



*Sponsors of
North Bay Regional Center
and other programs
for persons with developmental disabilities
610 Airpark Road
Napa, CA 94558
707-256-1224
Fax: 707-256-1230*

*Promoting Opportunities
Supporting Choices*

MEETING NOTICE

The next meeting of the Board of Directors is a Regular Business Board Meeting scheduled as follows:

DATE: November 3, 2021

TIME: 6:00 pm

PLACE: Via Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplanVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833

Webinar ID: 897 0968 7840

Passcode: 912329

Se Habla Español

Agenda Enclosed

REMINDER: Notices are posted at www.nbrc.net. All meetings are made accessible to persons with disabilities and all members of the public are welcome to attend. Please contact Janelle Santana at (707) 256-1224 for further information or to request any disability-related modifications or accommodations.

North Bay Developmental Disabilities Services, Inc.

Board of Directors' Board Meeting

November 3, 2021, 6:00 p.m.

Join by Zoom Webinar:

<https://us02web.zoom.us/j/89709687840?pwd=QjllcTc0dzBBNXA2OEplLWVjOFItUT09>

Join by Phone:

Phone Number: 1-669-900-6833 **Webinar ID:** 897 0968 7840 **Passcode:** 912329

- I. CALL TO ORDER – Angel Hixson, President
- II. ROLL CALL AND INTRODUCTIONS – Sara Speck, Secretary (3 min)
- III. CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from October 6, 2021 Regular Business Board Meeting be approved as submitted. (2 min) (pgs. 1-3) ACTION
- IV. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- V. CONTRACTS OVER \$250,000 – Courtney Singleton, Director of Community Services
A. Supported Living Contracts (20 min) (pgs. 4-7) ACTION
- VI. REQUEST FOR PROPOSAL (RFP) OVERVIEW – Courtney Singleton, Director of Community Services (15 min) INFO
- VII. TREASURER'S REPORT – Rosemarie Pérez, Treasurer
A. Treasurer's Report be approved as submitted. (5 min) (pgs. 8-9) ACTION
B. FY 2021-2022 C-1 Contract (5 min) (pgs. 10-18) ACTION
- VIII. BOARD EMPLOYMENT COMMITTEE (5 min) - Alexis Jarreau, Solano County ACTION
- IX. COMMITTEE REPORTS –
A. Executive Committee- Sara Speck, Secretary (2 min)
i. S.T.A.R.T. Model Contract Approval (pg.19) INFO
B. Cultural/Linguistic Competency Committee Update – Rosemarie Pérez, Treasurer (5 min) INFO
C. Vendor Advisory Committee Update – Ali Tabatabai, Board Member (5 min) (pgs. 20-24) INFO
D. Public Policy Advisory Committee Update – Ali Tabatabai, Board Member (5 min) INFO
- X. EXECUTIVE DIRECTOR'S REPORT – Gabriel Rogin, Executive Director (5 min) INFO
i. Board Training Plan Draft (pg. 25)
- XI. GOOD OF THE ORDER – Any other Board business may be brought up at this time.
- XII. GENERAL PUBLIC COMMENT – Please use the chat in the Zoom meeting to sign up, or if attending by phone, please text your name to (707) 320-3106 to sign up. (2 minutes per person unless otherwise allowed by Board Chairperson). (10 min)
- XIII. CLOSED SESSION
A. The appointment, employment, evaluation of performance, or dismissal of a regional center employee
B. Any matter specifically dealing with a particular regional center client
- XIV. RETURN FROM CLOSED SESSION
A. Report on any action taken during the closed session (1 min) INFO
- XV. ADJOURNMENT – Angel Hixson, President

CLOSED SESSION – a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following: (1) real estate negotiations, (2) the appointment, employment, evaluation of performance, or dismissal of a regional center employee, (3) employee salaries and benefits, (4) labor contract negotiations, (5) pending litigation. b) Any matter specifically dealing with a particular regional center client must be conducted in a closed session. -- W&I Code 4663.

NEXT MEETING ANNOUNCEMENT – The next Board Meeting will be a short business Board Meeting on December 1, 2021 at 6:00 pm.

North Bay Developmental Disabilities Services, Inc.
Board of Directors Regular Business Meeting
October 6, 2021, 6:00 p.m.
Via Zoom

NBRC BOARD MEMBERS PRESENT:

Rosemarie Pérez, Treasurer, Sonoma County
Alexis Jarreau, Solano County
Jose Ayala, Napa County

Rita Edmonds-Norris, Solano County
Sara Speck, Secretary, Solano County
Angel Hixson, President, Solano County
Jeremy Johnson, Vice President, Solano County
Andrea Bednarova, Attorney

NBRC BOARD MEMBERS ABSENT:

Lynette Stagner, Napa County

Hue Truong, Sonoma County
Ali Tabatabai, VAC Representative, Napa County

NBRC STAFF PRESENT

Isabel Calder, Chief Financial Officer
Beth DeWitt, Director of Client Services
Gabriel Rogin, Executive Director
Janelle Santana, Executive Assistant

Courtney Singleton, Director of Community Services
Deanna Mobley, Director of Intake and Clinical Services
Jennifer Crick, Director of Administrative Services
Ashley McConnell, Federal Revenue Unit Supervisor

GUESTS: (*Based on participants names in the Zoom meeting.)

Cindy Cahill, Parent, FAU
1916****122
1707****264
Jaclyn Balanay
Joe Schunk

Ami Sullivan, Kinetic Flow
Paula Finley, Becoming Independent
Franklin Phillips, CAC Chairperson, Community
Breeanne Burris, 24 Hour Home Care
Trinidad Lopez, ICS Interpreting Services
Paulette

MINUTES

CALL TO ORDER – *Angel Hixson, President*, called the regular business meeting to order at approximately 6:05 pm.

ROLL CALL AND INTRODUCTIONS – *Sara Speck, Secretary*, conducted roll call and a quorum was present.

CONSIDERATION OF MINUTES – Regular Business Meeting Minutes from the September 1, 2021, meeting be approved as submitted.

M/S/C (Speck/Jarreau) Move to approve the minutes including the change noted above. UNANIMOUS

GENERAL PUBLIC COMMENT –

Franklin Phillips asked *Sara Speck* to give an overview of the Client Advisory Committee meeting during Committee Reports.

STRATEGIC PLANNING PROCESS UPDATE

Ami Sullivan, Kinetic Flow, presented the strategic planning process. The presentation can be found on pages 6-24 of the October 6, 2021 Board Packet.

- *Andrea Bednarova, Board Member*, inquired about the timeline for the strategic plan.
- *Angel Hixson, President*, noted we are going to have a big change in the Board members during our upcoming elections. She suggested a Strategic Planning Committee.
- *Gabriel Rogin, Executive Director*, liked the collaborative idea. He will follow up with *Ami Sullivan* on next steps and the Board of Directors' at the next Executive Committee Meeting.

COMMUNITY PLACEMENT PLAN START-UP FUNDS AWARDED FOR START MODEL-

Courtney Singleton, Director of Community Services, requested to waive the Request for Proposal (RFP) Policy.

- *Andrea Bednarova, Board Member*, asked if the Board is capable of waiving a requirement of a policy.
- *Gabriel Rogin, Executive Director*, to confirm and follow up with the Board.

M/S/C (Bednarova/Speck) Move to approve the request to waive the RFP Policy pending confirmation that the board can waive the policy. UNANIMOUS

CONTRACT OVER \$250,000 –

Courtney Singleton, Director of Community Services, presented the following contract over \$250,000 for approval.

