

Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
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707-256-1224
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Promoting Opportunities Supporting Choices

#### **MEETING NOTICE**

The next meeting of the Board of Directors is a Regular Business Board Meeting scheduled as follows:

**DATE**: January 5, 2022

**TIME**: 6:00 pm

**PLACE:** Via Zoom

#### Please click the link below to join the webinar:

https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEpLanVjOFltUT09

Join by Phone:

Phone Number: 1-669-900-6833 Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

#### **Agenda Enclosed**

**REMINDER:** Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

## North Bay Developmental Disabilities Services, Inc. Board of Directors' Board Meeting January 5, 2022, 6:00 p.m. Join by Zoom Webinar:

https://us02web.zoom.us/j/89709687840?pwd=QillcTc0dzBBNXA2OEpLanVjOFltUT09

Join by Phone:

Phone Number: 1-669-900-6833 Webinar ID: 897 0968 7840 Passcode: 912329

- I. <u>CALL TO ORDER</u> Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS Sara Speck, Secretary (3 min)
- III. <u>CONSIDERATION OF MINUTES</u> Short Business Meeting Minutes from December 1, 2021 be approved as submitted. (2 min) (pgs. 1-4)

  ACTION
- IV. <u>GENERAL PUBLIC COMMENT</u> Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. <u>OVERVIEW OF AVAILABLE MONITORING DATA</u> Courtney Singleton, Director of Community Services (30 min)
- VI. REVISED PERFORMANCE CONTRACT PLAN 2022 Courtney Singleton, Director of Community Services (10 min)(pgs. 9-20)

  ACTION
- VII. <u>TREASURER'S REPORT</u> Rosemarie Pérez, Treasurer

  A. Treasurer's Report be approved as submitted. (5 min) (pgs. 21-22)

**ACTION** 

- VIII. COMMITTEE REPORTS -
  - A. Cultural/Linguistic Competency Committee Update Rosemarie Pérez, Treasurer (5 min) INFO ACTION
  - B. Nominating Committee Update Rita Edmonds-Norris
    - i. Board President Election
    - ii. Make-Up Elections for 2021
    - iii. Recommendations on Board Composition and Elections (pg. 23)
    - iv. Nominations for New Board Members
      - a. Joanne Giardello (pg. 24)
      - b. Breeanne Burris (VAC Representative) (pg. 25)
  - IX. EXECUTIVE DIRECTOR'S REPORT Gabriel Rogin, Executive Director (10 min)
  - X. GOOD OF THE ORDER Any other Board business may be brought up at this time.
  - XI. <u>GENERAL PUBLIC COMMENT</u> Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
  - XII. CLOSED SESSION
    - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
    - B. Any matter specifically dealing with a particular regional center dient
    - C. Labor Contract Negotiations
- XIII. RETURN FROM CLOSED SESSION
  - A. Report on any action taken during the closed session (1 min)

# XIV. <u>ADJOURNMENT</u> - Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. – W&I Code 4663.

NEXT MEETING ANNOUNCEMENT - The next Board Meeting will be a regular business Board Meeting on February 2, 2022 at 6:00 pm.

# North Bay Developmental Disabilities Services, Inc. Board of Directors Regular Business Meeting December 1, 2021, 6:00 p.m.

ecember 1, 2021, 6:00 Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Treasurer, Sonoma County

Alexis Jarreau, Solano County Hue Truong, Sonoma County Rita Edmonds-Norris, Solano County Sara Speck, Secretary, Solano County Angel Hixson, President, Solano County

Andrea Bednarova, Attorney

Jeremy Johnson, Vice President, Solano County

**NBRC BOARD MEMBERS ABSENT:** 

Lynette Stagner, Napa County

Ali Tabatabai, VAC Representative, Napa County

Jose Ayala, Napa County

NBRC STAFF PRESENT

Isabel Calder, Chief Financial Officer Beth DeWitt, Director of Client Services Gabriel Rogin, Executive Director Janelle Santana, Executive Assistant Courtney Singleton, Director of Community Services Deanna Mobley, Director of Intake and Clinical Services Jennifer Crick, Director of Administrative Services

Shawan Casborn, Unit Supervisor

Kelly Weber, Case Management Supervisor

Dee Skrzypczak, Fiscal Supervisor

GUESTS: (\*Based on participants names in the Zoom

meeting.)

1707\*\*\*\*264 24 Hour Home Care Alexander Christie

Alexander Unristle Candoos White

Candace White

Danica Ednalaga Franklin Phillips, CAC Chairperson, Community

Jethro Nicolas

Kevin Braud Linda Plourde, Mardochee Anglade Mary Agnes Nolan, SCDD

Trinidad Lopez, ICS Interpreting Services

Pam

Maxine Paula Milam. DDS

Irene Monteclar Jennica Narciso

#### **MINUTES**

**CALL TO ORDER** – *Angel Hixson, President,* called the short business meeting to order at approximately 6:02 pm. She made the following announcements;

- Ali Tabatabai is leaving the Board of Directors. We would like to express our gratitude and appreciation for his participation on our Board. He has made quite an impact and we will miss him terribly.
- Assemblymember Frazier is stepping down. We would like to acknowledge his service.

**ROLL CALL AND INTRODUCTIONS** – Sara Speck, Secretary, conducted roll call and a quorum was present.

**CONSIDERATION OF MINUTES** – Regular Business Meeting Minutes from the November 3, 2021, meeting be approved as submitted.

M/S/C (Speck/Edmonds-Norris) Move to approve the minutes.

**UNANIMOUS** 

#### GENERAL PUBLIC COMMENT -

Mary Agnes Nolan, SCDD's Quality Assessment Coordinator for the National Core Indicators (NCI) Project noted the following:

- We are preparing for the Mail-In Surveys and anticipate them going out some time in January or

February. The Mail-In Surveys are also referred to as the Family Surveys.

#### CONTRACTS OVER \$250,000

Irene Monteclar, Service Provider for NBRC homes in Solano County, noted the following regarding the quality of services provided;

- The quality of how we serve the individuals is monitored by aligning our core values: compassion, competence, and open communication.
- My team knows that I'm accessible to them 24/7.
- It is an important initiative that we started a Facility Manager Position at each home. This
  position plays a vital role in an ongoing quality check.
- We have monthly trainings and meetings where we discuss safety issues and client care.
- We sustain the individual's choices, independence, and help them reach their highest potential.

Jennica Narciso, Service Provider for NBRC homes in Solano and Sonoma County, noted the following regarding the support NBRC provided;

- We are able to have a beautiful courtyard to host events and harvest organic fruits and vegetables.
- When we experienced crisis, we were able to collaborate with DDS, NBRC, and other home providers to come to a resolution.

Courtney Singleton, Director of Community Services, noted NBRC's Quality Assurance and Case Management team visit these homes often.

#### A. Specialized Residential Facilities (SRF)

Andrea Bednarova, Board Member, asked about the difference in rates between the homes. Courtney Singleton, Director of Community Services, noted the rates that are higher have state staff and specific health and safety approvals. The lower end rates are either older homes or have lower staff ratios.

WS/C (Johnson/Speck) Move to approve the twenty-three contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote. UNANIMOUS Jarreau ABSTAINED Pérez ABSTAINED

B. Adult Residential Facilities for Persons with Special Healthcare Needs (ARFPSHN)

WS/C (Bednarova/Speck) Move to approve the nine contracts. If there is a provider on a Corrective

Action Plan within this category, that contract is excluded from this vote.

