



North Bay Regional Center
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230

*Promoting Opportunities
Supporting Choices*

MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Meeting scheduled as follows:

DATE: July 10, 2024

TIME: 6:00 pm

PLACE: Hybrid - In Person or Zoom

In-Person

North Bay Regional Center's Napa Office - 610 Airpark Road, Napa, Ca 94558

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

American Sign Language Interpretation Available

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting – Hybrid
July 10, 2024, 6:00 p.m.
North Bay Regional Center
610 Airpark Road, Napa, CA 94558

AND

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Board Meeting Minutes from May 1, 2024 and Annual Meeting Minutes from June 5, 2024 be approved as submitted. (2 min) (pgs. 1-7) ACTION
- IV. CONSIDERATION OF AGENDA – Additions or modifications to this agenda by Board Members. ACTION
- V. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 850-8404 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- VI. CONTRACTS FOR APPROVAL OVER \$250,000 – Courtney Singleton, Director of Community Services (10 min)
 - A. Crisis Intervention Services ACTION
 - i. Creating Behavioral + Educational Momentum (CBEM) (pg. 8)
 - B. Specialized Residential Facility
 - i. Bright Horizons Care Services, LLC (pg. 9)
- VII. FEEDBACK ON PERFORMANCE CONTRACT PLANS FY 24/25 & PERFORMANCE OUTCOMES FROM 2022
Courtney Singleton, Director of Community Services (pgs. 10-25) (15 min) INFO
- VIII. UPDATE ON MASTER PLAN FOR DEVELOPMENTAL SERVICES MEETING – INFO
Sara Speck, Board Vice President (5 min)
- IX. UPDATE ON PARTNERS IN POLICY MAKING – INFO
Marth Valdez and Carl Vinson, Board Members (5 min)
- X. TREASURER'S REPORT – Andrea Bednarova, Treasurer
 - C. Treasurer's Report be approved as submitted (5 min) (pgs. 26-27) ACTION
- XI. COMMITTEE REPORTS – *A list of committees and upcoming meetings can be found on pages 28-29.*
 - D. Executive Committee Update – Rosemarie Pérez, President (10 min) INFO
 - i. Approved Contracts over \$250,000 by the Executive Committee (pgs. 30-31)
 - a. Enhanced Behavioral Support Home (EBSH)
 - b. Community Crisis Home (CCH)
 - c. Transportation Vendors
 - ii. Action taken during closed session
 - iii. Planning for August Board Retreat
 - DI. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (15 mins)
 - i. Community Events – July Outreach Calendar (pg. 32) INFO
 - ii. Approval of Board Policies ACTION

- a. Service Equity, Diversity, and Inclusion Policy (pgs. 33-35)
 - b. Education and Wellbeing Policy (pgs. 36-37)
- F. Vendor Advisory Committee Update – Breeanne Kolster, VAC Co-Chair (5 mins) (pgs. 39-41) INFO
- G. Public Policy Advisory Committee Update – Breeanne Kolster, VAC Representative (5 mins) INFO
 - i. Join PPAC Flyer (pg. 42)
- H. Client Advisory Committee Update – Sara Speck, CAC Co-Chair (5 mins) INFO
- I. Risk Reduction Advisory Committee Update – Joanne Giardello, Board Member (5 mins) INFO
- J. Nominating Committee Update – Joanne Giardello, Nominating Committee Chair (15 mins) ACTION
 - i. Board Member Term Election (pg. 43)
 - a. Sara Speck’s Third Term – July 2024 to June 2025 (pg. 44)
 - b. Carl Vinson’s Second Term – September 2024 to August 2027 (pg. 45)
 - ii. Board President Nominations (pg. 46)
 - a. Rosemarie Pérez ends the last term as President in September 2024
- XII. EXECUTIVE DIRECTOR’S REPORT – Gabriel Rogin, Executive Director (10 mins) INFO
 - K. State Budget Updates
- XIII. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XIV. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 850-8404 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XV. ADJOURNMENT – Rosemarie Pérez, President

The Board of Directors have a Conflict of Interest and Whistleblower Training after the business meeting adjourns.

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. – V&I Code 4663.

NEXT MEETING ANNOUNCEMENT – No Board Meeting in August. Retreat for Board Members only.
 The next Regular Board Meeting is on September 4, 2024 at 6:00 pm at the Solano County Office of Education - 5100 Business Center Drive, Fairfield, CA 94534

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
May 1, 2024, 6:00 p.m.
Via In Person & Zoom Webinar
Solano County Office of Education
5100 Business Center Drive, Fairfield, CA 94534

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Sara Speck, Solano County
Ravinder Rangji, Solano County
Ronald Gers, Secretary, Sonoma County

Breeanne Kolster, VAC Representative
Sahira Arroyos, Solano County
Andrea Bednarova, Treasurer

NBRC BOARD MEMBERS ABSENT:

Martha Valdez, Sonoma County
Joanne Giardello, Solano County

Carl Vinson, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Jennifer Crick, Director of Administrative Services
Courtney Singleton, Director of Community Services
Beth DeWitt, Director of Client Services

Janelle Santana, Executive Assistant
Isabel Calder, Chief Financial Officer

GUESTS:

Stacey Martinez, The Arc Solano
Sharon Speck
Katie Homberger, DDS Ombudperson
Taylor Berry, 24 Hour Home Care
Amber Lopez, Spanish Interpreter
DeBlois, ASL Interpreter

Christopher Aguirre, DDS
AA
Aristide J. Soume Bi
Aurelia's iPhone
Anita Buitrago, ASL Interpreter

MINUTES

CALL TO ORDER – Rosemarie Pérez, President, called the regular business meeting to order at approximately 6:02 pm.

ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary, conducted roll call and confirmed quorum was present.

CONSIDERATION OF MINUTES –

- i. Regular Business Meeting Minutes from April 3, 2024 be approved as submitted.

M/S/C (Gers/Speck) Moved to approve the April 3, 2024 minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA

- No additions or modifications.

M/S/C (Speck/Arroyos) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

GENERAL PUBLIC COMMENT – None

APPROVAL OF CONTRACTS OVER \$250,000

Isabel Calder, Chief Financial Officer, presented the following contracts for approval. They can be found on pages 7-8 of the May Board Meeting Packet.

a. NBRC's E-2 Contract
M/S/C (Gers/Arroyos) Moved to approve the E-2 contract as submitted. **APPROVED
UNANIMOUS**

b. NBRC's A-Preliminary Contract
M/S/C (Gers/Speck) Moved to approve the A-Preliminary contract as submitted. **APPROVED
UNANIMOUS**

Courtney Singleton, Director of Community Services, presented the following contracts for approval. They can be found on page 9 of the May Board Meeting packet.

- c. Family Home Agencies (FHA)
- a. California Mentor Family Home Agency, LLC
 - b. AMP INC DBA Enriching Lives

M/S/C (Gers/Bednarova) Moved to approve the California Mentor Family Home Agency, LLC & AMP INC DBA Enriching Lives contracts as submitted. **APPROVED
UNANIMOUS**
Kolster **ABSTAINED**

PERFORMANCE CONTRACT PLANS FY 24/25, PERFORMANCE OUTCOMES FROM 2022 & DDS PERFORMANCE MEASURES

Courtney Singleton, Director of Community Services, presented the performance contracts plans for fiscal year 2024/2025 and the performance outcomes from 2022. The documents can be found as an attachment to the May board meeting packet.

- Charts will be added to the presentation at the July board meeting to include authorized vs. how much paid on purchase of service data.

Gabriel Rogin, Executive Director, gave an overview of the DDS Performance Measures that can be found on page 10 of the May board meeting packet.

PUBLIC COMMENT/INPUT –

Stacey Martinez, VAC Voting Member, inquired about why the per capita expenditures for those that speak the Cantonese/Mandarin language are so high.

- Courtney Singleton, Director of Community Services, noted NBRC would need to review the purchases to identify why that is.

REVISED SOCIAL RECREATION, CAMPING AND NON-MEDICAL THERAPIES POLICY –

Beth DeWitt, Director of Client Services, presented a revised version of the policy for approval on pages 11-13 of the May Board Meeting packet.

M/S/C (Bednarova/Speck) Moved to approve the as submitted. **APPROVED
UNANIMOUS**
Kolster **ABSTAINED**

PRESENTATION –

Katie Homberger, Department of Developmental Services (DDS) Ombudsperson, presented an overview of the role of the Ombudsperson.

TREASURER'S REPORT –

Treasurer's Report be approved as submitted.

Andrea Bednarova, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the May 2024 board packet.

- Doug Cleveland Board Opportunity Fund
 - o A summary of this report is included in the board packet. There was no activity to report in the month of March 2024.
 - o The account balance on March 31, 2024, remained at \$29,437.13.

- Operations
 - o NBRC continues to maintain a balanced budget.
 - o Overall, NBRC has paid out an average of 70% of allocations.
 - o Below is a breakdown of how much we have paid out by allocation:
 - General Operations – paid out 65% of allocated budget
 - Community Placement Plan (CPP) – paid out 100% of allocated budget
 - Senior Companion Program (SCP) Grant – funded 65% of allocated grant
 - Mental Health Services Act (MHSA) – funded 65% of allocated grant
- E-2 Contract
 - o We have received our E-2 contract. This represents our second amendment for fiscal year 2023-2024. It was presented this evening for approval.
- A Preliminary Contract
 - o We have received our A-Preliminary contract for fiscal year 2024-2025. It was presented this evening for approval.
- NBRC paid 62% of the total Purchase of Service (POS) budget.

M/S/C (Rangi/Speck) Motioned to approve the Treasurer’s Report as submitted.

**APPROVED
UNANIMOUS**

COMMITTEE REPORTS –

A. Executive Committee Update –

Rosemarie Pérez, Board President, shared the following update.

- a. Association of Regional Center Agencies (ARCA) Update – None
- b. The approved board opportunity fund request can be found on pages 30-31 of the May board meeting packet.
- c. July Board Meeting – The meeting has changed from Wednesday, July 3rd to Wednesday, July 10th due to availability of board members. The meeting will take place in Napa.

B. Cultural/Linguistic Competency Committee (CLCC) Update –

- a. Rosemarie Pérez, President, shared the following.
 - a. Community Events –
 - 1. The May Outreach Calendar can be found on page 32 of the May board meeting packet.
 - b. The next CLCC meeting is scheduled for May 16th at 12pm.

C. Vendor Advisory Committee (VAC) Update –

- a. Breeanne Kolster, VAC Co-Chair, shared a brief summary of topics discussed at the VAC regular business meeting in April.
 - a. The next VAC meeting is scheduled for Tuesday, May 14th at 10am at NBRC’s Napa office. Jeremy Hogan is the newly elected co-chair. Thank you to Stacey Martinez, who served time as VAC co-chair.

D. Public Policy Advisory Committee (PPAC) Update –

- a. Breeanne Kolster, VAC Representative, gave an overview of the recent Legislative Breakfast event.
 - a. The Legislative Breakfast was held on April 19th at NBRC’s Santa Rosa Office.
 - b. We had a full committee that assisted in planning the event. We had a few legislative staff come in person. We had individuals on Zoom who joined us as well.
 - c. The event was held in Spanish and translated in English to really make sure that our Spanish speaking community was invited and involved.
 - d. We did hear some concerns, questions, feedback, and comments.
 - e. A brief video was played for the Board of Directors that was shared at the Legislative Breakfast event.

