



*Sponsors of  
North Bay Regional Center  
and other programs  
for persons with developmental disabilities  
610 Airpark Road  
Napa, CA 94558  
707-256-1224  
Fax: 707-256-1230*

*Promoting Opportunities  
Supporting Choices*

## **MEETING NOTICE**

The next meeting of the Board of Directors is an Annual Board Meeting and Short Business Meeting scheduled as follows:

**DATE:** July 19, 2023

**TIME:** 6:00 pm

**PLACE:** Hybrid - In Person or Zoom

### **In-Person**

520 Mendocino Ave, Santa Rosa, CA 95401

### **Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

### **Join by Phone:**

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

American Sign Language Interpretation Available

### **Agenda Enclosed**

**REMINDER:** Notices are posted at [www.nbrc.net](http://www.nbrc.net). All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors' Board Meeting – Hybrid**  
**July 19, 2023, 6:00 p.m.**

**520 Mendocino Avenue**  
**Santa Rosa, CA 95401**

**AND**

**Join by Zoom Webinar:**

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplAnVjOFItUT09>

**Join by Phone:**

**Phone Number:** 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Annual Board Meeting & Short Business Meeting Minutes from June 7, 2023 be approved as submitted. (2 min) (pgs. 1-3) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services (30 mins) (pgs. 4-5) ACTION
  - A. Creating Behavioral + Educational Momentum (CBEM) Presentation
  - B. Haven Enterprise Corp (Sakura Home 2)
- VI. TREASURER'S REPORT – Andrea Bednarova, Treasurer ACTION
  - A. Treasurer's Report be approved as submitted (5 min) (pgs. 6-7)
- VII. ARCA UPDATE – Rosemarie Pérez, Board President (5 mins) (attachment) INFO
- VIII. COMMITTEE REPORTS – INFO
  - A. Executive Committee Update – Rosemarie Pérez, President (15 min) INFO
    - i. Strategic Planning Update
    - ii. Approved Contracts over \$250,000
      - a. D-2 Contract (pg. 8)
      - b. E-Preliminary (pg. 9)
      - c. Brilliant Corners (pgs. 10-12)
    - iii. Approved Board Opportunity Fund Requests
      - a. JP (pgs. 13-14)
      - b. SD (pg. 15)
      - c. TS (pg. 16)
  - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (5 mins) INFO
  - C. Vendor Advisory Committee Update – Breeanne Kolster, VAC Co-Chair (5 mins) INFO
  - D. Public Policy Advisory Committee Update – Breeanne Kolster, VAC Representative (5 mins) INFO
  - E. Client Advisory Committee Update – Sara Speck, Secretary & CAC Co-Chair (5 mins) INFO
  - F. Risk Reduction Advisory Committee Update – Joanne Giardello, Board Member (5 mins)
  - G. Nominating Committee Update – Joanne Giardello, Nominating Committee Chair (15 mins) ACTION
    - i. Board Candidate Introduction & Election
      - a. Rachel Ford (pg. 17)
    - ii. Updated Board Application (pgs. 18-19)

iii. Additional Nominating Committee Meetings for 2023 (pg. 20)

- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (15 mins) INFO
- X. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XI. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. ADJOURNMENT – Rosemarie Pérez, President

*The Board of Directors have a Conflict of Interest and Whistleblower Training after the business meeting adjourns.*

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a Regular Business Meeting on September 6, 2023 at 6:00 pm. There is no Board Meeting in August.

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors' Annual & Short Business Board Meeting**  
**Wednesday, June 7, 2023 6:00 p.m.**  
**Via Zoom Webinar & NBRC's Napa Office**

**NBRC BOARD MEMBERS PRESENT:**

Rosemarie Pérez, President, Sonoma County  
Joanne Giardello, Solano County  
Breeanne Kolster, VAC Representative

Sara Speck, Secretary, Solano County  
Candace White, Vice President, Solano County  
Ronald Gers, Sonoma County

