



*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

*Promoting Opportunities
Supporting Choices*

MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Board Meeting scheduled as follows:

DATE: February 2, 2022 6:00 pm

TIME: Via Zoom

PLACE:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.

Board of Directors' Board Meeting

February 2, 2022, 6:00 p.m.

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from January 5, 2022 be approved as submitted. (2 min) (pgs. 1-4) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. REVIEW DRAFT OF NBRC SOCIAL RECREATIONAL POLICY – Beth DeWitt, Director of Client Services (30 min) (pgs. 5-6) INFO
- VI. TREASURER'S REPORT – Rosemarie Pérez, Treasurer
 - A. Treasurer's Report be approved as submitted. (5 min) (pgs. 7-8) ACTION
 - B. FY 2021-2022 C-2 Contract (5 min) (pgs. 9-13) ACTION
- VII. COMMITTEE REPORTS –
 - A. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, Treasurer (5 min) INFO
 - B. Vendor Advisory Committee Update – Breeanne Burris, VAC Co-Chair (5 min) (pgs. 14-15) INFO
 - C. Nominating Committee Update – Rita Edmonds-Norris (25 min) ACTION
 - i. Revised Bylaws Related to Board Terms and Elections (pgs. 16-18)
 - ii. Board Member Election
 - a. Joanne Giardello (pg. 19)
 - iii. Election for Board Secretary
 - a. Sara Speck
 - iv. Nomination for Treasurer
 - v. Nomination for New Board Member
 - a. Brien Farrell (pg. 20)
- VIII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (10 min)
 - A. Farewell Board Members – Lynette Stagner, Rita Edmonds-Norris, Angel Hixson
- IX. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- X. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XI. CLOSED SESSION
 - A. Real Estate Negotiations
- XII. RETURN FROM CLOSED SESSION
 - A. Report on any action taken during the closed session (1 min) INFO

XIII. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a regular business Board Meeting on March 2, 2022 at 6:00 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
January 5, 2022, 6:00 p.m.
Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Treasurer, Sonoma County
Jose Ayala, Napa County
Alexis Jarreau, Solano County

Rita Edmonds-Norris, Solano County
Sara Speck, Secretary, Solano County
Angel Hixson, President, Solano County
Andrea Bednarova, Attorney
Jeremy Johnson, Vice President, Solano County

NBRC BOARD MEMBERS ABSENT:

Lynette Stagner, Napa County

Hue Truong, Sonoma County

NBRC STAFF PRESENT

Isabel Calder, Chief Financial Officer
Beth DeWitt, Director of Client Services
Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant

Courtney Singleton, Director of Community Services
Deanna Mobley, Director of Intake and Clinical Services
Jennifer Crick, Director of Administrative Services
Dr. Gayatri Mahajan, Physician
Dr. Katie Pedgrift, Psychologist

GUESTS: (*Based on participants names in the Zoom meeting.)

Breeanne Burris, 24 Hour Home Care
Edie Thomas
Franklin Phillips, CAC Chairperson, Community
Holly Armijo
Jethro Nicolas
Samantha Wilhite

Linda Plourde, Bayberry Inc.
Mary Agnes Nolan, SCDD QAC
Maxine Paula Milam, DDS
Toni Marie
Virginia Punzalan
Trinidad Lopez, ICS Interpreting Services

MINUTES

CALL TO ORDER – *Angel Hixson, President*, called the regular business meeting to order at approximately 6:00 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES – Short Business Meeting Minutes from the December 1, 2021, meeting be approved as submitted.

M/S/C (Speck/Johnson) Move to approve the minutes.

UNANIMOUS

GENERAL PUBLIC COMMENT – None

OVERVIEW OF AVAILABLE MONITORING DATA-

Courtney Singleton, Director of Community Services, presented an overview of available monitoring data. The attachment can be found in the January 2022 board packet.

- *Janelle Santana, Executive Assistant*, to send the Board a copy of the presentation.
 - o The Board will revisit this topic in March 2022.

REVISED PERFORMANCE CONTRACT PLAN 2022

Courtney Singleton, Director of Community Services, presented a revised version of the Performance Contract Plan for 2022 after receiving feedback from the Department of Developmental Services (DDS). The

plan can be found in the January 2022 Board Meeting Packet.

