



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

MEETING NOTICE

The next meeting of the Board of Directors is the Annual Board meeting scheduled as follows:

DATE: June 6, 2018
TIME: 5:00 – 8:00 p.m.
PLACE: North Bay Regional Center
610 Airpark Road
Napa, CA 94558

Agenda Enclosed

Board Related Meetings: The next meeting of the Vendor Advisory Committee will be July 10, 2018, at North Bay Regional Center Napa Office “Board Room” from 10:00 to noon.

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact (707) 256 1224 for further information or to request any disability-related modifications or accommodations in order to participate in the public meeting.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Annual Board Meeting
Wednesday, June 6, 2018, 5:00 p.m.
North Bay Regional Center - 610 Airpark Road, Napa, CA 94558

ANNUAL BOARD MEETING AGENDA

- I. CALL TO ORDER – President Harry Matthews
- II. ROLL CALL AND INTRODUCTIONS – Secretary Rita Edmonds-Norris
- III. CONSIDERATION OF MINUTES – Minutes of the Annual Meeting of June 7, 2017 be approved as submitted. ACTION
- V. NOMINATING COMMITTEE – Proposed Slate of Officers
Angel Giroux-Greber, President (to serve July 1, 2018 – June 30, 2020)
Rita Edmonds-Norris, Vice President & Secretary (to serve July 1, 2018 – June 30, 2020)
Franklin Phillips, Treasurer (Term Ends 09/2018)
- VI. EXECUTIVE COMMITTEE – Harry Matthews, President
- VII. FEATURE PRESENTATION –Sharing Proud Moments
North Bay Regional Center (2017-2018)
Vendor Recognition (2017-2018)
Friends of North Bay Regional Center (2017-2018)
- VIII. MARY IDA COOK AWARD – North Bay Regional Center – Lifetime Achievement Award– Mike Huckins (2018)
- IX. EMPLOYEE AWARDS Supervisor
Ten-year awards:
Andrea Reich (1/08 – 1/18) Heather Vail
Becky Erickson (12/07 – 12/17) Deborah Simms
Brian Prosser (8/07 – 8/17) Heather Vail
Twenty-year awards:
Paul Bray (5/98 – 5/18) Maura McDonough
Micheline Justman (5/98 – 5/18) Chad Graham
Deanna Heibel (4/98 – 4/18) Thomas Maseda
Michael Lossing (4/98 – 4/18) Dee Skrzypczak
Tami Jo McMahon (1/98 – 1/18) Guadalupe Lopez
Heather Vail (1/98 – 1/18) Deanna Mobley
Laurie Cole (8/97– 8/17) Rafael Hernandez-Perez
Thirty-year award:
Lee Ann Tabangcura (8/87–8/17) Rafael Hernandez-Perez
- X. PRESIDENT’S AWARD – Gabriel Rogin, Angel Giroux-Greber
- XI. PRESIDENT’S REMARKS – Harry Matthews

CLOSED SESSION - The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation -- W&I Code 4663(a).

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a regular business meeting held, Wednesday, July 11, 2018, 5:00 p.m., North Bay Regional Center Santa Rosa office.

North Bay Developmental Disabilities Services, Inc.
Short Business Meeting and Annual Board Meeting
Wednesday, June 7, 2017 5:00
North Bay Regional Center Conference Room
610 Airpark Road, Napa

SHORT BUSINESS MEETING AGENDA

CALL TO ORDER – Harry Matthews, President, called the short Business Meeting to order at 5:19 P.M. Roll was called and a quorum was present.

Approval of Funding for Home and Community Based Waiver Provider Funding Concepts: January Crane presented for Courtney Singleton. She presented on the HCBS grant funding. Nine vendors were approved and three were granted over \$250,000 which needs the Board approval to go into contract.