**NBRC BOARD MEMBERS ABSENT:**

Jeremy Johnson, Solano County

Andrea Bednarova, Treasurer

**NBRC STAFF PRESENT:**

Gabriel Rogin, Executive Director  
Janelle Santana, Executive Assistant  
Mariam Guirguis, Executive Assistant – Compliance  
Acela Ayson, Service Coordinator  
Alexandria Lofton, Accountant  
Allen Davis, Service Coordinator  
Andrea Reich, Service Coordinator  
Barrie Gordon, Controller  
Beatriz Fabiola Delgado, Specialized Service Coordinator  
Cassie Meyers, Service Coordinator  
Claribel Zecena, Case Management Supervisor  
Daniel Morris, Service Coordinator  
Deanna Heibel, Associate Director of Client Services  
Dena Carino-Diwa, Service Coordinator  
Ellisa Reiff, Associate Director of Client Services  
Erlisa Koci, Deaf and Hard of Hearing Specialist  
Geri Audette, Training and Communications Specialist  
Heidi Oestreich, Service Coordinator  
Ivy Gavero, Service Coordinator  
Kiana Banks-Marshall, Service Coordinator  
Kristen Tucker, Administrative Office Supervisor  
Kristina Vigil, Service Coordinator  
Laurie Warren, BCBA  
Hernani Mac Dula, IT Supervisor  
Magali Diaz, Service Coordinator  
Melissa Slama, Senior Companion Program Supervisor

Miranda Dodson, Intake Referral Coordinator  
Nagina McCants, Case Management Supervisor  
Nicole Adrian-Dacus, Senior HR Generalist  
Simone O'Leary, Service Coordinator  
Stephanie Preston-White, Service Coordinator  
Tanisha Taylor, Case Management Supervisor  
Teresa Palmer, Quality Assurance Specialist  
Julie Blyth, Service Coordinator  
Jeff Newton, Senior Nurse Consultant  
Tami Jo McMahon, Assessment Counselor  
Stacia Mott Austin, Service Coordinator  
Marcia Parisi, Service Coordinator  
Jessica Gutierrez, Case Management Supervisor  
Flavia Negrete, Service Coordinator  
Laurie Cole, Service Coordinator  
Guadalupe Lopez, Intake Supervisor  
Kristen Carman, Service Coordinator  
Amanda Levy, Service Coordinator  
Denisse Macias, Service Coordinator  
Kelly Weber, Case Management Supervisor  
Isabel Calder, CFO  
Jennifer Crick, Director of Administrative Services  
Courtney Singleton, Director of Community Services  
Beth DeWitt, Director of Client Services  
Deanna Mobley, Director of Intake and Clinical Services

**GUESTS:** (*\*Based on participants' names in the Zoom meeting.*)

1707\*\*\*\*036  
1888\*\*\*\*555  
Adam White  
Carin Hewitt, ALift LLC  
Clifford Woo  
Darius White  
David  
Debbie Adams  
Denise Belanger  
Families Advocates United  
Garrison Sandberg  
Gloria Hall  
Joe and Gloria Brewer

Paula Finley, BI  
Peter Weber  
Ralph  
RhondaP  
Shari Borkin  
Suzanne Sandberg  
VeronicaC  
Mandy – Interpreter  
Pamela – Spanish Interpreter  
Napa Board Room  
Beall Schoy  
Suzanne Newton  
Luciano Hernandez  
Kim Anderson

Mardochee Anglade  
Maria Ortega  
Maxine Paula Milam, DDS  
Nbtraining1  
Nbtraining2  
Nbtraining3  
Outcomes Supported Living

Suzanne Weber  
Jacob Cobb  
Pedro Hernandez  
Alan Hernandez  
Nicole Geames  
Joshua Santucci  
G'Andre Strickland

## **ANNUAL BOARD MEETING MINUTES**

**CALL TO ORDER** – Rosemarie Pérez, President, called the meeting to order at 6:02 pm.

**ROLL CALL AND INTRODUCTIONS** – Sara Speck, Secretary, conducted roll call and a quorum was present.

### **MOMENT OF SILENCE FOR JENNIFER SIMI & CHRISTINA TAYLOR**

### **GENERAL PUBLIC COMMENT** –

Roman Fan, Community Member, shared his support of Jacob Cobb's progression.

