



North Bay Regional Center
610 Airpark Road
Napa, CA 94558
707-256-1224
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*Promoting Opportunities
Supporting Choices*

MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Meeting scheduled as follows:

DATE: March 6, 2024

TIME: 6:00 pm

PLACE: Hybrid - In Person or Zoom

In-Person

5100 Business Center Drive, Fairfield, CA 94534

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

American Sign Language Interpretation Available

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.
Board of Directors' Board Meeting – Hybrid
March 6, 2024, 6:00 p.m.
5100 Business Center Drive
Fairfield, CA 94534

AND

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Rosemarie Pérez, President
- II. ROLL CALL AND INTRODUCTIONS – Ronald Gers, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Board Meeting Minutes from February 7, 2024 be approved as submitted. (2 min) (pgs. 1-9) ACTION
- IV. CONSIDERATION OF AGENDA – Additions or modifications to this agenda by Board Members. ACTION
- V. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- VI. 2022 – 2023 CPA AUDIT REVIEW – ACTION
Tom Huey, Partner, and Jessica Kober, Senior Manager, Windes: Accounting Firm for Tax Audit & Advisory Services (30 min) (attachment)
- VII. PRESENTATION: NATIONAL CORE INDICATORS (NCI) SURVEY INFO
Courtney Singleton, Director of Community Services (attachment) (15 min)
- VIII. TREASURER'S REPORT – Andrea Bednarova, Treasurer ACTION
 - A. Treasurer's Report be approved as submitted (5 min) (pgs.10-11)
- IX. COMMITTEE REPORTS – *A list of committees and upcoming meetings can be found on page 12-13.*
 - A. Executive Committee Update – Rosemarie Pérez, President (5 min) INFO
 - i. Board Opportunity Fund Request
 - a. RW
 - B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, President (10 mins) INFO
 - i. Community Events
 - C. Vendor Advisory Committee Update – Breeanne Kolster, VAC Co-Chair (5 mins) (pgs. 14-16) INFO
 - D. Public Policy Advisory Committee Update – Breeanne Kolster, VAC Representative (5 mins) INFO
 - i. Legislative Breakfast Event (pg. 17-18)
 - E. Client Advisory Committee Update – Sara Speck, CAC Co-Chair (5 mins) (pg. 19) INFO
 - F. Risk Reduction Advisory Committee Update – Joanne Giardello, Board Member (5 mins) INFO
 - i. Relationships Decoded Training (pg. 20)
 - G. Nominating Committee Update – Joanne Giardello, Nominating Committee Chair (15 mins) ACTION
 - i. Board Candidate Introduction & Election
 - a. Ravinder Ranghi (pg. 21)
 - ii. Andrea Bednarova's first term as Treasurer ends 3/2024 (pgs. 22-24)
 - a. Vote for Andrea Bednarova's second term
 - iii. Rosemarie Pérez's first term as President ends 3/2024 (pgs. 25-26)

a. Vote for Rosemarie Pérez's second term

- X. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (15 mins) INFO
 A. ATCO Eclipse - Charity Golf Tournament (pg. 27-28)
- XI. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XII. GENERAL PUBLIC COMMENT – Please use the sign-up sheet if attending in-person or chat in the Zoom meeting to sign up. If attending by phone, please text (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XIII. ADJOURNMENT – Rosemarie Pérez, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

<p><u>NEXT MEETING ANNOUNCEMENT</u> – The next Board Meeting will be a Regular Business Meeting on April 3, 2024 at 6:00 pm at NBRC's Napa Office – 610 Airpark Road, Napa, CA 94558.</p>

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
February 7, 2024, 6:00 p.m.
Via In Person & Zoom Webinar

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, President, Sonoma County
Andrea Bednarova, Treasurer
Sara Speck, Secretary, Solano County
Martha Valdez, Sonoma County

Breeanne Kolster, VAC Representative
Ronald Gers, Sonoma County
Joanne Giardello, Solano County
Sahira Arroyos, Solano County

NBRC BOARD MEMBERS ABSENT:

Carl Vinson, Solano County

Candace White, Vice President, Solano County

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Beth DeWitt, Director of Client Services
Jennifer Crick, Director of Administrative Services

Deanna Mobley, Director of Intake and Clinical Services
Janelle Santana, Executive Assistant
Isabel Calder, Chief Financial Officer

GUESTS:

Pamela, Spanish Interpreter
The Arc-Solano
Amy Westling, ARCA Executive Director
Taylor Berry, 24 Hour Home Care
Tobias Weare
Danny T.

ASL Interpreter – Keelin Thomas
ASL Interpreter – Kathryn
Chris Aguire, DDS
Ravinder
Gilda

MINUTES

CALL TO ORDER – Rosemarie Pérez, President, called the regular business meeting to order at approximately 6:02 pm.

ROLL CALL AND INTRODUCTIONS – Rosemarie Pérez, President, confirmed quorum was present. Sara Speck, Secretary, was having technical issues and conducted roll call later in the meeting.

CONSIDERATION OF MINUTES –

- i. Regular Business Meeting Minutes from January 3, 2024 be approved as submitted.

M/S/C (Bednarova/Arroyos) Moved to approve the January 3, 2024 minutes as submitted.

**APPROVED
UNANIMOUS**

CONSIDERATION OF AGENDA

- Modification: Remove the draft Education and Wellbeing Board Policy for further review.

M/S/C (Kolster/Gers) Moved to approve the agenda with the modification.

**APPROVED
UNANIMOUS**

GENERAL PUBLIC COMMENT –

Tobias Weare, State Council on Developmental Disabilities (SCDD), shared the following meetings.

- Self Determination Self Advocates Leadership Meeting
 - o February 12, 2024 at 3:00 PM
Here is the link: <https://us02web.zoom.us/j/8228011208> . Meeting ID: 822 801 1208
Phone: 669- 444-9171, 8228011208
- The Self Determination Participant Group meets on the Second Monday of the Month on Zoom. For the next meeting we will be discussing SCDD Stories Project, HCBS Videos, Self-Advocate Training

Program, Technical Support Q&A, Announcements and Celebrations.

