

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting
January 4, 2023, 6:00 p.m.

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from December 7, 2022 be approved as submitted. (2 min) (pgs. 1-5) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 320-3106 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. PRESENTATION OF NBRC AUDIT FINDINGS FOR FISCAL YEARS 2020-2021 AND 2021-2022 – The Department of Developmental Services (20 min) ACTION
- VI. STRATEGIC PLANNING UPDATE – Ami Sullivan, Kinetic Flow (15 mins) (pgs. 16-26) INFO
- VII. TREASURER'S REPORT –
 - A. Treasurer's Report be approved as submitted - Andrea Bednarova, Treasurer (5 min) (pgs. 27-28) ACTION
 - B. Board Opportunity Fund Request for Approval – Beth DeWitt, Director of Client Services (2 mins) (pg. 29) ACTION
- VIII. COMMITTEE REPORTS –
 - A. Executive Committee Update – Rosemarie Pérez, President (5 min) INFO
 - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (5 mins) INFO
 - C. Vendor Advisory Committee Update – Breeanne Burris, VAC Co-Chair (5 mins) (pgs. 30-33) INFO
 - D. Public Policy Advisory Committee Update – Breeanne Burris, VAC Representative (5 mins) INFO
 - E. Client Advisory Committee Update – Sara Speck, Secretary & CAC Co-Chair (5 mins) INFO
 - F. Prevention Committee Update – Joanne Giardello, Board Member (5 mins) INFO
 - G. Nominating Committee Update – Joanne Giardello, Board Member (5 mins) ACTION
 - i. Board Term Reelections (pg. 34)
 - a. Joanne Giardello (pg. 35)
 - b. Brien Farrell (pg. 36)
- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (15 mins)
- X. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XI. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 320-3106 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. CLOSED SESSION – (30 mins)
 - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee

XIII. RETURN FROM CLOSED SESSION -

A. Report on any action taken during the closed session (1 min)

ACTION

XIV. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a regular business Board Meeting on February 1, 2023 at 6:00 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
December 7, 2022, 6:00 p.m.
Via Zoom Webinar

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County	Andrea Bednarova, Treasurer
Breeanne Kolster, VAC Representative	Sara Speck, Secretary, Solano County
Candace White, Solano County	Jeremy Johnson, Vice President, Solano County
Ronald Gers, Sonoma County	

NBRC BOARD MEMBERS ABSENT:

Jose Ayala, Napa County	Alexis Jarreau, Solano County
Brien Farrell, Solano County	Joanne Giardello, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director	Beth DeWitt, Director of Client Services
Jennifer Crick, Director of Administrative Services	Isabel Calder, Chief Financial Officer
Mariam Guirguis, Executive Assistant-Compliance	Courtney Singleton, Director of Community Services

GUESTS:

(*Based on participants' names in the Zoom Webinar meeting)

Trinidad Lopez, ICS Interpreting Services	Dany T.
Cindy Cahill	Justin Hamilton Hole
Paula Finley – BI	Derek Hearthtower
Jeremy Hogan, UCPNB	Elena Herting
Erik Martin, Oaks of Hebron	Jethro Nicolas
Nina German – Noel's Home	Maxine Paula Milam, DDS
Holly Pagel	Edie Thomas (she/her)
1-707-xxxx-036	

MINUTES

CALL TO ORDER – *Rosemarie Pérez, President*, called the regular business meeting to order at approximately 6:00 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES –

- i. Regular Business Meeting Minutes from November 2, 2022 be approved as submitted.

M/S/C (Speck/Kolster) Moved to approve the minutes for November 2, 2022.

**APPROVED
UNANIMOUS**

GENERAL PUBLIC COMMENT

Derek Hearthtower, Community Member, raised concerns about how people with autism are being treated in the community and noted their belief that it is discriminatory to exclude people with autism from parent support groups.

MOMENT OF SILENCE IN REMEMBRANCE OF CHRISTINA TAYLOR

The Board observed a moment of silence in remembrance of Christina Taylor. Gabriel spoke briefly about Christina and her dedication to her work and the people served by North Bay Regional Center.

CONTRACTS OVER \$250,000

Courtney Singleton, Director of Community Services, presented the contracts on pages 14-18 in the December board meeting packet for approval. She introduced 2 guests to describe their services.

- Dr. Dale and Elena Herting described the services they provide for 3 contracts that include 2 Enhanced Behavioral Support Homes and 1 Adult Residential Facility.
- Jethro Nicolas described the services provided at a Specialized Residential Facility for individuals with developmental disabilities requiring nursing support.

A. Specialized Residential Facilities (SRF)

M/S/C (Johnson/Speck) motioned to approve the Specialized Residential Facilities contracts.

**APPROVED
UNANIMOUS
Kolster ABSTAINED**

B. Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN)

M/S/C (Speck/Bednarova) motioned to approve the Adult Residential Facility for Persons with Special Healthcare Needs contracts as submitted. (ARFPSHN)

**APPROVED
UNANIMOUS
Kolster ABSTAINED**

C. Enhanced Behavioral Homes (EBSH)

M/S/C (Bednarova/Johnson) motioned to approve the Enhanced Behavioral Homes contracts as submitted.

**APPROVED
UNANIMOUS
Kolster ABSTAINED**

D. Community Crisis Homes (CCH)

M/S/C (Speck/White) motioned to approve the Community Crisis Homes contracts as submitted.

**APPROVED
UNANIMOUS
Kolster ABSTAINED**

E. Crisis Intervention Facility

M/S/C (Bednarova/Speck) motioned to approve the Crisis Intervention Facility contract as submitted.

**APPROVED
UNANIMOUS
Kolster ABSTAINED**

ECS LASERFICHE CLOUD PROPOSAL

Isabel Calder, Chief Financial Officer, presented an overview of the Laserfiche Cloud proposal highlighting the advanced security features. A summary of the proposal can be found on page 19 of the December board meeting packet.

M/S/C (Speck/Bednarova) Motioned to approve the ECS Laserfiche Cloud Proposal as submitted.