UNANIMOUS

Jarreau ABSTAINED

#### C. Enhanced Behavioral Support Homes (EBSH)

M/S/C (Speck/Bednarova) Move to approve the two contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote.

UNANIMOUS

Jarreau ABSTAINED

#### D. One Provider on a Corrective Action Plan

The Board noted that there is one provider on a Corrective Action Plan and had a discussion regarding the approval of that contract. The provider's name was kept confidential.

M/S/C (Bednarova/Edmonds-Norris) Move to approve the contract on a Corrective Action Plan for 3 months.

Jarreau ABSTAINED Pérez ABSTAINED

#### TREASURER'S REPORT -

#### A. Treasurer's Report be approved as submitted.

Rosemarie Pérez, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the December 2021 board packet.

M/S/C (Jarreau/Johnson) Move to approve the Treasurer's Report as submitted. UNANIMOUS

#### **COMMITTEE REPORTS -**

#### A. Executive Committee-

Angel Hixson, President, noted the following;

- We had a person served by NBRC move to Truckee that needed funds to support the move.
   The Executive Committee voted to approve the expenses of the move through the Board Opportunity Fund.
- Gift cards were purchased through the Board Opportunity Fund. The Executive Committee voted to approve 100 gift cards of \$100 each to individuals served by NBRC.

#### B. Cultural/Linguistic Competency Committee Update -

Rosemarie Pérez, Treasurer, noted the following;

- We have instituted CLCC updates on the agenda
- NBRC Staff is in the process of having trainings with Ana Lugo. She was hired to do training on diversity, equity, and inclusion.
- The Vendor Advisory Committee has a Cultural and Linguistic Competency Committee.
   They're in the process of educating themselves on heritage utilizing a 21-day challenge.
- We are starting the process of reviewing policies to make sure they are culturally and linguistically competent.
- We decided that we will start with the Administrative Policies passed by the Board of Directors. The Disparity Committee, made up of NBRC Staff members, will review and recommend policies that impact the individuals we serve the most.
- Our next meeting is on December 16<sup>th</sup> at 12pm.

#### C. Vendor Advisory Committee Update-

Ali Tabatabai, VAC President, was absent.

#### D. Public Policy Advisory Committee Update-

Ali Tabatabai, VAC President, was absent.

#### E. Nominating Committee Update-

Rita Edmonds-Norris noted the following;

- The Nominating Committee Meeting was held on December 5<sup>th</sup>.
- Angel Hixson and Rita Edmonds-Norris end their term in February 2022.

#### i. Nominations for Board President requested-

Rita Edmonds-Norris, Andrea Bednarova, Jeremy Johnson and Sara Speck would like to nominate Rosemarie Pérez for Board President.

#### ii. Recommendations on Board Composition and Elections

Rita Edmonds-Norris, Board Member, noted we have multiple board members departing in early 2022.

 Please see attachment to December Board Meeting Packet for Nominating Committee recommendations.

Gabriel Rogin, Executive Director, noted the most important thing is for the Nominating Committee and the Board as a whole, to start being more proactive with Board recruitment and monitoring composition and compliance.

Jeremy Johnson, Vice President, recommended to switch the order of the terms to a one-year term, then 3 years and 3 years.

M/S/C (Pérez/Bednarova) Move to hold a make-up election in January 2022 for cycle missed in 2021, to coincide with election for President.

#### **EXECUTIVE DIRECTOR'S REPORT -**

i. Board Meeting Locations 2022

WS/C (Bednarova/Pérez) Move to approve board meeting locations in 2022.

**UNANIMOUS** 

ii. Board Training Plan 2022

WS/C (Speck/Edmonds-Norris) Move to approve the board training plan in 2022.

**UNANIMOUS** 

Gabriel Rogin, Executive Director, noted the following;

- Our COVID numbers are relatively stable.

- North Bay Regional Center is monitoring the Center for Disease Control and California Public Health recommendations.
- Assemblymember Frazier is departing the legislature. It's a big loss for our community. He was an
  incredibly strong voice, brought our issues to the forefront, and was there when we needed him. We
  could consider a plaque from NBRC acknowledging his service to our community.
  - The Board agreed with the idea to acknowledge Assemblymember Frazier's service by giving him a plaque.
  - Gabriel Rogin, Executive Director, and Janelle Santana, Executive Assistant, to order a plaque for him.

Angel Hixson, President, expressed her gratefulness for NBRC staff and vendors.

#### GOOD OF THE ORDER -

Rosemarie Pérez, Treasurer, thanked the NBRC staff members for all of their hard work this year and will see everyone next year.

#### **GENERAL PUBLIC COMMENT - None**

#### **CLOSED SESSION -**

The board moved into closed session at 7:34pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee, labor contract negotiations, and a matter specifically dealing with a particular regional center client.

#### RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 8:54pm and there was no action taken to report on.

**ADJOURNMENT –** Angel Hixson, President, adjourned the regular business board meeting at 8:54 pm.



Data submitted to NRDC Board for navious	12/01/21	Purchase of ServiceX
Date submitted to NBRC Board for review	12/01/21	
Date approved by NBRC Board Executive Committee (if applicable)	N/A	
Date approved by NBRC Board	<u>12/01/21</u>	

Operations
Purchase of ServiceX

The following contracts have been reviewed by Courtney Singleton, Director Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, All of whom recommend approval by the NBRC Board of Directors.

	Consumers				
Purpose of Contract	Served	Contractor Name	Vendor #	Term of Contract	Maximum Annual
		(if applicable)			Payment
Specialized Residential Facility	4	Bright Minds Residential Care	HN0491	01/01/22 to 12/31/24*	727,068
Specialized Residential Facility	4	A PLACE OF GRACE MV	HN0315	01/01/22 to 12/31/24*	708,048
Specialized Residential Facility	4	RED JADE	HN0317	01/01/22 to 12/31/24*	\$813,936
Specialized Residential Facility	4	KAVERE AT GREEN MOUNTAIN	HN0331	01/01/22 to 12/31/24*	\$666,547
Specialized Residential Facility	4	CARE GREAT	HN0392	01/01/22 to 12/31/24*	\$977,991
Specialized Residential Facility	4	A PLACE OF GRACE Manzanita	HN0393	01/01/22 to 12/31/24*	\$678,823
Specialized Residential Facility	4	PEOPLE'S CARE NORTHER CA	HN0416	01/01/22 to 12/31/24*	\$918,332
Specialized Residential Facility	4	INCLUSIONS Dawn Way	HN0417	01/01/22 to 12/31/24*	\$918,340
Specialized Residential Facility	4	INCLUSION Whisper Glen	HN0419	01/01/22 to 12/31/24*	\$918,340
Specialized Residential Facility - SDC	4	ADELAIDE HOME LLC	HN0439	01/01/22 to 12/31/24*	\$982,199
Specialized Residential Facility - SDC	4	WAYNE HOME LLC	HN0441	01/01/22 to 12/31/24*	\$982,173
Specialized Residential Facility	4	A PLACE OF GRACE-Novato	HN0445	01/01/22 to 12/31/24*	\$727,068
Specialized Residential Facility	4	R&L RESIDENTIAL SERVICES	HN0447	01/01/22 to 12/31/24*	\$982,198
Specialized Residential Facility	4	BATs Erika's Home	HN0453	01/01/22 to 12/31/24*	\$1,122,558
Specialized Residential Facility - SDC	4	NARSAN HOMES, LLC JJ Home2	HN0458	01/01/22 to 12/31/24*	\$981,583
Specialized Residential Facility - SDC	4	Nanay Home	HN0459	01/01/22 to 12/31/24*	\$982,162
Specialized Residential Facility - SDC	4	Adelaide Home II	HN0460	01/01/22 to 12/31/24*	\$982,162
Specialized Residential Facility - SDC	4	NARSAN HOMES, LLC JJ Home 1	HN0466	01/01/22 to 12/31/24*	\$1,053,104

