



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
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MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Board Meeting scheduled as follows:

DATE: July 6, 2022

TIME: 6:00 pm Via

PLACE: Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Mariam Guirguis at (707) 850-8404 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting
July 6, 2022, 6:00 p.m.

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Jeremy Johnson, Vice President (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from May 4, 2022 and Short Business Meeting Minutes from June 1, 2022 be approved as submitted. (2 min) (pgs. 1-10) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 850-8404 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. APPROVAL OF CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services (10 mins) (pg. 11) ACTION
 - A. Presentation on Crisis Intervention Services – C.B.E.M.
 - B. Specialized Residential Facility (SRF) – Walk of Life Residential Care, LLC
- VI. NATIONAL CORE INDICATOR DATA PRESENTATION – Courtney Singleton, Director of Community Services (20 mins) (attachment) INFO
- VII. CREATION OF AN ADVISORY COMMITTEE FOR THE PREVENTION OF NEGLECT, ABUSE, AND SEXUAL ASSAULT – Joanne Giardello, Board Member (5 mins) (pg. 12) ACTION
- VIII. TREASURER'S REPORT – Andrea Bednarova, Treasurer
 - A. Treasurer's Report be approved as submitted. (5 min) (pgs. 13-14) ACTION
 - B. Fiscal Year 2021-2022 C3 Contract (2 min) (pg. 15-16) ACTION
- IX. COMMITTEE REPORTS –
 - A. Executive Committee Update – Jeremy Johnson, Vice President (5 min) INFO
 - i. Jose Ayala Conflict of Interest Mitigation Plan (pgs. 17-20)
 - ii. Approval of Fiscal Year 2023 TenisiTech Contract (pg. 21)
 - iii. Approval Specialized Residential Facility (SRF) – Brilliant Corners (pg. 22)
 - iv. Approval of Board Fund Request (pg. 23)
 - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (5 mins) INFO
 - C. Vendor Advisory Committee Update – Breeanne Burris, VAC Co-Chair (5 mins) (pgs. 24-29) INFO
 - D. Public Policy Advisory Committee Update – Breeanne Burris, VAC Representative (5 mins) INFO
 - E. Client Advisory Committee Update – Alexis Jarreau, Board & CAC Member (5 mins) INFO
 - F. Nominating Committee Update – Joanne Giardello, Board Member (15 mins) ACTION
 - i. Vendor Advisory Committee Member Election
 - a. Jessica Sadowsky (pg. 30)
 - ii. Board Member Election
 - a. Candace White (pg. 31)
 - b. Ronald Gers (pg. 32)
- X. EXECUTIVE DIRECTOR'S REPORT – Beth DeWitt, Acting Executive Director (15 mins)

- XI. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XII. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting, or if attending by phone, please text your name to (707) 850-8404 to sign up (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XIII. CLOSED SESSION – (10 mins)
A. Labor Contract Negotiations
- XIV. RETURN FROM CLOSED SESSION -
A. Report on any action taken during the closed session (1 min) INFO
- XV. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a regular business Board Meeting on September 7, 2022 at 6:00 pm.
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North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
May 4, 2022, 6:00 p.m.
Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Breeanne Burris, VAC Representative
Joanne Giardello, Solano County

Sara Speck, Secretary, Solano County
Andrea Bednarova, Attorney
Brien Farrell, Solano County

NBRC BOARD MEMBERS ABSENT:

Jose Ayala, Napa County
Alexis Jarreau, Solano County

Jeremy Johnson, Vice President, Solano County

NBRC STAFF PRESENT:

Isabel Calder, Chief Financial Officer
Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant

Jennifer Crick, Director of Administrative Services
Courtney Singleton, Director of Community Services

GUESTS: (*Based on participants' names in the Zoom meeting.)

Alcatel APPRISE
Barrett Adams
Charlene Cleary
Holly Armijo
Lisa Hooks
Mardochee Anglade
Rita Edmonds-Norris
Kelley Hanson

Mary Agnes Nolan
Maxine Paula Milam, DDS
Paula Finley
Trinidad Lopez, ICS Interpreting Services
707****036
707****264
Ami Sullivan, Kinetic Flow
Linda Plourde
Susie Galiano
Amber Stickels joined last minute

MINUTES

CALL TO ORDER – Rosemarie Pérez, President, called the regular business meeting to order at approximately 6:02 pm.

CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from the April 6, 2022, meeting be approved as submitted.

M/S/C (Speck/Burris) Moved to approve the minutes.

**APPROVED
UNANIMOUS**

GENERAL PUBLIC COMMENT –

MaryAgnes Nolan, Coordinator for the National Core Indicator (NCI) Project, noted the following;

- We have been having a nice return of mail-in surveys for the Adult Family Survey Cycle portion (adult children living in the family home) that have gone out to date. All the Spanish surveys have been sent out, and the rest (Child Family Survey and Family/Guardian Surveys) are in the process of being mailed out. Thank you for helping spread the word and encouraging families to complete the survey! I am happy to see some families are using the ability to complete surveys online (English) by using the link on the cover sheet with the access code they are provided on the first page of the survey.
- Questions regarding the project can be sent to me at MaryAgnes.Nolan@scdd.ca.gov or 530-521-0067 cell. Please leave a message if I am unable to answer right away.

Barrett Adams, Community Member, introduced himself to the Board of Directors and noted that he's here to observe the meeting.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

STRATEGIC PLANNING PROCESS UPDATE –

Ami Sullivan, Kinetic Flow, presented the Strategic Planning Process. This presentation can be found in the May 2022 board packet.

- Rosemarie Pérez, President, noted the Strategic Plan will be in place for 3 years and asked the board for their feedback.
 - o There were no additional comments from the board. The Board of Directors' were in agreement of the Strategic Plan being in place for 3 years and revising NBRC's vision, mission, and values statements.
- *Gabriel Rogin, Executive Director*, noted we are going to form a Strategic Planning Committee to work with Ami Sullivan, Kinetic Flow, on this plan. The board agreed on the following groups to serve on the Strategic Planning Committee.
 - o Members of NBRC Board of Directors'
 - o Members of NBRC Leadership
 - o Consumers or Family Members of Consumers
 - o Providers
 - o Community Partners
- *Gabriel Rogin, Executive Director*, to compile a tentative list of names to serve on the Strategic Planning Committee, run it by the Board, and start working with Ami Sullivan on it.

APPROVAL OF CONTRACT OVER \$250,000 –

Courtney Singleton, Director of Community Services, presented the following contracts for approval;

A. Family Home Agencies (FHA)

a. California Mentor Family Home Agency, LLC

Charlene Cleary, Director at California Mentor Family Home Agency, LLC., was introduced to the Board of Directors. Charlene Cleary noted the agency is currently serving 45 individuals.

Courtney Singleton, Director of Community Services, reported that this agency is not on a Corrective Action Plan.