**APPROVED
UNANIMOUS**

TREASURER'S REPORT –

A. Treasurer's Report be approved as submitted.

Andrea Bednarova, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the December 2022 Board packet.

M/S/C (Speck/Johnson) Motioned to approve the Treasurer's Report as submitted. **APPROVED
UNANIMOUS**

BOARD OPPORTUNITY FUND REQUEST

Beth DeWitt, Director of Client Services, reviewed the board opportunity fund request for \$10,000.

The plan is to purchase 66 holiday gift cards valued at \$150 each. These cards will be sent to families in need for the holiday season. NBRC was able to secure an additional 50 gift cards valued at \$150 through credit card points. In total, NBRC will be able to support 116 families this year with \$150 gift cards. Special thanks to Barrie Gordon, NBRC Controller, to secure the additional gift cards through credit card points.

M/S/C (Johnson/Speck) Motioned to approve the request of \$10,000 holiday gift cards for families in need as submitted.

**APPROVED
UNANIMOUS
Kolster ABSTAINED**

COMMITTEE REPORTS –

A. Executive Committee Update –

Rosemarie Pérez, Board President, notified the Board of Directors of the following items recently discussed by the Executive Committee as posted in the Board packet.

- i. Strategic Planning Update
 - a. The final draft of the "Vision" is finalized, and we started on our "Mission" statement.
 - b. Multiple workgroups are formed to develop an action plan on the focus areas as follows:
 - NBRC Staff Retention and Development – **Jennifer Crick**
 - Housing Development – **Courtney Singleton**
 - Communication and Community Outreach – **To be determined**
 - Strengthening Self Advocates – **Ellen Sweigert, Sara Speck**
 - Funding and Legislative Advocacy – **Rosemarie Perez, Gabriel Rogin**
- Anyone interested in joining these groups, please email Janelle Santana, NBRC Executive Assistant, with the workgroup preference – JanelleS@nbc.net

B. Cultural/Linguistic Competency Committee (CLCC) Update –

Rosemarie Pérez, Board President, reported updates from CLCC as follows:

- 3-minute videos in English and Spanish are being recorded to help individuals and families better understand NBRC services.
- Gabriel Rogin, Executive Director, would like to organize a Respite Retreat to discuss barriers to access.
- CLCC is working on changing the name of the "Education and Prevention Policy"
- A presentation by Positive Images, a LGBTQIA Center in Sonoma County, will be offered to NBRC management and staff in 2023.
- The draft Service Equity Policy will be reviewed by ARCA, Positive Images, and other regional center cultural specialists before we bring it to the Board for approval.

C. Vendor Advisory Committee (VAC) Update –

Breeanne Kolster, VAC Co-Chair, noted the following:

- There is going to be a 9% cost of living annual increase for SSI and SSDI recipients, which is the largest increase in decades.
- The next meeting will take place on December 13th with a hybrid option.

D. Public Policy Advisory Committee Update –

Breeanne Kolster, VAC Representative, noted the following:

- A hybrid Legislative breakfast will take place on April 21st, 2023 to focus on advocacy priorities.
- We will invite local legislatures to attend. Jordan Lindsey from the ARC of California will be one of the facilitators.

E. Client Advisory Committee Update –

Sara Speck, Board Secretary & CAC Co-Chair, noted the following:

- The next CAC meeting will be held on Friday, December 16th, 2022 at 1:30 PM.

F. Prevention Committee Update – None

G. Nominating Committee Update-

Rosemarie Perez, Board President, noted the following topics as submitted in the Board packet.

- Board of Directors' Recruitment Strategies & Flyer
 - a. The flyer will be shared with the community in English and Spanish.
- Board Composition DDS Response Letter
 - a. A discussion took place to outline the ongoing recruitment efforts and strategies for the Board of Directors. Every Board member is encouraged to identify one person in the community to apply for Board membership by June 2023.

M/S/C (Johnson/Speck) Motioned for each board member to identify one person in the community and encourage them to apply for Board membership by June 2023.

**APPROVED
UNANIMOUS**

- b. Abigail Andrade, NBRC Community Outreach and Engagement Specialist, will be invited to attend a future Nominating Committee meeting to discuss outreach and recruitment strategies.

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, noted the following.

- Gabriel reviewed ARCA's response to the Little Hoover Commission. This can be found on pages 29-34 in the December board meeting packet.
- Grassroots Day on April 18, 2023 will be rescheduled to late March 2023 virtually.
- We are continuing to monitor the state budget and will continue to update the Board as appropriate.
- Gabriel shared his appreciation to the Board and the community for their efforts during 2022.

GOOD OF THE ORDER –

Rosemarie Perez, Board President, shared information about a memorial event at the Sonoma Developmental Center Cemetery.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The Board moved into closed session at 8:08 pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The Board returned from the closed session at 9:12 pm and there was no action taken.

ADJOURNMENT – *Rosemarie Pérez, President*, adjourned the regular business Board meeting at 9:12PM.

Operations ____
Purchase of Service __X__

Date submitted to NBRC Board for review

12/07/2022

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

12/07/2022

The following contracts have been reviewed by Courtney Singleton, Director Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, All of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Vendor #	Term of Contract	APPROVED	Maximum Annual Payment
Specialized Residential Facility	4	C.A.S.A. Luna Inc.	HN0434	1/01/2023 to 12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$982,199
This home meets the needs of individuals that have moved from locked settings or were are risk for placement in a locked setting due to behavioral needs.						
Specialized Residential Facility	4	Edrine Home. LLC	HN0438	1/01/2023 to 12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$944,987
This home meets the needs of individuals that have moved from Sonoma Developmental Center with medical and behavioral needs						
Specialized Residential Facility	4	BAT Residential Services, Inc. (Erika's Home)	HN0453	1/01/2023 to 12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$1,122,558

