



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

MEETING NOTICE

The next meeting of the Board of Directors is the Annual Board meeting scheduled as follows:

DATE: July 5, 2017

TIME: 5:00 – 7:00 p.m.

PLACE: North Bay Regional Center
2351 Mendocino Avenue
Santa Rosa, CA 95403

Map & Agenda Enclosed

Board Related Meetings: The next meeting of the Vendor Advisory Committee is scheduled for August 8, 2017, at North Bay Regional Center office “Board Room” from 10:00 to noon.

REMINDER: Please contact Kathy Newman at (707) 256 1224 if you are unable to attend the Board meeting.

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
Wednesday, July 5, 2017, 5:00 p.m.
North Bay Regional Center
2351 Mendocino Avenue, Santa Rosa, CA**

AGENDA

- I. **CALL TO ORDER** – President Harry Matthews
- II. **ROLL CALL AND INTRODUCTIONS** – Rita Edmonds-Norris, Secretary (2 minutes for call to order, roll call, and introductions)
- III. **CONSIDERATION OF MINUTES**
Minutes of Regular Business Meeting of May 3, 2017 be approved as submitted (3 min) ACTION
- IV. **TREASURER'S REPORT** – Franklin Phillips
Treasurer's Report for the period of April 1 – June 30, 2017 be approved as submitted. (3 min) ACTION
- V. **ANNOUNCEMENTS** INFO
- VI. **ELECTING OFFICERS** ACTION
Proposed Slate of Officers for 7/1/17 - 6/30/19:
Harry Matthews, President
Angel Giroux-Greber, Vice President
Rita Edmonds-Norris, Secretary
Franklin Phillips, Treasurer
- VII. **FEATURE PRESENTATION** – Caseload Ratio Plan of Correction & Public Input – Thomas Maseda (20 minutes) INFO
- VIII. **NEW BUSINESS**
A. Creating Behavioral & Educational Momentum (CBEM) Contract Approval – Courtney Singleton ACTION
- IX. **COMMITTEE REPORTS**
A. Executive Committee - Board Officers – Harry Matthews, President; Angel Giroux-Greber, Vice President; Secretary, Rita Edmonds-Norris; Franklin Phillips, Treasurer (3 minutes) ACTION
B. Vendor Advisory Committee – Linda Plourde – (10 minutes) INFO
- X. **EXECUTIVE DIRECTOR'S REPORT** (30 minutes)
A. Bob Hamilton, Executive Director (10 minutes)
B. Michi Gates, Associate Executive Directors' Report (10 minutes)
C. Dave Johnson - Chief Financial Officer (10 minutes)
- XI. **LIAISON REPORTS**
A. Association of Regional Center Agencies – Bob Hamilton (10 min) INFO
B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks (10 min) INFO
- XII. **GENERAL PUBLIC COMMENT** - Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- XIII. **GOOD OF THE ORDER** - any other Board business may be brought up at this time. (5 minutes)
- XIV. **ADJOURNMENT**

CLOSED SESSION – The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation -- W&I Code 4663(a).

NEXT MEETING ANNOUNCEMENT - The next Board of Directors meeting is a regular business meeting scheduled for Wednesday, September 6, 2017, North Bay Regional Center, 610 Airpark Road, Napa, CA at 5:00 p.m.

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
May 3, 2017, 5:00 p.m.
610 Airpark Road, Napa, CA 94558**

MINUTES

NBRC BOARD MEMBERS PRESENT:

Rita Edmonds-Norris, Secretary	Franklin Phillips, Treasurer
Harry Matthews, President (Seated Herein)	Len Carlson, Facilitator
Barbara Power	Jose Ayala
Rhonda Foster, via Conference Call	Angel Giroux-Greber, Vice President (Seated Herein)
	Joanne Tsai, via Conference Call

NBRC BOARD MEMBERS ABSENT: Linda Plourde, Bayberry, Inc. (Excused)

STAFF PRESENT:

Michi Gates, Associate Exec Director	Bob Hamilton, Executive Director
Dave Johnson, Chief Financial Officer	Kathy Newman, Executive Assistant
Courtney Singleton, Assoc. Dir. Client Services	Deanna Heibel, Associate Dir. Client Services
Deanna Kirkpatrick, Assoc. Dir. Client Services	Thomas Maseda, Director, Administration
January Crane, Training Manager	Royce Garcia, SC
Maura McDonough, QA Sup	Nagina Azizi-McCants
Latoya Long, SC	Jaimie Chavez, SIR Coordinator
Danielle Bernardo, CSA	Abigail Andrade, SC

GUESTS PRESENT:

Elizabeth Mard, DDS	Anh Nguyen, Consultant
David Mauger, Christopher's House	Lauren Meiklejohn, BI
Michael Clay, DDS	Walt Spicer, Past Board Member
Jim Hasik	Cynthia & Sean Cahill, Parents
	Pat Walter, SDC Parent

CALL TO ORDER – Rita Edmonds-Norris, Secretary, called the meeting to order at 5:06 p.m. A quorum was present and the Board and audience introduced themselves.

CONSIDERATION OF MINUTES

M/S/C (Phillips/Giroux-Greber) Move that the minutes of February 1, 2017 regular business meeting be approved as submitted. **UNANIMOUS**

TREASURER'S REPORT

M/S/C (Matthews/Giroux-Greber) Move that the Treasurer's Report for the period of January 1, – March 31, 2017 be approved as submitted. **UNANIMOUS**

ANNOUNCEMENTS:

- Franklin requested that members of the Board decide a meeting is going to be cancelled 24-48 hours in advance. He admonished everyone to make an effort to attend as being a volunteer and commuting to Napa from Santa Rosa is a hardship. If a meeting is cancelled at the last minute, Franklin and assistant are already on their way. He extended appreciation to all Board members. "Let's make an effort to better serve our clients."
- Angel expressed appreciation for the conference call option as sometimes it is difficult to make all meetings with a special needs child.
- Harry Matthews noted the long drive from Sonoma County.
- Bob Hamilton noted that June 7th is the annual board meeting. The meeting focuses on success stories for clients and service awards for staff.