M/S/C (Speck/Farrell) Moved to approve the contract for California Mentor Family Home Agency, LLC.

APPROVED

UNANIMOUS

Burris/Giardello ABSTAINED

b. AMP INC DBA Enriching Lives

Courtney Singleton, Director of Community Services, reported that this agency is not on a Corrective Action Plan.

M/S/C (Giardello/Speck) Moved to approve the contract for AMP INC DBA Enriching Lives.

APPROVED

UNANIMOUS

Burris ABSTAINED

TREASURER'S REPORT –

A. Treasurer's Report be approved as submitted.

Andrea Bednarova, Treasurer, reviewed the Treasurer's Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the May 2022 board packet.

- o *Gabriel Rogin, Executive Director*, stated that it would be helpful to have a Regional Center Budget Overview Presentation again to educate the Board on the budget allocation process.

M/S/C (Speck/Giardello) Motioned to approve the Treasurer's Report as submitted.

APPROVED

UNANIMOUS

PROPOSAL FOR AN ADVISORY COMMITTEE FOR THE PREVENTION OF NEGLECT, ABUSE, AND SEXUAL ASSAULT –

Joanne Giardello, Board Member, proposed to start an advisory committee for the prevention of neglect, abuse, and sexual assault.

Brien Farrell, Board Member, shared a story about a family member's experience with abuse and neglect. Brien Farrell noted he supports Joanne Giardello's proposal.

- The proposal for a Prevention Advisory Committee will return for a vote at the July Board Meeting.

COMMITTEE REPORTS –

A. Cultural/Linguistic Competency Committee (CLCC) Update –

Rosemarie Pérez, President, noted the CLCC is continuing to review board policies. The policies are almost ready to be presented to the board for approval.

B. Vendor Advisory Committee (VAC) Update –

Breeanne Burris, VAC Co-Chair, noted the following;

- o We started with Direct Support Professional (DSP) Recognition in Memory of Christine Hale who worked with ARC-Solano from 1987 to 2001.
- o During the vendor group updates, we discussed the staffing crisis and gas prices impacting our workforce.
- o We had a discussion around the upcoming Vendor Fair.
- o The vendor group was given notice about the rate increases.
- o Isabel Calder, CFO, reminded the vendor group that rollover is upcoming. This is a process where authorizations for vendors change for the fiscal year. Isabel Calder, CFO, will keep us updated.
- o We were given an update on the Self-Determination Program and an upcoming training in June.
- o The VAC held break-out groups on how VAC meetings can be more meaningful for everyone involved.

C. Public Policy Advisory Committee Update –

Breeanne Burris, VAC Representative, noted the following;

Federal

- Congress returned from recess on April 25th. It is expected that the former Build Back Better Act will be revisited, revised, and renamed with a potential approval in June. We will continue to advocate for inclusion of the \$150B proposal for Medicaid services.

- Daniel Tsai, Director of Medicaid Services and CHIP, presented at the ANCOR (American Network of Community Options and Resources) Public Policy Conference April 12-14. He confirmed that the Center for Medicaid Services (CMS) was moving forward with the Home and Community Based (HCBS) Settings Rule. He expressed an understanding of the severity of the workforce crisis nationwide and ensured he would continue to give ANCOR a seat at the table in conversations with CMS.

- Former Congressman, Tony Coelho (1978-1989), presented at the Public Policy Conference as well as honoring his collaboration with ANCOR and celebrating their 50 plus years of advocacy on behalf of people with disabilities and those who support them.

- His keynote can be accessed here:

<https://www.dropbox.com/s/7wt4w592v5aakwt/Tony%20Coelho%20V3.mp4?dl=0>

- He mentions his collaboration with us in California in 2015 (in person) and again in 2021 via video, speaking with Governors Brown and Newsom regarding proper funding for our services.

Legislative Event

- Gabriel led a conversation about planning a legislative event for our three- county area where we would invite state legislators to hear about our mission, our work, our priorities. We have held Legislative Breakfasts in Sonoma County in the past and would like to establish a similar event (luncheon, etc.) for all three counties. Reestablishment of such an event would give us greater advocacy momentum and also allow us to honor legislators who work tirelessly on behalf of people with I/DD. More to come on this after our June meeting.

Technology in CA

- Gabriel updated the committee on the work being done at the state level on this topic. DDS is

reviewing proposals for greater use of technology here in CA, which in some cases would allow a person supported greater freedom throughout his/her day. DDS is also researching appropriate CMS approvals and funding for implementation.

Rate Study Implementation

- The first rate increase from the Governor's budget of 2021 is effective April 1, 2022. The next is scheduled for July 2023, but The Lanterman Coalition in collaboration with ARCA, is leading the advocacy efforts for accelerating the second increase to July 2022. The State Senate is on board with that proposal.

The next Public Policy Advisory Committee Meeting date is June 28, 2022. There is no meeting in May.

D. Nominating Committee Update-

i. Board Term Election

Alexis Jarreau, Board Member, was not present during the meeting. All board members took a poll and voted.

All board members (Speck, Pérez, Bednarova, Burris, Giardello, Farrell) voted to approve Alexis Jarreau's second term as a Board Member from July 2022 to June 2024. UNANIMOUS

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, noted the following;

- North Bay Regional Center reopened our offices to the public on May 2nd. We celebrated by providing a Taco Truck for staff.
- We are very much aware that COVID rates are increasing and continue to remain vigilant in keeping our staff and community safe.
- There's a lot of momentum and action happening around both funding initiatives and policy at the state level.
 - o *Gabriel Rogin, Executive Director*, is going to email the board with some talking points and letters to send to local legislators for their support on revising the regional center core staffing formula.
 - o *Gabriel Rogin, Executive Director*, proposed the board have a discussion in the future around the proposed regional center performance metrics.

GOOD OF THE ORDER –

Sara Speck, Secretary, reminded the board that the ARCA Academy is on May 10th 6:00pm - 7:30pm. If you can't attend the meeting May 10th, there will be a recording available on May 11th to watch.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 7:24pm to discuss labor contract negotiations, a matter specifically dealing with a particular regional center client, and a pending litigation.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 8:38pm and there was no action taken.

ADJOURNMENT – *Rosemarie Pérez, President*, adjourned the regular business board meeting at 8:38 pm.

Date submitted to NBRC Board for review

05/04/22

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

05/04/22

 Operations ☐

 Purchase of Service ☒

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED
Family Home Agency	58	California Mentor Family Home Agency, LLC, HN0365	06/01/22-05/31/23	Previous Year: \$ 3,147,187.38 New Contract: Over \$250,000	(Speck/Farrell)
Family Home Agency	35	AMP INC DBA Enriching Lives HN0386	06/01/22-05/31/23	Previous Year: \$1,946,868.01 New Contract: Over \$250,000	(Giardello/Speck)

Summary:

A Family Home Agency (FHA) approves family homes, which offer the opportunity for up to two adult individuals with developmental disabilities per home to reside with a family and share in the interaction and responsibilities of being part of a family. The individual with developmental disabilities receives the necessary service and supports from the family, agencies and the community to enable the individual to be a participating member of the family and the community where the family resides. The family home arrangement allows the sharing of food, housing, experience, responsibilities and togetherness.

