

Board of Directors Executive Committee Meeting

Monday, February 24, 2020, 5:30 pm

Call in: 1-844-621-3956, Meeting Number: 803 617 224, Attendee ID: #

North Bay Developmental Disabilities Services, Inc.

North Bay Regional Center

610 Airpark Road, Napa, CA 94558

AGENDA

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Rita Edmonds-Norris, Secretary
- III. PUBLIC COMMENT
- IV. CONSIDERATION OF MINUTES – Angel Hixson, President
 - A. Minutes of the Executive Committee Meeting of January 27, 2019 be approved as submitted. (Pg. 1) ACTION
- V. REVIEW OF FEBRUARY 5th BOARD MEETING INFO
- VI. MARCH 4th BOARD MEETING PREP INFO
- VII. BOARD MEETING SCHEDULE (Pg. 2) INFO
- VIII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive Director INFO
- IX. OTHER BUSINESS - Any other Board business may be brought up at this time.
- X. PUBLIC COMMENT
- XI. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee Meeting is TBD.
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Board of Directors' Executive Committee Meeting

Monday, January 27, 2020 5:30 pm

North Bay Regional Center

610 Airpark Road, Napa, CA 94558

NBRC BOARD MEMBERS PRESENT:

Angel Hixson, President

Rosemarie Pérez, Treasurer

Rita Edmonds-Norris, Secretary

NBRC BOARD MEMBERS ABSENT:

Jeremy Johnson, Vice President

STAFF PRESENT:

Gabriel Rogin, NBRC Executive Director

Danielle Bernardo, Executive Assistant

MINUTES

CALL TO ORDER – *Angel Hixson, Board President* called the meeting to order at 05:32 pm.

ROLL CALL AND INTRODUCTIONS – *Rita Edmonds-Norris, Board Secretary* conducted roll call and a quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES –

M/S/C (Edmonds-Norris/Pérez) Move that the minutes of the December 16, 2019 meeting be approved as submitted. **UNANIMOUS**

FEBRUARY 5TH BOARD MEETING PREP –

Gabriel Rogin, NBRC Executive Director reviewed a draft agenda with the Board Executive Committee.

- Proposed Feature Presentations:
 - Cultural and Linguistic Competency – Rosemarie Pérez, Alexis Jarreau and Gabriel Rogin
 - Contracts Over \$250,000 – Courtney Singleton
- Treasurers Report and present the A-3 contract for approval – Rosemarie Pérez
- Committee Reports:
 - Executive Committee – Recap any action items from today's meeting.
 - Nominating Committee – Report recommendations for proposed slated officers
 - Vendor Advisory Committee and Legislative Advisory Committee – Ali Tabatabai
 - Client Advisory Committee – Franklin Philips and Sara Speck will give a CAC update.
- There will be an Executive Director's report.
- There will be a closed session at the end of the meeting.

DOUG CLEVELAND BOARD OPPORTUNITY FUND REQUEST OVER \$750 –

Gabriel Rogin, NBRC Executive Director noted the Executive Committee approved the Board Opportunity Fund request over \$750 (on page 4 of the January packet) via text messaging on January 6th. It was brought back to the committee as an agenda action item for formal approval.

M/S/C (Edmonds-Norris/Pérez) Move to formally approve the Board Opportunity Fund request over \$750 summarized on page 4 of that January packet. **UNANIMOUS**

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, NBRC Executive Director noted he would forgo his report to move into Nominating Committee.

OTHER BUSINESS – None

PUBLIC COMMENT – None

ADJOURNMENT – *Angel Hixson, Board President* adjourned the meeting at 5:45 pm.

Board Meeting Locations 2020

6:00 pm – 8:00 pm

<i>January 8</i>		<i>No Board Meeting</i>
February 5	Regular Business Meeting	Napa
March 4	Regular Business Meeting	Santa Rosa
April 1	Regular Business Meeting	Napa
May 6	Regular Business Meeting	Santa Rosa
June 3	Annual Board Meeting	Napa
July 15	Regular Business Meeting	Santa Rosa
<i>August 5</i>		<i>No Board Meeting –</i>
		<i>All-day Board Retreat 9:00 am – 4:00 pm</i>
September 2	Regular Business Meeting	Solano County Office of Education
October 7	Regular Business Meeting	Napa
November 4	Regular Business Meeting	Santa Rosa
December 2	Regular Business Meeting	Solano County Office of Education