

Board of Directors Executive Committee Meeting
Monday, May 19, 2025 6:30 pm
North Bay Developmental Disabilities Services, Inc.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84374801550?pwd=VXFJU1ovbVFoeINWVEcxK3J0T2c0QT09>

Join by Phone:

Call-in: 1-669-900-6833 Meeting ID: 843 7480 1550 Password: 470780

AGENDA

- I. CALL TO ORDER – Martha Valdez, President
- II. REQUEST TO RECORD MEETING – Martha Valdez, President INFO
- III. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary
- IV. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- V. CONSIDERATION OF MINUTES – Martha Valdez, President ACTION
Minutes of the Executive Committee Meeting of April 21, 2025 be approved as submitted (pg.)
- VI. CONSIDERATION OF AGENDA – Any additions or modifications to the agenda. ACTION
- VII. REVIEW OF MAY 7TH BOARD MEETING INFO
- VIII. JUNE 4TH BOARD MEETING PREP INFO
- IX. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director
- X. OTHER BUSINESS - Any other Board business may be brought up at this time.
- XI. PUBLIC COMMENT – 2 minutes per person unless otherwise allowed by Board Chairperson.
- XII. ADJOURNMENT – Martha Valdez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation (b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session.
-- W&I Code 4663(a) & (b).

NEXT MEETING ANNOUNCEMENT – The next Board of Directors Executive Committee call is on June 16, 2025 at 6:30pm.
--

**Board of Directors' Executive Committee Meeting
Monday, April 21, 2025, 6:30 pm
North Bay Regional Center - Via Zoom**

NBRC BOARD MEMBERS PRESENT:

Martha Valdez, President, Sonoma County
Breeanne Kolster, VAC Representative
Sahira Arroyos, Solano County
Christopher Bennett, Napa County

Sara Speck, Vice President, Solano County
Andrea Bednarova, Treasurer
Ronald Gers, Secretary, Sonoma County
Joanne Giardello, Solano County

NBRC BOARD MEMBERS ABSENT:

Rosemarie Pérez, Sonoma County

Cheryl Snavelly, Sonoma County

NBRC STAFF PRESENT:

Isabel Calder, Chief Financial Officer
Jennifer Crick, Director of Administrative Services

Janelle Santana, Executive Assistant
Beth DeWitt, Director of Client Services

GUESTS:

Amber Lopez, Spanish Interpreter

MINUTES

CALL TO ORDER – Martha Valdez, President, called the meeting to order at 6:35 pm.

ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary, conducted roll call and confirmed quorum was present.

PUBLIC COMMENT – None

CONSIDERATION OF AGENDA – No additions or modifications by board members.

M/S/C (Speck/Bednarova) Moved to approve the agenda as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF MINUTES – Minutes of the Executive Committee Meeting of March 17, 2025, be approved as submitted.

M/S/C (Bednarova/Speck) Moved to approve the minutes as submitted.

**APPROVED
UNANIMOUS**

REVIEW OF APRIL 2ND ANNUAL BOARD MEETING

Isabel Calder, Chief Financial Officer, recapped the April 2nd Annual Board Meeting.

- The minutes of the April 2nd Annual Board Meeting can be found in the May Board Meeting packet on NBRC's website.
- Success stories, vendor recognition, Mary Ida Cook Lifetime Achievement Award, and farewell remarks for former board member, Rosemarie Pérez.
- Short business meeting
 - o Approval of Specialized Residential Facility contract – Joyful Journey Home, LLC
 - o Approval of Alan Kerzin as a board member
 - o Update from Sara Speck, Board Vice President, on master plan for developmental services meeting

- Federal/Legislative report by Christopher Bennett, Board Member, and Sahira Arroyos, Board Member
- Policy report by Linda Plourde, Public Policy Advisory Committee Co-Chair
- Public comment from Sharon Speck regarding the donation of \$2,000 to the Doug Cleveland Board Opportunity Fund.

MAY 7TH BOARD MEETING PREP

Isabel Calder, Chief Financial Officer, reviewed the tentative agenda for the May 7th Board Meeting in Santa Rosa.

- Approval of A2 Contract
- Potential contract for approval over \$250,000
- Sara Speck, Board Vice President, will term off the board at the end of June.
 - Nominations for Vice President at May Board Meeting
 - Vote for Vice President June Board Meeting
- NBRC Conflict of Interest Policy for Approval, to align with new DDS regulation
- Presentation on Performance Contract
 - Public input session
- Overview on Master Plan for Developmental Services by Sara Speck, Board Vice President
- Federal Update by Christopher Bennett, Board Member
- Update on Congressman Thompson's visit to NBRC's office

ACTING EXECUTIVE DIRECTOR'S REPORT

Isabel Calder, CFO, gave an overview of the following topics.

- AB 3291: regional centers authorized to make housing payments for those at risk of homelessness.
 - NBRC is working on a policy and procedure.
- Napa office lease negotiations update
 - Anticipate a 6–8-month project
- NBRC website development overview

OTHER BUSINESS –

Christopher Bennett, Board Member, shared an award he received in Napa.

PUBLIC COMMENT – None

CLOSED SESSION –

The committee moved into closed session at 7:15pm to discuss the following.

- The appointment, employment, evaluation of performance, or dismissal of a regional center employee.

RETURN FROM CLOSED SESSION-

- A. Report on any action taken during closed session.
 - a. The board returned from the closed session at 7:30pm and there was no action taken.

ADJOURNMENT – Martha Valdez, President, adjourned the meeting at 7:31pm.