



*Promoting Opportunities
Supporting Choices*

*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

MEETING NOTICE

The next meeting of the Board of Directors is a regular business meeting scheduled as follows:

DATE: March 4, 2020

TIME: 6:00 pm

PLACE: North Bay Regional Center
2351 Mendocino Ave., Santa Rosa, Ca 95403

Agenda Enclosed

Board Related Meetings:

- The next meeting of the Vendor Advisory Committee will be March 10, 2020, at North Bay Regional Center, 610 Airpark Rd., Napa from 10:00 am – 11:30 am.
- The next Legislative Advisory Committee meeting will be on March 24, 2020 at North Bay Regional Center, 610 Airpark Rd., Napa from 10:00 am – 11:30 am.

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting
Wednesday, March 4, 2020, 6:00 p.m.
North Bay Regional Center - 2351 Mendocino Avenue, Santa Rosa, CA 95403

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Rita Edmonds-Norris, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from the February 5, 2020 Board Meeting be approved as submitted. (2 min) (Pgs. 1-9) ACTION
- IV. GENERAL PUBLIC COMMENT – Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. NBRC HOUSING COMMITTEE 2020 ROADMAP – Courtney Singleton, Director of Community Services, Shawan Casborn, Resource Development Supervisor, Carmen Alcantara, Community Resource Developer, Ellisa Reiff, Case Management Supervisor, Mary Eble, Executive Director North Bay Housing Coalition (45 mins) (Pgs. 10-18) INFO
- VI. SENIOR COMPANION PROGRAM – Ana Horta, Senior Companion Program Specialist and January Crane, Department Manager of Federal Revenue (15 mins) (Pgs. 19-26) INFO
- VII. ARCA BOARD ACADEMY UPDATE – Board of Directors (5 min) INFO
- VIII. TREASURER'S REPORT – Rosemarie Pérez, Treasurer
 - A. Treasurer's Report be approved as submitted (5 min) (Pgs. 27-28) ACTION
 - B. A-4 Contract (3 min) (Pg. 29) ACTION
 - C. Line of Credit with US Bank (5 min) (Pg. 30) ACTION
- IX. COMMITTEE REPORTS
 - A. Audit Committee – Angel Hixson, President
 - a. 18-19 Independent Audit Findings – Marcum LLP. (10 min) ACTION
 - B. Nominating Committee – Angel Hixson, President (5 min) (Pg. 31)
 - a. Proposed Slate Officers:
 - i. Secretary – Sara Speck, Solano County ACTION
 - ii. Board Mentor – Franklin Phillips, Sonoma County ACTION
 - D. Vendor Advisory Committee – Ali Tabatabai, VAC Representative (2 min) (Pgs. 32-37) INFO
 - E. Legislative Advisory Committee Update – Ali Tabatabai, VAC Representative (3 min) INFO
 - F. Cultural and Linguistic Competency Committee Discussion – Rosemarie Pérez (5 min) INFO
- X. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (5 min)
- XI. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XII. GENERAL PUBLIC COMMENT – Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XIII. ADJOURNMENT

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be April 1, 2020, 6:00 p.m. at North Bay Regional Center, 610 Airpark Road, Napa, CA 94558.
--

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
North Bay Regional Center
610 Airpark Road, Napa, CA 94558
February 5, 2020, 6:00 pm**

MINUTES

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Treasurer, Sonoma County
Sara Speck, Solano County
Jeremy Johnson, Vice President, Solano County
Rita Edmonds-Norris, Secretary, Solano County
Andrea Bednarova
Alexis Jarreau, Solano County

Abel Moya, Sonoma County
Ali Tabatabai, VAC Representative
Angel Hixson, President, Solano County
Franklin Phillips, Sonoma County
Hue Truong, Sonoma County
Lynette Stagner, Napa County
Jose Ayala, Napa County

NBRC BOARD MEMBERS ABSENT:

STAFF PRESENT:

Thomas Maseda, Director of Administrative Services
Isabel Calder, Chief Financial Officer
Lindsay Franco, Diversity and Equity Specialist
Acela Ayson, Service Coordinator
Neiba Bravo, Service Coordinator
Magali Diaz, Service Coordinator
Maria Ortega-Cortez, Service Coordinator

Gabriel Rogin, Executive Director
Danielle Bernardo, Executive Assistant
Beth DeWitt, Director of Client Services
Courtney Singleton, Director of Community Services
Jovana Garibay, Service Coordinator
Dee Skrzypczak, Fiscal Supervisor
Deanna Mobley, Associate Director of Client Services
Guadalupe Lopez, Intake Department Manager

GUESTS PRESENT:

Lisa Hooks, State Council on Developmental
Disabilities
James Cox, Becoming Independent

Maxine Milam, Dept. of Developmental Services
Jaclyn Balanay, Dept. of Developmental Services
Breeanne Burris, 24 Hour Home Care
Edith Thomas, Connections for Life

CALL TO ORDER –

Angel Hixson, President, called the regular business meeting to order at 6:00 p.m. and noted Spanish translation services are available via headphones.

CONSIDERATION OF MINUTES –

M/S/C (Johnson/Speck) Move that the minutes of the December 4, 2019 regular business meeting be approved as submitted. UNANIMOUS

GENERAL PUBLIC COMMENT –

Lindsay Franco, NBRC Diversity and Equity Specialist noted the regional center is required to get public feedback for the Disparity Measures Action Plan, annually. The Disparity Town Hall meetings will be on 2/27/2020 at Napa Valley Infant Program, 3/3/2020 Vacaville Cultural Center, and on 3/4/2020 at Lincoln Elementary School in Santa Rosa.

Lisa Hooks, State Council on Developmental Disabilities (SCDD) noted there are additional Independent Facilitator Trainings scheduled on 2/28/2020 and 3/27/2020. Ms. Hooks also noted there is a voting update for Napa County. Napa County is now open to receive walk in ballots and 80,000 ballots have been sent out as of 2/4/2020. If you have not received your ballot in the mail, contact your local registrar office. In addition, the Census agency will start counting April 1st. She encouraged the room to share the information with the hard to reach demographics. (There is more information about voting and the census on pages 46 and 48 of the February 5th packet.)

- ❖ Before moving on to the next agenda item, *Angel Hixson, Board President* asked the audience to hold their questions during the presentations. If there are questions at the end of each

presentation, the Board will decide whether there is time to address them during the meeting or if there needs to be follow up after the meeting.

CULTURAL AND LINGUISTIC COMPETENCY –

Rosemarie Pérez, Treasurer, Alexis Jarreau, Solano County and Gabriel Rogin, NBRC Executive Director presented Cultural and Linguistic Competency. (Please see the attachment for more detail.)

- ❖ *Rosemarie Pérez, Treasurer* will be proposing a Cultural and Linguistic Competency Committee be formed at a future board meeting.

CONTRACTS OVER \$250,000 – (see attached spreadsheet)

Courtney Singleton, Director of Community Services presented the following contracts over \$250,000.

A. Enhanced Behavioral Supports Homes (EBSH)

M/S/C (Speck/Edmonds-Norris) Move to approve the EBSH contract over \$250,000 noted on the attached spreadsheet.

Motion passed with Hixson, Johnson, Edmonds-Norris, Pérez, Speck, Moya, Truong, Bednarova, Jarreau, and Stagner voting in favor.

APPROVED

Tabatabai ABSTAINED

- ❖ Phillips was not in the room.

B. Specialized Residential Facilities (SRF)

M/S/C (Phillips/Speck) Move to approve the SRF contracts over \$250,000 noted on the attached spreadsheet.

Motion passed with Hixson, Johnson, Edmonds-Norris, Pérez, Speck, Moya, Truong, Bednarova, Phillips, Jarreau, and Stagner voting in favor.

APPROVED

Tabatabai ABSTAINED

C. Supported Living Services (SLS)

M/S/C (Phillips/Speck) Move to approve the SLS contracts over \$250,000 noted on the attached spreadsheet.

Motion passed with Hixson, Johnson, Edmonds-Norris, Pérez, Speck, Moya, Truong, Jarreau, and Stagner voting in favor.

APPROVED

Bednarova, Phillips and Tabatabai ABSTAINED

TREASURER'S REPORT – Rosemarie Pérez, Treasurer

A. Treasurers Report be approved as submitted

- A summary of the Doug Cleveland Board Opportunity Fund can be found on page 11 of the February 5th packet.
- A summary of the Operations budget, Purchase of Services budget, and Line of Credit can be found on page 12 of the February 5th packet.
- The Independent Audit is in the final review. Upon completion of the audit, NBRC will schedule an overview of the audit report with the Audit Committee.

M/S/C (Phillips/Jarreau) Move that the Treasurer's Report be approved as submitted.

UNANIMOUS

B. A-3 Contract (see attached spreadsheet)

M/S/C (Edmonds-Norris/Speck) Move to approve the A-3 Contract as submitted.

Motion passed with Hixson, Johnson, Edmonds-Norris, Pérez, Speck, Moya, Truong, Bednarova, Jarreau, Tabatabai and Stagner voting in favor.

APPROVED

Phillips ABSTAINED

COMMITTEE REPORTS –

A. Executive Committee – Angel Hixson, President

The Executive Committee is obligated to report back to the full board any time they take action. The Executive Committee met on November 18, 2019 and approved the following items.

- a. **Community Crisis Home (CCH) over \$250,000 – Telecare**, on page 14 of the February 5th packet.
- b. **Board Opportunity Fund Request over \$750** on page 15 of the February 5th packet.

B. Nominating Committee –

Angel Hixson, President noted the following –

The nominating committee met on January 27, 2020 and are bringing two informational items to the board tonight.

a. Proposed Slated Officers:

i. Secretary – Sara Speck, Solano County

Rita Edmonds-Norris' second term as Secretary will end in March. The committee had a lengthy discussion about who to nominate as the new Secretary. The committee would like to nominate Sara Speck to the Secretary position. The committee is excited and is sure she will be fantastic.

ii. Board Mentor - Franklin Phillips, Sonoma County

Franklin Phillips' 7 year term on the Board ends in March. The board noted that they cannot thank him enough for his dedication and service to the board. He has been a great leader and terrific person to have around. The Nominating committee would like Franklin to stay actively involved and continue to be the chair of the Client Advisory Committee.

