

REQUEST FOR PROPOSALS
Grants for Enhanced Community Integration for Children and
Adolescents (Social Rec Grants)

North Bay Regional Center (NBRC) is a community-based, private non-profit corporation that is funded by the State of California to serve people with developmental disabilities as required by the Lanterman Developmental Disabilities Act. North Bay Regional Center is one of 21 Regional Centers throughout California serving individuals and their families who reside within Napa, Solano, and Sonoma Counties. NBRC has received funding from the Department of Developmental Services (DDS) to fund Social Rec Grants.

Social Rec Grant Goals

DDS identified the following goals:

- Improve accessibility of integrated social and recreational programs that are person-centered and culturally and linguistically responsive to the beliefs, values and choices of children and adolescents with I/DD;
- Utilize and leverage existing community resources to enhance and develop integrated and inclusive social and recreational programs that are safe and age appropriate; and
- Increase the number of RC vendored providers that offer integrated and inclusive social and recreational services to people with I/DD.

Grant Applicants

Grant applicants may include, but are not limited to:

- Community Based Organizations (CBOs)
- Religious organizations (e.g., churches, synagogues)
- Private recreational businesses or studios (e.g., karate schools, ballet studios, art studios)
- YMCAs, Boys & Girls Clubs, Girl Scouts, Boy Scouts
- County and city parks and recreation entities
- Public and private camps
- After-school programs

DEFINITIONS PAGE:

ID/D - Intellectual and Developmental Disabilities

DDS - Department of Developmental Services

HCBS - Home and Community Based Services

ARPA - American Rescue Plan Act of 2021

RCs - Regional Centers

Additional definitions can be found here in [Exhibit H](#) (Ctrl + Click to Follow Link)

NBRC RFP INSTRUCTIONS AND INFORMATION

Grant Applicant Proposal Submission Requirements

To apply for a social rec grant, each grant applicant must submit a proposal to North Bay Regional Center. The proposal will include one or more project type. The DDS has developed standard outcome measures for all grant project types. Applicants will be required to identify goals for each standard outcome measure applicable to the grant proposal and report progress towards meeting goals in subsequent quarterly reports, if the grant proposal is approved. RCs will confirm that the goals for the standard outcome measures are appropriate for the scope of the proposal during the application review process. Additional information on this process is provided in Project Types and Standard Outcome Measures (Appendix C).

To be considered for approval, proposals must meet criteria within these guidelines; reflect collaborative efforts between RCs and applicants; and support children and adolescents who are:

- Three to twenty-one years of age;
- Determined eligible for RC services including provisional eligibility or Lanterman Act programs; and
- From diverse monolingual and multilingual communities who face barriers to accessing RC services

Proposals supporting children and adolescents with hearing loss and from rural areas will be strongly considered.

Application Packet Guidelines:

Each proposal must include the following items:

- Completed Letter of Intent (Appendix A)
- Grant Budget Form (Appendix B)
- One or more project type (Appendix C)

Estimated Service Duration

All awarded projects must begin on or before **April 4, 2023**. The grant project completion deadline is **December 1, 2023**.

Assumptions and Agreements

Proposals will not be returned to the submitter. NBRC reserves the right to dismiss any submission if it does not meet the criteria established in this RFP.

Submission Information

Proposals must be **emailed** to courtneys@nbrc.net by **December 20, 2022**. Submissions that are late, mailed, or faxed will not be accepted.


Contact Person for Additional Information or Clarification

Shawan Casborn – shawanc@nbrc.net

The Basis for Award of Contract

Criteria	Score
Is the item response consistent with the social rec grant goals and priorities?	(0-5 points)
Did the grant applicant provide the requested information?	(0-5 points)
Does the proposal meet the needs of the local community?	(0-5 points)
More details are provided in Attachment C Letter of Intent page 8	

Technical Briefing Information

Technical Breifing Explanation of RFP Process and Timelines
<p>November 30, 2022 1:00 p.m. to 3:00 p.m.</p> <p>Technical Briefing Meeting will be held via </p> <p>To register please submit a request to participate RFP@nbrc.net (Zoom invitations will be sent out to all interested candidates who register)</p>

Social Rec Grant Timeline

Grant Activity	Timeline
Release of Request for Proposal (RFP) to Public	November 7, 2022
NBRC's Technical Briefing	November 30, 2022
Proposals due to NBRC for Review	December 20, 2023
NBRC Submits Proposals to DDS	January 31, 2022
DDS informs NBRC of awarded grant projects and final RC funding allocation amounts are confirmed	February 28, 2023
Grant contracts due to DDS	March 31, 2023
All awarded projects must begin on or before	April 1, 2023
Grant project completion deadline – all reports due to NBRC	December 1, 2023
Final RC payments to grantees	December 31, 2023
Final RC billing to DDS	January 31, 2024

Project:	Community Integration Grant for Children and Adolescents (Social Rec Grant)
Service Area:	All Counties
Target Population:	Individuals with ID/DD Ages 3 through 21
Reimbursement rate:	Rates Negotiable

Social Rec Grant Priorities

DDS developed the following grant priorities with input from families, self-advocates, the Association of Regional Center Agencies, community-based organizations (CBOs) and local parks and recreation entities. Proposals that address the following priorities will be strongly considered:

- Create, re-establish and/or enhance existing programs that are inclusive of children and adolescents with I/DD by applying evidence-based, best or emerging practices
- Support development of friendships between children and adolescents through integrated and inclusive programs and activities
- Hire and train staff to ensure the provision of adequate support for children and adolescents with complex needs (i.e., physical, and behavioral)
- Support communities with cultural awareness and sensitivity by enhancing language access and cultural competence within social and recreational programs and activities
- Develop and vendor inclusive social and recreational programs that apply person-centered and family-centered practices.