The FHA is a private, nonprofit organization under contract to, and vendored by a regional center. FHAs are responsible for recruiting, training, approving and monitoring family homes, as well as providing ongoing support to family homes. Social service staff employed by the FHA make regular visits to the family home to ensure that necessary services and supports are in place, and that the match between the family and the new family member is viable, and continues to be viable.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Short Business Meeting
June 1, 2022, 6:00 p.m.
Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Joanne Giardello, Solano County
Jeremy Johnson, Vice President, Solano County

Sara Speck, Secretary, Solano County
Andrea Bednarova, Attorney
Brien Farrell, Solano County
Jose Ayala, Napa County
Alexis Jarreau, Solano County

NBRC BOARD MEMBERS ABSENT:

Breeanne Burris, VAC Representative

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant
Mariam G, Executive Assistant – Compliance
Ana Horta, Diversity and Equity Supervisor
Alejandra Franco, Service Coordinator
America Rosales Orozco, Service Coordinator
Andrea Reich, Service Coordinator
Angie Garcia, Service Coordinator
Burleigh Termo, Service Coordinator
Caitlin Young Hermosillo, Service Coordinator
Cassie Meyers, Service Coordinator
Christie Null, Early Intervention Supervisor
Claribel Zecena, Early Intervention Supervisor
Claudia Calderon, Case Management Supervisor
Claudia Ritchie, Case Management Supervisor
Collin Niemiec, Senior Service Coordinator
Ellen Sweigert, Consumer Advocate
Ellisa Reiff, Associate Director of Client Services
Erlinda Ferris, Service Coordinator
Dr. Gayatri Mahajan, Physician
Greg Wharton, Client Services Assistant
Guadalupe Lopez, Intake Supervisor
Heather Vail, Case Management Supervisor
Ivy Gavero, Service Coordinator
Tina Mott, Service Coordinator
Tonya Fagan, Service Coordinator
Tami Jo McMahon, Intake Assessment Counselor
Tanisha Taylor, Case Management Supervisor

Jennifer Crick, Director of Administrative Services
Courtney Singleton, Director of Community Services
Beth DeWitt, Director of Client Services
Deanna Mobley, Director of Clinical and Intake Services
Amelework Geremew, Community Resource Developer
JC Andrade, Early Intervention Supervisor
Jeff Newton, Senior Nurse Consultant
Jessica Domingo, Case Management Supervisor
Jessica Gutierrez, Senior Service Coordinator
Julie Blyth, Service Coordinator
Katie Gallagher, Service Coordinator
Dr. Katie Pedgrift, Psychologist
Laurie Warren, BCBA
Marcia Parisi, Service Coordinator
Maria Marino, Emergency Management & Facilities Coordinator
Deanna Heibel, Associate Director of Client Services
Marie Van Luven, Service Coordinator
Melissa Slama, Senior Companion Program Supervisor
Miriam Wilcox, Early Intervention Service Coordinator
Monica Smith-Braun, Senior Nurse Consultant
Nicole Adrian-Dacus, Senior Human Resource Generalist
Renee Blair, Service Coordinator
Shawan Casborn, Resource Development Supervisor
Sonia Villa, Service Coordinator
Stacia Mott Austin, Service Coordinator

GUESTS: (**Based on participants' names in the Zoom meeting.*)

Triny Lopez, Interpreter
24 Hour Home Care – Sofia Benitez
Amanda Granizo
Banksskn2
Benk
Candace White
Cecilia Tienda
Cindy's iPad

Joe Schunk
Lbordner
Lori Fox, Oaks of Hebron
Lydia Messele
Lynda Wheeler
Mardochee Anglade
Mary Agnes Nolan
Mikey Rodriguez
Rita Edmonds-Norris

Cteevens
Dena
Edie Thomas (she/her)
Frank's iPad
Holly Armijo
Jaclyn Balanay, DDS

Ron Gers
Teresa's iPad
1707****036
Holly Pagel
iPadutulivu

MINUTES

CALL TO ORDER – *Rosemarie Pérez, President*, called the short business meeting to order at approximately 6:05 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES – Annual Business Meeting Minutes from the June 2, 2021, meeting be approved as submitted.

M/S/C (Speck/Giardello) Moved to approve the minutes.

**APPROVED
UNANIMOUS**

GENERAL PUBLIC COMMENT –

Mary Agnes Nolan, Quality Assessment Coordinator with the National Core Indicators Survey Project for the North Bay Regional Center, noted the following;

- Our current survey cycle sends paper surveys to family members of individuals using services at the Regional Center.
- Family or Mail-In Survey includes 3 types of surveys
 - o AFS- Adult children living in the family home – Met the returned survey goal
 - o CFS-Child or minor children living in the family home – Have 25% of the returned survey goal
 - o FGS-Adult children living outside the family home - Have 27% of the returned survey goal
- This includes all the surveys that have been entered online and NBRC has done an excellent job encouraging families to participate. It is looking good to meet the June 30, 2022 deadline for returned survey goals. Thank you!
- I'd also like to advise we are in the recruitment phase to find qualified interviewers for the next survey cycle that is in-person. Please pass this on to individuals who may be interested in assisting with the in-person interviews must complete an online application, and if qualified, participate in an interview and participate in training prior to the project implementation. A stipend is provided.
- Link for the application or to find out more about the QA Project is located on the State Council website: <https://scdd.ca.gov/qap/>
- General questions about the project and be emailed to QAProject@scdd.ca.gov
- Specific questions for our area can be directed to MaryAgnes Nolan, Quality Assessment Coordinator for NBRC. My cell is 530-521-0067. Email is MaryAgnes.Nolan@scdd.ca.gov

APPROVAL OF CONTRACT OVER \$250,000 –

Courtney Singleton, Director of Community Services, presented the following contract for approval.

A. *START (Startup Crisis Services) – Turning Point*

M/S/C (Giardello/Speck) Moved to approve the contract for Turning Point.

**APPROVED
UNANIMOUS**

NOMINATING COMMITTEE BOARD & VENDOR ADVISORY COMMITTEE (VAC) CANDIDATE RECOMMENDATIONS –

Joanne Giardello, Chair & Board Member, introduced the following individuals listed below as nominated

candidates. The Board will hold a vote at the July Board Meeting.