- The Nominating committee would like to nominate Franklin Phillips as the Board Mentor. As the Board Mentor, Franklin would not be able to vote but he would be able to actively participate on the board for one more year and support new members.

C. Vendor Advisory Committee –

Ali Tabatabai, VAC Representative recapped the Vendor Advisory Committee meeting from Napa on 1/14/2020. You can find the VAC minutes of pages 16-21 of the February 5th packet.

- The VAC voted to hold meetings every 2nd Tuesday in the Napa office.
- There was a presentation on general act labor disputes, PAGA (Private Attorneys General Act.)
 - ❖ *Andrea Bednarova* gave a brief summary of what PAGA is.

D. Legislative Advisory Committee –

Ali Tabatabai, VAC Representative noted the Legislative Advisory Committee meets monthly (on the 4th Tuesday from 10:00 - 11:30 am, in Napa) to discuss different movements at the national and state level that impact the IDD (Intellectual and Developmentally Disabled) community. Below are some of the topics discussed at the November Legislative Advisory Committee Meeting –

- The Department of Labor's Final Rule issued to eliminate joint employment status with IHSS (In Home Support Services.)
- State budget proposal
- Lanterman Coalition budget recommendation

E. Client Advisory Committee Update –

Franklin Phillips, Chair and Sara Speck, Co-Chair noted the last meeting was done via videoconference on January 7th. The topic was employment and there were presentations from the following: Ivan Arce and Katy Vanzant from the Employment Taskforce, Tobias Weare from State Council on Developmental Disabilities, and Sara Speck gave a wonderful presentation on her experience with employment and how she got her jobs. She was also announced as the Co-Chairperson of the Client Advisory Committee.

- The tentative date for the next meeting is on April 23rd in the Napa office, from 12:30-2:00pm. The topic will be Disaster Preparedness.

EXECUTIVE DIRECTOR'S REPORT – *Gabriel Rogin, Executive Director*

A. Revised 2020 Board Meeting Date

Gabriel requested to move the July Board Meeting to July 15th instead of July 8th.

M/S/C (Speck/Phillips) Move to approve the 2020 Board Meeting schedule as submitted.

Motion passed with Hixson, Edmonds-Norris, Johnson, Pérez, Speck, Phillips, Moya, Truong, Stagner, Ayala, Tabatabai and Bednarova voting in favor.

APPROVED

Jarreau ABSTAINED

- ❖ There was discussion about possibly canceling the December meeting and adding a meeting in January. This will be brought back for discussion at the Executive Committee.
- ❖ Gabriel continued with his report.
 - The proposed DDS budget is on page 28 of the February 5th packet.
 - ARCA's (Association of Regional Center Agencies) priorities are on page 26 of the February 5th packet.
 - On pages 23-25 of the February 5th packet, there are info graphs and a one pager on service coordination to use when we advocate for lower caseloads. ARCA discovered a lot of people do not understand the value of a service coordinator.
 - There are budget hearings coming up.
 - The Assembly hearing is scheduled for March 4th at 2:30 pm.
 - The Senate hearing is scheduled for March 19th at 9:30 am.
 - An Assembly hearing on system and fiscal reform is scheduled for April 27th at 2:30 pm.
 - There was recently an Assembly Select Committee on Intellectual and Developmental Disabilities hearing chaired by Assembly member Frazier.
 - Gabriel applauded Alexis (board member) for sharing her story. She testified about the regional center being responsive, listening to families and understanding their needs. Making sure to connect families with services that they actually want and consistency across counties.
 - Grassroots Day is on April 21st. Grassroots Day is a day of advocacy at the capitol talking to different legislative offices. NBRC's priority is advocating for service coordinators and would like to include them in the conversation.
 - The ARCA Academy is on February 22nd. It is a great opportunity for regional center boards to connect with each other and receive training.
 - HCBS survey is happening now and the deadline is March 31st.
 - On pages 35-43 of the February 5th packet, there are examples of some of the work that is happening amongst Quality Assurance, Resource Development, Federal Revenues and Early Intervention.

GOOD OF THE ORDER –

Ali Tabatabai, VAC Representative thanked Thomas Maseda for coordinating the HIPAA compliance training for Vendors. DDS provided a thorough presentation regarding HIPAA compliance, data safety, and potential scams.

GENERAL PUBLIC COMMENT – None

CLOSED SESSION –

The Board moved into a closed session meeting at 8:22 pm to discuss a matter specifically dealing with a particular regional center client. – W&I Code 4663.

RETURN TO OPEN SESSION –

The Board returned to open session at 8:50 pm. There was no action taken during the closed session.

ADJOURNMENT – *Angel Hixson, President* adjourned the regular business meeting at 8:50 pm.



Date submitted to NBRC Board for review

02/05/2020

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

02/05/2020

Operations ☐

Purchase of Service ☒

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer, Courtney Singleton, Director of Community Services and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Approved	M/S/C	Notes
Enhanced Behavioral Supports Home-Housing (EBSH)	4	Brilliant Corners	02/15/20-03/31/22	YES	(Speck/Phillips) Tabatabai Abstained	\$300,000 Acquisition \$300,000 Renovation Total Amount: \$600,000 Housing only
Specialized Residential Facility (SRF)	4	National Mentor Health Care, LLC	03/01/20-03/31/21	YES	(Speck/Phillips) Tabatabai Abstained	\$13,988.63/Per client per month \$671,454 Total Annual Contract Medical Home
Specialized Residential Facility (SRF)	4	National Mentor Health Care, LLC	03/01/20-03/31/21	YES	(Speck/Phillips) Tabatabai Abstained	\$13,988.63/Per client per month \$671,454 Total Annual Contract Medical Home
Supported Living Service (SLS)	54	A BRIGHT FUTURE SLS PN0911	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$5,651,203 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	19	ATLAS COMMUNITY SVCS PN1043	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$521,833 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	30	BAYBERRY INC. P20287	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$2,705,318 Actual FY 2018-19 Estimated projected payment to exceed \$250,000

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Approved	M/S/C	Notes
Supported Living Service (SLS)	72	BECOMING IND SUPP LVG P20294	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$2,925,023 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	60	COMMUNITY CONNECTIONS P21003	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$4,285,594 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	59	CONNECTIONS FOR LIFE PN0227	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$3,320,536 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	21	HELPING HAND PN0914	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$2,060,327 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	22	INCLUSION SERVICES, LLC PN1014	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$2,342,101 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	4	JAQUI' FOUNDATION INC PN0660	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$518,512 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	9	LIBERTY ILS INC PN0713	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$247,123 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	51	LIFEHOUSE, INC PN1008	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$4,264,910 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	32	LIGHTHOUSE LIVING SVCS PN0795	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$1,198,754 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	36	LYNN AND DARLA SLS PN0641	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$5,203,034 Actual FY 2018-19 Estimated projected payment to exceed \$250,000

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Approved	M/S/C	Notes
Supported Living Service (SLS)	53	NEW BEGINNINGS PN0471	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$3,162,823 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	6	NEW HORIZONS SLS, LLC PN1021	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$737,145 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	34	OAKS OF HEBRON SLS P20286	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$914,443 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	9	OMELAGAH, INC PN1023	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$1,343,678 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	28	ON MY OWN INDEPENDENT PN0929	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$2,060,396 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	17	SEASONS SUPPORTED LVG PN0979	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$850,328 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	4	SIDE BY SIDE SUPPORTED LIVING PN1100	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$296,428 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	6	SPECIAL CARE SUPPORTED PN1065	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$2,044,299 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	17	STRATEGIES TO EMPOWER PN1067	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$1,685,549 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	30	TAILORED LIVING CHOICES PN0473	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$3,735,963 Actual FY 2018-19 Estimated projected payment to exceed \$250,000

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	Approved	M/S/C	Notes
Supported Living Service (SLS)	17	WELLNESS SUPPORTED LVG PN0519	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$515,235 Actual FY 2018-19 Estimated projected payment to exceed \$250,000
Supported Living Service (SLS)	21	WOOD SUPPORTED LIVING PN0981	01/01/20-12/31/20	YES	(Edmonds-Norris/Speck) Bednarova, Phillips and Tabatabai Abstained	\$1,105,778 Actual FY 2018-19 Estimated projected payment to exceed \$250,000

Date submitted to NBRC Board for review

02/05/2020

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

02/05/2020

Operations ☒

Purchase of Service ☒

The following contract has been reviewed by Isabel Calder, Chief Financial Officer, and Gabriel Rogin, Executive Director. Both recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Approved	M/S/C	Notes
Amendment to increase NBRC's contract amount	Department of Developmental Services	07/01/19-06/30/20	YES	(Edmonds-Norris/ Speck)	\$275,004,632 A-3 includes a total of \$8,252,903 and funds the following: Ops: \$191,539 for Family Home Agency oversight and Self Determination Program support POS: \$8,061,364 for Provider Supplemental Rate increase (SB81)

NBRC Housing Committee 2020 Road Map



North bay housing coalition



1

Introduction

- ▶ A place to call home
 - Basic human need
 - Safety and security
 - the sense of belonging,
 - key to a fulfilling life for all of us.
- ▶ Challenges
 - fixed, limited incomes
 - Lack of affordable housing
 - 138% of SSI to pay for a 1 bedroom
 - 118% for a studio in Santa Rosa
- ▶ No magic bullets
 - Requires multi-faceted approach
 - Multiple partners

2

NBRC Housing Committee

- ▶ Gabriel Rogin, Executive Director, NBRC
- ▶ Courtney Singleton, Director of Community Services, NBRC
- ▶ Shawan Casborn, Resource Development Supervisor, NBRC
- ▶ Ellisa Reiff, Case Management Supervisor, NBRC
- ▶ Carmen Alcantara, Resource Developer & Housing Specialist, NBRC
- ▶ Travis Klingelberg, Brilliant Corners
- ▶ Mary Eble, Family member and North Bay Housing Coalition

3

NBRC and Housing

- ▶ Lanterman Act and Housing
 - Limits what NBRC can do to pay for housing
- ▶ NBRC leadership has shown a commitment to address the housing crisis
 - Nancy Gardner and Doug Cleveland
 - Bob Hamilton
 - Gabriel Rogin
- ▶ CMS Setting Rules

4

CMS Settings Rules- goes into effect March 17, 2022 and guides our decisions

- ▶ The purpose of the rules is to ensure that individuals receive services in settings that are integrated in and support full access to the greater community.
- ▶ This includes opportunities to seek employment and work in competitive and integrated settings, engage in community life, control personal resources, and receive services to the same degree as individuals who do not receive regional center services.
- ▶ Settings need to focus on the nature and quality of individuals experiences and not just about the buildings where the services are delivered.
- ▶ Individuals have an active role in the development of their plan, the planning process is person-centered, and the plan reflects the individuals service and supports and what is important to them.