E. Client Advisory Committee (CAC) Update –

- a. Sara Speck, CAC Co-Chair, shared the next CAC meeting is on June 28th at 1:00pm – 2:30pm.
- b. Update on Master Plan for Developmental Services Meeting
 - a. Overview of the April 10th meeting in Sacramento

1. Brainstormed on Master Plan priorities.
2. The focus was to learn about each other through powerful conversations.
 - a. Discussed The Helper for Self-Advocates
3. Next meeting is on May 15th in Los Angeles

F. Risk Reduction Advisory Committee (RRAC) Update –

- a. Gabriel Rogin, Executive Director, shared the next meeting is rescheduled for June 5th at 1:00pm. There is a training for Social Sexual Education on May 29th.

G. Nominating Committee Update –

- a. Rosemarie Pérez, President, shared the following.
 - a. **Nominations for Board Vice President**
 1. Sara Speck, Board Member, has been nominated for Board Vice President.
 2. Sara Speck left the room while board members present took a vote.

M/S/C (Arroyos/Rangi) Motioned to approve Sara Speck as Board Vice President starting May 2024 to June 2025.

All Board Members Present

**APPROVED
UNANIMOUS**

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, shared the following.

- NBRC is committed to the effort of service access and equity.
 - o NBRC will add the following topics to upcoming focus groups for discussion: reimbursement practices, forms, policies, etc.
 - o NBRC is opening a satellite office in Solano County. Targeting for July 1st.
 - o We are getting close to the launch of NBRC's new website.

GOOD OF THE ORDER –

The next NBRC Annual Board Meeting is on June 5th in Santa Rosa. The meeting will focus on client success stories, vendor recognition, agency highlights, and employee anniversaries.

GENERAL PUBLIC COMMENT – None

ADJOURNMENT – *Rosemarie Pérez, President*, adjourned the meeting at 8:19pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Annual Board Meeting
Wednesday, June 5, 2024 6:00 p.m.
Via Zoom Webinar & NBRC's Santa Rosa Office

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Sara Speck, Solano County
Ravinder Rangji, Solano County
Carl Vinson, Solano County

Breeanne Kolster, VAC Representative
Sahira Arroyos, Solano County
Andrea Bednarova, Treasurer
Joanne Giardello, Solano County

NBRC BOARD MEMBERS ABSENT:

Ronald Gers, Secretary, Sonoma County

Martha Valdez, Sonoma County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant
Mariam Guirguis, Executive Assistant – Compliance
Isabel Calder, Chief Financial Officer
Courtney Singleton, Director of Community Services
Beth DeWitt, Director of Client Services
Deanna Mobley, Director of Intake and Clinical Services
Edsel Gavero, Service Coordinator
Erin Pile, Service Coordinator
Guadalupe Lopez, Intake Supervisor
Kelly Weber, Associate Director of Client Services
Margarita Villa, Service Coordinator
Martha Comejo, Service Coordinator
Mike Ursini, Service Coordinator
Nagina McCants, Case Management Supervisor
Laurie Cole, EI Service Coordinator
Miriam Wilcox, EI Service Coordinator
Flavia Negrete, EI Service Coordinator
JC Andrade, Early Intervention Supervisor
Christie Null, EI Associate Director
Carrie Owens, EI Service Coordinator
Geri Audette, Communications Specialist

Michelle Bautista, Training Specialist
Acela Ayson, Service Coordinator
Arel Junio-Castro, Fiscal Assistant
Britney Voitel, Intake Assessment Counselor
Dee Skrzypczak, Fiscal Supervisor
Angie Ligouri-Reinhart, Office Aide
Debra Kircher, Board Certified Behavioral Analyst
Denisse Macias, Service Coordinator
Dr. Ruby Raju, Psychologist
Rafael Hernandez-Perez, Case Management Supervisor
Rhonda Polder, Senior Nurse Consultant
Stephani Paquini, Intake Assessment Counselor
Stephanie Preston-White, Service Coordinator
Xyriel Coralde-Wierick, Service Coordinator
Jennifer Garcia, Senior Service Coordinator
Anaid Carreño, Diversity and Equity Specialist
Nayeli Hidalgo, Senior Nurse Consultant
Ima Acevedo Luna, EI Service Coordinator
Deborah Simms, Case Management Supervisor
Maria Gonzalez, EI Service Coordinator
Marcia Parisi, Service Coordinator
Julie Blyth, Service Coordinator

GUESTS: *(*Based names listed in the Zoom meeting.)*

AA
Amairani Morales
Ana Rosa
Andi
Aristide Soume Bi
Chris Aguire, DDS
Christine R
Debbi Davis
Chris Audette
Gabriela Gaa'Lova
Robert Rosser
Taleah Ortiz, North Bay Housing Coalition
Haydee

Holly Pagel
iPhone
Paula Finley
Taylor Berry, 24 Hour Home Care
Amber, ICS Spanish Interpreter
Christopher Gouvea
Cynthia Cahill
Kenny Olden
Justin Evans
Sara Heyward
Josh, ASL Interpreter
DeBlo. . ., ICS ASL Interpreter
Lucero Hernandez

Travis Young
Ellie Audette
Diego Diaz Acosta
Jorge Diaz Parrales
Areli Acosta
Graciela Diaz

Maria Avila
Martha Carlson
Mary Eble, North Bay Housing Coalition
Katie Merritt
Ana Acosta

ANNUAL BOARD MEETING MINUTES

CALL TO ORDER – Rosemarie Pérez, President, called the meeting to order at 6:02 pm.

FEATURE PRESENTATION – North Bay Regional Center Sharing Proud Moments (2023-2024)

A. Client Success Stories and Vendor Recognition

- a. Carrie Owens, Early Intervention Service Coordinator, presented a success story on behalf of someone she supports.
- b. A parent presented a success story of her son utilizing Supported Living Services.
- c. A person served presented about an internship program with the City of Vacaville.
- d. North Bay Housing presented a success of someone that gained housing. The person served expressed deep appreciation for the ability to live in his own home.
- e. Anaid Carreño, Diversity and Equity Specialist, shared about a person served that started a small business raising roosters.
- f. Jennifer Garcia, Senior Service Coordinator, presented a success of someone that received residential home services.
- g. A mother of two children and person served shared their success story of receiving regional center services.
- h. A person served by the regional center shared their success story of Sonoma County Office of Education's (SCOE) transition program. The person is now a dedicated employee at a hospital and participates in the Special Olympics.
- i. A person served, diagnosed with autism at a young age, shared her success story of participating in a beauty pageant, activities, and a college career program.
- j. A parent shared about the success of her son graduating college and working at a hospital.
- k. A person served by the regional center shared their success of becoming a songwriter and starting a band. The band performed a song.

MARY IDA COOK LIFETIME ACHIEVEMENT AWARD – 2023

The Mary Ida Cook Lifetime Achievement Award was created in 2016. It was an award created to honor Mary Ida Cook after she passed away, for her outstanding commitment to people with developmental disabilities. Mary was a North Bay Regional Center Service Coordinator for 20 years. She was fluent in American Sign Language and upon coming to NBRC she found that many community services did not have staff who were skilled in ASL. She took the time to assist staff in learning ASL to better serve those who were deaf or hard of hearing. Mary was an invaluable asset to NBRC, she also provided interpreting services for our clinical team. Mary Ida Cook's positive energy and passion for the people we serve will always be a part of NBRC's history. Since then, North Bay Regional Center continues to award an individual at our Annual June Board of Directors meeting who shares the same passion and dedication to the DD/ID community, with the Mary Ida Cook Lifetime Achievement Award.

- The late Dr. Mary Heyward was awarded the 2024 Mary Ida Cook Lifetime Achievement Award. The award was accepted by Dr. Mary Heyward's daughter.
- Laurie Cole, Early Intervention Service Coordinator, shared a few words in remembrance of Dr. Mary Heyward's impact and dedication to the DD/ID community.

EMPLOYEE ANNIVERSARIES –

The following employees celebrated their NBRC anniversaries:

- Nagina Azizi, 10 years
- Deborah Simms, 10 years

- Megan Dee, 10 years
- Sarah George, 10 years
- Reyna Lopez, 10 years
- Mac Dula, 10 years
- Isabel Calder, 10 years
- Barrie Gordon, 10 years
- Margarita Villa Sandoval, 10 years
- Anne Whitney, 10 years
- Angie Ligouri-Reinhart, 20 years
- Sally Long, 20 years
- Arevel Junio-Castro, 20 years
- Deanna Mobley, 25 years
- Christie Null, 25 years
- Michael Ursini, 25 years
- Brigitte Davis, 30 years
- Marcia Parisi, 30 years

PRESIDENT'S REMARKS – Rosemarie Pérez, President, thanked all who participated before adjourning the annual meeting.

- Thank you, staff, vendors, families, and especially those who advocate for themselves. We honor you and we will continue to work with you. Our regional center system is not perfect, but it works when we dedicate ourselves to those we serve and when we see needs and continue to work towards solutions.
- NBRC has established an Event Call Line. Call 888-327-4100. [Click Here for the flyer.](#)
- Please join us for an NBRC fun fest celebrating community and all identities. The Summer Resource Fair is on Friday, July 19th at 1:00 PM – 5:00 PM at NBRC's Napa Office – 610 Airpark Road, Napa, CA 94558.
 - o Click Here for the [Spanish](#) and [English](#) flyer.

GENERAL PUBLIC COMMENT – None

ADJOURNMENT – Rosemarie Pérez, President, adjourned the annual board meeting at 8:30pm.

Date submitted to NBRC Board for review

07/10/2024

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

Operations

Purchase of Service

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Crisis Intervention Services	185 (FY 23/24)	Creating Behavioral + Educational Momentum (CBEM) PN0913	09/01/2024- 08/31/2027	\$2,000,000/ Annual Contract \$3,274.71/per client per month	Napa, Solano and Sonoma Counties

Summary:

Creating Behavioral Educational Moments (CBEM) has been providing crisis intervention services to NBRC clients since 2012. They provide an intensive short-term support system, geared towards achieving stability for those at risk of losing placement, being hospitalized for long periods of time, and/or other unforeseen circumstances. CBEM typically serves an individual for 3 to 6 months, but will not end services until stability is achieved. They provide emergency on-call services after hours to assist individuals in crisis 24 hours a day 7 days a week for any NBRC in need. NBRC can call CBEM 24 hours a day for assistance in serving any client in crisis.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Specialized Residential Facility - Elderly	4	Bright Horizons Care Services, LLC HN0739	08/01/2024-12/31/2027	\$1,030,992/Annual Contract \$21,479/per client per month	Sonoma County

Summary:

This **Specialized Residential Facility (SRF)** for the elderly, will be licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical needs transitioning out of Skilled Nursing Facilities. This home will serve 4 adults in Sonoma County. The home provides between 2 -3 staff to 4 client ratios during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by NBRC's Quality Assurance Staff and annually unannounced by Community Care Licensing. Individuals served in this home will be over the age of 59 years.



