting at 9:13 pm.

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

NBRC Conservatorship Conflict Mitigation Policy

PURPOSE

It is the intent of North Bay Regional Center ensure the health and safety of all individuals served, but specifically those conserved by the Department of Developmental Disabilities. Delegated conservatorships are authorized by Health and Safety code 416.9 and occur when the Department of Developmental Services (DDS) is appointed as conservator for an individual. The day-to-day duty and authority of the conservator is delegated to the appropriate regional center and this policy will outline how that duty will be carried out.

DEFINITION

Individuals may need the oversight and support to make decisions about their life and the services they receive from the regional center and other agencies. In certain situations, the IPP (Individual Program Plan) team might recommend that a conservator be appointed on their behalf. In the absence of family members or other appropriate entities to accept this role, DDS may be nominated and appointed by the court to act in this capacity, and may delegate this responsibility to the NBRC Executive Director (or his/her designee). NBRC acknowledges there must be balance between honoring a self-advocate's decision making and the support needed to make decisions that ensure the health and safety of the individual. In these circumstances, NBRC will ensure the least restrictive solution to address an individual's needs.

POLICY

To mitigate potential conflicts of interest for individuals served by North Bay Regional Center and conserved by DDS, NBRC will implement the following:

- Meet with the conservatee in person on a quarterly basis.
- Support the Individual Program Plan process and the conservatee's participation.
- Address all health and well-being issues in a timely manner, consulting the appropriate regional center staff and other professionals, as necessary.
- Timely address of any concerns, and/or dissatisfaction with services, and assist in raising concerns as needed, including alleged violations of rights.
- Provide the conservatee information about any questions or need for assistance from DDS or others so they understand alternatives to conservatorship.

- Complete monthly reviews of the individual’s health, safety and well-being by completing written updates to DDS with any changes to services or service needs.
- Maximize the conservatee’s autonomy and support the conservatee to make their own decisions to the best of their ability.
- Consider all support available to maximize ability and access to their local community.
- Provide input on the biennial comprehensive assessment of the individual, including a review of the need for conservatorship and ways to involve the individual in the review process and determining others they may want included.

Expected qualifications for the NBRC delegated conservator:

Bachelor’s degree in human services such as psychology, social work or other related fields and 5 years’ experience working with individuals with developmental disabilities.

Required training for the NBRC delegated conservator:

- Person Centered Thinking and planning.
- What it means to act as Limited Conservator.
- Supported Decision Making and other alternatives to conservatorships.
- Limited Conservatorship for individuals with IDD (Intellectual and Developmental Disabilities).
- Client Rights.

Process for Requesting Assistance from the Department (DDS)

A conservatee or their legal representative who is dissatisfied with a regional center’s performance in carrying out its delegated conservatorship responsibilities may request assistance from the Department in resolving their concerns through:

The Department’s Ombudsperson at: Ombudsperson@dds.ca.gov or (877) 658-9731.

The Department’s conservatorship liaison office at: ddsconservatorship@dds.ca.gov or (833) 421-0061.



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Date submitted to NBRC Board for review

11/06/24

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

11/06/24

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED	Notes
Crisis Services	66 individuals (Projected 100)	TURNING POINT COMMUNITY PROGRAMS (TCP) PN1282	01/01/24- 08/31/27	\$3,3921.32 Individual Monthly Rate \$4,069,584 Maxim Annual Payment	(Speck/Gers) (Kolster) ABSTAINED	Renewal

Summary:

TCPC's California START North Bay (CSNB) program is an evidenced-based, comprehensive model with a person-centered approach that applies principles of positive psychology, utilizes therapeutic tools, and creates linkages to natural and community-based resources. Services of the CSNB program include but are not limited to: Ongoing biopsychosocial assessments; Determination and assessment of strengths of the individual and team; System engagement and consultation; Cross systems crisis prevention and intervention planning; Comprehensive service evaluations; Clinical, medical and other interdisciplinary consultation and collaboration; and all other planned clinical team activities. Eligibility for the program includes a regional center eligible diagnosis and any co-occurring mental health diagnosis that is impairing the individual's functioning or symptoms.