5

Community Living Options

- ▶ The level of support an individual needs to be safe, healthy, and happy in their living situation is one of the most important issues Interdisciplinary Teams (IDT) must review and discuss at a person's Individual Program Plan (IPP) meeting.
- ▶ There are various options for community living arrangements for people served by the regional center.

6

Department of Social Services/ Community Care Licensing - Licensed Residential Options

- ▶ Community Care Facilities (CCF): CCFs are licensed by the Community Care Licensing Division of the State Department of Social Services to provide 24-hour non-medical residential care to children and adults with developmental disabilities who are in need of personal services, supervision, and/or assistance essential for self-protection or sustaining the activities of daily living.
- ▶ Level 2 - 4I homes
- ▶ 4-6 beds historically, now 4 beds

7

Negotiated Rate Facilities

- ▶ Provide care, supervision and training for persons with the need for self-help skills and/or severe impairments in physical coordination and mobility, and/or severely disruptive or self-injurious behavior whose needs cannot be appropriately met within the array of other community living options.
- ▶ Rates are negotiated between the regional center and vendor and cannot exceed the median rate for regional center or the state, whichever is lower.
 - ▶ Adult Residential Facilities for Persons with Special Health Care Needs (ARFPSHN)
 - ▶ Enhanced Behavioral Support Home (EBSH)
 - ▶ Community Crisis Homes (CCH)

8

Medi-Cal funded Intermediate Care Facility - Developmentally Disabled (ICF-DD & ICF-DD/N) Licensed by the Dept of Public Health

- ▶ An ICF-DD is a 24-hour health care facility that serves 15 or less people and provides personal care, habilitation, developmental and supportive health services to clients whose primary need is for developmental services and who have a recurring, but intermittent, need for skilled nursing services.
- ▶ An ICF-DD/N provides 24-hour personal care, developmental services, and nursing supervision for clients who have intermittent recurring needs for skilled nursing care but have been certified by a physician and surgeon as not requiring continuous skilled nursing care.

9

Skilled Nursing Facility (SNF)

- ▶ A SNF provides continuous skilled nursing and supportive care to clients whose primary need is for skilled nursing care on an extended basis. It provides 24- hour in-patient care and minimally would include a physician; skilled nursing, dietary, and pharmaceutical services; and an activity program.

10

Other (non licensed) Community Living Options and Services

- ▶ Parent/Family Member's Home (natural supports, generic supports, NBRC paid supports)
- ▶ ILS - Independent Living Skills
- ▶ SLS - Supported Living Services
- ▶ FHA - Family Home Agency
- ▶ IHSS - In-Home Supportive Services
- ▶ Housing Access Services
 - North Bay Housing Coalition
 - Brilliant Corners

11

NBRC 2020 Housing Roadmap

- ▶ Key NBRC staff and housing vendors
 - Brilliant Corners
 - North Bay Housing Coalition
- ▶ Draws upon resources and talents in our community
 - Individuals with intellectual/developmental disabilities
 - Families and friends
 - NBRC staff and vendors
 - Local-state-federal housing programs.
- ▶ Only through this type of collaboration and advocacy will we see more secure and affordable housing

12

Objective #1

Increase inventory of affordable and available housing for our consumers in NBRC's catchment area

1. New Inventory:

- a) Increase capacity for pre-development:
 - ▶ Ongoing funding stream, current client specific funding
- b) Track pipeline, build relationships, educate developers on I/DD:
- c) Connect with current/new landlords & potential vendors:
 - ▶ Leverage MOU process with Housing Developers
 - ▶ Ongoing RFP's for Group Homes
 - ▶ Leverage client specific modifications for existing vendors and new potential vendors where start-up funding is not available

2. Existing Inventory:

- a) Prevent home closures/ client displacement:
 - ▶ Communicate proactively with Residential Service Providers to develop exit plan
 - ▶ Identify strategies/mechanisms to intervene
 - ▶ Engage DDS on ideas and solutions (HDO purchase, RFP)

13

Objective #2

Adopt ongoing Individual Housing Planning (IHP) Practices

1. Develop and implement person centered planning processes specific to housing:

- a) Discuss housing options as part of IPP review
- b) Work with clients in applying for open wait lists and Section 8 upon turning 18
- c) Train families and clients on long term financial planning, including setting up ABLE accounts

2. Promote self-sufficiency:

- a) Connect families and clients with other social services that provide housing support
 - ▶ Make referrals to Housing Organizations that can assist
- b) Develop list of resources and DIY flow charts that aid families and clients in their search for housing and related resources

14

Objective #3 Outreach, Advocacy and Training

1. Participate in local and state housing advocacy and planning meetings:
 - a) Identify local timelines, issues, processes and meetings.
 - b) Become an active member/participant of the LHA
2. Engage and empower families, consumers and service providers in continued advocacy and planning for housing:
 - a) Outreach and presentation of housing strategic plan at parent groups, SLS provider groups, day programs, VAC meetings etc.
 - b) Connect families/parents/clients with similar needs to create advocacy and possible shared living opportunities
3. Implement ongoing training for Service Coordinators, clients, families and Service Providers on ongoing housing planning.

15

Objective #4 Continuous Improvement and Data Refinement

1. Gather appropriate and consistent data on current and future housing needs:
 - a) Identify mechanism to capture ongoing data regarding housing needs
2. Make data regarding client housing needs available and centralized:
 - a) Critical placement lists
 - b) Homeless or at risk of becoming homeless
 - c) Current housing inventory

16

Questions?

17



North Bay Regional Center Senior Companion Program Board Report Fiscal Year 2018-2019

Introduction

The Senior Companion Program offers men and women, 55 years of age and older who meet the qualifications, the opportunity to serve their community by sharing their time and attention with adults that have special needs. They are provide with a small stipend, meal and travel reimbursement. The Senior Companion Program gives seniors an opportunity to stay connected, to feel they have a place and a sense of worth. Their role is to help developmentally disabled adults to maintain their independence, be involved in activities of choice, and become a friend/mentor.

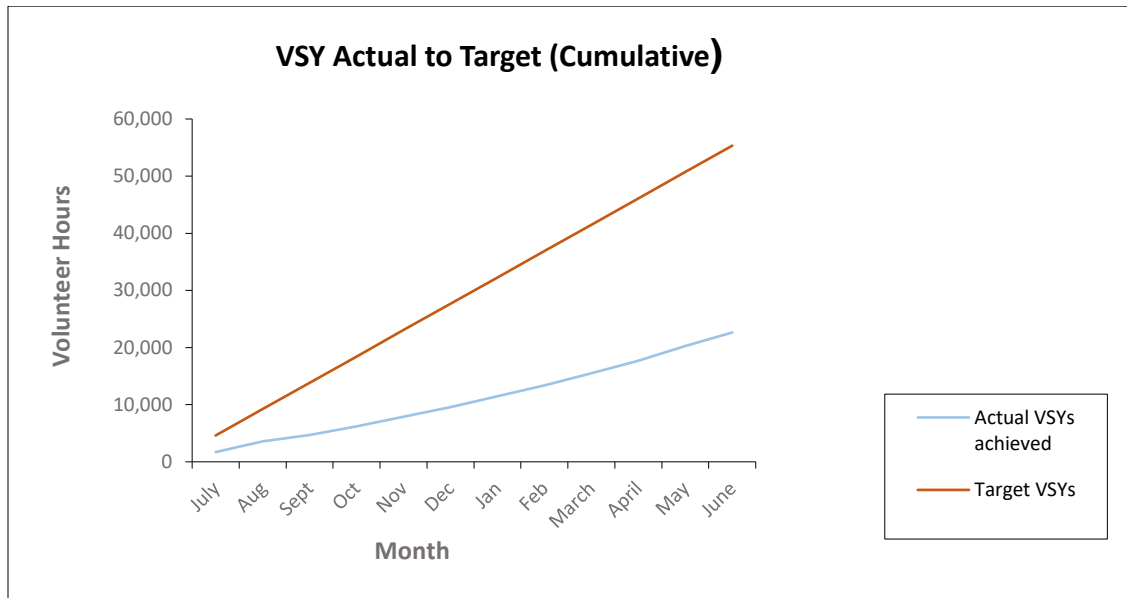
Service Area and Background Information

Currently the service area is Sonoma County with plans to expand to Napa and Solano County in 2019-20. North Bay Regional Center (NBRC) inherited the program in July 2018 from Sonoma Developmental Center (SDC). The transition from the developmental center to the community has been challenging for all the parties involved. However, from the 25 volunteers that came from SDC only 2 have been retired; the other 23 currently have a day program/RFP SHN home assigned. One new volunteer was added in May of this year, making 24 volunteers. The volunteers serve an average of 30 hours per week, in 7 different sites and they help approximately 60 clients.

Volunteer Service Years (VSY)

The program was assigned a target of 53 Volunteer Service Years (VSY) from which we used 21.68 VSYs (41%). The total amount of volunteer hours for the 2018-2019 fiscal year was 22,639. The following table and chart shows the actual versus target VSYs as well as the actual volunteer hours per month.

