



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
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MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Board Meeting scheduled as follows:

DATE: January 5, 2022

TIME: 6:00 pm

PLACE: Via Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.

Board of Directors' Board Meeting

January 5, 2022, 6:00 p.m.

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Short Business Meeting Minutes from December 1, 2021 be approved as submitted. (2 min) (pgs. 1-4) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. OVERVIEW OF AVAILABLE MONITORING DATA - Courtney Singleton, Director of Community Services (30 min) INFO
- VI. REVISED PERFORMANCE CONTRACT PLAN 2022 – Courtney Singleton, Director of Community Services (10 min)(pgs. 9-20) ACTION
- VII. TREASURER'S REPORT – Rosemarie Pérez, Treasurer
 - A. Treasurer's Report be approved as submitted. (5 min) (pgs. 21-22) ACTION
- VIII. COMMITTEE REPORTS –
 - A. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, Treasurer (5 min) INFO ACTION
 - B. Nominating Committee Update – Rita Edmonds-Norris
 - i. Board President Election
 - ii. Make-Up Elections for 2021
 - iii. Recommendations on Board Composition and Elections (pg. 23)
 - iv. Nominations for New Board Members
 - a. Joanne Giardello (pg. 24)
 - b. Breeanne Burris (VAC Representative) (pg. 25)
- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (10 min)
- X. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XI. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. CLOSED SESSION
 - A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
 - B. Any matter specifically dealing with a particular regional center client
 - C. Labor Contract Negotiations
- XIII. RETURN FROM CLOSED SESSION
 - A. Report on any action taken during the closed session (1 min) INFO

XIV. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. – W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a regular business Board Meeting on February 2, 2022 at 6:00 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
December 1, 2021, 6:00 p.m.
Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Treasurer, Sonoma County
Alexis Jarreau, Solano County
Hue Truong, Sonoma County

Rita Edmonds-Norris, Solano County
Sara Speck, Secretary, Solano County
Angel Hixson, President, Solano County
Andrea Bednarova, Attorney
Jeremy Johnson, Vice President, Solano County

NBRC BOARD MEMBERS ABSENT:

Lynette Stagner, Napa County
Ali Tabatabai, VAC Representative, Napa County

Jose Ayala, Napa County

NBRC STAFF PRESENT

Isabel Calder, Chief Financial Officer
Beth DeWitt, Director of Client Services
Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant

Courtney Singleton, Director of Community Services
Deanna Mobley, Director of Intake and Clinical Services
Jennifer Crick, Director of Administrative Services
Shawan Casborn, Unit Supervisor
Kelly Weber, Case Management Supervisor
Dee Skrzypczak, Fiscal Supervisor

GUESTS: (*Based on participants names in the Zoom meeting.)

1707****264

24 Hour Home Care

Alexander Christie

Candace White

Danica Ednalaga

Franklin Phillips, CAC Chairperson, Community

Jethro Nicolas

Kevin Braud

Linda Plourde,

Mardochee Anglade

Mary Agnes Nolan, SCDD

Trinidad Lopez, ICS Interpreting Services

Pam

Maxine Paula Milam, DDS

Irene Monteclar

Jennica Narciso

MINUTES

CALL TO ORDER – *Angel Hixson, President*, called the short business meeting to order at approximately 6:02 pm. She made the following announcements;

- Ali Tabatabai is leaving the Board of Directors. We would like to express our gratitude and appreciation for his participation on our Board. He has made quite an impact and we will miss him terribly.
- Assemblymember Frazier is stepping down. We would like to acknowledge his service.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from the November 3, 2021, meeting be approved as submitted.

WS/C (Speck/Edmonds-Norris) Move to approve the minutes.

UNANIMOUS

GENERAL PUBLIC COMMENT –

Mary Agnes Nolan, SCDD's Quality Assessment Coordinator for the National Core Indicators (NCI) Project noted the following;

- We are preparing for the Mail-In Surveys and anticipate them going out some time in January or

February. The Mail-In Surveys are also referred to as the Family Surveys.

CONTRACTS OVER \$250,000

Irene Montecclar, Service Provider for NBRC homes in Solano County, noted the following regarding the quality of services provided;

- The quality of how we serve the individuals is monitored by aligning our core values: compassion, competence, and open communication.
- My team knows that I'm accessible to them 24/7.
- It is an important initiative that we started a Facility Manager Position at each home. This position plays a vital role in an ongoing quality check.
- We have monthly trainings and meetings where we discuss safety issues and client care.
- We sustain the individual's choices, independence, and help them reach their highest potential.

Jennica Narciso, Service Provider for NBRC homes in Solano and Sonoma County, noted the following regarding the support NBRC provided;

- We are able to have a beautiful courtyard to host events and harvest organic fruits and vegetables.
- When we experienced crisis, we were able to collaborate with DDS, NBRC, and other home providers to come to a resolution.

Courtney Singleton, Director of Community Services, noted NBRC's Quality Assurance and Case Management team visit these homes often.

A. Specialized Residential Facilities (SRF)

Andrea Bednarova, Board Member, asked about the difference in rates between the homes.

Courtney Singleton, Director of Community Services, noted the rates that are higher have state staff and specific health and safety approvals. The lower end rates are either older homes or have lower staff ratios.

W/S/C (Johnson/Speck) Move to approve the twenty-three contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote. UNANIMOUS
Jarreau ABSTAINED
Pérez ABSTAINED

B. Adult Residential Facilities for Persons with Special Healthcare Needs (ARFPSHN)

W/S/C (Bednarova/Speck) Move to approve the nine contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote. UNANIMOUS
Jarreau ABSTAINED

C. Enhanced Behavioral Support Homes (EBSH)

W/S/C (Speck/Bednarova) Move to approve the two contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote. UNANIMOUS
Jarreau ABSTAINED

D. One Provider on a Corrective Action Plan

The Board noted that there is one provider on a Corrective Action Plan and had a discussion regarding the approval of that contract. The provider's name was kept confidential.

W/S/C (Bednarova/Edmonds-Norris) Move to approve the contract on a Corrective Action Plan for 3 months. UNANIMOUS
Jarreau ABSTAINED
Pérez ABSTAINED

TREASURER'S REPORT –

A. Treasurer's Report be approved as submitted.

Rosemarie Pérez, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the December 2021 board packet.

W/S/C (Jarreau/Johnson) Move to approve the Treasurer's Report as submitted. UNANIMOUS

COMMITTEE REPORTS –

A. Executive Committee-

Angel Hixson, President, noted the following;

- We had a person served by NBRC move to Truckee that needed funds to support the move. The Executive Committee voted to approve the expenses of the move through the Board Opportunity Fund.
- Gift cards were purchased through the Board Opportunity Fund. The Executive Committee voted to approve 100 gift cards of \$100 each to individuals served by NBRC.

B. Cultural/Linguistic Competency Committee Update –

Rosemarie Pérez, Treasurer, noted the following;

- We have instituted CLCC updates on the agenda
- NBRC Staff is in the process of having trainings with Ana Lugo. She was hired to do training on diversity, equity, and inclusion.
- The Vendor Advisory Committee has a Cultural and Linguistic Competency Committee. They're in the process of educating themselves on heritage utilizing a 21-day challenge.
- We are starting the process of reviewing policies to make sure they are culturally and linguistically competent.
- We decided that we will start with the Administrative Policies passed by the Board of Directors. The Disparity Committee, made up of NBRC Staff members, will review and recommend policies that impact the individuals we serve the most.
- Our next meeting is on December 16th at 12pm.

C. Vendor Advisory Committee Update-

Ali Tabatabai, VAC President, was absent.