- This group is for adults 18 and above. Self-Advocates, Independent Facilitators, and SCDD CC staff will facilitate the meetings.
- If you have a questions email David Grady at david.grady@scdd.ca.gov

ARCA MEMBERSHIP AGREEMENT PRESENTATION

- Amy Westling, Association of Regional Center Agencies (ARCA) Executive Director, presented an overview of ARCA’s office functions and roles.
- Board members and Amy Westling discussed how ARCA integrates with regional centers.
- Martha Valdez, Board Member, proposed the idea of publicizing to the community why regional centers utilize ARCA.
 - Gabriel Rogin, Executive Director, to connect with Martha Valdez on this.
- **Approval of ARCA Membership Application and Agreement**

M/S/C (Bednarova/Gers) Moved to approve the ARCA Membership Application and Agreement found on pages 12-16 of the February 2024 board meeting packet.

**APPROVED
UNANIMOUS**

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call.

SOCIAL RECREATION POLICY

Beth DeWitt, Director of Client Services, reviewed a revised version of the Social Recreation Policy. The updated policy can be found as an attachment to the February Board Meeting packet on NBRC’s website.

- Additional revision: Remove sentence that reads “Educational services for those aged 3-17 can support children to achieve targeted growth in specific areas related to and impacted by the developmental disability.”

M/S/C (Gers/Speck) Motioned to approve the revised Social Recreation Policy.

**APPROVED
UNANIMOUS
ABSTAINED**

Giardello & Kolster

TREASURER’S REPORT –

Treasurer’s Report be approved as submitted.

Andrea Bednarova, Treasurer, reviewed the Treasurer’s Report. A summary of the Board Opportunity Fund and the CFO board report can be found in the February 2024 board packet.

- Doug Cleveland Board Opportunity Fund
 - A summary of this report is included in the board packet. The report summarizes activity on the account through December 31, 2023.
- Operations
 - The operation expenditures represent 44% of the total Ops budget for the fiscal year. These expenditures include general operations, CPP, Senior Companion Program and MHSA grants. NBRC continues to monitor operation expenditures and maintains a balanced budget.
 - The management team will continue to closely monitor the status of the State’s budget over the next few months.
- Purchase of Service
 - The POS expenditures represent 40% of the total POS budget.
 - We anticipate a slight increase in our POS expenditures in February related to the increases for minimum wage, Community Care Homes, and Independent Living Services which received rate increases effective January 1, 2024. We also anticipate growth in our Social Recreation service reimbursements this year.
- NBRC cash flow remains stable.

M/S/C (Gers/Speck) Motioned to approve the Treasurer’s Report as submitted.

**APPROVED
UNANIMOUS**

COMMITTEE REPORTS –

A. Executive Committee Update –

Rosemarie Pérez, President, updated the board on the following items.

- a. Approval of Strategic Plan
 1. Gabriel Rogin, NBRC Executive Director, reviewed the focus areas and stakeholder feedback of NBRC's Strategic Plan. A draft copy of the Strategic Plan can be found on pages 21-42 of the February board packet.
 - a. Gabriel Rogin, NBRC Executive Director, will ask R&D Transportation to present once a year at a Board Meeting on transportation access and satisfaction.
 - b. We added 'Welcome' in the Ethiopian language.

M/S/C (Speck/Gers) Motioned to approve NBRC's Strategic Plan as submitted. APPROVED UNANIMOUS

- b. The following items were approved by the Executive Committee and can be found in the February 2024 Board Meeting packet.
 1. Approved Board Opportunity Fund Request
 - a. TT
 2. Changed date of next Executive Committee Meeting to February 20th at 6:30pm.

B. Cultural/Linguistic Competency Committee (CLCC) Update –

- a. Rosemarie Pérez, President, presented three draft board policies to the Board of Directors for approval. A copy of the draft policies can be found in the February board meeting packet.
 - a. ~~Education and Wellbeing~~ – agenda item removed for further revisions from CLCC.
 - b. Service Equity and Inclusion Board Policy

M/S/C (Speck/Kolster) Motioned to approve the Service Equity and Inclusion Board Policy as submitted. APPROVED UNANIMOUS

- c. Lanterman Act Board Policy

M/S/C (Gers/Speck) Motioned to approve the Lanterman Act Board Policy as submitted.

APPROVED UNANIMOUS

C. Vendor Advisory Committee (VAC) Update –

- a. Breeanne Kolster, VAC Co-Chair, shared an overview of topics discussed at the VAC short business meeting in January.
 - a. Presentation from Gabriel Rogin on NBRC's Strategic Plan
 - b. The subcommittees discussed the following items during the VAC meeting.
 1. Requirement for vendors to pay 40 hours sick leave
 2. Purchase of Service (POS) Processing Delays – NBRC and Vendors are looking to gather specific examples to fill the gaps as to where the break in communication is.
 3. Transportation
 4. Some vendors received grant funding for wheelchair accessible vans.
 - c. A standing agenda item was added – The Advocator Update by Ellen Sweigert
 - d. POS Expenditures
 - e. The next meeting is scheduled for February 13th at 10am.

D. Public Policy Advisory Committee (PPAC) Update –

- a. Breeanne Kolster, VAC Representative, gave an overview of the items discussed at PPAC.
 - a. Capitol Advocacy Day
 - b. Legislative Breakfast Hybrid Event
 1. Friday, April 19th in NBRC's Santa Rosa Office 9:00am – 10:30am
 2. Event will be held in Spanish and translated in English.
 - c. The next PPAC meeting is scheduled for Tuesday, February 27th at 10:00am.

E. Client Advisory Committee (CAC) Update –

- a. Sara Speck, CAC Co-Chair, shared the next CAC meeting is on March 22, 2024 at 1:00pm.