- *Rosemarie Pérez, Treasurer*, notes that she's happy to see the list of planned activities because it reflects the work we've done in the past couple of years and we're on the right track.

M/S/C (Pérez/Speck) Move to approve the revised performance contract plan. UNANIMOUS

TREASURER'S REPORT –

A. Treasurer's Report be approved as submitted.

Rosemarie Pérez, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the January 2022 board packet.

- o *Rosemarie Pérez, Treasurer*, noted that the Audit Committee is expecting to meet in February to get the preliminary report from the auditors prior to discussing it at the board meeting.

M/S/C (Bednarova/Speck) Move to approve the Treasurer's Report as submitted. UNANIMOUS

COMMITTEE REPORTS –

A. Cultural/Linguistic Competency Committee Update –

Rosemarie Pérez, Treasurer, noted the following;

- The committee met on December 16, 2021.
- NBRC staff have been trained by Ana Lugo and plan to complete a survey to determine next steps.
- We began the review of the Board Policies. The Disparity Committee recommended 11 of the 30 policies to begin reviewing.
- We need to implement a process on a regular basis to review policies.
- We will continue to review the policies at our next meeting.

B. Nominating Committee Update-

i. Board President Election

Angel Hixson's term as current President will end in February 2022.

Rosemarie Pérez, Treasurer, was nominated for Board President and excused from the meeting.

All board members took a poll and voted to have *Rosemarie Pérez* as Board President.

Angel Hixson, President, noted since *Rosemarie Pérez* is approved as President, we need to nominate a Treasurer.

Voted to approve Rosemarie Pérez as Board President starting March 2022.

UNANIMOUS

ii. Make-Up Elections for 2021

Jeremy Johnson

a. *Board Member Term Election* – *Jeremy Johnson* was excused from the meeting. All board members took a poll and voted.

Voted to approve Jeremy Johnson's second term as a board member from July 2021 to June 2024.

UNANIMOUS

b. *Vice President Election* - *Jeremy Johnson* was excused from the meeting. All board members took a poll and voted.

Voted to approve Jeremy Johnson's second term as Vice President from April 2021 to March 2023.

UNANIMOUS

Sara Speck

a. *Board Member Term Election* – *Sara Speck* was excused from the meeting. All board members took a poll and voted.

Voted to approve Sara Speck's second term as a board member from July 2021 to June 2024.

UNANIMOUS

Rosemarie Pérez

a. *Board Member Term Election* – *Rosemarie Pérez* was excused from the meeting. All

board members took a poll and voted.

Voted to approve Rosemarie Pérez’s second term as a board member from May 2021 to April 2024.
UNANIMOUS

Rita Edmond-Norris

a. *Board Member Term Election* – Rita Edmond-Norris was excused from the meeting. All board members took a poll and voted.

Voted to approve Rita Edmond-Norris’s third term as a board member from March 2021 to February 2022.
UNANIMOUS

iii. Recommendations on Board Composition and Elections

Rita Edmonds-Norris, Board Member, shared a document of recommendations on board composition and elections. This document can be found in the January 2022 board meeting packet.

Rosemarie Pérez, Treasurer, noted she’s interested in seeing what it would look like to align the board member terms to end in June.

- *Gabriel Rogin, Executive Director*, to return to the board with a scenario of this change in bylaws to reflect elections to occur annually in May.

Jeremy Johnson, Vice President, suggested we change our current practice of board terms to 1 year, 3 years, 3 years.

- *Rita Edmonds-Norris, Board Member* and *Rosemarie Pérez, Treasurer* agreed with the idea.
- *Angel Hixson, President*, noted that having a 1-year term at the beginning will give the board member an opportunity to have a discussion around their experience.
- *Andrea Bednarova, Attorney*, suggested revising the section of the bylaws related to the board terms and bringing to the board for a vote after Gabriel Rogin, Executive Director, consults with an attorney.

iv. Nomination for New Board Member

Joanne Giardello was introduced to the board. Her bio can be found in the January 2022 board meeting packet.

v. New Board Member Election

Breeanne Burris, VAC Representative, was excused from the meeting. All board members took a poll and voted.