CSNB individual services provided:

- Crisis Intervention/Stabilization
- Crisis On-Call Support
- Medical/Psychiatric Consultation
- Facilitated Team Meeting(s)
- Comprehensive Service Evaluation
- Referrals and Linkages
- Outreach Visits
- Assessment

- Cross-Systems Crisis
 - Clinical Education Team
 - Community Support
- Prevention/Intervention

Date submitted to NBRC Board for review

11/06/2024

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

11/06/2024

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director.

Purpose of Contract	Consumers Served	Contractor Name and Vendor#	Term of Contract	Contract Amounts	APPROVED (Gers/Arroyos)	Notes
Specialized Residential Facility	4	A PLACE OF GRACE HN0315	01/01/25-12/31/2027	\$14,751 Individual Monthly Rate \$708,048 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility	4	A PLACE OF GRACE HN0445	01/01/25-12/31/2027	\$15,148 Individual Monthly Rate \$727,104 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster	Contract Renewal

					RECUSED Pérez	
Specialized Residential Facility***	4	ADELAID HOME II, LLC HN0460	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,176 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility*	4	ADELAIDE HOME LLC HN0439	01/01/25-12/31/2027	\$20,463 Individual Monthly Rate \$982,224 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility	4	BEHAVIOR ANALYSIS TECHNOLOGIES HN0453	01/01/25-12/31/2027	\$23,387 Individual Monthly Rate \$1,122,576 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility**	4	BRIGHT MINDS RESIDENTIAL CARE HN0491	01/01/25-12/31/2027	\$15,269 Individual Monthly Rate \$732,912 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal

					ABSTAINED Kolster	
					RECUSED Pérez	
Specialized Residential Facility	4	CARE GREAT HN0392	01/01/25-12/31/2027	\$20,375 Individual Monthly Rate \$978,000 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal
					ABSTAINED Kolster	
					RECUSED Pérez	
Specialized Residential Facility	4	eDEA Care Integrity-Sakura Home HN0620	01/01/25-12/31/2027	\$15,148 Individual Monthly Rate \$727,068 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal
					ABSTAINED Kolster	
					RECUSED Pérez	
Specialized Residential Facility	4	GLIM Residential LLC HN0625	01/01/25-12/31/2027	\$15,254 Individual Monthly Rate \$732,192 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal
					ABSTAINED Kolster	
					RECUSED	

					Pérez	
Specialized Residential Facility	4	INCLUSION HN0419	01/01/25-12/31/2027	\$19,133 Individual Monthly Rate \$918,384 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility*	4	NANAY HOME HN0459	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,176 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility*	4	NARSAN HOMES, LLC JJ Home 1 HN0466	01/01/25-12/31/2027	\$21,940 Individual Monthly Rate \$1,053,120 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility*	4	NARSAN HOMES, LLC JJ Home2 HN0458	01/01/25-12/31/2027	\$20,450 Individual Monthly Rate \$981,600 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal

					ABSTAINED Kolster	
					RECUSED Pérez	
Specialized Residential Facility*	3	PARTNERS FOR INCLUSION HN0475	01/01/25-12/31/2027	\$22,388 Individual Monthly Rate \$805,968 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal
					ABSTAINED Kolster	
					RECUSED Pérez	
Specialized Residential Facility*	4	PARTNERS FOR INCLUSION HN0469	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,176 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal
					ABSTAINED Kolster	
					RECUSED Pérez	
Specialized Residential Facility	4	PEOPLE'S CARE OF NORTHERN CA PN1042	01/01/25-12/31/2027	\$20,404 Individual Monthly Rate \$979,392 Maximum Annual Payment	OPPOSED Giardello	Contract Renewal
					ABSTAINED Kolster	
					RECUSED Pérez	

Specialized Residential Facility	4	PEOPLE'S CARE NORTHERN CA HN0416	01/01/25-12/31/2027	\$19,132 Individual Monthly Rate \$918,336 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility	4	PEOPLE'S CARE OF NORTHERN CA, LLC PN1034	01/01/25-12/31/2027	\$20,404 Individual Monthly Rate \$979,392 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility	4	R&L RESIDENTIAL SERVICES HN0447	01/01/25-12/31/2027	\$20,463 Individual Monthly Rate \$982,224 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility	4	RED JADE HOME HN0317	01/01/25-12/31/2027	\$16,957 Individual Monthly Rate \$813,936 Maximum Annual Payment	OPPOSED Giardello ABSTAINED	Contract Renewal

