

**Board of Directors Executive Committee Meeting**  
**Monday, May 18, 2020, 6:30 pm**  
**Call in: 1-844-621-3956, Meeting Number: 803 617 224, Attendee ID: #**  
**North Bay Developmental Disabilities Services, Inc.**  
**North Bay Regional Center**  
**610 Airpark Road, Napa, CA 94558**

**AGENDA**

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Angel Hixson, President ACTION
  - A. Minutes of the Executive Committee Meeting of April 20, 2020 be approved as submitted.
- V. REVIEW OF MAY 6<sup>TH</sup> BOARD MEETING INFO
- VI. ANNUAL BOARD MEETING PREP INFO
- VII. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive Director INFO
- VIII. OTHER BUSINESS - Any other Board business may be brought up at this time.
- IX. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- X. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

<b>NEXT MEETING ANNOUNCEMENT</b> – The next Board of Directors Executive Committee call is on May 18, 2020.
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## Board of Directors' Executive Committee Meeting

Monday, April 20, 2020 at 6:30 pm

North Bay Regional Center

610 Airpark Road, Napa, CA 94558

**NBRC BOARD MEMBERS PRESENT:** Jeremy Johnson, Vice President  
Rosemarie Pérez, Treasurer  
Sara Speck, Secretary

**NBRC BOARD MEMBERS ABSENT:** Angel Hixson, President

**STAFF PRESENT:** Gabriel Rogin, NBRC Executive Director  
Danielle Bernardo, Executive Assistant

### MINUTES

**CALL TO ORDER** – *Jeremy Johnson, Vice President* called the meeting to order at 6:32 pm.

**ROLL CALL AND INTRODUCTIONS** – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

**PUBLIC COMMENT** – None

#### **CONSIDERATION OF MINUTES** –

Rosemarie Pérez made the following change to page one of the March 16<sup>th</sup> minutes, “*in order for the regional center to move forward, there needs to be a plan to create the way the agency will operate*” to “*this process gives us an opportunity to set priorities so that it can be focused work.*”

**M/S/C (Pérez/Speck) Move that the March 16, 2020 minutes be approved with the proposed correction.** **UNANIMOUS**

#### **REVIEW OF APRIL 1<sup>ST</sup> BOARD MEETING** –

*Gabriel Rogin, NBRC Executive Director* recapped the April 1<sup>st</sup> board meeting. (Minutes can be found in the May 6, 2020 board meeting packet.)

- *Rosemarie Pérez, Treasurer* noted Angel did a wonderful job facilitating the meeting over the phone.

#### **REVIEW OF BOARD OFFICERS** –

*Gabriel Rogin, NBRC Executive Director* noted Angel's first two year term as President ends in June, and Rosemarie's first two year term as Treasurer ends in August.

- ❖ It was decided that the Nominating Committee will meet prior to the May board meeting. Potential candidates will be presented at the May board meeting by the Nominating Committee, and the slate of officers will be brought back for a vote in July.
- *Jeremy Johnson, Vice President* requested that officer terms be reviewed at the August board retreat. It may be helpful to align the terms.

#### **MAY 6<sup>TH</sup> BOARD MEETING PREP** –

- ❖ There was discussion and the Executive Committee decided to hold the May 6<sup>th</sup> board meeting via Zoom.
- The Nominating Committee will propose recommendations for President and Treasurer.
- The feature presentation will be COVID-19.
- There will be a Vendor Advisory and Legislative Advisory Committee Updates.
- There will also be a closed session to talk about real estate and personnel.

#### **EXECUTIVE DIRECTOR'S REPORT** –

*Gabriel Rogin, NBRC Executive Director* noted he continues to be impressed with our community. He wishes he could express how amazing everyone has been, how they (providers and NBRC staff) are stepping up and the level of collaboration.

- At this time, NBRC does not have anyone in our client population diagnosed with COVID-19. All the precautions being taken and hard work is paying off.
- It is starting to set in that this may go on for a while and we are recognizing that things may not be over in a couple months. Some of the people we serve are struggling with that.
- The State is expending billions of dollars to address the pandemic. We anticipate the state will either

- need to figure out how to cut costs or figure out how to raise revenue.
- *Rosemarie Pérez, Treasurer* asked if there have been any hospitalizations.
  - *Gabriel Rogin, NBRC Executive Director* noted the regional center is tracking hospitalizations and can follow up to provide that data.
- *Jeremy Johnson, Vice President* thanked everyone at the regional center for their hard work. The whole county is trying to figure things out right now and he looks forward to the update at the next board meeting.

**OTHER BUSINESS** – None

**PUBLIC COMMENT** – None

**ADJOURNMENT** – *Jeremy Johnson, Vice President* adjourned the meeting at 7:16 pm.