F. Risk Reduction Advisory Committee (RRAC) Update –

- a. Joanne Giardello, RRAC Chair, shared the following items discussed during the previous RRAC meeting.
 - a. Flyer to recruit trainers for the Social Sexual Education curriculum by Dr. Katie Pedgrift.
 - b. Dr. Pedgrift has been invited to visit Iceland to present the Social Sexual Education curriculum.
 - c. Dr. Pedgrift is working with the Sonoma County School District – modifying Relationships Decoded to fit the high school curriculum.
 - d. RRAC collaborated with CLCC on a draft version of the Education and Wellbeing Board Policy.
- b. The next RRAC meeting is scheduled for February 28, 2024 at 1:00pm.

G. Nominating Committee Update –

Joanne Giardello, Nominating Committee Chair Member, shared the following.

1. Sara Speck's Secretary Term ends February 2024

- a. Vote for Board Secretary
 - i. Ronald Gers was nominated for Board Secretary.
 - ii. Ronald Gers accepted the nomination and left the meeting for Board Members to vote.

All board members present motioned to approve Ronald Gers as Board Secretary for a two-year term starting March 2024 to February 2026.

**APPROVED
UNANIMOUS**

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, shared the following with the Board of Directors.

- We received news that Tina Mott, NBRC Service Coordinator, passed away. Gabriel shared thoughtful words about Tina and the impact she made with NBRC.
- Vendor Drop-In Sessions are coming soon to NBRC.
- Gabriel Rogin thanked everyone who participated and volunteered for the Santa Rosa Office Open House.
- Gabriel Rogin reviewed key topics in the Governor's Proposed State Budget
 - o Delay rate increases for service providers to July 2025
 - The Association of Regional Center Agencies (ARCA) is making the rate increases for service providers a priority in their advocacy efforts.
 - o Sunset the funding for Participant Choice Specialists
 - NBRC is committed to keeping these positions and is advocating to keep them funded.
 - o Creation of a master plan on people with developmental disabilities
 - There will be opportunities for board members and community members to be involved in the creation of the master plan.

GOOD OF THE ORDER –

- Sara Speck, Secretary, asked for clarification on the Grassroots Advocacy Briefing Dinner.
 - o Gabriel Rogin to follow up with Sara Speck.
- Rosemarie Pérez, President, shared that a Delegation from Ukraine visited NBRC in Santa Rosa yesterday. They learned about the regional center system.

GENERAL PUBLIC COMMENT – None

ADJOURNMENT – *Rosemarie Pérez, President*, adjourned the meeting at 8:13pm.

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

BOARD POLICY NO. 13

M/S/C (Speck/Kolster) Motioned to approve the Service Equity and Inclusion Board Policy as submitted.

SERVICE EQUITY, DIVERSITY AND INCLUSION POLICY

BACKGROUND

North Bay Regional Center acknowledges inequity exists, and therefore, inequity is historically reflected in systems and institutions, including the regional center system. North Bay Regional Center is committed to identifying opportunities for change with an enhanced focus on equity, diversity, and inclusion, bringing awareness of different cultures and identities throughout our entire community. This policy shall serve as an overall plan embracing the philosophy, general goals, and acceptable procedures within North Bay Regional Center. Diversity, equity, and inclusion should be reflected in NBRC's culture, practices and relationships with a commitment to accountability and transparency, working to eliminate barriers in service delivery by increasing utilization, and reducing disparities in our system.

DEFINITIONS

Equity is the fair opportunity to have access to services, support and quality for all population groups. Equity seeks to render justice by deeply considering structural factors which benefit some communities and have harmed other social communities in access to services, quality of services, and adverse effects in the general quality of life. Sometimes justice demands, for the purpose of equity, an unequal response.

Diversity includes all the ways in which people differ and encompasses all the different characteristics which make one individual or group different from another. It is all-inclusive and recognizes the value everyone brings. This includes, but is not limited to, national origin, language, race, color, disability, ethnicity, gender, age, religion, sexual orientation, gender identity, socioeconomic status, veteran status, and family structures.

Inclusion is a state of being valued, respected, and supported. Inclusion is the process of creating a culture and environment which recognizes, appreciates, and effectively utilizes the talents, skills, and perspectives of everyone.

Linguistic Competence is the capacity of an organization and its personnel to communicate effectively and convey information in a manner that is easily understood by diverse groups including persons of limited English proficiency, those who have low literacy skills or are not literate, individuals with disabilities, and those who are deaf or hard of hearing.

Intersectionality is to see the interactive effects of various forms of discrimination and disempowerment. It is the acknowledgement everyone has their own unique experiences of discrimination and oppression.

Culturally Appropriate denotes an approach which considers multiple cultural factors in the design and delivery of services, training, research, collaboration/partnerships, and community engagement.

Cultural Humility is the ability to recognize one's own limitations to avoid making assumptions about other cultures. It is the commitment to ongoing learning of cultural sensitivities.

Implicit Biases are negative associations people unknowingly hold. They are expressed automatically, without conscious awareness. It affects individuals' attitudes and actions, thus creating real-world implications, even though individuals may not even be aware those biases exist within themselves.

Racism is a powerful collection of racist policies which lead to racial inequity and are substantiated by racist ideas.

Institutional Racism is the way in which institutional policies and practices create different outcomes for different racial groups.

Audism is negative stigma toward anyone who does not hear; like racism or sexism, audism judges, labels, and limits individuals based on whether a person hears and speaks.

Disparity is defined as an unequal or different outcome or condition which can adversely affect groups of people.

Privilege is unearned social power accorded by the formal and informal institutions of society to ALL members of a dominant group. Privilege is usually invisible to those who have it.

Language Deprivation is lack of linguistic stimuli that are necessary for the language acquisition processes. This results when a child does not receive sufficient language input to acquire or learn any language or readily develop cognitive capabilities.