					Kolster RECUSED Pérez	
Specialized Residential Facility	4	VINCENT MANOR HN0619	01/01/25-12/31/2027	\$15,147 Individual Monthly Rate \$727,068 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility*	4	WAYNE HOME LLC HN0441	01/01/25-12/31/2027	\$20,462 Individual Monthly Rate \$982,173 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal
Specialized Residential Facility	4	R&L RESIDENTIAL SERVICES HN0447	01/01/25-12/31/2027	\$20,463 Individual Monthly Rate \$982,224 Maximum Annual Payment	OPPOSED Giardello ABSTAINED Kolster RECUSED Pérez	Contract Renewal

Summary: **Specialized Residential Facilities (SRF)** are licensed by California Department of Social Services, Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. Many were developed to serve individuals whose needs could not be met in other settings. These homes provide between a 2 -3 staff to 4 client ratios during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by NBRC Quality Assurance Staff and annually unannounced by Community Care Licensing.

*Developed for individuals moving out of Sonoma Developmental Center

**Serves only individuals 60 years+

***Serves individuals 60 years + and developed for individuals moving out of Sonoma Developmental Center

Date submitted to NBRC Board for review

11/06/2024

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

11/06/2024

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED	Notes
Enhanced Behavioral Supports Home	4	Casa Luna, LLC- Isabella's HN0489	01/01/25-12/31/2027	\$68,893 Monthly \$823,109 Annually	Gers/Speck ABSTAINED Kolster	Renewal
Enhanced Behavioral Supports Home	4	Kwanza Care, LLC HN0474	01/01/25-12/31/2027	\$63,936 Monthly \$767,232 Annually	Gers/Speck ABSTAINED Kolster	Renewal
Enhanced Behavioral Supports Home	4	Serena Homes, LLC- Anamor HN0484	01/01/25-12/31/2027	\$56,084 Monthly \$673,008 Monthly	Gers/Speck ABSTAINED Kolster	Renewal

Summary

These Enhanced Behavioral Homes (EBSH) were developed to serve individuals with challenging behavioral needs that have moved from Sonoma Developmental Center into the community. The individuals that live in these homes, cannot be served in any other setting. These are four (4) bedroom homes, with each individual having their own room. A full-time administrator is responsible for the operation of each home. All staff must be Licensed Psychiatric Technicians or Registered Behavior Technicians. There is a base staffing ratio of one lead staff on every shift. Additional staffing levels are determined based on each individual's needs, through their Individual Program Plan (IPP). An additional purchase of service is put in place to fund this staffing, separate from this contract amount. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the home. When the

first individual moves into the home, the facility cost is paid to the EBSH vendor. These homes are monitored on a monthly basis by NBRC's Board Certified Behavior Analyst (BCBA), quarterly by each client's NBRC Service Coordinator, quarterly by NBRC's Quality Assurance Staff, semiannually by The Department of Developmental Services' BCBA, and annually unannounced by Community Care Licensing.

The below items are covered in the facility cost per month:

- | | | | |
|---|----------------------|---------------------------|-----------------|
| -Rent for the property | -Insurance | -Board Certified Behavior | -Internet/Cable |
| -744 hours a month of Lead Staff (salary, benefits & taxes) | -Phone | Analyst supervision | -Utilities |
| -40 hours a week of the home Administrator | -Repairs/Maintenance | -Property Taxes | -Transportation |

Date submitted to NBRC Board for review

11/06/2024

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

11/06/2024

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director..