Month	Monthly VSY Actual	Monthly Hours Actual	Active Monthly Volunteers
July	1.63	1,704	25
Aug	1.77	1,847	25
Sept	1.07	1,121	23
Oct	1.45	1,512	25
Nov	1.62	1,687	24
Dec	1.64	1,710	25
Jan	1.81	1,885	23
Feb	1.83	1,914	25
March	2.03	2,117	25
April	2.10	2,194	24
May	2.49	2,602	24
June	2.25	2,347	24
TOTAL	21.68	22,639	



Demographics

The average age of our active volunteers is 74.5 years and for clients is 66 years old. The age ranges for both volunteers and clients fall in the following percentages:

Range	Volunteers (%)	Clients (%)
50-60	4	25
60-70	13	58
70-80	71	8
80-90	13	8

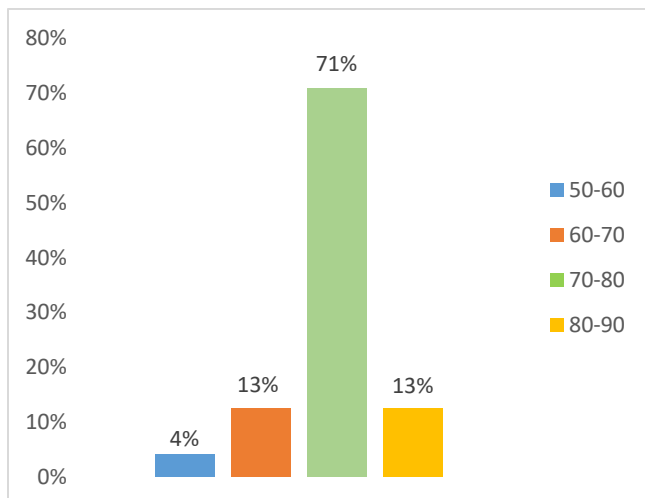


Figure 1: Volunteers age range percentages

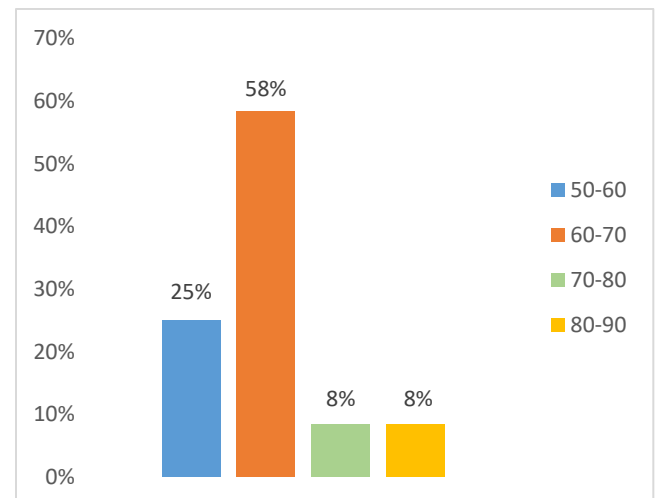


Figure 2: Clients age range percentages

In regards to race/ethnicity, 88 % of the volunteers identify themselves as Asian, 8 % as White and 4 % as Pacific Islander. As for clients, 79 % identify as White and 21 % as Spanish/Latin.

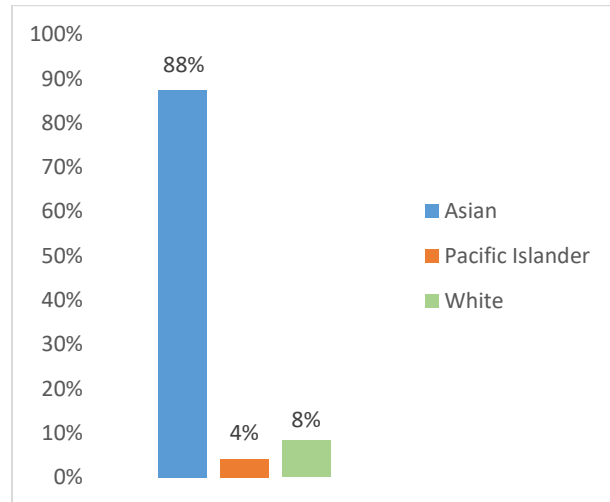


Figure 3: Volunteers race/ethnicity in percentages

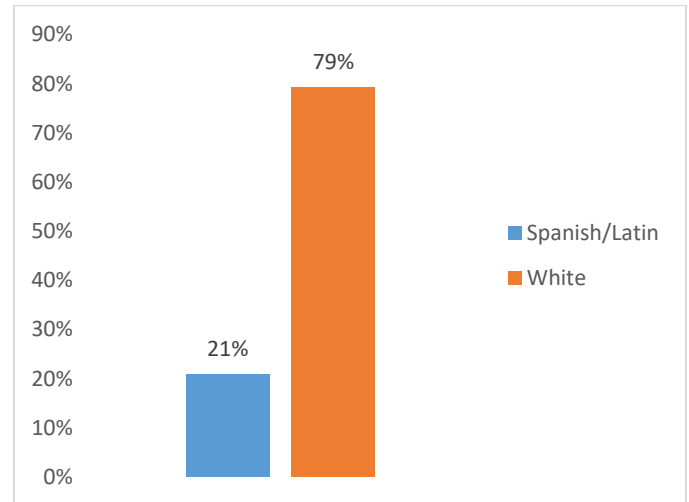


Figure 4: Clients race/ethnicity in percentages

As for gender, 63 % of the volunteers are female and 38 % are male. For clients, 42 % are females and 58 % are males.

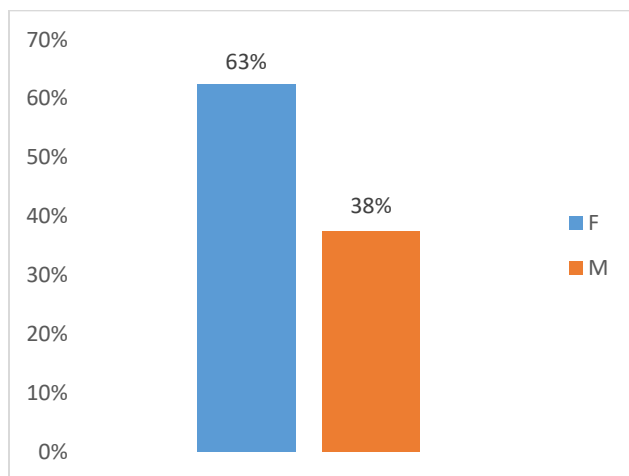


Figure 5: Volunteers gender in percentages

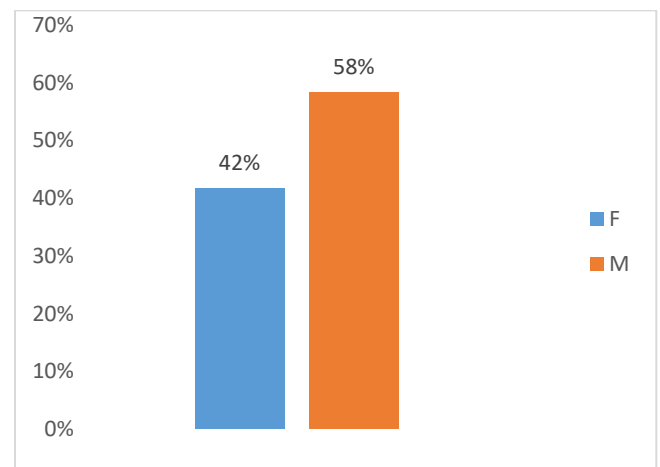


Figure 6: Clients gender in percentages

Challenges

- Fingerprints and background checks: The program requires 3 different checks (Truescreen, Fieldprint and DOJ); Fieldprint and DOJ are conducted at 2 different locations. The volunteers cannot complete the forms online on their own and often need full assistance through the process. The process is cumbersome and discourages new volunteers that want to apply for the program.
- Stipends: Stipends are low and have remain unchanged while cost of living has continued to increase.
- Recruitment and Promotion: due to low stipend, the numerous requirements and increasing cost of living, it is becoming harder and harder to recruit and maintain volunteers in the program. Many seniors cannot retire and need to continue to work to cover their needs. The program also seems to appeal mostly to immigrants groups, and as they aged newer generations do not seem as interested. There is also lack of information and exposure within the community to people with developmental disabilities. Therefore, the recruitment process involves educating people about the program and the population we serve. Many new comers are reluctant to work with people with developmental disabilities, as this population is unknown to them. More promotion is needed to make the program and the great services provided known.

- Site base programs: volunteers are limited to site base programs, due to different constraints such as volunteer mobility and transportation. Numerous day programs are becoming community based, which leaves fewer options for volunteer sites.

Success stories

“Again, I have to tell you that we are so grateful for Roderick, Maya, Victor and Luz. Our homes couldn’t be happier!!” Kimberly Fernandez, Program Director at Elwyn Homes.

“I just want to thank you for setting us up with Nina. She is a wonderful addition here. Her being here has helped L. blossom and become more comfortable. I’ve set it up for her to bring her ukulele twice a week, at her request, and our participants love to sing karaoke with her lead. I feel that she too enjoys being here. Anyways, thanks again!” Jeannette Scroggins, Program Director at UCP

“Dear Ana. Thanks for all you do. I know you will say “It is my job”, but most of us agree that you do your job above and beyond for all of us. We are indeed very lucky to have you. May God bless you and your family. Thank you very sincerely again for moving me to Rohnert Park. I began playing music this week and J. smiled at me and said I have a lovely voice. Anyway, I am okay. I like the clients and my co-workers at UCPNB. And most of all, I like you! We all do” Nina Palomares, volunteer at UCP

2019-2020 Fiscal Year Goals

- To expand the program, develop more sites and recruit volunteers in Napa and Vallejo.
- Increase the amount of VSYS being used.
- Continue to build community partnerships that will help the program thrive.
- Continue to recruit members for Advisory Council.
- To further the SCP webpage on the NBRC website.
- To meet with volunteers about their annual volunteer evaluations and include their feedback about the program.
- To contact service coordinators for the client’s being served and let them know that the volunteers are part of the client’s life. If appropriate, the volunteer’s will be considered part of the client’s support system and this will be identified in the Individual Program Plan.
- To maintain the quality of the program and the services provided.



North Bay Regional Center



Senior Companion Program

Board Presentation

What is the Senior Companion Program?