A. Vilon, Inc. Enhanced Behavioral Support Home (EBSH)

Angel Hixson, President, confirmed with *Courtney Singleton* that this contract is for adult clients.

M/S/C (Johnson/Speck) Move to approve the contract. UNANIMOUS

FY 2021-2022 PERFORMANCE CONTRACT–

Courtney Singleton, Director of Community Services, brought the Performance Contract that was presented at the September meeting back for a vote. There were no additional proposed changes. The Performance Contract can be found on pages 29-39 of the October 2021 board packet.

M/S/C (Johnson/Speck) Move to approve the 2022 Performance Contract. UNANIMOUS

DISCUSSION – BOARD EMPLOYMENT COMMITTEE –

Alexis Jarreau, Solano County, discussed the importance of prioritizing employment with our clients. She would like the Board to consider forming a Board Employment Committee to collaborate on solutions for gainful employment.

- *Angel Hixson, President*, supports forming the committee and seeing what the group’s strengths are.
- *Gabriel Rogin, Executive Director*, noted we can add the approval of this committee as an agenda item for the November Board Meeting.

TREASURER’S REPORT –

A. Treasurer’s Report be approved as submitted.

Rosemarie Pérez, Treasurer, reviewed the Treasurer’s Report. A summary of the Board Opportunity Fund and the CFO board report can be found on pages 40-41 of the October 2021 board packet.

M/S/C (Speck/Bednarova) Move to approve the Treasurer’s Report as submitted. UNANIMOUS

COMMITTEE REPORTS –

A. Executive Committee-

Jeremy Johnson, Vice President, noted the Executive Committee met on September 20, 2021. He proposed the idea that the committee discussed;

- i. Board Retreat for Short Board Meeting in December

Jeremy Johnson, Vice President, noted the benefit to having board retreat time. It’s productive and eye opening. The Board agreed with this idea.

- *Gabriel Rogin, Executive Director*, to coordinate with the Board on the time of the retreat. This will be discussed as an agenda item at the next Executive Committee Meeting.

B. Cultural/Linguistic Competency Committee Update –

Rosemarie Pérez, Treasurer, noted the following;

There were changes made to North Bay Regional Center’s website that address the diversity of the community. We plan to continue to follow up on the list of changes needed to improve the data that’s in our consumer statistic reports. It will benefit the way we serve our clients. We had a discussion regarding community outreach. It’s important that our presence be known in the community so that our clients have a voice in what happens at North Bay. We have an upcoming meeting with Valley

Mountain Regional Center to discuss what their community outreach process is.

C. Client Advisory Committee Update –

Sara Speck, Board Secretary and Co-Chair, noted the following;

We covered several COVID Safety Protocols. We discussed the following- get vaccinated, social distancing of 6 feet, wear mask when around people, wash hands often, use hand sanitizer, and get your booster shot when it's your turn. The next Client Advisory Committee Meeting is March 25, 2022 1:00pm-2:30pm.

EXECUTIVE DIRECTOR'S REPORT –

Gabriel Rogin, Executive Director, noted the following;

- COVID:
 - 457 people served by NBRC have reported that they tested positive
 - 198 Outbreaks at Provider locations
- Vaccination Numbers:
 - NBRC has 6,637 of people we serve who are eligible for the vaccine- 12 years old and over
 - We've collected 44% of vaccination information
 - 2,514 are fully vaccinated
 - 276 have declined the vaccine
 - 243 have declined to provide information
 - The vast majority of people we have information on, have been vaccinated
- State Mandated Vaccination:
 - The state is now requiring all regional center employees and all service provider employees to be vaccinated by November 30, 2021. The alternative option is an approved medical/religious exemption. NBRC has communicated this requirement to our employees. We will be adding a piece to our quality assurance monitoring process.
 - We finalized the forms for exemption process. We will be supporting our employees through that process.
 - About 90% of NBRC staff members are vaccinated. A relatively small number are either not vaccinated or declined to state.
- We have an opportunity for the board and leadership team to impact the future of our system. It's exciting to see how the system will pivot in the next 5 years.

GOOD OF THE ORDER –

Angel Hixson, President, noted the following;

- Thank you to the Board and NBRC Staff for all of their hard work.
- *Sara Speck, Secretary*, expressed her appreciation for the Board. She reminded the Board that the Performance Evaluation for Gabriel is coming up.
- Rosemarie Pérez, Treasurer, asked if we can add the Performance Evaluation as an agenda item for the Executive Committee Meeting on October 18th to get a timeline going.

GENERAL PUBLIC COMMENT –

Breanne Burris, 24 Hour Home Care, expressed her gratitude to the board via chat.

CLOSED SESSION –

The board moved into closed session at 7:45pm to discuss the appointment, employment, evaluation of performance, or dismissal of a regional center employee.

RETURN FROM CLOSED SESSION-

A. Report on any action taken during closed session.

The board returned from the closed session at 8:57pm and there was no action taken to report on.

ADJOURNMENT – *Angel Hixson, President*, adjourned the regular business board meeting at 8:57 pm.



Date submitted to NBRC Board for review

11/03/21

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Total Hours Billed FY 2021-22	Contractor Name and Vendor#	Term of Contract	Contract Amounts
Supported Living Service	75	322,706	A BRIGHT FUTURE, INC PN1129	01/01/22-12/31/22	\$9,229,420 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	83	328,177	LIFEHOUSE, INC PN1008	01/01/22-12/31/22	\$7,175,244 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	42	184,073	LYNN AND DARLA SUPPORTED PN0641	01/01/22-12/31/22	\$5,880,320 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	60	185,757	COMMUNITY CONNECTIONS P21003	01/01/22-12/31/22	\$5,439,415 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service (CPP,SDC)	28	173,632	TAILORED LIVING CHOICES PN1239	01/01/22-12/31/22	\$4,562,060 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	56	141,835	ON MY OWN INDEPENDENT PN0929	01/01/22-12/31/22	\$3,814,773 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	51	110,951	CONNECTIONS FOR LIFE PN0227	01/01/22-12/31/22	\$3,577,522 Actual FY 2020-21 Estimated projected payment to exceed \$250,000

Supported Living Service	49	112,130	NEW BEGINNINGS PN0471	01/01/22-12/31/22	\$3,482,242 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	71	117,897	BECOMING IND SUPP LVG P20294	01/01/22-12/31/22	\$3,243,603 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service (Medical)	7	72,347	SPECIAL CARE SUPPORTED PN1065	01/01/22-12/31/22	\$3,028,183 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	26	124,092	BAYBERRY INCORPORATED P20287	01/01/22-12/31/22	\$2,953,339 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service (CPP,SDC)	18	115,968	STRATEGIES TO EMPOWER PN1067	01/01/22-12/31/22	\$2,621,041 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	21	79,941	HELPING HAND SUPPORTIVE PN0914	01/01/22-12/31/22	\$2,444,001 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service (CPP)	17	68,476	INCLUSION SERVICES, LLC PN1014	01/01/22-12/31/22	\$2,253,525 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	31	54,499	LIGHTHOUSE LIVING SVCS PN0795	01/01/22-12/31/22	\$1,555,852 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service (DC, CPP)	7	44,231	OMELAGAH, INC PN1023	01/01/22-12/31/22	\$1,434,915 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	12	64,026	JAQUI' FOUNDATION INC PN0660	01/01/22-12/31/22	\$1,196,431 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	18	30,135	WOOD SUPPORTED LIVING PN0981	01/01/22-12/31/22	\$1,041,483 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	28	34,990	OAKS OF HEBRON SUPP LVG P20286	01/01/22-12/31/22	\$902,068 Actual FY 2020-21 Estimated projected payment to exceed \$250,000

