



*Sponsors of  
North Bay Regional Center  
and other programs  
for persons with developmental disabilities  
610 Airpark Road  
Napa, CA 94558  
707-256-1224  
Fax: 707-256-1230*

*Promoting Opportunities  
Supporting Choices*

## **MEETING NOTICE**

The next meeting of the Board of Directors is the Annual Board meeting scheduled as follows:

**DATE:** June 7, 2017  
**TIME:** 5:00 – 7:00 p.m.  
**PLACE:** North Bay Regional Center  
610 Airpark Road  
Napa, CA 94558

### **Map & Agenda Enclosed**

**Board Related Meetings:** The next meeting of the Vendor Advisory Committee will be July 11, 2017, at North Bay Regional Center office "Board Room" from 10:00 to noon.

**REMINDER:** Please contact Kathy Newman at (707) 256 1224 if you are unable to attend the Board meeting.

**North Bay Developmental Disabilities Services, Inc.**  
**Board of Directors' Annual Board Meeting**  
**Wednesday, June 7, 2017, 5:00 p.m.**  
**North Bay Regional Center - 610 Airpark Road, Napa, CA 94558**

**SHORT BUSINESS MEETING AGENDA**

- I. CALL TO ORDER – President Harry Matthews
- II. ROLL CALL AND INTRODUCTIONS – Secretary Rita Edmonds-Norris
- III. Approval of Funding for Home and Community Based Waiver Provider Funding Concepts: Courtney Singleton  
(Pgs. 8 – 10) ACTION
  - Dungarvin \$311,195
  - UCP of the North Bay \$300,000
  - Pride Industries \$312,387

**ANNUAL BOARD MEETING AGENDA**

- I. CALL TO ORDER – President Harry Matthews
- II. ROLL CALL AND INTRODUCTIONS – Secretary Rita Edmonds-Norris
- III. CONSIDERATION OF MINUTES – Minutes of the Annual Board Meeting of July 6, 2016 be approved as submitted. ACTION
- IV. TREASURER'S REPORT - Treasurer's Report for the period of July 1, 2016 – May 31, 2017, be approved as submitted. ACTION
- V. MARY IDA COOK LIFETIME ACHIEVEMENT AWARD – 2017
- VI. NOMINATING COMMITTEE – As of July 1, 2017, North Bay Developmental Disabilities Services, Inc. Board of Directors has one vacancy in Solano County.
- VII. FEATURE PRESENTATION – North Bay Regional Center Sharing Proud Moments (2016-2017)
- VIII. FEATURE PRESENTATION – Friends of North Bay Regional Center – Sharing Proud Moments (2016-2017)
- IX. INTRODUCTION of Board members, Vendor Advisory Committee members, and Board officers (past and present) – Harry Matthews
- X. EMPLOYEE AWARDS

	<u>Supervisor</u>
<i>Ten-year awards:</i>	
Miriam Wilcox 4/07 – 4/17	Rafael Hernandez-Perez
Katie McMillan 7/06 – 7/16	Ellisa Reiff
Julie Blythe 8/06 – 7/16	Chad Graham
Katherine Sefton 7/06 – 7/16	Christie Null
Hope Beale 8/06 – 8/16	Maura McDonough
Laurie Andrews 12/06 – 12/16	Lupe Lopez
Jessica Bromley 12/06 – 12/16	Heather Vail
<i>Twenty-year awards:</i>	
Carrie Hampe 7/96 – 7/16	Dee Skrzypczak
Michi Gates 11/96 – 11/16	Bob Hamilton
<i>Thirty-year award:</i>	
Hollie Smith 8/86 – 8/16	Ellisa Reiff
- XI. PRESIDENT'S REMARKS – Harry Matthews

CLOSED SESSION - The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation -- W&I Code 4663(a).

<b>NEXT MEETING ANNOUNCEMENT</b> – The next Board Meeting will be a regular business meeting held, <b>Wednesday, July 5, 2017, 5:00 p.m., North Bay Regional Center Santa Rosa office.</b>
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**North Bay Developmental Disabilities Services, Inc.**  
**Annual Board Meeting**  
**Wednesday, July 6, 2016 5:00**  
**North Bay Regional Center Conference Room**  
**610 Airpark Road, Napa, CA 94558**

**SHORT BUSINESS MEETING**  
**MINUTES**

**NBRC BOARD MEMBERS PRESENT:**  
Margi Stern, President (Seated Herein)  
Walt Spicer, Vice President (Seated Herein)  
Angel Giroux-Greber

Linda Plourde, VAC Rep.  
Rita Edmonds-Norris, Secretary (Seated Herein)  
Franklin Phillips, Treasurer (Seated Herein)  
Jose Ayala

**NBRC BOARD MEMBERS ABSENT:**  
Joanne Tsai (Excused)

Barbara Power (Excused)  
Rhonda Foster (Excused)

**STAFF PRESENT:**

Kathy Newman, Exec. Assistant  
Michi Gates, Director, Client Services  
Kimberly Dowling, IT Tech  
Joanne Giardello, CMS  
Deanna Heibel, Associate Director, Client Services  
Katie McMillan, SC  
Rick Burkett, Associate Director IT  
Tami Jo McMahon, Assessment Counselor  
Rafael Hernandez-Perez, CMS  
Christina Sinohui, CMS  
Ana Horta, SC  
Brian Prosser, SC  
Tanya Barreto, SC  
Regina Rivas, SC  
Ceile Cook, SC  
Melissa Holbrook, SC  
Lynda Wheeler, CMS  
Jessica Gutierrez, SC

Bob Hamilton, Exec. Director  
Thomas Maseda, Dir., Admin. Services  
Dave Johnson, CFO  
Deanna Kirkpatrick, Intake Department Manager  
Courtney Singleton, Associate Director, Client Services  
January Crane, Fed Revenue Dept. Manager  
Tess Francis, SC/Parent  
Julie Blythe, SC  
Laurie Cole, EIS, SEIU Chapter President  
Nereida Elena, SC  
Natalie Farrell, SC  
Jeannette Prosser, SC  
Jayme Wise, SSC  
Heather Vail, CMS  
Carla Germany, CSA  
Christie Null, CMS  
Kristy Nelson, SC  
Kirk Elliott Jarrett, SC  
Maura McDonough, QA

**GUESTS PRESENT:**

Lyn Isbell, Friends of NBRC, Past Board Member  
Lina Hoshino, Petaluma Pie Company Owner  
Harry Matthews, Parent, Past Board Member  
Anh Nguyen, Consultant  
Dale Carr, Former Employee  
Abe Avila, People's Care  
David Maggi, Person Rec. Services  
JaShaun Bowers, Person Rec. Services  
Veronica Jiminez, Past Employee  
Stacy Warden  
David Thomason

Suzette Soviero, Friends of NBRC  
Debbi Davis, CNP & Family Member  
Michael Campbell, Wines by Mark Herold  
Pete Sanchez, Parent, Friends of NBRC, Past Board Member  
James Cox, Becoming Independent  
Kelley Hanson, Pace Solano  
David Washington, People's Care  
Shane Gallagher, Place of Grace  
Chris Cota, Person Rec. Services  
David Mauger, VAC  
John Thomason

**CALL TO ORDER** – Margi Stern, President, called the short business meeting to order at 5:05 P.M. Roll was called and a quorum was present.