- ▶ The Senior Companion Program (SCP) is a Senior Corps volunteer program through the Corporation for National and Community Service.
- ▶ It started in 1978, shares the same philosophy & goals as Foster Grandparents but Senior Companions mentor adults (21+ years or older) with developmental disabilities.
- ▶ Senior Companions provide one-on-one mentoring to adults with developmental disabilities at various volunteering sites in community settings.
- ▶ Senior Corps programs operate in local communities in all 50 states, the District of Columbia, Puerto Rico, and the Virgin Islands.
- ▶ Currently the service area is Sonoma County with plans to expand to Napa and Solano County in 2019-20. North Bay Regional Center (NBRC) inherited the program in July 2018 from Sonoma Developmental Center (SDC).

Who can be a Senior Companion?

- ▶ Senior Companions (SC) must be over 55 years old.
- ▶ Must be income eligible.
- ▶ Willing to help developmentally disabled adults to maintain their independence, be involved in activities of choice, and become a friend and mentor.
- ▶ Willing to volunteer in setting such as Adult Day Care Programs, Art Galleries, site based day programs, and RFPSHN homes.
- ▶ Anyone with diverse work experiences.

Requirements to volunteer

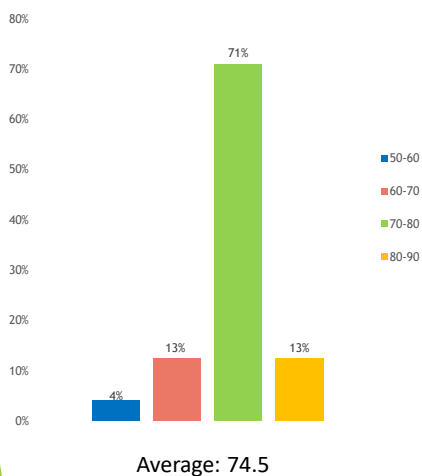
- ▶ Program interview and references
- ▶ Annual “fit to serve” certification from physician
- ▶ Sex-offender registry check
- ▶ State and federal (FBI) fingerprinting
- ▶ TB test upon entering program
- ▶ Serve minimum of 5 hrs/per week - up to 40 hours per week
- ▶ Attend local program in-service meetings, trainings, and pre-service orientation
- ▶ Have an assignment plan in place
- ▶ Satisfactory performance reviews

Benefits to SC volunteers

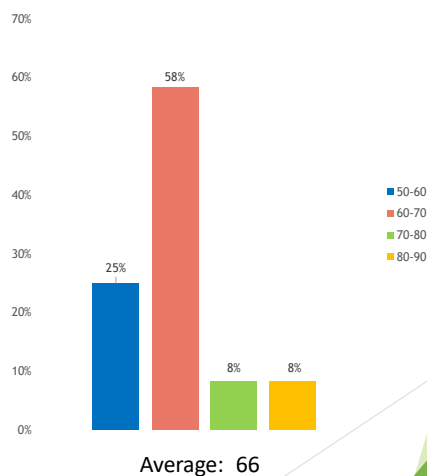
- ▶ Tax exempt stipend (\$2.65/hr)
- ▶ Meal reimbursement (\$3.00/ day)
- ▶ Transportation reimbursement (\$2.00/day).
- ▶ Paid Holidays
- ▶ Annual Leave Time
- ▶ Annual Physical
- ▶ Orientation and monthly In-Service Training
- ▶ Training topics: understanding individuals with developmental disabilities, confidentiality, adult abuse, feeding and swallowing training, health topics for seniors and clients, communication, and tips for serving as a Senior Companion.
- ▶ Field Trips and Recognition events
- ▶ Socialization opportunities
- ▶ Make a difference on someone's life

Demographics: Age

Volunteer



Client



Success stories

- ▶ “Again, I have to tell you that we are so grateful for Roderick, Maya, Victor and Luz. Our homes couldn’t be happier!!” - Kimberly Fernandez, Program Director at Elwyn Homes.
- ▶ “I just want to thank you for setting us up with Nina. She is a wonderful addition here. Her being here has helped L. blossom and become more comfortable. I’ve set it up for her to bring her ukulele twice a week, at her request, and our participants love to sing karaoke with her lead. I feel that she too enjoys being here. Anyways, thanks again!” - Jeannette Scroggins, Program Director at UCP
- ▶ “Dear Ana. Thanks for all you do. I know you will say ‘It is my job’, but most of us agree that you do your job above and beyond for all of us. We are indeed very lucky to have you.” - volunteer
- ▶ “May God bless you and your family. Thank you very sincerely again for moving me to Rohnert Park. I began playing music this week and J. smiled at me and said I have a lovely voice. Anyway, I am okay. I like the clients and my co-workers at UCPNB. And most of all, I like you! We all do” - volunteer

2019-2020 Fiscal Year Goals

- ▶ To expand the program, develop more sites and recruit volunteers in Napa and Vallejo
- ▶ Continue to build community partnerships that will help the program thrive
- ▶ Continue to recruit members for Advisory Council
- ▶ To build up the SCP webpage on the NBRC website
- ▶ To meet with volunteers about their annual volunteer evaluations and include their feedback about the program
- ▶ To contact service coordinators for the client’s being served and let them know that the volunteers are part of the client’s life. If appropriate, the volunteer’s will be considered part of the client’s support system and this will be identify in the Individual Program Plan
- ▶ To maintain the quality of the program and the services provided



North Bay Regional Center Doug Cleveland Board Opportunity Fund March 2020 Board Meeting

In the month of January 2020, NBRC's Doug Cleveland Board Opportunity Fund received a donation in the amount of **\$85.00**. The bank account also had an interest credit in the amount of **\$2.54**. As of January 31, 2020, the savings account balance was **\$59,917.14**.

There was one (1) award issued in the month of January in the amount of \$252.00. The ending register balance of the Doug Cleveland Board Opportunity Fund checking account was **\$10,314.27** as of January 31, 2020. There was a \$23.00 monthly maintenance fee.

The NBRC Accounting staff is on track to have the new US Bank account set up by March 2020 for the Opportunity Fund.

Ops Expenditures 6 months 48%	North Bay Regional Center CFO Board Report As of December 31, 2019				POS Expenditures 6 months 51%
OPERATIONS					
Total Ops Allocation: \$				24,549,639	
Total General Ops Contract: \$		22,559,093		Total CPP Contract: \$ 1,438,445	
General Ops Amount Available		CPP Contract Amount Available (less			
(less advanced amount) \$		11,530,962		advance amount): \$ 719,222	
Operations Expense (OPS)		YTD Actual	% by category	Forecast*	Total YTD Actual + Forecast
Personnel	\$	6,965,280	59.3%	\$ 7,180,350	\$ 14,145,630
Benefits	\$	2,604,766	22.2%	\$ 2,468,474	\$ 5,073,240
Facilities	\$	979,164	8.3%	\$ 972,559	\$ 1,951,723
Equipment	\$	168,988	1.4%	\$ 231,012	\$ 400,000
Communications	\$	49,642	0.4%	\$ 80,358	\$ 130,000
Mileage	\$	153,562	1.3%	\$ 207,438	\$ 361,000
Legal	\$	4,599	0.0%	\$ 55,401	\$ 60,000
General Office	\$	77,028	0.7%	\$ 82,972	\$ 160,000
Consultants	\$	139,510	1.2%	\$ 220,990	\$ 360,500
Bank Fee and LOC	\$	2,613	0.0%	\$ 32,387	\$ 35,000
Other Expenses	\$	10,947	0.1%	\$ 76,053	\$ 87,000
Revenue	\$	(127,968)	-1.1%	\$ (77,032)	\$ (205,000)
Sub-Total General Operations Expense \$		11,028,131		\$ 11,530,962	\$ 22,559,093
Community Placement Plan (CPP)					
Sub-Total CPP Operations Expense		719,223		\$ 719,222	\$ 1,438,445
Total Operations Expenses		11,747,354		\$ 12,250,184	\$ 23,997,538
GRANT INFORMATION					
	YTD Actual		Forecast*	Actual + Forecast	
Mental Health Services Fund - Grant					
\$212,192.00	\$	91,155	\$ 121,037	\$ 212,192	
Senior Companion Program - Grant					
\$339,909.00	\$	108,948	\$ 230,961	\$ 339,909	
Sub-Total Grant Expense	\$	200,103	\$ 351,998	\$ 552,101	
PURCHASE OF SERVICES					
Total POS Allocation: \$				250,454,993	
Total POS Contract: \$		249,350,693		Total CPP Contract: \$ 1,104,300	
POS Contract Amount Available		CPP Contract Amount Available (less			
(less advanced amount): \$		120,681,206		advanced amount): \$ 1,103,673	
Purchase of Services (POS)	YTD Actual	% YTD Total	Forecast*	Total YTD Actual + Forecast*	
Community Care Facilities	\$	39,902,494	31.0%	\$ 52,243,699	\$ 92,146,193
Supported Living Services	\$	30,172,147	23.4%	\$ 35,557,812	\$ 65,729,959
Day Programs	\$	22,615,548	17.6%	\$ 23,117,478	\$ 45,733,026
Behavioral Services	\$	15,751,867	12.2%	\$ 15,975,669	\$ 31,727,536
Other	\$	8,618,339	6.7%	\$ 8,795,729	\$ 17,414,068
Transportation	\$	7,207,445	5.6%	\$ 12,207,445	\$ 19,414,890
Respite	\$	3,227,350	2.5%	\$ 3,687,588	\$ 6,914,938
Medical Services	\$	1,174,297	0.9%	\$ 1,174,297	\$ 2,348,594
Total NON-CPP POS services	\$	128,669,487	\$ 152,759,717	\$ 281,429,204	
Community Placement Plan (CPP)	\$	627	0.0%	\$ -	\$ 627
TOTAL POS EXPENSES					
including CPP	\$	128,670,114	\$ 152,759,717	\$ 281,429,831	
*This budget reflects through the A-3 amendment.					
Total Regional Center Budget:				\$ 275,004,632	

Date submitted to NBRC Board for review

03/04/2020

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

Operations ☒

Purchase of Service ☐

The following contract has been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	Notes
Increase Operations budget	Department of Developmental Services	7/1/2019 thru 6/30/2026	\$275,222,592	<p>A-4 increase Ops budget by \$217,960</p> <p>This amount covers Policy Items as follows:</p> <ul style="list-style-type: none"> \$50,000 incentive for meeting deadline on Medi-Cal enrollment \$167,960 to cover Provider Rate Supplement, Accessibility and Transparency (*NBRC is anticipating additional information from DDS for this funding)

Date submitted to NBRC Board for review

03/04/2020

Date approved by NBRC Board Executive Committee (if applicable)

N/A

Date approved by NBRC Board

Operations ☒

Purchase of Service ☒

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	Notes
Line of Credit – prevent potential cash flow disruption	US Bank	03/01/2020 – 02/28/2021	\$22,000,000	<p>This will be used only as needed at the end of the fiscal year when DDS begins to offset monthly payments.</p> <ul style="list-style-type: none"> • There are no commitment fees to borrow the money. • Interest rate applied to funds borrowed will be 3.50% (Libor plus 1.75%). • This is a savings of 1.50% from our prior LOC. • LOC is available for 12 month period.

