

NBRC DATA AVAILABLE FOR REVIEW

Contracts over \$250,000

VENDOR DATA COLLECTED BY NBRC

- Special Incident Reports
- Quality Assurance Reviews
 - Clinical Staff Reviews
- Compliance with Financial Audits

SPECIAL INCIDENT REPORT DATA

- Death
- Missing person
- Unauthorized absence
- Victim of a crime
- Reasonably suspected abuse or exploitation
- Reasonably Suspected Neglect
- Serious Injury or Accident
- Injury or Accident to Client
- Unplanned or unscheduled hospitalization
- Suicide attempt/threat
- Other sexual incident (not rape)
- Falls
- Emergency Room Visits
- Arrests
- COVID Positive

QA ANNUAL REVIEW DATA

(SRF AND ARFPSHN)

- Adequate food
- Adequate supplies
- Staffing requirements
- Condition of home
- Training
- Disaster plan
- Personal money logs
- Toxic items locked
- Personnel record review
- Client record review
- Consultant hours
- Medication management

KEY:

ARFPSHN=Adult Residential Facility for persons with special healthcare needs **SRF**=Specialized residential facility

EBSH=Enhance behavior supports home **CCH** = Community crisis home

QA QUARTERLY REVIEW

(EBSH AND CCH)

- Food
- Staffing
- Training
- Disaster plan
- Consultant hours
- Record review
- Behavior plan review
- Use of restraints
- Services in line with program design
- Medication management
- Personal money logs
- Personnel record review

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BCABA CLINICAL MONTHLY REVIEW

(EBSH AND CCH)

- Target behavior review
- Alternative behaviors
- Replacement behaviors
- Baseline behaviors
- Goals
- Restraints used
- Individual behavior supports plan review
- Interventions followed
- Progress monitored
- Trauma informed care and person centered practices in place
- Data collection completed

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RN CLINICAL MONTHLY REVIEW

(ARFPSHN)

- Medical appointments
- Health status/changes
- Diet/weight changes
- Medication changes
- Medication errors
- Environment changes
- Staffing issues
- Medical equipment status

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DDS SEMI ANNUAL REVIEW

(EBSH AND CCH)

- NBRC quarterly visits – Service Coordinator
- NBRC BCBA monthly visits
- NBRC quarterly visit – Quality Assurance
- Behavior plan review
- Emergency intervention plans
- Use of restraints
- Staff qualifications
- Staffing schedule matches rates
- Staff training
- Positive behavior supports, person centered planning and trauma informed care are incorporated into program

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DDS SEMI ANNUAL REVIEW (ARFPSHN)

- COVID Risk Mitigation (infection control)
- Health care plan review
- Regional center monitoring
- Review of special incident reports
- Review program plan/policies and procedures
- Emergency preparedness (generator)
- Buildings and grounds
- Staff requirements/licensure/certification
- Staff training
- Staffing schedule
- Medication administration
- Medical appointments
- Medication errors
- Observe clinical practices

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QA ANNUAL SUPPORTED LIVING SERVICES DATA

- Progress towards client goals
- Support Client's knowledge of
 - Finances
 - Medication/Health
 - Nutrition
 - Self Advocacy
 - Housing/landlord & tenant
 - Health and safety
- Staff training
- Staff qualifications
- Documentation of services provided
- Staff supervision
- Active quality assurance policy
- Medication management
- Adequate food

FINANCIAL AUDITS

- Total annual amount paid to a vendor from all regional centers is more than or equal to \$500,000, but less than \$2,000,000, independent review report of financial statements for the entity's fiscal year that includes the last day of the most recent state fiscal year.
- Total annual amount paid to a vendor from all regional centers during each state fiscal year is equal to or more than \$2,000,000, the entity shall obtain an independent audit of its financial statements for the entity's fiscal year that includes the last day of the most recent state fiscal year.
- NBRC is currently on a Corrective Action Plan with DDS along with all other RCs due to vendors not completing financial audits in a timely manner.