Bob Hamilton recognized Lyn Isbell, past Board President and Board member, Harry Matthews, past Board President and Board member, and Pete Sanchez, past Vice President and Board member.

**EXECUTIVE COMMITTEE:** The Executive Committee proposes the following as the Board Slate of Officers for Fiscal Year 2016-2018: ACTION

President – Margi Stern; Vice President – Walt Spicer; Secretary – Rita Edmonds-Norris; Treasurer – Franklin Phillips  
**M/S/C (Plourde/Giroux-Greber) Move approval of the Slate of Officers for fiscal year 2016-2018. UNANIMOUS**

**VENDOR ADVISORY COMMITTEE** – Seating of prospective Solano County VAC member David Mauger. ACTION  
**M/S/C (Spicer/Giroux-Greber) Move approval of seating of David Mauger as a Solano County Vendor Advisory Committee Member. UNANIMOUS**

## ANNUAL BOARD MEETING MINUTES

**CALL TO ORDER** – Margi Stern, President, called the Annual Board Meeting to order at 5:15 P.M. Roll was called and a quorum was present.

### CONSIDERATION OF MINUTES

**M/S/C (Spicer/Phillips) Move that the minutes of the Annual Corporate Membership Meeting of June 3, 2015 be approved as submitted UNANIMOUS**

### TREASURER’S REPORT

**M/S/C (Spicer/Giroux-Greber) Move that the Treasurer’s Report for the period of July 1, 2015 through May 31, 2016 be approved as submitted. UNANIMOUS**

### MARY IDA COOK LIFE ACHIEVEMENT AWARD – 2016

The following people honored Mary Ida Cook, who recently passed away, for her outstanding commitment to people with developmental disabilities:

- Joanne Giardello, Case Management Supervisor, North Bay Regional Center (NBRC)
  - ✓ Mary served as a Service Coordinator for 20 years at NBRC and left with many special accomplishments.
  - ✓ Mary was a consummate professional who consistently put her clients and community needs first.
  - ✓ Mary came to NBRC in the spring of 1994 after working at Napa State Hospital where she taught children with substantial challenges who were also deaf and hard of hearing.
  - ✓ Mary was fluent in American Sign Language and came to NBRC with a passion to work with clients who had special needs and were also deaf or hard of hearing.
  - ✓ Mary found that many of community services did not have staff who were skilled in American Sign Language. When she met with her clients at their work or place of residence, she would take the time to assist the staff in learning ASL to increase the communication among them.
  - ✓ Mary knew that assisting others with ASL was too much for her to handle along so spent many lunch hours teaching staff ASL and assisting those in attendance to understand the culture of those who are deaf or hard of hearing.
  - ✓ Mary became an invaluable asset to NBRC. In addition to providing case management services to her clients on a daily basis, she provided interpreting services for our clinical team
  - ✓ Mary had an affinity for art. Mary’s appreciation for art was recognized by Nancy Gardner, the Executive Director of NBRC at that time. Nancy designated Mary as the Chair of the Art Auction for NBRC 30<sup>th</sup> anniversary celebration. Mary had a special talent of identifying creative abilities in clientele which propelled her to work with her colleagues to provide the opportunity to showcase client arts and crafts to the community on an annual basis. The Arts & Craft Show will now be called the Mary Cook Annual Arts & Crafts Fair.
  - ✓ Mary’s positive energy and engaging skills will always be a part of NBRC’s history.
- Mike Huckins, Vendor Advisory Committee Representative, Clients representing community. Mike noted that he conducted an interview with one of NBRC’s Supported Living Services clients that knew Mary very well.

- ✓ Pam Jolley and James Stanton (Wife/Husband): “When we needed Mary for something important, she was always there for us. We loved her very much. Along time ago, Mary asked me if she could take some of my blankets that I make to the first annual craft fair. She took about 10 blankets, all different sizes. She sold them all!! Since then, I have sold blankets every year at the NBRC craft sale myself. Thank you Mary Cook for getting me started selling my blankets. And thank you for always being there for me and James. Sincerely Pam Jolley”
- ✓ Diana Brooks: “Remembering Mary: Mary Cook was like an Aunt to me. I knew her since I was a little girl. I grew up with her. She was always there for me. She took me places like eating and Starbucks. She took me shopping for clothes and shoes and to the movies. I loved her very much. I hope you are happy in heaven. She will be always in my heart!”
- ✓ Tammy: “I met Mary in 1994 not long after I began working at the ARC Solano. Mary was the service coordinator of a consumer that was quite the individual. This particular consumer has a big personality and uniquely challenging behaviors and needs. Mary and I bonded over the challenges and complexity of this particular individual who has forever set the bar for all consumers I have encountered since. I was sad when I heard she was retiring due to illness. She and I began nearly at the same time. Over the years we interacted numerous time with other consumers who also had challenging behaviors who she referred to our ACT Behavioral Day Program. She was a delight to work with; friendly, professional, capable, knowledgeable and approachable. She always responded to phone calls and followed through with inquiries and tasks. Her consumers adored and respected her. She was very affective and genuine in her approach to consumers and peers. It was a privilege to work with her and am honored to have known her. She left a footprint that was remarkable and unforgettable.”
- Kimberly Dowling, NBRC: Mary made lasting relationships due to her professionalism and her talent. Many of those friendships lasted up until she passed away. Kimberly stated that “she was lucky to be one of those”. “She had so many interests, softball, music, animals ... we laughed until we cried and I was lucky to have been a part of that as I am sure many of you feel the same way.
- Veronica Jimenez: Veronica worked at Regional Center for almost 10 years where she became lasting friends with Mary. Mary was all heart. She was all about family. She was an amazing person in every aspect of her life.
- Michi Gates noted that Mary had an amazing dedication to the individuals served by North Bay Regional Center. There is no one who is more dedicated than she was. She truly made a difference for our community and for all those at NBRC, for all the clients served by NBRC. In honor of all the things Mary did for our community, NBRC has created the Mary Ida Cook Lifetime Achievement Award. Mary is the first recipient of this award created in her name. Each year NBRC will present this award to someone in our community who has made the same contributions and met the same high standards as Mary did.  
The award NBRC is presenting specifically for Mary is the American Sign Language for “I love you”. For those of us who knew Mary, “I love you” best represents what she exemplified every day as well as how we all feel about her. Michi presented the American Sign Language “gold hand” to Mary’s family.  
Additionally, NBRC created a plaque listing the annual recipients of the Mary Ida Cook Lifetime Achievement award that will hang in NBRC’s office in a prominent place. Mary is listed as the first recipient with 11 more to follow.  
Michi thanked the NBRC Board of Director’s for making a \$250 donation to the Napa Humane Society in Mary’s honor. Mary had a huge heart for all living things and took in many cats who needed a home. I believe she would be very appreciative of this donation from the Board.
- Stacy, Mary’s niece expressed her love and appreciation for Mary and her big heart. She left behind such an amazing legacy. Stacy noted the many wonderful memories she has of Mary. She also expressed gratitude for all the great work that NBRC does in providing services for those with developmental disabilities. “Thank you for the award you have presented in Mary’s honor and recognizing her life of giving. It would have touched her heart”.
- John & David Thomason (Mary’s brothers) thanked the Board and audience for recognizing Mary. “We are very proud of her”.