D. Public Policy Advisory Committee Update-

Ali Tabatabai, VAC President, was absent.

E. Nominating Committee Update-

Rita Edmonds-Norris noted the following;

- The Nominating Committee Meeting was held on December 5th.
- Angel Hixson and Rita Edmonds-Norris end their term in February 2022.

i. Nominations for Board President requested-

Rita Edmonds-Norris, Andrea Bednarova, Jeremy Johnson and Sara Speck would like to nominate Rosemarie Pérez for Board President.

ii. Recommendations on Board Composition and Elections

Rita Edmonds-Norris, Board Member, noted we have multiple board members departing in early 2022.

- Please see attachment to December Board Meeting Packet for Nominating Committee recommendations.

Gabriel Rogin, Executive Director, noted the most important thing is for the Nominating Committee and the Board as a whole, to start being more proactive with Board recruitment and monitoring composition and compliance.

Jeremy Johnson, Vice President, recommended to switch the order of the terms to a one-year term, then 3 years and 3 years.

WS/C (Pérez/Bednarova) Move to hold a make-up election in January 2022 for cycle missed in 2021, to coincide with election for President. UNANIMOUS

EXECUTIVE DIRECTOR'S REPORT –

- i. Board Meeting Locations 2022

WS/C (Bednarova/Pérez) Move to approve board meeting locations in 2022. UNANIMOUS

- ii. Board Training Plan 2022

WS/C (Speck/Edmonds-Norris) Move to approve the board training plan in 2022. UNANIMOUS

Gabriel Rogin, Executive Director, noted the following;

- Our COVID numbers are relatively stable.

- North Bay Regional Center is monitoring the Center for Disease Control and California Public Health recommendations.
- Assemblymember Frazier is departing the legislature. It's a big loss for our community. He was an incredibly strong voice, brought our issues to the forefront, and was there when we needed him. We could consider a plaque from NBRC acknowledging his service to our community.
 - o The Board agreed with the idea to acknowledge Assemblymember Frazier's service by giving him a plaque.
 - o Gabriel Rogin, Executive Director, and Janelle Santana, Executive Assistant, to order a plaque for him.

Angel Hixson, President, expressed her gratefulness for NBRC staff and vendors.

GOOD OF THE ORDER –

Rosemarie Pérez, Treasurer, thanked the NBRC staff members for all of their hard work this year and will see everyone next year.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 7:34pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee, labor contract negotiations, and a matter specifically dealing with a particular regional center client.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 8:54pm and there was no action taken to report on.

ADJOURNMENT – *Angel Hixson, President*, adjourned the regular business board meeting at 8:54 pm.

Date submitted to NBRC Board for review 12/01/21
 Date approved by NBRC Board Executive Committee (if applicable) N/A
 Date approved by NBRC Board 12/01/21

The following contracts have been reviewed by Courtney Singleton, Director Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, All of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name (if applicable)	Vendor #	Term of Contract	Maximum Annual Payment
Specialized Residential Facility	4	Bright Minds Residential Care	HN0491	01/01/22 to 12/31/24*	727,068
Specialized Residential Facility	4	A PLACE OF GRACE MV	HN0315	01/01/22 to 12/31/24*	708,048
Specialized Residential Facility	4	RED JADE	HN0317	01/01/22 to 12/31/24*	\$813,936
Specialized Residential Facility	4	KAVERE AT GREEN MOUNTAIN	HN0331	01/01/22 to 12/31/24*	\$666,547
Specialized Residential Facility	4	CARE GREAT	HN0392	01/01/22 to 12/31/24*	\$977,991
Specialized Residential Facility	4	A PLACE OF GRACE Manzanita	HN0393	01/01/22 to 12/31/24*	\$678,823
Specialized Residential Facility	4	PEOPLE'S CARE NORTHER CA	HN0416	01/01/22 to 12/31/24*	\$918,332
Specialized Residential Facility	4	INCLUSIONS Dawn Way	HN0417	01/01/22 to 12/31/24*	\$918,340
Specialized Residential Facility	4	INCLUSION Whisper Glen	HN0419	01/01/22 to 12/31/24*	\$918,340
Specialized Residential Facility – SDC	4	ADELAIDE HOME LLC	HN0439	01/01/22 to 12/31/24*	\$982,199
Specialized Residential Facility – SDC	4	WAYNE HOME LLC	HN0441	01/01/22 to 12/31/24*	\$982,173
Specialized Residential Facility	4	A PLACE OF GRACE-Novato	HN0445	01/01/22 to 12/31/24*	\$727,068
Specialized Residential Facility	4	R&L RESIDENTIAL SERVICES	HN0447	01/01/22 to 12/31/24*	\$982,198
Specialized Residential Facility	4	BATs Erika's Home	HN0453	01/01/22 to 12/31/24*	\$1,122,558
Specialized Residential Facility – SDC	4	NARSAN HOMES, LLC JJ Home2	HN0458	01/01/22 to 12/31/24*	\$981,583
Specialized Residential Facility – SDC	4	Nanay Home	HN0459	01/01/22 to 12/31/24*	\$982,162
Specialized Residential Facility – SDC	4	Adelaide Home II	HN0460	01/01/22 to 12/31/24*	\$982,162
Specialized Residential Facility – SDC	4	NARSAN HOMES, LLC JJ Home 1	HN0466	01/01/22 to 12/31/24*	\$1,053,104

Specialized Residential Facility - SDC	4	Partners for Inclusion (Eve Court)	HN0469	01/01/22 to 12/31/24*	\$982,169
Specialized Residential Facility - SDC	4	Lola Manor	HN0473	01/01/22 to 12/31/24*	\$971,605
Specialized Residential Facility - SDC	3	Partners for Inclusion	HN0475	01/01/22 to 12/31/24*	\$805,968
Specialized Residential Facility	4	PEOPLE'S CARE Rolling Hills	PN1034	01/01/22 to 12/31/24*	\$979,380
Specialized Residential Facility	4	PEOPLE'S CARE MORNING SUN	PN1042	01/01/22 to 12/31/24*	\$979,380
<p>Summary: M/S/C (Johnson/Speck) Move to approve the twenty-three contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote.</p> <p>These specialized residential facilities are licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. Many were developed to serve individuals moving from Sonoma Developmental Center. The homes provide between 2 -3 staff to 4 client ratio during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.</p>					
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	Belen Haven II	HN0462	01/01/22 to 12/31/24*	\$2,393,533
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	Belen Haven I	HN0463	01/01/22 to 12/31/24*	\$1,469,501
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	ELWYN CALIFORNIA -Alderbrook	HN0455	01/01/22 to 12/31/24*	\$1,963,636
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	ELWYN CALIFORNIA - El Ritero	HN0450	01/01/22 to 12/31/24*	\$1,557,846
Adult Residential Facility for Persons with Special Health Care Needs - SDC	4	Serena Home LLC (Romana Home)	HN0464	01/01/22 to 12/31/24*	\$1,158,722
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	AEN HOMES, LLC Grosse	HN0420	01/01/22 to 12/31/24*	\$1,374,007
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	ABM HOMES DBA PETERSON	HN0425	01/01/22 to 12/31/24*	\$1,373,994
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	WNJT HOMES DBA MONTE	HN0426	01/01/22 to 12/31/24*	\$1,373,994
Adult Residential Facility for Persons with Special Health Care Needs - SDC	5	ERAH, LLC	HN0440	01/01/22 to 12/31/24*	\$1,469,465

*Date range assumes that provider is not on a Corrective Action Plan. Contract for provider on Corrective Action Plan approved for 3 months.

Summary: M/S/C (Bednarova/Speck) Move to approve the nine contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote.

An Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN) is a four or five bedroom home licensed by Department of Social Services-Community Care Licensing, certified by The Department of Developmental Services and vendored by a regional center. An ARFPSHN provides care to individuals that require 24 hour licensed nursing care in a home setting. Staffing requirements are two staff to five individuals, with 24 hours a day of licensed nursing of which 40 hours a week must be a Registered Nurse. Individuals also receive 60 day visits by their physician. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. Individuals in these homes are some of NBRC's most medically fragile and the majority of individuals in these homes have moved from Sonoma Developmental Center. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing.

Enhanced Behavioral Supports Home – SDC	4	Kwanza Care, LLC	HN0474	01/01/22 to 12/31/24*	\$767,221
Enhanced Behavioral Supports Home – SDC	4	Serena Homes, LLC-Anamor	HN0484	01/01/22 to 12/31/24*	\$673,005

Summary: M/S/C (Speck/Bednarova) Move to approve the two contracts. If there is a provider on a Corrective Action Plan within this category, that contract is excluded from this vote.

These Enhanced Behavioral Homes (EBSH) were developed to serve individuals with challenging behavioral needs that have moved from Sonoma Developmental Center into the community. These individuals cannot be served in any other setting, due to their behavioral needs. All staff in the homes must be Licensed Psychiatric Technicians or Registered Behavior Technicians. The staffing levels are determined by each individual client's needs. The EBSH contract is governed by California Code of Regulations Title 17 sections §59057 through §59059. The facility budget is approved by NBRC and certified by The Department of Developmental Services. This contract is for the facility costs for the home. When the first individual moves into the home, the facility cost is paid to the EBSH vendor. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff, semiannually by The Department of Developmental Services and annually unannounced by Community Care Licensing.

The below items are covered in the facility cost per month:

Rent for the property	Insurance
168 hours a week of Lead Staff (salary, benefits & taxes)	Phone
40 hours a week of the home Administrator	Repairs
Board Certified Behavior Analyst supervision	Internet/Cable
Property Taxes	Utilities
	Transportation

*Date range assumes that provider is not on a Corrective Action Plan. Contract for provider on Corrective Action Plan approved for 3 months.

SDC= Developed for individuals that moved
from Sonoma Developmental Center

*Date range assumes that provider is not on a Corrective Action Plan. Contract for provider on Corrective Action Plan approved for 3 months.



Performance Contract Plan 2022









Board Approved: TBD



North Bay Regional Center (NBRC) promotes opportunities and supports choices for people with developmental disabilities, or at risk of developmental disabilities, in Solano, Sonoma, and Napa Counties.




This Plan for 2022 reflects targeted activities NBRC will engage in to continue to improve outcomes related to Public Policy Measures and Compliance Requirements as a result of both internal review and external feedback sessions.

NBRC's Performance Goals are achieved when NBRC data exceeds the statewide average (★) or has improved over the prior year (↑)

Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 2022
<i>Number and percent of regional center caseload in Developmental Center</i>	0.08% FY 2019-20 0.09% FY 2020-21	12/0.13% FY 2019-20 ↑ 11/0.12% FY 2020-21	<ul style="list-style-type: none"> NBRC will continue to support those that have transitioned into the community from a developmental center NBRC will increase resource development to address individual's support needs
<i>Number and percent of minors residing with families – own home, foster home, with guardian</i>	99.48% FY 2019-20 99.53% FY 2020-21	3906/99.52% FY 2019-20 ↑ ★ 3881/99.54% FY 2020-21	<ul style="list-style-type: none"> NBRC continues to monitor family and children's support needs around health, living arrangements, school, and community integration Service Coordinators will continue to assess for behavior, respite, and daycare supports, durable medical equipment, and other services and supports to maintain children in the family home
<i>Number and percent of adults residing in independent living arrangements, with or without services</i>	10.06% FY 2019-20 9.76% FY 2020-21	608/11.41% FY 2019-20 ↑ ★ 633/11.74% FY 2020-21	<ul style="list-style-type: none"> NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice NBRC will explore creating more person-centered metrics to ensure performance is aligned with the people we serve. NBRC will schedule a meeting of the board of directors to begin the discussion.

<i>Number and percent of adults residing independently, with Supported Living services</i>	5.28% FY 2019-20 5.18% FY 2020-21	645/12.10% FY 2019-20  649/12.04% FY 2020-21	<ul style="list-style-type: none"> • NBRC will continue identifying supported living options and advocating for affordable housing options • NBRC to monitor quality outcomes and ensure access to all generic services, e.g., IHSS • Service Coordinators will conduct quarterly monitoring visits to ensure quality services
<i>Number and percent of adults residing in adult Family Home Agency (FHA) homes</i>	0.93% FY 2019-20 0.89% FY 2020-21	82/1.54% FY 2019-20  83/1.54% FY 2020-21	<ul style="list-style-type: none"> • NBRC will continue to identify FHAs as a living option, working with vendors to ensure quality services and supports meet individuals' needs • Service Coordinators will conduct quarterly monitoring visits, with a minimum of 2 unannounced visits a year
<i>Number and percent of adults residing in family homes – home of parent/guardian</i>	64.98% FY 2019 -20 66.36% FY 2020-21	2936/55.09% FY 2019-20  3004/55.73% FY 2020-21	<ul style="list-style-type: none"> • NBRC will examine available data to anticipate future resource development needs • Service Coordinators will continue to assess for services needed in the family home.
<i>Number and percent of adults residing in home settings – independent living, supported living, adult FHA, and family homes</i>	81.25% FY 2019-20 82.20% FY 2020-21	4271/80.15% FY 2019-20  4369/81.06% FY 2020-21	<ul style="list-style-type: none"> • NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice
<i>Number and percent of minors living in facilities service more than 6</i>	0.04% FY 2019-20 0.03% FY 2020-21	2/0.05% FY 2019 –20   0/0.00% FY 2020-21	<ul style="list-style-type: none"> • NBRC will continue developing alternative living arrangements that meet children's support needs in the least restrictive setting
<i>Number and percent of adults living in facilities serving more than 6</i>	2.06% FY 2019-20 1.84% FY 2021	50/0.94% FY 2019-20   43/.89 FY 2020-21	<ul style="list-style-type: none"> • NBRC develops homes that serve 4 adults or less while meeting health and behavioral needs and anticipated CMS settings rules • NBRC will continue monitoring these settings and assessing for support needs quarterly

Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 2022
<i>Number and percent of individuals ages 16-64 with earned income (source: Employment Development Department)</i>	27,526/16% 2018 28,170/16% 2019	1370/27% 2018  1422/27% 2019	<ul style="list-style-type: none"> NBRC will continue working with the Dept. of Rehabilitation and local collaborative groups to promote Employment First with the individual planning team and increase employment opportunities NBRC will increase business outreach and by hosting The Employment Task Force and inviting businesses to attend and present
<i>Average annual wages for individuals ages 16-64 (source: Employment Development Department)</i>	\$10,371 2018 \$11,327 2019	\$10,354 2018  \$10,855 2019	<ul style="list-style-type: none"> NBRC Board of Directors will explore creating a Board committee on employment to educate and inform community businesses.
<i>Annual earnings of individuals ages 16-64 compared to all people with disabilities in California (source: Cornell University Disability Status Report)</i>	\$47,500 2017 \$47,600 2018	*statewide data collection under development	*see above
<i>Number and percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program (source: Paid Internship Program Survey)</i>	9/13% FY 2018-19 8/9% FY 2019-20	2/7% FY 2018-19 1/3% FY 2019-20	<ul style="list-style-type: none"> NBRC will increase training opportunities on Competitive Integrated Employment(CIE) for clients, vendors, and Service Coordinators in order to increase employment, awareness, and utilization of supports and programs NBRC will collaborate with Dept. of Rehabilitation and local school districts, through the Local Partnership Agreement (LPA) process, to increase opportunities for informed choice and employment NBRC will coordinate the Employment Task Force that brings education and collaboration to vendors, businesses and NBRC's community partners