Specialized Residential Facility - SDC	4	Partners for Inclusion (Eve Court)	HN0469	01/01/22 to 12/31/24*	\$982,169
Specialized Residential Facility- SDC	4	Lola Manor	HN0473	01/01/22 to 12/31/24*	\$971,605
Specialized Residential Facility - SDC	3	Partners for Inclusion	HN0475	01/01/22 to 12/31/24*	\$805,968
Specialized Residential Facility	4	PEOPLE'S CARE Rolling Hills	PN1034	01/01/22 to 12/31/24*	\$979,380
Specialized Residential Facility	4	PEOPLE'S CARE MORNING SUN	PN1042	01/01/22 to 12/31/24*	\$979,380

Summary: M/S/C (Johnson/Speck) Move to approve the twenty-three contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote.

These specialized residential facilities are licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. Many were developed to serve individuals moving from Sonoma Developmental Center. The homes provide between 2 -3 staff to 4 client ratio during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.

Adult Residential Facility for Persons with	5	Belen Haven II	HN0462	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		belefi fraveli fr	11110402		\$2,393,533
Adult Residential Facility for Persons with	5	Belen Haven I	HN0463	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		Belefi Haven 1	11110403		\$1,469,501
Adult Residential Facility for Persons with	5	ELWYN CALIFORNIA -Alderbrook	HN0455	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		LEW IN CALIFORNIA AIGCIDIOUR	11110433		\$1,963,636
Adult Residential Facility for Persons with	5	ELWYN CALIFORNIA - El Ritero	HN0450	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		LEW IN CALIFORNIA - LI RICCIO	11110430		\$1,557,846
Adult Residential Facility for Persons with	4	Serena Home LLC (Romana Home)	HN0464	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		Serena frome LLC (Komana frome)	11110404		\$1,158,722
Adult Residential Facility for Persons with	5	AEN HOMES, LLC Grosse	HN0420	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		MEN HOWLES, ELE Glosse	11110120		\$1,374,007
Adult Residential Facility for Persons with	5	ABM HOMES DBA PETERSON	HN0425	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		ABWI HOMES BBATETERSON	11110125		\$1,373,994
Adult Residential Facility for Persons with	5	WNJT HOMES DBA MONTE	HN0426	01/01/22 to 12/31/24*	
Special Health Care Needs - SDC		W NJI HOMES DBA MONTE	11110720		\$1,373,994
Adult Residential Facility for Persons with	5	ERAH, LLC	HN0440	01/01/22 to 12/31/24*	
Special Health Care Needs – SDC		LKMII, LLC	11110440		\$1,469,465

<sup>\*</sup>Date range assumes that provider is not on a Corrective Action Plan. Contract for provider on Corrective Action Plan approved for 3 months.

Summary: M/S/C (Bednarova/Speck) Move to approve the nine contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote.

An Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN) is a four or five bedroom home licensed by Department of Social Services Community Care Licensing, certified by The Department of Developmental Services and vendored by a regional center. An ARFPSHN provides care to individuals that require 24 hour licensed nursing care in a home setting. Staffing requirements are two staff to five individuals, with 24 hours a day of licensed nursing of which 40 hours a week must be a Registered Nurse. Individuals also receive 60 day visits by their physician. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. Individuals in these homes are some of NBRC's most medically fragile and the majority of individuals in these homes have moved from Sonoma Developmental Center. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing.

Enhanced Behavioral Supports Home - SDC	4	Kwanza Care, LLC	HN0474	01/01/22 to 12/31/24*	\$767,221
Enhanced Behavioral Supports Home - SDC	4	Serena Homes, LLC-Anamor	HN0484	01/01/22 to 12/31/24*	\$673,005

Summary: M/S/C (Speck/Bednarova) Move to approve the two contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote.

These Enhanced Behavioral Homes (EBSH) were developed to serve individuals with challenging behavioral needs that have moved from Sonoma Developmental Center into the community. These individuals cannot be served in any other setting, due to their behavioral needs. All staff in the homes must be Licensed Psychiatric Technicians or Registered Behavior Technicians. The staffing levels are determined by each individual client's needs. The EBSH contract is governed by California Code of Regulations Title 17 sections \$59057 through \$59059. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the home. When the first individual moves into the home, the facility cost is paid to the EBSH vendor. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing.

The below items are covered in the facility cost per month:

Rent for the property

168 hours a week of Lead Staff (salary, benefits & taxes)

40 hours a week of the home Administrator

Board Certified Behavior Analyst supervision

Property Taxes

Utilities

Transportation

<sup>\*</sup>Date range assumes that provider is not on a Corrective Action Plan. Contract for provider on Corrective Action Plan approved for 3 months.

SDC= Developed for individuals that moved from Sonoma Developmental Center

<sup>\*</sup>Date range assumes that provider is not on a Corrective Action Plan. Contract for provider on Corrective Action Plan approved for 3 months.



#### Performance Contract Plan 2022

Board Approved: TBD

North Bay Regional Center (NBRC) promotes opportunities and supports choices for people with developmental disabilities, or at risk of developmental disabilities, in Solano, Sonoma, and Napa Counties.

This Plan for 2022 reflects targeted activities NBRC will engage in to continue to improve outcomes related to Public Policy Measures and Compliance Requirements as a result of both internal review and external feedback sessions.

NBRC's Performance Goals are achieved when NBRC data exceeds the statewide average ( ) or has improved over the prior year ( )





Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 2022
Number and percent of regional center caseload in Developmental Center	0.08% FY 2019-20 0.09% FY 2020-21	12/0.13% FY 2019-20  11/0.12% FY 2020-21	<ul> <li>NBRC will continue to support those that have transitioned into the community from a developmental center</li> <li>NBRC will increase resource development to address individual's support needs</li> </ul>
Number and percent of minors residing with families – own home, foster home, with guardian	99.48% FY 2019-20  99.53% FY 2020-21	3906/99.52% FY 2019-20 3881/99.54% FY 2020-21	<ul> <li>NBRC continues to monitor family and children's support needs around health, living arrangements, school, and community integration</li> <li>Service Coordinators will continue to assess for behavior, respite, and daycare supports, durable medical equipment, and other services and supports to maintain children in the family home</li> </ul>
Number and percent of adults residing in independent living arrangements, with or without services	10.06% FY 2019-20 9.76% FY 2020-21	608/11.41% FY 2019-20 633/11.74% FY 2020-21	<ul> <li>NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice</li> <li>NBRC will explore creating more personcentered metrics to ensure performance is aligned with the people we serve. NBRC will schedule a meeting of the board of directors to begin the discussion.</li> </ul>