Voted to approve Breeanne Burris as a board member starting January 2022 for a 2-year term.
UNANIMOUS

EXECUTIVE DIRECTOR’S REPORT –

Gabriel Rogin, Executive Director, noted the following;

- We are seeing an increase in the number of COVID positive cases and outbreaks at provider locations.
- There’s a requirement from CDPH for Regional Center employees to receive a booster shot by February 1st or whenever an individual’s eligible.
- We plan to give the board an overview of the new positions available at North Bay Regional Center.
- We will give a detailed update on rate implementation.
- North Bay Regional Center staff are updating some of our policies.
- We’re having intermittent phone issues. If someone can’t get a hold of us on our primary number, the community can call 800-884-1594.
 - o We plan to move to a new phone system in the next 4-6 weeks - RingCentral.

GOOD OF THE ORDER –

Rosemarie Pérez, Treasurer, noted the following;

- I would like to thank everyone for the confidence they have in me to be Board President.
- Thank you to Angel Hixson for your example as Board President.
- I hope board members are thinking about where they're going to step up in the committees.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 8:03pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee, labor contract negotiations, and a matter specifically dealing with a particular regional center client.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 8:39pm and there was no action taken to report on.

ADJOURNMENT – *Angel Hixson, President*, adjourned the regular business board meeting at 8:39 pm.

NBRC Social Recreational Policy

North Bay Regional Center supports active and integrated social and recreational activities for its participants via all available options. NBRC will advocate for, link individuals to and partner with local public and private programs to encourage adaptation and removal of barriers that limit participation of individuals with developmental disabilities. NBRC recognizes that some individuals may be precluded from full participation in inclusive social and recreational activities due to their cost, availability or due to the individual's unique needs. If agreed to by the IPP team, NBRC can offer cost effective, appropriate supports to facilitate maximum participation.

Social Recreational opportunities help individuals achieve IPP goals while facilitating community integration and inclusion. For those individuals with developmental disabilities, inclusive, community based activities that promote socialization, mental and physical well-being, are important to promoting acceptance and integration in a person's local community. social recreational opportunities can increase and expand the development of relationships for the individual, their family and the community at large.

To that end, NBRC can offer to fund up to 20 hours a month, up to a maximum of \$500 a month of social recreational opportunities for all eligible participants. This service is meant to support the achievement of goals established in the Individual Program Plan.

The following criteria must be met prior to social recreational activities being approved and funded:

Must be compliant with HCBS guidelines (integrated, inclusive, community based)

Must be connected to an IPP goal or regional center eligibility diagnosis

Any requests in excess of 20 hours per month, or over \$500, must be reviewed and approved by the Associate Director and will only be funded for a maximum of 6 months.

Examples of social recreational opportunities could include the following:

Swim lessons

Music therapy

Art lessons

Social skills development

Culinary skills

Equestrian therapy

Martial arts

Overnight camp requests shall remain categorized as “out of home respite” and are not considered part of the social/recreational option.

Social/recreational opportunities and non-medical therapies (must be evidenced based) will be made available to all eligible adults and children.

Educational services ages 3-17 shall be assessed on an individual basis and requires consultation with the Associate Director for approval.



North Bay Regional Center Doug Cleveland Board Opportunity Fund February 2, 2022 Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of December 31, 2021 was **\$72,874.67**.

The account had the following activity in December 2021:

Donations and Deposits:

- Annual donation \$10,000.00
- Donor \$ 1,000.00

Grants:

- No grants issued in the month of December.