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED	Notes
Adult Residential Facility for Persons with Special Healthcare Needs	5	ABM HOMES DBA PETERSON HN0425	01/01/25-12/31/2027	\$22,900 Individual Monthly Rate \$1,374,000 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	AEN HOMES, LLC Grosse HN0420	01/01/25-12/31/2027	\$22,900 Individual Monthly Rate \$1,374,000 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	BELEN HAVEN I HN0463	01/01/25-12/31/2027	\$24,492 Individual Monthly Rate \$1,469,520 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	BELEN HAVEN II HN0462	01/01/25-12/31/2027	\$24,492 Individual Monthly Rate \$1,469,520 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal

Adult Residential Facility for Persons with Special Healthcare Needs	5	ELWYN CALIFORNIA HN0450	01/01/25-12/31/2027	\$28,806 Individual Monthly Rate \$1,728,360 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal DDS Health and Safety Rate
Adult Residential Facility for Persons with Special Healthcare Needs	5	ELWYN CALIFORNIA HN0455	01/01/25-12/31/2027	\$29,401 Individual Monthly Rate \$1,764,060 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal DDS Health and Safety Rate
Adult Residential Facility for Persons with Special Healthcare Needs	5	WNJT HOMES DBA MONTE HN0426	01/01/25-12/31/2027	\$22,900 Individual Monthly Rate \$1,374,000 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal
Adult Residential Facility for Persons with Special Healthcare Needs	5	ERAH, LLC HN0440	01/01/25-12/31/2027	\$24,492 Individual Monthly Rate \$1,469,520 Maximum Annual Payment	Gers/Bednarova ABSTAINED Kolster	Renewal

Summary

An Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN) is a four or five bedroom home licensed by Department of Social Services-Community Care Licensing, certified by The Department of Developmental Services and vendored by a regional center. An ARFPSHN provides care to individuals that require 24-hour licensed nursing care in a home setting. Staffing requirements are two direct support professional staff to five individuals, with 24 hours a day of licensed nursing, of which 40 hours a week must be a Registered Nurse (RN). Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. Individuals in these homes are medically fragile. These homes are monitored/visited, monthly by an NBRC RN, quarterly by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services' RN and annually unannounced by Community Care Licensing. All eight (8) of these homes were developed for individuals to move into from Sonoma Developmental Center.



Board Meeting Locations 2025

6:00 pm – 8:00 pm

January 8, 2025 <i>*1st Wednesday of the month falls on a holiday</i>	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Napa Office</i>
February 5, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Santa Rosa Office</i>
March 5, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Vacaville Office</i>
April 2, 2025	<i>Annual Board Meeting</i>	<i>Hybrid – Zoom & NBRC Napa Office</i>
May 7, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Santa Rosa Office</i>
June 4, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Vacaville Office</i>
July 2, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Napa Office</i>
August 6, 2025 <i>*Board members only</i>	<i>No Board Meeting – Board Retreat</i>	<i>10am-3pm NBRC Napa Office</i>
September 3, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Vacaville Office</i>
October 1, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Santa Rosa Office</i>
November 5, 2025	Regular Business Meeting	<i>Hybrid – Zoom & NBRC Napa Office</i>
December 3, 2025	Short Business Meeting	<i>Hybrid – Zoom & NBRC Vacaville Office</i>

Approved by the Board of Directors on November 6, 2024.

M/S (Gers/Arroyos)



**North Bay Regional Center
Doug Cleveland
Board Opportunity Fund
December 4, 2024,
Board Meeting**

The Doug Cleveland Board Opportunity Fund ending balance as of October 31, 2024, was **\$31,693.71**.

There was one transaction that occurred in **October 2024**:

Donations and Deposits:

- No Donation \$0.00
- No Deposit \$0.00

Awards:

- **One Award \$1,800.00**

Other Transactions:

- None

Ops Expenditures 4 months 31%	CFO Board Report October 31, 2024 33% of the fiscal year has elapsed				POS Expenditures 4 months 30%
OPERATIONS		Total Ops Allocation: \$			40,456,450
Total General Ops Contract: \$	39,073,624	Total CPP Contract: \$			672,897
General Ops Amount Available: \$	27,062,293	CPP Contract Amount Available: \$			672,897
					Total YTD
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 8,882,199	73.95%	\$ 19,175,599	\$ 28,057,798	
Benefits	\$ 2,053,381	17.10%	\$ 4,789,092	\$ 6,842,473	
Facilities	\$ 996,393	8.30%	\$ 1,644,098	\$ 2,640,491	
Equipment	\$ 71,505	0.60%	\$ 410,495	\$ 482,000	
Communications	\$ 213,807	1.78%	\$ 278,201	\$ 492,008	
Mileage	\$ 85,587	0.71%	\$ 233,413	\$ 319,000	
Legal	\$ 1,802	0.02%	\$ 48,198	\$ 50,000	
General Office	\$ 18,804	0.16%	\$ 66,196	\$ 85,000	
Consultants	\$ 72,275	0.60%	\$ 397,725	\$ 470,000	
Bank Fee and LOC	\$ 10,164	0.08%	\$ 14,836	\$ 25,000	
Other Expenses (including LACC)	\$ 32,402	0.27%	\$ 9,584	\$ 41,986	
Revenue	\$ (426,988)	-3.55%	\$ (540,000)	\$ (966,988)	
Total Operations Expenses	\$ 12,011,331	100%	\$ 26,527,437	\$ 38,538,768	
Community Placement Plan (CPP)					
	\$ -	0%	\$ 672,897	\$ 672,897	
Senior Companion Program (SCP) - Grant					
	\$ 94,644	28%	\$ 239,550	\$ 334,194	
Mental Health Services Act (MHSA) - Grant					
	\$ 110,734	29%	\$ 265,001	\$ 375,735	
Total Paid for Operations: \$ 12,216,709					
PURCHASE OF SERVICES		Total POS Allocation: \$			497,280,726
Total POS Contract: \$	497,180,726	Total CPP Contract: \$			100,000
POS Contract Amount Available: \$	348,978,534	CPP Contract Amount Available: \$			100,000
					Total YTD
PURCHASE OF SERVICES (POS)	YTD Actual	%	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 46,442,380	31.3%	\$	\$ 46,442,380	
Supported Living Services	\$ 36,134,030	24.4%	\$	\$ 36,134,030	
Day Programs	\$ 28,377,552	19.1%	\$	\$ 28,377,552	
Behavioral Services	\$ 13,620,169	9.2%	\$	\$ 13,620,169	
Other	\$ 11,377,414	7.7%	\$	\$ 11,377,414	
Transportation	\$ 6,361,067	4.3%	\$	\$ 6,361,067	
Respite	\$ 3,386,075	2.3%	\$	\$ 3,386,075	
Medical Services	\$ 2,503,505	1.7%	\$	\$ 2,503,505	
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -	
TOTAL POS EXPENSES	\$ 148,202,192	100.0%	\$ -	\$ 148,202,192	
<i>*This budget reflects through the A-1 for FY25</i>					
Total Regional Center Budget:				\$ 537,737,176	

VAC MEETING MINUTES



Vendor Advisory Committee

North Bay Regional Center

September 10, 2024, at 10:00 am - 11:30 am
Via Zoom & In Person
610 Airpark Road, Napa, CA 94558

VAC VOTING MEMBERS PRESENT:

Jeremy Hogan, VAC Co-Chair, UCP of the North Bay
Eric Martin, Oaks of Hebron
Samantha Wilhite, Connections for Life
Kelley Hanson, Pace Solano

Carin Hewitt, alift, llc
Mary Eble, North Bay Housing Coalition
Jessica Sadowsky, Bayberry Inc.

VAC VOTING MEMBERS ABSENT:

Breeanne Kolster, VAC Co-Chair, 24 Hour Home Care
Kaela Talafili, Becoming Independent
Marissa Elder, Enriching Lives Family Home Agency
Adria Carson, On My Own

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant
Isabel Caldwell, Chief Financial Officer

Ellen Sweigert, Consumer Advocate
Courtney Singleton, Director of Community Services
June Ursini, Community Resource Consultant
Beth Dewitt, Director of Client Services

GUESTS (Names listed as seen on Zoom):