Number and percent of adults residing independently, with Supported Living services	5.28% FY 2019-20 5.18% FY 2020-21	645/12.10% FY 2019-20 649/12.04% FY 2020-21	<ul> <li>NBRC will continue identifying supported living options and advocating for affordable housing options</li> <li>NBRC to monitor quality outcomes and ensure access to all generic services, e.g., IHSS</li> <li>Service Coordinators will conduct quarterly monitoring visits to ensure quality services</li> </ul>
Number and percent of adults residing in adult Family Home Agency (FHA) homes	0.93% FY 2019-20 0.89% FY 2020-21	82/1.54% FY 2019-20 83/1.54% FY 2020-21	<ul> <li>NBRC will continue to identify FHAs as a living option, working with vendors to ensure quality services and supports meet individuals' needs</li> <li>Service Coordinators will conduct quarterly monitoring visits, with a minimum of 2 unannounced visits a year</li> </ul>
Number and percent of adults residing in family homes – home of parent/guardian	64.98% FY 2019 -20 66.36% FY 2020-21	2936/55.09% FY 2019-20  3004/55.73% FY 2020-21	<ul> <li>NBRC will examine available data to anticipate future resource development needs</li> <li>Service Coordinators will continue to assess for services needed in the family home.</li> </ul>
Number and percent of adults residing in home settings – independent living, supported living, adult FHA, and family homes	81.25% FY 2019-20 82.20% FY 2020-21	4271/80.15% FY 2019-20  4369/81.06% FY 2020-21	NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice
Number and percent of minors living in facilities service more than 6	0.04% FY 2019-20 0.03% FY 2020-21	2/0.05% FY 2019 -20  0/0.00% FY 2020-21	NBRC will continue developing alternative living arrangements that meet children's support needs in the least restrictive setting
Number and percent of adults living in facilities serving more than 6	2.06% FY 2019-20 1.84% FY 2021	50/0.94% FY 2019-20 43/.89 FY 2020-21	<ul> <li>NBRC develops homes that serve 4 adults or less while meeting health and behavioral needs and anticipated CMS settings rules</li> <li>NBRC will continue monitoring these settings and assessing for support needs quarterly</li> </ul>

Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 2022
Number and percent of individuals ages 16-64 with earned income (source: Employment Development Department)	27,526/16% 2018 28,170/16% 2019	1370/27% 2018 1422/27% 2019	<ul> <li>NBRC will continue working with the Dept. of Rehabilitation and local collaborative groups to promote Employment First with the individual planning team and increase employment opportunities</li> <li>NBRC will increase business outreach and by hosting The Employment Task Force and inviting businesses to attend and present</li> </ul>
Average annual wages for individuals ages 16-64 (source: Employment Development Department)	\$10,371 2018 \$11,327 2019	\$10,354 2018 \$10,855 2019	NBRC Board of Directors will explore creating a Board committee on employment to educate and inform community businesses.
Annual earnings of individuals ages 16-64 compared to all people with disabilities in California (source: Cornell University Disability Status Report)	\$47,500 2017 \$47,600 2018	*statewide data collection under development	*see above
Number and percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program (source: Paid Internship Program Survey)	9/13% FY 2018-19 8/9% FY 2019-20	2/7% FY 2018-19  1/3% FY 2019-20	<ul> <li>NBRC will increase training opportunities on Competitive Integrated Employment(CIE) for clients, vendors, and Service Coordinators in order to increase employment, awareness, and utilization of supports and programs</li> <li>NBRC will collaborate with Dept. of Rehabilitation and local school districts, through the Local Partnership Agreement (LPA) process, to increase opportunities for informed choice and employment</li> <li>NBRC will coordinate the Employment Task Force that brings education and collaboration to vendors, businesses and NBRC's community partners</li> </ul>

Average wages and hours worked			*see above
for adults engaged in competitive	\$12.76/hr	\$12.76/hr	
integrate employment on behalf of	22hrs/wk	20 hrs/wk	
whom incentive payments have been made	FY 2018-19	FY 2018-19	
(source: Competitive Integrated	\$13.52	<b>†</b> \$13.28	
Employment Program Survey)	21 hrs/wk	20 hrs/wk	
	FY 2019-20	FY 2019-20	
Average hourly or salaried wages	\$12.45/hr	\$12/hr	*see above
and hours worked per week for	17hrs/wk	15 hrs/wk	
adults who participates in a Paid Internship Program	FY 2018-19	FY 2018-19	
(source: Paid Internship Program	\$13.31	\$14.28	
Survey)	16 hrs/wk	17 hrs/wk	
	FY 2019-20	FY 2019-20	
Total number of 30-day, 6-month			*see above
and 12-month incentive payments	109	127	
made for the fiscal year	FY 2018-19	FY 2018-19	
(source: Competitive Integrated			
Employment Incentive Program	84	75	
survey)	FY 2019-20	FY 2019-20	
Percentage of adults who reported	27%		NBRC will promote Employment First with the
having competitive integrated	FY 2014-15		individual planning team and continue to
employment as a goal in their IPP			provide training to Service Coordinators on
(source: National Core Indicator			advocating for integrated employment
Adult Consumer Survey)	29%	36%	opportunities in the community
	FY 2017-18	FY 2017-18	

# FY 2019-20 NBRC data

Public Policy Performance Measure – Reducing Disparities and Improving Equity in Purchase of Service Expenditures Percent of total annual purchase of Service expenditures by individual's ethnicity and age