This home meets the needs of individuals that are at risk of or moving from a more restrictive setting. The Department of Developmental Services has approved a health and safety waiver rate for this home, to meet the individuals that live in the home.						
Specialized Residential Facility	4	Providence Residential Care	HN0512	1/01/2023 to 12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$726,511
This home meets the needs of individuals with medical needs and some minor behavioral needs						
Specialized Residential Facility	4	National Mentor Health Care, LLC	HN0529	1/01/2023 to 12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$726,511
This home meets the needs of individuals with medical needs						
Specialized Residential Facility	4	Cornerstone Residential, LLC (Noel's Home)	HN0572	1/01/2023 to 12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$727,810
This home meets the needs of individuals that have medical and behavioral needs.						
Specialized Residential Facility- New	4	Walk of Residential Care, Inc.	HN0642	12/12/2022-12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$726,511
This home meets the needs of individuals who have behavioral and/or personal care needs						
Specialized Residential Facility-New	4	Gregoria Manor, LLC (Vilma's Home)	HN0651	12/12/2022-12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$726,511

This home will meet the needs of individuals with medical and behavioral needs, that are over the age of 59. It will be licensed as a Residential Facility for the Elderly.						
Specialized Residential Facility-Children-New	4	HR Agape Inc. (Spanish Bay Home)	HN0662	12/12/2022-12/31/2025	Johnson/ Speck ABSTAINED Kolster	\$726,511
This facility is designed to provide a safe family home in a structured environment for boys and/or girls from 5-17 years of age with developmental disabilities who are ambulatory and currently at risk due to judicial proceedings and/or profound behavioral conditions, lacking social skills, and deficits in independent living skills.						
<p>Summary:</p> <p>Specialized Residential Facilities (SRF) are licensed by California Department of Social Services, Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. Many were developed to serve individuals who's needs could not be met in other settings. These homes provide between 2 -3 staff to 4 client ratios during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.</p>						
Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Vendor #	Term of Contract	APPROVED	Maximum Annual Payment
Adult Residential Facility for Persons with Special Healthcare Needs - ARFPSHN	4	NEA Home, Inc (Tamara Home)	HN0476	1/01/2023 to 12/31/2025	Speck/ Bednarova ABSTAINED Kolster	\$1,175,580
<p>Summary:</p> <p>An Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN) is a four or five bedroom home licensed by Department of Social Services-Community Care Licensing, certified by The Department of Developmental Services and vendored by a regional center. An ARFPSHN provides care to individuals that require 24 hour licensed nursing care in a home setting. Staffing requirements are two staff to five individuals, with 24 hours a day of licensed nursing, of which</p>						

40 hours a week must be a Registered Nurse. Individuals also receive 60 day visits by their physician. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes serve some of NBRC's most medically fragile individuals. ARFPHNs are monitored/visited on a monthly basis by NBRC's Senior Nurse Consultants, on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by NBRC's Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing. This home was developed for individuals moving from Sonoma Developmental Center

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Vendor #	Term of Contract	APPROVED	Maximum Annual Payment
Enhanced Behavioral Supports Home	4	BAT Residential Service, Inc. (Erik's Home)	HN0435	1/01/2023 to 12/31/2025	Bednarova/ Johnson ABSTAINED Kolster	\$674,829
This home meets the needs of individuals that transitioned from Sonoma Developmental Center. This home was developed in 2017 and was the first EBSH home in NBRC's catchment area.						
Enhanced Behavioral Supports Home	4	Elwyn California (Happy Valley)	HN0467	1/01/2023 to 12/31/2025	Bednarova/ Johnson ABSTAINED Kolster	\$852,060
This home meets the needs of individuals that transitioned from Sonoma Developmental Center.						
Enhanced Behavioral Supports Home	4	Elwyn California- (Barnes)	HN0468	1/01/2023 to 12/31/2025	Bednarova/ Johnson ABSTAINED Kolster	\$747,588
This home meets the needs of individuals that transitioned from Sonoma Developmental Center.						

Enhanced Behavioral Supports Home	4	BAT Residential Service, Inc. (Lucia's Home)	HN0533	1/01/2023 to 12/31/2025	Bednarova/ Johnson ABSTAINED Kolster	\$712,661
This home meets the need of women moving out of locked settings or more restrictive settings						
Enhanced Behavioral Supports Home	4	A Place of Grace Moosup	HN0534	1/01/2023 to 12/31/2025	Bednarova/ Johnson ABSTAINED Kolster	\$770,030
This home meets the needs of individuals moving from locked settings or were are risk for placement in a locked setting, due to behavioral needs.						
Enhanced Behavioral Supports Home-Children	4	Polaris Home	HN0535	1/01/2023 to 12/31/2025	Bednarova/ Johnson ABSTAINED Kolster	\$828,440
This home meets the needs of children with enhanced behaviors.						
Enhanced Behavioral Supports Home	3	Kwanza (Utulivu)	HN0593	1/01/2023 to 12/31/2025	Bednarova/ Johnson ABSTAINED Kolster	\$883,754
This home meets the needs of individuals that transitioned from Sonoma Developmental Center.						
Summary: These Enhanced Behavioral Homes (EBSH) were developed to serve individuals with challenging behavioral needs that have moved from Sonoma Developmental Center and other locked settings into the community. These individuals cannot be served in any other setting, due to their behavioral needs. All staff in the homes must be Licensed Psychiatric Technicians or Registered Behavior Technicians. The staffing levels are determined by each individual client's needs. The EBSH						

contract is governed by California Code of Regulations Title 17 sections §59057 through §59059. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the home. When the first individual moves into the home, the facility cost is paid to the EBSH vendor. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, monthly by NBRC's Board Certified Behaviorist, quarterly by NBRC's Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing. Each client has their own individual budget that covers additional staffing costs, based on the client's needs.