Jessie Skizewski, Pacific Homecare Services
Jose Hernandez, Inclusion Services
Sydney Pekarek, Inclusion Services
Cathy Forsyth, Liberty ILS
Faith Cross, CBEM
Shayne Aloe, Kreative Community Services
Holly Armijo, CBEM
Dailia Flores, NBI
Stacey Martinez, The Arc-Solano
Brent Mikulski, UCPNB
Kelle Dallman, Community Connections
Ryan MacDonald, Community Connections
Jesse Carbone, NBI
Julia Prentice, Solano Diversified Services
Natalie Lopez, New Leaf Solutions
Lea Ronald, Napa Valley PSI
Emmy Bennett, Napa Valley Support Services
Andrew Ownby and Team, Solano County SELPA
Rhonda Mottern
Rita Morrison
Sara Speck

Maria Fabian, Tailored Living Choices
Debbi Davis, Special Care Services
Rochelle Henderson, Multiplicity Therapeutic Services
Leah Gulley, alift llc
Morgan Hobbs, Lynn and Darla SLS
Lindsey Vizcay, Home Sweet Hygiene Mobile Dental
Stephanie Munson, Goodwill Redwood Empire
Myra Montejano, R&D
Anel Renteria, R&D
Barbara Montaldo, MFTI
Holly Pagel
Jamie Thompson
Jillianne Irving, Inclusion Services
Landon VanderGriend
Lindsey V
Maria Perez
Melissa Cardenas, Dungarvin
Morgan Hobbs
Natalie, NLS
Rochelle Henderson
Ronda Reyes, Solano Diversified Services

- A. CALL TO ORDER at 10:03am
 - a. Roll Call of Voting Members
 - b. Establish Quorum-quorum established

B. CONSIDERATION OF AGENDA:

- a. Additions or modifications to this agenda by voting members-nothing added

C. APPROVAL OF MINUTES:

- a. July 9, 2024, meeting minutes presented. Jessica moved to approve the minutes and Eric seconded.

D. SPECIAL PRESENTATION

SELPA Resources – Presentation by Andrew Ownby, Assistant Superintendent, and his team from Solano County SELPA. They gave an overview of the role of SELPAs and shared details about their local offerings which include parent trainings, district technical assistance, nonpublic school placements, setting up master contracts so schools maintain specific standards, district staff development, and problem resolution between parents and districts. There are monthly Community Advisory Committee meetings, and the hope is to get more parents to attend. They invited VAC attendees to attend the CAC meetings and share resources. Andrew invited those present to email him with questions or suggestions. They are willing to do training for the vendor community as well. www.SolanoCountySELPA.net aownby@solanocoe.net

E. VENDOR COMMUNITY: OPEN FORUM

- a. Break out room questions:
 - Where are you from and what are you most looking forward to as the year comes to an end?
 - One topic for special presentation in 2025.
- b. Group debrief-people shared ideas for presentations as follows:
 - HCBS access rule
 - Health and Safety waivers
 - Funding that is returned by regional centers to DDS-unspent funds
 - Transportation in Napa is a huge barrier-creative solutions (both R&D, public transportation and paratransit).
 - More people on the Client Advisory-presentation on what they do.
 - Employment law at beginning of year-minimum wage increases
 - Housing
 - SDP Presentation
 - How client transfers work between regional centers-overall process
 - Training on good de-escalation for people who are having challenges
 - Affordable mental health resources
 - Different types of vendor options

F. NEW BUSINESS

- a. October VAC meeting and Vendor Fairs-due to the two vendor fairs in October. We will not have a VAC meeting in October. Vendors are encouraged to participate in the vendor fairs instead. A link to the registration has been sent out by NBRC.

G. OLD BUSINESS

- a. Sub Committee/Volunteers for planning Vendor Fair- If you are interested in volunteering, please reach out to Breeanne.
- b. Two new VAC members were voted on at the last NBRC board meeting-Kelley Hanson from Pace Solano and Kaela Talafili from Becoming Independent. Jeremy welcomed them to the VAC.
- c. Beth Dewitt will plan to present on CDERs in November