<p><i>Average wages and hours worked for adults engaged in competitive integrate employment on behalf of whom incentive payments have been made</i> (source: Competitive Integrated Employment Program Survey)</p>	<p>\$12.76/hr 22hrs/wk FY 2018-19</p> <p>\$13.52 21 hrs/wk FY 2019-20</p>	<p>\$12.76/hr 20 hrs/wk FY 2018-19</p> <p> \$13.28 20 hrs/wk FY 2019-20</p>	<p>*see above</p>
<p><i>Average hourly or salaried wages and hours worked per week for adults who participates in a Paid Internship Program</i> (source: Paid Internship Program Survey)</p>	<p>\$12.45/hr 17hrs/wk FY 2018-19</p> <p>\$13.31 16 hrs/wk FY 2019-20</p>	<p>\$12/hr 15 hrs/wk FY 2018-19</p> <p>  \$14.28 17 hrs/wk FY 2019-20</p>	<p>*see above</p>
<p><i>Total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year</i> (source: Competitive Integrated Employment Incentive Program survey)</p>	<p>109 FY 2018-19</p> <p>84 FY 2019-20</p>	<p>127 FY 2018-19</p> <p>75 FY 2019-20</p>	<p>*see above</p>
<p><i>Percentage of adults who reported having competitive integrated employment as a goal in their IPP</i> (source: National Core Indicator Adult Consumer Survey)</p>	<p>27% FY 2014-15</p> <p>29% FY 2017-18</p>	<p>36% FY 2017-18</p>	<ul style="list-style-type: none"> NBRC will promote Employment First with the individual planning team and continue to provide training to Service Coordinators on advocating for integrated employment opportunities in the community

Public Policy Performance Measure – Reducing Disparities and Improving Equity in Purchase of Service Expenditures
Percent of total annual purchase of service expenditures by individual's ethnicity and age

North Bay Regional Center

**Total Annual Expenditures and Authorized Services
by Ethnicity or Race**

Fiscal Year 2019-2020
Page 1 of 1

For All Ages

Ethnicity	Consumer Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	51	\$1,681,643	\$1,927,468	\$32,973	\$37,793	87.2%
Asian	619	\$12,869,533	\$14,245,128	\$20,791	\$23,013	90.3%
Black/African American	921	\$27,888,339	\$32,694,426	\$30,281	\$35,499	85.3%
Hispanic	2,871	\$32,418,598	\$39,887,836	\$11,292	\$13,893	81.3%
Native Hawaiian or Other Pacific Islander	27	\$644,498	\$609,535	\$23,870	\$22,575	105.7%
Other Ethnicity or Race / Multi-Cultural	1,479	\$21,588,271	\$27,139,764	\$14,597	\$18,350	79.5%
White	4,850	\$185,333,926	\$209,674,538	\$38,213	\$43,232	88.4%
Totals:	10,818	\$282,424,808	\$326,178,695	\$26,107	\$30,151	86.6%

For Birth to age 2 years, inclusive

American Indian or Alaska Native	10	\$37,638	\$57,573	\$3,764	\$5,757	65.4%
Asian	78	\$348,883	\$587,782	\$4,473	\$7,536	59.4%
Black/African American	91	\$317,348	\$580,298	\$3,487	\$6,377	54.7%
Hispanic	860	\$4,045,021	\$6,500,301	\$4,704	\$7,558	62.2%
Native Hawaiian or Other Pacific Islander	3	\$2,279	\$6,491	\$760	\$2,164	35.1%
Other Ethnicity or Race / Multi-Cultural	190	\$937,186	\$1,669,790	\$4,933	\$8,788	56.1%
White	748	\$4,037,105	\$6,466,109	\$5,397	\$8,645	62.4%
Totals:	1,980	\$9,725,459	\$15,868,345	\$4,912	\$8,014	61.3%

For age 3 years to 21 years, inclusive

American Indian or Alaska Native	19	\$146,351	\$187,805	\$7,703	\$9,884	77.9%
Asian	255	\$819,644	\$1,289,954	\$3,214	\$5,059	63.5%
Black/African American	285	\$1,644,364	\$2,698,512	\$5,770	\$9,468	60.9%
Hispanic	1,327	\$5,050,467	\$7,395,032	\$3,806	\$5,573	68.3%
Native Hawaiian or Other Pacific Islander	13	\$5,297	\$6,995	\$407	\$538	75.7%
Other Ethnicity or Race / Multi-Cultural	907	\$5,093,552	\$7,819,373	\$5,616	\$8,621	65.1%
White	1,324	\$11,234,129	\$16,110,828	\$8,485	\$12,168	69.7%
Totals:	4,130	\$23,993,804	\$35,508,499	\$5,810	\$8,598	67.6%

For age 22 years and older

American Indian or Alaska Native	22	\$1,497,654	\$1,682,090	\$68,075	\$76,459	89.0%
Asian	286	\$11,701,006	\$12,367,391	\$40,913	\$43,243	94.6%
Black/African American	545	\$25,926,627	\$29,415,616	\$47,572	\$53,974	88.1%
Hispanic	684	\$23,323,110	\$25,992,503	\$34,098	\$38,001	89.7%
Native Hawaiian or Other Pacific Islander	11	\$636,923	\$596,048	\$57,902	\$54,186	106.9%
Other Ethnicity or Race / Multi-Cultural	382	\$15,557,532	\$17,650,601	\$40,727	\$46,206	88.1%
White	2,778	\$170,062,691	\$187,097,601	\$61,218	\$67,350	90.9%
Totals:	4,708	\$248,705,545	\$274,801,852	\$52,826	\$58,369	90.5%

Consumers with No Purchase of Services by Ethnicity or Race

For All Ages

Ethnicity	Total Eligible Consumers	Consumers Receiving Purchased Services	Consumers With No Purchased Services	Percent With No Purchased Services
American Indian or Alaska Native	51	41	10	19.6%
Asian	619	479	140	22.6%
Black/African American	921	751	170	18.5%
Hispanic	2,871	2,378	493	17.2%
Native Hawaiian or Other Pacific Islander	27	21	6	22.2%
Other Ethnicity or Race / Multi-Cultural	1,479	1,103	376	25.4%
White	4,850	4,116	734	15.1%
Totals:	10,818	8,889	1,929	17.8%

For Birth to age 2 years, inclusive

American Indian or Alaska Native	10	10	0	0.0%
Asian	78	72	6	7.7%
Black/African American	91	91	0	0.0%
Hispanic	860	834	26	3.0%
Native Hawaiian or Other Pacific Islander	3	3	0	0.0%
Other Ethnicity or Race / Multi-Cultural	190	188	2	1.1%
White	748	735	13	1.7%
Totals:	1,980	1,933	47	2.4%