### **FEATURE PRESENTATION** – North Bay Regional Center Sharing Proud Moments (2022-2023)

#### **A. Client Success Stories and Vendor Recognition**

- a. Two parents presented a success story on behalf of their sons.
- b. Martha Comejo, Service Coordinator, presented a Self-Determination Program success story of someone she supports.
- c. Debbi Davis, Director Special Care Services, presented on behalf of an individual receiving special care services.
- d. Debbi Davis, Director Special Care Services, shared a success story of an individual that participated in Camp Chaos.
- e. Bessa, Bellen Haven, presented on behalf of a resident's specialized facility story.
- f. Cindy Padilla at New Haven ICF presented a success of someone that received individualized care services.
- g. Stacey Martinez, ARC Solano, shared about a recent science fair that ARC Solano conducted.
- h. Jay Kolvoord, Director of Operations at Strategies to Empower People (STEP), shared a success story of someone receiving supported living services.
- i. Collin Niemiec, NBRC Senior Service Coordinator, introduced a person who receives services from an adaptive skills training vendor.
- j. A parent presented a success story on behalf of his son receiving enhanced behavioral support services.

### **EMPLOYEE AWARDS** –

The following employees celebrated their NBRC anniversaries:

- Ingrid Robertshaw, 10 years
- Katie Pedgrift, 10 years
- Denisse Macias, 10 years
- Rene Hernandez-Perez, 10 years
- Kelly Weber, 10 years
- Debbie Adams, 20 years
- Flavia Negrete, 20 years
- Norma Ochoa, 20 years
- Todd Payne, 20 years
- Stephanie Preston-White, 20 years
- Andrea Reich, 20 years
- Ellisa Reiff, 20 years
- Laurie Cole, 25 years

- Heather Vail, 25 years
- Tami Jo McMahon, 25 years
- Deanna Heibel, 25 years
- Michael Lossing, 25 years
- Micheline Justman, 25 years
- Lee Ann Tabangcura, 30 years

**MARY IDA COOK LIFETIME ACHIEVEMENT AWARD – 2023**

The Mary Ida Cook Lifetime Achievement Award was created in 2016. It was an award created to honor Mary Ida Cook after she passed away, for her outstanding commitment to people with developmental disabilities. Mary was a North Bay Regional Center Service Coordinator for 20 years. She was fluent in American Sign Language and upon coming to NBRC she found that many community services did not have staff who were skilled in ASL. She took the time to assist staff in learning ASL to better serve those who were deaf or hard of hearing. Mary was an invaluable asset to NBRC, she also provided interpreting services for our clinical team. Mary Ida Cook’s positive energy and passion for the people we serve will always be a part of NBRC’s history. Since then, North Bay Regional Center continues to award an individual at our Annual June Board of Directors meeting who shares the same passion and dedication to the DD/ID community, with the Mary Ida Cook Lifetime Achievement Award.

- The late John McCue was awarded the 2023 Mary Ida Cook Lifetime Achievement Award. The award will be accepted by John’s wife.
- Carin Hewitt, ALift LLC, shared a few words in remembrance of John McCue’s impact and dedication to the DD/ID community.

**PRESIDENT’S REMARKS** – Rosemarie Pérez, President, thanked all who participated before adjourning the annual meeting and moving into a short business meeting at 8:12pm.

- Thank you, staff, vendors, families, and especially those who advocate for themselves. We honor you and we will continue to work with you. Our regional center system is not perfect, but it works when we dedicate ourselves to those we serve and when we see needs and continue to work towards solutions.

**SHORT BUSINESS MEETING**

**CONSIDERATION OF MINUTES –**

- i. Regular Business Meeting Minutes from May 3, 2023, be approved as submitted.  
M/S/C (Speck/Gers) Moved to approve the minutes for May 3, 2023.

**APPROVED  
UNANIMOUS**

**NOMINATING COMMITTEE BOARD TERM ELECTION –**

Joanne Giardello, Nominating Committee Chair, shared that Candace White and Ronald Gers are ending their first term this month and the Board needs to vote on their second term as board members.

A. Candace White left the meeting, and the Board of Directors took a vote.

(Speck, Giardello, Gers, Kolster, Pérez) Motioned to approve Candace White as a board member for a second term from July 2023 to June 2026.