NOMINATING COMMITTEE – Walt Spicer, Chair

The Nominating Committee proposed the following members to the full Board as the Slate of Officers to serve May 1 – June 30, 2017.

Harry Matthews, President

Angel Giroux-Greber, Vice President

Bob recognized Walt Spicer for his service on the Board. Bob presented him with a framed picture of Bob, Harry, and Walt.

M/S/C (Phillips/Tsai) Move approval of seating Harry Matthews as President, and Angel Giroux-Greber as Vice President, May 1 through June 30, 2017. UNANIMOUS

FEATURE PRESENTATION: Competitive Integrated Employment Blueprint – Michael Clay, Department of Developmental Services.

Michael Clay provided a PowerPoint presentation which included the following:

- Employment First Policy
 - Assembly Bill 1041 (Chesbro)
 - 2013 signed into law by Governor Brown.

It is the policy of the state that opportunities for integrated, competitive employment shall be given the highest priority for working age individuals with developmental disabilities, regardless of the severity of their disabilities.

For California, the employment first policy is essentially the beginning of trying to give real vocational opportunities to individuals, who choose to pursue Competitive Integrated Employment.
- The Employment First Policy was enacted to:
 - Enable persons with developmental disabilities to approximate the pattern of everyday living available to people without disabilities of the same age,
 - Support the integration of persons with developmental disabilities into the mainstream life of the community, and
 - Bring about more independent, productive, and normal lives.
- California Competitive Integrated Employment Blueprint – Employing individuals with intellectual disabilities and developmental disabilities. “Real work for real pay in the real world”. The CIE blueprint project is a partnership between the California Department of Education, Department of Rehab, and Department of Developmental Services to develop a blueprint that is designed to increase opportunities for individuals with intellectual and developmental disabilities to prepare for and engage in competitive integrated employment.
- Blueprint Development
 - A Steering Committee provides oversight to the interagency workgroup to help guide the development of the blueprint
 - Interagency workgroup
 - Stakeholder input
- Stakeholder Process
 - Conducted facilitated teleconferences
 - Gathered input from business partners
 - Participated in face to face meetings with statewide consumer advisory groups
 - Received input from the Department of Finance
 - Received input in writing via the California CIE inbox, californiacie@dor.ca.gov
- Additional Stakeholder input
 - Consumer Advisory Councils
 - California Employment Consortium for Youth and Young Adults
 - Developmental Disabilities Public Policy conferences
 - Bridge to the Future III Institute
 - Stakeholder public teleconference

- The Blueprint will be:
 - A road map to guide implementation activities to support the achievement of CIE for individuals with intellectual disabilities and developmental disabilities over a five-year period
 - The blueprint is made up of five sections:
 - ✓ Introduction
 - ✓ Interagency System Overview
 - ✓ Current Initiatives and Collaboration
 - ✓ Focus for Change
 - ✓ Conclusion

The primary outcome of the blueprint is to increase the number of individuals who have ID/DD in CIE. Currently about 700 individuals a year enter CIE – so by fiscal year 18/19 that number should be 1,000, and then 1,500 the following year.

- Focus for Change - the primary focus for change and principal outcome of the blueprint is to increase the number of individuals with ID/DD in competitive employment. Specific outcome measures will be included in the final blueprint.
- Goal One – Improve collaboration and coordination between the three departments to prepare and support all individuals with intellectual disabilities and developmental disabilities who choose competitive integrated employment.
 - Goal One – Objectives and Strategies
 - Objectives:
 - ✓ Expand joint information sharing as permitted by law.
 - ✓ Coordinate efforts to utilize existing resources effectively.
 - ✓ Increase collaboration on planning, implementation, and evaluation of CIE.
 - Strategies:
 - ✓ Jointly develop and communicate written guidance.
 - ✓ Promote local level collaboration and development of LPAs that address CIE.
 - ✓ Jointly improve data collection and sharing.
 - Goal One – Targeted Outcomes
 - ✓ By the end of the calendar year, 2017, the departments will develop and distribute joint written guidance outlining coordination and collaboration at the state and local level.
 - ✓ By the end of FY 2017/2018, the departments will jointly enable and encourage the establishment of at least 13 new Local Partnership Agreements (LPAs) between districts and regional centers.
 - ✓ By the end of the first quarter of FY 2017/2018, and each following year of implementation, the departments will publish a CIE Annual Report.
 - Goal One – Actions
 - ✓ Joint written guidance
 - ✓ Local partnership agreements
 - ✓ Interagency data sharing agreement
- Goal Two – Increase opportunities for individuals with intellectual disabilities and developmental disabilities who choose CIE to prepare for and participate in the California workforce development system and achieve CIE within existing resources.
 - Goal Two – Objectives
 - ✓ Increase CIE through participation in work experience, employment preparation services, soft skills training, PSE training, customized employment, and supported employment individual placements.
 - ✓ Increase participation of individuals with disabilities in California workforce development system, including America's Job Center of California (one-stop).
 - ✓ Improve business partner engagement and "job-driven" training with regard to hiring individuals with ID/DD in both the public and private sectors. e
 - Goal Two – Strategies