- Dungarvin \$311,195
- UCP of the North Bay \$300,000
- Pride Industries \$312,387

M/S/C (Matthews, Giroux-Greber) Move approval of funding for home and community based waiver provider funding concepts; Dungarvin, United Cerebral Palsy of the North Bay, Pride Industries. UNANIMOUS

ANNUAL BOARD MEETING
MINUTES

NBRC BOARD MEMBERS PRESENT:

Harry Matthews, President	Franklin Phillips, Treasurer
Joanne Tsai (via phone)	Jose Ayala
Angel Giroux-Greber, Vice President	Barbara Power

NBRC BOARD MEMBERS ABSENT:

Linda Plourde, VAC Rep (Excused)	Rita Edmonds-Norris, Secretary (Excused)
Rhonda Foster (Excused)	

STAFF PRESENT:

Gina Wamsley, Administrative Assistant	Bob Hamilton, Exec. Director
Thomas Maseda, Dir., Admin. Services	Carrie Schweizer, Administrative Assistant
Dave Johnson, CFO	Michi Gates, Director, Client Services
Joanne Giardello, CMS	Deanna Kirkpatrick, Intake Department Manager
Deanna Heibel, Associate Director, Client Services	Isabel Calder, Fiscal Dept. Manager
Hollie Smith, SC	January Crane, Fed Revenue Dept. Manager
Reyna Lopez, SC	Kristen Carman, EISC
Katie McMillan, SC	Ellisa Reiff, CMS
Miriam Wilcox, EISC	Laurie Cole, EISC
Alexander Williams, SC	Ciara Turner, SSC
Randy Kitch, Consumer Advocate	Christin Niederberger, SC
Ivan Arce, SC	Dee Skrzypczak, Fiscal Supervisor
Jasmine Martin, CSA	Stephanie Kircher, SSC
Julie Parrish, CMS	David Dippe, SC
Rafael Hernandez-Perez, CMS	Nagina Azizi-McCants, CMS
Monica Smith-Braun, Coast Nurse	Lynn Suwatanapongched, MD
Maura McDonough, CMS	Silvia Gonzalez, SC

GUESTS PRESENT:

Mark Lucas	Justin Hole
Ross Lynch	Julie Danner

Juliette Mitchell
Jamie Bunker
Kelley Hanson, Pace Solano
Lea Ronald, PSI
Arlene Ferguson
Robert Slamp, Assistant
Mike Huckins, The Arc Solano
Darolyn Pazdel, Pride Ind
Walter Hampe, Friends of North Bay
Carrie Hampe, NVSS
Richard Barber, parent

Ellen Sweigert
Dennis Blong
Lauren Meiklejohn, BI
Jim Ferguson
Ross Long
Bob Phillips
Ahn Nguyen, Consultant
Suzette Soviero, Friends of North Bay
Wheyting Hampe
Denise A. Barber, parent

CONSIDERATION OF MINUTES

M/S/C (Phillips, Giroux-Greber) Move that the minutes of the Annual Board Meeting of July 6, 2016 be approved as submitted. UNANIMOUS

TREASURER'S REPORT

M/S/C (Power, Giroux-Greber) Move that the Treasurer's Report for the period of July 1, 2016 through May 31, 2017 be approved as submitted. UNANIMOUS

NOMINATING COMMITTEE – Walt Spicer, Chairperson. As of July 1, 2017, North Bay Developmental Disabilities Services, Inc. Board of Directors has a vacancy in Solano County.

Mary Ida Cook Life Achievement Award 2017 – presented to Randy Kitch, Consumer Advocate

- Joanne Giradello, Case Management Supervisor, NBRC
 - ✓ Joanne has known Randy since he arrived at North Bay Regional Center in 2001. Randy has a B.A. in Communications and has not stopped communicating the needs of individuals with developmental disabilities since. The individuals Randy has assisted would be amazed with his ability to use his communication device and his way of speaking to him/her in the most empowering manner. He has enlightened thousands of people with his advocacy. He has been recognized for his expertise by local law enforcement, Sonoma Developmental Center, the Vallejo Community Advisory Committee for Special Education.
- Mike Huckins, Vendor Advisory Committee Representative
 - ✓ Read a letter from Tim Kitch, Randy's brother. "Randy and I are not only brothers, but also very good friends." "Randy has stubbornly and persistently taken on life's challenges with a vengeance and has chiseled out a happy, prosperous, and rewarding life." "Randy has proved to be an outstanding example of one to follow for those requesting guidance and overcoming or dealing with any developmental disability."
- Joanne Giradello, Case Management Supervisor. NBRC
 - ✓ Read a letter from Sharon, Randy's sister. "Randy has always been a hero to me because he continues to be an inspiration to the entire family." "If you think you are having a bad day, just dwell on the obstacles that have been put before Randy for his whole life."
- Ross Long, Consumer Advocate, Sonoma Developmental Center
 - ✓ Has known Randy for over 30 years. They have worked on different projects together and have traveled together. Wherever they would go, people would look at them and describe Randy as the man who speaks with his toes. "Randy is amazing." "He always opens the doors to new opportunities and opens people's eyes."
- Jim Ferguson, Friend and Colleague
 - ✓ Has known Randy for over 40 years. He remembers hearing about a man who spoke with his toes. "Randy has a tremendous sense of humor and deserves an achievement award for all his services."
- Bob Phillips, Retired Area Board Executive Director
 - ✓ He met Randy over 30 years ago in the Modesto area when he worked at the Area Board. Bob and Randy traveled to Ceres, Turlock, and Modesto.

