

Board of Directors Executive Committee Meeting
Monday, May 17, 2021, 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82419292031?pwd=aEVac2VqRFZYOEh6TnAyWnVoU3NuUT09>

Join by Phone:

Call-in: 1-669-900-6833 Meeting ID: 824 1929 2031 Password: 878085

AGENDA

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Angel Hixson, President ACTION
Minutes of the Executive Committee Meeting of March 15, 2021 be approved as submitted.
- V. REVIEW OF MAY 2rd BOARD MEETING INFO
- VI. ANNUAL BOARD MEETING PREP INFO
- VII. STRATEGIC PLANNING PROCESS OVERVIEW – Ami Sullivan, Kinetic Flow INFO
- VIII. E-5 CONTRACT – Gabriel Rogin, Executive Director ACTION
- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive Director INFO
 - a. Autism in California 2020 – A Report to the Public INFO
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XII. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663(a) & (b).

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| NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is June 21, 2021 at 6:30 pm. |
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Board of Directors' Executive Committee Meeting
Monday, March 15, 2021, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Treasurer
Sara Speck, Secretary
Angel Hixson, President
Derek Hearthtower, Sonoma County

**NBRC BOARD EXECUTIVE COMMITTEE MEMBERS
ABSENT:**

Jeremy Johnson, Vice President

NBRC STAFF PRESENT:

Gabriel Rogin, NBRC Executive Director
Danielle Bernardo, NBRC Executive Assistant

MINUTES

CALL TO ORDER – Angel Hixson, President, called the meeting to order at 6:34 pm.

ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary conducted roll call and a quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of February 22, 2021 be approved as submitted.

M/S/C (Speck/Johnson) Move to approve the minutes from the February 22, 2021 Executive Committee meeting.
UNANIMOUS

REVIEW OF MARCH 3rd BOARD MEETING

Gabriel Rogin, NBRC Executive Director, recapped the March 3rd board meeting. (Minutes can be found in the April 7, 2021 board meeting packet.)

APRIL 7th BOARD MEETING PREP

Gabriel Rogin, NBRC Executive Director, reviewed proposed agenda items with the Executive Committee.

- B2 contract approval
- Request approval for the US Bank line of credit.
- Caseload ratios presentation
 - It is required by statute, that NBRC gathers ideas from a community discussion annually.
- Vaccine Access Update
 - *Jeremy Johnson, Vice President*, suggested including how many regional center clients Intake has made eligible within the last year.
 - *Angel Hixson, President*, added she would like to see what the process for community referrals is.
- Autism Acceptance Month
 - *Derek Hearthtower* noted he knows an Autistic Self Advocate, Garrett Winters, and will reach out to him to present.
 - Danielle and Gabriel will try to add “awareness days” to the board meeting calendars going forward.

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director noted the following:

- As more individuals become eligible for the vaccine, ensuring access is the next step. Three things in particular come to mind when thinking about next steps:
 - 1) Cultural and Linguistic Competency – NBRC has done a good job with community mapping, and now it's time to connect with our community partners and support people of all cultures so that they have equal access to the vaccine.
 - 2) Technology – There are some segments of our population that only have limited access to technology.

- 3) Transportation or mobility challenges – Our 3 counties, Napa, Solano, and Sonoma, have asked us to create a list of individuals with mobility challenges. We will work collaboratively with the counties to make home visits, as needed.
- NBRC is starting to anticipate what return to normal will look like, staff will keep the board posted.

OTHER BUSINESS – None

PUBLIC COMMENT – None

ADJOURNMENT – Angel Hixson, President, adjourned the meeting at 7:04 PM



Date submitted to NBRC Board for review

May 10, 2021

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

| Purpose of Contract | Contractor Name and Vendor# (if applicable) | Term of Contract | Total Contract Amount | Notes |
|-------------------------------------|--|------------------------------|--------------------------|---|
| E-5 Amendment for Fiscal Year 18/19 | Department of Developmental Services | July 1, 2014 – June 30, 2021 | \$262,758,234.00 | <p>This amendment reduces Ops CPP funding in the amount of \$111,796 and increases POS CPP funding in the amount of \$695,746. The amount is broken down as follows:</p> <ul style="list-style-type: none"> • <i>Reduces</i> Ops by - \$111,796 for an Unfilled BCBA position • <i>Increases</i> POS CPP by \$194,511 for Sonoma DC Placement and \$501,235 for CPP start-up funding. |