- ✓ Jointly identify and improve “Triple E” practices. These are services, practices, and models that are “effective” meaning already working, or are beginning to “emerge” as being effective, or are “exemplary”.
- ✓ Determine and encourage statewide SE provider capacity to support CIE
- ✓ Support transition from school to employment preparation services and CIE
- ✓ Develop business partner initiatives
- ✓ Develop tools and resources.
- Goal Two – Targeted Outcomes
 - ✓ By the end of FY 2019/2020, 50% of the DOR students with disabilities, ages 16 through 21, who have exited secondary education by the prior year will have either entered CIE or post-secondary training or education, or received vocation rehabilitation services in preparation for CIE.
 - ✓ By the end of FY 2017/2018, increase the number of individuals statewide participating in “Earn and Learn” or On-the-Job Training (OJT) with business partners by at least 25 annually.
- Goal Two – Actions
 - ✓ Strategies on providing CIE services
 - ✓ Partnership opportunities for sequenced funding
 - ✓ Business partner initiative workgroup
 - ✓ CIE resource virtual toolbox
- Goal Three – Support the ability of individuals with intellectual disabilities and developmental disabilities to make informed choices, adequately prepare for, transition to, and engage in CIE.
- Goal Three – Objectives & Strategies
 - ✓ Objective – offer individuals, their support network, and business partner’s information and technical assistance related to CIE.
 - ✓ Strategies – Increase individual awareness of tools and resources available to support the achievement of their career goals toward CIE. Support the development of system knowledge, skill, and ability to deliver DIE. Increase participation in activities that support informed choice leading to CIE.
- Goal Three – Targeted Outcomes
 - ✓ Of the individuals with developmental disabilities who say they want a job, work to increase the numbers who have a goal of CIE in their IPP by 10% annually beginning FY 2017/2018.
 - ✓ By the end of FY 2017/2018, the DOR and DDS will provide counseling, information, and referral services regarding CIE opportunities to 400 employed individuals currently working at subminimum wage.
- Goal Three – Actions
 - ✓ Grant and contract requirements
 - ✓ Career development tools and resources
 - ✓ Strategies to limit use of subminimum wage
 - ✓ Service delivery system change task force
- The blueprint is complete; implementation work has begun
 - Development of statewide joint written guidance
 - Development of LPA guidance and template
 - Presentations to stakeholders
 - Additional input from stakeholders.

Discussion followed.

NEW BUSINESS:

Federally Qualified Health Clinic – Santa Rosa Community Health Center – Courtney Singleton.

With the closing of Sonoma Developmental Center by December 2018, there is a need to increase medical services in the community for people with developmental disabilities. In December of 2016, DDS provided

\$2.5 million for NBRC to select an agency to open a Federally Qualified Health Center (FQHC) to specialize in serving individuals with developmental disabilities.

January 2017 NBRC published a Request for Proposal (RFP) asking all interested agencies to apply to develop an FQHC in Santa Rosa, CA.

February 2017 NBRC's RFP team interviewed and awarded Santa Rosa Community Health Center the \$2.5 million dollars to open and operate the clinic to serve individuals with developmental disabilities as well as the general public.

Santa Rosa Community Center is a 501(c)(3) non-profit agency in Sonoma County. They currently operate nine clinic sites in Sonoma County serving 50,000 people a year. Santa Rosa Community Health Centers was incorporated in 1996. They provide primary care, mental health services, and dental services to individuals in Sonoma County.

Discussion followed.

M/S/C (Edmonds-Norris/Giroux-Greber) Move approval to award \$2.5M to Santa Rosa Community Health Center to provide a Federally Qualified Health Clinic. UNANIMOUS

COMMITTEE REPORTS:

A. Executive Committee – Harry Matthews, President; Angel Giroux-Greber, Vice President; Rita Edmonds-Norris, Secretary; Franklin Phillips, Treasurer – No meeting.

B. Vendor Advisory Committee – Lauren M

The VAC met on Tuesday, April 11, 2017.

- January Crane presented information regarding the Center for Medicaid Services (CMS) Settings Rule. The DDS website provides details of this rule and can be found at: <http://www.dds.ca.gov/waiver/index.cfm>. Each regional center employs a liaison to DDS for the purposes of gathering information that is pertinent to the application of this rule. Julie Parish, Program Evaluator, is that person for NBRC. NBRC Vendors submitted grant proposals. Twenty day programs applied and five were awarded. Two work programs applied and both were awarded. NBRC received \$1.3 million of the \$15 available.
- Beginning at our next meeting in May 2017, Mary Eble of the North Bay Housing Coalition, will present legislative information on bills that affect housing. She will provide vendors with more in depth information on each bill so that we can better advocate for results that will benefit our clients.
- Ali Tabatabai, New Leaf, will disseminate information to all vendors on "end of life planning". Ali has also volunteered to bring forth current Assembly/Senate Bills for the VAC's review.
- Dr. Michi Gates, NBRC, reported that meetings to discuss SLS requests for funding and services will begin April 19, 2017, with Courtney Singleton and Deanna Heibel representing NBRC, and in collaboration with VAC members: Bayberry, Connections for Life, and Becoming Independent.
- Dr. Gates also reported that Denyse Curtwright, DDS, will be at the NBRC May board meeting and will present on the Blue Print for CIE.
- NBRC will modify its payment to SLS Vendors to ensure that payment is made for services rendered. In the past, NBRC has paid the authorized amount for services even when the vendor did not provide all the necessary hours for that authorized amount. It is critical that vendors communicate with the fiscal department regarding any change in the hours provided for a client. A pattern of providing less hours for a client may result in an amendment to the POS.
- Please refer to the minutes for further detail. The next VAC meeting is Tuesday, May 9, 2017.