**NOMINATING COMMITTEE** – Walt Spicer, Chairperson. As of July 1, 2016, North Bay Developmental Disabilities Services, Inc. Board of Directors have no vacancies.

#### **FEATURE PRESENTATION**

North Bay Regional Center - Sharing Proud Moments (2015-2016)

- Katie McMillan, Service Coordinator for Chris Cota introduced Patrick Fitzgerald from Becoming Independent who has worked with Chris for the past five years.
  - ✓ Chris was diagnosed with early onset Muscular Dystrophy.

- ✓ 2010 Chris moved out of his parent's house and into his first apartment. It was difficult at first but in the year 2013 Chris became his own payee and has been very successful living independently.
- ✓ 2014 Chris passed his driver's test on his first try and purchased his first car - a blue Cadillac.
- ✓ 2015-16 Chris attended Santa Rosa Junior College where he is working on his computer engineering degree. Chris is an excellent student earning A's and B's.
- ✓ During the transition Chris graduated from BI Employment Services TDS program.
- ✓ Chris now works at the Petaluma Pie Company.
- ✓ Lina Hoshino, Petaluma Pie Company Owner noted the following:
  - Out of 12 employees, five came from North Bay Regional Center.
  - Chris started as a dishwasher and is working on building new skills. Chris is very reliable, thorough with his job duties, always on time, and has an excellent work ethic.
  - Chris has faced health challenges but has demonstrated it would not get in the way of his dreams. While he was attending college pursuing his degree, he worked part time at Petaluma Pie Company.
  - Patrick from BI has been instrumental in offering support along the way.
  - A basic ingredient for making Chris's employment at PPC such a success is the fact he lives in an affordable sliding scale apartment. Finding affordable housing has been a huge challenge for all PPC employees. There are four NBRC clients who work at PPC and live in Santa Rosa. They are required to take long bus rides to get to work. Lina requested that NBRC strengthen the support for housing for clients with disabilities. Lina thanked NBRC for all the wonderful services they provide.
- ✓ Patrick thanked Chris for the opportunity to work together. "Chris ... Well DONE!! I look forward to many more years".
- Jayme Wise, NBRC Service Coordinator introduced David Maggi and JaShaun Bowers:
  - ✓ David Maggi is a 30 year old man who qualifies for Regional Center services due to a diagnosis of Autism with intellectual impairment. He is intelligent, articulate, thoughtful, exceptionally empathetic, and a great advocate. David lived at Sonoma Developmental Center for six years prior to moving to People's Care Rolling Hills Home in Vacaville. In 2002 David was placed at Porterville Developmental Center for competency training. Following this placement David was transferred to Canyon Springs Developmental Center and then Sonoma Developmental Center. In David's own words *"my transition is going great. I am able to do almost anything I want. I have a nice room. I try to be a good natured guy. I'm young at heart. I am almost 31 and I still like Power Rangers, for example. I am going to a Power Rangers convention. I know what is like to lose someone I care about. Not too long ago, in March lost my grandmother, my mom's mom. She wasn't feeling very good. In a way it made me kind of happy when she died because it meant she wouldn't suffer anymore. It also made me very sad because she was very loving and supportive. I have three very good house friends that I get along with. The house at Rolling Hills is considered 'our' house. We help maintain it. I am very involved with my mom and dad. They come see me as often as they can, which is pretty often. I have a nice support system."*
  - ✓ JaShaun Bowers is a 19 year old man who was made eligible for Regional Center services with a diagnosis of Intellectual Disorder. He is kind, well-spoken, and a strong advocate. In March 2015, JaShaun was ordered by San Francisco Juvenile Court to be admitted to the California Psychiatric Transitions (CPT) in Delhi, CA. Jashaun moved from CPT in February 2016 to Place of Grace Paddon Home in Vacaville. Prior to that JaShaun was placed at the Edgewood Center in San Francisco also through the San Francisco Juvenile Court. It has been a major transition from the court system, probation, and living in a locked institutional settings to now living at Place of Grace Paddon Home. In JaShaun Bowers own words: *"Hello my name is JaShaun Bowers. I came to Place of Grace of February 24, 2016 from CPT in Delhi. Over the past five months there have been positive changes in my life. First, I was considered a pre-diabetic. I had to test my blood sugar daily and take Metformin to control my blood sugar but now due to exercising and changing my diet and help from my psychiatrist, I am no longer considered a pre-diabetic. A couple of weeks ago, I had all my charges dropped due to my good behavior and my progress. I am no longer on probation. I am involved in a day program called No Barriers. They are teaching me a lot of life skills I need to be a good citizen. My goals in life are to finish school and to get a job and one day help people like me. I enjoy playing sports, writing poetry, making new friends. Thank you all for supporting me and making me the most successful person I am today."*

Friends of North Bay Regional Center – Sharing Proud Moments (2015 – 2016) – Suzette Soviero, Friends Manager

- It has been a year of steady growth. Friends approved 43 requests with an average of \$2,500 expended per month. The Board reviews requests ranging from rental assistance to iPads for children and young adults.
- This year’s fundraiser at Dillon Beach, “Dea de les Merete’s”, raised \$10,630 with an anonymous match donation of \$10,000.
- Friends now has an English/Spanish brochure and has presented at several community outreach programs.
- Friends of NBRC is looking for new Board members from Napa and Solano Counties.
- The annual fundraiser is scheduled for Saturday, October 22<sup>nd</sup> at Dillon Beach. This year’s theme is “Bring a Mermaid...or a Friend”. We hope to see you there.

**INTRODUCTION** – Board members, Vendor Advisory Committee members, past and present (in attendance).

**EMPLOYEE AWARDS** – Bob Hamilton, Rafael Hernandez-Perez, Regina Rivas, were honored and awarded with their ten-year plaques. Michael Loya, Daniel Silva, and Casandra Plummer were awarded with their ten-year plaques but were not in attendance. Patrea Miller & Heidi Oestreich were awarded with their 20-year plaques but were not in attendance.

