

Board of Directors Executive Committee Meeting
Monday May 20, 2024 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3JOT2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 Meeting ID: 843 7480 1550 Password: 470780

AGENDA

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
- III. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- IV. CONSIDERATION OF MINUTES – Rosemarie Pérez, President ACTION
Minutes of the Executive Committee Meeting of March 18, 2024 and April 15, 2024 be approved as submitted.
(pgs.)
- V. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
- VI. APPROVAL OF CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services ACTION
(20 min)
 - a. Brilliant Corners (pg.)
 - i. Enhanced Behavioral Supports Home (EBSH) Acquisition and Renovation
 - ii. Community Crisis Home (CCH) Acquisition and Renovation
 - b. Transportation Vendors (pg.)
- VII. REVIEW OF MAY 1ST BOARD MEETING INFO
- VIII. ANNUAL JUNE 5TH MEETING PREP INFO
- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, NBRC Executive Director INFO
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XII. CLOSED SESSION –
 - a. Employee salaries and benefits (10 mins) ACTION
- XIII. RETURN FROM CLOSED SESSION -
 - a. Report on any action taken during the closed session (1 min) INFO
- XIV. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. – W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on June 17, 2024 at 6:30pm.

Board of Directors' Executive Committee Meeting
Monday, March 18, 2024, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Board President, Sonoma County
Ronald Gers, Secretary, Sonoma County
Carl Vinson, Solano County
Sara Speck, Solano County

Andrea Bednarova, Treasurer
Joanne Giardello, Solano County
Breeanne Kolster, VAC Representative

NBRC BOARD MEMBERS ABSENT:

Sahira Arroyos, Solano County
Ravinder Ranghi, Solano County

Martha Valdez, Sonoma County

NBRC STAFF PRESENT:

Janelle Santana, Executive Assistant

Gabriel Rogin, Executive Director

GUESTS:

Amber Lopez, ICS Spanish Interpreter

MINUTES

CALL TO ORDER – Rosemarie Pérez, Board President, called the meeting to order at 6:36 pm.

ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary conducted roll call and a quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of February 20, 2024 be approved as submitted.

M/S/C (Gers/Bednarova) Moved to approve the minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA – No additions or modifications by board members.

M/S/C (Gers/Bednarova) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

REVIEW OF THE MARCH 6TH BOARD MEETING

Gabriel Rogin, Executive Director, recapped the March 6th Board Meeting.

The minutes of the March 6th Board Meeting can be found in the April Board Meeting packet on NBRC's website.

APRIL 3RD BOARD MEETING PREP

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the April 3rd Board Meeting.

- Presentation on Provisional Eligibility
 - o Breeanne Kolster, VAC Representative, suggested creating a flyer to promote the Provisional Eligibility presentation.
- Contracts for Approval over \$250,000
- Potential vote for a new VAC Voting Member
- Nominations for Board Vice President

- Rosemarie Pérez, Board President, requested a stand along agenda item to report on the training that board members attended for effective regional center board recruitment and development training by the Association of Regional Center Agencies (ARCA).

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, reported the following.

- Board Opportunity Fund Loan Line Item
 - o There will continue to be a line at the bottom of the Board Opportunity Fund approvals that indicates the following
 - This request is a loan and if approved, the individual will agree to repay the loan to the best of their ability.
 - o Gabriel Rogin, Executive Director, to edit the language so that it does not suggest an expectation of full repayment and send it to the Executive Committee for review.

OTHER BUSINESS – None

PUBLIC COMMENT – None

CLOSED SESSION –

The Executive Committee moved into closed session at 7:05pm to discuss a matter specifically dealing with a particular regional center client.

RETURN FROM CLOSED SESSION –

The Executive Committee returned from closed session at 7:17pm and there was no action.

ADJOURNMENT – Rosemarie Pérez, Board President, adjourned the meeting at 7:17pm.

Board of Directors' Executive Committee Meeting
Monday, April 15, 2024, 6:30 pm
North Bay Regional Center - Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Board President, Sonoma County	Joanne Giardello, Solano County
Breeanne Kolster, VAC Representative	Sara Speck, Solano County
Carl Vinson, Solano County	Sahira Arroyos, Solano County

NBRC BOARD MEMBERS ABSENT:

Ravinder Rangji, Solano County	Martha Valdez, Sonoma County
Andrea Bednarova, Treasurer	Ronald Gers, Secretary, Sonoma County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director

GUESTS:

Amber Lopez, ICS Spanish Interpreter

MINUTES

CALL TO ORDER – Rosemarie Pérez, Board President, called the meeting to order at 6:30 pm.

ROLL CALL AND INTRODUCTIONS – Rosemarie Pérez, Board President, conducted roll call and a quorum was *not* present. No action was taken at this meeting.

PUBLIC COMMENT – None

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of March 18, 2024 be approved as submitted.

- *Quorum was not present. The minutes of March 18, 2024 Executive Committee Meeting will need to be considered at the May 20, 2024 Executive Committee Meeting.*

CONSIDERATION OF AGENDA – No additions or modifications by board members.

REVIEW OF THE APRIL 3RD BOARD MEETING

Gabriel Rogin, Executive Director, recapped the April 3rd Board Meeting.

The minutes of the April 3rd Board Meeting can be found in the May Board Meeting packet on NBRC's website.

MAY 1ST BOARD MEETING PREP

Gabriel Rogin, Executive Director, reviewed the tentative agenda for the May 1st Board Meeting.

