



*Promoting Opportunities  
Supporting Choices*

*Sponsors of  
North Bay Regional Center  
and other programs  
for persons with developmental disabilities  
610 Airpark Road  
Napa, CA 94558  
707-256-1224  
Fax: 707-256-1230*

## **MEETING NOTICE**

The next meeting of the Board of Directors is an Annual Meeting and Short Business Meeting scheduled as follows:

**DATE:** June 1, 2022

**TIME:** 6:00 pm

**PLACE:** Via Zoom

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/81353176378?pwd=NEUvNTd2LzNJRiNvY3ZlQkY5c09JQT09>

**Join by Phone:**

Phone Number: 1-669-900-6833

Webinar ID: 813 5317 6378

Passcode: 573404

Se habla Español

**Agenda Enclosed**

**REMINDER:** Notices are posted at [www.nbrc.net](http://www.nbrc.net). All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

**North Bay Developmental Disabilities Services, Inc.  
Board of Directors' Annual Board Meeting  
Wednesday, June 1, 2022 6:00 p.m.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81353176378?pwd=NEUvNTd2LzNJRINvY3ZlQkY5c09JQT09>

**Meeting ID: 813 5317 6378**

**Passcode: 573404**

**SHORT BUSINESS MEETING AGENDA**

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. CONSIDERATION OF MINUTES – Minutes of the Annual Board Meeting of June 2, 2021 be approved as submitted. (2 min) (pgs. 1-3) ACTION
- III. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. APPROVAL OF CONTRACT OVER \$250,000 – Courtney Singleton, Director of Community Services (5 mins) (pg. 4)
  - A. START (Startup Crisis Services) - Turning Point ACTION
- VI. NOMINATING COMMITTEE BOARD & VENDOR ADVISORY COMMITTEE (VAC) CANDIDATE RECOMMENDATIONS - Joanne Giardello, Chair & Board Member (10 mins) INFO
  - A. Jessica Sadowsky, VAC (pg. 5)
  - B. Ronald Gers (pg. 6)
  - C. Candace White (pg. 7)
- VII. CLIENT ADVISORY COMMITTEE UPDATE – Sara Speck, CAC Co-Chair & Secretary (2 mins) INFO (pg. 8)

**ANNUAL BOARD MEETING AGENDA**

- VII. FEATURE PRESENTATIONS – NBRC Sharing Proud Moments (2021-2022) (45 min)
  - A. Client Success Stories, Vendor Recognition, Staff Appreciation and Agency Updates
- VIII. EMPLOYEE AWARDS (25 min)

|   |   |
|---|---|
| <i>Ten-year awards:</i> <ul style="list-style-type: none"><li>Stacia Austin</li><li>Courtney Singleton</li><li>Amelework Geremew</li><li>Carrie Schweizer</li><li>Gregory Wharton</li></ul> | <i>Supervisor:</i> <ul style="list-style-type: none"><li>Heather Vail</li><li>Gabriel Rogin</li><li>Jessica Domingo</li><li>Beth DeWitt</li><li>Danielle Bernardo</li></ul> |
| <i>Twenty-year awards:</i> <ul style="list-style-type: none"><li>Soncia Davenport</li><li>Jeanal Ramos-Horder</li></ul>   | <i>Supervisor:</i> <ul style="list-style-type: none"><li>Claudia Calderon</li><li>Courtney Singleton</li></ul>  |
- IX. MARY IDA COOK LIFETIME ACHIEVEMENT AWARD – 2022 (15 min)
  - A. Richard Depp
- X. PRESIDENT'S REMARKS – Rosemarie Pérez (5 min)
- XI. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XII. CLOSED SESSION –

A. Labor Contract Negotiations (20 mins)

XIII. RETURN FROM CLOSED SESSION –

A. Report on any action taken during the closed session (1 min)

INFO

XIII. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation -- W&I Code 4663(a). b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session.