POLICY

NBRC recognizes and embraces diversity, equity, and inclusion as an integral part of our agency and our strategic plan. NBRC will adopt and implement strategies toward eliminating disparities, promoting inclusion and increased representation.

NBRC will turn these values into measurable actions which promote Service Equity, Diversity, and Inclusion, including development of procedures, performance contract measures, training, resource development, community outreach, internal and external communications. NBRC will actively seek feedback from clients and their families to assess the effectiveness of efforts made to address service equity needs. NBRC will analyze and review Purchase of Service expenditure data by ethnicity, age, location and by living situation and employ strategies to address differences and potential deficiencies.

NBRC believes that developing the competency of staff and service providers facilitates a service provision which is empathetic, compassionate, collaborative, and sensitive to interactions with our community.

NBRC values collaboration with the diverse community we serve.

For 4731 Complaints: <https://www.dds.ca.gov/general/appeals-complaints-comments/>

For Fair Hearing: <https://www.dds.ca.gov/general/appeals-complaints-comments/fair-hearings-complaint-process/>



610 Airpark Rd, Napa, CA 94558
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520 Mendocino Ave, Santa Rosa, CA 95401
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NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

BOARD POLICY NO. 12

M/S/C (Gers/Speck) Motioned to approve the Lanterman Act Board Policy as submitted.

THE LANTERMAN DEVELOPMENTAL DEVELOPMENT DISABILITIES SERVICES ACT “THE LANTERMAN ACT” POLICY

BACKGROUND

The Lanterman Developmental Disabilities Services Act (also known as the “Lanterman Act”) is an important piece of legislation that was passed into law in 1969. The act is a California law which states that people with developmental disabilities and their families have a right to receive/access the services and support they need in order to have the same opportunities as other people without disabilities.

The Lanterman Act outlines the rights of individuals with developmental disabilities and their families/care providers. It details how the regional centers and service providers can help these individuals, what services and supports they can obtain, how to use the individualized program plan to get needed services, what to do when someone violates the Lanterman Act, and how to improve the system.

POLICY

Policy Statement:

We, at the North Bay Regional Center, will make every effort to uphold and respect all provisions of the Lanterman Act. We hold the rights of our clients and their families / caregivers in the upmost regard therefore we seek to help individuals receive / access the services and support they need in order to have the same opportunities as other people without disabilities. We aim to support families/caregivers and clients to understand their rights under the law, to obtain services and support in an equitable and culturally sensitive manner, and to understand the process for reporting violations under the Lanterman Act. We also want families/caregivers and the clients we serve to understand that they are an integral part of our system of care therefore the feedback that we receive regarding system improvement is vital to making the Regional Center more equitable and accountable.

Lanterman Developmental Disabilities Services Act:

<https://www.dds.ca.gov/transparency/laws-regulations/lanterman-act-and-related-laws/>

History of Regional Centers & the Lanterman Act:

<https://www.altaregional.org/history-regional-centers#:~:text=In%201976%2C%20the%20legislation%20was,mental%20retardation%E2%80%9D%20to%20intellectual%20disability.>

A Consumer Guide to the Lanterman Act:

[www.dds.ca.gov/wp-content/uploads/2021/03/Consumer Guide To The Lanterman Act.pdf](http://www.dds.ca.gov/wp-content/uploads/2021/03/Consumer_Guide_To_The_Lanterman_Act.pdf)

Founding California's Regional Centers – video:

https://www.youtube.com/watch?v=epgYYmvqW_I&t=2s

For questions/inquires:

California Department of Developmental Services

Mailing Address

P. O. Box 944202

Sacramento, California 94244-2020

General Information:

833-421-0061

Email: info@dds.ca.gov



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North Bay Regional Center Doug Cleveland Board Opportunity Fund March 6, 2024, Board Meeting

The Doug Cleveland Board Opportunity Fund ending balance as of January 31, 2024, was **\$33,826.75**.

Below are the transactions that occurred in the month of January 2024:

Donations and Deposits:

- One Donation \$ 500.00
- No Deposits

Awards:

- None

Other Transactions:

- None

Ops Expenditures 7 months 52%	CFO Board Report January 31, 2024 58% of the fiscal year has elapsed				POS Expenditures 7 months 47%
OPERATIONS		Total Ops Allocation: \$			37,671,981
Total General Ops Contract: \$	35,725,171	Total CPP Contract: \$	1,345,793		
General Ops Amount Available: \$	17,398,585	CPP Contract Amount Available: \$	1,345,793		
Total YTD					
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast	
Personnel	\$ 12,725,576	69.44%	\$ 10,464,442	\$ 23,190,018	
Benefits	\$ 3,074,939	16.78%	\$ 5,063,810	\$ 8,138,749	
Facilities	\$ 1,413,793	7.71%	\$ 1,071,901	\$ 2,485,694	
Equipment	\$ 501,753	2.74%	\$ 6,247	\$ 508,000	
Communications	\$ 282,417	1.54%	\$ 42,583	\$ 325,000	
Mileage	\$ 147,931	0.81%	\$ 132,069	\$ 280,000	
Legal	\$ 67,094	0.37%	\$ 32,906	\$ 100,000	
General Office	\$ 42,370	0.23%	\$ 12,630	\$ 55,000	
Consultants	\$ 139,709	0.76%	\$ 543,291	\$ 683,000	
Bank Fee and LOC	\$ 16,125	0.09%	\$ 10,725	\$ 26,850	
Other Expenses	\$ 28,177	0.15%	\$ 109,683	\$ 137,860	
Revenue	\$ (113,298)	0.00%	\$ (91,702)	\$ (205,000)	
Total Operations Expenses	\$ 18,326,586			\$ 35,725,171	
Community Placement Plan (CPP)					
	\$ -	0%	\$ 1,345,793	\$ 1,345,793	
Senior Companion Program (SCP) - Grant					
	\$ 167,555	51%	\$ 162,067	\$ 329,622	
Mental Health Services Act (MHSA) - Grant					
	\$ 119,781	44%	\$ 151,614	\$ 271,395	
Total Ops Paid: \$ 18,613,922					
PURCHASE OF SERVICES		Total POS Allocation: \$			506,986,276
Total POS Contract: \$	506,986,276	Total CPP Contract: \$	-		
POS Contract Amount Available: \$	266,176,100	CPP Contract Amount Available: \$	-		
Total YTD					
PURCHASE OF SERVICES (POS)	YTD Actual	YTD Total	Forecast*	Actual + Forecast*	
Community Care Facilities	\$ 78,485,355	32.6%	\$ 67,242,634	\$ 145,727,989	
Supported Living Services	\$ 58,600,580	24.3%	\$ 42,267,280	\$ 100,867,860	
Day Programs	\$ 42,538,407	17.7%	\$ 31,039,176	\$ 74,494,022	
Behavioral Services	\$ 21,368,821	8.9%	\$ 18,164,579	\$ 39,533,400	
Other	\$ 18,823,210	7.8%	\$ 25,059,892	\$ 43,883,102	
Transportation	\$ 9,923,793	4.1%	\$ 7,125,659	\$ 17,101,581	
Respite	\$ 6,145,092	2.6%	\$ 5,736,019	\$ 11,881,111	
Medical Services	\$ 4,924,918	2.0%	\$ 4,713,306	\$ 9,638,224	
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -	
TOTAL POS EXPENSES	\$ 240,810,176	100.0%	\$ 201,348,545	\$ 443,127,289	
<i>*This budget reflects through the E - 1 for FY24.</i>					
Total Regional Center Budget:				\$ 544,658,257	