**PRESIDENT’S REMARKS** – President Margi Stern presented a brief overview of the successes of the past year at North Bay Regional Center including the following statistics:

- Board President Harry Matthews termed out after seven years of service and Margi Stern graciously assumed the presidency. Rita Edmonds-Norris assumed Margi’s post as Secretary to the Board.
- One Board member was seated during this year, Jose Ayala, representing Napa County. Welcome and thank you for joining us! We are actively recruiting for Board members under the leadership of Walt Spicer, who assumed the chairperson role for the Nominating Committee.
- NBRC is scheduled for the next compliance audit by DDS in late September.
- Thanks to the great work by our staff and consultants, NBRC continues to have one of the lowest numbers of fair hearings in the state.
- NBRC’s client population has grown from 8402 to 8833 adding 431 new clients. This growth represents a 5% increase which is well above our historical average for growth of approximately 2%.
- In the current Fiscal Year, NBRC is projecting \$155 million in POS, which represents an 8% increase over last year’s results.
- NBRC’s Operations budget increased from \$17.9 million to \$19.1 million. NBRC has focused on hiring service coordinators (case managers), making this a priority. Because of those efforts, the average caseload for service coordinators is steadily decreasing from the high eighties to the mid-eighties. We will continue to make efforts in this regard in order to relieve workloads and improve services to our clients.
- We continue our efforts to reach diverse ethnic groups, this year with community meetings with monolingual Spanish-speaking families to discuss their issues and make changes to our processes that will reduce or eliminate these issues.
- This year, NBRC is presenting service awards to six employees with 10 years of service and two employees with 20 years of service. This represents 100 years of valued staff contributions to this agency!

**PUBLIC COMMENT:** None

**ADJOURNMENT - M/S/C (Spicer/Phillips) Move that the meeting be adjourned at 6:20 p.m.**

**UNANIMOUS**

**North Bay Regional Center  
Finance Dashboard FY 2016/17**

83% of the year elapsed

As of April 30, 2017

			%			Total YTD	Total
	<u>Allocation/C-2</u>	<u>YTD Actual</u>	Total	<u>Var/ Alloc</u>	<u>Forecast</u>	<u>Actual + Fcst</u>	<u>Surplus (Deficit)</u>
							<u>From Allocation</u>
<b>Purchase of Services (POS)</b>							
Day Programs	\$ 32,708,333	\$ 32,627,269	22%	\$ 81,064	\$ 6,600,000	\$ 39,227,269	\$ 22,731
Supported Living Services	40,000,000	39,979,911	26%	20,089	8,000,000	47,979,911	\$ 20,089
Community Care Facilities	31,875,000	32,268,757	21%	(393,757)	6,400,000	38,668,757	\$ (418,757)
Behavioral Services	19,583,333	20,101,047	13%	(517,714)	4,000,000	24,101,047	\$ (601,047)
Other	<u>22,742,877</u>	<u>22,174,839</u>	<u>15%</u>	<u>568,038</u>	<u>4,150,000</u>	<u>26,324,839</u>	<u>966,613</u>
<b>Total POS services</b>	<b>\$ 146,909,543</b>	<b>\$ 147,151,823</b>	<b>97%</b>	<b>(242,280)</b>	<b>\$ 29,150,000</b>	<b>\$ 176,301,823</b>	<b>\$ (10,371)</b>
Receipts from ICFs for SPA services	(4,666,667)	(4,778,590)	-3%	111,923	(845,000)	(5,623,590)	23,590
Community Placement Plan (CPP)	<u>9,933,792</u>	<u>4,169,871</u>	<u>3%</u>	<u>5,763,921</u>	<u>7,750,000</u>	<u>11,919,871</u>	<u>679</u>
<b>Total POS &amp; CPP Services</b>	<b>\$ 152,176,668</b>	<b>\$ 151,321,694</b>	<b>100%</b>	<b>\$ 854,974</b>	<b>\$ 36,055,000</b>	<b>\$ 182,598,104</b>	<b>\$ 13,898</b>
<b>Operations Expense (OPS)</b>							
Personnel	\$ 10,395,833	\$ 10,306,016	57%	89,817	\$ 2,175,000	\$ 12,481,016	\$ (6,016)
Benefits	3,541,667	3,518,873	20%	22,794	750,000	4,268,873	(18,873)
Facilities/Insurance	1,270,833	1,265,164	7%	5,669	265,000	1,530,164	(5,164)
Equipment / General office	458,333	464,056	3%	(5,723)	50,000	514,056	35,944
Consultants	375,000	342,945	2%	32,055	80,000	422,945	27,055
Mileage	212,500	205,025	1%	7,475	50,000	255,025	(25)
Legal	208,333	228,368	1%	(20,035)	35,000	263,368	(13,368)
Communications	125,000	115,950	1%	9,050	24,000	139,950	10,050
Grant	136,821	19,885	0%	116,936	144,300	164,185	-
Other Expenses	<u>46,455</u>	<u>(116,604)</u>	<u>-1%</u>	<u>163,059</u>	<u>37,500</u>	<u>(79,104)</u>	<u>(29,335)</u>
<b>Total Operations Expense</b>	<b>\$ 16,633,955</b>	<b>\$ 16,329,793</b>	<b>91%</b>	<b>421,098</b>	<b>\$ 3,610,800</b>	<b>\$ 19,960,478</b>	<b>\$ 268</b>
Community Placement Plan (CPP)	<u>1,699,417</u>	<u>1,642,047</u>	<u>9%</u>	<u>57,370</u>	<u>397,250</u>	<u>2,039,297</u>	<u>3</u>
<b>Total OPS &amp; CPP Expenses</b>	<b>\$ 18,333,372</b>	<b>\$ 17,971,840</b>	<b>100%</b>	<b>361,532</b>	<b>\$ 4,008,050</b>	<b>\$ 21,999,775</b>	<b>\$ 271</b>
<b>Total</b>	<b>\$ 170,510,040</b>	<b>\$ 169,293,534</b>		<b>\$ 1,216,506</b>	<b>\$ 40,063,050</b>	<b>\$ 204,597,879</b>	<b>\$ 14,169</b>
<b>DDS Contract Allocations 2016/17</b>	<b><u>Date Received</u></b>	<b><u>POS</u></b>		<b><u>Operations</u></b>	<b><u>CPP Ops only</u></b>	<b><u>Total</u></b>	
Preliminary Allocation	5/19/2016	\$ 127,322,114		\$ 14,451,195		\$ 141,773,309	67%
C-Prelim ABX-1				1,386,403		1,386,403	1%
1st Amendment C-1	8/26/2016	48,969,338		3,922,560		52,891,898	25%
1st Amendment C-1 CPP	8/26/2016	11,920,550		-	1,528,825	13,449,375	6%
2nd Amendment C-2	4/10/2017	-		200,588	510,475	711,063	0%
<b>Total Allocation</b>		<b>\$ 188,212,002</b>		<b>\$ 19,960,746</b>	<b>\$ 2,039,300</b>	<b>\$ 210,212,048</b>	<b>100%</b>



**North Bay Regional Center  
Franklin Phillips Horne NBRC Treasurers' Report  
For the Month of June 2017**

In April 2017 NBRC's board money market account increased by \$223 to end the month with a balance of \$47,602.