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|---|
| NEXT MEETING ANNOUNCEMENT – The next Board Meeting is scheduled for Wednesday, July 6, 2022, 6:00pm |
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**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors' Annual Board Meeting**  
**Wednesday, June 2, 2021 6:00 p.m.**  
**ANNUAL BOARD MEETING MINUTES**

**NBRC BOARD MEMBERS PRESENT:**

Rita Edmonds-Norris, Solano County  
Alexis Jarreau, Solano County  
Lynette Stagner, Napa County  
Andrea Bednarova  
Hue Truong, Sonoma County

Jeremy Johnson, Vice President  
Derek Hearthtower, Solano County  
Angel Hixson, President, Solano County  
Rosemarie Pérez, Treasurer, Sonoma County  
Sara Speck, Secretary, Solano County

**NBRC BOARD MEMBERS ABSENT:**

Ali Tabatabai, VAC Representative

Jose Ayala, Napa County

**NBRC STAFF PRESENT:**

Dan Morris, Service Coordinator  
Tanisha Taylor, Case Management Supervisor  
Carmen Alcantara, Resource Developer  
Lindsay Franco, Diversity and Equity Specialist  
Raquel Karnes, HR Generalist  
Tina Mott, Service Coordinator  
Acela Ayson, Service Coordinator  
Heidi Oestreich, Service Coordinator  
Leah Alman, Service Coordinator  
Ben Kaplan, Service Coordinator  
Monica Smith-Braun, Nurse  
DeAnna Langley, Client Services Assistant  
Courtney Singleton, Director of Community Services  
Kelsey Gyurina, Service Coordinator  
Mo-Kang Ling, Service Coordinator  
Reyna Lopez, Case Management Supervisor  
Ashley McConnell, Fed Rev Supervisor  
Joan Etchandy, Nurse  
Barrie Gordon, Controller  
Christie Null, EI Case Management Supervisor  
Ivan Arce, Quality Assurance Monitor  
Beth DeWitt, Director of Client Services  
Sasha Ivanoff, Internal Quality Monitor  
Melissa Slama, Service Coordinator  
Hernani Mac Dula, IT Tech II  
Jennifer Crick, Director of Administrative Services  
Valerie Bane, Self-Determination Specialist  
Ana Horta, Senior Companion Program Supervisor  
Nagina Azizi McCants, Case Mgmt. Supervisor  
Nicole Adrian-Dacus, Sr. HR Generalist  
Guadalupe Lopez, Intake Department Manager  
Miriam Wilcox, EI Service Coordinator  
Margo Klockner, Service Coordinator

Gabriel Rogin, Executive Director  
Danielle Bernardo, Executive Assistant  
Jeff Newton, Nurse  
Krizhia Fox, Service Coordinator  
Heather Vail, Case Management Supervisor  
Tami Jo McMahon, Assessment Counselor  
Abigail Andrade, Service Coordinator  
Jessica Bromley, Service Coordinator  
Isabel Calder, Chief Financial Officer  
Katy Vanzant, Quality Assurance Monitor  
Patrea Miller, Service Coordinator  
JC Andrade, EI Service Coordinator  
Rafael Hernandez-Perez, EI Case Mgmt. Supervisor  
Geri Audette, Training and Communications Specialist  
Johnathan Padilla, Case Management Supervisor  
Deanna Mobley, Director of Intake and Clinical  
John Hahn, Intake Client Services Assistant  
Stephanie Preston-White, Service Coordinator  
Priscilla Banks, Service Coordinator  
Dr. Gayatri Mahajan, Clinician  
Jason Lane, Case Management Supervisor  
Andi Reich, Service Coordinator  
Jennifer Venegas, Service Coordinator  
Deanna Heibel, Associate Director, Santa Rosa  
Jacob Larkin, Service Coordinator  
Claudia Calderon, Case Management Supervisor  
Shawna Cleveland, Service Coordinator  
Ellisa Reiff, Associate Director, Napa  
Angelina Ordonez, Service Coordinator  
Carla Germany, Client Services Assistant  
Celeste Selwyn, Service Coordinator  
Carrie Schweizer, Legal Liaison  
Soncia Davenport, Service Coordinator

**GUESTS PRESENT:** *(Based on participants' names in the Zoom meeting.)*

Heather Coleman  
Chen Curtiss  
George Kirbyson  
Joe Schunk  
Kelly Weber, CBEM  
Janie Phillips