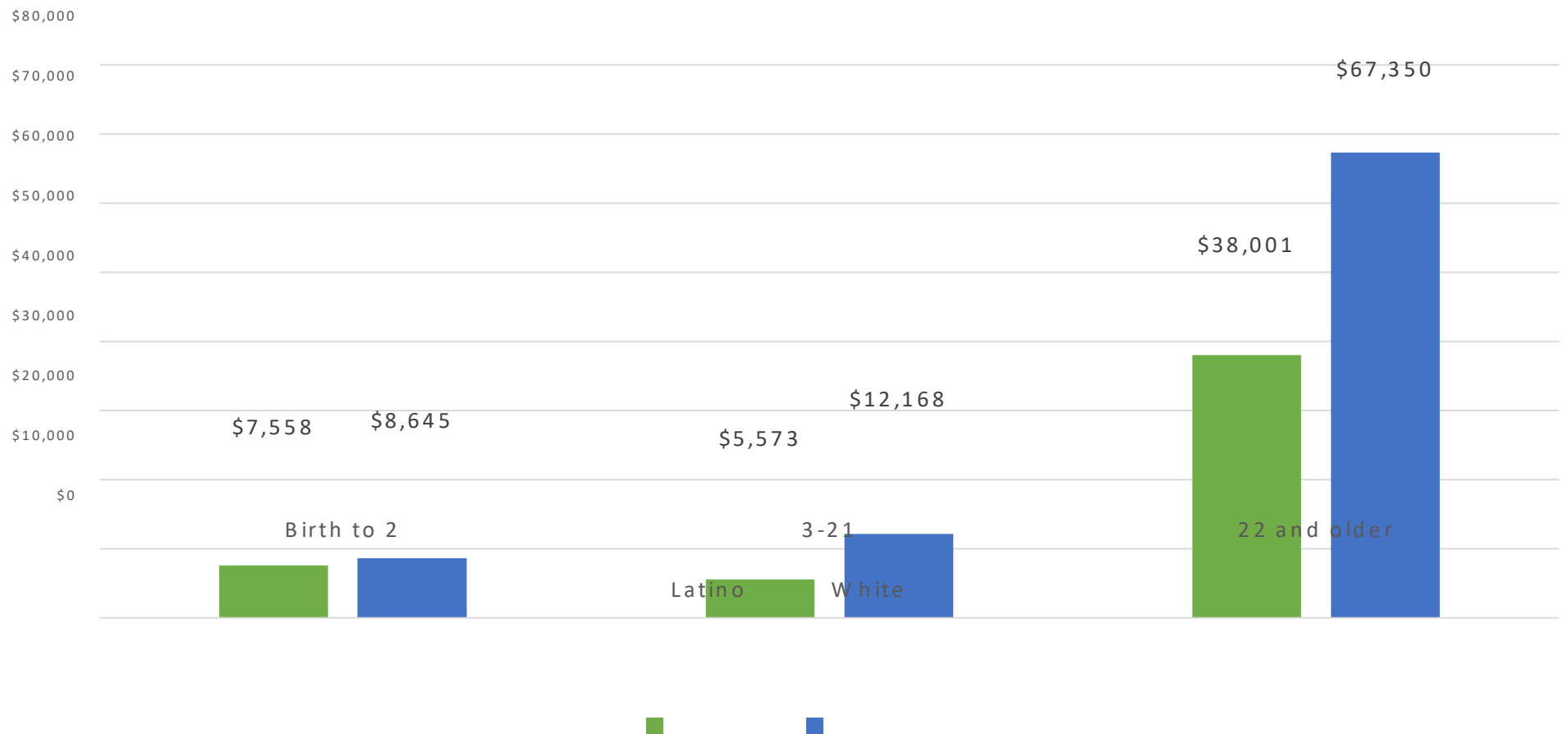
For age 3 years to 21 years, inclusive

American Indian or Alaska Native	19	11	8	42.1%
Asian	255	164	91	35.7%
Black/African American	285	177	108	37.9%
Hispanic	1,327	949	378	28.5%
Native Hawaiian or Other Pacific Islander	13	7	6	46.2%
Other Ethnicity or Race / Multi-Cultural	907	606	301	33.2%
White	1,324	875	449	33.9%
Totals:	4,130	2,789	1,341	32.5%

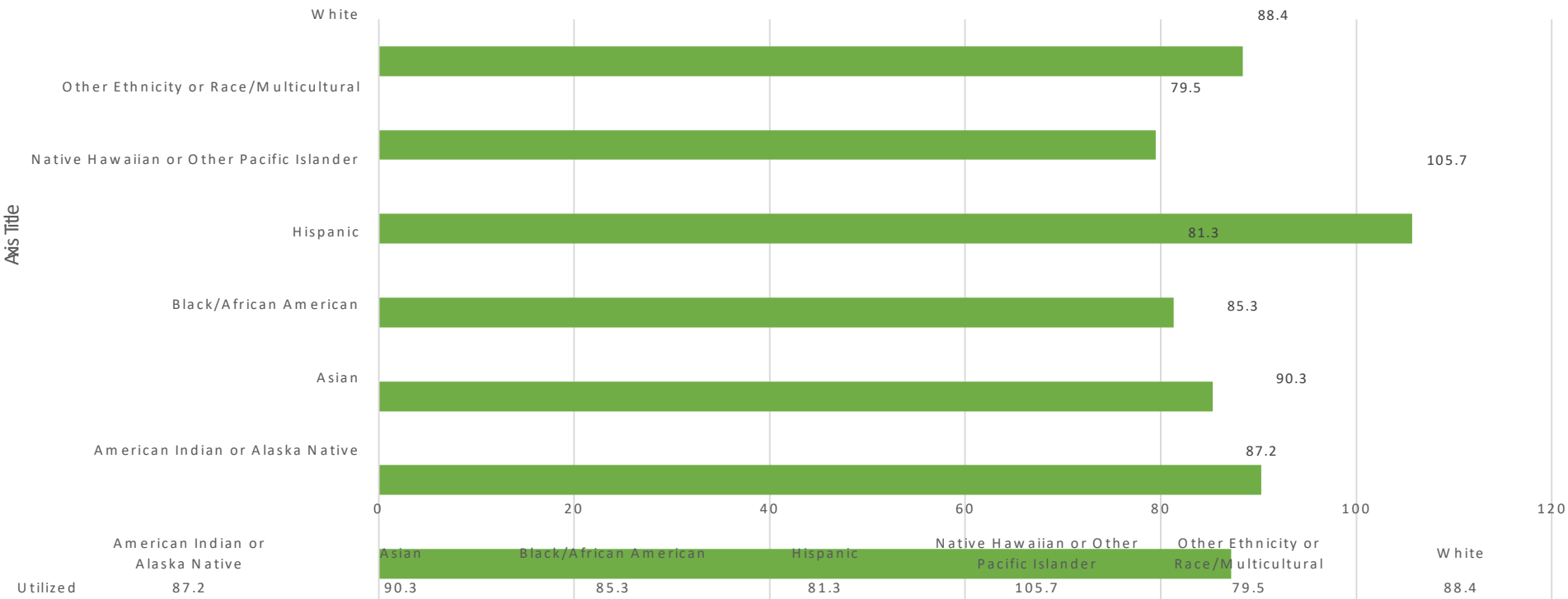
For age 22 years and older

American Indian or Alaska Native	22	20	2	9.1%
Asian	286	243	43	15.0%
Black/African American	545	483	62	11.4%
Hispanic	684	595	89	13.0%
Native Hawaiian or Other Pacific Islander	11	11	0	0.0%
Other Ethnicity or Race / Multi-Cultural	382	309	73	19.1%
White	2,778	2,506	272	9.8%
Totals:	4,708	4,167	541	11.5%