Committee Information

For committee agendas and location information, please visit

<https://nbrc.net/about-us/board-of-directors/board-meetings/board-committee-meetings/>

Committee	Members	Description	Next Meeting
Executive Committee	Board President - Rosemarie Pérez Board Vice President – Candace White Board Secretary – Ronald Gers Board Treasurer – Andrea Bednarova	The Executive Committee consists of officers elected by the Board of Directors. The Executive Committee oversees the direction of NBRC and provides leadership to the board. The committee meets monthly to discuss matters involving the agency and to plan the agenda for the upcoming board meeting.	March 18, 2024 6:30pm – 7:30pm Occurs the 3 rd Monday of every month
Vendor Advisory Committee (VAC)	Board VAC Representative – Breeanne Kolster	The Vendor Advisory Committee is comprised of service providers from Napa, Solano, and Sonoma counties. The members provide guidance, advice, and recommendations as they meet about issues and concerns that affect their services.	March 12, 2024 10am – 11:30am Occurs the 2 nd Tuesday of every month
Public Policy Advisory Committee (PPAC)	Board VAC Representative – Breeanne Kolster Board Member – Sara Speck	The Public Policy Advisory Committee is an advisory committee to the board. The committee reviews public policy impacting regional center services including: <ul style="list-style-type: none"> - Congressional bills, California state legislation and budget trailer bills - Federal and state executive orders - Changes in regulation and other law relating to disability programs and services - Department of Developmental Services directives The purpose of the committee is to keep the Board informed of important policy developments and recommend potential actions for the Board to take.	March 26, 2024 10am – 11:30am Occurs the 4 th Tuesday of every month

Cultural and Linguistic Competency Committee (CLCC)	Board President - Rosemarie Pérez Board VAC Representative – Breeanne Kolster Board Member – Sara Speck Board Member – Martha Valdez	The CLCC promotes diversity, equity and belonging within our agency and community by gathering input, analyzing data, reviewing policies, and making recommendations to the Board.	March 21, 2024 12pm – 1pm Occurs the 3 rd Thursday of every month
Client Advisory Committee (CAC)	Board Member & CAC Co-Chair – Sara Speck Board Member – Martha Valdez	The CAC represents the perspectives of people served by NBRC. The members share information, provide feedback on NBRC policies and practices, and make recommendations to the Board.	March 22, 2024 1:00pm – 2:30pm Occurs quarterly, 4 th Friday of the month
Risk Reduction Advisory Committee (RRAC)	Board Member – Joanne Giardello Board Member – Sara Speck	The Committee develops agendas that focus on policies, discussions, practices, and tasks related to prevention and response to neglect, physical and sexual abuse.	March 27, 2024 1:00pm – 2:00pm Occurs the last Wednesday of every month

Section 8.2 Committee Membership

Each committee shall have at least two Directors. Committee membership shall be established by a simple majority of Directors present at a Board Meeting. Except as otherwise provided in these Bylaws, members of the committees are not required to be Directors of the Corporation. However, no committee can take action or be authorized to take action on behalf of the Board of Directors unless all of its members are members of the Board of Directors.

VAC MEETING MINUTES



December 12, 2023, at 10:00 am - 11:30 am
Via Zoom & In Person



VAC VOTING MEMBERS PRESENT:

Stacey Martinez, VAC Co-Chair, The Arc-Solano
Eric Martin, Oaks of Hebron
Carin Hewitt, ALift, LLC
Adria Carson, On My Own
Samantha Wilhite, Connections for Life

Breeanne Kolster, VAC Co-Chair, 24 Hour Home Care
Jamie F Thompson, Napa Valley Support Services
Jessica Sadowsky, Bayberry Inc.
Jeremy Hogan, United Cerebral Palsy of the North Bay
Mary Eble, North Bay Housing Coalition

VAC VOTING MEMBERS ABSENT:

James Cox, Becoming Independent

NBRC STAFF PRESENT:

Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant
Beth DeWitt, Director of Client Services
Deanna Heibel, Associate Director of Client Services

Ellen Sweigert, Consumer Advocate
Courtney Singleton, Director of Community Services
Katy Vanzant, Quality Assurance Supervisor
June Ursini, Community Resource Consultant

GUESTS:

Eddie Esquiviz, Manos
Elizabeth
Dawn Strong, Flourish ILS
Natalie Lopez, New Leaf Solutions
Frank Quinliven, CBEM
Heather Crocker, ALift, LLC
Lea Muñoz- Integrated Resources Institute
Ronda Reyes, Solano Diversified Services
Jesse Hansen – Dungarvin
Emmy Bennett, Napa Valley Support Services
Julia Prentice, Solano Diversified Services
Shayne Aloe, Kreative Community Services

Vanessa Dean, New Leaf Solutions
Mary Reynolds, Connections for Life
LMG Lifetime Supported Living
Eric Vanderville, Allied Integration Services
Debbi Davis, Special Care Services
Michelle Condit, Milestones of Development
Heather Crocker
Holly Armijo
Melissa Cardenas, Dungarvin

- A. CALL TO ORDER- *Stacey Martinez, VAC Co-Chair*, called the meeting to order at 10:04 am.
- a. Roll Call of Voting Members
 - b. Establish Quorum: established

B. CONSIDERATION OF AGENDA

- a. Additions or modifications to this agenda by voting members – None

C. APPROVAL OF MINUTES:

- a. October 10, 2023, Meeting Minutes – Approved by Jeremy Hogan. Seconded by Jessica Sadowsky. All in favor, none opposed.
 - a. Jamie Thompson noted that one of the links in the October meeting minutes didn't work.



D. GROUP REPORTS

- a. Napa-Solano Vendor Group
 - a. Stacey Martinez, VAC Co-Chair, shared there was a meeting. The group will report at the VAC meeting in January.
- b. Sonoma Vendor Group – None
- c. Residential/Housing
 - a. NBRC Housing Committee did not meet this week.
- d. Transportation – None
- e. Trade Associations
 - a. CDSA – None
 - b. CCLN – None
 - c. ANCOR
 - 1. Jessica Sadowsky shared some of the topics included in the Unified Regulatory Agenda, released by the Biden Administration.
 - a. Adult Protective Services Rule
 - b. Minimum Standards for Long Term Care Facilities
 - c. Medicaid Institutional Payment Transparency Reporting
- d. ARC/UCP
 - 1. Stacey Martinez, VAC Co-Chair, shared that the ARC of California will conduct comprehensive classes for parents and families of people served.
 - a. Stacey Martinez to send more information out to the vendors via email.
- f. NBRC Board Report – None
 - a. The Board had a training and closed session on December 6, 2023. No regular business meeting.
- g. ARCA Report
 - a. Gabriel Rogin, NBRC Executive Director, expressed optimism for 2024 and shared examples of how the community is coming together.
 - b. Gabriel Rogin shared about the state budget deficit and the need for vendors to be attentive to what is happening in the Legislature and Administration.
- h. Committees/Subcommittees
 - a. Public Policy Advisory Committee (PPAC)
 - a. Jeremy Hogan, shared about an advocacy group of different Public Policy and Vendor Advisory committee members across the state.
 - b. The Legislative Breakfast group will meet next week Friday.
 - b. SLS/ILS Subcommittee
 - 1. Eric Martin shared that the group addressed language in the SLS contract to create a revised draft.

E. NBRC UPDATES:

- a. Courtney Singleton, Director of Community Services, shared the following.

- a. Fiscal/Vendor Relations
 - 1. 3 New DDS Directives
 - <https://www.dds.ca.gov/rc/regional-center-directives/>
 - a. Remote services have been extended to June 2025.
 - i. Independent Living Services (ILS) Services
 - ii. Day Programs
 - iii. Behavior Services
 - iv. Intake Services
 - b. Transportation Monthly Rate has been extended June 2025.
 - c. Home and Community Based Services (HCBS) Final Rule
 - i. Katy Vanzant, NBRC Supervisor, shared when HCBS trainings will occur.

F. OLD BUSINESS

- a. Direct Support Professional (DSP) Workforce Survey Payment Updates
- b. DSP Training & Stipends update/progress/questions
 - a. Courtney Singleton, Director of Community Services, gave an update on where NBRC is at in the process.
 - b. Email dspworkforce@nbro.net for any questions.
 - c. Breeanne Kolster, VAC Co-Chair, gave kudos to Diana Azinger, NBRC Rate Coordinator, for her responsiveness in a DSP stipend question she had.

H. NEW BUSINESS – None

I. GENERAL ANNOUNCEMENTS

- a) The next VAC meeting will be held on Tuesday, January 9, 2023, at 10 am.

J. AGENDA ITEMS FOR FUTURE MEETINGS –

- a) Quality Incentive 90/10



K. ADJOURNMENT-

- a) Approved by Eric Martin. Seconded by Jeremy Hogan. All in favor, none opposed.
- b) *Stacey Martinez, VAC Co-Chair*, ended the meeting.
10:31AM

2024 NORTH BAY LEGISLATIVE BREAKFAST

*Join us in celebrating
diversity, equity and inclusion
while covering legislative priorities.
All presentations will be in Spanish
(with interpretation into English)
"Hybrid" Online Zoom / In person event*



Date: April 19, 2024

Time: 9:00-10:30am

**Location: 520 Mendocino Ave,
Santa Rosa, CA 95401**

RSVP: janelles@nbrc.net

**Let us know if you have interpretation needs
Hosted By: Public Policy Committee of the North Bay
Regional Center**

2024 DESAYUNO LEGISLATIVO DE LA BAHÍA NORTE

**Únase a nosotros para celebrar
diversidad, equidad e inclusión, al tiempo que
abarca las prioridades legislativas. Todas las
presentaciones serán en español.
Evento "Híbrido" en persona y Zoom**



Fecha: 19 de abril de 2024

Hora: 9:00-10:30 a.m.