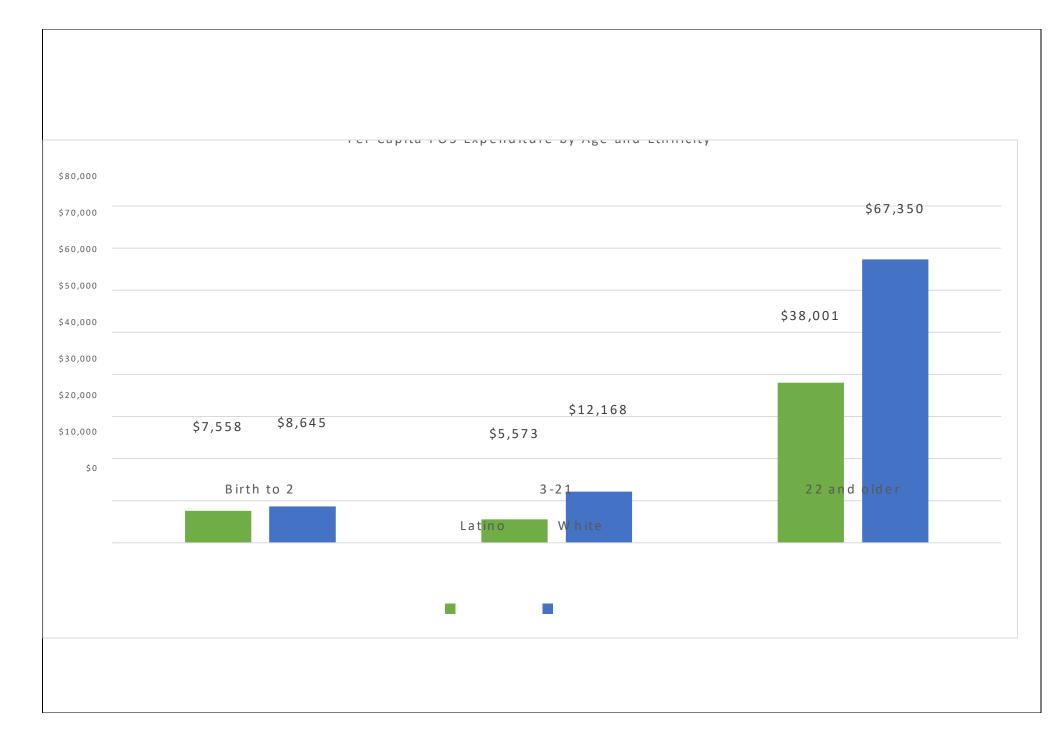
North Bay Regional Center Total Annual Expenditures and Authorized Services by Ethnicity or Race						Fiscal Year 2019-2020 Page 1 of 1	
	Consumer	Total	Total Authorized	Per Capita	Per Capita Authorized		
Ethnicity	Count	Expenditures	Services	Expenditures	Services	Utilized	
American Indian or Alaska Native	51	\$1,681,643	\$1,927,468	\$32,973	\$37,793	87.2%	
Asian	619	\$12,869,533	\$14,245,128	\$20,791	\$23,013	90.3%	
Black/African American	921	\$27,888,339	\$32,694,426	\$30,281	\$35,499	85.3%	
Hispanic	2,871	\$32,418,598	\$39,887,836	\$11,292	\$13,893	81.3%	
Native Hawaiian or Other Pacific Islande	r 27	\$644,498	\$609,535	\$23,870	\$22,575	105.7%	
Other Ethnicity or Race / Multi-Cultural	1,479	\$21,588,271	\$27,139,764	\$14,597	\$18,350	79.5%	
White	4,850	\$185,333,926	\$209,674,538	\$38,213	\$43,232	88.4%	
Totals:	10,818	\$282,424,808	\$326,178,695	\$26,107	\$30,151	86.6%	
For Birth to age 2 years, inclusive							
American Indian or Alaska Native	10	\$37,638	\$57,573	\$3,764	\$5,757	65.4%	
Asian	78	\$348,883	\$587,782	\$4,473	\$7,536	59.4%	
Black/African American	91	\$317,348	\$580,298	\$3,487	\$6,377	54.7%	
Hispanic	860	\$4,045,021	\$6,500,301	\$4,704	\$7,558	62.2%	
Native Hawaiian or Other Pacific Islande	r 3	\$2,279	\$6,491	\$760	\$2,164	35.1%	
Other Ethnicity or Race / Multi-Cultural	190	\$937,186	\$1,669,790	\$4,933	\$8,788	56.1%	
White	748	\$4,037,105	\$6,466,109	\$5,397	\$8,645	62.4%	
Totals:	1,980	\$9,725,459	\$15,868,345	\$4,912	\$8,014	61.3%	
For age 3 years to 21 years, inclusive							
American Indian or Alaska Native	19	\$146,351	\$187,805	\$7,703	\$9,884	77.9%	
Asian	255	\$819,644	\$1,289,954	\$3,214	\$5,059	63.5%	
Black/African American	285	\$1,644,364	\$2,698,512	\$5,770	\$9,468	60.9%	
Hispanic	1,327	\$5,050,467	\$7,395,032	\$3,806	\$5,573	68.3%	
Native Hawaiian or Other Pacific Islande		\$5,297	\$6,995	\$407	\$538	75.7%	
Other Ethnicity or Race / Multi-Cultural	907	\$5,093,552	\$7,819,373	\$5,616	\$8,621	65.1%	
White	1,324	\$11,234,129	\$16,110,828	\$8,485	\$12,168	69.7%	
Totals:	4,130	\$23,993,804	\$35,508,499	\$5,810	\$8,598	67.6%	
For age 22 years and older							
American Indian or Alaska Native	22	\$1,497,654	\$1,682,090	\$68,075	\$76,459	89.0%	
Asian	286	\$11,701,006	\$12,367,391	\$40,913	\$43,243	94.6%	
Black/African American	545	\$25,926,627	\$29,415,616	\$47,572	\$53,974	88.1%	
Hispanic	684	\$23,323,110	\$25,992,503	\$34,098	\$38,001	89.7%	
Native Hawaiian or Other Pacific Islande	r 11	\$636,923	\$596,048	\$57,902	\$54,186	106.9%	
Other Ethnicity or Race / Multi-Cultural	382	\$15,557,532	\$17,650,601	\$40,727	\$46,206	88.1%	
White	2,778	\$170,062,691	\$187,097,601	\$61,218	\$67,350	90.9%	
Totals:	4,708	\$248,705,545	\$274,801,852	\$52,826	\$58,369	90.5%	