- A. Vendor Advisory Committee Candidate
 - a. Jessica Sadowsky
- B. Board of Directors Candidates
 - a. Ronald Gers
 - b. Candace White

CLIENT ADVISORY COMMITTEE UPDATE–

Sara Speck, Secretary & CAC Co-Chair, noted the following;

- The next Client Advisory Committee Meeting is on June 24th from 1:00pm to 2:30pm via Zoom.

NBRC'S ANNUAL BOARD MEETING –

The meeting transitioned to North Bay Regional Center's Annual Board Meeting at 6:28pm. There will be separate minutes on NBRC's website under the June 2023 Annual Board Meeting Packet.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The board moved into closed session at 7:58pm to discuss labor contract negotiations.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 8:11 pm and there was no action taken.

ADJOURNMENT – *Rosemarie Pérez, President*, adjourned the short business and annual board meeting at 8:11 pm.

Date submitted to NBRC Board for review

06/01/2022

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

06/01/2022

Operations ☐

Purchase of Service ☒

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED
Start Up Crisis Services	N/A	Turning Point	06/30/22 - 3/31/2024	\$300,000 Total	(Giardello/Speck)

Summary:

Through a Request for Proposal Turning Point was selected by NBRC to be certified by the National Center for START to provide, on the ground crisis services to individuals served by NBRC. Turning Point will receive training and certification from the National Center for START so that they can then provide the below services in NBRC's catchment area:

START is an initiative that works to strengthen efficiencies and service outcomes for people with IDD and mental health needs in the community to provide technical assistance, clinical expertise, training, and consultation services that support the development of Turning Point to provide the following:

- Comprehensive evaluation of services & systems of care (local and state)
- A systems linkage approach to service provision
- Expert assessment & clinical support
- Outcomes-based research & evaluation
- Short-term therapeutic resources & opportunities
- Cross-systems crisis prevention & intervention planning
- Family support, education & outreach
- Interdisciplinary collaboration
- In home therapeutic coaching

Date submitted to NBRC Board for review

07/06/22

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

 Operations ☐

 Purchase of Service ☒

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Crisis Intervention Services	160	C.B.E.M. PN0913	09/01/22-08/30/23	\$1,964,826/Annual Contract \$3274.71/per client per month	50 clients maximum served in one month period
Summary: Creating Behavioral Educational Moments (CBEM) has been providing crisis intervention services to NBRC clients since 2012. They provide an intensive short-term support system, geared towards achieving stability for those at risk of losing placement, being hospitalized for long periods of time, and/or other unforeseen circumstances. CBEM typically serves an individual for 3 to 6 months, but will not end services until stability is achieved. They provide emergency on-call services after hours to assist individuals in crisis 24 hours a day 7 days a week for any NBRC in need. NBRC can call CBEM 24 hours a day for assistance in serving any client in crisis.					
Specialized Residential Facility	4	Walk of Life Residential Care, Inc.	08/01/22-12/31/24	\$724,521/ Annual Contract \$497.61/ Daily Rate per Client	Solano County
Summary: This specialized residential facility will serve four (4) adults and is located in the county of Solano. This home is licensed by California Social Services, Department of Community Care Licensing and vendored by North Bay Regional Center to serve individuals with medical and/or behavioral needs. The home provides between 2 -3 staff to 4 client ratio during awake hours with a 1 staff to 4 client ratio overnight. Professional Consultation services may include: A Registered Nurse, Board Certified Behavior Analyst, Occupational Therapist, Registered Dietician, Recreational Therapist and/or Physical Therapist. These homes are monitored/visited on a quarterly basis by each client's NBRC Service Coordinator, on an annual basis by Quality Assurance Staff and annually unannounced by Community Care Licensing.					

Proposal to North Bay Regional Center Board of Directors

It is with sincere commitment and dedication that we submit a request to convene a committee of individuals interested and committed to the personal health and safety of NBRC clientele especially as it relates to their right to live free from harm imposed by neglect, physical and sexual abuse.

Title: Advisory Committee for the Prevention of Neglect, Abuse, and Sexual Assault

Goal: to gather and provide the knowledge that may assist in addressing the need to prevent, identify and respond to the abuse of NBRC clientele and provide a clear detailed policy to guide NBRC to this end.

The committee will develop agendas that will focus on policies, discussions and tasks related to:

I review of the definitions and legal parameters of abuse and sexual assault

1. definition of neglect /sexual assault/ abuse

a. review of the legal definitions and legal challenges related to a victim with a developmental disability

b review current victim rights statutes

2 review the current policies regarding prevention and response to neglect, physical and sexual abuse

a review policies and procedures

b review Lanterman and related laws

3 review of the risk factors contributing to neglect, abuse and assault towards NBRC clientele

a vulnerabilities within the characteristics of individuals with developmental disabilities

b vulnerabilities that may be related to service delivery system

c review issues with reporting incidents to authorities

4 review of current practices

a identify existing processes and evaluate effectiveness

b review community services available in each community

5 prepare policy regarding the identified needs

a. ensure policy is culturally inclusive

b develop parameters for monitoring the implementation of the policy

c develop work groups for follow up community outreach

Committee members thus far

Joanne Giardello

Brien Farrell

Gabriel Rogin



North Bay Regional Center Doug Cleveland Board Opportunity Fund July 6, 2022 Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of May 31, 2022 was **\$71,358.01**.

The account had the following activity in March 2022:

Donations and Deposits:

- | | |
|--------------------------|-----------|
| • Donation | \$ 0.00 |
| • Deposit (Amazon Smile) | \$ 148.82 |

Grants:

- No grants issued

Ops Expenditures 11 months 80%	CFO Board Report As of May 31, 2022 92% of the fiscal year has elapsed				POS Expenditures 11 months 80%
OPERATIONS		Total Ops Allocation: \$ 29,966,997			
Total General Ops Contract: \$ 26,975,572		Total CPP Contract: \$ 1,345,813			
General Ops Amount Available: \$ 5,449,449		CPP Contract Amount Available: \$ 20			
Total YTD					
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 15,023,815	65.69%	\$ 2,256,978	\$	17,215,793
Benefits	\$ 3,344,304	14.62%	\$ 1,986,585	\$	5,330,889
Facilities	\$ 1,940,593	8.48%	\$ 495,833	\$	2,436,426
Equipment	\$ 453,387	1.98%	\$ 300,000	\$	753,387
Communications	\$ 238,661	1.04%	\$ 150,000	\$	388,661
Mileage	\$ 94,588	0.41%	\$ 25,412	\$	120,000
Legal	\$ 81,359	0.36%	\$ 68,641	\$	150,000
General Office	\$ 51,427	0.22%	\$ 45,000	\$	96,427
Consultants	\$ 310,064	1.36%	\$ 350,000	\$	660,064
Bank Fee and LOC	\$ 33,784	0.15%	\$ 1,216	\$	35,000
Other Expenses	\$ 87,859	0.38%	\$ (12,359)	\$	75,500
Revenue	\$ (133,718)		\$ (10,000)	\$	(143,718)
Community Placement Plan (CPP)	\$ 1,345,793	5.88%	\$ 20	\$	1,345,813
Total Operations Expenses	22,871,916		\$ -	\$	28,464,242
Senior Companion Program - Grant	YTD Actual	% by category	Forecast*	Actual + Forecast	
Senior Companion Program - Grant	\$ 205,422	56%	\$ 162,333	\$	367,755
START Program	YTD Actual	% by category	Forecast*	Actual + Forecast	
START PROGRAM	\$ 172,758	15%	\$ 962,242	\$	1,135,000
PURCHASE OF SERVICES		Total POS Allocation: \$ 372,859,696			
Total POS Contract: \$ 370,472,797		Total CPP Contract: \$ 2,386,899			
POS Contract Amount Available: \$ 73,261,673		CPP Contract Amount Available: \$ 2,386,899			
Total YTD					
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 101,479,413	34.1%	\$ 9,236,842	\$	110,716,255
Supported Living Services	\$ 72,275,074	24.3%	\$ 6,576,184	\$	78,851,258
Day Programs	\$ 56,064,076	18.9%	\$ 5,097,917	\$	61,161,993
Behavioral Services	\$ 22,008,689	7.4%	\$ 2,005,216	\$	24,013,905
Other	\$ 22,080,441	7.4%	\$ 2,022,963	\$	24,103,404
Transportation	\$ 9,192,309	3.1%	\$ 856,716	\$	10,049,025
Respite	\$ 7,890,554	2.7%	\$ 737,815	\$	8,628,369
Medical Services	\$ 6,220,568	2.1%	\$ 610,190	\$	6,830,758
Community Placement Plan (CPP)	\$ -	0.0%	\$ 2,386,899	\$	2,386,899
TOTAL POS EXPENSES	\$ 297,211,124	100.0%	\$ 29,530,742	\$	326,741,866
*This budget reflects through the C-3 amendment.					
Total Regional Center Budget:				\$	402,826,693

Date submitted to NBRC Board for review

July 6, 2022

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations ☒

Purchase of Service ☒

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	Notes
C-3 Contract for Fiscal Year 21/22	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$402,826,693	<p>The C-3 contract for FY 21/22 includes Ops Allocation in the amount of \$539,719 as follows:</p> <ul style="list-style-type: none"> • Language Access & Cultural Competency \$381,480 • Rate Reform \$128,357 • Performance Incentives \$29,882 <p>And POS Allocation in the amount of \$2,106,194 as follows:</p> <ul style="list-style-type: none"> • HCBS Waiver Compliance \$731,194 • CPP Start up \$975,000 • CPP Placement \$400,000

				<p>Lastly, the C-3 includes an allocation in the amount of \$142,857 for Part C, American Rescue Plan Act</p> <p>New Totals:</p> <ul style="list-style-type: none"> • Ops: 29,824,140 • POS: \$372,859,696 • Part C/ARPA \$142,857
<p>Ops Allocation:</p> <ul style="list-style-type: none"> • Language Access & Cultural Competency – amount based on NBRC approved proposal • Provider Rate Reform – remaining balance allocated to regional centers based on Regional Center Client Master File status 1 and 2 report. • Performance Incentives – remaining balance allocated to regional centers based on Regional Center Client Master File status 1 and 2 report. <p>POS Allocation:</p> <ul style="list-style-type: none"> • HCBS Waiver Compliance • CPP start up/placement allocation <p>Part C/ARPA Allocation:</p> <ul style="list-style-type: none"> • Allocation to focus on developing partnerships with local school districts to timely school transitions that promote inclusive options for Regional Center children transitioning to pre-school or kindergarten. 				



North Bay Regional Center

610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

2351 Mendocino Ave, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

March 30, 2022

Ms. Maxine Milam
Department of Developmental Services
1600 9th Street
Sacramento, CA 94244-2020

Via Email: Maxine.milam@dds.ca.gov

Re: Updated Mitigation Plan for Jose Ayala

Dear Ms. Milam,

Per Title 17 § 54534. Conflict Resolution Plan Review Procedures, NBRC is submitting an updated mitigation plan for Jose Ayala, a client who serves as a member of our Board of Directors. We have reviewed Mr. Ayala's situation and his conflict of interest status has not changed. The mitigation plan developed in 2017 and the waiver obtained by DDS is still in force. We will continue to comply with the plan as stated below.

If you should have any questions, please feel free to contact me.

Sincerely,

Jennifer L. Crick, SPHR, PHRca, SHRM-SCP
Director of Administrative Services
North Bay Regional Center
jenniferc@nbrc.net
707-256-1271

March 30, 2022

Nancy Bargmann, Director
Department of Developmental Services
1600 9th Street
Sacramento, CA 94244.2020

RE: Request for Waiver for Potential Conflict of Interest for Jose Ayala

Dear Ms. Bargmann:

Pursuant to Section 54523 of Title 17, California Code of Regulations, this letter serves as a request by North Bay Regional Center for a waiver of a potential conflict of interest for our Board Member Jose Ayala.

Enclosed please find the following:

1. A copy of Mr. Ayala's Conflict of Interest Disclosure Statement;
2. A Disclosure Conflict of Interest, Request for Waiver and Plan of Action.

The limitations proposed by North Bay Regional Center are set forth in the plan of action and no other limitations are proposed.

This Waiver packet is also being served upon the North Bay Regional Office and State Council as required by Title 17.

Thank you for your consideration of Waiver Request. We look forward to hearing from you.

Sincerely,

x 

Gabriel Rogin
Executive Director

x 

Jose Ayala
Director, Board

x 

Rosemarie Pérez
President, Board

Cc: Human Resources
NBRC Board of Directors

Law Concerning Governing Board Member Conflict of Interest

The prohibition against a Regional Center governing board member having a conflict of interest is derived from Welfare and Institutions Code section 462(a). The conflict of interest definition is set forth in more detail in the California Code of Regulations, Title 17.

Title 17 section 54520(a) “A conflict of interest exists when a regional center governing board member ... or a family member of such a person is any of the following for a business entity, entity, or provider as defined in section 54505 of these regulations, except to the **extent such position is permitted by Welfare and Institutions Code sections 4622 and 4626.**” (Emphasis added)

Welfare and Institutions (“W&I) Code section 4622(e) “A minimum of 50 percent of the members of the governing board shall be persons with developmental disabilities or their parents or legal guardians. No less than 25 percent of the board shall be persons with developmental disabilities.”