EXECUTIVE DIRECTOR'S REPORT

Bob Hamilton, Executive Director

- ARCA will hold their annual meeting June 16th at Alta Regional Center in Sacramento. The meeting is opened to the public. Current legislation and proposals that will be in the budget.
- The Governor's Budget will be released May 13.
- DDS and ARCA are addressing dwindling resources and the difficulty in placing clients.
- AB 275 (Wood) Long-term care facilities: requirements for changes resulting in the inability of the facility to care for its residents. This bill would expand the notice and planning requirements that a long-term health care facility provides before any change in the status of the license or in the operation of the facility that results in its inability to care for its residents.
- SB 202 (Dodd) Medi-Cal: beneficiary maintenance needs: personal needs allowance. This bill would increase the personal needs allowance amount from \$35 to \$80 per month while a person is a patient.
- SB 218 (Dodd) Qualified ABLE Program: tax-advantaged savings accounts. The ABLE Act would allow clients to set up savings accounts for purchasing a home, start a business, etc.
- SB 3 (Bealle) Affordable Housing Bond Act of 2018. This bill would authorize the issuance of bonds in the amount of \$3,000,000,000 pursuant to the State General Obligation Bond Law. Proceeds from the sale of these bonds would be used to finance various existing housing programs, as well as infill infrastructure financing and affordable housing matching grant programs, as provided.
- There are some barriers with SDC in terms of how we are doing with the closure. Northern California Regional Centers have reached an important benchmark as 100 homes have been purchased and are currently being remodeled. Of those 100 homes, 33 are in NBRC's catchment area. All 33 of NBRC's homes were in escrow March 2017.
- Disparity will not get resolved immediately due to outreach. Concerned folks won't talk to us because they think we are the "government".
- Regional Center Executive Directors meet every other month to discuss serious situations.
- The fiscal system the Regional Center system uses to pay bills is falling apart. We are embarking on finding a replacement system.
- Legislative Analyst Office is inquiring whether or not the Regional Center system is fulfilling its obligations to the Early Start programs. They have decided we are out of compliance. We all need to fight for EI because it belongs with the Regional Center system versus the education system. Two thirds of "our kids" do not transfer into Lanterman.

Michi Gates, Associate Executive Director, Client Services' Report

- HCBS-Home and Community Based Services. NBRC has not received the Medicaid Waiver target add number but noted that we are in the top five of the 21 Regional Centers for percentage on waiver and on target to meet the usual number of adds.
- Federal Revenue and Case Management staff have been preparing for the MW Audit which occurs May 15th -26th.
- Federal Revenues Supervisor and Program Evaluator, Julie Parrish, is NBRC's point person for ensuring vendors comply with HCBS settings rules. She will be supported by Resource Development and Quality Assurance to accomplish this. NBRC participated on a DDS call today about the tasks we will be responsible for to ensure vendor compliance with HCBS settings rules.
- DDS recently announced which vendors have been awarded portions of \$15 million dollars (allotted in 2016 budget act) to assist with compliance with HCBS setting rules. NBRC vendors received the third highest total award amount of the 21 regional centers, close to \$1.3 million. This is a credit to NBRC vendors and QA department which facilitated vendor applications for these funds.
- Several activities are being funded through funds allotted to Regional Center's by DDS to address disparity.

- One of these is Person Centered Thinking training for Service Coordinators which starts this month. This training will assist NBRC to comply with HCBS rules and address disparity issues and most importantly help to identify what is important for each individual's quality of life.
- Also funded was Cultural Sensitivity Training which all NBRC staff attended last week. Training was provided by Dr. Barbara Stroud.
- NBRC recently posted a Diversity and Equity Specialist position to assist with outreach efforts to our Hispanic community. January Crane, Federal Revenues Department Manager, oversees disparity activities.
- Among NBRC's new vendors are two behavioral day programs and another ARFPSHN (Adult Residential Facility for Persons with Specialized Health Care Needs). We will have 9-10 total ARFPSHN in our area when all are completed.
- NBRC remains on schedule to complete SDC closure activities by December 2018. We have weekly and monthly calls with DDS to discuss progress.
- NBRC is working on finalizing the contract with Santa Rosa Community Health Center to develop a Federally Qualified Health Clinic in Santa Rosa with specialty services for individuals with developmental disabilities. DDS provided NBRC with \$2.5 million dollars to develop this project. It is targeted to be completed January 2018.
- NBRC will participate in a DDS meeting at SDC this Saturday to discuss health, day, and work program services in the community.
- Michi thanked the Board for approving \$2.5 for the Federally Qualified Health Clinic.

Dave Johnson - Chief Financial Officer

- NBRC received a large allocation from DDS. For the first time in a long time NBRC is forecasting a shortfall in Operations.
- The ABS money increased payroll by more than 10%.
- Rent is approximately 7% of the budget.

LIAISON REPORTS:

A. Association of Regional Center Agencies – Bob Hamilton

The annual ARCA meeting is scheduled for June 16 at Alta Regional Center.

B. State Council on Developmental Disabilities - North Bay Regional Office – Lisa Hooks

- Federal budget provided an additional \$90M to Special Education.
- Additional funds allocated to national health and rehab
- Flatline spending nothing was taken from respite
- Coordinate training with Service Coordinators and Individual Educational Plans.
- Transportation continues to be an issue
- Faith in Action partnership
- There are vacancies on the Regional Advisory Committee.

GENERAL PUBLIC COMMENT - Sign-up sheet (two minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.

GOOD OF THE ORDER: None

ADJOURNMENT - M/S/C (Phillips/Edmonds-Norris) Move to adjourn the meeting at 6:45 p.m.

UNANIMOUS

NEXT MEETING ANNOUNCEMENT: The next Board meeting will be a regular business meeting scheduled for June 7, 2017 at North Bay Regional Center Napa Office, 610 Airpark Road, Napa, CA at 5:00 p.m.