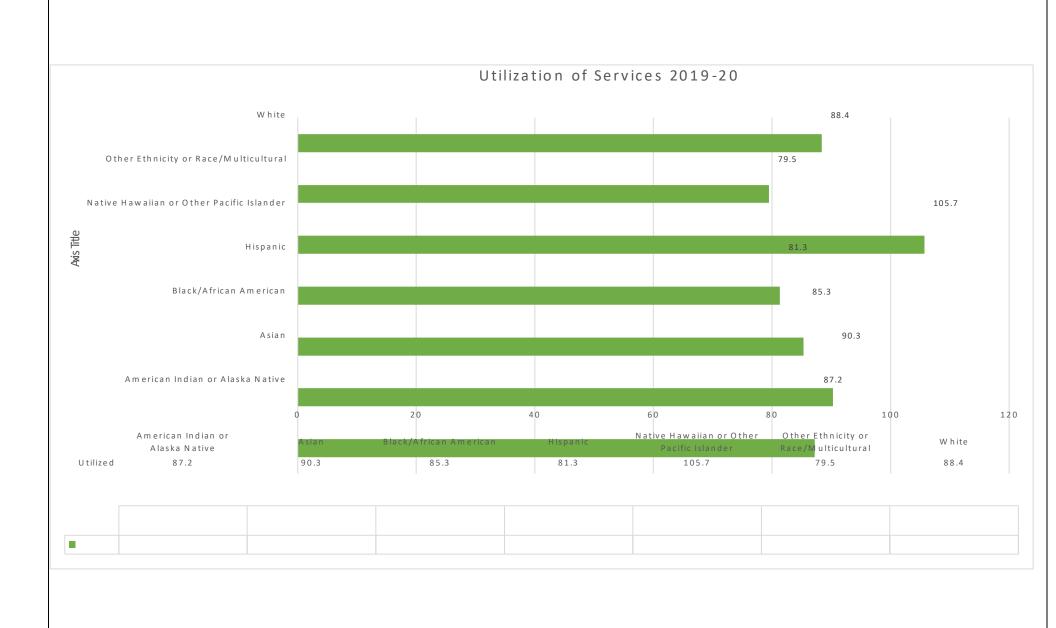
North Bay Regional Center

## Consumers with No Purchase of Services by Ethnicity or Race

Fiscal Year 2019-2020 Page 1 of 1

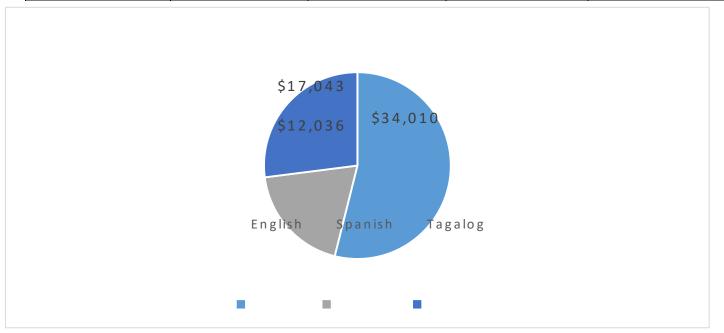
For All Ages		Total Eligible	Consumers Receiving Purchased	Consumers With No Purchased	Percent With No Purchased
Ethnicity	Co	onsumers	Services	Services	Services
American Indian or Alaska Native		51	41	10	19.6%
Asian		619	479	140	22.6%
Black/African American		921	751	170	18.5%
Hispanic		2,871	2,378	493	17.2%
Native Hawaiian or Other Pacific Islander		27	21	6	22.2%
Other Ethnicity or Race / Multi-Cultural		1,479	1,103	376	25.4%
White		4,850	4,116	734	15.1%
	Totals:	10,818	8,889	1,929	17.8%
For Birth to age 2 years, inclusive					
American Indian or Alaska Native		10	10	0	0.0%
Asian		78	72	6	7.7%
Black/African American		91	91	0	0.0%
Hispanic		860	834	26	3.0%
Native Hawaiian or Other Pacific Islander		3	3	0	0.0%
Other Ethnicity or Race / Multi-Cultural		190	188	2	1.1%
White		748	735	13	1.7%
	Totals:	1,980	1,933	47	2.4%
For age 3 years to 21 years, inclusive					
American Indian or Alaska Native		19	11	8	42.1%
Asian		255	164	91	35.7%
Black/African American		285	177	108	37.9%
Hispanic		1,327	949	378	28.5%
Native Hawaiian or Other Pacific Islander		13	7	6	46.2%
Other Ethnicity or Race / Multi-Cultural		907	606	301	33.2%
White		1,324	875	449	33.9%
	Totals:	4,130	2,789	1,341	32.5%
For age 22 years and older					
American Indian or Alaska Native		22	20	2	9.1%
Asian		286	243	43	15.0%
Black/African American		545	483	62	11.4%
Hispanic		684	595	89	13.0%
Native Hawaiian or Other Pacific Islander		11	11	0	0.0%
Other Ethnicity or Race / Multi-Cultural		382	309	73	19.1%
White		2,778	2,506	272	9.8%
	Totals:	4,708	4,167	541	11.5%





# Per Capita Expenditure by Language

Language	Count o	f Clients	Per Capita Purchase of Service					
	2018-19	2019-20	2018-19	2019-20				
English	8831	8754	\$24,508	\$34,010				
Spanish	1890	1890	\$7,830	\$12,036				
Tagalog	58	54	\$20,723	\$17,043				



#### Planned Activities that Address Disparities within the Required Public Policy Measures

- NBRC will continue to host "Orientations to Regional Center Services" in both English and Spanish to educate families and the community.
- NBRC is working with local respite agencies to ensure services are accessible to individuals and families that speak Spanish.
- NBRC will continue staff trainings on diversity, equity and inclusion, including upcoming trainings on implicit bias.
- NBRC has hired three Bilingual Resource Coordinators to work with families that speak Spanish and need additional assistance accessing regional center and community resources.
- NBRC will hire four 1:40 Service Coordinators to work with individuals from diverse backgrounds with under \$2000 in purchase of services.
- NBRC's Board Cultural and Linguistic Competency Committee is reviewing and revising board policies through the lens of diversity, equity and inclusion.
- NBRC's Vendor Advisory Committee (VAC) hosts a monthly Cultural and Linguistic Committee as a subcommittee of the VAC, in order to bring vendors together to discuss disparities in services.
- NBRC will prioritize outreach to our diverse community through resource fairs, public meetings, social media, and collaboration with local support groups and advocacy organizations.

Compliance Measure – Public Policy and Compliance	2019	2020	Planned Activities for 2021
Unqualified independent audit	YES	*Audit in process	NBRC will continue to utilize sound business
with no material findings			practices in compliance with audits
Substantial compliance with the	YES	*Audit it process	NBRC will continue to fulfill internal auditing
Department fiscal audit			requirements
Operates within operations	YES	YES	NBRC will continue to monitor and provide monthly
budget			reporting
Certified to participate in the	YES	YES	NBRC Internal Quality Monitor conducts monthly
Home and Community-Based			audits, as well as ongoing training on all Federal
Waiver			Programs
Compliance with Vendor Audit	YES	YES	NBRC will continue to perform audits with our
Requirements per contract			vendors on a regular basis
IPP Development per W&I Code	99.33% (2017)	98.5% (2019)	NBRC will continue to regularly monitor IPP reports
requirements	, ,	•	
IFSP Development per Title 17	87.3%	<b>1</b> 90%	NBRC will continue to submit RFPs for speech, OT,
requirements per ESR		_	and PT for additional assistance in timely
			assessments
Compliance Measure	Statewide Averages	NBRC Outcomes	Planned Activities for 2021
CDER/ESR Currency	98.3%	98.9%	<ul> <li>NBRC will continue monitoring monthly</li> </ul>
	FY 2018-19	FY 2018-19	reports to ensure CDERS and ESRs are
			current
	98.39%	98.39%	
	FY 2020-21	FY 2020-21	
Intake/Assessment and IFSP	*statewide data	95.91%	<ul> <li>NBRC will continue monitoring IFSP input</li> </ul>
timelines (ages 0-2)	collection under	FY 2018-19	data internally to ensure IFSP's are
	development	•	completed in a timely manner
		98.73%	NBRC will continue to submit RFPs for
		FY 2019-20	speech, OT, and PT for additional assistance
			in timely assessments
Intake/Assessment timelines for			<ul> <li>NBRC will continue providing timely</li> </ul>
individuals ages 3 or older			completion of intake/assessment for
	91.29%	86.71%	children 3 years old and above
	FY 2019-20	FY 2019-20	

142 days or less		
	98.27%	94.66%
	FY 2020-21	<b>1 1 1 1 1 1 1 1 1 1</b>
	*******	******
	7.47%	13.29%
4.40, 2.40, 1	FY 2019-20	FY 2019-20
143-240 days		
	.85%	2.29%
	FY 2020-21	👚 FY 2020-21
	*********	*****
	1.25%	0%
Over 240 days	FY 2019-20	FY 2019-20
2.21 = 20 wayo		
	.88%	3.05%
	FY 2020-21	FY 2020-21



# North Bay Regional Center Doug Cleveland Board Opportunity Fund January 5, 2022 Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of November 30, 2021 was \$61,874.67.

The account had the following activity in November 2021:

•	One stop payment/reissue fee	\$	35.00
•	Two awards were issued	\$ 1	,719.48
•	100 Holiday Gift Cards purchased	\$10	,164.95

There was one deposit received from Amazon Smile in the amount of \$8.77.