Section 54520 concludes: “(b) No regional center governing board member who has a conflict of interest shall continue to serve as a board member in violation of these provisions unless the board member has eliminated the conflict of interest or **obtained a waiver pursuant to these regulations.**” (Emphasis added)

Disclosure of Conflict of Interest for Mr. Jose Ayala

Potential or Actual Conflict of Interest

Jose Ayala was elected to the North Bay Regional Center Board by the Board of Directors in June 2016. His welcomed membership on the Board helps North Bay Regional Center to meet the requirements of W&I Code section 4622(c) which provides an exception to the requirements of Title 17, section 54520(a).

Mr. Ayala is a consumer of North Bay Regional Center who is employed by Napa Valley Supported Services a vendor of the Regional Center. Mr. Ayala’s employment consists of a job placement at the Lixit Corporation doing product line assembly.

Request for Waiver of Conflict of Interest

This information is being provided to the Department along with a proposed Waiver should the Department determined that Mr. Ayala has a conflict of interest as defined in the W&I Code and Title 17.

For the reasons that follow, pursuant to Title 17, section 54523, North Bay Regional Center requests a Waiver of any potential or actual conflict of interest given that:

- a) Mr. Ayala was elected by the Board of Directors;
- b) Mr. Ayala fulfills North Bay Regional Center’s compliance requirements under W&I section 4622(c) and (e);
- c) Mr. Ayala’s part-time employer is a vendor of North Bay Regional Center; and
- d) Mr. Ayala does not have any financial interest in or decision-making authority related to Napa Valley Support Services.

Proposed Plan of Action

North Bay Regional Center's suggested plan of action for resolving this "conflict of interest" is as follows:

1. As a governing North Bay Regional Center Board Member, Mr. Ayala will not participate in any discussion or vote of any matter involving Napa Valley Support Services.
2. North Bay Regional Center's governing board and management staff will be informed of this Plan of Action and will be informed of the need to ensure that Mr. Ayala does not participate in any discussion or vote on any issue relating to Napa Valley Support Services.
3. The Executive Committee of the North Bay Regional Center Board has been informed of and has approved the submission of this proposed Plan of Action for Waiver of Conflict of Interest.
4. North Bay Regional Center's Board of Directors itself will be responsible for ensuring that the above plan and limitations are applied and monitored.
5. This request for Waiver packet is also being served on the North Bay Regional Office and the State Council as required by Title 17, section 54523.

Date submitted to NBRC Board for review

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

June 20, 2022

June 20, 2022

Operations ☒

Purchase of Service ☐

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor # (if applicable)	Term of Contract	Total Contract Amount	APPROVED	Notes
IT Consultant	TenisiTech	June 30, 2022 – one year	\$277,200	(Speck/ Johnson)	<p>Under this contract, TenisiTech will:</p> <ul style="list-style-type: none"> Continue to assess and improve our IT infrastructure, Install and support the transition to Microsoft Office 365 which will ensure higher security measures within our email systems, Install and support transition to Ring Central phone systems, Continue to support and train our IT Technicians, Assist with the Santa Rosa office set up. <p>This contract reflects a 5% increase from FY22.</p>

Date submitted to NBRC Board for review

N/A

Date approved by NBRC Board Executive Committee (if applicable)

06/20/2022

Date approved by NBRC Board

06/20/2022

 Operations ☐

 Purchase of Service ☒

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	APPROVED	Notes
Specialized Residential Facility	4	Brilliant Corners	06/30/22-03/31/24	Acquisition: \$400,000 Renovation: \$400,000	(Speck/ Johnson)	Housing Only

Summary:

NBRC in conjunction with Brilliant Corners has been approved by the Department of Developmental Services to purchase and renovate a new 4 bed specialized residential facility. This home can be located in any of NBRC's three (3) counties. It will serve individuals transitioning from skilled nursing facilities. Acquisition Costs include but are not limited to: The down payment, pre-development costs, closing costs, property inspections, home warranty, title insurance etc. Renovation costs include but are not limited to: Modifications to meet client's needs such as ramps, bathroom modifications, widening doorways, hardened or softened walls; replacement of old systems such as water heaters, HVAC, generators; bringing the home up to building code compliance and holding costs. A service provider will be selected at a later date once the home is near completion.



North Bay Regional Center

Board Opportunity Fund Request

Date: 6/23/22
Service Coordinator: Pending transfer
Individual Name: MH
DOB: 1987
County of Residence: Los Angeles
Type of Request: Assistance with housing costs

Summary

MH moved with his mom and two siblings, ages 16 and 13 down to Southern California, located north of Los Angeles. MH is 34 years old and diagnosed with autism. Unfortunately, he is unable to manage his frustration and behavior with his 13 year old sister which has resulted in MH being aggressive and assaultive to her. Shortly after arriving in Southern California, MH's mother secured a motel room but had to find a separate one for MH due to the threat of aggression towards her younger daughter. Unfortunately, she cannot continue to pay for MH's room and the room for her and her other children, as MH's SSI funds have been exhausted.

MH's case has been sent for transfer to the local regional center and they are pending acceptance, at which time they can assist with long term housing options for MH. In the interim, these funds can help keep MH in a safe place until his next social security check is available.

TOTAL FUNDS REQUESTED: \$1200.00

ALTERNATIVE (generic) RESOURCES EXPLORED: family members

Service Coordinator: Pending transfer
Supervisor: Beth DeWitt

VAC MEETING MINUTES



Vendor Advisory Committee

North Bay Regional Center

May 10, 2022 at 10:00 am - 11:30 am
Via Zoom



- A. CALL TO ORDER- *Stacey Martinez*, VAC Co-Chair, called the meeting to order at 10:00 am.
- Roll Call of Voting Members: *Stacey Martinez*, *Andrea Mendoza*, *Breeanne Burris*, *James Cox*, *Mike Lisenko*, *Mary Eble*, *Eric Martin*, *Jeremy Hogan*, *Ali Tabatabai*, *Michele Rogers*, *Jamie F Thompson* (absent), *Jamie Collins* (absent), and *Michelle Ramirez* (absent).
 - Establish Quorum: established
- B. CONSIDERATION OF AGENDA
- Additions or modifications to this agenda by voting members – None
- C. APPROVAL OF MINUTES: **Action Item for voting VAC members**
- April 12, 2022, Meeting Minutes- approved by *Jeremy Hogan*. Seconded by *Mary Eble*. All in favor, none opposed.
- D. SPECIAL PRESENTATIONS
- Introduction of NBRC's new Consumer Advocate
 - Ellen Sweigert* was introduced as the new Consumer Advocate at North Bay Regional Center. *Ellen* joined NBRC in March 2022. *Ellen* noted the following;
 - My role as a Consumer Advocate is to empower, stand together, and support people to have a voice on services they would like, guided by their Service Coordinator. I'm really passionate when it comes to disability advocacy for people with disabilities.
 - I'm working on a Consumer Newsletter. If anyone has ideas for articles, please feel free to share those ideas with me.
 - The best way to contact me is via email at ellens@nbrc.net or via phone call 707-256-1208.
- E. GROUP REPORTS
- Napa- Solano Vendor Group
Kelley Hanson reported the group did not meet.
 - Sonoma Vendor Group
Eric Martin reported the group did not meet.
 - Residential
None
 - Housing
Mary Eble noted that the group talked about the following;
 - HUD 811 Program
 - North Bay Regional Center wants to do housing education presentations for Service Coordinators on July 18th - 20th.