**TWELFTH RESTATEMENT OF BYLAWS OF
NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.
A California Nonprofit, Public Benefit Corporation**

Section 6.5 Duties of Secretary

The Secretary shall cause minutes of all meetings of the Board of Directors to be kept, shall be the custodian of the corporate records (which shall be kept in the Principal Office of the Corporation), shall cause all notices which are required by law or by these Bylaws to be given, and, generally, shall perform all duties incident to the office of Secretary and such other duties as may be required of him or her by law, by the Articles of Incorporation, by these Bylaws or from time to time by the Board of Directors.

Section 5.4 Terms of Office

(a) A Director may serve a maximum of two two-year terms and one three-year term of office, except that: (1) a Director who has already served six years in any seven-year period shall only be appointed for one additional year; and (2) the term of office of the Director designated by the Service Provider Advisory Committee as described in Section 8.4(d) hereof may be sooner terminated pursuant to the provisions of Section 8.4(d)(4) hereof. Elections shall be held at the July meeting of Directors and as otherwise needed to fill vacancies. If there is an odd number of Directors at any time, the odd seat shall be designated for re-election, for a one or two-year term, at the discretion of the Board, as deemed necessary to maintain continuity and orderly transition.

(b) The term of office of a Director elected to fill a vacancy on the Board of Directors caused by death, resignation or removal shall coincide with that of the Director whose office the new Director has been elected to fill.

(c) The term of office of any Director elected by the Board of Directors shall begin immediately upon such Director's election.

(d) Upon completion of seven years of service, a Director may serve for one year as a “**Board Mentor**” to new Directors, but only upon approval of the full Board. Such Board Mentor shall have no voting privileges, but may serve on Board committees in an advisory capacity, with full Board approval. The role of Mentor is to provide instruction and insight to new members.

Meeting Minutes

NBRC Vendor Advisory Committee
North Bay Regional Center, Napa, CA

February 11, 2020



I. Introductions and Acceptance of Minutes	
<p><input checked="" type="checkbox"/> Call to Order Holly Pagel, VAC Co-Chair, called the meeting to order at 10:00 am</p> <p><input checked="" type="checkbox"/> quorum met</p> <p><input checked="" type="checkbox"/> previous meeting minutes: Ali Tabatabai</p>	<p><u>VAC Co-Chairs</u></p> <p><input checked="" type="checkbox"/> Holly Pagel, Connections for Life (VAC Facilitator) <input type="checkbox"/> Linda Plourde, Bayberry, Inc. (VAC Board Representative Advisor) <input checked="" type="checkbox"/> Ali Tabatabai, New Leaf Solutions (VAC Board Representative)</p> <p><u>VAC Membership</u></p> <p><input type="checkbox"/> Jamie Freymuth Thompson, North Bay Industries <input checked="" type="checkbox"/> Michelle Condit, Lifehouse <input checked="" type="checkbox"/> James Cox, Becoming Independent <input type="checkbox"/> Kelley Hanson, Pace Solano <input checked="" type="checkbox"/> Mike Lisenko, UCP of the North Bay <input checked="" type="checkbox"/> Eric Martin, Oaks of Hebron <input checked="" type="checkbox"/> Stacey Martinez, The ARC-Solano <input checked="" type="checkbox"/> Andrea Mendoza, REI/CHDC <input type="checkbox"/> Michelle Ramirez, On My Own</p> <p><u>NBRC Staff</u> Gabriel Rogin, Executive Director Isabel Calder, Chief Financial Officer Ivan Arce, QA & Employment Specialist Carmen Alcantara, Resource Dev. Housing Ashley McConnell, Fed. Rev. Supervisor Thomas Maseda, Director of Administration</p>
II. Agenda changes/Additions/Trainings	
<p>Presentation – PG&E</p>	<p>Deirdre Walke ADA Program Manager PG&E – Deirdre presented on the Community Wildfire Safety program, Medical Baseline program, energy assistance, and preparing for power downs. She said that 2018 was the first time PGE started shutting off power for public safety, a total of 9 times in the area due to sustained winds and wind-gusts that drive the power downs.</p> <p>They are focusing on real-time monitoring and intelligence: There is a safety operations center in place; and they are coordinating with local jurisdictions, and wind monitoring agencies. She said PGE is trying to use historical analytics to narrow down specific areas as to not affect as many customers. She said they have enhanced safety measures – vegetation management, safety inspection of high fire threat areas, disabling automatic reclosing of circuit breakers in high risk areas. They are focusing on “system hardening and resiliency” – installing stronger and more resistant poles and underground lines.</p>

“PSPS” – public safety power shutoff – example: in 2019 – as many as 32,000 customers affected in certain PSPS events, peak winds recorded at 54 mph, maximum outages during this time were 84 hours. She said they are trying to reduce PSPS impacts to the community through historical weather data to try to isolate events to smaller affected areas, reducing inspection times to speed up power restoration, doubling aerial support, and increasing number of qualified contractors. The goal is to reduce restoration time from 24 daylight hours to 12 daylight hours.

Deirdre said a PSPS is just one of the reasons why power may be shut off temporarily. There could be a car accident hitting a pole, storms, other types of fire threats, or planned maintenance.

PGE has a weather forecasting webpage with a 7-day look advance, and other CA companies also use the weather forecast tool. Notifications about shut downs go out about 72 hours before shutoffs. PGE is getting feedback that more people need to know so they can start planning. Updates are going out 48-hour notice to begin to notify customers, and then again at 24 hours. Diedre says that having customers update accounts with good contact information is important.

Medical Baseline is a program for PGE to know that there is customer who relies on power for medical reasons. She said that if PGE doesn't hear from medical baseline customers, they will go out and perform a site visit and try to reach the customer in person. If a baseline customer doesn't open/read email or text, a field representative will try to reach the customer in person. She said that some customers have experienced phone fatigue and won't answer. A medical baseline application is still a paper form that must be signed by medical provider – initial process starts with a paper application which can be found on the website.

Deirdre said that generally, PGE cannot restore power at night, they must wait for wind to die down and do inspections during day. She further explained that if any medical device needs to be plugged in, customers will qualify for program (humidifiers do not count). Baseline customers get 500KW hours per month if needed and running the air conditioner more if needed counts as a medical need.

Thomas Maseda asked if it is only for plug in devices, Diedre says there are many conditions that qualify for extra heating and cooling power. There is an application to apply for program – most customers can qualify, and the program is very underutilized. It will also automatically give extra notification in advance of PSPS.

Deirdre spoke about PSPS zip code alerts and that some customers are on master meters, like people living in mobile home parks. These customers can sign up for alerts and opt-in to notifications that go out by zip code, and eventually by street address.

Safety Action Center – safetyactioncenter.pge.com is a resource with info on wildfire risks, planning, how to keep safe, how to help your pets, etc. Deidre said that to prepare for outages, to let PGE know current contact information. Keep hard copies of emergency numbers and a supply kit, practice manually opening garage, and designate a meeting center.

Prepareforpowerdown.com -- is a planning tool for customers who use electricity and battery dependent devices. It is the state's collaborative website. Ready.gov, readyforwildfire.org, caloes.ca.gov, firesafecouncil.org, noaa.gov – are additional resources.

	<p>Dierdre also covered energy saving programs – CARE and FERA – if you qualify for CARE you also qualify for energy saving assistance – caulking weatherstripping and replacement of bad appliances at no cost. FERA – discount from 5 to 30 percent on the bill. ESA – energy saving assistance – new appliances, weather proofing, all paid for, again, CARE customers auto-qualify.</p> <p>Vulnerable Customer Status – program for one-time help to pay bills generally up to \$300 or sometimes more and can budget billing over the course of the year, plus a payment plan to get current on late bills. To get assistance, call customer service center and ask for “ONE TIME PAYMENT ASSISTANCE PROGRAM”</p> <p>Thomas asked if there is better support for populations through community resource centers and if more information will be available. Deirdre said that it is a proposal, there is feedback to open centers longer, energy commission is now proposing that the centers be 24/7.</p> <p>Thomas asked how many have signed up for baseline, and if PGE had capacity to handle all RC clients. Deirdre said that the desire is to add more customers across categories of needs. The program is under review and PGE is adding more people to field team to meet demand and working with commission to meet demand.</p> <p>Thomas asked if there they are looking at long term solutions, since we don’t want to be under these condition for the next 20 years, and if underground lines a long-term solution. Deirdre says they are trying to go underground lines where possible. There is not a time frame for longer term solution to eradicate power shut offs due to wind.</p> <p>Mike Lisenko asked about the process for wind events and if PSPS can happen at any time during the year? Dierdre says the decision to turn off power through PSPS is year-round and depends on humidity, windspeed, and the area’s vegetation.</p> <p>Holly Pagel asked about powerwalls. Dierdre said there is a pilot program \$5M grant to CFILC --- for backup generation for medical needs and accessible transportation and hotel vouchers. PGE is looking to extend its program for medical needs. There is a proposal for if customer has 2 outages, then they have access to an alternative power source.</p> <p>Thomas asked about loss of food during an outage, explaining that it is a big loss for our clients. He asked if there is assistance for food loss as– Dierdre say generally no but mentioned that customers can submit a claim.</p> <p>Jacquie Foss asked if PGE thought about working with Cal-Fresh. Gabriel said they are following up to see if there is a connection to be made between groups.</p> <p>Deirdre says that people can visit local an office to get extra assistance with filling out applications or conducting business. They can ask for the ADA specialist at local office to help conduct businesses.</p>
--	---