H. GROUP REPORTS

- a. Napa/Solano Vendor Group- No meeting
- b. Sonoma Vendor Group- No meeting
- c. Residential/Housing- Mary Eble provided a written report that is attached to these minutes.
- d. Transportation – Myra from R&D reported. Ridership for August was at 1600 individuals, # trips 64,201. NBRC has 55 providers who provide 244 routes. She suggested that if vendors have unmet service needs (barriers to transportation or individual situations) they should reach out to the scheduler. They are happy to brainstorm and work through issues. Myra added Vince’s info in chat so those present can reach out. trf-nbrc@rdtsi.com
- e. Trade Associations (*CDSA, CCLN, ANCOR, ARC/UCP*)-CDSA conference is happening as we meet so many members were absent. Jessica reported that this week is DSP week. Maybe next year we can do something to recognize DSPs. Gabriel said NBRC would promote. **National Law Program is producing-Need more from Jessica on this**
- f. NBRC Board Report- Jeremy reported on behalf of Breeanne. The board met in Solano County. The agenda consisted of contract approval for E3 contract, board fund use approved, ED succession plan approved, shorter tagline for mission and vision of NBRC approved. Kelley and Kaela voted in. Martha Valdez was voted in as new board president. Rosemarie will stay on to support the transition. A new position called Director of Equity and Engagement has been posted.
- g. ARCA Report- Gabriel reported that Pete Cervinka has been appointed as the new Director of DDS. He is collaborative and cares deeply about our system. Dr. Galley, Secretary of Health and Human Services is stepping down. This is another big change. Gabriel expressed appreciation to the vendor community and acknowledged the great presentation topics brought up during the breakout session. He sees NBRC as a partner in helping the vendor community navigate an ever changing system. Legislative update-AB2423 would require DDS to update rate models every 2 years. AB1147 would subject regional centers to the public records act as of 2026. If we become subject, regional centers would have to share information related to vendors. This would be a good topic of conversation at a future VAC meeting as it may change what the regional center currently shares. NBRC update-wrapping up DDS audits. Big thanks to Isabel as the audit has very few findings. NBRC is rolling out PCT training to all staff. This aligns with the new IPP that is coming out. NBRC just got their A1 budget allocation. Gabriel shared that they will be thinking about growth positions. He shared excitement about the new Director of Equity and Diversity as NBRC will have senior level leadership in advocacy. Lastly, the reunion symposium for families is happening this weekend which will provide a chance for parents to learn about our system and connect.
- h. Committees/Subcommittees
 - i. Public Policy Advisory Committee – No report
 - ii. By-Laws Review- Carin reported that the subcommittee met this morning and has a solid draft that they hope to present to the full VAC in October.

I. NBRC UPDATES:

- a. Fiscal- *Isabel* reported that there was one minor issue related to the DDS audits. This was a reminder for vendors to complete and submit their CPA audits. She also shared that she would be happy to talk more about the POS budget but in the meantime, the short version response is...NBRC gets funding dollars based on the previous year. In 2020, NBRC had additional funding that was added to the POS budget due to COVID. In July of 2022, that funding was eliminated. What should have happened is that DDS should have removed those dollars in the calculation as it made the POS funds look like more was unspent than actually was. The truth is that those numbers were inflated to cover services during the pandemic. There are also unpaid POS that impact the number-this is just a timing issue. She also noted that utilization is low post pandemic and due to staffing shortages. She told the group to reach out if they have any further questions.
- b. Sara Speck shared that the next Client Advisory Committee meeting is September 27th. The location will be announced shortly.
- c. Vendor Relations- Courtney reported that NBRC has visited 307 vendors to review HCBS compliance and has reported to DDS that we are 100% compliant. She thanked the vendor community for their hard work and partnership. As far as monitoring in the future, there are no clear guidelines on what ongoing monitoring will look like. The CIE incentive (helping people find a job) has been extended. If exiting subminimum wage, DDS has doubled the amounts. All individuals need to exit subminimum wage by 12/31/24. She shared that the DDS Provider Directory is moving forward with no live date announced. She is anticipating a list of unregistered vendors. Lastly, DDS is rolling out a DSP internship program. DDS contracted with an agency called All's Well. If vendors are interested in participating, they will come to the area and recruit, hire and train interns to work in programs. There are 2500 slots open statewide. They will pay wages and all employer expenses. Courtney is meeting with DDS on this later. She will send out more details in vendor connect at the end of the week.
- d. Consumer Advocacy- Ellen reported she is working on some plans to help individuals find employment. Basically, create a mentor program.