Performance Contract Plan

North Bay Regional Center Board of Director’s

Meeting May 1, 2024

North Bay Regional Center (NBRC) promotes opportunities and supports choices for people with developmental disabilities, or at risk of developmental disabilities, in Solano, Sonoma, and Napa Counties.





This Plan for fiscal Year 2024-25 reflects targeted activities NBRC will engage in to continue to improve outcomes related to Public Policy Measures and Compliance Requirements as a result of both internal review and external feedback sessions.

NBRC’s Performance Goals are achieved when NBRC data exceeds the statewide average (★) or has improved over the prior year (↑)




Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 07/01/2024-06/30/2025
<i>Number and percent of minors residing with families – own home, foster home, with guardian</i>	99.6% FY 2021-22	3881/99.58% FY 2021-22	<ul style="list-style-type: none"> NBRC continues to monitor family and children’s support needs around health, living arrangements, school, and community integration Service Coordinators will continue to assess for behavior, respite, and daycare supports, durable medical equipment, and other services and supports to maintain children in the family home
	99.64% FY 2022-23	4,468/99.53% FY 2022-23	
<i>Number and percent of adults residing in independent living arrangements, with or without services</i>	9.48% FY 2021-22	615/11.42% FY 2021-22	<ul style="list-style-type: none"> NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice NBRC will explore creating more person-centered metrics to ensure performance is aligned with the people we serve. NBRC will schedule a meeting of the board of directors to begin the discussion.
	9.22% FY 2022-23	↑★ 635/11.51% FY 2022-23	

Public Policy Performance Measures	Statewide Averages	NBRC Outcomes	Planned Activities for 07/01/2024-06/30/2025
<i>Number and percent of adults residing independently, with Supported Living services</i>	5.02% FY 2021-22 4.85% FY 2022-23	641/11.90% FY 2020-21 ★ 635/11.51% FY 2022-23	<ul style="list-style-type: none"> NBRC will continue identifying supported living options and advocating for affordable housing options NBRC to monitor quality outcomes and ensure access to all generic services, e.g., IHSS Service Coordinators will conduct quarterly monitoring visits to ensure quality services
<i>Number and percent of adults residing in adult Family Home Agency (FHA) homes</i>	0.82% FY 2021-22 0.77% FY 2022-23	75/1.39% FY 2021-22 ★ 64/1.16% FY 2022-23	<ul style="list-style-type: none"> NBRC will continue to identify FHAs as a living option, working with vendors to ensure quality services and supports meet individuals' needs Service Coordinators will conduct quarterly monitoring visits, with a minimum of 2 unannounced visits a year
<i>Number and percent of adults residing in family homes – home of parent/guardian</i>	67.43% FY 2021-22 68.52% FY 2022-23	3055/56.71% FY 2021-22 ↑ 3181/57.65% FY 2022-23	<ul style="list-style-type: none"> NBRC will examine available data to anticipate future resource development needs Service Coordinators will continue to assess for services needed in the family home.
<i>Number and percent of adults residing in home settings – independent living, supported living, adult FHA, and family homes</i>	82.75% FY 2021-22 83.35% FY 2022-23	4368/81.42% FY 2021-22 ↑ 4515/81.82% FY 2022-23	<ul style="list-style-type: none"> NBRC continues advocating for individual to assert their rights to access the living arrangement of their choice
<i>Number and percent of minors living in facilities service more than 6</i>	0.03% FY 2021-22 0.03% FY 2022-23	0/0.00% FY 2021-22 ★ 0/0.00% FY 2022-23	<ul style="list-style-type: none"> NBRC will continue developing alternative living arrangements that meet children's support needs in the least restrictive setting
<i>Number and percent of adults living in facilities serving more than 6</i>	1.71% FY 2021-22 1.58% FY 2022-23	24/0.45% FY 2021-22 ↑ ★ 20/0.36% FY 2022-23	<ul style="list-style-type: none"> NBRC develops homes that serve 4 adults or less while meeting health and behavioral needs and anticipated CMS settings rules NBRC will continue monitoring these settings and assessing for support needs quarterly

Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 07/01/2024-06/30/2025
<i>Number and percent of individuals ages 16-64 with earned income (source: Employment Development Department)</i>	13.88% 2021 Not Available 2023	1208/21.56% 2021 1,118/21% 2023	<ul style="list-style-type: none"> NBRC will continue working with the Dept. of Rehabilitation and local collaborative groups to promote Employment First with the individual planning team and increase employment opportunities NBRC will increase business outreach and by hosting The Employment Task Force and inviting businesses to attend and present
<i>Average annual wages for individuals ages 16-64 (source: Employment Development Department)</i>	\$11,888 2021 Pending	\$11,456 2021 Pending	
<i>Annual earnings of individuals ages 16-64 compared to all people with disabilities in California (source: Cornell University Disability Status Report)</i>	2019 \$25,990 2020 \$26,794	*statewide data collection under development	*see above
<i>Number and percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program (source: Paid Internship Program Survey)</i>	6/14% FY 2020-21 1527/12% FY 2021-22	1/14% FY 2020-21 34/3% FY 2021-22	<ul style="list-style-type: none"> NBRC will increase training opportunities on Competitive Integrated Employment(CIE) for clients, vendors, and Service Coordinators in order to increase employment, awareness, and utilization of supports and programs NBRC will collaborate with Dept. of Rehabilitation and local school districts, through the Local Partnership Agreement (LPA) process, to increase opportunities for informed choice and employment NBRC will coordinate the Employment Task Force that brings education and collaboration to vendors, businesses and NBRC's community partners

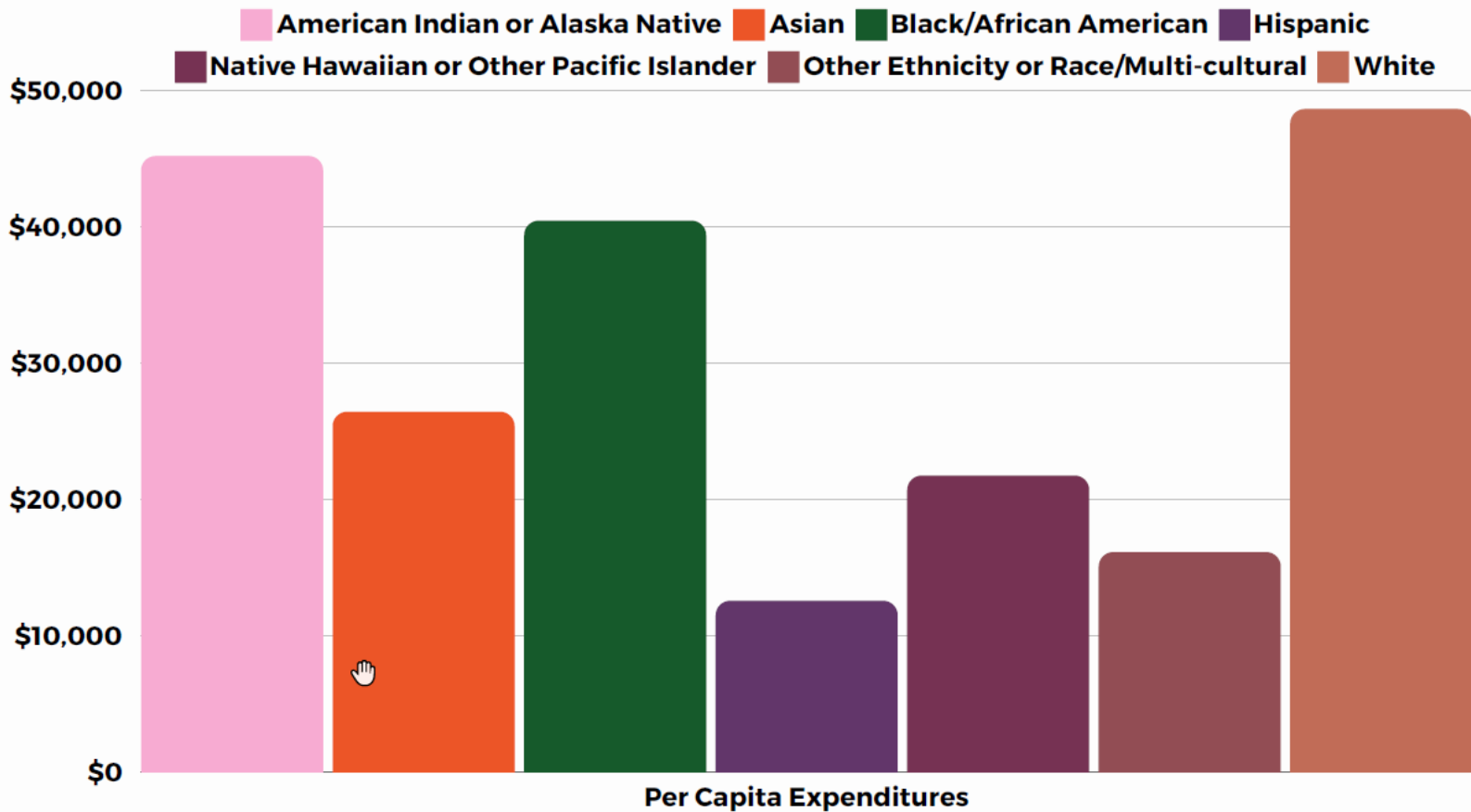
Public Policy Performance Measures - Employment	Statewide Averages	NBRC Outcomes	Planned Activities for 07/01/2024-06/30/2025
<i>Average wages and hours worked for adults engaged in competitive integrate employment on behalf of whom incentive payments have been made</i> (source: Competitive Integrated Employment Program Survey)	\$14.81 23 hrs/wk FY 2020-21 \$15.63 22 hrs/wk FY 2021-22	\$14.03 10 hrs/wk FY 2020-21 \$15.61 18 hrs/wk FY 2021-22  	<ul style="list-style-type: none"> NBRC to develop outreach plan to re-engage vendors regarding CIE incentive payments
<i>Average hourly or salaried wages and hours worked per week for adults who participates in a Paid Internship Program</i> (source: Paid Internship Program Survey)	\$14.25 17 hrs/wk FY 2020-21 \$15.08 15 hrs/wk FY 2021-22	\$14.03 10 hrs/wk FY 2020-21 \$15.10 13 hrs/wk FY 2021-22  	<ul style="list-style-type: none"> NBRC to develop outreach plan to re-engage vendors regarding the Paid Internship Program
<i>Total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year.</i> (source: Competitive Integrated Employment Incentive Program survey)	69 FY 2020-21 87 FY 2022-23	58 FY 2020-21 41 FY 2022-23	<ul style="list-style-type: none"> NBRC to develop outreach plan to re-engage vendors regarding CIE incentive payments
<i>Percentage of adults who reported having competitive integrated employment as a goal in their IPP</i> (source: National Core Indicator Adult Consumer Survey)	29% FY 2017-18 35% 2020-21	N/A* 2020-21 N/A* 2021-22	<ul style="list-style-type: none"> NBRC will promote Employment First with the individual planning team and continue to provide training to Service Coordinators on advocating for integrated employment opportunities in the community *Count of consumers included in the EDD data is determined by how precisely consumer's names match between the EDD data and the Department's data. New methodology, implemented in 2021 and applied to 2019 and 2020 data, requires consumers names to match more precisely than in previous years in order to be counted in the dataset. **Regional centers receive an 'N/A' designation if fewer than 20 people respond to the survey item.