Per Capita POS Expenditure by Age and Ethnicity



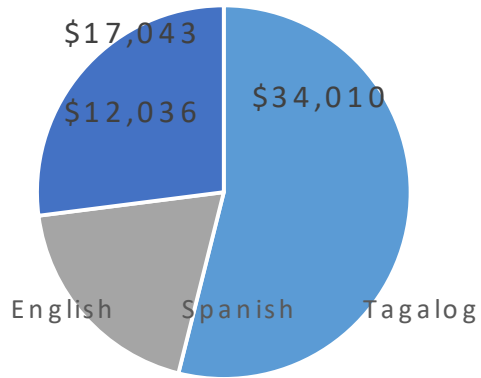
Utilization of Services 2019-20



Utilized	87.2	90.3	85.3	81.3	105.7	79.5	88.4
	American Indian or Alaska Native	Asian	Black/African American	Hispanic	Native Hawaiian or Other Pacific Islander	Other Ethnicity or Race/Multicultural	White



Per Capita Expenditure by Language



Language	Count of Clients		Per Capita Purchase of Service	
	2018-19	2019-20	2018-19	2019-20
English	8831	8754	\$24,508	\$34,010
Spanish	1890	1890	\$7,830	\$12,036
Tagalog	58	54	\$20,723	\$17,043



Planned Activities that Address Disparities within the Required Public Policy Measures

- NBRC will continue to host “Orientations to Regional Center Services” in both English and Spanish to educate families and the community.
- NBRC is working with local respite agencies to ensure services are accessible to individuals and families that speak Spanish.
- NBRC will continue staff trainings on diversity, equity and inclusion, including upcoming trainings on implicit bias.
- NBRC has hired three Bilingual Resource Coordinators to work with families that speak Spanish and need additional assistance accessing regional center and community resources.
- NBRC will hire four 1:40 Service Coordinators to work with individuals from diverse backgrounds with under \$2000 in purchase of services.
- NBRC’s Board Cultural and Linguistic Competency Committee is reviewing and revising board policies through the lens of diversity, equity and inclusion.
- NBRC’s Vendor Advisory Committee (VAC) hosts a monthly Cultural and Linguistic Committee as a subcommittee of the VAC, in order to bring vendors together to discuss disparities in services.
- NBRC will prioritize outreach to our diverse community through resource fairs, public meetings, social media, and collaboration with local support groups and advocacy organizations.

Compliance Measure – Public Policy and Compliance	2019	2020	Planned Activities for 2021
Unqualified independent audit with no material findings	YES	*Audit in process	NBRC will continue to utilize sound business practices in compliance with audits
Substantial compliance with the Department fiscal audit	YES	*Audit it process	NBRC will continue to fulfill internal auditing requirements
Operates within operations budget	YES	YES	NBRC will continue to monitor and provide monthly reporting
Certified to participate in the Home and Community-Based Waiver	YES	YES	NBRC Internal Quality Monitor conducts monthly audits, as well as ongoing training on all Federal Programs
Compliance with Vendor Audit Requirements per contract	YES	YES	NBRC will continue to perform audits with our vendors on a regular basis
IPP Development per W&I Code requirements	99.33% (2017)	98.5% (2019)	NBRC will continue to regularly monitor IPP reports
IFSP Development per Title 17 requirements per ESR	87.3%	 90%	NBRC will continue to submit RFPs for speech, OT, and PT for additional assistance in timely assessments
Compliance Measure	Statewide Averages	NBRC Outcomes	Planned Activities for 2021
CDER/ESR Currency	98.3% FY 2018-19 98.39% FY 2020-21	98.9% FY 2018-19 98.39% FY 2020-21	<ul style="list-style-type: none"> NBRC will continue monitoring monthly reports to ensure CDERS and ESRs are current
Intake/Assessment and IFSP timelines (ages 0-2)	*statewide data collection under development	95.91% FY 2018-19  98.73% FY 2019-20	<ul style="list-style-type: none"> NBRC will continue monitoring IFSP input data internally to ensure IFSP's are completed in a timely manner NBRC will continue to submit RFPs for speech, OT, and PT for additional assistance in timely assessments
Intake/Assessment timelines for individuals ages 3 or older	91.29% FY 2019-20	86.71% FY 2019-20	<ul style="list-style-type: none"> NBRC will continue providing timely completion of intake/assessment for children 3 years old and above

<i>142 days or less</i>	98.27% FY 2020-21 *****	94.66%  FY 2020-21 *****	
<i>143-240 days</i>	7.47% FY 2019-20 .85% FY 2020-21 *****	13.29% FY 2019-20 2.29%  FY 2020-21 *****	
<i>Over 240 days</i>	1.25% FY 2019-20 .88% FY 2020-21	0% FY 2019-20 3.05% FY 2020-21	



North Bay Regional Center Doug Cleveland Board Opportunity Fund January 5, 2022 Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of November 30, 2021 was **\$61,874.67**.

The account had the following activity in November 2021:

- One stop payment/reissue fee \$ 35.00
- Two awards were issued \$ 1,719.48
- 100 Holiday Gift Cards purchased \$10,164.95

There was one deposit received from Amazon Smile in the amount of \$8.77.

Ops Expenditures 5 months 30%	ra CFO Board Report As of November 30, 2021 42% of the fiscal year has elapsed				POS Expenditures 5 months 35%
OPERATIONS					
Total Ops Allocation: \$ 26,375,839					
Total General Ops Contract: \$ 26,008,084		Total CPP Contract: \$ -			
General Ops Amount Available: \$ 18,222,343		CPP Contract Amount Available: \$ -			
Total YTD					
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 5,431,143	69.76%	\$ 12,871,822	\$ 18,302,965	
Benefits	\$ 1,357,720	17.44%	\$ 3,625,970	\$ 4,983,690	
Facilities	\$ 725,293	9.32%	\$ 1,131,419	\$ 1,856,712	
Equipment	\$ 112,201	1.44%	\$ 192,799	\$ 305,000	
Communications	\$ 119,403	1.53%	\$ 30,597	\$ 150,000	
Mileage	\$ 21,837	0.28%	\$ 98,163	\$ 120,000	
Legal	\$ 3,522	0.05%	\$ 46,478	\$ 50,000	
General Office	\$ 10,959	0.14%	\$ 24,041	\$ 35,000	
Consultants	\$ 38,600	0.50%	\$ 236,400	\$ 275,000	
Bank Fee and LOC	\$ 6,669	0.09%	\$ 13,331	\$ 20,000	
Other Expenses	\$ 24,177	0.31%	\$ 51,323	\$ 75,500	
Revenue	\$ (65,783)	-0.84%	\$ (100,000)	\$ (165,783)	
Community Placement Plan (CPP)	\$ -	0.00%	\$ -	\$ -	
Total Operations Expenses	7,785,741		\$ -	\$ 26,008,084	
Senior Companion Program - Grant					
Senior Companion Program - Grant					
Grant	\$ 64,923	18%	\$ 302,832	\$ 367,755	
PURCHASE OF SERVICES					
Total POS Allocation: \$ 369,841,603					
Total POS Contract: \$ 369,741,603		Total CPP Contract: \$ 100,000			
POS Contract Amount Available: \$ 239,421,889		CPP Contract Amount Available: \$ 100,000			
Total YTD					
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 44,637,556	34.3%	\$ 69,860,034	\$ 114,497,590	
Supported Living Services	\$ 32,060,130	24.6%	\$ 47,672,311	\$ 79,732,441	
Day Programs	\$ 24,715,740	19.0%	\$ 36,789,492	\$ 61,505,232	
Behavioral Services	\$ 7,705,464	5.9%	\$ 13,512,459	\$ 21,217,923	
Other	\$ 12,985,162	10.0%	\$ 7,809,324	\$ 20,794,486	
Transportation	\$ 3,417,924	2.6%	\$ 6,744,480	\$ 10,162,404	
Respite	\$ 2,815,823	2.2%	\$ 5,580,942	\$ 8,396,765	
Medical Services	\$ 1,981,915	1.5%	\$ 4,407,930	\$ 6,389,845	
COVID and Rate Increases			\$ 3,232,457	\$ 3,232,457	
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -	
TOTAL POS EXPENSES	\$ 130,319,714	100.0%	\$ 195,609,429	\$ 325,929,143	
*This budget reflects through the C-1 amendment.					
Total Regional Center Budget:				\$ 396,217,442	