The board checking account ended the month with a balance of \$3,334. No change from last month.

## **Request for NBRC Board Approval of Contracts**

### **Centers for Medicare and Medicaid Services Final Rule**

#### **Funding for Home and Community Based Services Compliance Activities**

The 2016 Budget Act (SB 826, Chapter 23, Statutes of 2016) contained \$15 million to help fund changes necessary for regional center service providers to come into compliance with the Home and Community Based Services (HCBS) settings rules, in order to retain federal funding. The changes ensure that our clients are fully integrated in their community, are able to make choices about where they live and what services they receive, and that their rights and freedoms are not restricted. DDS received almost 900 concept proposals from providers requesting over \$130 million dollars.

What are Home and Community Based Services?

HCBS are long-term services & supports provided in home and community-based settings, as recognized under the federal Medicaid (Medi-Cal) Program. These services can be a combination of standard medical services and non-medical services. Standard services can include, but are not limited to: case management (i.e. supports and service coordination), homemaker, home health aide, personal care, adult day health services, habilitation (both day and residential), and respite care. States can also propose "other" types of services that may assist in diverting and/or transitioning individuals from institutional settings into their homes and community.

The three NBRC vendors listed below received awards through the program that exceed \$250,000 and thus require Board approval to allow NBRC to enter into contracts.

#### ***United Cerebral Palsy of the North Bay***

#### ***Approved Funding \$300,000***

*UCP of the North Bay proposes using these funds to create a model that supports individuals with developmental disabilities to access employers throughout the business community.*

*UCP will develop an assessment tool for Adult Day Programs to determine what agency resources are needed to implement the Custom Recycling Solutions concept. UCP will ensure that all individuals have Person Centered Planning goals that specifically address access to fully inclusive, community-based employment and supported employment options. UCP will respect individual choice to work or not work in the community while ensuring that the decision of the individual is based on personal experience and through community connections. UCP will provide the opportunity for every individual to work or be assessed to work in the community and access supported employment while providing a safety net for those individuals. UCP will implement a community-based employment model that has the capacity to employ large*

*numbers of individuals with developmental disabilities currently in Adult Day Programs. Lastly, UCP will provide job assessment and development for individuals wanting to work for an employer after being exposed to their business while working in the community.*

### **Dungarvin**

#### **Approved Funding \$311,195**

*The Dungarvin project will require internal restructuring and the addition of a Community Coordinator. Funds will allow this person to focus on the complex scheduling, transportation, last minute changes, and ongoing community outreach. This person would also be included in the assessment phase and would assist in matching individuals' interests with opportunities.*

*Two additional vehicles would be purchased to allow for an increase in the number of community opportunities and the length of time engaged in these opportunities each day. Currently, vehicles are maximized to accommodate the greatest number of individuals in the community. But these larger groups can create isolation in the community rather than inclusion in the community. The vehicles would not be large busses, but rather would be smaller vehicles and would achieve smaller community groupings. These smaller groups would have more focused activities including increased job exploration, targeted volunteer opportunities, and individualized employment support.*

*Funding would also be used for training on and the purchase of supplemental assistive technology, such as iPads, smart boards, and speech generating devices. Communication challenges can lead to increased negative behavioral expressions and can be a barrier to success. The training and use of assistive technology would be used throughout the program and would allow for communication skills to be developed, encouraging persons served to learn to make choices they might not otherwise be able to delineate.*

*Finally, funding would allow additional staff training from various consultants. In particular, funding could be used for additional consultation hours for staff training and in-community support. Consultants such as occupational therapist, recreation therapist, or community development specialist could use their expertise, person-centered-planning, and community integration to achieve each person's set goal(s). Consultants would also be used to work in conjunction with the community coordinator and help with training staff. It is expected that additional training would assist staff in proactively and successfully offering choices.*

### **Pride Industries**

#### **Approved Funding \$312,387**

*PRIDE Industries has focused on its mission to provide employment for people with disabilities both in their facility and in the community. The plan will focus on development of program elements that will facilitate the movement of individuals from congregate work to community*

*based employment. This will include transitioning work programs from a production based environment to a strict pre-vocational focus.*

*Pride recognizes the paid work requirements of their program and paid work will still be an integral part of the program at this facility. The components of the remediation plan include:*

- *Rewriting all policies, procedures, program designs, and meeting plans to a full focus on community employment.*
- *Creating an intranet web page that posts all available community employment both for group and individual placement. This to be reviewed quarterly with each individual.*
- *Developing a Community Employment Navigator position that will provide a resource for individualized transition and community employment support for all individuals in the program. This position will also provide individuals and their families with education and support on benefit concerns.*
- *Developing a Transitional Coordinator position that will oversee these new program elements:*
  - *Systematic work experience, job exploration, internship, and volunteer work in the community for each individual.*
  - *Coordination of regional center internship and employment bonus programs.*
  - *Programmatic pre-employment transitional services as part of the individual's program day.*
  - *Oversight of monthly Job Club participation for each individual in program.*
- *Development of Certificated Vocational Training programs to be taught at the facility. PRIDE will soon be licensed with the Bureau of Private Post-Secondary Education to provide certificated training in Construction Skills, Logistics, Electronic Manufacturing, and Call Centers. These services are currently provided by PRIDE in other states under the PRIDE Ascend title.*
- *Re-focus of Business Development activity from facility based contract work to Employer based group opportunities and individual placement opportunities.*
- *Leverage current Employment Services resources to facilitate external internships, experiential employment opportunities, job exploration, and job development. PRIDE currently has 14 job developers and over 200 employer partners in their network.*

## **Consumer Advocate Report**

**May 1, 2017 – May 31, 2017**

I am meeting with and starting more self-advocacy/support groups beginning in May using the educational materials on self-advocacy. Consumers/Clients seem to be getting more interested in having groups now.

The Napa County IHSS Advisory Committee sponsored an Educational Appreciation Luncheon at the Elk Lodge in Napa for IHSS providers and consumers on April 28th. The theme was "Building the Future Together". Speakers included Casey Rockwood – Napa County Aging and Disability Program Manager; Karen Keesler, Executive Director, California Association of IHSS Public Authorities. There was a panel on "Napa's Readiness and Response to Potential Changes in the IHSS Program". The event was from 11 – 2:30 PM. Two hundred people were present.

I continue to assist service coordinators with their cases and am still the DDS Conservator designee.

Thank you

Submitted by:

Randy Kitch

# NBRC Resource Development and Quality Assurance

Become an NBRC Vendor! Visit the NBRC website:  
<http://nbrc.net/service-providers/becomeavendor/>

## Resource Development

The Resource Development Department vendored five new service providers during March and April. Please join NBRC in welcoming the new vendors below to the North Bay Regional Center vendor community.