Ops Expenditures 6 months 37%	CFO Board Report As of December 31, 2021 50% of the fiscal year has elapsed	POS Expenditures 6 months 43%
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OPERATIONS **Total Ops Allocation: \$ 29,284,421**

Total General Ops Contract: \$	27,570,853	Total CPP Contract: \$	1,345,813
General Ops Amount Available: \$	17,371,894	CPP Contract Amount Available: \$	20

OPERATIONS EXPENSE (OPS)	Total YTD			
	YTD Actual	% by category	Forecast*	Actual + Forecast
Personnel	\$ 7,227,494	62.60%	\$ 11,075,471	\$ 18,302,965
Benefits	\$ 1,557,219	13.49%	\$ 3,426,471	\$ 4,983,690
Facilities	\$ 1,037,322	8.99%	\$ 842,074	\$ 1,879,396
Equipment	\$ 187,457	1.62%	\$ 117,543	\$ 305,000
Communications	\$ 131,790	1.14%	\$ 18,210	\$ 150,000
Mileage	\$ 36,950	0.32%	\$ 83,050	\$ 120,000
Legal	\$ 8,721	0.08%	\$ 41,279	\$ 50,000
General Office	\$ 14,104	0.12%	\$ 20,896	\$ 35,000
Consultants	\$ 26,128	0.23%	\$ 248,872	\$ 275,000
Bank Fee and LOC	\$ 9,746	0.08%	\$ 10,254	\$ 20,000
Other Expenses	\$ 38,635	0.33%	\$ 36,865	\$ 75,500
Revenue	\$ (76,607)		\$ (100,000)	\$ (176,607)
START	\$ -		\$ 1,135,000	\$ 1,135,000
Community Placement Plan (CPP)	\$ 1,345,793	11.66%	\$ -	\$ 1,345,793
Total Operations Expenses	11,544,752		\$ -	\$ 28,500,737

Senior Companion Program - Grant	YTD Actual	% by category	Forecast*	Actual + Forecast
Senior Companion Program - Grant	\$ 103,525	28%	\$ 264,230	\$ 367,755

PURCHASE OF SERVICES **Total POS Allocation: \$ 370,753,502**

Total POS Contract: \$	369,741,603	Total CPP Contract: \$	1,011,899
POS Contract Amount Available: \$	212,050,394	CPP Contract Amount Available: \$	1,011,899

PURCHASE OF SERVICES (POS)	Total YTD			
	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*
Community Care Facilities	\$ 54,197,855	34.4%	\$ 54,714,139	\$ 108,911,994
Supported Living Services	\$ 38,700,809	24.5%	\$ 39,184,480	\$ 77,885,289
Day Programs	\$ 29,537,158	18.7%	\$ 30,460,670	\$ 59,997,828
Behavioral Services	\$ 11,504,405	7.3%	\$ 11,597,748	\$ 23,102,153
Other	\$ 11,214,736	7.1%	\$ 10,928,267	\$ 22,143,003
Transportation	\$ 5,119,461	3.2%	\$ 5,389,798	\$ 10,509,259
Respite	\$ 4,327,069	2.7%	\$ 4,827,069	\$ 9,154,138
Medical Services	\$ 3,089,716	2.0%	\$ 3,861,048	\$ 6,950,764
COVID and Rate Increases	\$ -		\$ 3,232,457	\$ 3,232,457
Late billing	\$ -		\$ 3,272,010	\$ 3,272,010
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -
TOTAL POS EXPENSES	\$ 157,691,209	100.0%	\$ 167,467,686	\$ 325,158,895

*This budget reflects through the C-2 amendment.

Total Regional Center Budget:	\$ 400,037,923
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Date submitted to NBRC Board for review

February 2, 2022

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	Notes
C-2 Contract for Fiscal Year 21/22	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$400,037,923	The C-2 contract for FY 21/22 includes policy funds, START, and CPP allocation. <ul style="list-style-type: none"> • Ops: \$2,908,582 • (total Ops \$29,284,421) • POS: \$911,899 • (total POS \$370,753,502)
<p>Ops Allocation:</p> <ul style="list-style-type: none"> • Remaining Rent for Santa Rosa office • Policy items which include: Self Determination, Specialized Caseload Ratio, Health and Safety Waiver Assistance, START, and Performance Incentives • CPP funding and DC Closure Ongoing Workload allocation <p>POS Allocation:</p> <ul style="list-style-type: none"> • CPP start up allocation 				

FY 2021-22 Through C-2 Contract Budget Summary
Attachment A (formerly Exhibit A)

Contracting Agency: North Bay Developmental Disabilities Service, Inc.