**Ubicación: 520 Mendocino Ave,
Santa Rosa, CA 95401**

Confirme su asistencia: janelles@nbrc.net

****Háganos saber si tiene necesidades de
interpretación****

**Organizado por: Public Policy Committee of the North Bay
Regional Center**

**PIZZA
PARTY**



CLIENT ADVISORY COMMITTEE

March 22nd, 2024

1:00 PM - 2:30 PM

**at NBRC's Santa Rosa Office!
520 Mendocino Avenue**

Overview of Transportation Resources
R&D Transportation

**Plus, NBRC board policies
and other agency updates!**

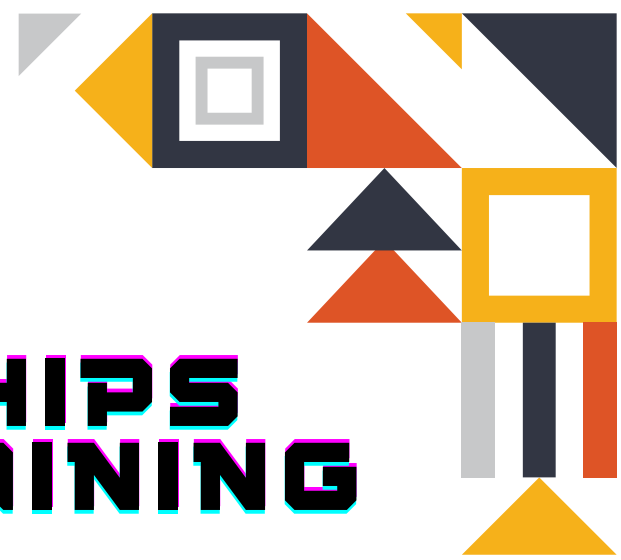
If you are unable to join us in person, see the Zoom option below.

[Click Here](#)

Meeting ID: 817 4829 4894

Passcode: 062299

Please email janelles@nbrc.net if you have any questions.



ONLINE

**RELATIONSHIPS
DECODED TRAINING**

Let's start safe and healthy relationships!

DATE 05/29/2024

TIME 2:30-4:30 pm



DR. KATIE PEDGRIFT
PSYCHOLOGIST, TRAINER
AND COMMUNITY MEMBER

**YOU'RE INVITED TO A
2-HOUR TRAINING ON
RELATIONSHIPS
DECODED FOR
SERVICE PROVIDERS
WITH
3 ONE-HOUR
FOLLOW UP SESSIONS.**



To Learn More





Proposed Board Candidate: Ravinder Rangi

County: Solano

Ravinder Rangi is an attorney specializing in impartial, fact-finding workplace investigations and experienced in handling administrative complaints involving allegations of discrimination, harassment, and retaliation.

Previously, he worked in the Enforcement Division at the largest civil rights agency in the country overseeing hundreds of matters filed by members of the public alleging violations of the FEHA, Unruh Civil Rights Act, and the Ralph Act. He also served as the EEO and Diversity Officer for a Bay Area city agency employee concerns at all stages of the process including intake, investigation, and preparing responses to administrative complaints filed with state and federal civil rights enforcement agencies. Mr. Rangi is a qualified sexual harassment prevention trainer with knowledge and experience developing and implementing SB 1343-compliant sexual harassment training. He has personally trained hundreds of public agency managers, supervisors, and employees.

He graduated with honors from University of the Pacific in Stockton (2003) and completed his law degree at University of California, Hastings College of the Law (2014). In law school, he was a Law Clerk at the UC Hastings Social Enterprise & Economic Empowerment Clinic serving as outside counsel on corporate and transactional matters for social enterprises (nonprofit organizations and for-profit businesses). He was also a Staff Editor for the Hastings Race and Poverty Law Journal.

In 2023, Mr. Rangi achieved the distinction of Association of Workplace Investigators-Certificate Holder (AWI-CH).

Ravinder is interested in joining the NBRC Board because his mother is a Regional Center consumer. **The Nominating Committee recommends Ravinder Rangi to the NBRC Board of Directors for a one-year term starting March 2024.**

NORTH BAY DEVELOPMENTAL DISABILITIES SERVICES, INC.

BOARD OF DIRECTORS

<u>Term</u>	<u>Name</u>	<u>County</u>
5/18 – 4/21 5/21 – 4/24 5/24 – 4/25 (4/25) TREASURER: 9/18 – 8/20, 9/20 – 2/22 PRESIDENT: 3/22 – 2/24, 3/24 – 9/24	Rosemarie Pérez	Sonoma
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29) VICE PRESIDENT: 4/23 – 3/25	Candace White	
11/19 - 10/22 11/22 – 10/24 11/24 – 10/26 (10/26) TREASURER: 3/22 – 2/24, 3/24 – 2/26	Andrea Bednarova	
07/22 – 06/23 07/23 – 06/26 07/26 – 06/29 (06/29) SECRETARY: 3/24 – 2/26	Ronald Gers	Sonoma
7/18 – 6/21 7/21 – 6/24 7/24 – 6/25 (6/25) SECRETARY: 3/20 – 2/22, 3/22 – 2/24	Sara Speck	Solano
1/22 – 12/23 1/24 – 12/25 (12/25) VAC REP	Breeanne Kolster	Napa, Solano, Sonoma / VAC
02/22 – 01/23 02/23 – 01/26 02/26 – 01/29 (01/29)	Joanne Giardello	Solano
09/23 – 08/24 09/24 – 08/27 09/27 – 08/30 (08/30)	Carl Vinson	Solano
11/23 – 10/24 11/24 – 10/27 11/27 – 10/30 (10/30)	Martha Valdez	Sonoma
01/24 – 12/24 01/25 – 12/27 01/28 – 12/30 (12/30)	Sahira Arroyos	Solano

(Dates in brackets are the 7th consecutive year)

Revised 2/2024

Board Bylaws

Section 6.6 Duties of Treasurer

The Treasurer shall make provision for the care and custody of all funds of the Corporation, shall make provision for the deposit of such funds as required and designated by the Board of Directors, shall make provision for the maintenance of adequate accounts of the properties and business transactions of the Corporation, shall render reports and financial statements to the Directors as required by the Board of Directors and these Bylaws, and shall in general perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors. All or part of the above duties may be delegated to the Executive Director or to such other staff as may be designated by the Executive Director.