- Cindy Reuter, State Counsel
 - ✓ She worked with Randy over 20 years on advocacy. “Randy’s stories about his personal advocacy speaks volumes to his barriers about going to college.” “His sense of humor always shines through.”
- Michi Gates, Assistant Executive Director
 - ✓ Presented the award to Randy. Michi noted that she was Randy’s Service Coordinator and she has felt very lucky to have learned so much from him. He has helped and guided her over the years. She feels honored to have been able to work with him over the years. Michi presented Randy with a glass award for his home and a plaque will be in the Mary Ida Cook conference room.
 - ✓ Randy Kitch noted that he is greatly honored to receive the award. “Mary served our clients with dignity and respect.” Randy thanked his siblings, his parents for not putting him in an institution, his friends and colleagues at NBRC for all of the support.

FEATURE PRESENTATION

North Bay Regional Center - Sharing Proud Moments (2016-2017)

January Crane introduced representatives from PSI Mentors.

- Ellen Sweigert, President of PSI Mentors – established December 2014
The buddy system idea came to her when she was in high school.
When new people come to PSI, they are assigned a buddy to welcome them and introduce them to PSI.
Now the program not only includes mentoring, but now also includes teaching.
- Ross Lynch, Head trainer for PSI Mentors.
Trains and coaches employees on how to do the different jobs and integrated services.
His goal is to work at a doggie daycare or at the movie theater.
- Justin Hole, Assistant to Officers
Assists tours for integrated services.
Assists with daily schedules and checks work lists.
His dream job is to work for the City of American Canyon.
Mentors have to have a good attitude and show that they are working.
Becoming a mentor is earned.
Mentors can earn certificates. He has earned many Mentor of the Month awards.
- Jamie Bunker, Vice President of PSI Mentors
Her dream job is to work in an office or in retail.
She has taught a class about bus safety.
She has taught classes on her own.
- Mark Lucas, Assistant to the Main Coordinator
He is supportive to his coworkers.
His dream job is to work in hospitality.
He loves to meet people and make them laugh.
He helps set up events with Justin.
His goal is to inspire people with disabilities and show that they are people.
- Juliette Mitchell, Integrated Ambassador for PSI Mentors
She volunteers at the Senior Center and the Boys and Girls club.
She teaches people how to make origami boxes and how to knit.
She likes to inspire others.
Her dream job is to work at Michaels Craft store.
She likes to look at books to learn how to make things.
She likes to come up with ideas for craft projects for the kids, including drawing pictures.

Friends of North Bay Regional Center – Sharing Proud Moments (2015 – 2016) – Suzette Soviero, Friends Manager

- Raises money for services that NBRC cannot pay for. The annual Halloween fundraiser raised \$32,000 and they have spent over \$50,000 to date.

Update on NBRC Work crew –

- ✓ Dee Skrzypczak, updated the Board on the new tasks that the work crew has recently taken on. They have learned to scan and upload documents to the Virtual File location (DocuShare). The new task has not only empowered the work crew to learn a new task, but also will save the organization money. Currently NBRC has been outsourcing these documents to an outside vendor that not only charge NBRC to store the documents, they also charge for retrieval. By having the work crew scan documents NBRC will no longer need to outsource in the future.

INTRODUCTION – Board members, Vendor Advisory Committee members, past and present (in attendance). Mr. & Mrs. Walt Hampe (Friends of North Bay), Mike Huckins (VAC), and Bob Phillips were in attendance.