Supported Living Service	12	31,520	SEASONS SUPPORTED LIVING PN1168	01/01/22-12/31/22	\$857,869 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	5	37,796	ADVANCED SUPPORTIVE PN1134	01/01/22-12/31/22	\$824,111 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	7	27,543	SIDE BY SIDE SUPPORTED PN1100	01/01/22-12/31/22	\$684,306 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	12	21,293	WELLNESS SUPPORTED LIVING PN0519	01/01/22-12/31/22	\$674,178 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	4	17,349	NEW HORIZONS SLS, LLC PN1021	01/01/22-12/31/22	\$627,868 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	19	23,693	ATLAS COMMUNITY SERVICES PN1043	01/01/22-12/31/22	\$624,529 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	8	16,749	HEART'S DESIRE SUPPORTED PN1132	01/01/22-12/31/22	\$491,573 Actual FY 2020-21 Estimated projected payment to exceed \$250,000
Supported Living Service	25	48,192	A.A. LIVING OPPORTUNITIES PN1174	01/01/22-12/31/22	\$454,630 Actual FY 2020-21 Estimated projected payment to exceed \$250,000

Summary:

Supported Living Services (SLS) consist of a broad range of services for adults with developmental disabilities who, through the Individual Program Plan (IPP) process, choose to live in homes they themselves own or lease in the community.

Supported Living Services may include:

- Assistance with selecting and moving into a home of one's choosing;
 - Selecting staff and housemates;
 - Acquiring household furnishings;
 - Common daily living activities (shopping, cooking, medical appointments);
 - Becoming a participating member in community life (fun); and,
 - Managing personal financial affairs, as well as other supports
- Services are offered for as long and as often as needed, with flexibility to meet an individual's changing needs overtime

Supported Living Services Principles - Lanterman Act -Welfare and Institutions Code §4689

The Department of Developmental Services, Regional Centers and Service Providers are charged with ensuring that supported living arrangements adhere to the following principles:

- Consumers shall be supported in living arrangements, which are typical of those in which persons without disabilities reside.
- The services or supports that a consumer receives shall change as his or her needs change without the consumer having to move elsewhere.
- The consumer's preference shall guide decisions concerning where and with whom he or she lives.
- Consumers shall have control over the environment within their own home.
- The purpose of furnishing services and supports to a consumer shall be to assist that individual to exercise choice in his or her life while building critical and durable relationships with other individuals.
- The services or supports shall be flexible and tailored to a consumer's needs and preferences.
- Services and supports are most effective when furnished where a person lives and within the context of his or her day-to-day activities.
- Consumers shall not be excluded from supported living arrangements based solely on the nature and severity of their disabilities.

<https://www.dds.ca.gov/SLS/Index.cfm>



**North Bay Regional Center
Doug Cleveland
Board Opportunity Fund
November 3, 2021 Board Meeting**

The Doug Cleveland Board Opportunity Fund ending balance as of September 30, 2021 was **\$73,545.33** This balance includes one award issued in the amount of \$100.00 and 1 deposit in the amount of \$11.92.

Ops Expenditures 3 months 22%	North Bay Regional Center CFO Board Report As of September 30, 2021 25% of the fiscal year has elapsed	POS Expenditures 3 months 20%
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OPERATIONS **Total Ops Allocation: \$ 26,375,839**

Total General Ops Contract: \$	26,008,084	Total CPP Contract: \$	-
General Ops Amount Available: \$	20,291,986	CPP Contract Amount Available: \$	-

Total YTD				
OPERATIONS EXPENSE (OPS)	YTD Actual	% by category	Forecast*	Actual + Forecast
Personnel	\$ 4,027,671	70.46%	\$ 14,274,859	\$ 18,302,530
Benefits	\$ 967,090	16.92%	\$ 4,016,600	\$ 4,983,690
Facilities	\$ 568,515	9.95%	\$ 1,288,197	\$ 1,856,712
Equipment	\$ 102,277	1.79%	\$ 197,723	\$ 300,000
Communications	\$ 45,720	0.80%	\$ 104,280	\$ 150,000
Mileage	\$ 16,169	0.28%	\$ 103,831	\$ 120,000
Legal	\$ 1,721	0.03%	\$ 48,279	\$ 50,000
General Office	\$ 6,996	0.12%	\$ 28,004	\$ 35,000
Consultants	\$ 14,315	0.25%	\$ 260,685	\$ 275,000
Bank Fee and LOC	\$ 4,675	0.08%	\$ 15,325	\$ 20,000
Other Expenses	\$ 21,297	0.37%	\$ 54,203	\$ 75,500
Revenue	\$ (60,348)	-1.06%	\$ (100,000)	\$ (160,348)
Community Placement Plan (CPP)	\$ -	0.00%	\$ -	\$ -
Total Operations Expenses	5,716,098		\$ -	\$ 26,008,084

Senior Companion Program - Grant	YTD Actual	% by category	Forecast*	Actual + Forecast
Senior Companion Program - Grant	\$ 56,673	15%	\$ 311,082	\$ 367,755

PURCHASE OF SERVICES **Total POS Allocation: \$ 369,841,603**

Total POS Contract: \$	369,741,603	Total CPP Contract: \$	100,000
POS Contract Amount Available: \$	294,014,799	CPP Contract Amount Available: \$	100,000

Total YTD				
PURCHASE OF SERVICES (POS)	YTD Actual	% YTD Total	Forecast*	Actual + Forecast*
Community Care Facilities	\$ 26,306,009	34.7%	\$ -	\$ 26,306,009
Supported Living Services	\$ 18,598,934	24.6%	\$ -	\$ 18,598,934
Day Programs	\$ 14,612,910	19.3%	\$ -	\$ 14,612,910
Behavioral Services	\$ 5,714,577	7.5%	\$ -	\$ 5,714,577
Other	\$ 5,138,436	6.8%	\$ -	\$ 5,138,436
Transportation	\$ 1,991,380	2.6%	\$ -	\$ 1,991,380
Respite	\$ 1,967,648	2.6%	\$ -	\$ 1,967,648
Medical Services	\$ 1,396,910	1.8%	\$ -	\$ 1,396,910
COVID and Rate Increases	\$ -		\$ -	\$ -
Community Placement Plan (CPP)	\$ -	0.0%	\$ -	\$ -
TOTAL POS EXPENSES	\$ 75,726,804	100.0%	\$ -	\$ 75,726,804

**This budget reflects through the C-1 amendment.*

Total Regional Center Budget: \$ 396,217,442

Date submitted to NBRC Board for review

November 3, 2021

Date approved by NBRC Board Executive Committee (if applicable)

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. Both of whom recommend approval by the NBRC Board of Directors.

Purpose of Contract	Contractor Name and Vendor# (if applicable)	Term of Contract	Total Contract Amount	Notes
C-1 Contract for Fiscal Year 21/22	Department of Developmental Services	July 1, 2019 – June 30, 2026	\$396,217,442	<p>The C-1 contract for FY 21/22 includes policy funds and the remaining balance of the contract, with exception to CPP allocation.</p> <ul style="list-style-type: none"> • Ops: \$6,057,046 • (total Ops \$26,375,839) • POS: \$72,358,752 • (total POS \$369,841,603)
<p>Ops Allocation:</p> <ul style="list-style-type: none"> • Core staffing/Operations Expenses/Facility Rent and Maintenance • Policy items which include: Self Determination, Specialized Home Monitoring, HCBS Compliance, Enhanced Caseloads, Emergency Coordinator, Provisional Eligibility, Rate Reform Implementation, and 1:40 Caseloads <p>POS Allocation:</p> <ul style="list-style-type: none"> • Ongoing Purchase of Service projected expenditures • Policy items which includes: Competitive Integrated Employment Incentives, Paid Internship Program and Minimum Wage 				

FY 2021-22 Through C-1 Contract Budget Summary
Exhibit A

Contracting Agency: North Bay Developmental Disabilities Service, Inc.