**APPROVED  
UNANIMOUS**

B. Ronald Gers left the meeting, and the Board of Directors took a vote.

(Speck, Giardello, White, Kolster, Pérez) Motioned to approve Ronald Gers as a board member for a second term from July 2023 to June 2026.

**APPROVED  
UNANIMOUS**

**GENERAL PUBLIC COMMENT** – None

**ADJOURNMENT** – Rosemarie Pérez, President, adjourned the annual & short business board meeting at 8:30pm.

Date submitted to NBRC Board for review

07/19/2023

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Crisis Intervention Services	191 (FY 22/23)	Creating Behavioral + Educational Momentum (CBEM) PN0913	09/1/2023- 08/30/2024	\$1,900,000/ Annual Contract \$3,274.71/per client per month	

**Summary:**

Creating Behavioral Educational Moments (CBEM) has been providing crisis intervention services to NBRC clients since 2012. They provide an intensive short-term support system, geared towards achieving stability for those at risk of losing placement, being hospitalized for long periods of time, and/or other unforeseen circumstances. CBEM typically serves an individual for 3 to 6 months, but will not end services until stability is achieved. They provide emergency on-call services after hours to assist individuals in crisis 24 hours a day 7 days a week for any NBRC in need. NBRC can call CBEM 24 hours a day for assistance in serving any client in crisis.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Specialized Residential Facility	4	Haven Enterprise Corp (Sakura Home 2), HN0701	08/01/2023-12/31/2025	\$726,603.36/Annual Contract \$15,137.57/per client per month	<b>Solano County</b>

**Summary:**

A **Specialized Residential Facility (SRF)** is licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. This home will serve 4 adults in Solano County. The homes provide between 2 -3 staff to 4 client ratio during awake hours with a 2 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.





# North Bay Regional Center Doug Cleveland Board Opportunity Fund July 19, 2023, Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of May 31, 2023, was **\$57,352.69**.

Below are the transactions that occurred in the month of May 2023:

## Donations and Deposits:

- One Donation \$ 200.00
- Two Deposits \$ 80.89

## Awards:

- No awards were issued \$ 0.00

## Other Transactions:

- None

Ops Expenditures 11 month 81%	CFO Board Report As of May 31, 2023 92% of the fiscal year has elapsed			POS Expenditures 11 month 77%
<b>OPERATIONS</b>		<b>Total Ops Allocation: \$ 31,797,439</b>		
Total General Ops Contract: \$	30,836,188	Total CPP Contract: \$	672,897	
General Ops Amount Available: \$	6,030,643	CPP Contract Amount Available: \$	-	
<b>Total YTD</b>				
<b>OPERATIONS EXPENSE (OPS)</b>	<b>YTD Actual</b>	<b>% by category</b>	<b>Forecast*</b>	<b>Actual + Forecast</b>
Personnel	\$ 17,323,987	69.84%	\$ 3,948,148	\$ 21,272,135
Benefits	\$ 3,872,010	15.61%	\$ 690,000	\$ 4,562,010
Facilities	\$ 1,904,887	7.68%	\$ 236,825	\$ 2,141,712
Equipment	\$ 707,789	2.85%	\$ 78,201	\$ 785,990
Communications	\$ 352,113	1.42%	\$ 47,744	\$ 399,857
Mileage	\$ 178,127	0.72%	\$ 67,919	\$ 246,046
Legal	\$ 102,223	0.41%	\$ 30,923	\$ 133,146
General Office	\$ 73,289	0.30%	\$ 16,385	\$ 89,674
Consultants	\$ 369,041	1.49%	\$ 107,642	\$ 476,683
Bank Fee and LOC	\$ 27,099	0.11%	\$ 9,031	\$ 36,130
Other Expenses	\$ 44,669	0.18%	\$ 95,331	\$ 140,000
Revenue	\$ (149,689)	0.00%	\$ (10,311)	\$ (160,000)
<b>Total Operations Expenses</b>	<b>\$ 24,805,545</b>		<b>\$ 10,400,698</b>	<b>\$ 30,123,383</b>
<b>Community Placement Plan (CPP)</b>	<b>\$ 672,897</b>	<b>100%</b>	<b>\$ 672,897</b>	<b>\$ 1,345,794</b>
<b>Senior Companion Program - Grant</b>				
	<b>YTD Actual</b>	<b>% by category</b>	<b>Forecast*</b>	<b>Actual + Forecast</b>
<b>Senior Companion Program - Grant</b>				
Grant	\$ 221,004	77%	\$ 67,350	\$ 288,354
<b>Total Ops Paid: \$ 25,699,446</b>				
<b>PURCHASE OF SERVICES</b>		<b>Total POS Allocation: \$ 436,398,223</b>		
Total POS Contract: \$	436,398,223	Total CPP Contract: \$	-	
POS Contract Amount Available: \$	100,617,475	CPP Contract Amount Available: \$	-	
<b>Total YTD</b>				
<b>PURCHASE OF SERVICES (POS)</b>	<b>YTD Actual</b>	<b>% YTD Total</b>	<b>Forecast*</b>	<b>Actual + Forecast*</b>
Community Care Facilities	\$ 111,541,990	33.2%	\$ 30,186,318	\$ 141,728,308
Supported Living Services	\$ 81,448,474	24.3%	\$ 21,706,704	\$ 103,155,178
Day Programs	\$ 60,140,753	17.9%	\$ 16,037,287	\$ 76,178,040
Behavioral Services	\$ 27,545,669	8.2%	\$ 7,248,820	\$ 34,794,489
Other	\$ 26,226,492	7.8%	\$ 7,078,166	\$ 33,304,658
Transportation	\$ 12,714,766	3.8%	\$ 3,342,479	\$ 16,057,245
Respite	\$ 8,713,323	2.6%	\$ 2,266,530	\$ 10,979,853
Medical Services	\$ 7,449,281	2.2%	\$ 2,131,883	\$ 9,581,164
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -
<b>TOTAL POS EXPENSES</b>	<b>\$ 335,780,748</b>	<b>100.0%</b>	<b>\$ 89,998,187</b>	<b>\$ 425,778,935</b>
*This budget reflects through the D-1 for FY23.				
<b>Total Regional Center Budget:</b>		<b>\$ 468,195,662</b>		