EMPLOYEE AWARDS – Miriam Wilcox, Katie McMillan, Julie Blythe, Katherine Sefton, Hope Beale, Laurie Andrews, and Jessica Bromley were honored and awarded with their ten-year plaque. Carrie Hampe and Michi Gates were honored and awarded with their 20-year plaque. Hollie Smith was honored and awarded with her 30-year plaque.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

M/S/C (Giroux-Greber, Ayala) Move that the meeting be adjourned at 7:17 p.m.

UNANIMOUS

NORTH BAY REGIONAL CENTER
CONSUMER STATISTICS
COUNTIES SELECTED: ** ALL **

RUN: 14:24:11 5/22/2018
STATUS CODES SELECTED: 0 P 1 2 3 8

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,343	14.4 %	MALES	5,927	63.7 %	OWN HOME	6,672	71.8 %
3 - 17	2,682	28.8 %	FEMALES	3,365	36.2 %	ILS	624	6.7 %
18 - 40	3,326	35.7 %			SLS	658	7.0 %	
41 - 60	1,285	13.8 %			DC	62	.6 %	
61 - 80	625	6.7 %			SNF	59	.6 %	
80 & OLDER	31	.3 %			ICF	229	2.4 %	
					CCF	732	7.8 %	
					FOSTER CARE	186	2.0 %	
					OTHER	70	.7 %	
TOTAL:	9,292	100.0 %	TOTAL:	9,292	100.0 %	TOTAL:	9,292	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL	COUNTY	NUMBER	% TO TOTAL
MIXED	705	7.5 %	AUTISM	2,243	24.1 %	28. NAPA	1,177	12.6 %
ASIAN	228	2.4 %	EPILEPSY	1,083	11.6 %	48. SOLANO	3,883	41.7 %
BLACK	852	9.1 %	CEREBRAL PALSY	904	9.7 %	49. SONOMA	4,101	44.1 %
FILIPINO	337	3.6 %	MENTAL RETARDATION	4,812	51.7 %			.0 %
NATIVE AMERICAN	35	.3 %	OTHER	1,007	10.8 %			.0 %
POLYNESIAN		.0 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
SPANISH/LATIN	2,227	23.9 %						.0 %
WHITE	4,393	47.2 %						.0 %
OTHER	156	1.6 %						.0 %
UNKNOWN	359	3.8 %						.0 %
TOTAL:	9,292	100.0 %				OTHER	131	1.4 %
						TOTAL:	9,292	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	23	.2 %	0	481	5.1
ENGLISH	7,611	81.9 %	P		
SPANISH	1,514	16.2 %	1	1,118	
OTHER LATIN LANG.		.0 %	2	7,631	
CANTONESE CHINESE	6	.0 %	3		
MADARIN CHINESE	4	.0 %	8	62	
JAPANESE	2	.0 %			
VIETNAMESE	14	1.1 %			
KOREAN	3	.0 %			
LAOTIAN	5	.0 %			
CAMBODIAN	4	.0 %			
OTHER ASIAN LANG.	4	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	100	1.0 %			
TOTAL	9,292	100.0 %	TOTAL	9,292	100.0

Consumer Advocate Report
May 1, 2018 – May 31, 2018

I'm meeting with four Day Programs the week of May 28th and more in June.

I'm also helping to organize the Consumer Advisory Committee and the first meeting is July 23rd from 2:30 – 4:30. A flyer will be made to send out in June.

I will be attending NBRC committee meetings such as the Vendor Advisory Committee Meetings, Legal Team Meetings and Clinical Team Meetings starting in June.

I continue to assist service coordinators with their cases and I am still the DDS Conservator designee. This is confidential information which I cannot report on.

Submitted by,

Randy Kitch

Consumer Advocate



610 Airpark Road. Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

2351 Mendocino Avenue, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

**FAIR HEARING & MEDIATION UPDATE
MAY 1- MAY 30, 2018**

Eligibility (17-31)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (17-35)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (17-40)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request withdrawn.
Eligibility (17-42)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (17-43)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (17-44)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (17-45)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.

Report to the NBRC Board of Directors
Linda Plourde, Vendor Advisory Committee Liaison
June 2018

The NBRC Vendor Advisory Committee (VAC) met on May 8, 2018. We had great attendance and good discussion.