Contract Number
HD199011
September 9, 2021

TOTAL OPERATIONS (Ops) which include the line items listed below:	\$26,375,839
<i>Less Separately Claimed Items:</i>	<i>-\$367,755</i>
Total Ops Regular Monthly Claim Authority:	\$26,008,084

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Operation category expenditures must be claimed on a separate invoice:

Mental Health Services Fund	0
Total Foster Grandparent Sr Companion Program ^{a/b/}	367,755
^{a/} FGP, Total Federal	0
FGP, Federal Support	0
FGP, Federal Volunteer	0
FGP, Federal Stipend	0
^{b/} FGP & Sr. Companion, Total General State Funds	367,755
FGP, General State Fund, Support	0
FGP, General State Fund, Volunteer	0
Sr Compan, State Funds, Support	129,199
Sr Compan, State Funds, Volunteer	238,556
Disparities	0
Total Regular CPP/CRDP	0
DC Closure Ongoing Workload	0

TOTAL PURCHASE OF SERVICES (POS) which include the line items listed below:	\$369,841,603
<i>Less Separately Claimed Items</i>	<i>-\$1,418,278</i>
Total POS Regular Monthly Claim Authority	\$368,423,325

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Purchase of Service category expenditures must be claimed on a separate invoice:

^{d/} Part C	1,318,278
HCBSW Compliance	0
Grand Total Community Placement Plan (CPP), Regular	100,000
Start-Up (COVID)	0
Start-Up (CPP/CRDP)	0
Assessment	0
Placement	100,000
Total Early Intervention Program, Family Resource Centers/Network	\$0
Total Family Resource Services	\$0
TOTAL BUDGET	\$396,217,442

^{a/} FGP: Program Title: Foster Grandparent Program, CFDA Number: 94.011, Award No.19SFPCA002, 06 30 2022 is the last year of the three year grant.

^{b/} Senior Companion (GF) CFDA # 94.016, Program Title: Senior Companion Program, Award No.19SCPCA002, 06 30 2022 is the last year of the three year grant.

^{d/} Part C: CFDA Title: Infant and Toddler/Families (Part C) Program Title: Special Education-Grants for Infants and Families with Disabilities

CFDA Number: 84.181A, Award No: H181A190037. Federal Agency Name: Office of Special Education and Rehabilitative Services, United States Department of Education
Percent of Part C to Total Contract Funding: 0.33%

CONTRACT AMENDMENT INSTRUCTIONS EXHIBIT I

Contract Documents:

Please return your signed contract documents as soon as possible to the Department.

Via email, you have received a cover letter, exhibits, and Standard Agreement STD213A. Please email a signed copy of your STD213A to the Contract Management Analyst from whom you have received these electronic documents.

The Department of General Services and the State Controller's Office are involved in our contract process and are accepting electronic signatures at this time.

Please email to karen.russ@dds.ca.gov one signed STD213A document with no other pages attached.

Should you have questions or concerns, please send them to Karen Russ.

Explanation of Items for FY 2021-22 C-1 Amendment

Operations (OPS)

Core Staffing: Allocated by utilizing updated budgeted caseload and other statistics (i.e. number of consumers in a CCF, Waiver, Early Start, Developmental Centers, FCPP, Rep Payee, etc.) as applied to the core staffing formula.

Operating Expenses: Allocation equals the prior year allocation plus the incremental increase in operating expense funds prorated based on each regional center's projected caseload.

Facility Rent: Allocation of rent and utilities based on approved discussions with the regional centers.

Enhanced Caseload Ratio 1:45 for DC Movers 12 to 24 Months: Additional funds for DC movers allocated based on each regional center's number of placements in FY 2020-21.

Staffing for Collection of FFP for Contracted Services: Funds allocated for one Community Program Specialist I and one Account Clerk II position for each regional center.

Unallocated Reductions/Savings Target

Intake and Assessment: 60 to 120 Days: (-\$4,465,000) Allocation based on each regional center's pro-rata share of Monthly Intake 3yrs & over per the 2020 May Revise Spring Survey, Exhibit A-1 & A-2.

FY 2001-02 Prior Unallocated Reduction: (-\$10,559,000) Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2004-05 Cost Containment: (-\$5,968,000) Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2009-10 Savings Target 23 Eliminate Triennial Quality Assurance Review: (-\$1,500,000) Allocation based on each regional center's pro-rata share of projected consumer counts of CCF Consumers for FY 2021-22.

FY 2009-10 Savings Target 24 Reduction of One-Time Funding: (-\$3,500,000) Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2009-10 Savings Target 25 (i) One-Time RC Funding: (-\$1,500,000) Allocation based on each regional center's pro-rata share of total Core Staffing.

Explanation of Items for FY 2021-22 C-1 Amendment

Operations continued

FY 2009-10 Savings Target 25 (ii) Early Start Intake & Assessment: (-\$5,500,000)
Allocation based on each regional center's pro-rata share of projected High Risk Caseload consumers by regional center for FY 2021-22.

FY 2011-12 Cost Containment Measures: (-\$3,486,000) Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2011-12 \$174m Unallocated Reduction: (-\$5,400,000) Allocation based on each regional center's pro-rata share of total Core Staffing.

Federal Compliance

HCBS Waiver: Allocation based on the projected HCBS Waiver consumer months of enrollment from July 2020 to June 2021.

HCBS Waiver Compliance: Allocation based on the projected HCBS Waiver consumer months of enrollment July 2020 to June 2021. (Excludes OE&E, which is allocated separately).

Increase in Case Managers to Meet HCBS Waiver Requirements: Allocation based on the projected HCBS Waiver consumer months of enrollment for July 2020 to June 2021 (Excludes OE&E, which is allocated separately).

Targeted Case Management: Allocation based on the total actual billable units by regional center, from November 2020 through April 2021.

Nursing Home Reform: Allocation based on the total actual expenditures from July 2020 through June 2021.

Federal Medicaid Requirements for Regional Centers to Vendor Providers of HCBS Services: Allocation based on active vendors for FY 2020-21 by regional center of \$100k or less and excluding service codes 065, 400, 655, and 660.

Projects

IT System Hardware and Software Maintenance: Funds allocated to regional centers for computer system hardware and software maintenance.

Foster Grandparents/Senior Companion Program: Allocation based on volunteer service years as agreed upon with regional centers.

Increased Access to Mental Health Services: Allocation based on approved Mental Health Service Fund projects.

Explanation of Items for FY 2021-22 C-1 Amendment

Operations continued

Sherry S. Court Case: Allocation based on May 2021 Regional Center Survey reported for hop/conservatorship.

Miscellaneous: Funds allocated per agreement with specific regional centers.

Policy Items

Psychological Evaluations for Behavioral Health Treatment (BHT) Fee-for-Service (FFS) Consumers: Allocation based on each regional center's pro-rata share of Fee for Service consumers under the age of 21 who are being served in the community with or without an Autism Spectrum Disorder diagnosis.