North Bay Regional Center
Finance Dashboard FY 2016/17

92% of the year elapsed

As of May 31, 2017

	Allocation/C-2	YTD Actual	Total	Var/ Alloc	Forecast	Total YTD		Surplus (Deficit) From Allocation
						Actual + Fcst	Total	
Purchase of Services (POS)								
Day Programs	\$ 35,979,167	\$ 36,125,456	24%	\$ (146,289)	\$ 3,300,000	\$ 39,425,456	\$ (175,456)	
Supported Living Services	44,000,000	44,089,640	29%	(89,640)	4,000,000	48,089,640	(89,640)	
Community Care Facilities	35,062,500	35,496,849	23%	(434,349)	3,250,000	38,746,849	(496,849)	
Behavioral Services	21,541,667	22,263,216	15%	(721,549)	2,150,000	24,413,216	(913,216)	
Other	25,017,164	24,746,850	16%	270,314	2,225,000	26,971,850	319,602	
Total POS services	\$ 161,600,498	\$ 162,722,011	108%	(1,121,513)	\$ 14,925,000	\$ 177,647,011	\$ (1,355,559)	
Receipts from ICFs for SPA services	(5,133,333)	(5,229,686)	-3%	96,353	(451,000)	(5,680,686)	80,686	
Community Placement Plan (CPP)	10,927,171	5,374,445	4%	5,552,726	6,546,000	11,920,445	105	
Total POS & CPP Services	\$ 167,394,335	\$ 151,321,694	100%	\$ 16,072,641	\$ 21,020,000	\$ 183,886,770	\$ (1,274,768)	
Operations Expense (OPS)								
Personnel	\$ 11,435,417	\$ 11,316,537	57%	118,880	\$ 1,200,000	\$ 12,516,537	\$ (41,537)	
Benefits	3,895,833	3,859,995	20%	35,838	408,000	4,267,995	(17,995)	
Facilities/Insurance	1,397,917	1,396,297	7%	1,620	132,000	1,528,297	(3,297)	
Equipment / General office	504,167	484,214	2%	19,953	25,000	509,214	40,786	
Consultants	412,500	391,215	2%	21,285	62,000	453,215	(3,215)	
Mileage	233,750	227,090	1%	6,660	28,000	255,090	(90)	
Legal	229,167	221,669	1%	7,498	54,000	275,669	(25,669)	
Communications	137,500	126,667	1%	10,833	10,000	136,667	13,333	
Promote Equity/ Reduce Disparity	150,503	24,852	0%	125,651	15,000	39,852	124,333	
Other Expenses	51,101	(150,868)	-1%	201,969	4,500	(146,368)	37,929	
Total Operations Expense	\$ 18,297,351	\$ 17,872,816	90%	550,185	\$ 1,938,500	\$ 19,836,168	\$ 124,578	
Community Placement Plan (CPP)	1,776,858	1,906,336	10%	(129,479)	32,000	1,938,336	54	
Total OPS & CPP Expenses	\$ 20,074,208	\$ 19,779,152	100%	295,056	\$ 1,970,500	\$ 21,774,504	\$ 124,632	
Total	\$ 187,468,543	\$ 171,100,846		\$ 16,367,697	\$ 22,990,500	\$ 205,661,274	\$ (1,150,136)	
DDS Contract Allocations 2016/17								
Preliminary Allocation	5/19/2016	\$ 127,322,114		\$ 14,451,195		\$ 141,773,309	67%	
C-Prelim ABX-1				1,386,403		1,386,403	1%	
1st Amendment C-1	8/26/2016	48,969,338		3,922,560		52,891,898	25%	
1st Amendment C-1 CPP	8/26/2016	11,920,550		-	1,528,825	13,449,375	6%	
2nd Amendment C-2	4/26/2017	-		200,588	409,565	610,153	0%	
Total Allocation		\$ 188,212,002		\$ 19,960,746	\$ 1,938,390	\$ 210,111,138	100%	

**North Bay Regional Center
Franklin Philips Horne NBRC Treasurers' Report
For the Month of July 2017**

In May 2017 NBRC's board money market account increased by \$2 to end the month with a balance of \$47,604.

The board checking account ended the month with a balance of \$3,287, A \$47 decrease from last month.

Consumer Advocate Report

June 1, 2017 – June 30, 2017

I'm meeting and starting more self-advocacy/support groups starting in July using the educational materials on self-advocacy. Consumers/Clients seem to be getting more interested in having groups now.

The Napa County IHSS Advisory Committee sponsored an Educational Appreciation Luncheon at the Elk Lodge in Napa for IHSS providers and consumers on April 28th. The theme was "Building the Future Together." Speakers included Casey Rockwood - Napa County Aging and Disability Program Manager; Karen Keesler, Executive Director, California Association of IHSS Public Authorities. There will be a panel on "Napa's Readiness and Response to Potential Changes in the IHSS Program". The event was from 11:00 – 2:30 PM. 200 people were present.

I was honored to receive the Mary Cook Award at the board meeting on June 7th. This Award represents the achievements people have made in this field, although I'm not sure if I deserve it.

I continue to assist service coordinators with their cases and I am still the DDS Conservator designee.

Thank you

Submitted by:

Randy Kitch

NBRC Resource Development and Quality Assurance

Become an NBRC Vendor! Visit the NBRC website:

<http://nbrc.net/service-providers/becomeavendor/>

Resource Development

The Resource Development Department received 10 new requests for vendorization during the month of May, vendored two new service providers. Please join NBRC in welcoming the new below vendors to the North Bay Regional Center vendor community.

New Vendors

- Sonya Sweeney- Occupational Therapy- Sonoma County
- Translations by Aimee- Translation Services- Sonoma County

Congratulations

Request for Proposal (RFP)

NBRC's Resource Development Unit held interviews for the May 2017 RFP. 13 individuals/agencies were interviewed. Projects included: day programs, 4i community care facilities, residential care facilities for the elderly (RCFE), specialized residential facilities and therapies for Early Start children. Selection announcements will be made by June 30, 2017.

Quality Assurance

The NBRC Quality Assurance Unit has been hard at work this month providing QA assistance to NBRC Vendors and Service Coordinators.



8 Community Care Facility annual reviews	30 QA assistance to NBRC employees
1 Supported Living Services annual review	7 QA assistance requests received
2 Family Home Agency annual reviews	29 Individuals @ Day Program Arrangement Committee
52 Vendors received QA technical assistance	16 Vendors received assistance in preparation for NBRC's Department of Developmental Services Home and Community Based Services (HCBS) audit.
4 Trainings for vendors or NBRC employees	

Visit <http://nbrc.net/service-providers/calendars/> for more information on upcoming vendor trainings.