Board Treasurer Term Election: Andrea Bednarova

Andrea Bednarova is an in-house attorney at a healthcare organization, advising primarily on labor and employment matters.

Prior to going in-house, she had extensive experience litigating on behalf of and providing compliance advice to organizations who serve individuals with Developmental and Intellectual Disabilities.

Andrea holds a law degree from University of California, Hastings College of the Law and a B.A. Degree from the University of California, Berkeley.

The Nominating Committee recommends Andrea Bednarova for a second term as Board Treasurer from March 2024 to February 2026.

Board Bylaws

Section 6.3 Duties of the President

The President shall preside at all meetings of the Board of Directors and at all meetings of the Executive Committee; shall execute all agreements with the Department of Developmental Services and the State of California for funding of the Corporation and all leases of real property; shall, with the approval of the Board of Directors, appoint the chairpersons of all committees, except the Executive Committee, the Nominating Committee and the Service Provider Advisory Committee; shall be a member, ex officio with vote, of all Standing Committees other than the Service Provider Advisory Committee (except that the President may designate the First or the

Second Vice President, in place of the President, to be a member, ex officio with vote, of any such Standing Committee other than the Service Provider Advisory Committee); and shall perform such other duties as may be required of him or her by these Bylaws or may be required of him or her from time to time by the Board of Directors.



Board President Term Election: Rosemarie Pérez

Rosemarie Pérez has served on the North Bay Regional Center board since May of 2018. She will end her 7 years of serving as a board member in April 2025.

Rosemarie's sister, Susan, is a client of the regional center. She lives in a specialized residential home. Prior to this placement, Susan lived in the Sonoma Developmental Center for over 50 years. Rosemarie was involved with the Parent Hospital Association (PHA), while Susan was in residence at SDC.

Rosemarie Pérez is a retired educator. She worked in public education for over twenty years, serving as a bilingual teacher, professional developer, and district administrator. Most of her career was focused on developing and delivering effective programs for students learning English as a second language. Prior to education, Rosemarie worked as a banker for 15 years, specializing in commercial and real estate lending.

The Nominating Committee recommends Rosemarie Pérez for a second term as Board President from March 2024 to September 2024.

ATCO-Eclipse CHARITY GOLF TOURNAMENT

Monday
APRIL
22nd

StoneTree Golf Club
in Novato
10 am Check-in. 11AM
Shotgun Tee.

ATCO Pest Control and Eclipse Insurance are excited to partner with 95.7 The Game to host the first annual ATCO-Eclipse Charity Golf Tournament on April 22nd, 2024 at the StoneTree Golf Club.

Proceeds will benefit people served by the North Bay and Golden Gate Regional Centers through the NBRC and GGRC Help Funds.

About the Cause

The NBRC and GGRC provide advocacy, services, support, and care coordination to **children and adults diagnosed with intellectual and developmental disabilities and their families**. Together, they service over 22,000 individuals across Sonoma, Marin, San Francisco, San Mateo, Napa, and Solano Counties.

About the Event

- **Live on-site broadcast by 95.7 The Game!**
- Taco Truck and Beverages
- Hole-in-one contest - win a new truck! Sponsored by Harbor Truck and Van
- Foursome cost - \$1200

There are a variety of other Sponsorship Options Available! For more details, please reach out to bonnie@atcopestcontrol.com



For more information, visit
<https://golf.atcopestcontrol.com>



ATCO-Eclipse

CHARITY GOLF TOURNAMENT

Monday
APRIL
22nd

StoneTree Golf Club
in Novato
10 am Check-in. 11AM
Shotgun Tee.

Sponsorship Tiers

- **Platinum Sponsor, \$4,500:** One complimentary foursome, radio advertising, course signage, company logo displayed at check in and food areas, logo on all tournament literature and website, honorable mention at awards ceremony, hole sponsorship pin flag.
- **Gold Sponsor, \$3,500:** Radio advertising, course signage, logo displayed at check in area, company logo on all tournament literature and website, honorable mention at awards ceremony, hole sponsorship pin flag.
- **Silver Sponsor, \$2,500:** Company logo displayed on pin flag, logo on all tournament literature and website, honorable mention at awards ceremony.
- **Golf Cart Sponsor, \$2,000:** Company logo displayed on all golf carts.
- **Putting Contest Sponsor, \$750:** Company logo featured at and around the putting green.
- **Swag Bag Sponsor, \$1,000:** Company logo on all swag bags.
- **Lunch Sponsor, \$2,000:** Company logo featured at food station.
- **Beverage Cart Sponsor, \$2,000:** Company logo on beverage Cart and special mention at shotgun start announcements.
- **Longest Drive Sponsor, \$400:** Company logo T box and at yardage marker in the fairway.
- **Closest to the pin option 1, \$200:** Company logo at T box
- **Closest to the pin option 2, \$300:** Company logo at T box and company logo on pin flag.
- **Foursome for golf only, \$1200.**



For more information, visit
<https://golf.atcopestcontrol.com>





FAIR HEARING & MEDIATION UPDATE

FEBRUARY 1, 2024 – FEBRUARY 29, 2024

Eligibility (23-24)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Informal Meeting held. Mediation & Hearing not requested at this time.
Eligibility (23-25)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolution found.
Eligibility (23-27)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Mediation held. Fair Hearing scheduled.
Eligibility (24-1)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Withdrawn without resolution.
Funding (24-3)	<u>Reason for Appeal:</u> Claimant appeals denial of funding. <u>Ruling:</u> Mediation held. Resolution found.
Eligibility (24-4)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Withdrawn without resolution.
Funding (24-5)	<u>Reason for Appeal:</u> Claimant appeals denial of funding. <u>Ruling:</u> Withdrawn without resolution.
Eligibility (24-6)	<u>Reason for Appeal:</u> Claimant appeals denial of eligibility. <u>Ruling:</u> Resolution found.