Oversight and Accountability: Each regional center will receive an allocation for one position at \$114,000 and the remainder will be allocated on a pro-rata basis based on the June 2021 client master file caseload for both Status 1 and Status 2.

Family Home Agency Expansion: Allocation based on the FY 2020-21 survey of regional centers regarding their projected Family Home Agency expansion and oversight efforts.

Self Determination Program: Allocation based on the \$3.8M available for FY 2021-22. The full year amount is prorated based on Participant rate \$816 and number of Participants two thousand five hundred (2,500). Consistent with statute [Welfare & Institutions Code §4685.8(f)] and in conjunction with stakeholders, this allocation is for the following two purposes:

1. Participant Supports: \$2,040,011 in FY 2021-22 in collaboration with the local volunteer advisory committees, to assist selected participants in their transition into the SDP. This funding allocation is proportionate to participants at each regional center.
2. RC Operations/Salary: \$1,782,989 in FY 2021-22 to offset the costs to the regional center in implementing the SDP. Allocation amount is divided equally among the 21 regional centers.

Specialized Home Monitoring: Allocation based on each RC's ARFPSHN, EBSH, and CCH homes at a 1:4 ratio.

Explanation of Items for FY 2021-22 C-1 Amendment

Operations continued

AB 2083 Trauma Informed Services for Foster Youth: Allocation of 15 senior/supervising service coordinator positions based on county population of consumers under age 18 who are identified as court dependents in the CMF. The seven LA County regional centers receive a combined 5.0 positions. Non-LA County regional centers with more than 3% of the total population receive 1.0 position. Non-LA County regional centers with less than 3% of the total population receive 0.5 position.

Regional Center Emergency Coordinators: (\$2,017,000) Allocated 100% of the total funds available; one position for an Emergency Coordinator to each RC. (2021 May Revision G-14)

Enhanced Service Coordination for Consumers with Low or No POS: (\$12,800,000) Allocated 100% of total funds available; number of positions based on RC consumer populations (status 1 and 2 as of July 2021), as follows:

- 4 positions to each of the 7 RCs with the lowest populations
- 5 positions to each of the 7 RCs with populations between the lowest and highest populations
- 6 positions to each of the 7 RCs with the highest populations

(2021 May Revision G-19)

Additional Resources to Support Individuals Who Are Deaf: (\$2,379,000) Allocated 100% of total funds available; one position for a Deaf Community Specialist to each RC. (2021 May Revision G-23)

Self-Determination Ongoing Implementation: (\$5,200,020) Allocated 67% of total funds available; two positions for Self-Determination Program Specialists to each RC. (2021 May Revision G-50; 2021 TBL, AB 136, WIC §4685.8)

Lanterman Act Provisional Eligibility Ages 3 and 4: (\$7,600,000) Allocated 100% of total funds available; number of positions pro-rata based on each RCs Early Start caseload in the last quarter of FY 2020-21. (2021 May Revision G-52; 2021 TBL, AB 136, WIC §4512)

Rate Reform Implementation: (\$7,558,740) Allocated 60% of total funds available; three positions to support rate reform implementation to each RC. (2021 TBL, AB 136, WIC §4519.10)

Health and Safety Waiver Assistance for Non-English Speaking Consumers: (\$2,558,976) Allocated 58% of total funds available; one position to support facilitation of applications and related activities to each RC. (2021 TBL, AB 136, WIC §4620.4)

Explanation of Items for FY 2021-22 C-1 Amendment

Family Resource Centers (FRC)

FRC/Networks: Funds allocated for family resource center/network services to implement Part C.

Family Resource Services (FRS)

FRS: Funds allocated to provide services for infants and toddlers with developmental delays, disabilities, or conditions specified in GC 95001.

Purchase of Services (POS)

Base Allocation: Allocation based on each regional center's pro-rata share of: (1) Non-CPP POS claims for July 2020 through June 2021 and the first and second Supplemental Claims for prior year FY 2019-20; and (2) ICF-DD SPA paid claims for July 2020 through July 2021.

Continuation Allocation: Allocation based on each regional center's pro-rata share of prior year placements from July 2020 through May 2021.

Community Placement Program (CPP)/Community Resource Development Plan (CRDP) for Placement: Allocation based on 50% of FY 2020-21 UFS expenditures or a flat amount if regional centers had low UFS expenditures.

Policy Items

ABX2 1 Community Based Services Increases, Competitive Integrated Employment (CIE) Incentive Payments: Allocation based on each regional center's pro-rata share of prior year FY 2020-21 State Claims data for July 2020 through March 2021.

ABX2 1 Community Based Services Increases, Paid Internship Program (PIP): Allocation based on each regional center's pro-rata share of prior year FY 2020-21 State Claims data for July 2020 through March 2021.

SB83 Minimum Wage Effective 1/1/2021: Twelve (12) month impact Allocation based on prior year FY 2020-21 State Claims data for January through April 2021.

SB83 Minimum Wage Effective 1/1/2022: Six (6) month impact Allocation based on prior year FY 2020-21 State Claims data for January through April 2021.

Department of Developmental Services, Budget Section, RC Allocation Unit
 EXHIBIT III Explanation of Items in Allocation
 Regional Center: North Bay Developmental Disabilities Service, Inc.

EXHIBIT III

FY 2021-22 Regional Centers	<u>Operations</u>	<u>Purchase Of Services</u>	<u>Early Intervention Program</u>	<u>Family Resource Services</u>
Grand Total of Previous Contract ():	\$20,318,793	\$297,482,851	\$0	\$0
<i>C-Prelim Base (display only)</i>	\$18,202,665	\$297,482,851	**	**
<i>C-Prelim Policy Items (display only)</i>	\$2,116,128	\$0	**	**
This Amendment (C-1):				
Operations Allocation (Ops):				
Core Staffing Personal Services	\$17,005,000			
Operating Expenses & Equipment	1,526,305			
Facility Rent and allowable Utilities & Maintenance	1,856,712			
Enhanced Caseload Ratio 1:45 for DC Movers 12 to 24	4,299			
Staffing for Collection of FFP for Contracted Services	84,343			
Intake and Assessment: 60 to 120 Days	-125,805			
FY 2001-02 and prior year's Unallocated Reductions	-284,921			
FY 2004-05 Cost Containment	-161,039			
FY 2009-10 Savings Target #23 Eliminate QA Review	-48,459			
FY 2009-10 Savings Target # 24 Reduction of 1-Time RC Funding	-94,443			
FY 2009-10 Savings Target # 25(i) Add'l RC Funding Ops Savings	-40,476			
FY 2009-10 Savings Target # 25(ii) E/S Intake and Assessment	-129,230			
FY 2011-12 Cost Containment Measures	-94,065			
FY 2011-12 \$174m Unallocated Reduction	-145,712			
HCBS Waiver Operations Cost	731,693			
HCBS Waiver Compliance Funding	280,941			
Case Managers to Meet HCBS Waiver Requirements	419,479			
Targeted Case Management	112,631			
Nursing Home Reform	8,116			
Federal Medicaid Requirement for RC HCBS Services	35,147			
IT System Hardware and Software	12,626			
Foster Grandparent/Sr. Companion Program	367,755			
** intentionally left blank	*			
Increased Access to Mental Health Services (MHSF)	0			
Sherry S Court Case	1,333			
Miscellaneous	0			
Ops Policy Items:				
Psych Evaluation for BHT FFS Consumers	7,839			
Oversight & Accountability	166,456			
Family Home Agency Expansion	77,095			
Self-Determination Program - Participant Supports	53,856			
Self-Determination Program - RC Ops/Salary	84,904			
Specialized Home Monitoring	900,555			
AB 2083 Trauma-Informed Services for Foster Youth	37,194			
Regional Center Emergency Coordinators	96,047			
Enhanced Service Coordination for Consumers with Low or No POS	487,619			
Additional Resources to Support Individuals Who Are Deaf	113,285			
Self-Determination Ongoing Implementation	247,620			
Lanterman Act Provisional Eligibility Ages 3 and 4	183,215			
Rate Reform Implementation	359,940			
Health & Safety Waiver Assistance for Non-English Speaking Consumers	121,856			
Early Intervention Program (EIP) Family Resource Centers/Networks:			0	
Family Resource Services (Formerly Prevention Program)				0
Purchase of Services Allocation (POS):				
POS Base		363,226,546		
Additional POS Base Allocation		120,653		
Continuation		2,039,761		
POS Policy Items:				
ABX2 1 Competitive Integrated Employment Incentives (CIE)		111,436		
ABX2 1 Paid Internship Program (PIP)		9,217		
SB3 Min Wage Increase Effective Jan 1 2021		2,415,676		
SB3 Min Wage Increase Effective Jan 1 2022		1,818,314		
Operations CPP Items:				
Regular CPP/CRDP	0			
Regular CPP/CRDP Integrated Project for Harbor	0			
Non-CPP, "CPP-Related" Items:				
DC Closure / Ongoing Workload	0			
Purchase of Services CPP/CRDP Items:				
Placement		100,000		
Less Preliminary Contract Base only	-18,202,665	-297,482,851	0	0
Total C-1 Amendment	\$6,057,046	\$72,358,752	\$0	\$0
Total C-1 Contract	\$26,375,839	\$369,841,603	0	\$0
Grand Total Contract	\$396,217,442			