The below items are covered in this cost contract:

- Rent and maintenance for the property
- 168 hours a week of Lead Staff
- 40 hours a week of the home Administrator
- Board Certified Behavior Analyst
- Internet/Cable
- Utilities
- Transportation
- Insurance
- Phone
- Repairs
- Internet/Cable
- Utilities

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Vendor #	Term of Contract	APPROVED	Maximum Annual Payment
Community Crisis Home (CCH)	4	Telecare	HN0511	1/01/2023 to 12/31/2026	Speck/ White ABSTAINED Kolster	\$890,148
Community Crisis Home (CCH)	4	Telecare	HN0531	1/01/2023 to 12/31/2026	Speck/ White ABSTAINED Kolster	\$1,000,776

Summary:

A Community Crisis Home provides 24-hour nonmedical care to persons with developmental disabilities receiving regional center services and in need of crisis intervention services, who would otherwise be at risk of admission to a more restrictive setting. Each CCH serves four individuals. All staff in the home must be Registered Behavior Technicians even if they are Licensed Psychiatric Technicians. The CCH contract is governed by California Code of Regulations Title 17 sections §59014 through §59016. The facility budget is approved by NBRC and certified by The Department of Developmental Services. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the home. When the first individual moves into the home, the facility cost is paid to the CCH vendor. These homes are monitored/visited monthly by each client's NBRC Service Coordinator, monthly by NBRC's Board Certified Behavior Analyst, quarterly by NBRC's Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing. Each client also has their own individual budget that covers additional staffing and consultation costs, based on their needs.

The below items are covered in this contract:

- Rent for the property/repairs/maintenance
- 168 hours a week of Lead Staff
- 40 hours a week of the home Administrator
- Board Certified Behavior Analyst
- Internet/Cable
- Utilities
- Transportation
- Property Taxes
- Insurance
- Phone
- Repairs

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Vendor #	Term of Contract	APPROVED	Maximum Annual Payment
Crisis Intervention Facility - Children	3	Inclusion Specialized Programs, LLC	HN0532	1/01/2023 to 12/31/2025	Bednarova/Speck ABSTAINED Kolster	\$943,890

Summary

A Crisis Intervention Facility for children is a short term home to allow children to stabilize their behaviors and return home or move into a permanent living arrangement. This home provides 168 hours a week of Registered Behavior Technician staffing and 230 hours of Direct Support Professional staffing. Individuals

will have 24 hours a month of consultation services. Consultation types are based on individual need and can be, but are not limited to: Board Certified Behaviorist, Registered Nurse, Occupational Therapist, Recreation Therapist, or Psychiatrist.

Date submitted to NBRC Board for review

12/07/2022

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

12/07/2022

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer, and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor#	Term of Contract	Total Contract Amount	APPROVED	Notes
Upgrade security and support for document imaging	ECS Imaging, Inc. – Laserfiche Cloud Business	Annual Renewal	\$340,000	YES (Speck/Bednarova)	One-Time Implementation \$112,500 30TB Cloud storage and 300 Users: \$227,500/annually
<p>This contract provides implementation and training which includes Configuration for Human Resources (HR), Information Technology (IT), Clinical Department, Accounting, Administration, and Case Management. Initial automation will be focused on HR onboarding and new Vendor applications. This vendor will ‘Train the Trainer’ and will work on the data conversion from our existing system to the new system.</p> <p>Ongoing services include 300 full user licenses, 30TB of Cloud storage. Laserfiche Cloud Security utilizes Amazon’s security platform and backs up the data four times a day, and every 6 hours thereafter to prevent any loss data.</p> <p>In addition to the advanced security features, this product provides a variety of add-ons that will implement efficiencies and assist with staff workload. Accessing and viewing documents will become much easier for staff with a link to client charts directly from SANDIS.</p> <p>Some of the added features are Workflow application, Advanced audit trail, Import agent (allows copies to be used as scanners), and LaserForms.</p>					

APPROVED



North Bay Regional Center

BOARD FUND REQUEST

CLIENT NAME	Gift Cards for Families in Need
PAY TO THE ORDER OF	NBRC
AMOUNT REQUESTED	\$ 10,000.00

REQUESTING BY: NBRC Board of Directors PRINT NAME: NBRC Board of Directors DATE: 12/7/2022

JUSTIFICATION FOR REQUEST	66 gift cards for \$150/each. The total cost is as follows: \$10,000 for funds added to the cards
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(Johnson/Speck) Moved to approve the gift cards from the board opportunity fund for families in need as discussed.