Special Incident Report Team Activities

- Individual SIR vendor trainings with four vendors, training of 40 vendor employees.
- Mission Analytics quarterly report indicated no spikes on reportable SIRs that required further follow up; all SIR numbers within statewide averages.
- Risk and Mitigation Committee meets bi-monthly; currently expanding collaboration to the three counties' Elder Abuse prevention agencies & campaigns
- Communication sent to vendors regarding requirements for vendors to notify Disability Rights California regarding restraints used. Section 4659.2(b) was amended, expanding reporting requirements for regional center vendors that provide crisis or residential services, supported living services, long-term health care facilities, and acute psychiatric hospitals. Vendors of these services and facility types must report to the agency designated pursuant to Section 4900(i) (Disability Rights California).

SIR

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,328	14.6 %	MALES	5,784	63.6 %	OWN HOME	6,395	70.3 %
3 - 17	2,574	28.3 %	FEMALES	3,300	36.3 %	ILS	602	6.6 %
18 - 40	3,247	35.7 %			SLS	706	7.7 %	
41 - 60	1,313	14.4 %			DC	86	.9 %	
61 - 80	594	6.5 %			SNF	59	.6 %	
80 & OLDER	28	.3 %			ICF	235	2.5 %	
					CCF	745	8.2 %	
					FOSTER CARE	185	2.0 %	
					OTHER	71	.7 %	
TOTAL:	9,084	100.0 %	TOTAL:	9,084	100.0 %	TOTAL:	9,084	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL	COUNTY	NUMBER	% TO TOTAL	
MIXED	716	7.8 %	AUTISM	2,050	22.5 %	28. NAPA	1,141	12.5 %	
ASIAN	224	2.4 %	EPILEPSY	1,095	12.0 %	48. SOLANO	3,782	41.6 %	
BLACK	847	9.3 %	CEREBRAL PALSY	906	9.9 %	49. SONOMA	4,010	44.1 %	
FILIPINO	328	3.6 %	MENTAL RETARDATION	4,821	53.0 %				
NATIVE AMERICAN	35	.3 %	OTHER	1,019	11.2 %				
POLYNESIAN		.0 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES						
SPANISH/LATIN	2,153	23.7 %							
WHITE	4,330	47.6 %							
OTHER	134	1.4 %							
UNKNOWN	317	3.4 %							
TOTAL:	9,084	100.0 %				OTHER	151	1.6 %	
						TOTAL:	9,084	100.0 %	

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	24	.2 %	1	1,122	12.3
ENGLISH	7,425	81.7 %	2	7,440	81.9
SPANISH	1,492	16.4 %	3		
OTHER LATIN LANG.		.0 %	0	436	
CANTONESE CHINESE	8	.0 %	8	86	
MADARIN CHINESE	5	.0 %	P		
JAPANESE	2	.0 %	0		
VIETNAMESE	12	.1 %			
KOREAN	3	.0 %			
LAOTIAN	5	.0 %			
CAMBODIAN	4	.0 %			
OTHER ASIAN LANG.	3	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	99	1.0 %			
TOTAL	9,084	100.0 %	TOTAL	9,084	100.0



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FAIR HEARING & MEDIATION UPDATE
JULY 1 – 31, 2017

Eligibility (17-02)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (17-09)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
SLS (17-10)	<u>Reason for Appeal:</u> Claimant appeals denial of SLS. <u>Ruling:</u> Fair Hearing request pending.
Respite (17-11)	<u>Reason for Appeal:</u> Claimant appeals denial of respite. <u>Ruling:</u> Fair Hearing request pending.
Respite (17-13)	<u>Reason for Appeal:</u> Claimant appeals denial of respite. <u>Ruling:</u> Fair Hearing request pending.
Placement (17-16)	<u>Reason for Appeal:</u> Claimant appeals denial of placement in a 16-bed psychiatric facility. <u>Ruling:</u> Fair Hearing request pending.
Conservatorship (17-17)	<u>Reason for Appeal:</u> Claimant appeals denial of funding for limited conservatorship. <u>Ruling:</u> Fair Hearing request pending.

**Vendor Advisory Committee
Report to the NBDDS Board of Directors**

July 5, 2017

**submitted by
Linda Plourde**

The VAC met on Tuesday, June 13, 2017.

As providers of service, vendors have had to advocate like never before in the last couple of years for adequate funding for our mutual clients. The advocacy took the form of face to face visits to the state capitol, to Senator and Assembly Member offices (both at the Capitol and at their area offices), emails, phone calls, facebook, twitter, billboards, newspaper letters to the editor, rallies. We spoke directly to our legislators. We showed up. And we were successful! Last July, we received the first funding increases for our services in more than a decade.

We continue to advocate at the state level for adequate funding. Assembly Member Holden has proposed AB 279 which would mandate that the state reimburse minimum wage increases that are varied throughout the state depending on the county or city. DDS has recently notified the Assembly Member's office that they oppose this bill. In their letter they stated "Funding local minimum wage increases could potentially be a significant cost factor for vendor rates. Therefore, DDS believes it would be premature to address this issue statutorily prior to completion of the rate study." Vendors did not expect that DDS would oppose this bill. Vendors who are affected by significant minimum wage increases in various cities are struggling because they must comply with local minimum wage ordinances but are not funded to pay for them.

Additionally, and currently, advocacy has extended to the national level. The Medicaid Program is in serious jeopardy given the bill that was passed in the House. The AHCA does a fine job gutting the Medicaid Program, one that has been effective for the last 50 years and one that our clients are dependent on. The intent of the AHCA (House version)/ Better Care (Senate Version) is to eliminate the federal government's funding of the entitlement, leaving it up to the states to determine how to care for their own

residents. With drastically reduced funding from the federal government, states that have accepted the Medicaid Expansion via the ACA (ObamaCare) will have to determine how they will proceed with significantly less funding. CA is one of those states. Although there is a carve -out for children with disabilities allowing them to continue with their supports and care, this funding is eliminated once the child turns 19 years of age.