Date submitted to NBRC Board for review

6/26/2023

Date approved by NBRC Board Executive Committee (if applicable)

6/26/2023

Date approved by NBRC Board

N/A

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer, and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	APPROVED	Notes
D-2 Contract for Fiscal Year 22/23	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$535,705,143	Bednarova/Speck	The D-2 contract for FY 22/23 increases the amount for both Ops and POS. <ul style="list-style-type: none"> <li>Ops: \$ 33,380,574</li> <li>POS: \$502,324,569</li> </ul>
<p><b>Operations:</b> The Ops Allocation totaled <b>\$1,583,135</b> that includes the following:</p> <ul style="list-style-type: none"> <li>\$ 25,000 Dental Conference reimbursement</li> <li>\$672,897 CPP (remaining allocation)</li> <li>\$815,238 Policy Funding- Specialized Home Monitoring, Tuition Reimbursement, ARPA for Social Recreation</li> <li>\$ 70,000 UFS/CERMS Participation</li> </ul> <p><b>POS:</b> The POS Allocation totaled <b>\$65,926,347</b> that includes the following:</p> <ul style="list-style-type: none"> <li>\$10,711,293 General POS</li> <li>\$52,920,054 Policy Funding – DSP Training Stipends and Rate Reform</li> </ul>					



Date submitted to NBRC Board for review

6/26/2023

Date approved by NBRC Board Executive Committee (if applicable)

6/26/2023

Date approved by NBRC Board

N/A

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer, and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	APPROVED	Notes
E Preliminary Contract for Fiscal Year 23/24	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$379,566,749	Speck/Bednarova	The E Preliminary is the initial contract for FY 23/24 and includes the following: <ul style="list-style-type: none"> <li>• Ops: \$ 21,788,741</li> <li>• POS: \$ 357,778,008</li> </ul>

Operations allocation is an estimated 85% of the prior year base allocation through the D-2.

POS allocation is an estimated 80% of the prior year state claimed amount through March 2023.