The highlight of the VAC meeting was a presentation by Gabriel and VAC voting members regarding some draft working agreements being developed between NBRC and the VAC. These agreements focus on the principles of respect, openness, transparency, and accountability. We look forward to sharing this document with you when it is finalized.

The Governor's revised 2018-18 Fiscal Year State Budget ("May Revise") was released May 11, 2018. There were no significant changes to the Department of Developmental Services budget. Despite requests from advocacy groups, no new spending commitments were identified. Restoration of social recreation services, proposals to address local minimum wage, and rate increases were not addressed. Advocacy groups also continue to push to ensure that the DDS budget retains revenues generated by the sale or lease of former developmental center properties. The budget also contains \$15 million for HCBS transition grant funding, which is proposed to continue for the third consecutive year.

The May Revise also contains an increase of four days in the Uniform Holiday Schedule. This is up from ten currently. The addition of four "holidays" means that non-residential services are not paid and residential services must absorb the cost of providing services. This is a significant hit to service providers. The budget will soon be debated in the legislature, so there is a possibility that with community advocacy the Uniform Holiday Schedule will be reduced.

My Board term will end in November, and I have been working with my colleagues on the VAC to determine who will take my place. Because the VAC Board position is a two-year commitment, we will also be appointing an alternate who will serve in the event our representative is unable to serve for the entire term.

The VAC is a committee of the NBRC Board of Directors, and its meetings are always open to the Board. The VAC and NBRC Leadership are working on a "Meet and Greet" event after a VAC meeting so that Board members can get to know vendors and better understand how vendors and NBRC work together. We will let you know when a date is set.

Legislative Updates:

CA Senate approved:

Uniform Holiday Schedule:The Senate voted to reject the Governor's proposals to reinstate the 14 day mandatory holiday schedule. This is great news as we have been plaintiff in a lawsuit with the state on this issue for many years and may now have a legislative fix. I hope and expect the Assembly to also reject it.

- **Restoration of Social Recreation & Camping:**The Senate voted to restore these services.

- **SSI/SSP:**The Senate voted to increase SSI/SSP with a Cost Of Living Adjustment (COLA) for every year going forward on the state's SSP portion of the grant. In 2019 the COLA would be 4% and would increase the state's contribution by about \$6.50/month on top of the federal COLA which would increase the SSI portion by about \$18-20/month. Also, the Senate voted to end "cash-out", which has historically given Californians on SSI money instead of being eligible for SNAP (aka Cal-Fresh). But now people on SSI would also be available for Cal-Fresh.

- **Home Health and ICF-DD:**The Senate approved a 50% increase in home health reimbursement rates and an increase in rates for ICF-DD.

CA Senate did not approve:

- **Affordable Housing:**The Senate did not approve the Lanterman Coalition's proposal to use revenue from the disposition of the developmental center properties to fund new affordable housing for people with IDD.

- **Bridge funding (local minimum wage):** The Senate did not approve the proposal to create temporary funding - until the completion of the DDS rate study - for providers impacted by unfunded costs (such as local minimum wage).

Electronic Visit Verification (EVV):

The Center for Medicaid Services has sent out guidance for the implementation of EVV, pursuant to the 21st Century Cures Act. They have announced that EVV will not be applied to the services for people with I/DD in "group homes", to include Intermediate Care Facilities (ICFs), and others that fall within the community care facility category. The American Network of Community Options and Resources (ANCOR) and other associations continue to advocate that EVV should not be applied to services for people with intellectual and developmental disabilities at all. Currently, the implementation date remains January 1, 2019.

