

Board of Directors Executive Committee Meeting
Tuesday January 21, 2025 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 Meeting ID: 843 7480 1550 Password: 470780

AGENDA

- I. CALL TO ORDER – Martha Valdez, President
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Martha Valdez, President ACTION
Minutes of the Executive Committee Meeting of December 16, 2024 be approved as submitted (pgs. 1-3)
- V. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
- VI. REVIEW OF JANUARY 8TH BOARD MEETING INFO
- VII. FEBRUARY 5TH BOARD MEETING PREP INFO
- VIII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive
A. Change date of February 17th Executive Committee Meeting – Agency Holiday
- IX. OTHER BUSINESS - Any other Board business may be brought up at this time.
- X. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XI. CLOSED SESSION – (10 min) INFO
A. Any matter specifically dealing with a particular regional center client
- XII. RETURN FROM CLOSED SESSION - INFO
a. Report on any action taken during the closed session (1 min)
- XIII. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session.
-- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is to be determined.
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**Board of Directors' Executive Committee Meeting
Monday, December 16, 2024, 6:30 pm
North Bay Regional Center - Via Zoom**

NBRC BOARD MEMBERS PRESENT:

Martha Valdez, President, Sonoma County
Rosemarie Pérez, Sonoma County
Breeanne Kolster, VAC Representative
Joanne Giardello, Solano County

Sara Speck, Vice President, Solano County
Sahira Arroyos, Solano County
Andrea Bednarova, Treasurer

NBRC BOARD MEMBERS ABSENT:

Ronald Gers, Secretary, Sonoma County
Carl Vinson, Solano County

Ravinder Ranghi, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Courtney Singleton, Director of Community Services

Janelle Santana, Executive Assistant

GUESTS:

Amber Lopez, Spanish Interpreter

MINUTES

CALL TO ORDER – Martha Valdez, President, called the meeting to order at 6:30 pm.

ROLL CALL AND INTRODUCTIONS – Sara Speck, Board Vice President, conducted roll call and confirmed quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of November 18, 2024, be approved as submitted.

M/S/C (Speck/Bednarova) Moved to approve the minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA – No additions or modifications by board members.

M/S/C (Bednarova/Speck) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

APPROVAL OF CONTRACT OVER \$250,000 –

Courtney Singleton, Director of Community Services, presented the Enhanced Behavioral Support Home (EBSH) contract for approval. The contract summary for House of Pag-Asa, LLC can be found on page 1 of the December Executive Committee Packet.

- The Board requested that the start of the contract be dependent on the start of licensure.
- **M/S/C (Bednarova/Speck) Moved to approve the House of Pag-Asa, LLC contract as submitted, after the vendor receives licensure.**

**APPROVED
UNANIMOUS**

APPROVAL OF BOARD OPPORTUNITY FUND REQUEST –

Gabriel Rogin, Executive Director, presented the board opportunity fund request for approval. The holiday gift card request can be found on page 2 of the December Executive Committee Packet.

M/S/C (Bednarova/Speck) Moved to approve the Board Opportunity Fund request in the amount of \$1,300 for gift cards for families in need as submitted.

**APPROVED
UNANIMOUS**

REVIEW OF DECEMBER 4TH BOARD MEETING

Gabriel Rogin, Executive Director, recapped the December 4th Board Meeting.

- We had a wonderful potluck with board members
- There was a public comment from a community member submitted via a link that we were unable to open. We now have the document and will discuss it during closed session.
- Presentation from California Tribal Families Coalition
- Treasurer's Report
- Executive Director's Report
 - o We recognized Sara Speck's employment at Safeway and her former manager

JANUARY 8TH BOARD MEETING PREP

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the January 8th Board Meeting.

- Strategic Plan Implementation Annual Update
- Vote on Ravinder's second term as a board member should Ravinder choose to continue
- Closed Session

EXECUTIVE DIRECTOR'S REPORT

Gabriel Rogin, Executive Director, gave an overview of the following topics.

- Rate Reform Implementation
 - o There are service specific changes happening
 - o Explained the process of changing rates
- Service coordinators are learning about a new Individual Program Plan (IPP) template that they are required to use. NBRC is providing ongoing agency training.
 - o The Board of Directors and Vendor Advisory Committee requested a training on the IPP Template.
- We are getting close to identifying a person to fill the role of NBRC Director of Equity and Engagement.
- The Executive Committee agreed to change the date of the January 20th Executive Committee Meeting to January 21st due to an agency holiday.

OTHER BUSINESS –

Sara Speck, Vice President, gave a recap of the recent meeting on the Master Plan for Developmental Services.

- The five workgroups met. Committee members discussed the wide range of priorities and provided additional input.
- Self-advocates expressed concerns about being heard in their own words.
- The next Master Plan meeting is scheduled for January 8th in Los Angeles.
- The Workgroup 3 meeting is scheduled for December 20th.

PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 7:12pm to discuss the following.

- The appointment, employment, evaluation of performance, or dismissal of a regional center employee.
- Labor contract negotiations

- Any matter specifically dealing with a particular regional center client

RETURN FROM CLOSED SESSION-

- A. Report on any action taken during closed session.
 - a. The board returned from the closed session at 7:44pm and there was no action taken.

ADJOURNMENT – Martha Valdez, President, adjourned the meeting at 7:45pm.