Date submitted to NBRC Board for review 06/26/23

Date approved by NBRC Board Executive Committee (if applicable) 6/26/2023

Date approved by NBRC Board N/A

Operations <input type="checkbox"/>
Purchase of Service <input checked="" type="checkbox"/>

The following contracts have been reviewed by Courtney Singleton, Director Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director, all recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED	NOTES:
Accessory Dwelling Unit	2	Brilliant Corners	06/30/23-03/31/25	\$475,000	<b>Bednarova/Speck</b>	Land previously purchased-Solano County

**Summary:**

This contract is to fund the costs for development of an Accessory Dwelling Unit (ADU) to house two individuals. This ADU will share land with an existing Enhanced Behavioral Supports Home in Solano County. The homes are located on over two acres of land. The ADU will have two private bedrooms, a kitchen, space to have visitors and private outdoor space to relax, socialize and exercise. The two individuals will be supported by services that meet their specific needs. This home will not be licensed, as the individuals will each have a lease

Community Crisis Home-Children	4	Brilliant Corners	06/30/23-03/31/25	\$350,000 Acquisition \$400,000 Renovation	<b>APPROVED</b>  <b>Bednarova/Speck</b>	Sonoma County
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**Summary:**

This contract is to fund a portion of the acquisition and all of the renovation for a Children's Crisis Home, in Sonoma County. Community Crisis Homes are residential facilities that provide 24-hour non-medical care to adults and children with developmental disabilities in need of crisis intervention services, who would otherwise be at risk of placement in an institutionalized setting. The home will be modified to meet the needs of individuals in the home, by hardening walls and windows, creating two living spaces to, developing an outdoor space that allows for privacy from neighbors and room to spread out. The home will have four (4) bedrooms with each individual having their own room. The residential provider for this project will be selected in the next fiscal year.

Enhanced Behavioral Supports Home-Delayed Egress	4	Brilliant Corners	06/30/23-03/31/25	\$350,000 Acquisition \$400,000 Renovation	<b>APPROVED</b>  <b>Bednarova/Speck</b>	Sonoma County
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**Summary:**

This contract is to fund a portion of the acquisition and all renovation costs, for an Enhanced Behavioral Supports Home in Sonoma County. This home will serve individuals who are moving out of Community Crisis Homes, locked settings, transitioning from children's EBSH Homes or deflecting individuals from locked or more restrictive settings. The home will need to have 4 bedrooms and will be "hardened" to prevent property destruction. This home will have a delayed egress feature to ensure the safety of the individuals in the home. *Per California Code, Health and Safety Code - HSC § 1267.75 "Delayed egress" device means a device that precludes the use of exits for a predetermined period of time. These devices shall not delay any resident's departure from the facility for longer than 30 seconds* The residential provider for this home will be selected in the following fiscal year.



## Board Opportunity Fund Request

**This request was approved by the  
Executive Committee on 6/2/2023 via text and email.  
(Speck/Bednarova/Pérez/White)**

Individual Name: JP
County of Residence: Solano
Type of Request: \$1100 is requested for assistance with the family's rent and utilities.

### Summary

JP is a 17-year-old male who is eligible for regional center services with a diagnosis of Epilepsy. Other diagnoses/medical conditions in his NBRC file include: Cerebral Palsy, Borderline Intellectual Functioning, Feeding Disorder, Constipation, Ileostomy, Gastrostomy, Gastro Esophageal Reflux Disease, and Migraine. He lives with his parents and siblings 3 sisters ages 2, 7, and 18; 2 brothers age 13; 1 stepbrother age 12 in their Vacaville home. JP's mother has requested financial assistance from NBRC for \$1100 to assist with rent/utilities as she reports that she is struggling with staying on top of these bills. She reports that JP's stepfather has been unable to work or care for JP due to liver, lung, and kidney damage from COVID-19 (contracted in December 2020). She reports that JP needs constant supervision due to his support needs, and he is unable to attend school (he receives some in-home instruction) due to his seizures and catheter.

The family income is based primarily on the funds they receive from social security and In-home support services (IHSS). The family also receives food stamps and they access local food banks and other charities to help them off-set their expenses. NBRC Service Coordinator has provided JP's mother with a list of potential community resources/programs for rent/financial assistance. In addition, NBRC is also working with North Bay Housing Coalition to see if they can assist the family with a more cost-effective option for housing.