Compliance Measure – Public Policy and Compliance	2022	2023	Planned Activities for 07/01/2024-06/30/2025
Unqualified independent audit with no material findings	YES	YES	NBRC will continue to utilize sound business practices in compliance with audits
Substantial compliance with the Department fiscal audit	YES	YES	NBRC will continue to fulfill internal auditing requirements
Operates within operations budget	YES	YES	NBRC will continue to monitor and provide monthly reporting
Certified to participate in the Home and Community-Based Waiver	YES	YES	NBRC Internal Quality Monitor conducts monthly audits, as well as ongoing training on all Federal Programs
Compliance with Vendor Audit Requirements per contract	YES	YES	NBRC will continue to perform audits with our vendors on a regular basis
IPP Development per W&I Code requirements	97% (2021)	97% (2023)	NBRC will continue to regularly monitor IPP reports
IFSP Development per Title 17 requirements per ESR	83.3%	74.3%	<p>NBRC will continue to submit RFPs for speech, OT, and PT for additional assistance in timely assessments</p> <p>NBRC will continue monitoring IFSP input data internally to ensure IFSP's are completed in a timely manner</p>

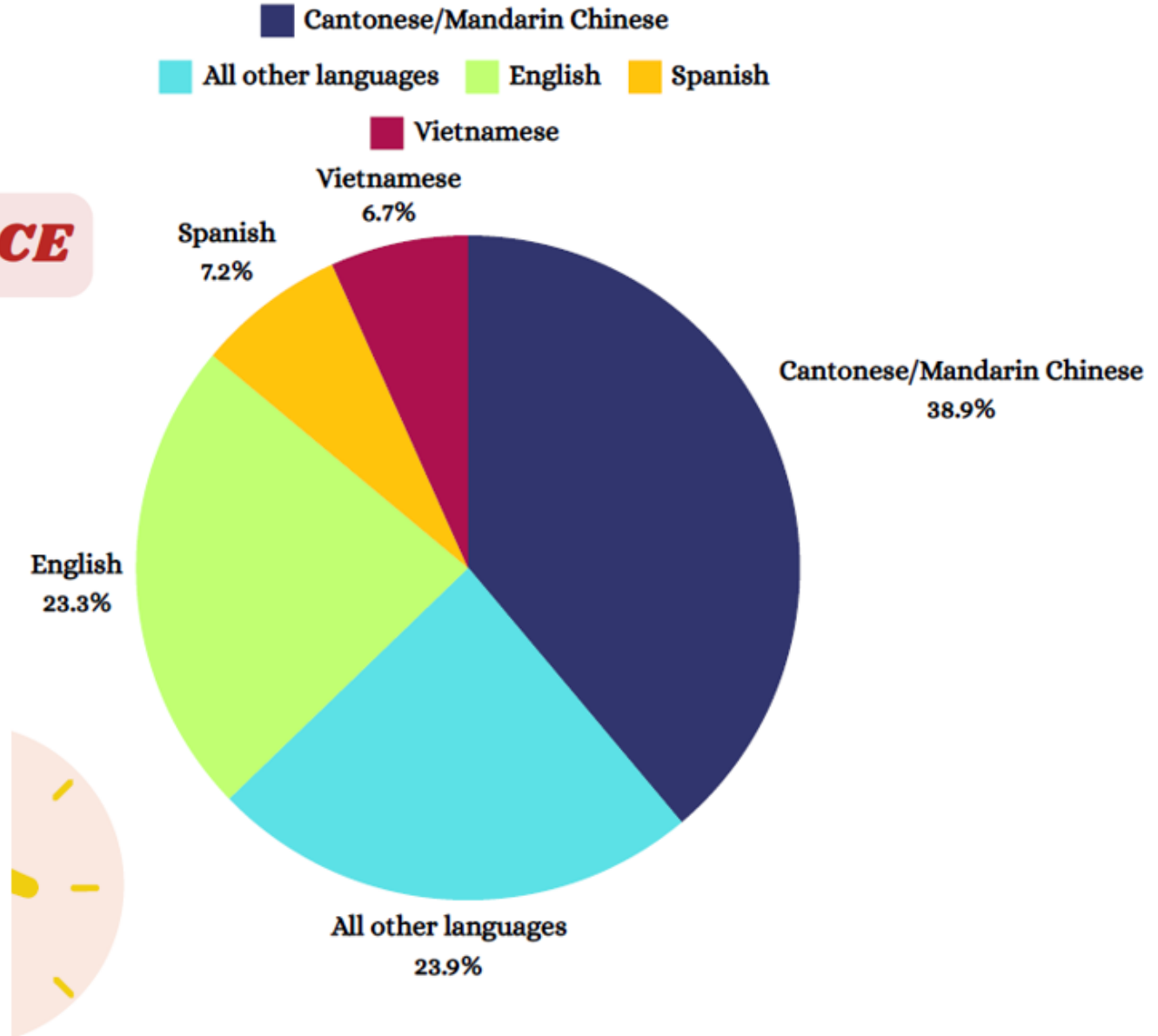
Compliance Measure	Statewide Averages	NBRC Outcomes	Planned Activities for 07/01/2024-06/30/2025
CDER/ESR Currency	98.21% FY 2021-22 97.42% FY 2022-23	98.45% FY 2021-22   99.07% FY 2022-23	<ul style="list-style-type: none"> NBRC will continue monitoring monthly reports to ensure CDERS and ESRs are current
Intake/Assessment timelines for individuals ages 3 or older	95.05% FY 2021-22	91.44% FY 2021-22	<ul style="list-style-type: none"> NBRC will continue providing timely completion of intake/assessment for children 3 years old and above. NBRC will develop an outreach plan for bilingual clinicians who can assist in the assessment process. NBRC will develop a plan to process intakes to help increase eligibility determinations timelines.
<i>142 days or less</i>	81.06% FY 2022-23 *****	72.01% FY 2022-23 *****	
<i>143-240 days</i>	3.83% FY 2021-22 13.3% FY 2022-23 *****	7% FY 2021-22 22.9% FY2022-23 *****	
<i>Over 240 days</i>	1.12% FY 2021-22 5.10% FY 2022-23	1.56% FY 2021-22  5.09% FY 2022-23	

FY 2022-23 NBRC Data
Public Policy Performance Measure-Reducing Disparities and Improving Equity in Purchase
of Service Expenditures

POS EXPENDITURE BY ETHNICITY OR RACE PER CAPITA (ALL AGES)

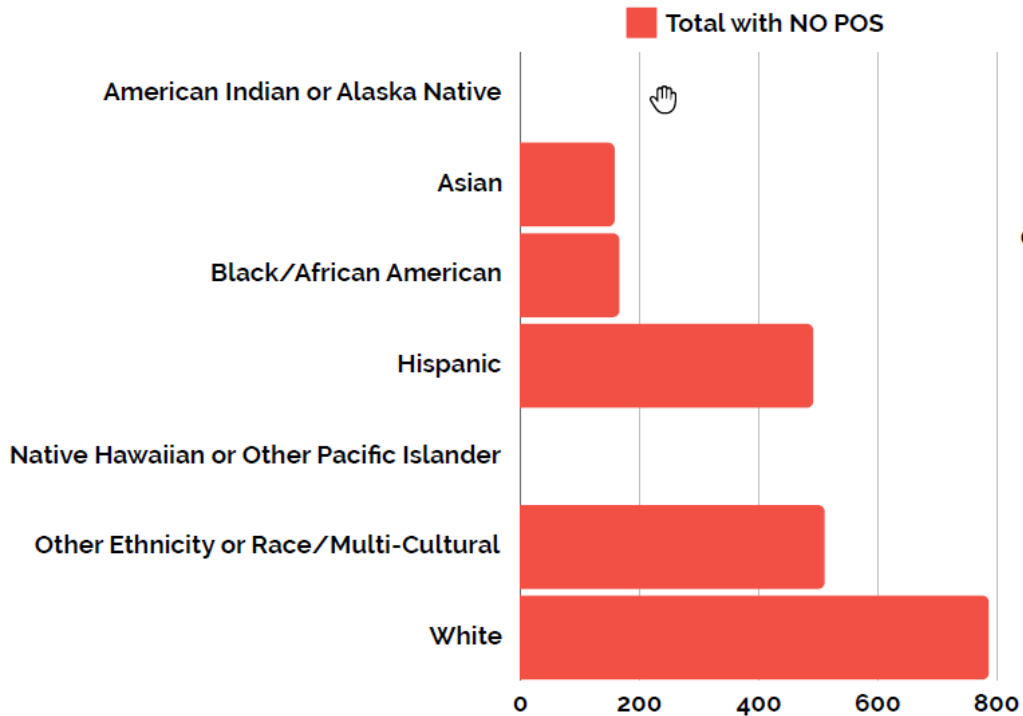


**TOTAL ANNUAL
PURCHASE OF SERVICE
EXPENDITURE BY
LANGUAGE
PER CAPITA**



NUMBER OF CLIENTS WITH AND WITH NO POS

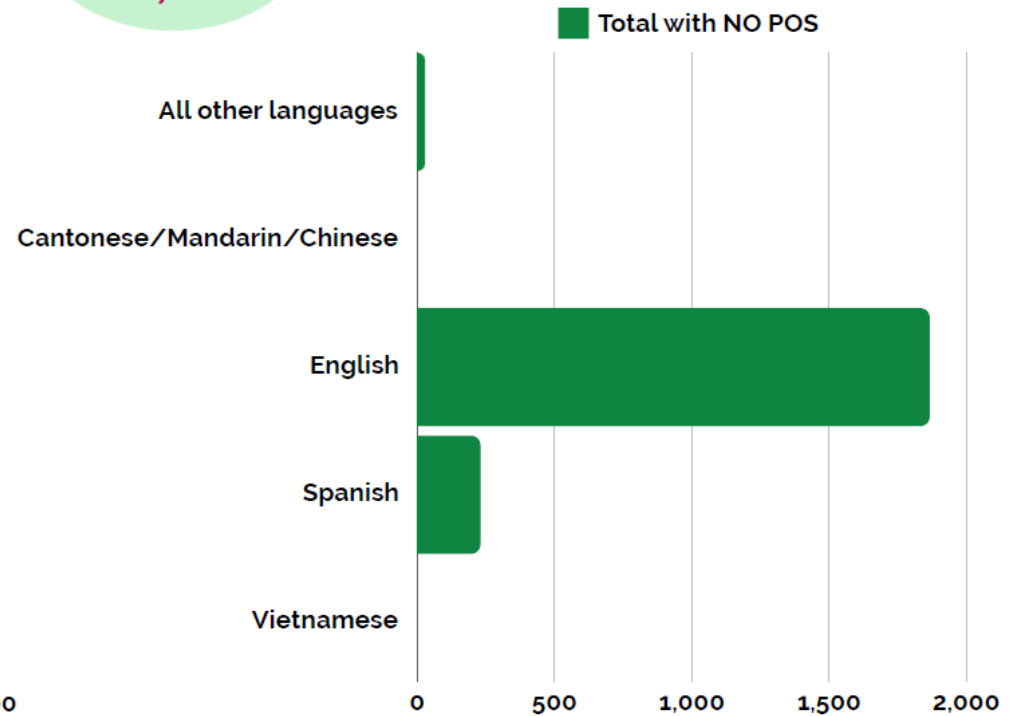
By Race or Ethnicity



Total Clients with NO POS
2,132
out of
12,133

Certain languages are excluded, restricting data on particular languages and populations.