Meeting Minutes

NBRC Vendor Advisory Committee
North Bay Regional Center, Napa

May 8, 2018



I. Introductions and Acceptance of Minutes	
<input checked="" type="checkbox"/> Call to Order Holly Pagel, VAC Co-Chair, called the meeting to order at 10:03 am <input checked="" type="checkbox"/> quorum met <input checked="" type="checkbox"/> previous meeting minutes M/S/C: David/Kelley/unan.	<u>VAC Co-Chairs</u> <input checked="" type="checkbox"/> Holly Pagel, Connections for Life (VAC Facilitator) <input checked="" type="checkbox"/> Linda Plourde, Bayberry, Inc. (VAC Board Representative) <u>VAC Membership</u> <input checked="" type="checkbox"/> Elizabeth Clary, Alchemia <input checked="" type="checkbox"/> Karen Farnsworth, California Programs for the Autistic <input checked="" type="checkbox"/> Kelley Hanson, PACE Solano <input checked="" type="checkbox"/> Mike Lisenko, UCP of the North Bay <input checked="" type="checkbox"/> Karen Lustig, Aldea Supported Living Services <input checked="" type="checkbox"/> David Mauger, C. House <input checked="" type="checkbox"/> Andrea Mendoza, REI/CHD <input checked="" type="checkbox"/> Michelle Ramirez, On My Own <input checked="" type="checkbox"/> Ali Tabatabai, New Leaf <u>NBRC Staff</u> Ivan Arce, Quality Assurance Monitor Isabel Calder, Fiscal Services Manager January Crane, Department Manager Deanna Heibel, Associate Director Gabriel Rogin, Executive Director Dee Skrzypczan, Fiscal Unit Supervisor Courtney Singleton, Interim Director of Community Services June Ursini, Community Resource Consultant
II. Agenda changes/Additions/Trainings	
	The agenda was updated to accommodate a presentation on the NBRC-VAC partnership agreement at the beginning of the meeting. The QA mission statement (Maura McDonough) was postponed to June.
III. Group Reports	Summary
	Napa-Solano Vendor Group: <ul style="list-style-type: none"> The Napa-Solano Vendor Group did not meet. Sonoma Vendor Group: <ul style="list-style-type: none"> The Sonoma Vendor Group met April 24. The meeting ended early so that the group could honor Karen Farnsworth, Stan Higgins, and Lauren Meiklejohn. Stan and Lauren are both retiring, and Karen will transition out of her role at California Programs for the Autistic in June. North Bay Housing Coalition:

- Holly Pagel directed the group to Mary Eble's housing update sent May 7.
- Mary's report reminded service providers that the City of Santa Rosa Housing Authority has opened up its list for lottery applications. Applications must be mailed by 5/31/18.
- The Department of Housing and Urban Development (HUD) released a Notice of Funding Availability (NOFA) for Mainstream vouchers, Section 8 vouchers designated for persons with disabilities. The local housing authority is typically the applicant and derives a benefit from working with nonprofit housing entities. Mary is approaching the 9 housing authorities in NBRC's catchment area to discuss applying for the vouchers.
- Housing roadmap workgroup: North Bay Housing Coalition and Brilliant Corners have begun meeting with Gabriel Rogin about a "housing roadmap." The group meets from 1 to 2 pm on the second Monday of each month. Mary encourages anyone interested in participating to contact her (mary@northbayhousing.org).

Trade Associations:

- Michelle Ramirez, Linda Plourde, and Jacquie Dillard-Foss provided a comprehensive overview of legislation and initiatives in process in the State of California.
- California's proposed 2018-19 Fiscal Year State Budget ("May Revise") will be released next week.

Board Report:

- Linda Plourde reported on the 5/2/18 NBRC Board of Directors meeting.
- Linda highlighted NBRC Diversity and Equity Specialist Kimberly Barbosa Soeiro's presentation on disparity data and NBRC's efforts to support community outreach. NBRC attended a record 12 community events in March.
- Linda noted that it would be wonderful for Kimberly to give the same presentation to the VAC and make the report available via email.
- Linda shared that Courtney Singleton provided the board a report on the Sonoma Developmental Center (SDC) closure. 53 service recipients remain at SDC.
- Linda also mentioned Deanna Mobley's presentation on NBRC intake statistics for the first quarter of 2018. NBRC expects the number Spanish-speaking service applicants to rise throughout the year.

NBRC Report: Gabriel Rogin reported on the NBRC Board meeting and other Regional Center topics:

- Director of Client Services: Gabriel announced the selection of Beth DeWitt as NBRC's Director of Client Services. Beth is currently Director of Community Services at Regional Center of the East Bay and has also worked at Golden Gate Regional Center. She will begin working at NBRC on June 4.
- Baird House, a care facility for people who have specialized medical needs, is slated to close 12/31/18. NBRC continues to work with the Department of Developmental Services and the Department of Health Services to support the home's residents, with the goal that they can remain in their home.
- The Health and Safety Waiver process is still being discussed at DDS. A template is forthcoming.
- Rate study: Gabriel highlighted the importance of the rate study and recommended NBRC service providers establish some communication around it.