Karmen Maxwell  
Elizabeth Postak  
Edie Thomas, Connections For Life  
Melissa Maseda  
Bailey Maseda  
Carrie Maseda  
Ashley Maseda

Mary Eble, North Bay Housing Coalition  
Maxine Milam, DDS  
Mirella Quaranta, DDS  
Yvonne McCuiston, DDS  
Triny Lopez, Interpreter  
Nina Palomares  
Sarah Ponsford  
Turner Morgan  
Lisa Anna Carbone, Lifehouse  
Olivia Vain, Lifehouse

Elmer Andrei Manaid  
NRWard Teachers  
Paula Finley, Becoming Independent  
Franklin Phillips  
Roger Alexander  
Joanne Giardello  
Blake  
Michelle  
Breeanne Burris, 24 Hour Home Care

**CALL TO ORDER** – Angel Hixson, President, called the meeting to order at 6:01 pm.

**CONSIDERATION OF MINUTES** – Minutes of the Annual Board Meeting of June 3, 2020 be approved as submitted.

**M/S/C (Speck/Edmonds-Norris) Move to approve the minutes of the June 3, 2020 Annual Board Meeting as submitted.**  
**UNANIMOUS**

**GENERAL PUBLIC COMMENT** – None

**A TRIBUTE TO REGINA RIVAS** – A video montage was played in honor of Regina Rivas, an NBRC Service Coordinator who recently passed away.

**FEATURE PRESENTATION** – North Bay Regional Center Sharing Proud Moments (2020-2021)

**A. Client Success Stories, Vendor Recognition and Staff Appreciation**

- *NBRC Senior Companion Program Supervisor, Ana Horta, presented on behalf of the Senior Companion Program.*
- *NBRC Service Coordinator, Daniel Morris, presented on behalf of two of his client's successes.*
- *Mary Eble, North Bay Housing Coalition Executive Director; Christina DiFrancesco, Housing and Community Development (HCD); Carmen Alcantara, NBRC Resource Developer, and Housing Specialist; Yvonne McCuiston, DDS; and Mirella Quaranta, DDS, presented a housing presentation.*
- *Gabriel Rogin, NBRC Executive Director, shared some statistics of support that NBRC continues to provide during the pandemic.*

**EMPLOYEE AWARDS –**

The following employees celebrated their NBRC anniversaries:

- Tina Mott, Service Coordinator, Santa Rosa, 10 years
- Margo Klockner, Service Coordinator, Napa, 20 years
- JC Andrade, Early Intervention Service Coordinator, Santa Rosa, 20 years
- DeAnna Langley, Client Services Assistant, Napa, 20 years
- Carla Germany, Client Services Assistant, Napa, 30 years

**MARY IDA COOK LIFETIME ACHIEVEMENT AWARD – 2021**

The Mary Ida Cook Lifetime Achievement Award was created in 2016. It was an award created to honor Mary Ida Cook after she passed away, for her outstanding commitment to people with developmental disabilities. Mary was a North Bay Regional Center Service Coordinator for 20 years. She was fluent in American Sign Language and upon coming to NBRC she found that many community services did not have staff who were skilled in ASL. She took the time to assist staff in learning ASL to better serve those who were deaf or hard of hearing. Mary was an invaluable asset to NBRC, she also provided interpreting services for our clinical team. Mary Ida Cook's positive energy and passion for the people we serve will always be a part of NBRC's history. Since then, North Bay Regional Center continues to award an individual at our Annual June Board of Directors meeting who shares the same passion and dedication to the DD/ID community, with the Mary Ida Cook Lifetime Achievement Award.

The late Thomas Maseda, Director of Administrative Services, was awarded the 2021 Mary Ida Cook Lifetime Achievement Award. Thomas' wife, Melissa, accepted the award on his behalf.

**A. Tribute to Thomas Maseda**

A video montage in honor of Thomas Maseda was played.

- ❖ Before the President's remarks, a member of the audience recognized Gene Levine from Becoming Independents retirement after many years serving the DD/ID community.

**PRESIDENT'S REMARKS** – Angel Hixson, President, said a few words before adjourning the annual meeting and moving into a closed session meeting.

**CLOSED SESSION –**

**A. Labor Contract Negotiations**

The board of directors moved into a closed session at 7:56 pm to discuss labor contract negotiations.