Kolster ABSTAINED

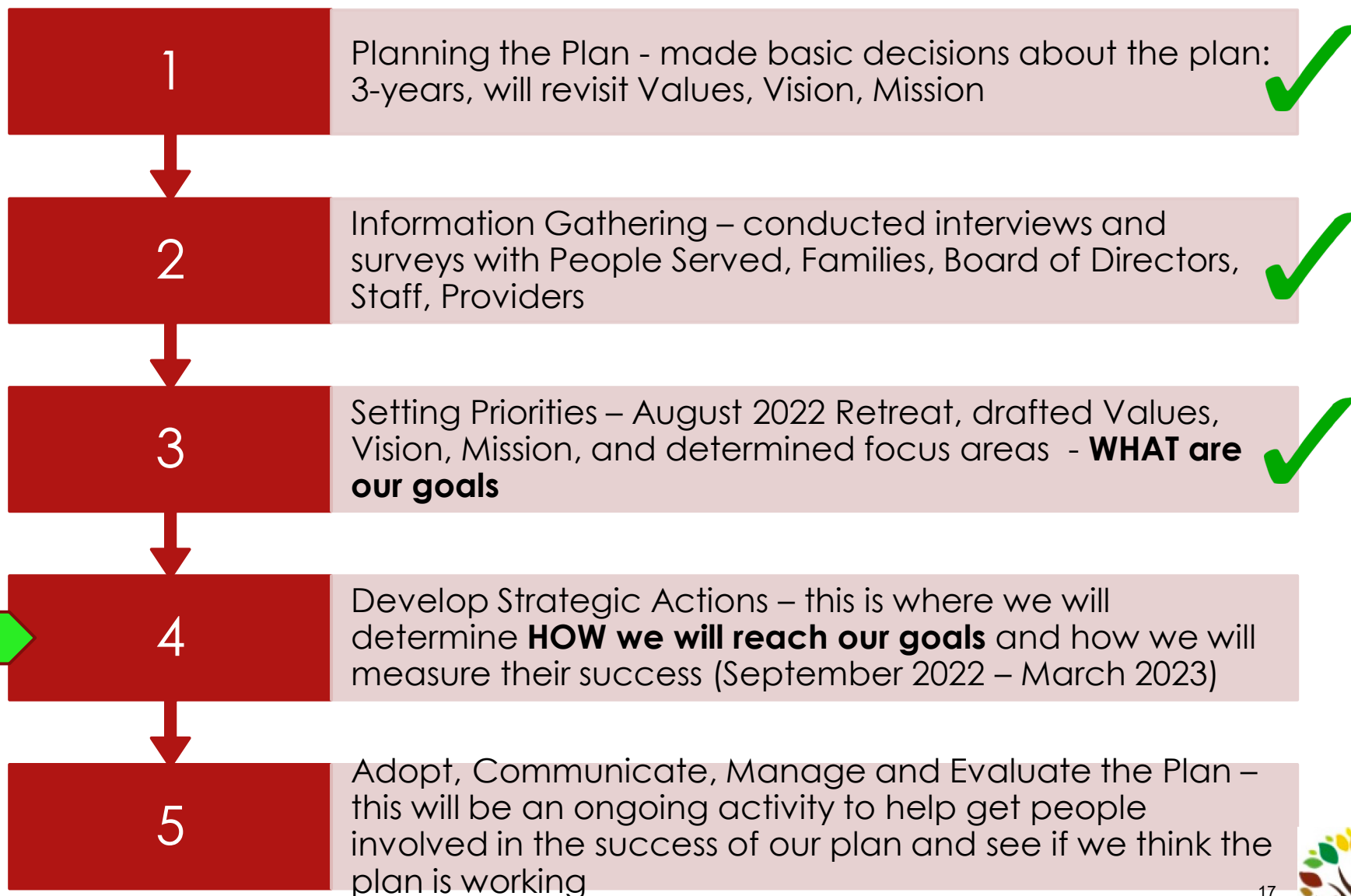
North Bay Regional Center



2023 - 2026 Strategic Plan Update

-- where we want to go, where we want to grow --

The Strategic Planning Process



The Strategic Planning Process



Planning the Plan - made basic decisions about the plan:

- ~ NBRC's Strategic Plan would cover a 3-year duration
- ~ Planning Process would revisit the Values, Vision and Mission Statements
- ~ Planning Process would involve representatives from all stakeholder groups
- ~ Planning Process would be guided by a cross-representative Strategic Planning Committee



The Strategic Planning Process



2

Information Gathering:

~conducted Leadership Interviews interviews

~ Surveyed People Served, Families, Board of Directors, Staff, Providers



The Strategic Planning Process



Setting Priorities – August 2022 **WHO are we?** **WHAT are our goals?**

- ~ Review community feedback and regional center “state of the state”
- ~ Review and draft Value Statement
- ~ Review and draft Vision Statement
- ~ Review and draft the Mission Statement
- ~ Select the focus areas to address in the Strategic Plan



NBRC's 2022-25 Strategic Plan

Our Focus Areas:

- Staff Retention and Development
- Housing Development
- Communication and Outreach
- Strengthening Self-Advocates
- Funding and Legislative Advocacy



The Strategic Planning Process

4

Develop Strategic Actions –**HOW we will reach our goals** and **HOW we will measure their impact** (September 2022 – March 2023)

- ~ Review, redraft and finalize Value Statement (drafted at the Retreat)
- ~ Review, redraft and finalize Vision Statement (drafted at the Retreat)
- ~ Review, redraft and finalize the Mission Statement (drafted at the Retreat)
- ~ Further define the focus areas and their goals
- ~ For each focus area, define the strategies, activities, and outcome measures that we believe will help NBRC achieve the goal for each area





Our Values

(the beliefs that guide our work and relationships)

Belonging

Compassion

Dignity and Respect

Honesty and Integrity

Humility

Our Vision

(the difference we would like to make in our world)

We envision a world where individuals determine and achieve the life they choose, surrounded by a diverse and supportive community.

Our Mission

(what we do and for whom)

Our mission is to empower*, respect and serve each child and adult with or at risk of developmental disabilities*, while promoting the health and well-being of each individual, their families, and our community.

The Strategic Planning Process

5

Adopt, Communicate, Manage and Evaluate the Plan – **HOW do we implement, manage and evaluate?**

~ The Board of Directors will Review (revise if necessary) and vote to formally adopt the Strategic Plan

~ Kinetic Flow in collaboration with NBRC will develop a Communication and Engagement plan to enroll the Board and Staff in the Strategic Plan and to inform our Community Stakeholders

~ NBRC Leadership will present annually an update on the Strategic Plan to the Board of Directors (and SPC?)

~ The Board will help evaluate and manage the Strategic Plan formally annually (informally?)



The Strategic Planning Process

1

Planning the Plan - made basic decisions about the plan: 3-years, will revisit Values, Vision, Mission



2

Information Gathering – conducted interviews and surveys with People Served, Families, Board of Directors, Staff, Providers



3

Setting Priorities – August 2022 Retreat, drafted Values, Vision, Mission, and determined focus areas - **WHAT are our goals**



4

Develop Strategic Actions – this is where we will determine **HOW we will reach our goals** and how we will measure their success (September 2022 – March 2023)

5

Communicate, Manage and Evaluate the Plan – this will be an ongoing activity to help get people involved in the success of our plan and see if we think the plan is working



Question?
Thoughts?
Observations?





North Bay Regional Center Doug Cleveland Board Opportunity Fund January 4, 2023, Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of November 30, 2022, was **\$67,914.74**.

Below are the transactions that occurred in the month of November 2022:

Donations and Deposits:

- No Donations
- Two Deposit totaling \$ 28.76

Awards:

- There were no grants issued.