	<ul style="list-style-type: none"> • Gabriel looks forward to beginning an Advisory Committee comprised of people receiving services. NBRC is establishing an application process for people interested in serving on this committee. Gabriel will share that process once it is developed. • Gabriel shared his vision for the June NBRC Board meeting, also NBRC’s Annual Meeting. Typically, “Success Stories” have been presented in June. Gabriel will be continuing this process. This year, he would like “Success Stories” to highlight service provider and community contributions to service recipients. He encouraged service providers with stories that fit this description to contact him by May 10, 2018. <p>Services and Vendor Relations:</p> <ul style="list-style-type: none"> • Isabel Calder reported on the SLS rate transition. NBRC service coordinators and leadership were unclear on the process for approving temporary additional hours. This resulted in delays in POS approval, presenting challenges to some SLS providers. Linda Plourde pointed out that there are real consequences to service providers when there are delays in payment. In addition, when a service provider is expected to work without a POS while details get sorted out, there is no guarantee that the services provided will be paid. • Linda and Elizabeth discussed a process for supporting the NBRC vendor community to participate in the DDS rate study. Gabriel offered NBRC’s support in this process. NBRC leadership and the VAC voting members will meet further to develop a process that includes support at NBRC and within the service provider community. The VAC voting members are also working in collaboration with the Service Provider Advisory Committee (SPAC) at Golden Gate Regional Center. <p>SLS: The SLS committee met at 9am today and will continue to meet before each VAC meeting.</p> <p>Residential Services Subcommittee: The residential services subcommittee did not meet.</p>
<p>IV. Community Concerns/Clarifications/Presentations</p>	
	<p>NBRC-VAC Partnership Agreement: Gabriel Rogin, Kelley Hanson, and Elizabeth Clary presented a draft partnership agreement that NBRC and the VAC voting members are working on. Gabriel emphasized the importance of good working relationships between NBRC and service providers. The group hopes to finalize the agreement by the end of May so that Gabriel can begin sharing it within NBRC. Service providers are encouraged to direct feedback to Elizabeth Clary (elizabeth.clary@alchemia.org).</p>
<p>V. NBRC Policies and Procedures</p>	<p style="text-align: center;">Summary</p>
	<p>There were no updates on policies and procedures.</p>
<p>VI. New Business</p>	<p style="text-align: center;">Summary</p>
	<ul style="list-style-type: none"> • January Crane reported on Special Incident Reports. Some service providers are experiencing difficulty using the form on NBRC’s website. • January shared that NBRC is in the process of hiring a new Federal

	<p>Revenue Programs Unit Supervisor to replace Julie Parrish. She expects that person to be in place by early June.</p> <ul style="list-style-type: none"> January announced that NBRC lists community events on its website, but that the information management process isn't able to accommodate all the events going on.
VII. Announcements	Summary
	<ul style="list-style-type: none"> Linda Plourde reviewed the process for applying to serve on the Vendor Advisory Committee. Holly will send the application to the VAC mailing list. Darelyn Pazdel announced that United Cerebral Palsy - Gone for Good was recently named Nonprofit of the Year by the Fairfield-Suisun Chamber of Commerce. Joanne Giardello announced that the Arc Solano has been selected as a finalist in the state wide Elder/ Dependent Adult Abuse Awareness Contest.
Adjourn	
	The meeting concluded at 11:35 am.

Minutes submitted by: Elizabeth Clary

Harry S. Matthews

May 22, 2018

Gabriel Rogin
Executive Director
North Bay Regional Center

Hi Gabriel:

As a follow up to our conversation several weeks ago, the purpose of this letter is to confirm my departure from the NBRC Board on June 30, 2018.

I have been a member for 2 terms (approx. 8 years) and have enjoyed the entire experience. My son was a client until he passed away in June 2016. I wanted to remain on the Board as the Center was in the midst of important financial and operational changes. As you are aware, I am pleased with the changes taking place and wish you and everyone else the very best.

Sincerely, Harry

cc: Board of Directors