- Mary Eble will connect Ellen Sweigert and Carmen Alcantara to post about housing in the Consumer Newsletter.
- Mary Eble requested to add a Housing Element Presentation to the VAC agenda in July.
- Section 8 Napa Housing Wait List open May 17th – 24th.
<http://www.cityofnapa.org/1118/Waiting-List>

e. Trade Associations

- i. CDSA
Breeanne Burris, VAC Representative & Co-Chair, shared the following document as a brief summary of what CDSA is – [CDSA Information](#)
- ii. CCLN
No update provided.
- iii. ANCOR
The next Board Meeting in July will be in Sacramento. This will be the last Board Meeting for Linda Plourde, Bayberry Inc., and she encouraged people to apply.
- iv. ARC/UCP
Stacey Martinez, VAC Co-Chair, reported the following;
The ARC of California hosted a great Public Policy Conference virtually last month. California Center for Budgeting and Policy – explain budgeting in a way that makes sense.
On a national level, the ARC is getting ready for a Summer Leadership Institute. ARC of California is working on fixing problems with Rate Implementation.

f. NBRC Board Report

- Breeanne Burris, VAC Co-Chair*, reported the following about the Board Meeting in May;
- Ami Sullivan from Kinetic Flow gave a presentation for the Strategic Planning Process. The Board agreed on 3-year plan and plan to put a committee in place. They are looking at having a provider or two in the committee. Please reach out to Breeanne Burris, VAC Representative, if you would like to be involved.
 - There were two contracts approved for Family Home Agencies.
 - There was a new Advisory Committee presented – Prevention of Neglect, Abuse, and Sexual Assault. The new committee was presented by Joanne Giardello and Brien Farrell, Board Members. This committee will be voted on at the July Board Meeting.
 - The Executive Director's Report involved information on the Regional Center Staffing Formula and Performance Metrics.

g. ARCA

Gabriel Rogin, NBRC Executive Director, noted the following;

- North Bay Regional Center's Board is starting the Strategic Planning Process.
 - o Gabriel Rogin, NBRC Executive Director, to reach out to Stacey Martinez and Breeanne Burris to gather recommendations of vendors on the Strategic Planning Committee.
- There's an uptick on COVID positive cases throughout the country. Based on Special Incident Reports received at NBRC, we're not seeing many people with serious symptoms.

- This is an important time for all of us to remain engaged, push for rate acceleration for providers, and make our voices heard.
- *Gabriel Rogin, NBRC Executive Director*, encouraged vendors to advocate for modernizing the staffing formula for Regional Centers and respond to the DDS Workforce Survey.
- There's a public comment period available on the Quality Measures and Incentives that are going to exist for service providers going forward.
 - o You may submit comments through this link:
[Public Comment Link](#)
- *Gabriel Rogin, NBRC Executive Director*, noted the formula DDS uses to pay Regional Centers for Service Coordinators is antiquated. We are pushing to modernize it and tie it to cost of living increases over time.

h. Committees/Subcommittees

i. Public Policy Advisory Committee (PPAC)

Linda Plourde, Bayeberry Inc., noted the following;
Federal

- Congress returned from recess on April 25. It is expected that the former Build Back Better Act will be revisited, revised, and renamed with a potential approval in June. We will continue to advocate for inclusion of the \$150B proposal for Medicaid services.
- Daniel Tsai, Director of Medicaid Services and CHIP, presented at the ANCOR (American Network of Community Options and Resources) Public Policy Conference April 12th – 14th. He confirmed that the Center for Medicaid Services (CMS) was moving forward with the Home and Community Based (HCBS) Settings Rule. He expressed an understanding of the severity of the workforce crisis nationwide and ensured he would continue to give ANCOR a seat at the table in conversations with CMS.
- Former Congressman Tony Coelho (1978-1989) presented at the Public Policy Conference as well honoring his collaboration with ANCOR and celebrating their 50 plus years of advocacy on behalf of people with disabilities and those who support them.
His keynote can be accessed here:
[Tony Coelho Presentation](#)
- He mentions his collaboration with us in California in 2015 (in person) and again in 2021 via video, speaking with Governors Brown and Newsom regarding proper funding for our services.

Legislative Event

- *Gabriel Rogin, NBRC Executive Director*, led a conversation about planning a legislative event for our three-county area where we would invite state legislators to hear about our mission, our work, our priorities. We have held Legislative Breakfasts in Sonoma County in the past and would like to establish a similar event (luncheon, etc.) for all three counties. Reestablishment of such an event would give us greater advocacy momentum and also allow us to honor

legislators who work tirelessly on behalf of people with I/DD. More to come on this after our June meeting.

Technology in CA

- Gabriel Rogin, NBRC Executive Director, updated the committee on the work being done at the state level on this topic. DDS is reviewing proposals for greater use of technology here in CA, which in some cases would allow a person supported greater freedom throughout his/her day. DDS is also researching appropriate CMS approvals and funding for implementation.

Rate Study Implementation

- The first rate increase from the Governor's budget of 2021 is effective April 1, 2022. The next is scheduled for July 2023. The Lanterman Coalition, in collaboration with ARCA, is leading the advocacy efforts for accelerating the second increase to July 2022. The State Senate is on board with that proposal.

The next PPAC meeting date is June 28, 2022. There is no meeting in May.

ii. DSP Subcommittee

Stacey Martinez, VAC Co-Chair, reported that she hasn't received any DSP nominations.

- Stacey Martinez and Kelley Hanson to work on putting together a list of DSP nominations from the second half of the year for the June Annual Board Meeting.

Please send your DSP nominations to nbrcvac@gmail.com

iii. Cultural Diversity (Cultural Linguistic Competency)

Breeanne Burris, VAC Co-Chair, reported that the group met last month.

Breeanne asked the VAC to please submit the CLCC subcommittee survey:

<https://www.surveymonkey.com/r/JLP8MFY>

The next CLC Subcommittee Meeting is on May 19th at 9:00am.

Reach out to Breeanne Burris for more information: Breeanne@24hrcares.com

iv. Early Intervention/Early Start Subcommittee

Michele Rogers reported the following;

- The Infant Development Association is holding workgroups that will give feedback to DDS.
- Michele plans to have a meeting with DDS on May 16th and will give an update afterwards.
- The California Budget Update is happening on May 17th. Michele will send the link to sign up.
- It's Mental Health Month this May. We are thinking of how that applies to Early Start clients. We are looking at how we can support the social and emotional needs for the kids.