Ops Expenditures 5 month 37%		CFO Board Report As of November 30, 2022 42% of the fiscal year has elapsed		POS Expenditures 5 month 33%	
OPERATIONS		Total Ops Allocation: \$ 31,797,439			
Total General Ops Contract: \$ 30,836,188		Total CPP Contract: \$ -			
General Ops Amount Available: \$ 19,565,507		CPP Contract Amount Available: \$ -			
					Total YTD
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 8,080,011	71.69%	\$ 13,507,311	\$ 21,587,322	
Benefits	\$ 1,679,974	14.91%	\$ 3,837,948	\$ 5,517,922	
Facilities	\$ 922,312	8.18%	\$ 1,159,400	\$ 2,081,712	
Equipment	\$ 222,390	1.97%	\$ 441,610	\$ 664,000	
Communications	\$ 198,606	1.76%	\$ 76,394	\$ 275,000	
Mileage	\$ 65,223	0.58%	\$ 115,579	\$ 180,802	
Legal	\$ 2,535	0.02%	\$ 47,465	\$ 50,000	
General Office	\$ 25,017	0.22%	\$ 6,983	\$ 32,000	
Consultants	\$ 117,695	1.04%	\$ 285,205	\$ 402,900	
Bank Fee and LOC	\$ 12,574	0.11%	\$ 18,070	\$ 30,644	
Other Expenses	\$ 25,458	0.23%	\$ 149,542	\$ 175,000	
Revenue	\$ (81,114)	-0.72%	\$ (80,000)	\$ (161,114)	
Community Placement Plan (CPP)	\$ -	0.00%	\$ 672,897	\$ 672,897	
Total Operations Expenses	\$ 11,270,681		\$ 20,238,404	\$ 31,509,085	
Senior Companion Program - Grant	YTD Actual	% by category	Forecast*	Actual + Forecast	
Senior Companion Program - Grant	\$ 99,736	35%	\$ 188,618	\$ 288,354	
Total Ops Paid: \$ 11,370,417					
PURCHASE OF SERVICES		Total POS Allocation: \$ 436,398,223			
Total POS Contract: \$ 436,398,223		Total CPP Contract: \$ -			
POS Contract Amount Available: \$ 293,301,913		CPP Contract Amount Available: \$ -			
					Total YTD
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 48,088,744	33.6%	\$ 85,072,080	\$ 133,160,824	
Supported Living Services	\$ 35,427,503	24.8%	\$ 62,078,463	\$ 97,505,966	
Day Programs	\$ 26,186,266	18.3%	\$ 45,936,161	\$ 72,122,427	
Behavioral Services	\$ 11,300,481	7.9%	\$ 20,051,440	\$ 31,351,921	
Other	\$ 10,540,481	7.4%	\$ 35,218,466	\$ 45,758,947	
Transportation	\$ 5,309,943	3.7%	\$ 8,199,574	\$ 13,509,517	
Respite	\$ 3,245,957	2.3%	\$ 4,955,078	\$ 8,201,035	
Medical Services	\$ 2,996,935	2.1%	\$ 5,381,023	\$ 8,377,958	
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -	
TOTAL POS EXPENSES	\$ 143,096,310	100.0%	\$ 266,892,285	\$ 409,988,595	
*This budget reflects through the D-1 for FY23.					
Total Regional Center Budget:		\$ 468,195,662			



North Bay Regional Center

Board Opportunity Fund Request

Date Requested from Board of Directors: 1/4/2023
Individual Name: JB
Type of Request: Rent Assistance

Summary

Include diagnosis, detailed circumstances and why the funds are needed. Please also include an itemized list of costs (approximate).

JB is a 38-year-old, unconserved man who qualifies for Regional center services due to a diagnosis of Mild Intellectual Disability. JB is verbal and ambulatory, and he is independent with caring for his own person needs such as bathing, dressing, grooming, and housekeeping. He needs minimal assistance with budgeting/money management, transportation but JB does need assistance with meal preparation, including planning, shopping, cooking, and routine household tasks such as cleaning his apartment and locating and scheduling appropriate medical and dental services. JB works with a service provider's staff who assist him with all these activities.

JB was employed full-time for over 18 years at the VA Clinic through a contract with Easter Seals of Northern California. Unfortunately, the contract with Easter Seals was cancelled and JB lost his job. JB has always worked and supported himself with those earnings and was never eligible for social security benefits. He has filed for unemployment and has been supported by his service coordinator with a referral to the Department of Rehabilitation.

While JB has been a remarkable and reliable employee, he unfortunately had a falling out with his father (who had been living with JB for a short time) and they got into a physical altercation. JB was accused of assault and is currently on a diversion plan. He attends anger management classes and works with a service provider for mental health services to ensure he complies with the diversion plan. This recent job loss has contributed to his stress and he is concerned about the court and compliance with the judge's order. The service coordinator is requesting support from the board opportunity fund to help JB pay back-owed rent and to assist with 2 months of rent while he looks for a new job.

\$1087 (back rent through December)
\$1123.50 x 2 (rent for January and February 2023)
TOTAL=\$3334.00

TOTAL FUNDS REQUESTED: \$3334.00

ALTERNATIVE RESOURCES EXPLORED: Unemployment insurance, DOR Referral-Contacted PRIDE Industries for career options. JB does receive unemployment in the amount of \$250.00 per week. He accesses food banks and other local charities for food and help with utilities.