We must continue to advocate like never before to let our Senators and Congressmen, our State Senators and Assembly Members, know we are paying attention and that we expect them to cast votes against destructive legislation.

Please refer to the minutes for details of the June 13, 2017 meeting. The next VAC meeting is Tuesday, July 11, 2017.

VAC Meeting Minutes



Vendor Advisory Committee Meeting Minutes
North Bay Regional Center, Napa

June 13, 2017

1. Attendance	
a. Call to order	VAC Meeting held June 13, 2017 was called to order at 10:00 AM (PST). Chaired by Lauren Meikeljohn
b. Roll call Quorum met?	<u>VAC Membership</u>
<input checked="" type="checkbox"/> quorum was met	<input checked="" type="checkbox"/> Darelyn Pazdel (PRIDE Industries) <input checked="" type="checkbox"/> Karen Farnsworth (CPA) <input checked="" type="checkbox"/> Lauren Meikeljohn (Becoming Independent) <input checked="" type="checkbox"/> Karen Lustig (Aldea Supported Living Services) <input type="checkbox"/> Linda Plourde (Bayberry, Inc.) <input checked="" type="checkbox"/> Holly Pagel (Connections for Life) <input checked="" type="checkbox"/> Kelley Hanson (PACE Solano) <input type="checkbox"/> Ali Tabatabai (New Leaf) <input checked="" type="checkbox"/> Andrea Mendoza (REI/CHDC) <input type="checkbox"/> David Mauger (C. House) <input checked="" type="checkbox"/> Michelle Ramirez (On My Own) <input checked="" type="checkbox"/> Mike Lisenko (UCP of the North Bay)
May minutes approved: Karen F. Mike MSC U	
MSC U	
Agenda Approval:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
With 1 announcement added below	<u>NBRC Staff</u>
	<input checked="" type="checkbox"/> Dr. Michi Gates <input type="checkbox"/> Bob Hamilton <input type="checkbox"/> January Crane <input checked="" type="checkbox"/> Joanne Giardello <input type="checkbox"/> Jodie Campbell <input checked="" type="checkbox"/> Isabel Calder <input type="checkbox"/> Maura McDonough <input type="checkbox"/> Courtney Singleton <input checked="" type="checkbox"/> Seneca St. James <input type="checkbox"/> Diana Sevila <input type="checkbox"/> Rick Burkett <input checked="" type="checkbox"/> June Ursini <input checked="" type="checkbox"/> Julie Parish <input type="checkbox"/> Deanna Kirkpatrick
	<u>General Members</u>
	<input type="checkbox"/> Adam Barngraff (Cal Mentor) <input type="checkbox"/> Adria Carson (On My Own) <input type="checkbox"/> Amanda Jeffries (Connections for Life) <input type="checkbox"/> Amber Stickels (Enriching Lives) <input type="checkbox"/> Andrei Manaid(Wellness) <input checked="" type="checkbox"/> Angie Rene (Bay Respite) <input type="checkbox"/> Anja Hansen (Life House) <input checked="" type="checkbox"/> Beth Kahiga (Napa Valley Support Services)

- Brian Kelly (ACS)
- Caitlin Young (Cal Mentor)
- Cathy Alvillar (Blackwell Homes)
- Celeste Rodriguez (Bay Respite Care)
- Chari Glogovac-Smith (CA Mentor)
- Dalia Flores (NBI)
- Dawn Baker (Blackwell Homes)
- Dawn Strong (Skills for Life)
- Debbie Davis (Special Care)
- DeMarcos Ayers (Inclusion Services)
- Dennis Blong (UCP of the North Bay)
- Elia Inglis (Aldea)
- Elizabeth Clary (UCP of the North Bay)
- Elizabeth Sutton (North Bay Industries)
- Ellen Mubin (Greenfield's ICF)
- Emer Madrid (Wellness SLS)
- Eric Martin (Oaks of Hebron)
- George Bleasdah (New Horizons)
- Hana Beltran (BRC)
- Heather Stewart (Turning Point TSS)
- Jamie Freymuth (NBI)
- Jesse Hansen (Dungarvin)
- Jessica Girins (Wellness SLS)
- Jessica Sadowsky (People's Care)
- JoAnne Redican (Connections for Life)
- Joetta Griffin (GFCH/Impact)
- Johnathan Cruz (Alchemia)
- Joseph Hernandez (Premier)
- Julia Lowe (Dungarvin)
- Kandi Cotter (Liberty)
- Katy Santillan (BRC)
- Kelly Mansfield (California Mentor)
- Kelly Weber (CBEM)
- Kristina Holden (R & D Transportation)
- Lakisha Hunter (ARC Solano)
- Lauren Parrott (R&D Transportation)
- Lea Ronald (Napa Valley PSI)
- LeeAnn Kellerman (Lynn & Darla)
- Leticia Leon (R & D Transportation)
- Lisa Carbone (Lifehouse)
- Lisa Hooks (State Council on Developmental Disabilities)
- Louis Chiofalo (Solano Diversified Services)
- Marie Marchere (R&D Transportation)
- Mary Eble (North Bay Housing Coalition)
- Melissa Loucks (Wheelcare Express)
- Michael Quigley (Wheelcare Express)
- Michael Condit (Lifehouse)
- Morgan Hobbs (Lynn & Darla SLS)
- Peter Ramirez (New Beginnings)
- Rachel Coble (R & D Transportation)
- Renee Fannin (Lynn & Darla SLS)
- Rhonda Fischer (Lynn & Darla)
- Richard Merkert (Dungarvin)
- Richard Perrez (Bay Respite Care)
- Roger Phillips (Options 3, Inc.)
- Rosalie Bazzds (CA Mentor)
- Samantha Brown (Blackwell Homes)
- Sandi Trotter (R & D Transportation)
- Shannon Steele (Skills for Life)