- 2022 Performance Contract outcomes & gather input from community
- Performance Contract Plan for 2024-2025
- DDS Performance Measures
- Revised Social Recreational Policy and discussion
- Create a flyer to promote the topics that will be discussed
- Contract for Approval over \$250,000
 - o A-Preliminary Contract

- DDS Ombudsperson presentation
- Short Committee Reports
 - o Nominating Committee – Vice President Election
 - o Update from the Master Plan Meeting – Sara Speck, Board Member
- Discuss potentially moving the July 3rd board meeting to July 10th

EXECUTIVE DIRECTOR’S REPORT –

Gabriel Rogin, Executive Director, reported the following.

- Board Opportunity Fund Request
 - o RG – A summary of the request can be found as an attachment to the May 2024 Board Meeting packet on NBRC’s website.
 - No action was taken at this meeting.

OTHER BUSINESS –

- Sara Speck, Board Member, shared about her experience with her first meeting at the Master Plan for Developmental Services meeting.
- Carl Vinson, Board Member, shared that he has two people in mind that are interested in applying to the Board of Directors.
- Sahira Arroyos, Board Member, shared about an upcoming event – Silent Disco at the Capitol.

PUBLIC COMMENT – None

ADJOURNMENT – Rosemarie Pérez, Board President, adjourned the meeting at 7:10pm.



Date submitted to NBRC Board for review

05/20/2024

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Contract Amounts	Notes
Enhanced Behavioral Supports Home (EBSH)- Acquisition and Renovation	4	Brilliant Corners	06/30/24-06/30/2026	Acquisition \$350,000 Renovation: \$400,000	Children
Community Crisis Home (CCH) Acquisition and Renovation	4	Brilliant Corners	06/30/24-06/30/2026	Acquisition \$350,000 Renovation: \$400,000	Adults

Summary:

The contract total will be used to purchase and renovate two (2) four bedroom homes. Acquisition Costs include but are not limited to: The down payment, pre-development costs, closing costs, property inspections, home warranty, title insurance etc. Renovation costs include but are not limited to: Modifications to meet client’s needs such as ramps, bathroom modifications, hardened or softened walls; replacement of old systems such as water heaters, HVAC, generators; bringing the home up to building code compliance and holding costs. The Community Crisis Home will also have a delayed egress and secure perimeter, which is included in the renovation amount. These homes will be for individuals stepping down from more restrictive settings or deflecting individuals from moving into more restrictive settings.



TYPE	SERVICE CODE	VENDOR NAME	VENDOR NUMBER	CURRENT NUMBER OF PARTICIPANTS	CURRENT NUMBER OF ROUTES	PROPOSED NEW TERM DATES	K-MAX ESTIMATE
880	880	Becoming Independent	H08222	188	24	July 1, 2024 - June 30, 2028	\$ 1,320,000.00
	880	Dungarvin California, LLC	P20895	55	9	July 1, 2024 - June 30, 2028	\$ 540,000.00
	880	EDEA Care Integrity Corporation dba Beacon Day Program	HN0537	22	4	July 1, 2024 - June 30, 2028	\$ 324,000.00
	880	Equiventure Day Program, Inc.	HN0509	39	6	July 1, 2024 - June 30, 2028	\$ 624,000.00
	880	Milestones of Development, Inc.	H13460	51	6	July 1, 2024 - June 30, 2028	\$ 720,000.00
	880	Pace Solano	H13225	175	13	July 1, 2024 - June 30, 2028	\$ 1,440,000.00
	880	Solano Diversified Services	H13234	41	7	July 1, 2024 - June 30, 2028	\$ 312,000.00
	880	The Peach Hub, LLC.	HN0480	21	4	July 1, 2024 - June 30, 2028	\$ 312,000.00
	880	United Cerebral Palsy of the North Bay	HN0286	200	32	July 1, 2024 - June 30, 2028	\$ 1,560,000.00
880 New Vendor	880	Equiventure Activity Center	HN0741	18	3	May 1, 2024 - June 30, 2028	\$ 377,000.00
875/895	875	Gateway Transportation, LLC	HN0368	42	2	July 1, 2024 - June 30, 2028	\$ 360,000.00
	895	MV Transportation, Inc.	ZN0159	60	12	July 1, 2024 - June 30, 2028	\$ 1,680,000.00
	895	North Bay Transit Group, Inc.	PN1022	45	10	July 1, 2024 - June 30, 2028	\$ 720,000.00
	895	NSRT Enterprises	ZN0090	229	34	July 1, 2024 - June 30, 2028	\$ 3,840,000.00
	895	Vivalon (Formerly Marin Senior Coordinating Council dba Whistlestop)	ZN0175	16	2	July 1, 2024 - June 30, 2028	\$ 395,000.00
Total Contracts for Board Approval			15	1,202.00	168.00		

Summary:

NBRC transportation vendors, transport individuals served by NBRC to and from work and day programs throughout NBRC's 3 county area. All transportation vendors/services are routed, monitored, and trained, by R&D Transportation Broker, for NBRC.

880-Transportation Additional Component-Transportation services are provided by each vendor as an additional component to a primary service such as a day program. The same vendor provides routed transportation services to the individuals that also provides the day/work services. The agencies primarily serve individuals with developmental disabilities.

875-Transportation Company-Transportation services are provided by a business that is licensed as a transportation company. Provides routed transportation to and from day/work services. Also serves the general public.

895-Transportation-Public Transit/Rental Car/Taxi-These transportation companies transport individuals to day/work programs. They are licensed to provide public transit or taxi services to the general public.