VAC MEETING MINUTES



Vendor Advisory Committee
North Bay Regional Center

October 11, 2022 at 10:00 am - 11:30 am
Via Zoom



- A. CALL TO ORDER- *Stacey Martinez, VAC Co-Chair*, called the meeting to order at 10:01 am.
- Roll Call of Voting Members: Stacey Martinez, Breeanne Burris, Eric Martin, Jeremy Hogan, Mike Lisenko, Michelle Ramirez, James Cox, Jessica Sadowsky, Michele Rogers, Mary Eble (absent), Jamie F Thompson (absent).
 - Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- Additions or modifications to this agenda by voting members – None
- C. APPROVAL OF MINUTES: **Action Item for VAC Voting Members**
- August and September 2022, Meeting Minutes- approved by Eric Martin. Seconded by Michelle Ramirez. All in favor, none opposed.
- D. CLC Presentation
- Breeanne Burris, VAC Representative, shared a draft holiday schedule. Breeanne will send out the final holiday schedule via MailChimp to VAC.
- E. GROUP REPORTS
- Napa- Solano Vendor Group – None
 - Sonoma Vendor Group – None
 - Residential – None
 - Housing – None
 - Transportation
Leticia Leon, R&D Transportation, reported the following.
 - Leticia will put information together regarding the expectation for physical distancing and mask requirements for commercial transportation.
 - o Leticia to send this information to Stacey Martinez, VAC Co-Chair.
 - o Stacey to send to the Vendor Advisory Committee via MailChimp before the next VAC meeting.
 - Trade Associations
 - CDSA
 - o Michelle Ramirez noted that CDSA had their first in-person event since the pandemic. Panel discussion with DDS, great workshops.
 - CCLN – None
 - ANCOR – None

- d. ARC/UCP – None
- g. NBRC Board Report
 - Breeanne Burris, VAC Co-Chair*, reported the following.
 - Client Services staff from North Bay Regional Center presented on Adult Services.
 - The Fiscal Year 2022-2023 Performance Contract was approved by the Board of Directors.
 - We discussed the impact of Alternative Service Delivery ending.
 - Rosemarie Pérez, Board President, gave an update on the Strategic Planning Process.
 - The Board developed a new committee around prevention. The Prevention Committee is working on developing a consistent schedule.
- h. ARCA
 - Gabriel Rogin, NBRC Executive Director*, noted the following.
 - Strategic Planning Focus Areas – Gabriel will send an email out notifying the committee of focus areas and asking for volunteers for workgroups.
 - o Staff Retention and Development
 - Gabriel Rogin, Executive Director, to confirm if this applies to NBRC only or at the provider level as well.
 - o Housing Development
 - o Communication and Outreach
 - o Strengthening Self Advocates
 - o Funding and Legislative Advocacy
 - DDS is under the impression that masks are still required in licensed settings. Gabriel Rogin, Executive Director, will continue to reach out to his contacts and will continue to provide updates to the committee.
 - Thank you to those that participated in North Bay Regional Center’s 50th Anniversary celebration.
- i. Committees/Subcommittees
 - a. Public Policy Advisory Committee (PPAC)
 - Breeanne Burris, VAC Representative*, shared the following items covered during the last meeting.
 - o The recommendation has gone out for Standard Occupation Classification (SOC) for Direct Support Professionals.
 - o AB1663 went to the governor’s desk. This bill has to do with conservatorship. It was approved on 9/30/2022.
 - o PPAC is working to put together a legislative event in Spring 2023.
 - o SB870 was not approved.
 - o We will have another meeting at the end of this month.
 - b. Cultural Diversity (Cultural Linguistic Competency)
 - Breeanne Burris, VAC Co-Chair*, reported the following.
 - o The committee is looking at potentially bringing in a consultant to do cultural humility awareness training.
 - c. Early Intervention/Early Start Subcommittee
 - o Michele Rogers reported the group did not meet this month.

- Since the eligibility for Early Start Services was widened, we are seeing record numbers of Intake.
- The Governor vetoed the children's mental health bill.
- Jared Huffman, U.S. Congressman, is championing the Individuals with Disabilities Education Act (IDEA).

F. NBRC UPDATES:

a. Fiscal

Isabel Calder, Chief Financial Officer, notified the group of the following.

- The Fiscal Team ran the retro-payment to care providers effective July 1, 2022.

b. Vendor Relations – None

c. Quality Assurance – None

d. Self-Determination Program (SDP)

Isabel Calder, Chief Financial Officer, notified the group of the following.

- We are making a lot of progress over the last month. Valerie Moore, SDP Supervisor, is on a leave of absence. Katie Gallagher, SDP Specialist, has stepped in to support the team.

G. NEW BUSINESS

a. **Action Item for VAC Voting Members**

Carin Hewitt to NBRC Board for VAC Membership

- Approved by James Cox. Seconded by Mike Lisenko. All in favor, none opposed.

b. SLS Subcommittee & SLS Contracts

- Eric Martin noted the SLS Subcommittee will meet again on October 27th.

c. Upcoming Vendor Fair

- October 26th 10am – 12pm at North Bay Regional Center in Santa Rosa
- RSVP: <https://forms.gle/V9AZx5mCEeKUnTc16>

H. OLD BUSINESS

a. Invitation to apply for VAC Voting Membership:

<https://forms.gle/7RZmxCvtsPiu8Krn8>

- Napa and/or Solano Counties preferred
- Licensed Residential Provider highly preferred
- December is the last month for Mike and Michele as VAC voting members.

b. Mask Guidance

- Courtney Singleton, Director of Community Services, to follow up with CCL about the masking requirements.
 - Courtney Singleton will create a chart to help clarify masking requirements.
- Gabriel Rogin, Executive Director, noted this could be an opportunity for advocacy.
 - Gabriel Rogin asked the committee for a summary of the barriers around masking requirements.

c. Social Distancing for Day Program providers and transportation

- Stacey Martinez, VAC Co-Chair, reviewed the 2223 Provider Information Notice (PIN) with the committee.

I. GENERAL ANNOUNCEMENTS

a. Training/Events

- a. Middle class tax refund

https://www.ftb.ca.gov/about-ftb/newsroom/middle-class-tax-refund/index.html?WT.ac=Global_banner_MCTR

b. Community Concerns - None

c. Reminders

- i. Free Color COVID Testing using PCR ends this month for vendors. Contact them to switch to rapid testing.

J. AGENDA ITEMS FOR FUTURE MEETINGS – None



K. ADJOURNMENT- *Stacey Martinez, VAC Co-Chair*, ended the meeting.
11:11AM

The Zoom Meeting stayed open until 12 pm for networking opportunities!