Contract Number
HD199011
December 23, 2021

TOTAL OPERATIONS (Ops) which include the line items listed below:	\$29,284,421
<i>Less Separately Claimed Items:</i>	<i>-\$1,713,568</i>
Total Ops Regular Monthly Claim Authority:	\$27,570,853

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Operation category expenditures must be claimed on a separate invoice:

Mental Health Services Fund	0
Total Foster Grandparent Sr Companion Program ^{a/b/}	367,755
^{a/} FGP, Total Federal	0
FGP, Federal Support	0
FGP, Federal Volunteer	0
FGP, Federal Stipend	0
^{b/} FGP & Sr. Companion, Total General State Funds	367,755
FGP, General State Fund, Support	0
FGP, General State Fund, Volunteer	0
Sr Compan, State Funds, Support	129,199
Sr Compan, State Funds, Volunteer	238,556
Service Access & Equity (SAE) Grant Disparities	0
Total Regular CPP/CRDP	719,899
DC Closure Ongoing Workload	625,914

TOTAL PURCHASE OF SERVICES (POS) which include the line items listed below:	\$370,753,502
<i>Less Separately Claimed Items</i>	<i>-\$2,330,177</i>
Total POS Regular Monthly Claim Authority	\$368,423,325

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Purchase of Service category expenditures must be claimed on a separate invoice:

^{d/} Part C	1,318,278
HCBSW Compliance	0
Grand Total Community Placement Plan (CPP), Regular	1,011,899
Start-Up (COVID)	0
Start-Up (CPP/CRDP)	911,899
Assessment	0
Placement	100,000
Total Early Intervention Program, Family Resource Centers/Network	\$0
Total Family Resource Services	\$0
TOTAL BUDGET	\$400,037,923

^{a/} FGP: Program Title: Foster Grandparent Program, CFDA Number: 94.011, Award No.19SFPCA002, 06 30 2022 is the last year of the three year grant.

^{b/} Senior Companion (GF) CFDA # 94.016, Program Title: Senior Companion Program, Award No.19SCPCA002, 06 30 2022 is the last year of the three year grant.

^{d/} Part C: CFDA Title: Infant and Toddler/Families (Part C) Program Title: Special Education-Grants for Infants and Families with Disabilities

CFDA Number: 84.181A, Award No: H181A190037. Federal Agency Name: Office of Special Education and Rehabilitative Services, United States Department of Education
Percent of Part C to Total Contract Funding: 0.33%

CONTRACT AMENDMENT INSTRUCTIONS EXHIBIT I

Contract Documents:

Please return your signed contract documents as soon as possible to the Department.

Via email, you have received a cover letter, exhibits, and Standard Agreement STD213A. Please email a signed copy of your STD213A to the Contract Management Analyst from whom you have received these electronic documents.

The Department of General Services and the State Controller's Office are involved in our contract process and are accepting electronic signatures at this time.

Please email to karen.russ@dds.ca.gov one signed STD213A document with no other pages attached.

Should you have questions or concerns, please send them to Karen Russ.

Explanation of Items for FY 2021-22 C-2 Amendment

Operations (OPS)

Miscellaneous: Allocated per agreement with specific regional centers.

Facility Rent: Allocated based on approved discussions with the regional centers.

Community Placement Plan/Community Resource Development Plan (CPP/CRDP), DC Closure/Ongoing Workload, and START: Allocated based on Department approvals.

Policy Items

Self-Determination Ongoing Implementation: Allocated based on Department-approved regional center proposals.

Specialized Caseload Ratio: Allocated one position per regional center; the balance based on each regional center's pro-rata share of consumers in Status 2 as of the June 2021 Client Master File (CMF) report.

Self-Determination Program (Regional Center Salary): Allocated based on Department-approved regional center proposals.

Tribal Engagement for Early Start Services: Allocated based on Department approved tribal outreach workplan to conduct outreach and training for tribal communities and regional centers to improve awareness of early intervention programs, including Early Start.

Health & Safety Waiver Assistance for Non-English-Speaking Consumers: Allocated based on Department approved regional center proposals.

Systemic, Therapeutic, Assessment, Resources, and Treatment (START): Allocated based on Department-approved regional center proposals.