By Language



Planned Activities that Address Disparities within the Required Public Policy Measures

07/01/2024-06/30/2025

NBRC Staff



- Ongoing recruitment of bilingual staff for all roles.
- Community Outreach & Engagement Coordinator to organize and promote various community activities.
- Generic Resource Specialist to maintain connections with resource agencies and connect clients and families with appropriate support.
- Development of tools to support new Service Coordinators and Supervisors, including a Bilingual Service Coordinator Manual.
- Vendor Drop-ins to increase collaboration between NBRC staff and vendors.

Vendors

- Collaboration with vendors to enhance service delivery and reduce disparities.
- Recruitment of diverse service providers and staff.
- Training vendors in cultural humility and linguistic competence.

Interpretation and Translation

- Translation of essential forms and documents.
- Interpretation available in Spanish, Tagalog, and ASL.
- Multilingual website and enhanced translation in Spanish and Tagalog.

Training & Education

- Staff training in Cultural Humility & Sensitivity, Implicit Bias, Diversity, Equity, and Inclusion.
- Offering SDP Independent Facilitation Training in multiple languages.
- Creation of Animated Educational Videos to aid clients in understanding RC resources.
- Workshops for clients and parents to increase awareness of services and resources.

Website and Social Media

- Redesigning the website to enhance accessibility.
- Development of a user-friendly mobile web application with enhanced translations.
- Active presence on social media platforms.
- Event Message Line with pre-recorded messages in multiple languages for increased accessibility

Community Outreach and Engagement

- Hosting focus groups and community meetings to identify methods for enhancing service accessibility.
- Hosting Quarterly Information Sessions for Community-Based Organizations. Aimed at raising awareness about NBRC and nurturing partnerships.
- Hosting Quarterly Community Info-Sessions in multiple languages for community members including caregivers, and anyone in the community interested in learning more about NBRC and what we do.
- Annual "Convivio Conference" for clients and caregivers.
- Cultural Events celebrating diversity with art contests and galleries to showcase NBRC client art. Each event has a resource fair that includes vendors, community-based organizations, and county agencies.

**Total Annual Expenditures and Authorized Services
by Ethnicity or Race**

North Bay Regional Center
2022-2023

Fiscal Year

All Ages

	Consumers Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	56	\$2,529,184	\$3,448,273	\$45,164	\$61,576	73.3%
Asian	690	\$18,224,163	\$23,601,835	\$26,412	\$34,206	77.2%
Black/African American	955	\$38,607,122	\$52,130,355	\$40,426	\$54,587	74.1%
Hispanic	3,437	\$43,141,818	\$62,310,606	\$12,552	\$18,129	69.2%
Native Hawaiian or Other Pacific Islander	30	\$651,992	\$961,212	\$21,733	\$32,040	67.8%
Other Ethnicity or Race/Multi-Cultural	2,136	\$34,433,140	\$51,509,658	\$16,120	\$24,115	66.8%
White	4,829	\$234,761,060	\$310,768,926	\$48,615	\$64,355	75.5%
Totals	12,133	\$372,348,479	\$504,730,864	\$30,689	\$41,600	73.8%

For birth to age 2 years, inclusive

	Consumers Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	*	*	*	\$6,312	\$11,074	57.0%
Asian	100	\$408,243	\$690,494	\$4,082	\$6,905	59.1%
Black/African American	99	\$338,997	\$590,155	\$3,424	\$5,961	57.4%
Hispanic	1,069	\$5,645,064	\$9,523,847	\$5,281	\$8,909	59.3%
Native Hawaiian or Other Pacific Islander	*	*	*	\$5,313	\$9,814	54.1%
Other Ethnicity or Race/Multi-Cultural	587	\$2,182,514	\$3,663,153	\$3,718	\$6,240	59.6%
White	733	\$3,957,657	\$6,407,307	\$5,399	\$8,741	61.8%
Totals	2,600	\$12,605,228	\$21,004,060	\$4,848	\$8,078	60.0%

**Total Annual Expenditures and Authorized Services
by Ethnicity or Race**

For age 3 years to 21 years, inclusive

	Consumers Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	24	\$118,570	\$230,069	\$4,940	\$9,586	51.5%
Asian	274	\$1,737,431	\$2,787,928	\$6,341	\$10,175	62.3%
Black/African American	323	\$3,872,111	\$6,062,043	\$11,988	\$18,768	63.9%
Hispanic	1,598	\$6,570,577	\$11,396,743	\$4,112	\$7,132	57.7%
Native Hawaiian or Other Pacific Islander	16	\$39,093	\$85,282	\$2,443	\$5,330	45.8%
Other Ethnicity or Race/Multi-Cultural	1,103	\$8,487,185	\$14,379,717	\$7,695	\$13,037	59.0%
White	1,366	\$15,571,286	\$24,881,941	\$11,399	\$18,215	62.6%
Totals	4,704	\$36,396,251	\$59,823,723	\$7,737	\$12,718	60.8%

For age 22 years and older

	Consumers Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
American Indian or Alaska Native	23	\$2,353,802	\$3,118,541	\$102,339	\$135,589	75.5%
Asian	316	\$16,078,489	\$20,123,412	\$50,881	\$63,682	79.9%
Black/African American	533	\$34,396,014	\$45,478,157	\$64,533	\$85,325	75.6%
Hispanic	770	\$30,926,177	\$41,390,017	\$40,164	\$53,753	74.7%
Native Hawaiian or Other Pacific Islander	11	\$596,959	\$846,489	\$54,269	\$76,954	70.5%
Other Ethnicity or Race/Multi-Cultural	446	\$23,763,441	\$33,466,788	\$53,281	\$75,038	71.0%
White	2,730	\$215,232,117	\$279,479,678	\$78,840	\$102,374	77.0%
Totals	4,829	\$323,346,999	\$423,903,081	\$66,959	\$87,783	76.3%

Total Annual Expenditures and Authorized Services

by Language

North Bay Regional Center

Fiscal Year 2022-2023

All Ages

	Consumers Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
All other languages	158	\$5,643,706	\$7,749,395	\$35,720	\$49,047	72.8%
Cantonese/Mandarin Chinese	15	\$871,404	\$1,029,211	\$58,094	\$68,614	84.7%
English	9,881	\$343,329,699	\$464,144,640	\$34,746	\$46,973	74.0%
Spanish	2,064	\$22,353,217	\$31,601,868	\$10,830	\$15,311	70.7%
Vietnamese	15	\$150,453	\$205,750	\$10,030	\$13,717	73.1%
Totals	12,133	372348479	504730864	\$30,689	\$41,600	73.8%

**Consumers with No Purchase of Services
by Ethnicity or Race**

North Bay Regional Center FY 2022-23

All Ages

	Total Eligible Consumers	Consumers Receiving Purchased Services	Consumers with No Purchased Services	Percent With No Purchased Services
American Indian or Alaska Native	56	46	*	*
Asian	690	534	158	22.9%
Black/African American	955	789	166	17.4%
Hispanic	3,437	2,947	492	14.3%
Native Hawaiian or Other Pacific Islander	30	22	*	*
Other Ethnicity or Race/Multi-Cultural	2,136	1,626	511	23.9%
White	4,829	4,043	787	16.3%
Totals	12,133	10,007	2132	17.6%

For birth to age 2 years, inclusive

	Total Eligible Consumers	Consumers Receiving Purchased Services	Consumers with No Purchased Services	Percent With No Purchased Services
American Indian or Alaska Native	*	*	0	0.0%
Asian	100	94	*	*
Black/African American	99	89	*	*
Hispanic	1,069	1,007	63	5.9%
Native Hawaiian or Other Pacific Islander	*	*	*	33.3%
Other Ethnicity or Race/Multi-Cultural	587	534	54	9.2%
White	733	693	40	5.5%
Totals	2,600	2,428	175	6.7%

**Consumers with No Purchase of Services
by Ethnicity or Race**

For age 3 years to 21 years, inclusive

	Total Eligible Consumers	Consumers Receiving Purchased Services	Consumers with No Purchased Services	Percent With No Purchased Services
American Indian or Alaska Native	24	16	*	*
Asian	274	180	95	34.7%
Black/African American	323	219	104	32.2%
Hispanic	1,598	1,251	348	21.8%
Native Hawaiian or Other Pacific Islander	16	11	*	*
Other Ethnicity or Race/Multi-Cultural	1,103	721	382	34.6%
White	1,366	893	474	34.7%
Totals	4,704	3,291	1,416	30.1%

For age 22 years and older

	Total Eligible Consumers	Consumers Receiving Purchased Services	Consumers with No Purchased Services	Percent With No Purchased Services
American Indian or Alaska Native	*	**	*	8.7%
Asian	316	260	56	17.7%
Black/African American	533	481	52	9.8%
Hispanic	770	689	81	10.5%
Native Hawaiian or Other Pacific Islander	*	*	*	18.2%
Other Ethnicity or Race/Multi-Cultural	446	371	75	16.8%
White	2,730	2,457	273	10.0%
Totals	4,829	4,288	541	11.2%

**Total Annual Expenditures and Authorized Services
by Residence**

North Bay Regional Center

Fiscal Year 2022-2023

All Ages

	Consumers Count	Total Expenditures	Total Authorized Services	Per Capita Expenditures	Per Capita Authorized Services	Utilized
Acute General Hospital	*	*	*	\$24,876	\$43,433	57.3%
CCF	800	\$140,517,730	\$167,711,959	\$175,647	\$209,640	83.8%
Correctional Institution	15	\$192,690	\$448,039	\$12,846	\$29,869	43.0%
Community Treatment Facility	*	*	*	\$40,395	\$69,098	58.5%
Developmental Center/State Hospital	*	*	*	\$7,682	\$32,439	23.7%
Family Home, Adults	74	\$6,244,613	\$8,218,952	\$84,387	\$111,067	76.0%
Foster Home, Children	160	\$720,323	\$1,329,747	\$4,502	\$8,311	54.2%
Hospice	*	*	*	\$131,635	\$167,727	78.5%
ICF Facility	175	\$7,300,283	\$11,158,163	\$41,716	\$63,761	65.4%
Independent Living or Supported Living	1,311	\$122,375,216	\$161,120,747	\$93,345	\$122,899	76.0%
Out-of-state	*	*	*	\$1,271	\$1,271	100.0%
Other	22	\$1,937,635	\$2,671,985	\$88,074	\$121,454	72.5%
Home of Parent or Guardian	9,502	\$89,799,942	\$147,803,596	\$9,451	\$15,555	60.8%
Psychiatric Treatment Facility	*	*	*	\$230,015	\$235,187	97.8%
Rehabilitation Center	0	0	0	\$0	\$0	0.0%
Skilled Nursing Facility (SNF)	26	\$694,799	\$868,060	\$26,723	\$33,387	80.0%
Sub-Acute	0	0	0	\$0	\$0	0.0%
Transient/Homeless	34	\$1,103,101	\$1,664,473	\$32,444	\$48,955	66.3%
Totals	12,133	\$372,348,479	\$504,730,864	\$30,689	\$41,600	73.8%



North Bay Regional Center Doug Cleveland Board Opportunity Fund July 10, 2024, Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of May 31, 2024, was **\$27,587.13**.