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

<u>Term</u>	<u>Name</u>	<u>County</u>
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) TREASURER: 9/18 – 8/20, 9/20 – 2/22 PRESIDENT: 3/22 – 3/24	Rosemarie Pérez	Sonoma
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) VICE PRESIDENT: 4/19 – 3/21, 4/21 - 3/23	Jeremy Johnson	Solano
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) SECRETARY: 3/20 – 2/22, 3/22 – 2/24	Sara Speck	Solano
11/19 - 10/22 11/22 – 10/24 11/24 – 10/26 (10/26) TREASURER: 3/22 – 3/24	Andrea Bednarova	
6/16 – 5/19 6/19 – 5/22 6/22 – 5/23 (5/23)	Jose Ayala	Napa
12/21 – 11/23 11/23 – 10/25 (10/25) VAC REP	Breeanne Burris	Napa, Solano, Sonoma / VAC
07/19 – 06/22 07/22 – 06/24 07/24 – 06/26 (06/26)	Alexis Jarreau	Solano
02/22 – 01/23 02/23 – 01/26 02/26 – 01/29 (01/29)	Joanne Giardello	Solano
03/22 – 02/23 03/23 – 02/26 03/26 – 02/29 (02/29)	Brien Farrell	Solano
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29)	Candace White	Solano
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29)	Ronald Gers	Sonoma

(Dates in brackets are the 7th consecutive year)

Revised 08/2022



Proposed Board Member for a 2nd Term: Joanne Giardello

County: Solano

Joanne Giardello is currently retired. Joanne's work experiences include several positions at NBRC. She has been a Case Manager Supervisor, Community Resource Consultant, Senior Case Manager and Client Program Coordinator. Prior to her work at NBRC, Joanne had worked at work/day programs and Community Care Facilities.

For the last 25 years at NBRC, Joanne acted as a liaison between NBRC and the Napa / Solano Sexual Assault Response Team providing them support and education for victims with developmental disabilities. Joanne continues volunteering to provide the same support for the local Family Justice Centers during her retirement.

Joanne Giardello is seeking her second term on NBRC's Board of Directors from **02/2023 – 01/2026**.



Proposed Board Member for a 2nd Term: Brien Farrell

County: Solano

Brien Farrell retired as Santa Rosa's City Attorney in 2008. He then taught government at Elsie Allen High School until 2015. He served the community through: Area IV Board, Family Advocates United, Fresh Air Vallejo, various non-profit boards, the Sonoma City Law Enforcement Task Force, and the DDS Task Force, Service Access & Equity Work Group.

Brien has a sister served by North Bay Regional Center. She lives in Fairfield. Brien, her conservator, lives nearby in Vallejo.

He assisted numerous families in securing appropriate services and homes throughout and since the closure process of Sonoma Development Center. He served on the board of Family Advocates United (formerly PHA) for 6 years, 2-3 years as president. He has worked extensively with elected officials to secure funding for services for all people with developmental disabilities. He supports unconditionally NBRC's mission "to provide the services that... diverse clients and families need in their unique circumstances."

He's an advocate for people with developmental disabilities and will work hard to support NBRC, its consumers, its staff, and families.

Brien Farrell is seeking his second term on NBRC's Board of Directors from 03/2023 – 02/2026.

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,605	15.2 %	MALES	6,844	64.9 %	OWN HOME	8,040	76.3 %
3 - 17	3,398	32.2 %	FEMALES	3,691	35.0 %	ILS	623	5.9 %
18 - 40	3,548	33.6 %			SLS	645	6.1 %	
41 - 60	1,226	11.6 %			DC	9	.0 %	
61 - 80	728	6.9 %			SNF	19	.1 %	
					ICF	171	1.6 %	
80 & OLDER	30	.2 %			CCF	755	7.1 %	
					FOSTER CARE	192	1.8 %	
					OTHER	81	.7 %	
TOTAL:	10,535	100.0 %	TOTAL:	10,535	100.0 %	TOTAL:	10,535	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL CONSUMERS	COUNTY	NUMBER	% TO TOTAL
MIXED	655	6.2 %	AUTISM	3,457	32.8 %	28. NAPA	1,275	12.1 %
ASIAN	273	2.5 %	EPILEPSY	1,018	9.6 %	48. SOLANO	4,636	44.0 %
BLACK	865	8.2 %	CEREBRAL PALSY	887	8.4 %	49. SONOMA	4,505	42.7 %
FILIPINO	382	3.6 %	MENTAL RETARDATION	4,583	43.5 %			.0 %
NATIVE AMERICAN	43	.4 %	OTHER	915	8.6 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,845	27.0 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,357	41.3 %					.0 %	
OTHER	328	3.1 %					.0 %	
UNKNOWN	787	7.4 %					.0 %	
						OTHER	119	1.1 %
TOTAL:	10,535	100.0 %				TOTAL:	10,535	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	27	.2 %	0	693	6.5
ENGLISH	8,627	81.8 %	1	1,308	12.4
SPANISH	1,732	16.4 %	2	8,405	79.7
OTHER LATIN LANG.	1	.0 %	3		
CANTONESE CHINESE	7	.0 %	8	9	
MADARIN CHINESE	7	.0 %	U	120	
JAPANESE	2	.0 %			
VIETNAMESE	14	.1 %			
KOREAN	4	.0 %			
LAOTIAN	3	.0 %			
CAMBODIAN	2	.0 %			
OTHER ASIAN LANG.	6	.0 %			
RUSSIAN	4	.0 %			
ALL OTHER LANG.	99	.9 %			
TOTAL	10,535	100.0 %	TOTAL	10,535	100.0



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

2351 Mendocino Ave, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

FAIR HEARING & MEDIATION UPDATE

DECEMBER 1, 2022 – DECEMBER 31, 2022

Funding
(22-7) Reason for Appeal: Claimant appeals denial of funding for support services.
Ruling: Mediation and Fair Hearing scheduled.

Eligibility
(22-8) Reason for Appeal: Claimant appeals denial of eligibility.
Ruling: Mediation denied. Fair Hearing scheduled.

Eligibility
(22-9) Reason for Appeal: Claimant appeals denial of eligibility.
Ruling: Fair Hearing scheduled.