Date submitted to NBRC Board for review

Date approved by NBRC Board Executive Committee (if applicable)

10/18/21

Date approved by NBRC Board

Operations

Purchase of Service

The following contracts have been reviewed by Courtney Singleton, Director of Community Services, Isabel Calder, Chief Financial Officer and Gabriel Rogin, Executive Director. All recommend approval by the NBRC Board of Directors.

Purpose of Contract	Consumers Served	Contractor Name and Vendor# (if applicable)	Term of Contract	APPROVED	Contract Amounts	Notes
Start Up-Crisis Services	N/A	University of New Hampshire, Institute on Disability	10/31/21-06/30/24	YES (Pérez/Speck)	\$835,020/Total	START Program

Summary:

The Systemic, Therapeutic, Assessment, Resources and Treatment (START) program serves individuals residing in-home and out-of-home. It provides person-centered, trauma-informed, evidence-based, positive support for individuals ages six and older. The Center for START Services at the University of New Hampshire Institute on Disability/UCED, provides a model of services to meet the crisis needs of individuals with intellectual/developmental disabilities (I/DD).

The local START teams provide:

- 24-hour case coordination to improve supports and service outcomes,
- Whole-person assessment (I/DD, mental health, medical, access to services, personal strengths, satisfaction, etc.),
- Individualized map of individual's connections to others/systems,
- Cross-system linkage (connecting I/DD providers, crisis teams, mental health providers, first responders, hospital/psych staff, etc.),
- Community education, and
- Family/staff/provider support and education (in-home therapeutic coaching).

VAC MEETING MINUTES



Vendor Advisory Committee

North Bay Regional Center

October 12th, 2021 at 10:00 am - 11:30 am
Via Zoom



A. CALL TO ORDER- Ali Tabatabai called the meeting to order at 10:04 am.

- a. Roll Call of Voting Members: Kelley Hanson, Stacey Martinez, Ali Tabatabai, Andrea Mendoza, Michelle Ramirez, Mike Lisenko, Michelle Condit, Eric Martin, Mary Eble, and Jamie F Thompson, Michele Rogers (absent), Jeremy Hogan (absent), and James Cox (absent).
- b. Establish Quorum: established

B. CONSIDERATION OF AGENDA:

- a. Additions or modifications to this agenda by voting members- no additions

C. APPROVAL OF MINUTES: **Action Item for voting VAC members**

- a. September 14, 2021, Meeting Minutes- approved by Stacey Martinez. Seconded by Kelley Hanson. All in favor, none opposed.



D. SPECIAL PRESENTATIONS

- a. Columbus Staffing Project- *Aaron Christian, DDS presented the Columbus Staffing Project. He introduced Mark Klaus, CEO Home of Guiding Hands and Harry Bruell, CEO PathPoint. Mark and Harry helped bring a provider's point of view and formulate this project.*

Aaron Christian, DDS, noted the following;

- The idea is to develop a northern and southern hub
- Columbus would pay the staff directly
- The wages would be about \$30/hour. It's more of an incentive to sign up for the registry.
- Mark Klaus, CEO Home of Guiding Hands, confirmed this service is for a short term crisis situation
- Dwayne Law raised questions during the discussion about potential liabilities.
- Vaccination status would be verified during the Columbus onboarding process.
- Gabriel Rogin, NBRC Executive Director, noted there's value to this model. It's possible NBRC will take a formal piece to this going forward.

E. GROUP REPORTS

- a. Napa-Solano Vendor Group- *Kelley H.*
Did not meet.
- b. Sonoma Vendor Group- *Jamie T.*

Did not meet.

c. Residential/Housing- *Mary E.*

Did not meet.

Mary Eble noted the following as informational items;

- Santa Rosa and Sonoma County Housing Authority waitlist is open
- Santa Rosa Section 8: <https://srcity.org/599/Housing-Choice-Voucher-Section-8>
- Sonoma County Section 8:
[https://sonomacounty.ca.gov/CDC/Housing- Authority/Applicants/](https://sonomacounty.ca.gov/CDC/Housing-Authority/Applicants/)
- City of Fairfield: 2050 visioning <https://www.fairfieldforward.com/alts-survey>

d. Trade Associations

➤ CDSA- *Michelle R.*

We had five separate virtual sessions. The items discussed were as follows- strategic leadership, rebuilding our workforce, political landscape and budget issues.

Great organization, wonderful event. Looking forward to next year.

➤ CCLN- None

➤ ANCOR- *Linda P.*

Linda is absent today due to being at an ANCOR virtual event.

➤ ARC/UCP – *Stacey M./Mike L.*

None

e. NBRC Board Report- *Ali T.*

Ali Tabatabai was not able to attend the board meeting on October 6, 2021. The board packet can be found on the NBRC website. These were some of the items discussed:

- Strategic Planning Process Update Presentation by Ami Sullivan, Kinetic Flow
- S.T.A.R.T Program Model
- Waive RFP Policy

Ali to provide a link to a survey for Professional Resources for Vendors

Kelley Hanson's last month as a VAC Voting Member will be November. Breanne Burris will take on that role.