There were two (2) transactions that occurred in May 2024:

Donations and Deposits:

- No Donation
- No Deposits

Awards:

- Two (2) awards issued for a total of \$2,050.00

Other Transactions:

- None

Ops Expenditures 11 months 85%	CFO Board Report May 31, 2024 92% of the fiscal year has elapsed			POS Expenditures 11 months 73%
OPERATIONS		Total Ops Allocation:		\$ 38,248,650
Total General Ops Contract:	\$ 36,192,135	Total CPP Contract:	\$ 1,455,498	
General Ops Amount Available:	\$ 7,143,291	CPP Contract Amount Available:	\$ 109,705	
Total YTD				
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast
Personnel	\$ 20,662,768	71.13%	\$ 2,500,000	\$ 23,162,768
Benefits	\$ 4,718,211	16.24%	\$ 3,000,000	\$ 7,718,211
Facilities	\$ 2,283,232	7.86%	\$ 325,000	\$ 2,608,232
Equipment	\$ 759,567	2.61%	\$ 300,000	\$ 1,059,567
Communications	\$ 394,010	1.36%	\$ 350,000	\$ 744,010
Mileage	\$ 266,397	0.92%	\$ 75,000	\$ 341,397
Legal	\$ 130,081	0.45%	\$ 130,000	\$ 260,081
General Office	\$ 73,386	0.25%	\$ 158,011	\$ 231,397
Consultants	\$ 414,994	1.43%	\$ 164,490	\$ 579,484
Bank Fee and LOC	\$ 25,858	0.09%	\$ 992	\$ 26,850
Other Expenses	\$ 39,357	0.14%	\$ 149,798	\$ 189,155
Revenue	\$ (719,017)	-2.48%	\$ (10,000)	\$ (729,017)
Total Operations Expenses	\$ 29,048,844	100%	\$ 7,143,291	\$ 36,192,135
Community Placement Plan (CPP)				
	\$ 1,345,793	92%	\$ 109,705	\$ 1,455,498
Senior Companion Program (SCP) - Grant				
	\$ 260,643	79%	\$ 68,979	\$ 329,622
Mental Health Services Act (MHSA) - Grant				
	\$ 178,680	66%	\$ 92,715	\$ 271,395
Total Paid for Operations: \$ 30,833,960				
PURCHASE OF SERVICES		Total POS Allocation:		\$ 534,810,396
Total POS Contract:	\$ 532,400,353	Total CPP Contract:	\$ 2,410,043	
POS Contract Amount Available:	\$ 144,131,522	CPP Contract Amount Available:	\$ 2,410,043	
Total YTD				
PURCHASE OF SERVICES (POS)	YTD Actual	%	Forecast*	Actual + Forecast*
Community Care Facilities	\$ 122,512,602	31.6%	\$ 11,137,509	\$ 133,650,111
Supported Living Services	\$ 94,393,454	24.3%	\$ 8,581,223	\$ 102,974,677
Day Programs	\$ 70,390,218	18.1%	\$ 6,399,111	\$ 76,789,329
Behavioral Services	\$ 34,562,388	8.9%	\$ 3,142,035	\$ 37,704,423
Other	\$ 21,520,739	5.5%	\$ 1,956,431	\$ 23,477,170
Transportation	\$ 16,121,067	4.2%	\$ 1,465,552	\$ 17,586,619
Respite	\$ 10,341,615	2.7%	\$ 940,147	\$ 11,281,762
Medical Services	\$ 18,426,748	4.7%	\$ 1,675,159	\$ 20,101,907
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -
TOTAL POS EXPENSES	\$ 388,268,831	100.0%	\$ 35,297,166	\$ 423,565,997
*This budget reflects through the E - 2 for FY24.				
Total Regional Center Budget:				\$ 573,059,046



Committee Information

For committee agendas and location information, please visit

<https://nbrc.net/about-us/board-of-directors/board-meetings/board-committee-meetings/>

Committee	Members	Description	Next Meeting
Executive Committee	Board President - Rosemarie Pérez Board Vice President – Sara Speck Board Secretary – Ronald Gers Board Treasurer – Andrea Bednarova	The Executive Committee consists of officers elected by the Board of Directors. The Executive Committee oversees the direction of NBRC and provides leadership to the board. The committee meets monthly to discuss matters involving the agency and to plan the agenda for the upcoming board meeting.	July 15, 2024 6:30pm – 7:30pm Occurs the 3 rd Monday of every month
Vendor Advisory Committee (VAC)	Board VAC Representative – Breeanne Kolster	The Vendor Advisory Committee is comprised of service providers from Napa, Solano, and Sonoma counties. The members provide guidance, advice, and recommendations as they meet about issues and concerns that affect their services.	July 9, 2024 10am – 11:30am Occurs the 2 nd Tuesday of every month
Public Policy Advisory Committee (PPAC)	Board VAC Representative – Breeanne Kolster Board Vice President – Sara Speck	The Public Policy Advisory Committee is an advisory committee to the board. The committee reviews public policy impacting regional center services including: <ul style="list-style-type: none"> - Congressional bills, California state legislation and budget trailer bills - Federal and state executive orders - Changes in regulation and other law relating to disability programs and services - Department of Developmental Services directives The purpose of the committee is to keep the Board informed of important policy developments and recommend potential actions for the Board to take.	July 23, 2024 10am – 11:30am Occurs the 4 th Tuesday of every month

Cultural and Linguistic Competency Committee (CLCC)	Board President - Rosemarie Pérez Board Vice President – Sara Speck Board Member – Martha Valdez	The CLCC promotes diversity, equity and belonging within our agency and community by gathering input, analyzing data, reviewing policies, and making recommendations to the Board.	July 18, 2024 12pm – 1pm Occurs the 3 rd Thursday of every month
Client Advisory Committee (CAC)	Board Vice President & CAC Co-Chair – Sara Speck Board Member – Martha Valdez	The CAC represents the perspectives of people served by NBRC. The members share information, provide feedback on NBRC policies and practices, and make recommendations to the Board.	September 27, 2024 1:00pm – 2:30pm Occurs quarterly, 4 th Friday of the month
Risk Reduction Advisory Committee (RRAC)	Board Member – Joanne Giardello Board Vice President – Sara Speck	The Committee develops agendas that focus on policies, discussions, practices, and tasks related to prevention and response to neglect, physical and sexual abuse.	July 31, 2024 12:30pm – 1:30pm Occurs the last Wednesday of every month

Section 8.2 Committee Membership

Each committee shall have at least two Directors. Committee membership shall be established by a simple majority of Directors present at a Board Meeting. Except as otherwise provided in these Bylaws, members of the committees are not required to be Directors of the Corporation. However, no committee can take action or be authorized to take action on behalf of the Board of Directors unless all of its members are members of the Board of Directors.

Date submitted to NBRC Board for review

05/20/2024

Date approved by NBRC Board Executive Committee (if applicable)

05/20/2024

Date approved by NBRC Board

Operations

Purchase of Service

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED	Notes
Enhanced Behavioral Supports Home (EBSH)- Acquisition and Renovation	4	Brilliant Corners	06/30/24-06/30/2026	Acquisition \$350,000 Renovation: \$400,000	M/S/C Speck/Bednarova UNANIMOUS	Children
Community Crisis Home (CCH) Acquisition and Renovation	4	Brilliant Corners	06/30/24-06/30/2026	Acquisition \$350,000 Renovation: \$400,000	M/S/C Speck/Bednarova UNANIMOUS	Adults

Summary:

The contract total will be used to purchase and renovate two (2) four bedroom homes. Acquisition Costs include but are not limited to: The down payment, pre-development costs, closing costs, property inspections, home warranty, title insurance etc. Renovation costs include but are not limited to: Modifications to meet client’s needs such as ramps, bathroom modifications, hardened or softened walls; replacement of old systems such as water heaters, HVAC, generators; bringing the home up to building code compliance and holding costs. The Community Crisis Home will also have a delayed egress and secure perimeter, which is included in the renovation amount. These homes will be for individuals stepping down from more restrictive settings or deflecting individuals from moving into more restrictive settings.

APPROVED

M/S/C (Speck/Bednarova)

UNANIMOUS

TYPE	SERVICE CODE	VENDOR NAME	VENDOR NUMBER	CURRENT NUMBER OF PARTICIPANTS	CURRENT NUMBER OF ROUTES	PROPOSED NEW TERM DATES	K-MAX ESTIMATE
880	880	Becoming Independent	H08222	188	24	July 1, 2024 - June 30, 2028	\$ 1,320,000.00
	880	Dungarvin California, LLC	P20895	55	9	July 1, 2024 - June 30, 2028	\$ 540,000.00
	880	EDEA Care Integrity Corporation dba Beacon Day Program	HN0537	22	4	July 1, 2024 - June 30, 2028	\$ 324,000.00
	880	Equiventure Day Program, Inc.	HN0509	39	6	July 1, 2024 - June 30, 2028	\$ 624,000.00
	880	Milestones of Development, Inc.	H13460	51	6	July 1, 2024 - June 30, 2028	\$ 720,000.00
	880	Pace Solano	H13225	175	13	July 1, 2024 - June 30, 2028	\$ 1,440,000.00
	880	Solano Diversified Services	H13234	41	7	July 1, 2024 - June 30, 2028	\$ 312,000.00
	880	The Peach Hub, LLC.	HN0480	21	4	July 1, 2024 - June 30, 2028	\$ 312,000.00
	880	United Cerebral Palsy of the North Bay	HN0286	200	32	July 1, 2024 - June 30, 2028	\$ 1,560,000.00
880 New Vendor	880	Equiventure Activity Center	HN0741	18	3	May 1, 2024 - June 30, 2028	\$ 377,000.00
875/895	875	Gateway Transportation, LLC	HN0368	42	2	July 1, 2024 - June 30, 2028	\$ 360,000.00
	895	MV Transportation, Inc.	ZN0159	60	12	July 1, 2024 - June 30, 2028	\$ 1,680,000.00
	895	North Bay Transit Group, Inc.	PN1022	45	10	July 1, 2024 - June 30, 2028	\$ 720,000.00
	895	NSRT Enterprises	ZN0090	229	34	July 1, 2024 - June 30, 2028	\$ 3,840,000.00
	895	Vivalon (Formerly Marin Senior Coordinating Council dba Whistlestop)	ZN0175	16	2	July 1, 2024 - June 30, 2028	\$ 395,000.00
Total Contracts for Board Approval			15	1,202.00	168.00		

Summary:

NBRC transportation vendors, transport individuals served by NBRC to and from work and day programs throughout NBRC's 3 county area. All transportation vendors/services are routed, monitored, and trained, by R&D Transportation Broker, for NBRC.