Performance Incentives: Allocated one position per regional center.

Forensic Specialist: Allocated based on each regional center's share of consumers incarcerated October 2020 to September 2021, forensic positions funded by 2021-22 CPP Operations, and planning for statewide diversion efforts.

Purchase of Services (POS)

Community Placement Plan/Community Resource Development Plan (CPP/CRDP): Allocated based on Department approvals.

Department of Developmental Services, Budget Section, RC Allocation Unit
 EXHIBIT III Explanation of Items in Allocation
 Regional Center: North Bay Developmental Disabilities Service, Inc.

EXHIBIT III

FY 2021-22 Regional Centers	<u>Operations</u>	<u>Purchase Of Services</u>	<u>Early Intervention Program</u>	<u>Family Resource Services</u>
Grand Total of Previous Contract ():	\$26,375,839	\$369,841,603	\$0	\$0
This Amendment (C-2):				
Operations Allocation (Ops):				
Miscellaneous	0			
Rent	22,684			
Ops Policy Items:				
Self-Determination Ongoing Implementation	104,237			
Specialized Caseload Ratio	143,425			
Self-Determination Program (Regional Center Salary)	1,667			
Tribal Engagement for Early Start Services	0			
Health & Safety Waiver Assistance for Non-English-Speaking Consumers	37,116			
START	1,135,000			
Performance Incentives	118,640			
Forensic Specialist	0			
Early Intervention Program (EIP) Family Resource Centers/Networks:			0	
Family Resource Services (Formerly Prevention Program)				0
Purchase of Services Allocation (POS):				
POS Policy Items:				
Operations CPP Items:				
Regular CPP/CRDP	719,899			
Non-CPP, "CPP-Related" Items:				
DC Closure / Ongoing Workload	625,914			
Purchase of Services CPP Items:				
CPP/CRDP Start-Up		911,899		
Assessment		0		
Placement		0		
Total C-2 Amendment	\$2,908,582	\$911,899	\$0	\$0
Total C-2 Contract	\$29,284,421	\$370,753,502	0	\$0
Grand Total Contract	\$400,037,923			

VAC MEETING MINUTES



Vendor Advisory Committee

North Bay Regional Center

December 14, 2021 at 10:00 am - 11:30 am
Via Zoom



- A. CALL TO ORDER- Ali Tabatabai called the meeting to order at 10:06 am.
- a. Roll Call of Voting Members: Stacey Martinez, Ali Tabatabai, Andrea Mendoza, Michelle Ramirez, Mike Lisenko, Eric Martin, Breeanne Burris, Mary Eble, Jamie F Thompson, Michele Rogers, Jeremy Hogan, James Cox, and Jamie Collins.
 - b. Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- a. Additions or modifications to this agenda by voting members- no additions
- C. RECOMMENDATION FOR BOARD OF DIRECTOR
- Breeanne Burris to Nominating Committee as a VAC Representative.
Ali Tabatabai motioned, Mike Lisenko seconded. All in favor, none opposed.
- D. VAC CO-CHAIR NOMINATION
- Stacey Martinez
Ali Tabatabai motioned, James Cox seconded. All in favor, none opposed. Stacey Martinez abstained.
- E. CFO UPDATES
- Isabel Calder, Chief Financial Officer, noted the following;
- Rate Reform
 - o Rates have been published and will be updated in our system on January 1st.
 - o The board and care rates have also increased. We'll get the updated rates by January 17th.
 - Rate Model Implementation
 - o We have received the first two batches of data. We're finishing up the first batch right now.
 - Health and Safety Executive Director Authority
 - o Courtney Singleton, Director of Community Services, noted the NBRC Executive Director still has the ability to approve and pay health and safety until January 2, 2022.
 - Vendor Portal
 - o Please contact ebilling@nbrc.net if you haven't signed up for the vendor portal yet.
- F. EXECUTIVE DIRECTOR CLOSING THOUGHTS
- Gabriel Rogin, NBRC Executive Director, noted the following;



- I'm proud of what we've accomplished in the community.
- We are incredibly grateful and optimistic about next year.
- Our COVID positive numbers are quite low.
- We are paying close attention to the Omicron variant.
- The regional center is getting growth positions in next year. This will help increase our capacity as a regional center to support vendors.
- I'm optimistic and hopeful that we can identify concrete strategies for the workforce crisis.