There will be an evaluation of the Service Access and Equity Grant to improve the disparity issue in our system. If you're interested in being involved with this group, email Ali.

f. ARCA- *Gabriel R.*

Gabriel Rogin added to Ali's Board Report;

- NBRC's Board of Directors has decided to engage in the strategic planning process. They're looking at starting the process in early 2022. The Board wants it to be a broad based process, including a strategic planning committee that represents our community.
- DDS gave approval for the S.T.A.R.T. Model. This is a crisis response prevention model that focuses on people with developmental disabilities and mental health diagnoses.
- Board Employment Committee Discussion

- There was a discussion with the board about NBRC's efforts to comply with the latest vaccine mandate, or have a religious or medical exemption. North Bay Regional Center is about 90% in terms of our employees being vaccinated.

g. Committees/Subcommittees

i. Public Policy Advisory Committee- *Ali T.*

- o There was a discussion around Biden's administrative and executive order on vaccine mandates for all government contractors. We're now more focused on the state requirements, but also closely following the infrastructure legislation and its impact to funding for our services.
- o We also had a discussion on how we can utilize online tools to track legislation from a disability perspective.
- o Mary Eble gave a talk about housing. There's some cross collaboration and coordination that needs to happen between the housing and public policy subcommittees. The next step would be to host a forum or a panel with discussions and Q & A. This would include members of the vendor community as well as other interested parties. Ali Tabatabai to coordinate with Gabriel Rogin.

ii. DSP Subcommittee- *Holly P.*

We are always looking for vendors to submit DSP nominations. We're looking for Direct Service Provider's that have done exemplary work.

DSP nominations: Kelley@pacesolano.org and holly.pagel@lynnanddarla.com

iii. Cultural Diversity (Cultural Linguistic Competency)- *Breanne B.*

We had a conversation around EVV and the implementation of it in January.

There was a discussion around recruiting diverse staff.

The next meeting is Thursday, October 21st at 9am.

iv. Early Intervention/ Early Start Subcommittee- *Michele R.*

No Updates. Michele R. is absent.

F. NBRC UPDATES:

a. Fiscal- *Isabel C.*

No fiscal update. There will be new rates implemented on April 1st. A meeting with DDS will take place on Friday. Isabel would like to incorporate any questions providers have regarding rates in her meeting with DDS. Isabel will keep us posted.

b. Vendor Relations- *Courtney S.*

Courtney will be sending a survey to all vendors, clients, families, and service coordinators regarding the S.T.A.R.T. Program. NBRC and DDS will keep providers updated.

Kelley Hanson asked what the ratio expectation is of vendors with the current staffing crisis. *Gabriel Rogin* is continuing that conversation with DDS on October 20th. He asked the group to provide a more specific recommendation of what situation increased flexibility would warrant. *Beth Kahiga* suggested continuing to have alternative service delivery.

Michael Lisenko noted in the past his organization was not allowed to use administrative staff during a DDS audit. He would like Gabriel to clarify with DDS if that's still the case.

c. Quality Assurance- *Jason L.*

Upcoming Vendor Trainings

October 21st - Medical Red Flags

October 27th Fall Risk Assessment + Prevention

November 5th- Person Centered Planning

Jason is building the schedule for 2022 Vendor Trainings. He asked for recommendations for ideas of trainings. Jason's email: jasonl@nbrc.net

Link to Training Registration: <https://www.eventbrite.com/d/online/nbrc/>

Contact Jasmine Martin jasmineM@nbrc.net with any problems.

Registration is limited to 50 and available on a first-come, first-served basis. All trainings are free of charge. Trainings will be held via Zoom from 10:00am-12:00pm, unless otherwise noted. If you would like CEUs or an attendance certificate, be sure that the trainer is able to see you for the entire training.

d. Self-Determination Program- *Valerie B.*

We will be having Valerie at our next meeting to give us an update.

G. NEW BUSINESS

a. Electronic Visit Verification- *Breanne B.*

The date is set for January 2022. This will apply to providers within SLS, Respite, Homemaker, and Personal Assistance. *Breanne Burris* noted we are making sure that service coordinators are helping to make families aware, along with providers.

Gabriel Rogin, noted the Regional Center is available if you have questions.

Courtney Singleton directed providers to the DDS Website for more information on EVV.

H. OLD BUSINESS

a. Vaccination Consideration

Stacey Martinez and *Ali Tabatabai* had a discussion around vaccination requirements for remote workers.

Courtney Singleton shared the guidance from Community Care licensing that we can't deny in person services to someone that's not vaccinated.

b. Staffing Shortage - *Ali Tabatabai*

We plan to form a different group to discuss this.

I. GENERAL ANNOUNCEMENTS

a. Training/Events- *Edie T.*

CCLN is holding their Monthly Member Meet-Up this Friday from 12pm-2pm.

b. Community concerns- None

c. Reminders- *Leticia L.*

Transportation update

Everything remains status quo. She thanked all the service providers that continue to provide transportation services in an alternate capacity.

Provider Resource Survey (professional services) <https://forms.gle/6abLWr3sNKuFzGjc9>
<https://www.dds.ca.gov/services/evv/newsletters/>

J. AGENDA ITEMS FOR FUTURE MEETINGS - None

K. ADJOURNMENT- *Ali Tabatabai* made motion to adjourn, *Mike Lisenko* motioned and *Kelley Hanson* seconded.

11:30AM



Minutes Taken by Janelle Santana

**North Bay Regional Center Board of Directors Training Plan
2022**

Month	Training	Frequency	Length	Trainer	Affiliation
January	ARCA Academy	Every few months	2 hours	ARCA	ARCA
February	Overview of Adult Services	One time	30 min	TBD	Case Management Supervisor(s)
	Purchase of Service Expenditure Projections Overview	Annually	30 min	Isabel Calder	Chief Financial Officer
	Strategic Planning	One time	1 hour	Ami Sullivan	Kinetic Flow
March	Request for Proposal Overview	One time	30 min	Courtney Singleton	NBRC Director of Community Services
	ARCA Academy	Every few months	2 hours	ARCA	ARCA
April	Housing Capacity and Development	One time	30 min	TBD	NBRC Housing Committee
May	Community Resource Development Plan	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
	National Core Indicators Data	Annually	30 min	Courtney Singleton	NBRC Director of Community Services
	ARCA Academy	Every few months	2 hours	ARCA	ARCA
June	<i>Annual Board Meeting - Community Success Stories</i>	Annually	4 hours	TBD	TBD
July	Public Input Session for Caseload Ratio Corrective Action Plan	Annually	1 hour	Beth DeWitt and Jennifer Crick	NBRC Director of Client Services and Admin. Services
July	Crisis Prevention and Response	One time	30 min	TBD	CBEM, Program Director
August	Diversity, Equity and Belonging	One time	1.5 hours	Ana Lugo	Equity First Consulting, Founder
	Board Retreat - Board Governance and DDS Contract	Annually	4 hours	TBD	TBD
September	Performance Contract/ Disparity Report	Annually	30 min	Courtney Singleton	NBRC, Director of Community Services
October	Strategic Planning	One time	1 hour	Ami Sullivan	Kinetic Flow
	MHSA Grant	One time	30 min	Dr. Katie Pedgrift	NBRC Psychologist
November	Overview of DDS Fiscal and Compliance Audit	Every 2 years	30 min	Isabel Calder	NBRC Chief Financial Officer
December	Vendor Monitoring	One time	30 min	Courtney Singleton	NBRC Director of Community Services
	ARCA Academy	Every few months	2 hours	ARCA	ARCA

*Additionally the board receives regular updates from the following committees: Client Advisory, Cultural and Linguistic Competency Advisory, Public Policy Advisory and the Vendor Advisory Committee.

DRAFT

Implementation of Major Initiatives

ISSUE: Informational update on the current status of policies enacted for Fiscal Year 2021-22

BACKGROUND: Governor Newsom signed the final Fiscal Year 2021-22 Budget ([SB 129](#)) on July 12, 2021. This year's Budget combined with the developmental services trailer bill ([AB 136](#)) contain an unusually high number of policy items to be implemented in the coming year. Additionally, the state [received federal approval](#) for a number of other [one-time and short-term investments](#) in September 2021 through the American Rescue Plan Act. Most of the initiatives are consistent with positions ARCA has supported over time, such as the movement towards financially incentivizing good service outcomes. Each policy will require thoughtful implementation, much of which will fall to the regional centers.