J. GENERAL ANNOUNCEMENTS (from vendors, NBRC, & public)

Carin shared on behalf of Elizabeth Clary. Alchemia obtained funding from the California Arts Council to produce a collaborative show that features the work of artists with disabilities from 10 Bay Area Studios. They have partnered with the Petaluma Arts Center to put it on. The idea behind the show is to increase representation of artists with IDD in their local communities. They have a number of events connected to this exhibition that encourage local museums and galleries to view artists with disabilities as part of the community they serve when considering representation.

Stacey from The Arc-Solano shared that they are preparing for the Annual Sprout Film Festival in October. This is a free event that features short films with people with disabilities. The event is Friday Oct 11th at 10am. She will send out a flyer as soon as it is complete.

K. ADJOURNMENT at 11:38am

Board Training Plan 2025

Training	Frequency	Length	Trainer	Affiliation
Overview of DDS Fiscal and Compliance Audit	One time	30 min	DDS	DDS
ARCA Academy Presentations	Every few months	2 hours	ARCA	ARCA
Competitive Integrated Employment	One time	30 min	TBD	TBD
SCDD Trainings**	TBD	TBD	TBD	State Council on Developmental Disabilities (SCDD)
Case Management Overview: The Day in the Life of a Service Coordinator	One time	1 hour	TBD	TBD
Overview of NBRC Clinical Department	One time	1 hour	TBD	TBD
Purchase of Service Expenditure Projections Overview	Annually	30 min	Isabel Calder	Chief Financial Officer
Regional Center Budget Overview	One time		Isabel Calder	Chief Financial Officer
Strategic Planning	Ongoing	1 hour	Ami Sullivan	Kinetic Flow
New DDS Contract Language	One time	1 hour	Gabriel Rogin	NBRC Executive Director
Community Resource Development Plan	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
National Core Indicators Data	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
<i>Annual Board Meeting - Community Success Stories</i>	Annually	4 hours	TBD	TBD
Caseload Ratios & their Impact	Annually	1 hour	Beth DeWitt and Jennifer Crick	NBRC Director of Client Services and Administrative Services
Crisis Prevention and Response	One time	30 min	TBD	TBD
Linguistic and Cultural Competency	One time	1.5 hours	TBD	TBD
Board Retreat – Review of Board Governance and DDS Contract	Annually	4 hours	TBD	TBD
Whistleblower Policies* and Conflict of Interest	Annually	1 hour	Jennifer Crick	NBRC, Director of Administrative Services
Performance Contract/ Disparity Report	Annually	30 min	Courtney Singleton	NBRC, Director of Community Services
Board Efficiency	One time	1 hour	TBD	TBD
Overview of Residential Options	One time	1 hour	TBD	TBD

*NBRC shall review and provide, at minimum, annual training to all board members regarding the regional center governing board’s approved Whistleblower Policy including, but not be limited to the board’s role in implementing the policy.

**SCDD Trainings may include: “The Universe Around Us” (re the agencies and roles that support people served by RCs, Disparities in Regional Center Services, Civics, and the Budget and Legislative Processes, Getting Justice through Systemic Change, Disaster/Emergency Preparedness, Mental Health & Self-Care, Overview of the Lanterman Act, Self Determination Program, The Role of the Regional Center Board, Boardmanship, and How to Be an Effective Board or Committee Member.

X _____
Martha Valdez
Board President
**Pending Approval

X _____
Gabriel Rogin
Executive Director
**Pending Approval

DRAFT

FAIR HEARING & MEDIATION UPDATE
NOVEMBER 1, 2024 – NOVEMBER 30, 2024

Service (24-9)	<u>Reason for Appeal:</u> Claimant appeals denial of request to fund service. <u>Ruling:</u> Mediation & Fair Hearing held. Additional hearing dates scheduled.
Service (24-24)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for a service. <u>Ruling:</u> Mediation & Fair Hearing rescheduled.
Eligibility (24-25)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing scheduled.
Eligibility (24-26)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation & Fair Hearing scheduled.
Eligibility (24-27)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation & Fair Hearing scheduled.
Eligibility (24-28)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing scheduled.
Eligibility (24-29)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation & Fair Hearing scheduled.