Nominating Committee Recommendations – December 1, 2021

Issues	Recommended Actions
Multiple board members departed in 2021. Multiple board members planning to depart in early 2022. No clear process for ongoing recruitment, review of board composition, election planning, etc.	Schedule standing Nominating Committee meetings every quarter to review and address board recruitment, composition, elections, etc.
Board bylaws require 10 to 13 board members	Increase emphasis on proactive recruitment If membership will likely drop below 10 members, consider a change to the bylaws to provide additional flexibility
Board President departing from Board in March, 2022	Request nominations for President in December, 2021 Hold election in January, 2022
Election cycle missed in 2021	Ensure elections are listed on Master Board Calendar Board to review Master Board Calendar at least quarterly Hold make-up election in January, 2022 (to coincide with election for President)
Bylaws refer to elections in June (Annual Meeting) and July	Change bylaws to reflect elections to occur annually in May Align board member terms to end in June
Current practice is to set board terms of 3 years, 3 years, 1 year Bylaws refer to terms of 2 years, 2 years, 3 years	Change practice or change bylaws

Proposed Board Member: Joanne Giardello

County: Solano

Joanne Giardello is currently retired. Joanne's work experiences include several positions at NBRC. She has been a Case Manager Supervisor, Community Resource Consultant, Senior Case Manager and Client Program Coordinator. Prior to her work at NBRC, Joanne had worked at work/day programs and Community Care Facilities.

For the last 25 years at NBRC, Joanne acted as a liaison between NBRC and the Napa / Solano Sexual Assault Response Team providing them support and education for victims with developmental disabilities. Joanne continues volunteering to provide the same support for the local Family Justice Centers during her retirement.

Proposed Board Member: Breeanne Burris

County: Napa, Solano, Sonoma

My name is Breeanne Burris and I am very excited for this opportunity. I work with 24 Hour Home Care which is an agency that provides respite services. I was voted as a VAC Voting Member in November 2021. I grew up in Ventura California, a beach town down south and found myself relocating to Sonoma back in 2012 to pursue my BA in Psychology at SSU. Since then, I have been fortunate enough to gain experience in the ID/DD field and love supporting our Northern California accounts. When I am not working, I am most likely out at the lakes, hiking, cooking, reading or volunteering with different organizations! I am passionate about making a difference every day and look forward to continuing that in by contributing more to the NBRC family through the Board.

VAC MEETING MINUTES



Vendor Advisory Committee

North Bay Regional Center

November 9th, 2021 at 10:00 am - 11:30 am
Via Zoom



A. CALL TO ORDER- Ali Tabatabai called the meeting to order at 10:02 am.

- a. Roll Call of Voting Members: Kelley Hanson, Stacey Martinez, Ali Tabatabai, Andrea Mendoza, Michelle Ramirez, Mike Lisenko, Eric Martin, Breanne Burris, Mary Eble, Jamie F Thompson, Michele Rogers, Jeremy Hogan, James Cox, and Jamie Collins (absent)
- b. Establish Quorum: established

B. CONSIDERATION OF AGENDA:

- a. Additions or modifications to this agenda by voting members- no additions

C. APPROVAL OF MINUTES: **Action Item for voting VAC members**

- a. October 12, 2021, Meeting Minutes- approved by Michelle Ramirez.
Seconded by James Cox. All in favor, none opposed.



D. GROUP REPORTS

- a. Napa-Solano Vendor Group- *Kelley H.*
Did not meet.

- b. Sonoma Vendor Group
Did not meet.

- c. Residential
None

- d. Housing- *Mary E.*

The Generation Housing organization in Sonoma County offers monthly meetings. Mary Eble noted they are exploring ways to create the advocacy effort for housing. Mary explained the importance of housing training for individuals with disabilities.

- e. Transportation – *Leticia L.*

If your programs have a target date for in person services and we schedule commercial transportation, please let us know at least a month before. There's a delay in commercial providers being able to bring on qualified drivers. Leticia Leon noted that providers who are subject to Community Care Licensing requirements from the state are to adhere to the strict guidance they are receiving.

- f. Trade Associations

- CDSA- *Michelle R.*
No updates.
- CCLN- None

➤ *ANCOR- Linda P.*

The American Network of Community Options and Resources is resuming some in-person meetings in the next year. In January, there's a Public Policy Summit in Baltimore.

➤ *ARC/UCP – Michael L./Stacey M.*

No updates.

g. *NBRC Board Report- Ali T.*

The board is looking for board members. Ali Tabatabai asked the VAC members to consider becoming a board member and representing this community. Please message janelles@nbrc.net to apply.

The Vendor Advisory Committee (VAC) meeting minutes will be approved by the VAC voting members before they're posted in the Board Meeting Packet. Michele Rogers requested easier access to the VAC minutes on the NBRC Website under the Service Provider tab.

Twenty-seven Supported Living Contracts were up for approval. It was helpful to have James Cox and Eric Martin there to give more insight on the day to day operations from a service provider perspective.

Courtney Singleton, Director of Community Services, presented the Request for Proposal Process.

Michelle Condit left the VAC for a new opportunity. If you're interested in becoming a VAC voting member, please reach out to Ali Tabatabai alit@newleafsolutions.com

Ali Tabatabai alerted the VAC that he will be departing from the North Bay Regional Center (NBRC) Board of Directors and Vendor Advisory Committee due to a scheduling conflict with school.

h. *ARCA- Gabriel R.*

North Bay Regional Center's COVID positive rates have dropped significantly from their peak. Gabriel Rogin, NBRC Executive Director, thanked the service providers for focusing on keeping people healthy and safe.

We have the implementation of rate increases coming soon. There will be a quick turnaround time to gather data from service providers and get it back to the Department of Developmental Services (DDS). There are upcoming webinars regarding rate increases – Nov 9th, 10th, and 15th. Gabriel Rogin, Executive Director, urged providers to attend those and listen carefully to the assumptions being made.

Michele Rogers confirmed that DDS will be holding a webinar for Early Start Services. Courtney Singleton, Director of Community Services, noted there's a PowerPoint available to review in advance to the webinars: [Rate Implementation Presentation](#).

i. *Committees/Subcommittees*

i. *Public Policy Advisory Committee- Linda P.*

Linda Plourde noted the following;

We talked about the Federal Legislation that is critical to our services.

Building Back Better Act

Build Better Back includes funding for housing:

<https://nlihc.secure.force.com/actions/TakeActionNew?actionId=AR00943>

More information on Build Better Back regarding housing:

<https://nlihc.org/sites/default/files/Historic-Housing-Investments-in-the-Build-Back-Better-Act.pdf>

We discussed the vaccination mandate from the State Department of Public Health. This mandate will go into effect on November 30, 2021.

Ali Tabatabai brought up the 5.9% cost of living increase adjustment for Social Security benefits.

ii. DSP Subcommittee- *Holly P.*

If you have any Direct Service Provider's that you would like recognized through the VAC, please let Holly P. and Kelley H. know.

Kelley@pacesolano.org or holly.pagel@lynnanddarla.com for your DSP nominations

iii. Cultural Diversity (Cultural Linguistic Competency)- *Breanne B.*

We watched a Ted Talk that highlighted heritage and how it plays a role in people's day.