## New Vendors

# Congratulations

- Claire Rubin-Sonoma County-Early Start Speech Therapy
- Discovery Speech & Language-Sonoma County-Bilingual Early Start Speech Therapy
- Burnett Therapeutic Services-Napa County-Behavior Services
- AEN Homes, LLC-Sonoma County-Transportation
- Speech and Language Services of Sonoma and Marin-Sonoma County-New Owner

## Quality Assurance

The NBRC Quality Assurance Unit has been hard at work this month providing QA assistance to NBRC Vendors and Service Coordinators. Below is a brief summary of some of their activities in March 2017



17 Community Care Facility annual reviews	37 QA assistance to NBRC employees
1 SLS Annual Review	47 Individuals @ Living Arrangements Committee
39 Vendors received QA technical assistance	53 Individuals @ Day Program Arrangement Committee
2 Trainings for vendors or NBRC employees	

Visit <http://nbrc.net/service-providers/calendars/> for more information on upcoming vendor trainings.

## Special Incident Report Team Activities

# SIR

- On site trainings to 24 vendor employees at:  
2 Community Care Facilities  
2 Day Programs
- Next SIR training for vendors: May 30<sup>th</sup> at NBRC's Napa office 610 Airpark Rd. from 2p-4p
- SIR team assisted in DDS/DHCS biannual Medicaid Waiver audit
- Of 5 Regional Centers that had been struggling with timeliness of SIRs submitted by the vendor, NBRC is the only one that has shown improvement

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,298	14.3 %	MALES	5,729	63.5 %	OWN HOME	6,331	70.2 %
3 - 17	2,546	28.2 %	FEMALES	3,287	36.4 %	ILS	586	6.4 %
18 - 40	3,238	35.9 %			SLS	710	7.8 %	
41 - 60	1,316	14.5 %			DC	84	.9 %	
61 - 80	590	6.5 %			SNF	53	.5 %	
80 & OLDER	28	.3 %			ICF	241	2.6 %	
					CCF	753	8.3 %	
					FOSTER CARE	180	1.9 %	
					OTHER	78	.8 %	
TOTAL:	9,016	100.0 %	TOTAL:	9,016	100.0 %	TOTAL:	9,016	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL	COUNTY	NUMBER	% TO TOTAL
MIXED	712	7.8 %	AUTISM	2,029	22.5 %	28. NAPA	1,132	12.5 %
ASIAN	220	2.4 %	EPILEPSY	1,098	12.1 %	48. SOLANO	3,759	41.6 %
BLACK	843	9.3 %	CEREBRAL PALSY	904	10.0 %	49. SONOMA	3,983	44.1 %
FILIPINO	328	3.6 %	MENTAL RETARDATION	4,818	53.4 %			.0 %
NATIVE AMERICAN	33	.3 %	OTHER	1,020	11.3 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,134	23.6 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,305	47.7 %						.0 %
OTHER	136	1.5 %						.0 %
UNKNOWN	305	3.3 %						.0 %
						OTHER	142	1.5 %
TOTAL:	9,016	100.0 %				TOTAL:	9,016	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	24	.2 %	1	1,098	12.1
ENGLISH	7,366	81.6 %	2	7,425	82.3
SPANISH	1,482	16.4 %	3		
OTHER LATIN LANG.		.0 %	0	409	
CANTONESE CHINESE	8	.0 %	P		
MADARIN CHINESE	5	.0 %	8	84	
JAPANESE	2	.0 %			
VIETNAMESE	12	.1 %			
KOREAN	3	.0 %			
LAOTIAN	5	.0 %			
CAMBODIAN	5	.0 %			
OTHER ASIAN LANG.	4	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	98	1.0 %			
TOTAL	9,016	100.0 %	TOTAL	9,016	100.0





North Bay  
Regional Center

610 Airpark Road. Napa, CA 94558  
Phone: (707) 256-1100 • TTY (707) 252-0213

2351 Mendocino Avenue, Santa Rosa, CA 95403  
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**FAIR HEARING & MEDIATION UPDATE**  
**MAY 1 – JUNE 30, 2017**

Eligibility (17-02)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (17-03)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request withdrawn.
Eligibility (17-09)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
SLS (17-10)	<u>Reason for Appeal:</u> Claimant appeals denial of SLS. <u>Ruling:</u> Fair Hearing request pending.
Respite (17-11)	<u>Reason for Appeal:</u> Claimant appeals denial of respite. <u>Ruling:</u> Fair Hearing request pending.
Respite (17-12)	<u>Reason for Appeal:</u> Claimant appeals denial of respite. <u>Ruling:</u> Fair Hearing request withdrawn.
Respite (17-13)	<u>Reason for Appeal:</u> Claimant appeals denial of respite. <u>Ruling:</u> Fair Hearing request pending.
Respite (17-14)	<u>Reason for Appeal:</u> Claimant appeals denial of respite. <u>Ruling:</u> Fair Hearing request withdrawn.
Eligibility (17-15)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility <u>Ruling:</u> Fair Hearing request withdrawn.
Placement (17-16)	<u>Reason for Appeal:</u> Claimant appeals denial of placement in a 16-bed psychiatric facility. <u>Ruling:</u> Fair Hearing request pending.



**Vendor Advisory Committee**  
**Report to the NBDDS Board of Directors**  
**June 7, 2017**  
**submitted by**  
**Linda Plourde**

The VAC met on Tuesday, May 9, 2017.

Members of the VAC discussed ways to increase Residential Service Provider participation in the Vendor Advisory Committee Meetings and other informational/collaborative sessions. David Mauger, Residential Services Provider and VAC Member, has taken an important lead on ensuring that the NBRC Vendor Community benefit from the participation of those who provide residential support for people with I/DD. Suggestions include creating a forum specifically for RSPs, to include both on-line venues and in person meetings. The Vendor Relations Committee comprised of the voting members of the VAC and Dr. Gates, NBRC, will further address this topic at its next meeting.

Rick Burkett, NBRC, provided an update on the **Everbridge System**. NBRC conducted a test of the system 2 months ago. One hundred and eleven (111) messages were sent; however, eighty- six (86) messages were not received. We urge all providers to update their contact information by sending an email to [vendor@nbrc.net](mailto:vendor@nbrc.net). Please also include your vendor number when updating your contact information.

January Crane announced that 9 vendors were awarded monies via DDS in relation to the settings rule. DDS will soon send information on further monies available, the application process, etc. NBRC intends to hold a technical workgroup for vendors prior to the next round of applications for available awards.

NBRC has revised its payment of services practice for SLS. Although a POS is authorized for a specific amount, NBRC will reimburse the vendor for the actual hours of support for that client in any given month. Hours can vary from month to month due to client hospitalizations, vacations, simply not wanting staff as originally scheduled. It is important for vendors to note in the billing the reason hours are reduced for any particular month. If a pattern develops where the hours are reduced for 3 or more months, it is likely that the planning team will discuss reduction of the POS. Stan Higgins raised a concern that service coordinators have indicated that they will reduce the hours immediately, and without discussion. He also reported that a service coordinator informed him that he would terminate the client's service with his agency and simply go to another vendor, all without planning team discussion/decision. Other vendors also expressed similar experiences. Dr. Gates ensured further training of Service Coordinators to ensure more effective communication and adherence to the planning team process.