TOTAL FUNDS REQUESTED: \$1100.00

ALTERNATIVE RESOURCES EXPLORED: JP's mother received assistance through Family Resource Center in January but they are only able to assist once per year. NBRC SC has provided a list of potential community resources for assistance.



## Board Opportunity Fund Request

**This request was approved by the  
Executive Committee on 6/2/2023 via text and email.  
(Speck/Bednarova/Pérez/White)**

Individual Name: SD
County of Residence: Solano currently, moving to Sacramento County
Type of Request: Deposit/pro-rated rent for June

### Summary

SD is a 37- year- old unconserved male, who is eligible for North Bay Regional Center services, due to a diagnosis of Mild Intellectual Disability.

SD returned to California from Pennsylvania, upon his mother’s passing, and was staying with a family friend. However, after some time SD began renting motels and Airbnbs due to the need to have a space of his own. SD is currently on the 811-housing list for Heritage Commons in Davis as SD is considered homeless and qualifies for this generic resource. However, SD expressed a desire to reside in Sacramento and he receives support from Synergy Supported Living Services. His support staff has assisted him with acquiring housing and located and applied for housing at Norden Terrace in Sacramento; Norden Terrance accepted his application and will be moving in on June 12. SD does receive SSI funds, but he does not have enough money to cover the pro-rated rent and deposit that is required. At this time, he is requesting board approval, to establish himself into the community and have a secure place to live.

TOTAL FUNDS REQUESTED: \$1707.60

ALTERNATIVE RESOURCES EXPLORED: no other resources for housing deposit



# North Bay Regional Center

## Board Opportunity Fund Request

**This request was approved by the  
Executive Committee on 6/26/2023.**

**M/S/C (Speck/Bednarova)**

Individual Name: TS
County of Residence: Solano
Type of Request: Financial/Residential

### Summary

TS is a 21-year-old male who found eligible for services approximately 1 year ago. He was diagnosed with Autism and resides in an RV that is parked in a lot located in Fairfield. He leases this location for \$816.89 a month and additionally must pay utilities in the amount of \$140.47.

TS was employed but has been unemployed since February of 2023. He has diligently pursued various job opportunities, including but not limited to Subway, Target, and Wal-Mart. Unfortunately, he has yet to secure employment. TS was also the recipient of a settlement (reason unknown) that paid approximately \$1500.00 a month, however, this settlement has run out funds. In addition, while TS can and will apply for social security benefits, his history of working could impact his eligibility. As a result of these financial constraints, TS has gotten behind in his rent and has an outstanding bill in the amount of \$2153.48, inclusive of late fees.

TS is at risk to lose his housing if he is not able to bring his account into good standing. TS and the IPP team are aware and working towards other housing options as it is clear that he cannot sustain this housing option beyond that is being requested from the Board Opportunity Fund. In light of this situation, TS and his IPP team are asking for an additional month's rent and utilities which would bring the total request to \$3110.84

TOTAL FUNDS REQUESTED: \$3110.84

ALTERNATIVE RESOURCES EXPLORED: North Bay Housing Coalition (Waitlisted), SF HUD 811 Housing



**Proposed Board Candidate: Rachel E. Ford**

**County: Solano**

Rachel Ford (& her husband) are the parents & conservators of an adult Regional Center client since he became disabled in 1989. She is a USAF Veteran, retired from over 30-years in legislative advocacy & social services.

Rachel has worked as the supervisor & manager of a government behavioral health unit, the Statewide Planning & Implementation Director for CDCAN and as the director of non-profit serving children aged birth to 22 years with or suspected of having any disability or in need of special education or 504 services. Rachel has taught a special ed non-categorical class, law enforcement officers, in addition to clients, participants, family members & staff of persons with a variety of disabilities across the lifespan.

Rachel began her social services career as the co-chair & legislative chair for the CA Area IV Board (now the state council). For which she received a Joint Resolution from the CA State Senate & Assembly. Rachel has received numerous other awards for the exemplary service to her community, state & nation. She is an accomplished author. Rachel has a degree in Human Services & a Master's Degree in Theology with an emphasis of religions, faiths & spiritual practices of the world, from Providence School of Theology. She has received certification in 5 social services programs and over 50 certificates for trainings in social services courses – often as a trainer of trainers.

