

**Board of Directors Executive Committee Meeting**  
**Tuesday, February 20, 2024 6:30 pm**  
**North Bay Developmental Disabilities Services, Inc.**

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

**Join by Phone:**

**Call-in:** 1-669-900-6833 **Meeting ID:** 843 7480 1550 **Password:** 470780

**AGENDA**

- I. CALL TO ORDER – Rosemarie Pérez, President
  
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary
  
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
  
- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION  
Minutes of the Executive Committee Meeting of January 16, 2024 be approved as submitted.  
(pgs. 1-2)
  
- V. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
  
- VI. REVIEW OF FEBRUARY 7<sup>TH</sup> BOARD MEETING INFO
  
- VII. MARCH 6<sup>TH</sup> BOARD MEETING PREP INFO
  
- VIII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive Director INFO  
a. Board Email Addresses
  
- IX. OTHER BUSINESS - Any other Board business may be brought up at this time.
  
- X. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
  
- XI. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

<b>NEXT MEETING ANNOUNCEMENT</b> – The next Board of Directors Executive Committee call is on March 18, 2024 at 6:30pm.
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**Board of Directors' Executive Committee Meeting  
Monday, January 16, 2024, 6:30 pm  
North Bay Regional Center - Via Zoom**

**NBRC BOARD MEMBERS PRESENT:**

Rosemarie Pérez, Board President  
Candace White, Vice President  
Martha Valdez, Sonoma County

Sara Speck, Secretary  
Andrea Bednarova, Treasurer  
Joanne Giardello, Solano County

**NBRC BOARD MEMBERS ABSENT:**

None

**NBRC STAFF PRESENT:**

Gabriel Rogin, Executive Director

**MINUTES**

**CALL TO ORDER** – Candace White, Vice President, called the meeting to order at 6:36 pm.

**ROLL CALL AND INTRODUCTIONS** – Sara Speck, Secretary conducted roll call and a quorum was present.

**PUBLIC COMMENT** – None

**CONSIDERATION OF MINUTES** – Minutes of the Executive Committee Meeting of December 18, 2023 be approved as submitted.

**M/S/C (Speck/Bednarova) Moved to approve the minutes as submitted.**

**APPROVED  
UNANIMOUS**

**CONSIDERATION OF AGENDA** – No additions or modifications by board members.

**M/S/C (Speck/Bednarova) Moved to approve the agenda as submitted.**

**APPROVED  
UNANIMOUS**

**REVIEW OF THE JANUARY 3<sup>RD</sup> BOARD MEETING**

Gabriel Rogin, Executive Director, recapped the January 3<sup>rd</sup> Board Meeting.

- ARCA Membership Application & Agreement Discussion
  - o The board agreed to have Amy Westling, ARCA Executive Director, present on the office functions and role of ARCA at the Board Meeting in January.
- Reviewed Draft Strategic Plan
- Committee Updates
  - o Updates on Approved Items by Executive Committee
  - o Cultural and Linguistic Competency Committee
    - There were 3 draft board policies reviewed.
  - o Nominations for Board Secretary
  - o The Board discussed and voted to approve Sahira Arroyos as a board member starting January 2024.
- Closed session to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee.

**FEBRUARY 7<sup>TH</sup> BOARD MEETING PREP**

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the February 7<sup>th</sup> Board Meeting.

- Approval of ARCA Membership Application & Agreement
- Approval of Strategic Plan
- Committee Updates
  - o Nominating Committee

- Sara Speck's 2<sup>nd</sup> term as Secretary ends February 2024.
  - Vote for Board Secretary
- Updated Social Recreation Policy for Approval by Beth DeWitt, Director of Client Services
- Contract Over \$250,000 by Courtney Singleton, Director of Community Services
  - Enhanced Behavioral Support Home
- State Budget Update

Candace White, Vice President, inquired about the Board Training Plan.

- The Executive Committee agreed to conduct most board trainings outside of board meetings.
  - Gabriel Rogin, Executive Director, to gather availability of board members for the trainings.
  - The Executive Committee requested a training on Provisional Eligibility during a Board Meeting in March or April.

**EXECUTIVE DIRECTOR'S REPORT –**

Gabriel Rogin, Executive Director, reported the following.

- NBRC Board Emails were created for current board members.
- Gabriel Rogin will check with the IT Department about a training on how to utilize the board emails.
- A fundraiser for the Board Opportunity Fund is scheduled for April 22<sup>nd</sup>. It will be a golf tournament in Novato.
  - Rosemarie Pérez, Joanne Giardello, and Andrea Bednarova volunteered to attend a planning meeting with Gabriel Rogin.
- The Executive Committee decided to change the date of the next meeting due to an NBRC agency holiday on February 19<sup>th</sup>.
  - The next Executive Committee Meeting is scheduled for February 20<sup>th</sup> at 6:30pm.
- Gabriel gave an update on the Governor's budget proposal.
  - Proposing to delay the rate implementation for service providers to mid-2025.
    - The Lanterman Coalition, ARCA, and the provider community is pushing to advocate against the delay in the rate implementation.
  - Regional Center Operations
    - The Administration is proposing to sunset funding for the Participant Choice Specialists.
      - Gabriel Rogin, Executive Director, assured the committee that regardless of what the Administration decides, NBRC is committed to keep those positions in place.
  - Evaluating the usefulness of Coordinated Family Support Services
  - Proposing the termination of regional center operations funding for the UFS/SANDIS Fiscal and Case Management Data Management System transition process.

**OTHER BUSINESS – None**

**PUBLIC COMMENT – None**

**ADJOURNMENT – Candace White, Vice President, adjourned the meeting at 7:15pm.**