ANALYSIS/DISCUSSION: The attached chart is intended to provide members of the Board of Directors with information about the implementation status of various major policy items and anticipated next steps in these areas.

Consistent with ARCA's core mission, the work of the organization and its staff will be focused on supporting the regional centers to effectively implement these changes for the benefit of individuals with developmental disabilities and their families.

RECOMMENDATIONS: *none*

ATTACHMENT(S): *Major Fiscal Year 2021-22 Policy Items – October 2021 Update*

Major Fiscal Year 2021-22 Policy Items

Policy	Status	Next Steps
Provisional Eligibility	<ul style="list-style-type: none"> • Initial DDS Directive issued 8/5/21 • Funds allocated in C-1 • Unanswered questions list compiled from regional enter intake, clinical, and service coordination staff and shared with DDS. 	<ul style="list-style-type: none"> • Meeting to be scheduled after completion of responses to questions posed • Work with DDS and regional centers to capture the volume of clinical work associated with this policy and explore its financing
Self-Determination Program (SDP)	<ul style="list-style-type: none"> • DDS established the Office of the SDP Ombudsperson • Continued participation in DDS focus group discussions regarding program rules and implementation • 67% of available funding for Participant Choice Specialists allocated in C-1 	<ul style="list-style-type: none"> • Continued participation in DDS focus groups on various Self-Determination Program topics • Continued staff support for those implementing the Self-Determination Program at the local level • DDS to release additional information soon related to Participant Choice Specialists • Discussions with DDS regarding allocation of remaining available funds
Enhanced Service Coordination for Individuals with No or Low POS	<ul style="list-style-type: none"> • Meetings held between regional center representatives and DDS regarding implementation • Contract language formalizing program rules • Funds allocated in C-1 based on overall size of regional center 	<ul style="list-style-type: none"> • Ongoing discussions with DDS on the launch of this program, particularly around program timelines, training, and tracking outcomes
Planning for Replacement of Technology	<ul style="list-style-type: none"> • Shared ARCA's prior work related to replacement of the regional center accounting system with DDS • DDS discussions with ARCA Information Systems Committee and CFOs regarding timelines for systems replacement • Discussion with DDS regarding the need for separate or integrated solutions 	<ul style="list-style-type: none"> • Work with DDS as it seeks to understand regional centers' current business practices and future needs, which will inform its work at various phases in the Project Approval Lifecycle

Policy	Status	Next Steps
Performance Incentive Program	<ul style="list-style-type: none"> • ARCA allocation recommendation based on regional center relative size, while ensuring all regional centers have at least a base level of resource 	<ul style="list-style-type: none"> • Development of recommendations for structuring of this program and potential measures for use in conversations on this topic. • Discussions with DDS regarding allocation of available funds
Rate Increases and Rate Model Implementation	<ul style="list-style-type: none"> • Shared key questions with DDS regarding processes for implementation • Obtained clarity from DDS regarding the phases of rate implementation • Discussions with key service providers regarding potential strategies to measure and incentivize good outcomes • 60% of available funding for rate reform implementation allocated in C-1 	<ul style="list-style-type: none"> • Meeting with DDS, key regional center staff, and Health Management Associates (formerly Burns and Associates) about the logistics of rate model implementation and the anticipated roles of each partner • Ongoing discussion with DDS, service providers, and stakeholders regarding the incentivization of outcomes • Discussions with DDS regarding allocation of remaining available funds
Service Restoration	<ul style="list-style-type: none"> • DDS letter issued 10/7 • Regional center restoration implementation questions collected and shared with DDS • CMS approval of funding for Enhanced Community Integration for Children and Adolescents 9/3 	<ul style="list-style-type: none"> • Continued discussions with DDS regarding implementation questions

AGE RANGE	NUMBER	% TO TOTAL	GENDER	NUMBER	% TO TOTAL	RESIDENCE TYPE	NUMBER	% TO TOTAL
0 - 2	1,503	15.0 %	MALES	6,453	64.6 %	OWN HOME	7,453	74.6 %
3 - 17	3,015	30.2 %	FEMALES	3,527	35.3 %	ILS	628	6.2 %
18 - 40	3,485	34.9 %			SLS	646	6.4 %	
41 - 60	1,238	12.4 %			DC	10	.1 %	
61 - 80	710	7.1 %			SNF	32	.3 %	
					ICF	187	1.8 %	
80 & OLDER	29	.2 %			CCF	751	7.5 %	
					FOSTER CARE	200	2.0 %	
					OTHER	73	.7 %	
TOTAL:	9,980	100.0 %	TOTAL:	9,980	100.0 %	TOTAL:	9,980	100.0 %

ETHNICITY	NUMBER	% TO TOTAL	DISABILITY	NUMBER	% TO TOTAL CONSUMERS	COUNTY	NUMBER	% TO TOTAL
MIXED	624	6.2 %	AUTISM	3,063	30.6 %	28. NAPA	1,237	12.3 %
ASIAN	247	2.4 %	EPILEPSY	1,047	10.4 %	48. SOLANO	4,266	42.7 %
BLACK	852	8.5 %	CEREBRAL PALSY	900	9.0 %	49. SONOMA	4,350	43.5 %
FILIPINO	362	3.6 %	MENTAL RETARDATION	4,692	47.0 %			.0 %
NATIVE AMERICAN	49	.4 %	OTHER	947	9.4 %			.0 %
POLYNESIAN		.0 %						.0 %
SPANISH/LATIN	2,590	25.9 %	CONSUMERS MAY HAVE MULTIPLE DIAGNOSES					.0 %
WHITE	4,350	43.5 %						.0 %
OTHER	347	3.4 %						.0 %
UNKNOWN	559	5.6 %						.0 %
						OTHER	127	1.2 %
TOTAL:	9,980	100.0 %				TOTAL:	9,980	100.0 %

PRIMARY LANGUAGE	NUMBER	% TO TOTAL	Status	Count	% TO TOTAL
SIGN LANGUAGE	28	.2 %	0	516	5.1
ENGLISH	8,234	82.5 %	1	1,228	12.3
SPANISH	1,585	15.8 %	2	8,210	82.2
OTHER LATIN LANG.	2	.0 %	3		
CANTONESE CHINESE	6	.0 %	8	11	
MADARIN CHINESE	3	.0 %	U	15	
JAPANESE	2	.0 %			
VIETNAMESE	14	.1 %			
KOREAN	5	.0 %			
LAOTIAN	2	.0 %			
CAMBODIAN	2	.0 %			
OTHER ASIAN LANG.	5	.0 %			
RUSSIAN	2	.0 %			
ALL OTHER LANG.	90	.9 %			
TOTAL	9,980	100.0 %	TOTAL	9,980	100.0



FAIR HEARING & MEDIATION UPDATE
OCTOBER 1, 2021 – OCTOBER 31, 2021

ABA Funding
(21-07)

Reason for Appeal: Claimant appeals denial of ABA services.
Ruling: Fair Hearing request pending.

Housing
Assistance
(21-10)

Reason for Appeal: Claimant appeals denial of housing assistance
Ruling: Fair Hearing request scheduled.

Eligibility
(21-11)

Reason for Appeal: Claimant appeals denial of eligibility.
Ruling: Fair Hearing request withdrawn.

Housing
Assistance
(21-12)

Reason for Appeal: Claimant appeals denial of personal support service reimbursement.
Ruling: Fair Hearing request scheduled.