<p>Self-Determination for Vendors</p>	<p>Stacey Martinez provided a presentation “Self Determination Introduction for Vendors”</p> <p>Stacey said that the Self Determination Program (SDP) is a voluntary alternative to the traditional way of providing services. SDP will be open to all RC consumers starting 2021. Every RC has its own advisory committee. (SDAC) makes recommendation regarding most effective methods for participants to learn about supports.</p> <p>There are 5 principles of self-determination – freedom, authority, support, responsibility, confirmation.</p> <p>For the SDP model, Stacey explained person centered planning, IPP, RC service coordinator, Independent Facilitator (IF), Financial Management Service (FMS), budget planning. IF – is a paid or unpaid person to help in finding supports and determining needs, sounds similar to a service coordinator role. FMS – handling the money for consumer and provides background checks, verify qualifications, and pays providers. This is a required service. Individual budget – client gets a certified individual budget based on how much the RC has paid in the last 12 months. Based on prior 12-month expenditures. Not all services qualify, but budgets can also account for unmet needs. Spending plan – through person center planning – the type and amount of all the needed services supports are determined. Spending plan cannot exceed the budget amount and must be attached to the IPP. Isabel Calder said that they are finalizing a template to help with budget and provides calculation tools. NBRC just finished their first client budget and they are working with family on spending plan right now.</p> <p>Stacey said there is confusion around the state on how the program works in general. It can take a long time to choose an FMS and then select an independent facilitator (IF), an SC can be an unpaid IF, but another paid provider like SLS cannot be an IF. An IF could also be a parent, relative, neighbor, or who a client feels comfortable with.</p> <p>What does this mean for vendors? --- if a client decides to go SDP, they have to fully go into the program and pay for service that way. Vendors won’t have a POS any longer with the RC. Vendors will not do e-billing, you are going to bill the FMS instead. The consumer can try to negotiate a different rate with you. This is being pushed as a way to save money, Stacey said. Consumers are also able to use non-vendored services and can be creative and unique.</p> <p>Mike L. asked if there are requirements for non-vendored services. Stacey says SC still have some oversight, but not as involved as they are traditionally. Consumers can hire staff directly and skip the agency. FMS agency works within different models to help provide co-employer services if necessary.</p> <p>Stacey said that State Council is providing training on IF and person-centered plan writing. She said that SDP provides good opportunities for clients, but we need to be aware of the impact on vendors.</p>
--	---

III. Group Reports	
	<p>Eric Martin – Sonoma Vendor Group –discussed state budget and next meeting on 4th Wednesday.</p> <p>Jacquie Foss – CSLN – advisory committee, 25 people selected, with lots of momentum at Capitol. She said they discussed the independent living skills increase for Jan 2021 and there is a request process for a retroactive look at rates to get the increase as of Jan. 2020. She said it could be a \$10.6M ask for this current budget year. She said policy makers are starting to understand the difference between ILS/SLS. The CLSN conference coming up in San Diego. Advocacy for housing is continuing. Isabel asked if their ask for the retro rate increase will also include the early start. Jacquie said there has been talk about both categories. She stated that value-based pricing and alternative rate models need to be addressed as terms to become familiar with.</p> <p>Ali Tabatabai – Data Security/HIPAA Subcommittee – Ali thanked Thomas Maseda for helping to coordinate a training held by DDS at NBRC last week on data security and HIPAA guidelines. Ali stated a lot of worry has been expressed by vendor leadership members about the rules and the impact it could have on communicating client issues. Ali invited the group members to join the next meeting on the third Thursday at 3pm to discuss the law behind business associate agreements. There is language written into the law that may show that vendors are not business associates, but some vendors could be covered entities on their own behalf. Further discussion will be needed he said.</p> <p>Gabriel Rogin - ARCA and NBRC report - Gabriel discussed budget hearings. In addition to pursuing for provider rate increases, ARCA is working hard to inform legislators on importance of service coordination. Service coordination, in addition to service provision, is at the core of the system service model. Gabriel clarified that the Uniform Holiday Schedule is not quite “dead” and that the suspension is until 2023, but could come back around. He said that the LAO came out with analysis of the governor’s proposed budget. There is a need to fix provider rates and need to fix caseloads. On HSCB – providers are required to fill our survey by end of March. Gabriel stated that DDS doesn’t want providers to stress over meeting all requirements yet, but to fill out the survey to determine where they are at. The survey is not a test of compliance yet. Gabriel thanked Stacey M. for her work in Self Determination awareness and for organizing the recent fair. Gabriel said our system is under more scrutiny than ever before, that we are at the \$10 billion mark in spending and more attention is being paid to see if the system is sustainable. He said that we need to work hard to show the value of what we provide in quantitative rather than qualitative terms. The DHHS Secretary wants to see data.</p>
IV. Community Concerns/Clarifications/ Presentations	
	None
V. NBRC Policies and Procedures	Summary
	None

VI. New Business	Summary
	None
VII. Announcements	Summary
NBRC & General Announcements	<p>Ivan Arce – upcoming training on medical red flags, what to look for and how to focus on prevention</p> <p>Employment summit with focus on benefits to be held at NBRC on Feb. 26th. Panelists from Social Security, DOR, SCDD, New Leaf Solutions are to provide information on benefits and employment. The goal is to have people leaving summit feeling empowered.</p> <p>Isabel Calder - update on rates, vendors may have received up to 4 different authorizations. She said her team wanted to make sure all rates were updated for the billing cycle but faced some challenges. She said they carefully followed the steps and were first RC to get it done but had trouble with the accounting system that struggled to handle the load of the change. She added that they are working on updates for min. wage. She said that if vendors see a discrepancy, to let her know; Isabel's team will be doing a full audit on what was paid in order to avoid overpayments.</p> <p>There was a question about when NBRC might start using SANDIS 2.0 – Isabel said that they tend to be one of the latter regional centers to adapt to avoid bugs. She will be going to an upcoming user conference.</p> <p>Saanen Kerson encouraged people to attend the end of life planning training. She strongly encouraged people to bring up the attendance at future discussions on the topic.</p> <p>Ashley McConnell discussed the required HCBS self-assessment surveys-provided a reminder for providers to complete the survey. She said NBRC will host a screening of webinar on how to complete the survey. There have been issues with the survey portal that are being worked out. Ashley can be contacted for help. She said it is crucial to have input from individual that you are servicing, so plan extra time to do so and not to wait until the last minute. Due date is 3/31/20. She said anyone who doesn't complete will have an onsite assessment performed.</p>
Adjourn	
	Concluded at Noon

Minutes by Ali Tabatabai

February 19, 2020

Senator Richard Pan

Chair, Senate Budget Subcommittee #3 on Health and Human Services

Assemblymember Joaquin Arambula

Chair, Assembly Committee on Budget, Subcommittee #1 on Health and Human Services

RE: Department of Developmental Services (4300) – Governor’s 2020-21 Proposed Budget

Honorable Senator Pan and Assemblymember Arambula:

The Association of Regional Center Agencies (ARCA) represents the network of 21 regional centers, community-based organizations that serve nearly 350,000 Californian children and adults with developmental disabilities. We thank you for this opportunity to comment on the Governor’s proposed Budget for FY 2020-21 for the Department of Developmental Services (DDS).

Investing in the Heart of Services and Supports

Prior to the release of the Governor’s Proposed Budget, ARCA identified its priorities for the 2020-21 Budget, which are common-sense approaches that would advance California’s developmental services system in a number of ways.

Elimination of Financial Barriers for Early Start

ARCA proposed elimination of the Family Cost Participation Program and Annual Family Program Fees for families of Early Start children as a way to improve access to these critical, developmentally-transformative services.

Targeted Rate Increases

ARCA proposed rate increases for Independent Living Services and Infant Development Programs, as these services promote greater independence, integration, and skill development. We are pleased the Governor’s Budget includes funding to support this proposal, although we remain concerned about the proposed timeline for implementation.

Fully Funding Service Coordination

ARCA, along with other members of the Lanterman Coalition, proposed adequate funding to allow regional centers to provide each person supported in California’s developmental services system with

the level of service coordination they have been promised, and more importantly, that they need. This critical direct service supports people with developmental disabilities in synchronizing their services across systems and linking with needed community service providers.

Multiyear Implementation Plan for the Rate Study

A rate study released in 2019 and refined in early 2020 notes the need for significant investment in service provider rates to ensure an adequate network of services that are culturally responsive and support community integration. ARCA joins other members of the Lanterman Coalition in supporting a multiyear plan to implement the study's recommendations to thoughtfully plan for the future.

Investing in Cost-of-Living Impacts

The Governor's Budget reflects a \$71.0M (\$48.0M GF) reduction in POS in FY 2019-20, primarily due to lower-than-expected utilization of funds budgeted for increases in the state minimum wage. Only direct service staff at or below the state minimum wage level were eligible for these increases. This phenomenon, which the Legislative Analyst's Office has dubbed the "minimum wage quirk," disadvantages service providers in high-cost areas. The current practice leads to wage stagnation for staff whose specialized skills previously commanded more than minimum wage, which economic realities no longer permit. Only Community Care Facilities, regardless of geographic location or current staff wages, currently receive automatic increases.

ARCA recommends the reduction in POS attributable to lower-than-expected utilization of funds budgeted for increases in the state minimum wage be reappropriated to FY 2020-21. ARCA recommends the adoption of trailer bill language to allow for proportional adjustments to all DDS and regional center-established service provider rates, to benefit providers currently unable to access these funds.

Safety Net Investments

California has achieved a major philosophical goal: the closure of large, general treatment state institutions. It has taken the vision, commitment, and hard work of DDS, regional centers, service providers, developmental center staff, people with developmental disabilities, and their families. As a result, lifelong developmental center residency is a thing of the past. We have a community-based system that is committed to meeting the unique needs of each person with a developmental disability through the coordination of community resources. We continue to learn from experience about what models of care best support this vision. Several proposals in the Governor's Budget would advance this work.

