

Board of Directors Executive Committee Meeting
Monday, March 21, 2022, 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 **Meeting ID:** 843 7480 1550 **Password:** 470780

AGENDA

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION
Minutes of the Executive Committee Meeting of February 15, 2022 be approved as submitted.
- V. REVIEW OF MARCH 2ND BOARD MEETING INFO
- VI. APRIL 6TH BOARD MEETING PREP INFO
- VII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive Director INFO
 - a. Overview of Board Policies
 - b. Review Master Board Calendar
 - c. Requests to Present to Board
 - d. Strategic Planning Process
- VIII. OTHER BUSINESS - Any other Board business may be brought up at this time.
- IX. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- X. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

<p>NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is Monday, April 18, 2022 at 6:30pm.</p>

Board of Directors' Executive Committee Meeting
Tuesday, February 15, 2022, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Sara Speck, Secretary

Jeremy Johnson, Vice President

Rosemarie Pérez, Treasurer

Breeanne Burris, VAC Representative

Joanne Giardello, Solano County

NBRC BOARD MEMBERS ABSENT:

Angel Hixson, President

NBRC STAFF PRESENT:

Gabriel Rogin, NBRC Executive Director

Janelle Santana, NBRC Executive Assistant

MINUTES

CALL TO ORDER – *Rosemarie Pérez, Treasurer*, called the meeting to order at 6:30 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of January 18, 2022 be approved as submitted.

M/S/C (Speck/Johnson) Move to approve the minutes as submitted.

**APPROVED
UNANIMOUS**

REVIEW OF THE FEBRUARY 2ND BOARD MEETING

Gabriel Rogin, NBRC Executive Director, recapped the January 5th Board Meeting and noted the following; (Minutes can be found in the March 2022 board meeting packet).

- Huey Truong, Board Member, graciously declined the nomination as Treasurer. She doesn't plan to continue her next board term.
- Andrea Bednarova, Board Member, accepted the nomination for Treasurer.
- The Executive Committee members discussed the needs of board composition.

MARCH 2ND BOARD MEETING PREP

Gabriel Rogin, NBRC Executive Director, reviewed a draft agenda with the Board Executive Committee.

- We have the Audit Committee Meeting scheduled for Feb 25th. We will request that the auditors come to the March Board Meeting to present their findings to the board.
- We plan to have Courtney Singleton, Director of Community Services, follow-up with the board on available monitoring data for additional thoughts.
- Approval of Contracts over \$250,000.
 - o Courtney Singleton, Director of Community Services, will request approval from the board of the provider that was on a Corrective Action Plan. We plan to present this request for approval anonymously.
- Beth DeWitt, Director of Client Services, will present the finalized Social Recreational Policy for approval.
- Rosemarie Pérez, Treasurer, will present the Treasurer's Report
- Committee Updates
 - o Executive Committee

- Gabriel Rogin, Executive Director, will display an overview of committees/descriptions.
 - Nominating Committee
 - Revised Bylaws for Terms
 - Election for Treasurer – Andrea Bednarova
 - Election for Board Member – Brien Farrell
- Closed Session for Real Estate Negotiations

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, NBRC Executive Director, noted the following;

COVID Update

- Good news - COVID positive cases have dropped lower.
- We're resuming our plan to have our staff in the office at least 2 days a week.
- We're resuming more in-person visits in the community.

Budget Hearing Update

- *Gabriel Rogin, Executive Director, sent notes from the Assembly Budget Hearing to Board members. The topics discussed included the following;*
 - Accelerating rate increases for service providers
 - Core staffing formula for Regional Center operations.
 - There was public comment of people feeling there should be more standardization across regional centers. Families want to know what to expect when interacting with different Regional Centers.
 - ARCA members are going to take a closer look at how a standardization process can be implemented.
- *Joanne Giardello, Board Member, added her notes from the Budget Hearing;*
 - Rate increases for service providers linked to performance.
 - Throughout the call, the topic of discussion was community inclusiveness.
 - ARCA is trying to determine what metrics are most helpful to identify the quality of services.
- *Jeremy Johnson, Vice President, noted it's hard to get honest feedback of services provided to the individuals served. He noted it's exciting to think of a way to incentivize the work that's being done by service providers.*
- *Breeanne Burriss, Board Member, stated that the software to receive feedback on services exists.*
 - Breeanne to send software information to Gabriel.

OTHER BUSINESS –

- *Breeanne Burriss, Board Member, asked Gabriel if the IT network issues at North Bay Regional Center were resolved.*
 - Gabriel Rogin, Executive Director, noted that this has been resolved.
- *Gabriel Rogin, Executive Director, noted we could review the board policies on a regular basis. The Cultural and Linguistic Competency Committee is reviewing the board policies and making adjustments at this time.*
 - The Executive Committee will look at other board policies and recommend changes to the Board.
 - The Executive Committee will review all policies during the next meeting.

PUBLIC COMMENT – None

ADJOURNMENT – *Rosemarie Pérez, Treasurer, adjourned the meeting at 7:18 pm.*