G. APPROVAL OF MINUTES: **Action Item for voting VAC members**

- a. November 9, 2021, Meeting Minutes- approved by Eric Martin. Seconded by Stacey Martinez. All in favor, none opposed.

H. NETWORKING & FUN

- The committee moved into breakout sessions for some holiday fun.

I. GENERAL ANNOUNCEMENTS

- a. Training/Events- None
- b. Community concerns- None
- c. Reminders- None

J. AGENDA ITEMS FOR FUTURE MEETINGS

- K. ADJOURNMENT- *Ali Tabatabai* ended the meeting.
11:11AM



Minutes Taken by Janelle Santana

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

<u>Term</u>	<u>Name</u>	<u>County</u>
3/15 – 2/18 3/18 – 2/21 3/21 – 2/22 (2/22) PRESIDENT: 7/18 – 6/20, 7/20 – 6/22	Angel Hixson	Solano
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) VICE PRESIDENT: 4/19 – 3/21, 4/21 – 3/23	Jeremy Johnson	Solano
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) SECRETARY: 3/20 – 2/22, 3/22 – 2/24	Sara Speck	Solano
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) TREASURER: 9/18 – 8/20, 9/20 – 8/22	Rosemarie Pérez	Sonoma
3/15 – 2/18 3/18 – 2/21 3/21 – 2/22 (2/22) SECRETARY: 4/16 – 3/18, 4/18 – 3/20 VICE PRESIDENT: 7/18 – 3/19	Rita Edmonds-Norris	Solano
6/16 – 5/19 6/19 – 5/22 6/22 – 5/23 (5/23)	Jose Ayala	Napa
12/21 – 11/23 11/23 – 10/25 (10/25) VAC REP	Breeanne Burris	Napa, Solano, Sonoma / VAC
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	Lynette Stagner	Napa
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	Alexis Jarreau	Solano
10/19 – 09/22 10/22 – 09/24 10/24 – 09/26 (09/26)	Hue Truong	Sonoma
11/19 - 10/22 11/22 – 10/24	Andrea Bednarova	

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

11/24 – 10/26
(10/26)

00/00 – 00/00
00/00 – 00/00
00/00 – 00/00
(00/00)

Vacant

00/00 – 00/00
00/00 – 00/00
00/00 – 00/00
(00/00)

Vacant

(Dates in brackets are the 7th consecutive year)

Revised 12/2021

Revised Bylaws for Board Member Terms of Office

02/2022

The language in green would be deleted and the language in red would be added.

Section 5.4 Terms of Office

(a) A Director may serve a maximum of [two two-year terms and one three-year term] one one-year term and two three year terms of office, except that: (1) a Director who has already served six years in any seven year period shall only be appointed for one additional year; and (2) the term of office of the Director designated by the Service Provider Advisory Committee as described in Section 8.4(d) hereof may be sooner terminated pursuant to the provisions of Section 8.4(d)(4) hereof. Elections shall be held at the [July] May meeting of Directors and as otherwise needed to fill vacancies, at the direction of the board, as deemed necessary to maintain continuity and orderly transition.

Section 5.5 Election

For all offices other than the Service Provider Advisory Committee directorship provided for in Section 8.4(d) hereof, elections shall be held at the [annual] May meeting of the Board of Directors of the Corporation or as necessary to fill vacancies.



Proposed Board Member: Joanne Giardello

County: Solano

Joanne Giardello is currently retired. Joanne's work experiences include several positions at NBRC. She has been a Case Manager Supervisor, Community Resource Consultant, Senior Case Manager and Client Program Coordinator. Prior to her work at NBRC, Joanne had worked at work/day programs and Community Care Facilities.

For the last 25 years at NBRC, Joanne acted as a liaison between NBRC and the Napa / Solano Sexual Assault Response Team providing them support and education for victims with developmental disabilities. Joanne continues volunteering to provide the same support for the local Family Justice Centers during her retirement.