There is indeed a workforce crisis. It is challenging to recruit and find staffs for direct support. This is not a new crisis as the unemployment rate has been very low for several years. Nonetheless, it is difficult to attract employees given that pay rates are still relatively low.

The HCBS Settings Rule compliance deadline has been extended to 2022. This three-year extension will aid vendors as they make the required changes in order to be in compliance with the rule.

NBRC's Medicaid Waiver Audit is scheduled for the week of May 22, 2017. Vendors will be notified if the audit extends to their services.

The VAC is accepting applications for membership.

Please refer to the minutes for further detail. The next VAC meeting is Tuesday, May 9, 2017.

# VAC Meeting Minutes

Vendor Advisory Committee Meeting Minutes  
North Bay Regional Center, Napa

May 9, 2017



<b>1.</b>	
<b>Attendance</b>	
a. Call to order	VAC Meeting held May 9, 2017 was called to order at 10:00 AM (PST). Chaired by Linda Plourde
b. Roll call	<u>VAC Membership</u> <i>attendance for membership was taken visually DP</i>
Quorum met?	<input checked="" type="checkbox"/> Darelyn Pazdel (PRIDE Industries)
<input checked="" type="checkbox"/> quorum was met	<input checked="" type="checkbox"/> Karen Farnsworth (CPA)
April minutes approved: Ali, Kelley	<input type="checkbox"/> Lauren Meikeljohn (Becoming Independent)
MSC U	<input checked="" type="checkbox"/> Karen Lustig (Aldea Supported Living Services)
Agenda Approval:	<input checked="" type="checkbox"/> Linda Plourde (Bayberry, Inc.)
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Holly Pagel (Connections for Life)
With items added below	<input checked="" type="checkbox"/> Kelley Hanson (PACE Solano)
Under items #2	<input checked="" type="checkbox"/> Ali Tabatabai (New Leaf)
	<input checked="" type="checkbox"/> Andrea Mendoza (REI/CHDC)
	<input checked="" type="checkbox"/> David Mauger (C. House)
	<input checked="" type="checkbox"/> Michelle Ramirez (On My Own)
	<input checked="" type="checkbox"/> Mike Lisenko (UCP of the North Bay)
	<u>NBRC Staff</u>
	<input checked="" type="checkbox"/> Dr. Michi Gates
	<input checked="" type="checkbox"/> Bob Hamilton
	<input checked="" type="checkbox"/> January Crane
	<input checked="" type="checkbox"/> Isabel Calder
	<input checked="" type="checkbox"/> Courtney Singleton
	<input checked="" type="checkbox"/> Rick Burkett
	<input checked="" type="checkbox"/> Julie Parish
	<u>General Members</u>
	<input checked="" type="checkbox"/> Adria Carson (On My Own)
	<input checked="" type="checkbox"/> Cathy Alvillar (Blackwell Homes)
	<input checked="" type="checkbox"/> Celeste Rodriguez (Bay Respite Care)
	<input checked="" type="checkbox"/> Chari Glogovac-Smith (CA Mentor)
	<input checked="" type="checkbox"/> Dalia Flores (NBI)
	<input checked="" type="checkbox"/> Dawn Strong (Skills for Life)
	<input checked="" type="checkbox"/> DeMarcos Ayers (Inclusion Services)
	<input checked="" type="checkbox"/> Dennis Blong (UCP of the North Bay)
	<input checked="" type="checkbox"/> Jamie Freymuth (NBI)
	<input checked="" type="checkbox"/> Joetta Griffin (GFCH/Impact) <i>not signed in</i>
	<input checked="" type="checkbox"/> Kandi Cotter (Liberty)
	<input checked="" type="checkbox"/> Kristina Holden (R & D Transportation)
	<input checked="" type="checkbox"/> Lea Ronald (Napa Valley PSI)
	<input checked="" type="checkbox"/> Lisa Carbone (Lifehouse)
	<input checked="" type="checkbox"/> Louis Chiofalo (Solano Diversified Services)
	<input checked="" type="checkbox"/> Marie Marchere (R&D Transportation)
	<input checked="" type="checkbox"/> Renee Fannin (Lynn & Darla SLS)
	<input checked="" type="checkbox"/> Shannon Steele (Skills for Life)
	<input checked="" type="checkbox"/> Sherri Kimbell (CBEM)
	<input checked="" type="checkbox"/> Stan Higgins (Oaks of Hebron) <i>not signed in</i>



<b>2. Agenda changes/Additions</b>		
	Additions: Linda Plourde - VAC applications Stan Higgins - SLS Tiers Karen Farnsworth - Staffing	
<b>3. Feature Presentation</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
	Nothing this month.	
<b>4. Community Concerns</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
	<ul style="list-style-type: none"> <li>• Ali Tabatabai– Legislative issues – Not much has changed this month. AB279 is still a hot issue and addresses the minimum wage increase. AB5, employers of 10 or more would be required to offer additional hours to current employees prior to hiring a new employee.</li> <li>• David Mauger – Residential sub-committee - Increase the representation of residential providers at VAC. By show of hands, there were several residential providers in the room. David asked for ideas to increase this representation. For example, mailing something and / or developing a sub-committee. Another approach would be a group meeting outside of the VAC meeting and reporting back to the VAC. Joetta: maybe a combination of items, mailing and asking what providers want. Maybe a flyer sent to the providers to attract them and invite them to a meeting.          Karen F: quarterly meeting is a great idea, meeting other providers, however, in the past, the struggle has been reaching the providers. How do we get people engaged? Mirror what Alta does, a separate meeting with RSPs. Could NBRC update their website to include a thread to communicate with, perhaps Facebook, conference call, or web meeting. Providers could participate via emails and the emails could be shared at the quarterly meeting. According to NBRC there are only 186 RSPs. Linda: RSPs are encouraged to attend the VAC as well as a sub-committee quarterly meeting.          Summary: NBRC will work with David and the VAC to discuss this at the next Vendor Relation’s Meeting to organize, time, place, and reaching out to RSPs.</li> <li>• Rick Burkett NBRC - Outcome of Everbridge System Test - Test was conducted two months ago. One hundred eleven messages were sent, however, 86 messages were not received. Please send an email to this address and update the information: <a href="mailto:vendor@nbrc.net">vendor@nbrc.net</a>. Include vendor number and update contact information.</li> <li>• Kelley Hanson – DDS Awards - January Crane: Nine vendors were awarded; NBRC will contact the vendors to discuss next steps. Proposed meeting on May 30<sup>th</sup>. Next round of proposals will be sent with specific information by DDS soon. There will be self-surveys for ongoing assessment of settings rules. Lauren: what type of services were accepted and approved? Prior to the next round, NBRC will have a technical workgroup for vendors.</li> <li>• Kelley/Maura - Training resources for 14c certificate holders:          Kelley - new requirements for CCI&amp;E counseling, advocacy training, self-determination. What does this look like? Lauren met with Lisa Hooks a few months ago and Lisa sent her to websites with resource information. Kelley sent the resource list to the NBRC QC team, and they, in turn, may send it to Chris Canivari (DOR.) The intent is to have one document for all to use.</li> <li>• Stan Higgins – SLS Tiers - Following up on last’s month discussion. There has been confusion with separating service codes, for example, ILS versus SLS and fluctuations from month to month in necessary hours. For example, if in one month they don’t fulfill the hours in tier <span style="border: 1px solid black; padding: 0 2px;">A</span> and they</li> </ul>	