Project Types

The Department of Developmental Services created eight different project types that describe broad categories of projects associated with the grants for enhanced community integration for children and adolescents (social rec grants). Standard outcome measures have been developed for each project type (see Appendix C). Below are the project types:

- Community Connector
- Community Engagement and Friendship Outreach
- Education and Training
- Financial Assistance
- Increased Access to Programs that are Culturally and Linguistically Sensitive
- Setting Modification
- Transportation
- Vendorization Assistance

Click below for detailed descriptions of outcomes and each project description

[Attachment G – Project Types and Standard Outcome Measures](#) (Ctrl + Click to Follow Link)

[Proposal Requirements and Submission Information](#) (Ctrl + Click to Follow Link)

Attachment A – [Grants for Enhanced Community Integration for Children and Adolescents Guidelines](#)

Attachment C – [Letter of Intent Grant Application and Information](#)

Attachment D – [Grant Budget Form](#)

Attachment G – [Project Types and Standard Outcome Measures](#)

Attachment H – [Attachment H – Enhanced Integration Grants Definition of Terms](#)

Attachment I – [Attachment I – Enhanced Integration Grants Definition of Terms](#)

Attachment J – [Map of Regional Center Systems](#)

More information on the grant published by the Department of Developmental Services can be found [HERE](#)

**GRANTS FOR ENHANCED COMMUNITY INTEGRATION
FOR CHILDREN AND ADOLESCENTS**

LETTER OF INTENT APPLICATION FOR GRANT APPLICANTS 2022

Grant Applicant

Organization Name:
Project Name:
Website:
Phone Number:

Grant Designee

Name:
Phone Number:
Email:
Address:
Amount Requested:
Vendor Number and Service Code(s) (if applicable):

Project Type: **Select All that Apply**

- Community Connector
- Community Engagement and Friendship Outreach
- Education and Training
- Financial Assistance
- Increased Access to programs that are Culturally and Linguistically Sensitive
- Setting Modification
- Transportation
- Vendorization Assistant

Affiliated or Lead Regional Center:

If collaborating with multiple RCs select the Lead RC above.

If applicable, indicate in the box additional Regional Centers in collaboration with.

Date Form Submitted to RC Designee:



Instructions: Limit responses to each of the following items in the space contained in designated text boxes. Do not include attachments to the Letter of Intent. Contact the RC's designee (ATTACHMENT I) for clarification and discuss grant project collaboration and potential future vendorization. Upon completion, send the Letter of Intent and the Budget Form to the lead RC's designee. Submission deadlines will be set by the RC. Consider the following when responding to each item:

- Is the proposal consistent with the social rec grant goals and priorities?
- Is the grant applicant providing the requested information?
- Does the proposal meet the needs of the local community?

1. Describe the grant proposal, its scope and who it will serve. What is the total budget amount? (15 points)

2. How will the grant proposal support the Vision and Goals of social rec grants? (15 points)



3. Describe how the grant proposal will apply person-centered and/or family-centered practices when supporting individuals served by the grant. (15 points)

4. Describe how the grant proposal will create or enhance social and recreational program(s) and activities in a manner that is culturally and linguistically responsive to the beliefs, values, and choices of the individuals served by the grant. (15 points)

5. Identify goals for the standard outcome measures **for all grant projects, except for Vendorization Assistance projects**. Grant proposals at or above \$100,000 are **also** required to identify goals on supplemental outcome measures associated with the grant project type(s). Indicate how data will be collected to measure progress toward meeting the goals. Grants that will provide Vendorization Assistance must report on outcome measures that are unique to this project type. Reference Project Types and Standard Outcome Measures (ATTACHMENT G). (15 points)



6. Describe the outreach plan associated with the grant proposal. Include how the individuals served by the grant will be informed about the grant project and a plan for reaching diverse communities in languages that reflect the regional center's catchment area. If applicable, indicate collaboration of outreach efforts with multiple RCs. (15 points)

7. Describe how the grant project will be sustain after grant funds are encumbered, if applicable. Will the grant applicant seek vendorization so that grant funded activities continue after funds are exhausted? (15 points)

8. Describe how existing resources within the program will be leveraged. Grant proposals that include setting modification project types will not be approved for projects designed to meet ADA requirements. Include a statement of why the project does not fulfill ADA requirements. List any supporting statute or regulations. For more information, reference ATTACHMENT G. (15 points)





Grants For Enhanced Community Integration for Children and Adolescents Budget Form

Grant Applicant Information				
Regional Center:	_____			
Grant Applicant:	_____			
Grant Designer:	_____			
Project Name:	_____			

Personnel Expenses				
Position Title and Description	Wage/Benefit	FTE	Cost	Grant Applicant Comments (if any)
Personal Subtotal		0		\$0.00

Operating Expenses			
Project Type Expenses	Details	Cost	Grant Applicant Comments (if any)
Operating Subtotal			\$0.00

Administrative/Indirect Expenses			
Position Title and Description	FTE	Cost	Admin Narrative
Administrative Subtotal	0		\$0.00

Total Project Cost	\$0.00
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