880-Transportation Additional Component-Transportation services are provided by each vendor as an additional component to a primary service such as a day program. The same vendor provides routed transportation services to the individuals that also provides the day/work services. The agencies primarily serve individuals with developmental disabilities.

875-Transportation Company-Transportation services are provided by a business that is licensed as a transportation company. Provides routed transportation to and from day/work services. Also serves the general public.

895-Transportation-Public Transit/Rental Car/Taxi-These transportation companies transport individuals to day/work programs. They are licensed to provide public transit or taxi services to the general public.

JULY/JULIO

07/24

SUNDAY <i>DOMINGO</i>	MONDAY <i>LUNES</i>	TUESDAY <i>MARTES</i>	WEDNESDAY <i>MIERCOLES</i>	THURSDAY <i>JUEVES</i>	FRIDAY <i>VIERNES</i>	SATURDAY <i>SABADO</i>	NOTES
	1	2	3	4	5	6	<div style="background-color: yellow; padding: 5px; text-align: center;"> Community Presentation <i>Presentación Comunitaria</i> </div> <div style="background-color: orange; padding: 5px; text-align: center;"> NBRC Hosted Event <i>Evento organizado por NBRC</i> </div> <div style="background-color: lightgreen; padding: 5px; text-align: center;"> Community Outreach Event <i>Evento de Alcance Comunitari</i> </div>
7	8 <div style="background-color: lightgreen; padding: 5px; text-align: center;"> NBRC Office Hours at SCDD 2-7PM <i>Vallejo</i> </div>	9	10	11	12	13	
14	15	16	17	18	19 <div style="background-color: orange; padding: 5px; text-align: center;"> You Belong! Summer Resource Fair 1:00 PM <i>Napa</i> </div>	20	
21 <div style="background-color: lightgreen; padding: 5px; text-align: center;"> Dia de la Familia 1:00 PM <i>Napa</i> </div>	22	23	24	25	26	27	
28	29	30	31				

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

BOARD POLICY NO. 13

SERVICE EQUITY, DIVERSITY AND, INCLUSION POLICY

BACKGROUND

North Bay Regional Center acknowledges inequity exists, and therefore, inequity is historically reflected in systems and institutions, including the regional center system. North Bay Regional Center is committed to identifying opportunities for change with an enhanced focus on equity, diversity, and inclusion, bringing awareness of different cultures and identities throughout our entire community. This policy shall serve as an overall plan embracing the philosophy, general goals, and acceptable procedures within North Bay Regional Center. Diversity, equity, and inclusion should be reflected in NBRC's culture, practices and relationships with a commitment to accountability and transparency, working to eliminate barriers in service delivery by increasing utilization, and reducing disparities in our system.

DEFINITIONS

Equity is the fair opportunity to have access to services, support and quality for all population groups. Equity seeks to render justice by deeply considering structural factors which benefit some communities and have harmed other social communities in access to services, quality of services, and adverse effects in the general quality of life. Sometimes justice demands, for the purpose of equity, an unequal response.

Diversity includes all the ways in which people differ and encompasses all the different characteristics which make one individual or group different from another. It is all-inclusive and recognizes the value everyone brings. This includes, but is not limited to, national origin, language, race, color, disability, ethnicity, gender, age, religion, sexual orientation, gender identity, socioeconomic status, veteran status, and family structures.

Inclusion is a state of being valued, respected, and supported. Inclusion is the process of creating a culture and environment which recognizes, appreciates, and effectively utilizes the talents, skills, and perspectives of everyone.

Linguistic Competence is the capacity of an organization and its personnel to communicate effectively and convey information in a manner that is easily understood by diverse groups including persons of limited English proficiency, those who have low literacy skills or are not literate, individuals with disabilities, and those who are deaf or hard of hearing.

Intersectionality is to see the interactive effects of various forms of discrimination and disempowerment. It is the acknowledgement everyone has their own unique experiences of discrimination and oppression.

Culturally Appropriate denotes an approach which considers multiple cultural factors in the design and delivery of services, training, research, collaboration/partnerships, and community engagement.

Cultural Humility is the ability to recognize one's own limitations to avoid making assumptions about other cultures. It is the commitment to ongoing learning of cultural sensitivities.

Respecting Individual Choice in relation to identity, pronouns, and names is essential. It reflects commitment to acknowledging and honoring each person's unique self-expression.

a) Identity:

- o Identity encompasses a person's sense of self, including their gender identity, cultural background, and personal beliefs.
- o Respecting identity involves recognizing and validating how someone identifies themselves, whether it's as male, female, non-binary, or any other gender.
- o Using preferred pronouns is a way to honor an individual's identity.

b) Pronouns:

- o Respecting pronouns means using the pronouns that a person prefers.
- o Avoid assumptions: Don't assume someone's pronouns.

c) Name:

- o Names hold significant meaning and are integral to a person's identity.

Respecting names involves using the name someone chooses for themselves, even if it differs from their legal name.

Implicit Biases are negative associations people unknowingly hold. They are expressed automatically, without conscious awareness. It affects individuals' attitudes and actions, thus creating real-world implications, even though individuals may not even be aware those biases exist within themselves.

Racism is a powerful collection of racist policies which lead to racial inequity and are substantiated by racist ideas.

Institutional Racism is the way in which institutional policies and practices create different outcomes for different racial groups.

Audism is negative stigma toward anyone who does not hear; like racism or sexism, audism judges, labels, and limits individuals based on whether a person hears and speaks.

Disparity is defined as an unequal or different outcome or condition which can adversely affect groups of people.

Privilege is unearned social power accorded by the formal and informal institutions of society to ALL members of a dominant group. Privilege is usually invisible to those who have it.

Language Deprivation is lack of linguistic stimuli that are necessary for the language acquisition processes. This results when a child does not receive sufficient language input to acquire or learn any language or readily develop cognitive capabilities.

POLICY

NBRC recognizes and embraces diversity, equity, and inclusion as an integral part of our agency and our strategic plan. NBRC will adopt and implement strategies toward eliminating disparities, promoting inclusion and increased representation.

NBRC will turn these values into measurable actions which promote Service Equity, Diversity, and Inclusion, including development of procedures, performance contract measures, training, resource development, community outreach, internal and external communications. NBRC will actively seek feedback from clients and their families to assess the effectiveness of efforts made to address service equity needs. NBRC will analyze, review and share Purchase of Service expenditure data by ethnicity, age, location and by living situation and employ strategies to address differences and potential deficiencies.

NBRC believes that developing the competency of staff and service providers facilitates a service provision which is empathetic, compassionate, collaborative, and sensitive to interactions with our community.

NBRC values collaboration with the diverse community we serve.

For 4731 Complaints: <https://www.dds.ca.gov/general/appeals-complaints-comments/>

For Fair Hearing: <https://www.dds.ca.gov/general/appeals-complaints-comments/fair-hearings-complaint-process/>



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

520 Mendocino Ave, Santa Rosa, CA 95401
Phone: (707) 569-2000 • TTY (707) 525-1239

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

BOARD POLICY NO. 4

EDUCATION AND WELLBEING POLICY

PURPOSE

NBRC places a great emphasis on educating individuals with developmental disabilities and the communities of which they are a part. The primary goal of our agency is to improve the general well-being of the individuals we serve by identifying and addressing areas of need, promoting awareness, encouraging self-sufficiency, self-advocacy, and outreach. NBRC seeks to empower individuals and cultivate a more inclusive and supportive society for people with developmental disabilities, fostering an environment where everyone can thrive.

POLICY

1. NBRC promotes positive health outcomes for individuals served and their families to reach their optimum mental, physical, and social, health.
2. NBRC is dedicated to the dissemination of educational materials in collaboration with community-based organizations and partners. Our goal is to offer educational resources and support that cover health topics, particularly those associated with developmental disabilities.
3. NBRC believes it is valuable for our staff to have relevant, current, and accessible information about health topics that affect our clients, especially related to the 5 diagnostic criteria of the Lanterman Act. ~~Our staff are in no way experts or medical professionals; however,~~ We believe that providing training lessens stigma, fosters a shared learning environment for growth, creates understanding of challenges that may be faced by families and individuals, and improves connection between staff and the people with whom they serve.
4. Our commitment is to continue raising awareness and sharing valuable information about the 5 diagnostic criteria of the Lanterman Act and other health factors frequently linked to developmental disabilities.

5. NBRC also acknowledges the need for a focus on social factors that negatively impact health outcomes and perpetuate inequity. These factors include but are not limited to, social and economic status; inadequate (or unequal) access to healthcare and education; and the effects of stigma, language access, and racism.
6. ~~NBRC collaborates with community partners to assist clients to have access to available services and support.~~

NBRC collaborates with community partners to address barriers in order to increase access and knowledge of the resources available for clients and caregivers

7. NBRC collaborates and educates community partners to provide information regarding developmental disabilities, regional center services and early intervention support.

DRAFT



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

520 Mendocino Ave, Santa Rosa, CA 95401
Phone: (707) 569-2000 • TTY (707) 525-1239

VAC MEETING MINUTES



Vendor Advisory Committee

North Bay Regional Center

April 9, 2024 at 10:00 am - 11:30 am
Via Zoom & In Person
610 Airpark Road, Napa, CA 94558

VAC VOTING MEMBERS PRESENT:

Stacey Martinez, VAC Co-Chair, The Arc-Solano
Eric Martin, Oaks of Hebron
Adria Carson, On My Own
Samantha Wilhite, Connections for Life
Jamie F Thompson, Napa Valley Support Services
Mary Eble, North Bay Housing Coalition

Breeanne Kolster, VAC Co-Chair, 24 Hour Home Care
Jessica Sadowsky, Bayberry Inc.
Jeremy Hogan, United Cerebral Palsy of the North Bay
James Cox, Becoming Independent
Marissa Elder, Enriching Lives Family Home Agency

VAC VOTING MEMBERS ABSENT:

Carin Hewitt, ALift, LLC

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant
Deanna Heibel, Associate Director of Client Services
Beth DeWitt, Director of Client Services

Ellen Sweigert, Consumer Advocate
Courtney Singleton, Director of Community Services
June Ursini, Resource Developer

GUESTS (Names listed as seen on Zoom):

Tobias Weare, SCDD
Jesse Hansen, Dungarvin
Andrea Mendoza
Becca
Bobbie Scott, CBEM
Brittanni Murphy
Cathy F, Liberty ILS
Dalia Flores
Dawn Strong, Flourish ILS
Debbi Davis, Special Care Services
Denise Hunley
Eddie Esquiviz
Emmy Bennett
Gigi Brawley
Jen Whalen, UCPNB
Jesse Carbone, NBI
Jesse Hansen, Dungarvin
Kelley Hanson
Kreative Community Services
Landon VanderGriend
Lea Ronald, Napa Valley PSI
Lea

LEAP – Jeannine
Leticia Leon, R&D Transportation Services
Lica Michaud
Louis Chiofalo, SDS
Marc Anglade
Melissa Cardenas, Dungarvin
Mika Searles, LEAP
Natalie
Rebecca Hansen
Rhonda Mottern
Robert Hutt
Rochelle Henderson
Ronda Reyes, Solano Diversified Services
Sara Speck, NBRC Board Member
Suzanne Van Stralen
Taylor Berry, 24 Hour Home Care
Tiffany Spiecker
Tsoro
Vanessa Dean
1707****472

- A. CALL TO ORDER- *Stacey Martinez, VAC Co-Chair*, called the meeting to order at 10:03 am.
 - a. Roll Call of Voting Members
 - b. Establish Quorum: established
 - c. Presentation of new Voting VAC Member
 - a. Welcome Marissa Elder!