	<input checked="" type="checkbox"/> Sherman Blackwell (Blackwell Homes) <input type="checkbox"/> Sherri Kimbell (CBEM) <input type="checkbox"/> Stan Higgins (Oaks of Hebron) <input type="checkbox"/> Susan Miner (Turning Point) <input type="checkbox"/> Terri Rowland (Milestones) <input checked="" type="checkbox"/> Veronica Melchor (Special Care SLS)	
2. Agenda changes/Additions		
	Additions: Announcement Isabel, Fiscal Year end.	
3. Feature Presentation	Summary	Action/Follow-Up
	Nothing this month.	
4. Community Concerns	Summary	Action/Follow-Up
	<p>R & D Update NBRC meeting – No updates this month.</p> <p>Ali – Trends on Social Security- Tabled for next month.</p> <p>All – Training Needs / Resources for the VAC- Karen F. enjoying the diversity in training. Looking for hands on Administrative CEUS? 6/15 Person Centered Planning. Michael Small watch the video first. Part 2 is scheduled for 6/22 (both are webinars)</p> <p>Holly – Mobility Needs Survey - Solano Transportation Authority Survey- The survey was handed and all are encouraged to respond.</p> <p>Michelle R. – SLS subcommittee When is subcommittee group is scheduled to meet? See Dr. Gates' report below.</p> <p>Michelle R. – Emergency Housing Needs – Does anyone in the group have resources for emergency housing? Temporary housing funds from NBRC? Very challenging situation. Brilliant Corners in San Francisco; they will do a corporate lease. NBRC has vendored them and they purchase housing for SDS closure clients only using pass through dollars only. Joanne indicates that NBRC is beginning to discuss this internally and will report back to us next meeting.</p> <p>Lauren M – VAC/ NBRC Holiday Schedule – A draft copy was sent out via email. Kelley M, Karen F. 2nd, MSC U.</p>	
5. Group Reports		Action/Follow-Up
Jan	<p>Napa Solano Vendor – no meeting this month. Kelley and Darelyn will put this meeting back on track for September.</p> <p>Sonoma Vendor Group – Karen F – Small group this month discussed staffing challenges, and employment. Next meeting is 6/27 from 10:30 to 12:00 at NBI.</p>	

State Council – Lisa Hooks – No presentation this month. Lisa not in attendance.

Housing – Mary Eble – No presentation this month. Mary not in attendance.

Trade Associations:

CDSA –Michelle Ramirez- Public policy meeting. Lauren, budget conference committee, proposal to end cap on respite. Rate study progress, DDS is required to submit study, DDS has contracted with an organization to be complete the study by March of 2019. Information is on their website.

ANCOR – Linda Plourde – No report this month.

CSLN – Michelle Ramirez – Wage Pass-through - DDS sent letter to NBRC regarding retro payments, 5.82% from the time that the law was enacted in October of 2016. Only 862, 062, 896 service codes will be funded the retro. Isabelle will probably prorate by day for October. AB5, went nowhere, AB279 is now with the senate (min wage increase) and the DDS sample survey was sent.

Mike Lesenko - UCP - On line training tool, Infnitect online training. Email Mike for further information. Meemlesenko@ucpnb.org. This training meets CEUs and their website is <http://www.infnittec.org/>

NBRC Board Report – Lauren, Annual meeting with a special presentation from PSI's Mentor Program members, Lifetime Achievement awarded to Randy Kitch, and Dr. Michi Gates was honored for her 20 years of service with NBRC. This is just a brief highlight, details of other honorees can be found in the Board minutes on their website.

ARCA/NBRC Update – Dr. Michi Gates – There have been staff changes due to retirements. For example, Alex Williams is now the Coast Asst. Supervisor in Napa supervising Sr Service Coordinators with individuals most at risk. During the last board meeting, business section to approve 3 contracts for vendors over \$250K for HCBS Funding. Summaries were included in the board packet.

The Cap on respite has been lifted.

Proposal for funding to hire more Service Coordinators was not even commented on during budget reviews.

From ARCA yesterday, a focus on protecting client rights with DC closures and a focus on the Poterville residents.

SLS vendor relations work group – Minutes were not sent out, however, they have met twice, once in April and again in May. The next meeting is scheduled for June 21st. A complex system, the purpose to meet is to streamline and work with vendors. NBRC has a group that meets 3 times per month to review the tiers and payments and budgets holding up in a DDS audit. They meet the third Wednesday of the month from 1 to 3. They are working on a training or workshop to complete the SLS surveys. Standardized reports are being developed to make the reports easier for the entire group. Will all SLS vendors be invited? Michi – this group, the intention is to keep is small as it is a work group. We developed the

	committee with VAC and chose 3 vendors now. The group will report back during the VAC meeting monthly as a standard agenda item.	
6. Report	Summary	Action/Follow-Up
Policies Procedures Practices or Trends.		
7. New Business		
	•	

8. Report	Summary	Action/Follow-Up
Announcements	<p>Isabell – Year end fiscal NBRC, there will be no system access 6/30 and 7/1 (close out of budget.) This includes E-bill and Portal. Please review all purchases before then. July billing due date has been extended to 7/7, the check run will still be on 7/14. Invoices will be delayed and posted on 7/21. If there are ongoing purchases, NBRC will not resend authorizations for the new fiscal year. The first 2 digits will change to 18 only.</p> <p>Anything new or changed on the purchase of service, NBRC will send new ones. Reminder will go out do not provide services without authorizations.</p>	
9. Adjournment		
	Meeting adjourned at 11:00 AM	

Minutes submitted by: Darelyn Pazdel