	<p>abruptly move the individual from SLS to ILS. The following month, the individual may require SLS and the SC may not be willing to open a POS for SLS again. We need to think fairness and professionalism. Threatened by SC that there are other vendors! Please look at codes and try not to misuse the ILS codes. Isabel noted if services are less than 25 hours, it may look as though ILS is a better fit. This is the first month of this change and everyone is learning the system. We do not want it to affect our clients. The authorization will not change, the payment may change due to the total hours submitted. Situations arise, vacations, refusals etc. We are trying to pay consistent with the tiers. Michi will follow up to make sure the SCs are aware of the differences between ILS, SLS, and understand the tiers. Isabel reminded the group to remember to use the comments section for noting differences in hours.</p> <ul style="list-style-type: none"> <li>• Karen Farnsworth – Staffing - Is anyone else having issues with staffing? The group gave a resounding yes!! The group all shared ideas of where to recruit individuals. Some ideas included Zip Recruiters, Indeed, colleges, other businesses, temp agencies, Vet Connect, Neighborhood Connections. Bob Hamilton suggests raising the issue with local government and to address the minimum wage city by city.</li> <li>• Linda Plourde – VAC applications – Encourage individuals to apply. Email Darelyn to request applications.</li> </ul>	
<p><b>5. Group Reports</b></p>		<p><b>Action/Follow-Up</b></p>
	<ul style="list-style-type: none"> <li>• Napa Solano Vendor:- no meeting this month. Kelley and Darelyn will get this meeting back on track.</li> <li>• Sonoma Vendor Group – Karen F – Small group this month, discussed new requirements and 14c.</li> <li>• State Council – Lisa Hooks – No presentation this month. Lisa not in attendance.</li> <li>• Housing – Mary Eble – No presentation this month. Mary not in attendance.</li> <li>• Trade Associations:</li> <li>• CDSA – Michelle - Board retreat this month. This is a valuable time to join. Bills to look at include: AB 1380 and AB 1360 respite care and spending 85% of funding on direct care; SB 499 Regional Center minimum wage; AB 1565 (Thurmond) California maintain threshold of white collar. The May revise budget will be out this week.</li> <li>• ANCOR – Linda Plourde – copy of what passed / didn't pass with the ACA. ANCOR will continue to oppose this. If it passes, there will be at least a 16 % loss in Medicaid funding for California. The AHCA calls for an \$880 billion cut in Medicaid funding over the next 5 years. Linda will continue to send out ANCOR action alerts. Linda encourages everyone to get involved and send communication to legislators via email, Twitter, etc. There were dynamic speakers at the ANCOR conference, for example, Neil Romano speaking on Visibility Employment Policy.</li> <li>• CSLN – Linda Plourde – Great speakers at this conference as well. Joe McBeth, and/or John Rafael would be great speakers to offer to vendors in our area. They are both motivating and dynamic. Diana Pastora Carson spoke regarding her brother Joaquin. The VAC attendees agreed with these speaker options for vendors. Linda will work on location, cost, etc. now that we have interest. Linda reminded the group to continue to make voices heard.</li> <li>• Mike Lesenko - UCP: Dennis, Operations Manager, received funding from the \$15M and desires to be transparent with the process. Dennis gave a brief overview of their program sites in Fairfield and Napa.</li> </ul>	



	<ul style="list-style-type: none"> <li>• NBRC Board Report – Bob Hamilton – Good meeting this month. Feature presentation on Competitive Integrated Employment. <ul style="list-style-type: none"> <li>✓ Federal health clinic was approved.</li> <li>✓ Harry Matthews was seated as the new Board President and Angel Giroux-Greber was seated as Vice President for the remainder of the term.</li> <li>✓ Reminder, the annual NBRC board meeting is next month and will feature community success stories and service awards for staff. This meeting will be held on June 7 at 5 pm.</li> <li>✓ ARCA’s annual meeting is scheduled for June 16<sup>th</sup>, and will be held at the Alta Regional Center with a dinner option that requires reservations.</li> <li>✓ The May revise budget is due out on Thursday (5/12/17) around 10 am. Diana Dooley will hold a call-in meeting on the same day, around 2 pm.</li> <li>✓ There will be many hearings this week to work out budget issues, this is a valuable time to testify at budget hearings.</li> </ul> </li> <li>• Services and Vendor Relations - Dr. Michi Gates <ul style="list-style-type: none"> <li>✓ The Medicaid waiver audit is scheduled for May 15 and 16. Julie will oversee this audit. Julie is also the point person for vendors to comply with settings rules. This is an increased work load and puts pressure on NBRC. NBRC is happy with the funding, just keep in mind that it is time consuming for staff.</li> <li>✓ Pam Porter retired. Ruth Harwood will replace Pam Porter.</li> <li>✓ Chad Graham is replacing Linda Wheeler upon her retirement.</li> <li>✓ NBRC is still working on SLS contracts (Courtney and her team.) and SDC closure is still on track.</li> <li>✓ Federal qualified health clinic in Sonoma is on track. CMS settings rules, extension given to 2022 for compliance!!</li> <li>✓ Latest news, (ARCA) state wide plans still needs to be in place by 2019. This extension removes some pressure for everyone.</li> </ul> </li> <li>• January Crane <ul style="list-style-type: none"> <li>✓ Medicaid waiver audit will commence at NBRC the week of May 22. The auditors will be out in the community. Vendors have already been notified, however, they can add vendors to visit at any time.</li> <li>✓ Five regional centers were low with SIR compliance and NBRC is the only 1 of 5 that has improved.</li> <li>✓ Per trailer bill language of last year, any death must be reported to disability rights as well. This requirement went into effect one year ago. This is in the SIR training! Also on website.</li> </ul> </li> </ul>	
<b>6. Report</b>	<b>Summary</b>	<b>Action/Follow-Up</b>
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Ali- Michael Walling – Training June 5<sup>th</sup>, flyer distributed. The training is regarding social security benefits, Registration is available online at: <a href="http://Benefits-training consulting.com">Benefits-training consulting.com</a></li> <li>• Courtney Singleton – RFP was issued for specialized residential, psychiatric consulting, day program, and various therapy.</li> </ul>	
<b>7. Adjournment</b>		
	Meeting adjourned at 12:04 PM	

Minutes submitted by: Darelyn Pazdel.