**RETURN FROM CLOSED SESSION –**

The board of directors returned to an open session meeting at 8:20 pm.

**M/S/C (Speck/Johnson) Moved to approve a wage increase proposal from NBRC management.**

**UNANIMOUS**

**ADJOURNMENT** – Angel Hixson, President, adjourned the meeting at approximately 8:21 pm.

Date submitted to NBRC Board for review

06/01/2022

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

Operations ☐

Purchase of Service ☒

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

| Purpose of Contract      | Consumers Served | Contractor Name and Vendor# (if applicable) | Term of Contract   | Contract Amounts | Notes |
|--------------------------|------------------|---|--------------------|------------------|-------|
| Start Up Crisis Services | N/A              | Turning Point                               | 06/30/22-3/31/2024 | \$300,000 Total  |       |

#### Summary:

Through a Request for Proposal Turning Point was selected by NBRC to be certified by the National Center for START to provide, on the ground crisis services to individuals served by NBRC. Turning Point will receive training and certification from the National Center for START so that they can then provide the below services in NBRC's catchment area:

START is an initiative that works to strengthen efficiencies and service outcomes for people with IDD and mental health needs in the community to provide technical assistance, clinical expertise, training, and consultation services that support the development of Turning Point to provide the following:

- Comprehensive evaluation of services & systems of care (local and state)
- A systems linkage approach to service provision
- Expert assessment & clinical support
- Outcomes-based research & evaluation
- Short-term therapeutic resources & opportunities
- Cross-systems crisis prevention & intervention planning
- Family support, education & outreach
- Interdisciplinary collaboration
- In home therapeutic coaching



**Proposed Vendor Advisory Committee Member: Jessica Sadowsky**

**County: Napa**

Jessica Sadowsky is originally from Kansas, where she began her career as a direct care worker while she obtained her degree in Political Science. After her graduate studies in Health Services Administration, she managed a residential program for adults with intellectual disabilities until 2004, when she received an enticing offer from Washington, DC. In the nation's Capital, she served as a Congressional health care policy advisor for a Kansas Congressman and learned the real story about bills on Capitol Hill. Armed with that knowledge and the faith that only comes with naivety, Jessica moved on to work for ANCOR, the national association of disability service providers, where she represented and advocated on behalf of providers and people with disabilities at the federal level. Her portfolio covered Medicaid Home and Community Based Services, Direct Support Professional wages and recognition, affordable and accessible housing, and access to employment for people with disabilities. Now, you can find her in Northern California where she works as the Director of Operations for Bayberry. Jessica also enjoys living in Napa with her family and exploring everything wine country and the Bay Area offers.





**Proposed Board Member: Ronald Gers**

**County: Sonoma**

Ronald Gers is a person served by North Bay Regional Center. He served as a board member for The Middle Way for 8 years and regularly attends NBRC Client Advisory Committee meetings. He has lived in the North Bay area for 25 years and likes to help people get the services and supports that they need.



**Proposed Board Member: Candace White**

**County: Solano**

Serving as a board member for NBRC would give me the opportunity to make a difference in the lives of the special needs community and their families. As the parent of a special needs child I am always thinking of ways to become a better advocate, provide more support, and care for my child. As a board member this will provide me the opportunity to positively affect change, advocate and support for the clients and their families of NBRC. I will gain insight into the organization and develop a better understanding on how to approach, develop and provide quality care. I care deeply about the special needs community and the services they provide and will always have the goal in mind of how this will benefit our clients.

My character, commitment to the cause, strong leadership and communication skills will be an asset to the team in providing good quality care and providing input to the organization to advance the mission of NBRC.



North Bay  
Regional Center

## **CLIENT ADVISORY COMMITTEE**

**Friday, June 24, 2022**

**1:00 pm – 2:30 pm**

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**You are invited to give your input on two draft  
Board Policies!**

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**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83240875298?pwd=aBlMCtGdStmaXovUC9ZajJLekJoUT09>**

**Meeting ID: 832 4087 5298**

**Passcode: 752584**

**Please email [janelles@nbrc.net](mailto:janelles@nbrc.net) if you have any questions.**