**Ops Expenditures POS Expenditures CFO Board Report** 5 months 5 months As of November 30, 2021 30% 35% 42% of the fiscal year has elapsed 26,375,839 **OPERATIONS Total Ops Allocation:** Total General Ops Contract: \$ Total CPP Contract: \$ 26,008,084 General Ops Amount Available: \$ CPP Contract Amount Available: \$ 18,222,343 Total YTD OPERATIONS EXPENSE (OPS) YTD Actual Forecast\* Actual + Forecast % by category 5,431,143 69.76% 12,871,822 18,302,965 Personnel Benefits \$ 1,357,720 17.44% \$ 3,625,970 \$ 4,983,690 **Facilities** \$ 725,293 9.32% \$ 1,131,419 \$ 1,856,712 Equipment \$ 112,201 1.44% \$ 192,799 \$ 305,000 30,597 150,000 Communications \$ 119,403 1.53% \$ \$ 120,000 Mileage \$ 21,837 0.28% \$ 98,163 \$ Legal 3,522 0.05% \$ 46,478 \$ 50,000 **General Office** \$ 10,959 0.14% \$ 24,041 35,000 275,000 Consultants \$ 38,600 0.50% \$ 236,400 Bank Fee and LOC \$ 6,669 0.09% 13,331 20,000 \$ Other Expenses \$ 24,177 0.31% \$ 51,323 75,500 (100,000) \$ Revenue (65,783)-0.84% \$ (165,783)Community Placement Plan (CPP) 0.00% **Total Operations Expenses** 7,785,741 \$ 26,008,084 Senior Companion Program - Grant YTD Actual % by category Forecast\* Actual + Forecast Senior Companion Program -Grant \$ 64,923 18% 302,832 \$ 367,755 PURCHASE OF SERVICES Total POS Allocation: 369,841,603 Total POS Contract: \$ Total CPP Contract: \$ 369,741,603 100,000 100,000 POS Contract Amount Available: \$ 239,421,889 CPP Contract Amount Available: \$ Total YTD % **PURCHASE OF SERVICES (POS)** YTD Actual YTD Total Forecast\* Actual + Forecast\* Community Care Facilities \$ 69,860,034 \$ 44,637,556 34.3% 114,497,590 Supported Living Services \$ 32,060,130 24.6% \$ 47,672,311 \$ 79,732,441 \$ \$ Day Programs 24,715,740 19.0% 36,789,492 61,505,232 21,217,923 13,512,459 **Behavioral Services** \$ 7,705,464 5.9% \$ \$ Other \$ 12,985,162 10.0% \$ 7,809,324 20,794,486 Transportation \$ 3,417,924 2.6% \$ 6,744,480 10,162,404 Respite \$ 2,815,823 2.2% 5,580,942 8,396,765 **Medical Services** \$ 1,981,915 1.5% \$ 4,407,930 \$ 6,389,845 **COVID** and Rate Increases \$ 3,232,457 \$ 3,232,457 Community Placement Plan (CPP) 0.0% **TOTAL POS EXPENSES** 130,319,714 100.0% 195,609,429 325,929,143 \*This budget reflects through the C-1 amendment. **Total Regional Center Budget:** 396,217,442 \$

# Nominating Committee Recommendations – December 1, 2021

Issues	Recommended Actions
Multiple board members departed in 2021.	Schedule standing Nominating Committee meetings every quarter to review and address
Multiple board members planning to depart in early 2022.	board recruitment, composition, elections, etc.
No clear process for ongoing recruitment, review of board composition, election planning, etc.	
Board bylaws require 10 to 13 board members	Increase emphasis on proactive recruitment
	If membership will likely drop below 10 members, consider a change to the bylaws to provide additional flexibility
Board President departing from Board in March, 2022	Request nominations for President in December, 2021
	Hold election in January, 2022
Election cycle missed in 2021	Ensure elections are listed on Master Board Calendar
	Board to review Master Board Calendar at least quarterly
	Hold make-up election in January, 2022 (to coincide with election for President)
Bylaws refer to elections in June (Annual Meeting) and July	Change bylaws to reflect elections to occur annually in May
	Align board member terms to end in June
Current practice is to set board terms of 3 years, 3 years, 1 year	Change practice or change bylaws
Bylaws refer to terms of 2 years, 2 years, 3 years	



Proposed Board Member: Joanne Giardello

**County: Solano** 

Joanne Giardello is currently retired. Joanne's work experiences include several positions at NBRC. She has been a Case Manager Supervisor, Community Resource Consultant, Senior Case Manager and Client Program Coordinator. Prior to her work at NBRC, Joanne had worked at work/day programs and Community Care Facilities. For the last 25 years at NBRC Joanne was a liaison between NBRC and the local Solano and Napa Family Justice Centers while providing them support and education for victims with developmental disabilities. Joanne has continued as a volunteer in this role during her retirement.

For the last 25 years at NBRC Joanne acted as a liaison between NBRC and the Napa / Solano Sexual Assault Response Team providing them support and education for victims with developmental disabilities. Joanne continues volunteering to provide the same support for the local Family Justice Centers during her retirement.



Proposed Board Member: Breeanne Burris

County: Napa, Solano, Sonoma

My name is Breeanne Burris and I am very excited for this opportunity. I work with 24 Hour Home Care which is an agency that provides respite services. I was voted as a VAC Voting Member in November 2021. I grew up in Ventura California, a beach town down south and found myself relocating to Sonoma back in 2012 to pursue my BA in Psychology at SSU. Since then, I have been fortunate enough to gain experience in the ID/DD field and love supporting our Northern California accounts. When I am not working, I am most likely out at the lakes, hiking, cooking, reading or volunteering with different organizations! I am passionate about making a difference every day and look forward to continuing that in by contributing more to the NBRC family through the Board.

#### **VAC MEETING MINUTES**



November 9th, 2021 at 10:00 am - 11:30 am Via Zoom



North Bay Regional Center

- A. CALL TO ORDER- Ali Tabatabai called the meeting to order at 10:02 am.
  - a. Roll Call of Voting Members: Kelley Hanson, Stacey Martinez, Ali Tabatabai, Andrea Mendoza, Michelle Ramirez, Mike Lisenko, Eric Martin, Breanne Burris, Mary Eble, Jamie F Thompson, Michele Rogers, Jeremy Hogan, James Cox, and Jamie Collins (absent)
  - b. Establish Quorum: established

#### B. CONSIDERATION OF AGENDA:

a. Additions or modifications to this agenda by voting members- no additions

# C. APPROVAL OF MINUTES: Action Item for voting VAC members

a. October 12, 2021, Meeting Minutes- approved by Michelle Ramirez.
 Seconded by James Cox. All in favor, none opposed.



#### D. GROUP REPORTS

- Napa-Solano Vendor Group- Kelley H.
   Did not meet.
- b. Sonoma Vendor Group Did not meet.
- c. Residential

None

d. Housing- Mary E.

The Generation Housing organization in Sonoma County offers monthly meetings. Mary Eble noted they are exploring ways to create the advocacy effort for housing. Mary explained the importance of housing training for individuals with disabilities.

e. Transportation – Leticia L.

If your programs have a target date for in person services and we schedule commercial transportation, please let us know at least a month before. There's a delay in commercial providers being able to bring on qualified drivers. Leticia Leon noted that providers who are subject to Community Care Licensing requirements from the state are to adhere to the strict guidance they are receiving.

- f. Trade Associations
  - CDSA- Michelle R. No updates.
  - CCLN- None

#### ANCOR- Linda P.

The American Network of Community Options and Resources is resuming some in-person meetings in the next year. In January, there's a Public Policy Summit in Baltimore.

ARC/UCP – Michael L./Stacey M. No updates.

#### g. NBRC Board Report- Ali T.

The board is looking for board members. Ali Tabatabai asked the VAC members to consider becoming a board member and representing this community. Please message <u>janelles@nbrc.net</u> to apply.

The Vendor Advisory Committee (VAC) meeting minutes will be approved by the VAC voting members before they're posted in the Board Meeting Packet. Michele Rogers requested easier access to the VAC minutes on the NBRC Website under the Service Provider tab.

Twenty-seven Supported Living Contracts were up for approval. It was helpful to have James Cox and Eric Martin there to give more insight on the day to day operations from a service provider perspective.

Courtney Singleton, Director of Community Services, presented the Request for Proposal Process.

Michelle Condit left the VAC for a new opportunity. If you're interested in becoming a VAC voting member, please reach out to Ali Tabatabai alit@newleafsolutions.com

Ali Tabatabai alerted the VAC that he will be departing from the North Bay Regional Center (NBRC) Board of Directors and Vendor Advisory Committee due to a scheduling conflict with school.

#### h. ARCA- Gabriel R.

North Bay Regional Center's COVID positive rates have dropped significantly from their peak. Gabriel Rogin, NBRC Executive Director, thanked the service providers for focusing on keeping people healthy and safe.