F. NBRC UPDATES:

a. Fiscal

Isabel Calder, NBRC CFO, notified the group of the following;

- All of the rates that we received from DDS have been uploaded into the system. You should have received your updated rates in e-billing.

- Isabel Calder, NBRC CFO, has provided the attached information for the new Community Care Facilities (CCF) rates effective 4/1/22. The rates have been designated for Children and Adults. The rates by category are also designated by 4 beds versus 5-6 beds. Our catchment area does not have any 7+ beds, so there isn't a chart included.
 - o [Children CCF Homes, 4 Beds](#)
 - o [Children CCF Homes, 5-6 bed](#)
 - o [Adult CCF Homes, 4 beds](#)
 - o [Adult CCF Homes, 5-6 beds](#)
- Diana Azinger, NBRC Rate Coordinator, has sent the rate spreadsheets out to all of the vendors.
- *Isabel Calder, NBRC CFO*, asked vendors to verify and confirm Staffing Ratio and Percentage of Hours Provided in the Community.
- DDS is honoring the existing rates.
- Elizabeth Clary asked if a vendor has a courtesy vendorization, should they expect to be the same with different Regional Centers.
- Isabel Calder, NBRC CFO, noted the rates are site-based and can be two different rates.
 - o [Rates for Providers Serving Consumers from Multiple RCs](#)
- Isabel Calder, NBRC CFO, suggested to follow the appeal process no later than 60 Days after receiving your rate file, if you do not agree with the rate.
 - o [Rate Appeal Form](#)

b. Vendor Relations

Courtney Singleton, Director of Community Services, reported on the following;

- It's important for vendors to check the data of the rate files.
- The state is holding EVV sessions throughout the month of May. Reach out to Courtney for more information.
- Please contact Rates@nbrc.net for any rate questions.

c. Quality Assurance

Courtney Singleton, Director of Community Services, notified the group of the following upcoming trainings;

- Fall Risk Assessment Prevention Training – May 11th 10am
- End of Life Planning – May 19th
- New Provider Orientation – May 26 & 27th

d. Self-Determination Program (SDP)

Valerie Moore, SDP Supervisor, noted the following;

SDP Training for Service Providers

- Join us on July 22nd from 11 am - 1 pm to learn how to gain and retain more clients. Get the knowledge you need to navigate through this alternative service delivery program.
 - o Training Includes: SDP Overview, Supporting Your SDP Clients, FMS and Billing for Services, HCBS Compliance, Q&A.
 - o Registration is required. [Register Here](#)
- Contact Valerie Moore with questions. valeriem@nbrc.net

G. NEW BUSINESS

a. Medi-Cal Asset Test Update

Ali Tabatabai noted the following;

- The Medi-Cal Asset Test is going away for people that we serve. Starting July 1st, the Asset Limit goes from \$2,000 to \$130,000.

[Free Webinar - Medi-Cal Asset Increase for Older Adults](#)

H. OLD BUSINESS

a. Development of a new agenda style for future VAC meetings

Stacey Martinez, VAC Co-Chair, reported on the Breakout Sessions last meeting.

- Stacey plans to send a survey out to VAC about how often they would recommend in person meetings.
- Stacey plans to leave 30 minutes open at the end of the VAC meeting for networking.

I. GENERAL ANNOUNCEMENTS

a. Training/Events

Mary Agnes Nolan chatted:

Hi! Just in case we run out of time during the meeting - I am the coordinator for the National Core Indicator Project and wanted to give an update on how we are coming with the project and asking for help encouraging families to complete the survey if they get one. Families do have the ability to complete the survey online. Any questions can be directed to me - MaryAgnes.nolan@scdd.ca.gov or cell 530-521-0067 (please leave a message if I am on the phone). We have a good return of the Adult Family Surveys. Hoping to see more of the Child Family Surveys and the Family/Guardian Surveys.

b. Transportation

Leticia Leon noted the following;

- R&D is planning to have webinars about how DDS applies the rate methodology to your specific service code.

b. Community Concerns - None

c. Reminders - None

J. AGENDA ITEMS FOR FUTURE MEETINGS

a. Courtney Singleton, Director of Community Services, to present draft board policies around Service Equity and Employment First in June.

b. Housing Element Presentation by Mary Eble in July.

K. ADJOURNMENT- *Stacey Martinez, VAC Co-Chair*, ended the meeting.

Approved by *James Cox*. Seconded by *Mike Lisenko*.

11:36AM





Proposed VAC Voting Member: Jessica Sadowsky

County: Napa

Jessica Sadowsky is originally from Kansas, where she began her career as a direct care worker while she obtained her degree in Political Science. After her graduate studies in Health Services Administration, she managed a residential program for adults with intellectual disabilities until 2004, when she received an enticing offer from Washington, DC. In the nation's Capital, she served as a Congressional health care policy advisor for a Kansas Congressman and learned the real story about bills on Capitol Hill. Armed with that knowledge and the faith that only comes with naivety, Jessica moved on to work for ANCOR, the national association of disability service providers, where she represented and advocated on behalf of providers and people with disabilities at the federal level. Her portfolio covered Medicaid Home and Community Based Services, Direct Support Professional wages and recognition, affordable and accessible housing, and access to employment for people with disabilities. Now, you can find her in Northern California where she works as the Director of Operations for Bayberry. Jessica also enjoys living in Napa with her family and exploring everything wine country and the Bay Area offers.



Proposed Board Member: Candace White

County: Solano

Serving as a board member for NBRC would give me the opportunity to make a difference in the lives of the special needs community and their families. As the parent of a special needs child I am always thinking of ways to become a better advocate, provide more support, and care for my child. As a board member this will provide me the opportunity to positively affect change, advocate and support for the clients and their families of NBRC. I will gain insight into the organization and develop a better understanding on how to approach, develop and provide quality care. I care deeply about the special needs community and the services they provide and will always have the goal in mind of how this will benefit our clients.

My character, commitment to the cause, strong leadership and communication skills will be an asset to the team in providing good quality care and providing input to the organization to advance the mission of NBRC.



Proposed Board Member: Ronald Gers

County: Sonoma

Ronald Gers is a person served by North Bay Regional Center. He served as a board member for The Middle Way for 8 years and regularly attends NBRC Client Advisory Committee meetings. He has lived in the North Bay area for 25 years and likes to help people get the services and supports that they need.



FAIR HEARING & MEDIATION UPDATE

JUNE 1, 2022 – JUNE 30, 2022

DSP Rate
Increase
(22-1)

Reason for Appeal: Claimant appeals denial of rate increase.

Ruling: Fair Hearing request withdrawn.

Eligibility
(22-2)

Reason for Appeal: Claimant appeals denial of eligibility.

Ruling: Mediation scheduled.

Fair Hearing scheduled.