Proposed Board Member: Brien Farrell

County: Solano

Brien Farrell retired as Santa Rosa's City Attorney in 2008. He then taught government at Elsie Allen High School until 2015. He served the community through: Area IV Board, Family Advocates United, Fresh Air Vallejo, various non-profit boards, the Sonoma City Law Enforcement Task Force, and the DDS Task Force, Service Access & Equity Work Group.

Brien has a sister served by North Bay Regional Center. She lives in Fairfield. Brien, her conservator, lives nearby in Vallejo.

He assisted numerous families in securing appropriate services and homes throughout and since the closure process of Sonoma Development Center. He served on the board of Family Advocates United (formerly PHA) for 6 years, 2-3 years as president. He has worked extensively with elected officials to secure funding for services for all people with developmental disabilities. He supports unconditionally NBRC's mission "to provide the services that... diverse clients and families need in their unique circumstances."

He's an advocate for people with developmental disabilities and will work hard to support NBRC, its consumers, its staff, and families.

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,172	12.3 %	MALES	6,144	64.5 %	OWN HOME	7,034	73.8 %
3 - 17	2,905	30.5 %	FEMALES	3,375	35.4 %	ILS	609	6.3 %
18 - 40	3,478	36.5 %			SLS	648	6.8 %	
41 - 60	1,231	12.9 %			DC	10	.1 %	
61 - 80	707	7.4 %			SNF	30	.3 %	
					ICF	185	1.9 %	
80 & OLDER	26	.2 %			CCF	745	7.8 %	
					FOSTER CARE	180	1.8 %	
					OTHER	78	.8 %	
TOTAL:	9,519	100.0 %	TOTAL:	9,519	100.0 %	TOTAL:	9,519	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL CONSUMERS	COUNTY	NUMBER	% TO TOTAL
MIXED	616	6.4 %	AUTISM	3,125	32.8 %	28. NAPA	1,171	12.3 %
ASIAN	242	2.5 %	EPILEPSY	1,034	10.8 %	48. SOLANO	4,056	42.6 %
BLACK	817	8.5 %	CEREBRAL PALSY	898	9.4 %	49. SONOMA	4,168	43.7 %
FILIPINO	357	3.7 %	MENTAL RETARDATION	4,648	48.8 %			.0 %
NATIVE AMERICAN	48	.5 %	OTHER	930	9.7 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,413	25.3 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,216	44.2 %					.0 %	
OTHER	316	3.3 %					.0 %	
UNKNOWN	494	5.1 %					.0 %	
						OTHER	124	1.3 %
TOTAL:	9,519	100.0 %				TOTAL:	9,519	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	28	.2 %	1	1,271	13.3
ENGLISH	7,885	82.8 %	2	8,207	86.2
SPANISH	1,476	15.5 %	3		
OTHER LATIN LANG.	2	.0 %	8	11	
CANTONESE CHINESE	6	.0 %	U	30	
MADARIN CHINESE	3	.0 %	P		
JAPANESE	2	.0 %			
VIETNAMESE	14	.1 %			
KOREAN	5	.0 %			
LAOTIAN	2	.0 %			
CAMBODIAN	2	.0 %			
OTHER ASIAN LANG.	5	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	87	.9 %			
TOTAL	9,519	100.0 %	TOTAL	9,519	100.0



FAIR HEARING & MEDIATION UPDATE

JANUARY 1, 2022 – JANUARY 31, 2022

ABA Funding (21-07)	<u>Reason for Appeal:</u> Claimant appeals denial of ABA services. <u>Ruling:</u> Fair Hearing request withdrawn.
Housing Assistance (21-10)	<u>Reason for Appeal:</u> Claimant appeals denial of housing assistance. <u>Ruling:</u> Fair Hearing completed. Awaiting decision.
Personal Support Service Reimbursement (21-12)	<u>Reason for Appeal:</u> Claimant appeals denial of personal support service reimbursement. <u>Ruling:</u> Fair Hearing request scheduled.
DSP Rate Increase (22-1)	<u>Reason for Appeal:</u> Claimant appeals denial of rate increase. <u>Ruling:</u> Fair Hearing request scheduled.