Our next meeting Thursday, November 18th

Please email Breeanne@24hrcares.com if you're interested in joining the Cultural Linguistic VAC subcommittee next week & need the think or if you have anyone that needs help as the holidays approach.

iv. Early Intervention/ Early Start Subcommittee- *Michele R.* 1:21:54

On January 24th, there will be a major Public Policy Summit across the state of California. It's hosted by the Infant Development Association.

The Early Start subcommittee meeting is scheduled for Thursday, November 18th from 3-4pm. Email MicheleR@earlylearninginstitute.com for more information.

There is a big discussion going on with DDS and in the state of allowable mileage differential and reimbursement.

E. NBRC UPDATES:

a. Fiscal- *Dee S.*

Dee Skrypstack asked vendors to review their authorizations and confirm that they are all in place.

b. Vendor Relations- *Courtney S.*

DDS did not extend the Executive Director's authority to approve Health and Safety requests. That authority ended on November 3rd. Requests can be submitted directly to DDS.

c. Quality Assurance- *Jason L.*

We have built our training schedule for 2022. It will include 40 trainings that cover 16 different topics- COVID protocols, COVID safety, expanded Behavioral Support Training, Supporting Diversity and Equity, Disaster and Emergency planning, End-of Life planning, HCBS Training.

We're holding a drive-thru PPE event at the NBRC Santa Rosa office- 2351 Mendocino Avenue, Santa Rosa, CA 95403

Monday, December 13th 9:30am – 11:30am

If you have any additional questions, please feel free to reach out to Jason via email @ jasonl@nbrc.net

d. Self-Determination Program- *Valerie B.*

We have 13 individuals that have successfully enrolled in the program. Valerie doubled the amount of monthly orientations for individuals because there is a lot of interest.

Please reach out to Valerie Bane, SDP Specialist valerieb@nbrc.net to discuss how we can support the individuals we serve.

F. NEW BUSINESS- None

G. OLD BUSINESS

- a. Vaccination Consideration- Did not discuss this.
- b. Staffing Shortage – Did not discuss this.

H. GENERAL ANNOUNCEMENTS

a. Training/Events

Tobias Weare, State Council Developmental Disabilities, noted the following;

- SCDD is partnering with the California Dept. of Public Health for a small scale pilot to help protect individuals who have disabilities during the COVID pandemic. SCDD will assist with the distribution of a free 6 weeks' worth of COVID testing supplies (2 tests per week totaling 12).

If you would like to partner with us on supplying testing supplies to clients you serve, please contact Lisa Hooks (707-980-3990) as soon as possible but no later than Tuesday, November 9th, at 12:00 noon.

- Emergency Preparedness Training: Go Kit Preparation.

The State Council on Developmental Disabilities (SCDD) will provide Emergency Preparedness Training on how to prepare a Go Kit to people with disabilities in the North Bay Area.

- You must pre-register for the training and answer registration questions.
- Please log into Zoom 10 minutes prior to training start time. This will assist with starting on time.
- Please plan to have your video camera on and be ready to participate in the training. It will be interactive, fun, and informative.
- If less than 8 people pre-register the training may be cancelled.
- No backpacks are provided for this training.

To register click on the following links below:

Thursday, November 18, 11am-12:00pm

- <https://us02web.zoom.us/meeting/register/tZlqcuypj4uGNKGrR4r5UMMqcC2tTYK6YK5>

Tuesday, November 23, 11am-12:00pm

- <https://us02web.zoom.us/meeting/register/tZUqc--oqjouHNbo3SrTckEMtevuQB8CwLKL>
- More SCDD training opportunities:

This training is free of charge, but registration is required.

Wednesday, November 17 – 11am-12:00pm

[https://us02web.zoom.us/meeting/register/tZwtcuyqrDkqHNMNQzLgCCUNNs4s_HqnU9r](https://us02web.zoom.us/join/zoom-join?from=addon&join_url=https://us02web.zoom.us/join/zoom-join?from=addon&join_url=https://us02web.zoom.us/meeting/register/tZwtcuyqrDkqHNMNQzLgCCUNNs4s_HqnU9r)

If less than 8 people pre-register the training may be cancelled.

These trainings are offered by SCDD North Bay Regional Office. Please contact Tobias Weare tobias.weare@scdd.ca.gov or 707-648-4073 with any questions.

b. Community concerns- None

c. Reminders

This is Kelley Hanson's last meeting as a VAC voting member. Thank you Kelley for all the support you've given.

I. AGENDA ITEMS FOR FUTURE MEETINGS

J. ADJOURNMENT- *Ali Tabatabai* made motion to adjourn, Michelle Rogers motioned and James Cox seconded.

11:43AM



Minutes Taken by Janelle Santana

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,520	15.2 %	MALES	6,456	64.6 %	OWN HOME	7,477	74.8 %
3 - 17	3,006	30.0 %	FEMALES	3,532	35.3 %	ILS	603	6.0 %
18 - 40	3,488	34.9 %				SLS	652	6.5 %
41 - 60	1,239	12.4 %				DC	10	.1 %
61 - 80	706	7.0 %				SNF	32	.3 %
						ICF	187	1.8 %
80 & OLDER	29	.2 %				CCF	746	7.4 %
						FOSTER CARE	202	2.0 %
						OTHER	79	.7 %
TOTAL:	9,988	100.0 %	TOTAL:	9,988	100.0 %	TOTAL:	9,988	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL CONSUMERS	COUNTY	NUMBER	% TO TOTAL
MIXED	624	6.2 %	AUTISM	3,112	31.1 %	28. NAPA	1,229	12.3 %
ASIAN	247	2.4 %	EPILEPSY	1,037	10.3 %	48. SOLANO	4,268	42.7 %
BLACK	838	8.3 %	CEREBRAL PALSY	896	8.9 %	49. SONOMA	4,372	43.7 %
FILIPINO	367	3.6 %	MENTAL RETARDATION	4,665	46.7 %			.0 %
NATIVE AMERICAN	51	.5 %	OTHER	933	9.3 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,603	26.0 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,368	43.7 %						.0 %
OTHER	340	3.4 %						.0 %
UNKNOWN	550	5.5 %						.0 %
						OTHER	119	1.1 %
TOTAL:	9,988	100.0 %				TOTAL:	9,988	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	28	.2 %	0	479	4.7
ENGLISH	8,238	82.4 %	P		
SPANISH	1,590	15.9 %	1	1,261	
OTHER LATIN LANG.	2	.0 %	2	8,211	
CANTONESE CHINESE	6	.0 %	3		
MADARIN CHINESE	3	.0 %	8	10	
JAPANESE	2	.0 %	U	27	
VIETNAMESE	14	.1 %			
KOREAN	5	.0 %			
LAOTIAN	2	.0 %			
CAMBODIAN	2	.0 %			
OTHER ASIAN LANG.	5	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	89	.8 %			
TOTAL	9,988	100.0 %	TOTAL	9,988	100.0



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FAIR HEARING & MEDIATION UPDATE
DECEMBER 1, 2021 – DECEMBER 31, 2021

ABA Funding (21-07)	<u>Reason for Appeal:</u> Claimant appeals denial of ABA services. <u>Ruling:</u> Fair Hearing request pending.
Housing Assistance (21-10)	<u>Reason for Appeal:</u> Claimant appeals denial of housing assistance. <u>Ruling:</u> Fair Hearing request scheduled.
Personal Support Service Reimbursement (21-12)	<u>Reason for Appeal:</u> Claimant appeals denial of personal support service reimbursement. <u>Ruling:</u> Fair Hearing request scheduled.
Eligibility (21-13)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Request withdrawn. Claimant made eligible.