The Nominating Committee recommends Rachel E. Ford to the NBRC Board of Directors for a one-year term starting July 2023.



# North Bay Regional Center

**North Bay Regional Center  
Board of Directors  
Application for Membership**  
*Promoting Opportunities and Supporting Choices*

Name:							
Street Address:							
City:		State:		Zip:			
Home Phone:		Cell Phone:					
Personal Email Address:							
Employer:							
Position/Title:							
Work Address:							
City:		State:		Zip:			
Work Phone:		Work Email Address:					
Educational Background:							
Professional Background:							
Civic Affairs:							
I am fluent in the following languages:							
<input type="checkbox"/> Spanish		<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Speak			
<input type="checkbox"/> Tagalog		<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Speak			
<input type="checkbox"/> American Sign Language							
<input type="checkbox"/> Other:		<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Speak			
<input type="checkbox"/> Other:		<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Speak			
<p><i>North Bay Regional Center is an equal opportunity employer and provides reasonable accommodations as needed. The composition of North Bay Regional Center's Board of Directors is established by the Lanterman Developmental Disabilities Act and is reflected in the corporation's bylaws.</i></p>							
<p>At least 51% of the Directors shall be people with a developmental disability or related to a person with a developmental disability. Please check all which apply below:</p> <p>I am a: <input type="checkbox"/> Person served by a Regional Center</p> <p style="margin-left: 20px;"><input type="checkbox"/> Parent of a person served by a Regional Center</p> <p style="margin-left: 20px;"><input type="checkbox"/> Grandparent of a person served by a Regional Center</p> <p style="margin-left: 20px;"><input type="checkbox"/> Foster parent of a person served by a Regional Center</p> <p style="margin-left: 20px;"><input type="checkbox"/> Sibling of a person served by a Regional Center</p>							

<input type="checkbox"/> Family member of a person served by a Regional Center <input type="checkbox"/> Conservator of a person served by a Regional Center <input type="checkbox"/> Concerned citizen
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Experience/Occupation			
<input type="checkbox"/> Accounting <input type="checkbox"/> Education <input type="checkbox"/> Management	<input type="checkbox"/> DD Program Expertise <input type="checkbox"/> Legal <input type="checkbox"/> Public Relations	<input type="checkbox"/> Board Governance <input type="checkbox"/> Other:	

Affiliations	
Business:	
Education:	
Social:	
Volunteer:	

Have you ever served on a board of directors for a nonprofit agency? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", name of agency:
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Please describe below why you would like to serve as a member of the Board of Directors and what unique perspectives or skills you feel you can bring to NBRC.

Applicant's Signature:		Date:	
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**2023 Nominating  
Committee Meetings**

July 27, 2023

11:00am – 12:00pm

August 29, 2023

3:30pm – 5:00pm

September 19, 2023

3:30pm – 5:00pm

October 10, 2023

4:00pm – 5:00pm

November 14, 2023

3:30pm – 5:00pm

**FAIR HEARING & MEDIATION UPDATE**

**JUNE 1, 2023 – JUNE 30, 2023**

Eligibility (23-3)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation completed. Fair Hearing rescheduled.
Eligibility (23-4)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Appeal withdrawn.
Eligibility (23-5)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolution met. Determined eligible.
Reimbursement (23-6)	<u>Reason for Appeal:</u> Claimant appeals denial of reimbursement of personal assistant services. <u>Ruling:</u> Mediation completed. Fair Hearing rescheduled.
Funding (23-7)	<u>Reason for Appeal:</u> Claimant appeals denial of personal assistant services. <u>Ruling:</u> Mediation scheduled.
Funding (23-8)	<u>Reason for Appeal:</u> Claimant appeals denial of personal assistant services. <u>Ruling:</u> Mediation scheduled.
Share of Cost (23-9)	<u>Reason for Appeal:</u> Claimant appeals denial of share of cost for placement in a community care facility. <u>Ruling:</u> Informal Meeting held. No mediation or fair hearing is requested at this time.
Funding (23-10)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for preschool services. <u>Ruling:</u> Fair Hearing scheduled.



Eligibility  
(23-11)

Reason for Appeal: Claimant appeals denial of eligibility.

Ruling: Mediation scheduled. Fair Hearing not requested at this time.