Promoting Community Stability

\$4.5M million for Systemic, Therapeutic, Assessment, Resources and Treatment (START) training would enable more communities to access this model, designed to support people needing additional support to maintain their residential setting. Experience from two pilot regional centers shows the model's intensity may require additional financial resources to ensure entire regional center areas can be served.

Expansion of Competency Restoration Resources

\$7.5M for Enhanced Behavioral Supports Homes with Delayed Egress and Secured Perimeters to support some people found incompetent to stand trial would allow more people to access needed services closer to their home communities. This funding would support the development of twenty beds statewide for this purpose. As the waitlist for the Secure Treatment Area at Porterville Developmental Center (PDC) exceeds this number, additional investment is needed. Additionally, once these resources are established, available slots at PDC should be prioritized for those with the greatest need for a secure setting. ARCA supports the request for \$8.9M to temporarily expand the capacity at PDC until these resources can be developed.

Service Provider Investments

ARCA appreciates the inclusion of rate increases resulting from a correction of the rate study models for Infant Development Programs, Early Start Specialized Therapeutic Services, and Independent Living Programs. Other service rates were also corrected in the rate models released on January 10, 2020, and should also receive rate increases up to 8.2% as appropriate. However, this proposal would not take effect until January 2021, which significantly disadvantages these providers. As these increases are the result of corrections to the rate models, they should be in effect for the full 20-21 Fiscal Year.

ARCA applauds the extension of the timeline for the Supplemental Provider Rate Increases and the Uniform Holiday Schedule suspension for at least an additional 18 months. As these initiatives help people with developmental disabilities to access the support they need when they need it, and proposed sunsets create additional uncertainty for providers and people served, ARCA continues to urge these suspensions be made permanent.

Investments in Service Coordination

ARCA supports the proposal to invest in the reduction of caseload ratios for young children. Service coordination is at the heart of regional center service delivery, and is the direct service regional centers provide to every person they support. Children under the age of 5 and their families will benefit immensely from greater time with their regional center service coordinator. The early years of navigating disability services are filled with the need to learn new systems (e.g., developmental, medical, educational) and to grow confident accessing what their child needs. Sometimes, a family needs a service coordinator by their side at meetings with other agencies to reassure them they are not alone and that their child's needs will be met. As this policy proposal recognizes, this critical work takes a lot of time. All children under age 5 should have the opportunity to be served on smaller caseloads, so they and their families would have the opportunity to receive the support they truly need.

The Governor's proposal is good policy, but the proposed funding to support it is woefully inadequate due to long-term stagnation in the base amount budgeted for each service coordinator position. Base amounts for most service coordinators cover only 57% of the cost of each position. As a result, an additional \$14.4M TF (\$10.9M GF) would be required annually to meet the proposed ratios for 3- and 4-year-olds. To provide comparable support for infants and young children in the Early Start program

would cost tens of millions of dollars more. Funding this critical work at comparable state salaries, as was done historically, would cost even more, but would promote recruiting and retaining the most qualified staff in those critical positions.

Investments in the Future

Information Technology

The Governor's Budget proposes funding for information security and technology planning at the DDS Headquarters level. ARCA notes that similar investments are needed at regional centers to improve data systems and continue to ensure their security. ARCA supports and appreciates the inclusion of funding to begin the process of replacing the regional centers' antiquated accounting system. Greater stability in this area will enable regional centers to continue processing timely payments and ensure compliance with federal funding data and reporting requirements. Additionally, a more modern accounting system should provide more ready access to data. The urgency of need to replace the existing system cannot be overstated. ARCA looks forward to working with the Administration on this project.

Performance Incentive Program

The goals of California's regional centers over the last fifty years were initially to both serve people with developmental disabilities in community settings, and provide services to keep families together. Over the years, those aims have been more precisely framed as helping young children make developmental progress, supporting families to maintain children at home, and promoting the independence of adults. In recent years, various separate policies have supported these goals (*e.g.*, Paid Internship Program, Home and Community-Based Services transition grants, Community Resource Development Program). With the closure of the developmental centers, now is the time to clearly identify our collective long-term goals, come to agreement on the measurement of meaningful system outcomes, and support innovation at the local level that advances this vision. ARCA appreciates the inclusion of funding for the proposed Performance Incentive Program in the Governor's Budget, which presents an opportunity to help the system take these important steps to better serve people with developmental disabilities and their families. Regional centers look forward to working with the Administration and community partners on this exciting opportunity as it takes shape.

ARCA will continue to build on our long-standing collaborative relationships to partner with the Administration, the Legislature, and those in the community. The importance of working together cannot be overstated. Our system has long-term planning needs and immediate stabilization requirements. Rising to both of those challenges is something we are deeply committed to, and that can only be accomplished by hearing and respecting the diverse perspectives of our system's stakeholders. By doing so, we will be able to keep the promise of the Lanterman Act for hundreds of thousands of Californians who rely on it.

Sincerely,

/s/

Amy Westling

Executive Director

Cc: Renita Polk, Consultant, Senate Budget Subcommittee #3 on Health and Human Services
Nicole Vazquez, Consultant, Assembly Budget Subcommittee #1 on Health and Human Services
Bernadette Sullivan, Legislative Director, Office of Senator Pan
Marla Cowan, Legislative Director, Office of Assemblymember Arambula
Myriam Valdez, Legislative Director, Office of Senator Hurtado
Marc Engstrom, Legislative Director, Office of Assemblymember Frazier
Justin Boman, Legislative Director, Office of Assemblymember Mathis
Christine Rose, Legislative Director, Office of Assemblymember Patterson
Adriana Ruelas, Chief of Staff, Office of Assemblymember Ramos
Katherine Van Horn, Legislative Director, Office of Assemblymember Ramos
Jeffrey Roth, Legislative Aide, Office of Assemblymember Rubio
Liz Snow, Chief of Staff, Office of Assemblymember Wood
Rebecca Hamilton, Human Services Fiscal Consultant, Senate Republican Fiscal Office
Cyndi Hillery, Consultant, Assembly Republican Caucus
Alex Khan, Consultant, Assembly Republican Caucus
Marisa Shea, Principal Consultant, Senate Human Services Committee
Debra Cooper, Chief Consultant, Assembly Human Services Committee
Kelsy Castillo, Senior Consultant, Assembly Human Services Committee
Joe Parra, Principal Consultant on Human Services, Senate Republican Caucus
Mareva Brown, Policy Consultant, Office of the Senate President Pro Tempore
Gail Gronert, Policy Consultant, Office of the Speaker
Myesha Jackson, Policy Director, Office of the Speaker
Sonja Petek, Fiscal & Policy Analyst, LAO
Mark Newton, Deputy Legislative Analyst, LAO
Ali Bay, Deputy Director, Office of Legislation, Regulations & Public Affairs, Department of Developmental Services
Nancy Bargmann, Director, Department of Developmental Services
Brent Houser, Principal Program Budget Analyst, Department of Finance
Samar Muzaffar, Assistant Secretary, Health and Human Services Agency
Marko Mijic, Deputy Secretary, Health and Human Services Agency
Michelle Baass, Undersecretary, Health and Human Services Agency
Dr. Mark Ghaly, Secretary, Health and Human Services Agency
Tam Ma, Deputy Legislative Secretary, Office of the Governor



NBRC Community Services

Become an NBRC Vendor! Visit NBRC's website:
<http://nbrc.net/service-providers/becomeavendor/>

Resource Development

The Resource Development Department received 16 requests for vendorization during the month of January and vendored 6 new services. Please join NBRC in welcoming the new vendors below to the North Bay Regional Center vendor community.

New Vendors

- NEA Homes, DBA Tamar Home-Adult Residential Facility for Persons with Special Health Care Needs-Sonoma County
- Beacon-Transportation-Solano County
- All Above Opportunities-Supported Living Services-Solano County
- North Bay Mobile Physical Therapy-Specialized Therapeutic Services (21 and over)-Sonoma County
- Laurena Davis- Specialized Therapeutic Services (0-3)-Solano county
- Telecare English Hills-Community Crisis Home-Solano county

Welcome

NBRC Quality Assurance Work – January 2020

14 QA Annual or Quarterly Vendor Reviews
 129 Vendors received QA technical assistance
 180 NBRC staff received QA technical assistance
 2 NBRC Vendor Trainings

Medication Administration, Documentation and Destruction Process

Wednesday, March 25, 2020
 10:00 a.m. to 12:00 p.m.

NBRC's Napa Office located at:
 610 Airpark Rd., Napa, CA

Presented By: NBRC's Quality Assurance
 Team

Sign up for NBRC's **VENDOR CONNECTION** Newsletter
<https://nbrc.net/service-providers/>

RSVP to Jasminem@nbrc.net

Have you completed the HCBS Self-Assessment?

All Day Programs, Group Homes and any setting where people with disabilities are grouped together, to receive services, must complete the Self Assessment by:

HCBS DUE 03/31/20
Home & Community Based Services

If you have not received your log in information, please click on the below link to self-register

<https://www.evoconscreening.com/dds/vendors/login.php>

Q&A Sessions

Thurs. 3/12 from 10 am – 12 noon, NBRC Napa Office

Tues., 3/17 from 2 pm – 4 pm, NBRC Santa Rosa Office

For more information call or
 email Ashley McConnell at 707-
 256-1294 or ashleym@nbrc.net



610 Airpark Rd, Napa, CA 94558
Phone: (707) 256-1100 • TTY (707) 252-0213

www.nbrc.net

2351 Mendocino Ave, Santa Rosa, CA 95403
Phone: (707) 569-2000 • TTY (707) 525-1239

FAIR HEARING & MEDIATION UPDATE

FEBRUARY 1 – FEBRUARY 29, 2020

Eligibility (19-05)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (19-06)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (19-12)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (20-01)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.
Reduction in Rental Assistance (20-02)	<u>Reason for Appeal:</u> Claimant appeals reduction in rental assistance. <u>Ruling:</u> Fair Hearing request pending.
Eligibility (20-03)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Fair Hearing request pending.