

Board of Directors Executive Committee Meeting
Monday March 18, 2024 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 **Meeting ID:** 843 7480 1550 **Password:** 470780

AGENDA

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION
Minutes of the Executive Committee Meeting of February 20, 2024 be approved as submitted.
(pgs.1-2)
- V. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
- VI. REVIEW OF MARCH 6TH BOARD MEETING INFO
- VII. APRIL 3RD BOARD MEETING PREP INFO
- VIII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive Director INFO
- IX. OTHER BUSINESS - Any other Board business may be brought up at this time.
- X. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XI. CLOSED SESSION –
 - a. Any matter specifically dealing with a particular regional center client must be conducted in a closed session (15 mins) INFO
- XII. RETURN FROM CLOSED SESSION -
 - a. Report on any action taken during the closed session (1 min) INFO
- XIII. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on April 15, 2024 at 6:30pm.
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Board of Directors' Executive Committee Meeting
Monday, February 20, 2024, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Board President
Candace White, Vice President
Sahira Arroyos, Solano County
Carl Vinson, Solano County

Sara Speck, Secretary
Andrea Bednarova, Treasurer
Joanne Giardello, Solano County

NBRC BOARD MEMBERS ABSENT:

None

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director

GUESTS:

Amber Lopez, ICS Spanish Interpreter

MINUTES

CALL TO ORDER – Rosemarie Pérez, Board President, called the meeting to order at 6:30 pm.

ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary conducted roll call and a quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of January 16, 2024 be approved as submitted.

M/S/C (Speck/Bednarova) Moved to approve the minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA – No additions or modifications by board members.

M/S/C (White/Speck) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

REVIEW OF THE FEBRUARY 7TH BOARD MEETING

Gabriel Rogin, Executive Director, recapped the February 7th Board Meeting.

- The Board of Director's approved the ARCA Membership Agreement, revised Social Recreational Policy, and NBRC's Strategic Plan.
- Committee Updates
 - o Executive Committee
 - Approved Board Opportunity Fund Request
 - Changed next Executive Committee meeting date
 - o Cultural and Linguistic Competency Committee
 - Approved Board Policies
 - Service Equity and Inclusion Board Policy
 - Lanterman Act Board Policy
 - o Nominating Committee
 - Ronald Gers was appointed as the new Board Secretary starting March 1st.

MARCH 6TH BOARD MEETING PREP

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the March 6th Board Meeting.

- 2022 – 2023 CPA Audit Review Presentation
- Presentation on the National Core Indicators (NCI) Survey

- We may present a contract for approval over \$250,000.
 - o Gabriel Rogin, Executive Director, to check with Courtney Singleton, Director of Community Services.
- Nominating Committee Update
 - o A potential Board Candidate Introduction & Election
 - o Andrea Bednarova's first term as Treasurer ends 03/2024
 - Vote for Andrea Bednarova's second term
 - o Rosemarie Pérez's first term as President end 03/2024
 - Vote for Rosemarie Pérez's second term
- Cultural and Linguistic Competency Committee (CLCC) Update
 - o Breeanne Kolster, VAC Representative, suggested adding a community events update during the CLCC update.

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, reported the following.

- There is rapid employee growth at North Bay Regional Center (NBRC).
- NBRC is conducting plenty of outreach and engagement opportunities with the community. We are receiving positive feedback from individuals, families, and organizations.
- Gabriel Rogin is voicing the importance of accountability and the value of responsiveness to NBRC management.
- Upcoming Purchase of Service Data Meetings
 - o Gabriel Rogin, Executive Director, will forward the dates to the Board.
- NBRC is wrapping up cultural diversity trainings for staff. We will begin the implicit bias trainings for staff.
- Update on Board Email Addresses
 - o Gabriel Rogin, Executive Director, to email the Board instructions on how to access their emails.
- Exit Interview Data
 - o Joanne Giardello, Board Member, requested that Gabriel Rogin share a summary of reasons for staff leaving the agency.

OTHER BUSINESS –

- Sara Speck, Secretary, expressed her appreciation for the support and efforts given to her during her term as Secretary.
- Sara Speck, Secretary, was recently appointed to the committee that will help develop the master plan on intellectual and developmental disabilities.

PUBLIC COMMENT – None

ADJOURNMENT – Rosemarie Pérez, Board President, adjourned the meeting at 7:08pm.