- d. Presentation of new VAC Facilitator Co-Chair
 - a. Congratulations, Jeremy Hogan!

B. CONSIDERATION OF AGENDA

- a. Additions or modifications to this agenda by voting members
 - a. NBRC Updates – add Self-Determination Update
 - b. Old Business – add Vendor Drop-In Experiences



C. APPROVAL OF MINUTES:

- a. February 13, 2024 Meeting Minutes – Approved by Jeremy Hogan. Seconded by Adria Carson. All in favor, none opposed, Breeanne Kolster abstained.

D. SPECIAL PRESENTATION

- a. Moment of Silence for Royce Howell
- b. CDER & IPP Overview by Beth DeWitt, NBRC Director of Client Services
 - a. Beth DeWitt, Director of Client Services, will create a process in writing and return to VAC with a policy/document outlining the procedure.

E. GROUP REPORTS

- a. Napa/Solano Vendor Group – None
- b. Sonoma Vendor Group
 - a. Eric Martin shared the group discussed the delay in the vendor rate implementation.
- c. Residential/Housing – None
- d. Transportation
 - a. Leticia Leon, Vice President at R&D Transportation, reported on the transportation statistics for the month of March.
- e. Trade Associations
 - a. CDSA - None
 - b. CCLN – None
 - c. ANCOR – None
 - d. ARC/UCP –
 - 1. Silent Disco at the Capitol on April 9th
- f. NBRC Board Report
 - a. Breeanne Kolster, VAC Representative, gave an overview of the April Board of Director's meeting.
 - 1. A contract was approved for an Enhanced Behavioral Support Home in Solano County
 - 2. Presentation from Guadalupe Lopez, Intake Department Manager, on Provisional Eligibility.
 - 3. Treasurer's Report
 - a. The advancement for NBRC's E1 Contract came in late
 - 4. The committee reports during the board meeting included the following topics.

- a. ARCA Trainings
 - b. Senate Budget Briefing
 - c. Master Plan on Developmental Disabilities
 - d. Transparency button on NBRC website
 - e. Data Definitions
 - f. IPP Template in the future
 - g. Standardizing intake process and vendorization procedures
 - h. Nominations for Board Vice President
 - i. Grassroots Day Discussion
- g. ARCA Report
- a. Gabriel Rogin, NBRC Executive Director, shared the following.
 - 1. It feels empowering that our community is advocating more this year to not delay the vendor rate increases.
 - 2. Thank you to everyone that attended the Women's History Month event.
 - 3. Support with Purchase of Service (POS) Data Meetings
 - 4. The Legislative Breakfast is scheduled for April 19th at 9:00am at NBRC's Santa Rosa office.
 - 5. Upcoming Relationships Decoded Training
 - 6. The June 5th Annual Board Meeting will include success stories in the community.
 - a. If you have success stories to share, please email JanelleS@nbro.net
 - 7. Vendor Meet & Greets
 - 8. April is Autism Awareness Month
- h. Committees/Subcommittees
- a. Public Policy Advisory Committee (PPAC)
 - 1. Jeremy Hogan shared the flyer for the 2024 Legislative Breakfast scheduled for Friday, April 19th at the NBRC Santa Rosa office.
 - a. [2024 Legislative Breakfast Flyer](#)
 - b. SLS/ILS Subcommittee – None
 - c. State VAC Coalition
 - 1. Stacey Martinez, VAC Co-Chair, shared there will be information to follow via email
 - d. By-Laws Review Subcommittee
 - 1. The next meeting is scheduled for Tuesday, May 14th from 9:15am – 10:00am. Please email Breeanne Kolster if you are interested in joining this subcommittee.

F. NBRC UPDATES:

- a. Fiscal – None
- b. Vendor Relations
 - a. Courtney Singleton, Director of Community Services, shared that the Department of Developmental Services (DDS) is launching a new online provider directory in Spring/Summer 2024.

- b. Direct Support Professional (DSP) Survey promotional flyer for data needed
- c. Coordinated Career Pathways
- c. Consumer Advocate Update
 - a. Ellen Sweigert, NBRC Consumer Advocate, shared about an upcoming award opportunity.
 - 1. Click Here: [Inclusion Award Categories](#)

G. OLD BUSINESS

- a. Vendor Drop-In Sessions
 - a. Unless the vendor receives confirmation from Abigail Andrade, their reservation is not confirmed.
- b. Review Agenda Structure – what do you find useful in our meetings?

H. NEW BUSINESS

- a. Presentation and discussion of 2024 – 2025 Holiday Closure Schedule
 - a. Approved by Eric Martin. Seconded by Mary Eble. All in favor, none opposed.

I. VENDOR COMMUNITY: OPEN FORUM

- a. Please submit any questions, comments, or issues you wish the VAC facilitator to bring up during the meeting. Before the meeting, complete the Google Form: <https://forms.gle/dRKKvPr1As3sHA8Z8>

J. GENERAL ANNOUNCEMENTS (from vendors, NBRC, & public)

- a. The next VAC meeting will be held on Tuesday, May 14th, at 10:00am in Napa.
- b. Cultural & Linguistic Competency Committee- April 18th, 12:00pm - 1 pm
- c. Legislative Breakfast- April 19th at 9 am at NBRC Santa Rosa
- d. Public Policy Advisory Committee- April 23rd, 10:00am - 11:30am
- e. Risk Reduction Advisory Committee- April 24th, 1:00pm - 2 pm
- f. The Sonoma Vendor group meets the last Friday of each month.

K. AGENDA ITEMS FOR FUTURE MEETINGS –

- a) Discussion on Social Recreational Policy and Procedure

L. ADJOURNMENT-

- b) *Stacey Martinez, VAC Co-Chair*, ended the meeting.
11:35AM



5 REASONS

Why

AS A MEMBER OF THE PUBLIC POLICY ADVISORY COMMITTEE, YOU WILL...



ADVOCACY

1. Amplify your advocacy efforts through legislative events and meetings with elected state officials.



2. Join other dedicated committee members and stay updated on state and federal legislative and regulatory changes.



3. Engage in ongoing discussions on the policy and advocacy efforts that address the challenges in our service system.



4. Empower people we support, family members, direct support professionals and others to share their stories with elected officials and other decision makers.



5. Get involved – your unique experiences and perspectives can make a difference!

IF INTERESTED TO JOIN,
PLEASE REACH US AT



mariamg@nrc.net



NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

<u>Term</u>	<u>Name</u>	<u>County</u>
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) TREASURER: 9/18 – 8/20, 9/20 – 2/22 PRESIDENT: 3/22 – 2/24, 3/24 – 9/24	Rosemarie Pérez	Sonoma
11/19 - 10/22 11/22 – 10/24 11/24 – 10/26 (10/26) TREASURER: 3/22 – 2/24, 3/24 – 2/26	Andrea Bednarova	
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29) SECRETARY: 3/24 – 2/26	Ronald Gers	Sonoma
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) SECRETARY: 3/20 – 2/22, 3/22 – 2/24 VICE PRESIDENT: 5/24 – 6/25	Sara Speck	Solano
1/22 – 12/23 1/24 – 12/25 (12/25) VAC REP	Breeanne Kolster	Napa, Solano, Sonoma / VAC
02/22 – 01/23 02/23 – 01/26 02/26 – 01/29 (01/29)	Joanne Giardello	Solano
09/23 – 08/24 09/24 – 08/27 09/27 – 08/30 (08/30)	Carl Vinson	Solano
11/23 – 10/24 11/24 – 10/27 11/27 – 10/30 (10/30)	Martha Valdez	Sonoma
01/24 – 12/24 01/25 – 12/27 01/28 – 12/30 (12/30)	Sahira Arroyos	Solano
03/24 – 02/25 03/25 – 02/28 03/28 – 02/31 (02/31)	Ravinder Rangi	Solano

(Dates in brackets are the 7th consecutive year)

Revised 7/2024



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

520 Mendocino Ave, Santa Rosa, CA 95401
Phone: (707) 569-2000 • TTY (707) 525-1239

3rd Term Board Member Election: Sara Speck

Sara Speck is a NBRC client and is living a successful life as a person who has Down syndrome. Sara works at Safeway as a Head Courtesy Clerk and trainer. She volunteered 4 days a week at the Larsen Center in Vacaville for over 10 years where she was a preschool Para Educator working with special needs kids. She was also nominated for her volunteer work at the Solano County SELPA Community Advisory Committee. As a board member, her unique input is heard, shared and inspiring to those living in today's society with special needs.

The Nominating Committee recommends Sara Speck for a third term as a Board of Director from July 2024 to June 2025.



2nd Term Board Member Election: Carl Vinson

County: Solano

Carl "Bigthings" Vinson is the CEO & Founder of Made Man Protection mademanprotection.com, which provides Security and Bodyguard services for the community & clients for over 30yrs. He also is the Founder & Visionary of Organized General (OG), a Community Leader organizedgeneral.com, which he started in 2021.

For past 25 years, Carl has been an Advocate for Special Needs & Disability Rights organizations and other important issues of the community.

The Nominating Committee recommends Carl Vinson to for a second term as a Board of Director from September 2024 to August 2027.

NBRC Board of Director's Bylaws

Section 6.3 Duties of the President

The President shall preside at all meetings of the Board of Directors and at all meetings of the Executive Committee; shall execute all agreements with the Department of Developmental Services and the State of California for funding of the Corporation and all leases of real property; shall, with the approval of the Board of Directors, appoint the chairpersons of all committees, except the Executive Committee, the Nominating Committee and the Service Provider Advisory Committee; shall be a member, ex officio with vote, of all Standing Committees other than the Service Provider Advisory Committee (except that the President may designate the First or the

Second Vice President, in place of the President, to be a member, ex officio with vote, of any such Standing Committee other than the Service Provider Advisory Committee); and shall perform such other duties as may be required of him or her by these Bylaws or may be required of him or her from time to time by the Board of Directors.

Section 6.4 Duties of Vice President

The First Vice President shall perform all duties and exercise all powers of the President when the President is absent or is otherwise unable to act. The First Vice President shall perform such other duties as may be required from time to time by the Board of Directors.



FAIR HEARING & MEDIATION UPDATE

MAY 1, 2024 – JUNE 30, 2024

Eligibility (24-7)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Informal meeting held. Mediation scheduled.
Service (24-9)	<u>Reason for Appeal:</u> Claimant appeals denial of request to fund service. <u>Ruling:</u> Mediation held. Fair Hearing rescheduled.
Eligibility (24-10)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair hearing completed. Decision rendered.
Eligibility (24-11)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolution found.
Service (24-12)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for service. <u>Ruling:</u> Resolution found.
Eligibility (24-13)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Withdrawn without resolution.
Eligibility (24-14)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation and Fair Hearing in process of scheduling.