



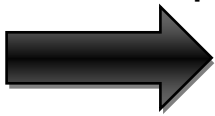
Provider Learning Center Registration Instructions

To access free training slides, reading materials, videos, and tools offered by the Department of Developmental Services, under the tab “Training” please visit this link: <https://www.dds.ca.gov/corona-virus-information-and-resources/>

Once you enter the **Training** tab, you will see a sub tab called “**Learning Modules Produced by Regional Centers**”

These courses provide both general information, as well as courses that are eligible for Continuing Education Units (CEUs). You will need to register in order to access these courses.

Below are the registration instructions for the new Provider Learning Center which includes an automatic membership to NBRC Provider Learning Center.



Each DSP/employee will need to create their own account

You can begin the registration process by going directly to <https://provider.arcalearn.org> and clicking **REGISTER**

ARCA

Log In

Welcome to the ARCA Learning Center. If you are a new user, select "Register" to create an account here and login. If you are a returning user or you have an account with another Regional Provider Portal, enter your email address and password and select "Login".

If you have forgotten your account details, click on the link below to reset your password.

You may also click [here](#) and then select play to see a short tutorial on create an account.

Email

Password

[Forgot your password?](#)

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Please complete all registration fields before submitting. Using the drop down menu, select the Regional Center you are vendored to provide services with and you will automatically become a member of that Regional Center's Provider Learning Center as well.

Account Details:

* First Name

* Last Name

* RC Provider

→

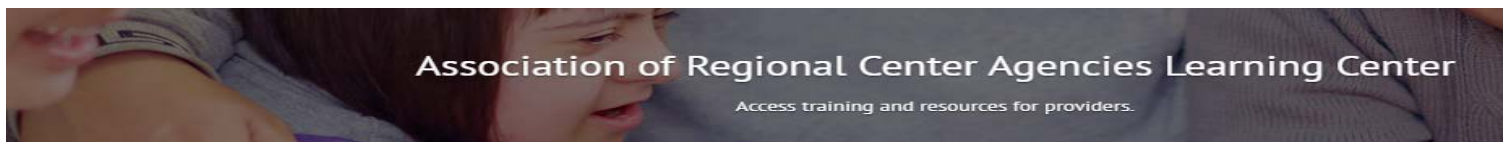
* Email

* Confirm Email

* Password

* Confirm Password

Once you click submit, you will be given a pop-up screen with a log in button. Enter your email and password and you will be logged in. You can access training in the new Provider Learning center by selecting Catalog.



Catalog

Browse the catalog of available courses and learning paths.

[Click Here](#)

My Learning Activities

Click here to interact with all learning activities you are currently taking, have completed and those you may wish to register for.

[Click Here](#)

My Transcripts

View a transcript of all courses you have completed.

[Click Here](#)

NBRC Provider Learning Center Login Instructions

NBRC Provider Learning Center has additional training available at <https://nbcprovider.arcalearn.org> and because you are now a member, you can login using the same provider account email and password. Although is a different URL, both of your accounts are connected and you can see any training you are enrolled in or have completed regardless of the portal you are logged into.

The screenshot shows the dashboard of the NBRC Provider Learning Center. At the top, there is a navigation bar with the following links: [Catalog](#), [My Agenda](#), [My Courses](#), [My Learning Paths](#), and [My Transcripts](#). The dashboard is divided into several tiles, each with a title, a description, and a 'Click Here' button:

- Catalog:** Browse the catalog of available courses and learning paths.
- My Agenda:** See a list of all your upcoming Instructor-Led Events, Activities and important Course and Learning Path dates and details.
- My Courses:** Click here to interact with the eLearning and Instructor-Led Courses you are currently taking, have completed and those you may wish to register for.
- My Learning Paths:** A Learning Path is a curriculum that may include courses, Instructor-Led Training, and other objectives and activities. Learning Paths make it easy for you to enroll in all of these requirements at once.
- My Profile:** Update your profile and account information. Track your progress through courses, activities and learning paths.
- My Transcripts:** View all of your completed transcripts.

A red arrow points to the 'My Courses' tile, indicating the next step in the login instructions.

To start a course, click the start button on the course you would like to begin with.

NBRC Service Providers Campus

The screenshot displays three e-learning course cards. Each card has a green header with the course title and a 'new' badge, and the text 'ELEARNING COURSE' in the top right corner.

- Course 1: Aging and End of Life**
 - Title: Aging and End of Life **new** ELEARNING COURSE
 - Description: Preparing for clients' end of life and aging
 - Buttons: Start, Details
 - Status: Not Started
 - Last Accessed: -
 - Credit: 1.00
 - Footer: Show Resources, Forum, Transcript
- Course 2: Special Incident and Abuse Reporting**
 - Title: Special Incident and Abuse Reporting **new** ELEARNING COURSE
 - Description: This course is designed for service coordinators and will cover the process for abuse investigation, how to complete and SIR online, the reporting requirements, who should report, and what should be reported.
 - Buttons: Start, Details
 - Status: Not Started
 - Last Accessed: -
 - Credit: 1.00
 - Footer: Show Resources, Forum, Transcript
- Course 3: We're Here to Speak for Justice**
 - Title: We're Here to Speak for Justice **new** ELEARNING COURSE
 - Description: This documentary provides the history of the founding of the California Regional Center System. Please Wait for the video to load and then select Full Screen Icon in the lower right corner of the video.
 - Buttons: Start, Details
 - Status: Not Started
 - Last Accessed: -
 - Credit: 1.00
 - Footer: Show Resources, Forum, Transcript

A new tab with the course you have just started will pop up and the course will automatically begin playing. Some of the courses are interactive and will require you to click on different tabs. When the course is complete, there will be an exit button in the top right hand corner.

Once you have completed your courses, you can look them up in the completed tab under “my courses”, you can also look up your transcript by clicking the “My Transcript” tab to view your completed courses.



My Profile

Update your profile and account information. Track your progress through courses, activities and learning paths.

[Click Here](#)



My Transcripts

View all of your completed transcripts

[Click Here](#)

