

Board of Directors Executive Committee Meeting
Monday June 17, 2024 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 **Meeting ID:** 843 7480 1550 **Password:** 470780

AGENDA

- I. CALL TO ORDER – Rosemarie Pérez, President

- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary

- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.

- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION
Minutes of the Executive Committee Meeting of May 20, 2024 be approved as submitted. (pgs.)

- V. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION

- VI. REVIEW OF JUNE 5TH ANNUAL BOARD MEETING INFO

- VII. JULY 10TH BOARD MEETING PREP INFO

- VIII. DISCUSSION: EXECUTIVE DIRECTOR SUCCESSION PLANNING INFO

- IX. EXECUTIVE DIRECTOR’S REPORT – Gabriel Rogin, NBRC Executive Director INFO
 - a. Board Retreat Timing & Content – August 7th

- X. OTHER BUSINESS - Any other Board business may be brought up at this time.

- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.

- XII. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on July 15, 2024 at 6:30pm.

Board of Directors' Executive Committee Meeting
Monday, May 20, 2024, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Andrea Bednarova, Treasurer
Carl Vinson, Solano County

Sara Speck, Vice President, Solano County
Sahira Arroyos, Solano County
Martha Valdez, Sonoma County

NBRC BOARD MEMBERS ABSENT:

Ravinder Rangji, Solano County
Breeanne Kolster, VAC Representative

Ronald Gers, Secretary, Sonoma County
Joanne Giardello, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Isabel Calder, Chief Financial Officer
Jennifer Crick, Director of Administrative Services

Janelle Santana, Executive Assistant
Courtney Singleton, Director of Community Services

GUESTS:

Amber Lopez, ICS Spanish Interpreter

Myra Montejano, R&D Director of Operations

MINUTES

CALL TO ORDER – Rosemarie Pérez, Board President, called the meeting to order at 6:32 pm.

ROLL CALL AND INTRODUCTIONS – Sara Speck, Board Vice President, conducted roll call and confirmed quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of March 18, 2024 and April 15, 2024 be approved as submitted.

M/S/C (Speck/Bednarova) Moved to approve the minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA – No additions or modifications by board members.

M/S/C (Bednarova/Speck) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

CONTRACTS FOR APPROVAL OVER \$250,000

- i. Courtney Singleton, Director of Community Services, presented the following contracts for Brilliant Corners listed below.
 - a. Enhanced Behavioral Supports Home (EBSH) Acquisition and Renovation
 - b. Community Crisis Home (CCH) Acquisition and Renovation

M/S/C (Speck/Bednarova) Moved to approve the contracts as submitted.

**APPROVED
UNANIMOUS**

- ii. Transportation Vendors
 - a. Myra Martinez, R&D Director of Operations, gave an overview of the transportation services that R&D provides.

- i. If a community member needs to report or discuss improvements with R&D, reach out to the customer service department.
 1. Courtney Singleton, Director of Community Services, to brainstorm ways to raise awareness around R&D and their customer service number.
 2. R&D Customer Service Department
Toll Free Line (888) 413-3432
cs-nbrc@rdtsi.com

M/S/C (Speck/Bednarova) Moved to approve the transportation vendor contracts as submitted.

**APPROVED
UNANIMOUS**

REVIEW OF THE MAY 1ST BOARD MEETING

Gabriel Rogin, Executive Director, recapped the May 1st Board Meeting.

- The minutes of the May 1st Board Meeting can be found in the July Board Meeting packet on NBRC's website.

ANNUAL JUNE 5TH MEETING PREP

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the June 5th Annual Meeting.

- Client Success Stories, Vendor Recognition, and Agency Highlights
- Employee Anniversaries
- Mary Ida Cook Lifetime Achievement Award (MICLAA) Winner

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, reported the following.

- Update on the service provider rate increase delay
- The golf tournament fundraiser raised \$6,000 for the Doug Cleveland Board Opportunity Fund. Gabriel Rogin recommended the Board focus on fundraising going forward.
- The Board may want to consider switching the month that the annual board meeting takes place.

OTHER BUSINESS –

Sara Speck, Vice President, gave an update on the second Master Plan for Developmental Services meeting.

PUBLIC COMMENT – None

CLOSED SESSION –

The Executive Committee moved into closed session at 7:25pm to discuss employee salaries and benefits.

RETURN FROM CLOSED SESSION –

The Executive Committee returned from closed session at 8:11pm and there was action taken to provide a lump sum payment to employees.

ADJOURNMENT – Rosemarie Pérez, Board President, adjourned the meeting at 8:11pm.