We have the implementation of rate increases coming soon. There will be a quick turnaround time to gather data from service providers and get it back to the Department of Developmental Services (DDS). There are upcoming webinars regarding rate increases – Nov 9<sup>th</sup>, 10<sup>th</sup>, and 15<sup>th</sup>. Gabriel Rogin, Executive Director, urged providers to attend those and listen carefully to the assumptions being made. Michele Rogers confirmed that DDS will be holding a webinar for Early Start Services. Courtney Singleton, Director of Community Services, noted there's a PowerPoint

available to review in advance to the webinars: Rate Implementation Presentation.

#### i. Committees/Subcommittees

i. Public Policy Advisory Committee- Linda P.

Linda Plourde noted the following:

We talked about the Federal Legislation that is critical to our services.

#### **Building Back Better Act**

Build Better Back includes funding for housing:

https://nlihc.secure.force.com/actions/TakeActionNew?actionId=AR00943

More information on Build Better Back regarding housing:

https://nlihc.org/sites/default/files/Historic-Housing-Investments-in-the-Build-Back-Better-Act.pdf

We discussed the vaccination mandate from the State Department of Public Health. This mandate will go into effect on November 30, 2021.

Ali Tabatabai brought up the 5.9% cost of living increase adjustment for Social Security benefits.

ii. DSP Subcommittee- Holly P.

If you have any Direct Service Provider's that you would like recognized through the VAC, please let Holly P. and Kelley H. know.

<u>Kelley@pacesolano.org</u> or <u>holly.pagel@lynnanddarla.com</u> for your DSP nominations

iii. Cultural Diversity (Cultural Linguistic Competency)- Breanne B.

We watched a Ted Talk that highlighted heritage and how it plays a role in people's day.

Our next meeting Thursday, November 18th

Please email <u>Breeanne@24hrcares.com</u> if you're interested in joining the Cultural Linguistic VAC subcommittee next week & need the think or if you have anyone that needs help as the holidays approach.

iv. Early Intervention/ Early Start Subcommittee- Michele R. 1:21:54

On January 24<sup>th</sup>, there will be a major Public Policy Summit across the state of California. It's hosted by the Infant Development Association.

The Early Start subcommittee meeting is scheduled for Thursday, November 18<sup>th</sup> from 3-4pm. Email MicheleR@earlylearninginstitute.com for more information.

There is a big discussion going on with DDS and in the state of allowable mileage differential and reimbursement.

#### E. NBRC UPDATES:

Fiscal- Dee S.

Dee Skrypzack asked vendors to review their authorizations and confirm that they are all in place.

b. Vendor Relations- Courtney S.

DDS did not extend the Executive Director's authority to approve Health and Safety requests. That authority ended on November 3<sup>rd</sup>. Requests can be submitted directly to DDS.

c. Quality Assurance- Jason L.

We have built our training schedule for 2022. It will include 40 trainings that cover 16 different topics- COVID protocols, COVID safety, expanded Behavioral Support Training, Supporting Diversity and Equity, Disaster and Emergency planning, End-of Life planning, HCBS Training.

We're holding a drive-thru PPE event at the NBRC Santa Rosa office- 2351 Mendocino Avenue, Santa Rosa, CA 95403

Monday, December 13th 9:30am – 11:30am

If you have any additional questions, please feel free to reach out to Jason via email @ jasonl@nbrc.net

d. Self-Determination Program- Valerie B.

We have 13 individuals that have successfully enrolled in the program. Valerie doubled the amount of monthly orientations for individuals because there is a lot of interest.

Please reach out to Valerie Bane, SDP Specialist <u>valerieb@nbrc.net</u> to discuss how we can support the individuals we serve.

#### F. NEW BUSINESS- None

#### G. OLD BUSINESS

- a. Vaccination Consideration- Did not discuss this.
- b. Staffing Shortage Did not discuss this.

#### H. GENERAL ANNOUNCEMENTS

a. Training/Events

Tobias Weare, State Council Developmental Disabilites, noted the following;

- SCDD is partnering with the California Dept. of Public Health for a small scale pilot to help protect individuals who have disabilities during the COVID pandemic.
  - SCDD will assist with the distribution of a free 6 weeks' worth of COVID testing supplies (2 tests per week totaling 12).
  - If you would like to partner with us on supplying testing supplies to clients you serve, please contact Lisa Hooks (707-980-3990) as soon as possible but no later than Tuesday, November 9th, at 12:00 noon.
- Emergency Preparedness Training: Go Kit Preparation.

The State Council on Developmental Disabilities (SCDD) will provide Emergency Preparedness Training on how to prepare a Go Kit to people with disabilities in the North Bay Area.

- You must pre-register for the training and answer registration questions.
- Please log into Zoom 10 minutes prior to training start time. This will assist with starting on time.
- Please plan to have your video camera on and be ready to participate in the training. It will be interactive, fun, and informative.
  - If less than 8 people pre-register the training may be cancelled.
  - No backpacks are provided for this training.

To register click on the following links below:

Thursday, November 18, 11am-12:00pm

 https://us02web.zoom.us/meeting/register/tZlqcuyppj4uGNKGrR4r5UMMqcC2tTYK6 YK5

Tuesday, November 23, 11am-12:00pm

- https://us02web.zoom.us/meeting/register/tZUqc-oqjouHNbo3SrTckEMtevuQB8CwLKL
- More SCDD training opportunities:

This training is free of charge, but registration is required.

Wednesday, November 17 – 11am-12:00pm

 $\underline{https://us02web.zoom.us/meeting/register/tZwtcuyqrDkqHNMNQzLgCCUNNsu4s\_HqnU9r}$ 

If less than 8 people pre-register the training may be cancelled.

These trainings are offered by SCDD North Bay Regional Office. Please contact Tobias Weare <a href="mailto:tobias.weare@scdd.ca.gov">tobias.weare@scdd.ca.gov</a> or 707-648-4073 with any questions.

- b. Community concerns- None
- c. Reminders

This is Kelley Hanson's last meeting as a VAC voting member. Thank you Kelley for all the support you've given.

- I. AGENDA ITEMS FOR FUTURE MEETINGS
- J. ADJOURNMENT- *Ali Tabatabai* made motion to adjourn, Michelle Rogers motioned and James Cox seconded.



11:43AM

Minutes Taken by Janelle Santana

STATUS CODES SELECTED: 0 P 1 2 3 8 U CONSUMER STATISTICS COUNTIES SELECTED: \*\* ALL \*\*

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610 Airpark Rd, Napa, CA 94558 Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

2351 Mendocino Ave, Santa Rosa, CA 95403 Phone: (707) 569-2000 • TTY (707) 525-1239

# FAIR HEARING & MEDIATION UPDATE DECEMBER 1, 2021 – DECEMBER 31, 2021

ABA Funding Reason for Appeal: Claimant appeals denial of ABA services.

(21-07) <u>Ruling:</u> Fair Hearing request pending.

Housing Reason for Appeal: Claimant appeals denial of housing assistance.

Assistance Ruling: Fair Hearing request scheduled.

(21-10)

Personal Support Reason for Appeal: Claimant appeals denial of personal support service

Service reimbursement.

Reimbursement Ruling: Fair Hearing request scheduled.

(21-12) <u>Runnig.</u> Pan Tiearnig request scrieduled.

Eligibility Reason for Appeal: Claimant appeals denial of eligibility. (21-13) Ruling: Request withdrawn. Claimant made eligible.